

**SIGN IN SHEET FOR DIB MEETING  
MAY 2, 2006**

Name	Organization	Phone	Fax	Email
Malcolm Jullin	Don/Jan Crowd.			
Rick Lambert	EDWARD JONES			
Jacinta Straus	DAB			
Steve Gibson	Urban Place Consult.			
ANDY MILLER	Urban Place Const.			
BRIND BAILEY	CITY CRA			
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Dan Lozier				
Corbett Davis, Jr.				
Sandra Ward				
Blaise Adams.				

Kim  
Ashley

**DOWNTOWN IMPROVEMENT BOARD  
BOARD OF DIRECTORS MEETING  
5 SOUTH PALAFOX PLACE  
PENSACOLA, FLORIDA  
TUESDAY, MAY 2, 2006  
7:30 A.M**

**AGENDA**

- I. Call To Order & Comments From The Chair
- II. Consent Agenda
  - A.) Consideration Of The Minutes From The Regularly Scheduled Board Of Directors Meeting Held On April 4, 2006 And The Special Called Meeting Held On April 24, 2006
  - B.) Consideration Of The Financial Statements For The Period Ended March 31, 2006.
- III. Report From The Executive Director
- IV. Informational Items
  - A.) CRA Report
  - B.) Police Department Report
- V. Committee Reports
  - A.) Business Development Committee
    1. Consideration Of A Recommendation To Issue A Request For Proposals To Establish A Wireless Broadband Mesh Network Throughout Downtown
  - B.) Housing Committee
    1. A Report On The Results From The 2006 Leading Lenders Tour
- VI. Old Business
  - A. Additional Consideration Of Proposed Changes To The By-Laws
  - B. The Setting Of A Date For The Annual Planning Retreat
  - C. An Update On The Efforts To Expand The Downtown District
- VII. New Business
  - A. Consideration Of Cancellation Of The Regularly Scheduled DIB Meeting On July 4, 2006
  - B. Nomination Of An Individual For Consideration Of Reappointment To The Board
  - C. A Report Of The Findings And Recommendations By The Parking Management Consultants Charged With Facilitating The Establishment Of A Comprehensive Parking Management Strategy For Downtown Pensacola
  - D. Other New Business
- VIII. Adjournment

**MINUTES FROM THE MEETING OF THE  
PENSACOLA DOWNTOWN IMPROVEMENT BOARD  
HELD ON APRIL 4, 2006**

**BOARD MEMBERS PRESENT:** Adams, Davis, Lozier, Merrill and Ward

**STAFF PRESENT:** Hamlin and Kimbrough

**OTHERS PRESENT:** Ballinger, Birdwell, Dunlap, Flournoy, Morris, Roesch, Thomas and Thomas

Chairman Lozier declared a quorum present and called the meeting to order at 7:42 a.m.

**1.) Consideration Of The Minutes From The Regularly Scheduled Board Of Directors Meetings Held on March 7, 2006**

Upon a motion duly made and seconded, the minutes from the meeting held on March 7, 2006 were unanimously approved as distributed in the board packet.

**2.) Consideration Of The Financial Statements For The Period Ended February 28, 2006**

Upon a motion duly made and seconded, the financial statements were accepted as presented in the board packet and filed for audit.

**3.) Report From The Executive Director**

Mr. Kimbrough gave the board copies of the new Grand Opening Brochure and announced that the Grand Opening for The Emerald Turtle would be held on Thursday, April 6 at 10:30 a.m.

Mr. Kimbrough reported that 52 pole baskets had been sold this year and gave a schedule for planting both the baskets and the in-ground planter beds.

Mr. Kimbrough informed the board that a horse & carriage company was looking to restart service in the downtown around the end of May if storage space for the carriage could be located.

He announced that March's Gallery Night was the largest Spring Gallery Night to date.

Mr. Kimbrough informed the board of the schedule for pedestrian and vehicular counts.

He announced that Pensacola Christmas Projects' Web site had been updated with the assistance of the DIB agency of record.

Mr. Kimbrough thanked everyone for being present at the Special Meeting of the City Council regarding the Community Maritime Park late in March.

#### **4.) Informational Items**

No CRA Report was made.

No Police Department Report was made.

#### **5.) Committee Reports**

##### **A.) Planning and District Boundary**

Chairman Lozier updated the board on the status and timeline for the proposed district expansion and informed the board of the recommendation from the committee regarding new boundaries. He reviewed the areas that will be proposed for a referendum as well as the two possible areas where boundary lines are still to be determined. He noted that a meeting would be held with those areas on April 18, 2006. Much discussion ensued. A motion was duly made, seconded and unanimously approved to include the Seville/Aragon, Belmont-DeVilliers, Gateway, and Waterfront areas as outlined and proposed on the maps forwarded from the committee.

