



MS

MICHAEL SWORDS III

**BACHELOR OF SCIENCE: MARINE BIOLOGY
UNIVERSITY OF WEST FLORIDA (UWF)
CENTER FOR ENVIRONMENTAL DISASTER AND BIOREMEDIATION (CEDB)
US CITIZEN. ENROLLED IN SELECTIVE SERVICE**

SKILLS

- Established exceptional database management skills while logging Citizen Science Volunteer (CSV) datasheets alongside WQ data into excel.
- High degree of familiarity with analytical chemistry techniques used to identify concentrations of a variety of nutrients.
- Demonstrated knowledge of marine grass habitats.
- Long-term understanding of best lab safety practices.
- Understanding of programmatic language R, and data visualization.
- Proven capacity to conduct public outreach and education.

EXPERIENCE & RESPONSIBILITIES

CITIZEN SCIENCE RESEARCH ASSISTANT • UWF – CEDB • 02/2019 – 09/2021 • 15 HOURS WEEKLY PAID AT 8.56/HOUR OR VOLUNTEER

- Obtained Water Quality (WQ) Data from field sites using approved NPDES methods and materials
- Processed WQ samples for a variety of physical and chemical conditions.
- Identify species and obtain pictures of seagrass sample sites.
- Use of programming language R to visualize WQ data for presentation at conferences, seminars, and to the public.
- Maintain lab equipment, wash glassware with acid as needed.
- Occasionally demonstrate use of equipment
- Work in a team of 2 – 4 to obtain, store, process, and log data.
- Occasionally assist with annual WQ report to public, or other publications and projects.

INVENTORY, HEAT PRESS OPERATOR, AND ONLINE SALES MANAGER • ISLAND STYLE FLORIDA 02/20 - CURRENT • 40 HOURS WEEKLY AT \$17/HOURS

- Identify, and communicate stock needs of sales floor, and retrieve stock.
- Ensure proper set up of heat press; ensuring ink transfer placement is within appropriate specifications.
- Assess, take pictures of, and add new inventory to website.
- Communicate in-store printing needs ensuring that assigned tasks are completed in timely manner.
- Fulfill orders completed via phone or website sales.
- Occasionally train new press operators, assist with needs on sales floor.
- Occasionally assist with annual purchases of stock.
- Respond to incoming customer issues via website

EDUCATION

BIOLOGY • DECEMBER 2021 • UNIVERSITY OF WEST FLORIDA

Relevant coursework: Aquatic Botany, Marine Aquatic Microbial Ecology, Physics, Biostatistics, Sampling Theory, Comparative Animal Physiology.

VOLUNTEER EXPERIENCE OR LEADERSHIP

VOLUNTEER • NAVARRE BEACH MARINE SCIENCE STATION (NBMSS) • 08/2013 – 05/2014 • 14 UNPAID HOURS WEEKLY

- Cultivate equitable space for children K-12 to learn about the importance, benefits, and challenges surrounding marine ecosystems and organisms.
- Facilitated further community-based engagement and learning opportunities through participation in conservation themed public events county wide.
- Attend inclusionary event - Autism OdysSea, that provided opportunity for children on the Autistic Spectrum to learn about marine ecosystems. Other events such as birthdays, or “Spooktacular” for Halloween

LEAD MARKET REPRESENTATIVE • ADCOMM • 01/2015 – 09/2019 • 40 PAID HOURS WEEKLY ~ \$16.50/HOUR

- Prioritize, track, and assign incoming conflicts from administrators, sales teams, and customers to department of up to 20.
- Support department members with creative and timely conflict resolution in accordance with Company mission to provide world class service to clientele and customers.
- Cultivated team cooperation that championed department to consistently achieve measures of success by intersecting company values of integrity and a tireless effort to provide the best customer service in the industry with a vision of fueling growth as an industry leader.



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