Chairman Lozier explained the timeline for the district expansion and presented the recommendation from the committee regarding the timeline. Some discussion ensued. A motion was duly made, seconded and unanimously approved to adopt the recommended timeline and to communicate the same to the appropriate City officials for action.

Chairman Lozier explained to the board the necessity to change the size of the governing body of the DIB if expansion occurs and presented a recommendation from the committee to do so. He explained the process necessary to effect the desired results. Some discussion ensued. A motion was duly made, seconded and unanimously passed to approve the recommendation

##### **B.) Downtown Advisory Board (DAB)**

Mr. Kimbrough, in the absence of Ms. Strauss, explained the plans for a street performer program and reviewed the recommendation from the DAB on the subject. Much discussion followed. Issues related to the locations of the performances, sales of products, and tight restrictions needed to be discussed more before a decision on this activity could be made. As a result, Chairman Lozier asked that action on the item be tabled and the entire proposal be sent back to the DAB for further review and consideration of the items and issues raised in the discussion. He encouraged the DAB to bring the proposal back at a future meeting after they had had a chance to reflect upon and attempt to incorporate safeguards for the concerns noted.

Mr. Kimbrough explained the proposed guidelines for the display windows/cases at the new county building on S. Palafox Place. He presented the board with a recommendation from the

DAB to accept the guidelines. Some discussion ensued. A motion was duly made, seconded and unanimously approved to accept and begin using the recommended guidelines.

### **C.) Traffic & Parking**

Mr. Kimbrough, in the absence of Mr. Fairchild, presented a recommendation from the committee to establish five taxi stands in the downtown. He reviewed the proposed locations for the new taxi stands. Some discussion ensued. A motion was duly made, seconded and unanimously approved to accept the recommendation from the committee.

### **D.) Special Events**

Mr. Ballinger informed the board of the Pensacola Film Festival's intention to move the event entirely within the downtown and to hold it in early November. On behalf of the committee, he asked for an endorsement of the Film Festival changes from the board. A motion was duly made, seconded and unanimously passed to endorse the event and its proposed changes.

## **6.) Old Business**

Mr. Kimbrough asked the board to set a date for the FY2006 Annual Meeting. Some discussion ensued. Upon a motion duly made, seconded, and unanimously approved, the date was set for Thursday, September 28, 2006. The breakfast event will be held at Heritage Hall on E Government St.

## **7.) New Business**

### **A.) Consideration of Proposed Changes to the By-Laws of the DIB**

Ms. Ward proposed changes to the bylaws. She explained that currently, a board member could hold office for only 2 years. She voiced her concern if Chairman Lozier were forced to step down while the DIB was seeing so many changes and advancements and requested that the board consider expanding the tenure of a board member to 4 years. Some discussion followed. An additional transition committee was proposed for the by-laws to help with the transition and integration of interests immediately after expansion. The language of the proposed by-law changes included in the board packet was read aloud by Ms. Ward. A motion was duly made, seconded and unanimously approved by those present to embrace the proposed by-law changes outlined in the board packet. Chairman Lozier noted that the by-law changes must be read and acted upon a second time by the board before they could be forwarded to the City Council for final action.

### **B.) Setting of the Date for the Annual Planning Retreat**

Setting of the date for the Annual Planning Retreat was tabled and moved to the next meeting of the DIB.

**C.) Setting of a Special Called Board of Directors Meeting on Tuesday, April 18, 2006**

A motion was duly made, seconded and unanimously passed to set a special meeting of the DIB for 8:00 p.m. on Tuesday, April 18, 2006 at the Zelica Grotto Hall at 1000 "K" Street, Pensacola, Florida.

**D.) Appointment of Additional New Members to DIB Committees**

Chairman Lozier appointed the proposed additional committee members as outlined in the board packet. Upon a motion duly made, seconded, and unanimously approved, the board concurred with the additional appointments for FY 2006.

Mr. Kimbrough noted that the board would be presented with the findings and recommendations from the parking management consultants working to establish a comprehensive parking management strategy for downtown at the May meeting.

**8.) Adjournment**

With no further business to come before the board, a motion was duly made, seconded, and unanimously approved by those present to adjourn the meeting at 9:13 a.m.

Respectfully submitted,

Franklin D. Kimbrough  
Secretary