



# Urban Core Redevelopment Board

Tuesday, July 21, 2020 – 2:30 P.M. Central  
222 W. Main Street, 1st Floor, Pensacola FL 32502  
Council Chambers

## **DRAFT** **RECORD OF MINUTES**

### **BOARD MEMBERS PRESENT**

Christopher Satterwhite, Chair.....	Old East Hill Area Representative
Drew Buchanan, Vice-Chair.....	Historic District – Aragon Area Representative
Gregory Dziadon.....	Belmont-DeVilliers Area Representative
Ann Hill .....	City Council Member Representative
Blake Foster.....	Central Business Area Representative
James Hlubek.....	East Hill Area Representative
Spencer Leeper .....	Waterfront Area Representative
Melanie Nichols.....	North Hill Area Representative
Nester Taylor .....	Long Hollow Area Representative
Kelly Wieczorek .....	Gateway Area Representative
Marilynn Wiggins (Arrived approx. 2:45 P.M) .....	Tanyard Area Representative

### **STAFF PRESENT**

Helen Gibson .....	CRA Administrator
Victoria D’Angelo .....	Asst. CRA Administrator
Denise Myrick .....	CRA Associate
Don Kraher .....	City Council Executive
Robyn Tice .....	Asst. City Clerk
David Forte .....	Capital Improvements Projects Manager

### **Call to Order**

Since the meeting was the inaugural meeting of the Urban Core Redevelopment Board (UCRB), Assistant CRA Administrator, Victoria D’Angelo, called the meeting to order at 2:34 p.m.

To limit the potential spread of COVID-19, UCRB members attended by telephonic conferencing, and members of the public had the opportunity to attend and participate ***only via live stream or phone***. This change in format was consistent with [Executive Order 20-69](#) issued by Gov. Ron DeSantis and had been adopted at the direction of Council President Jewel Cannada-Wynn in consultation with the City Attorney. Public participation was available as follows:

**To watch the meeting live visit:** [cityofpensacola.com/428/Live-Meeting-Video](http://cityofpensacola.com/428/Live-Meeting-Video).

#### **To provide input:**

- For Public Forum, for items not on the agenda: Citizens may submit an online form here: [www.cityofpensacola.com/UCRBInput](http://www.cityofpensacola.com/UCRBInput) **beginning at 12:00 P.M. until 2:30 P.M. only** to indicate they wish to speak during Public Forum **and include a phone number**. **Staff will call the person** at the appropriate time so the citizen can directly address the UCRB using a telephone held up to a microphone.

- For agenda items: Citizens may submit an online form here: [www.cityofpensacola.com/UCRBInput](http://www.cityofpensacola.com/UCRBInput), **beginning at 12:00 P.M., until that agenda item has been voted upon or public comment has been closed by the Chair** to indicate they wish to speak to a specific item on the agenda **and include a phone number. Staff will call the person** at the appropriate time so the citizen can directly address the UCRB using a telephone held up to a microphone. **Any form received after an agenda item has been voted upon or public comment has been closed will not be considered.**

### **Administration of Oath**

Assistant City Clerk, Robyn Tice, administered the oath of office.

### **Determination of Quorum**

A quorum was present.

### **Election of Officers**

Ms. D'Angelo called for nominations for the position of Chairperson of the Urban Core Redevelopment Board (UCRB).

**Board Member Melanie Nichols nominated Christopher Satterwhite to serve as Chairperson of the UCRB. Nomination seconded by Board Member Kelly Wieczorek.**

**There being no other nominations, by acclamation, the Board elected Christopher Satterwhite as Chairperson.** All Board members voted unanimously and the acclamation carried.

Ms. D'Angelo called for nominations for the position of Vice-Chairperson of the UCRB.

**Board Member Drew Buchanan volunteered to serve as Vice-Chairperson of the UCRB. Nomination seconded by Gregory Dziadon.**

**There being no other nominations, by acclamation, the Board elected Drew Buchanan as Vice-Chairperson.** All Board members voted and the acclamation carried.

*The gavel was passed to Chairperson Christopher Satterwhite.*

### **Reports & Announcements**

#### **1. 20-00383 UPDATE ON RULES AND PROCEDURES**

Chairperson Satterwhite introduced the item and turned it over to staff. Ms. D'Angelo introduced City Council Executive, Don Kraher. Mr. Kraher informed the Board that a handbook is being created for all appointed boards and that all rules and procedures will be standardized to be consistent with the City Council's rules and procedures. Once finalized the rules and procedures will be presented at the City Council meeting for approval and then forwarded to all advisory boards. Mr. Kraher also briefly reviewed the Sunshine Law requirements.

Discussion ensued fielding comments and questions. Mr. Kraher responded accordingly.

## **2. 20-00381 CRA ANNUAL OVERVIEW & UPDATE PRESENTATION**

Chairperson Satterwhite introduced the item and called on Ms. D'Angelo to present an annual overview and update pertaining to the Community Redevelopment Agency's administration activities and progress. During the presentation, Ms. D'Angelo introduced Garrett Griffin, Program Administrator for the CRA Residential Property Improvement Program (RPIP) with the Emerald Coast Regional Council to provide an overview of the RPIP. She also later introduced Terri Berry, Escambia County Project Manager for the Hollis T. Williams project to provide an update on the design improvements.

CRA Administrator, Helen Gibson introduced David Forte, Capital Improvements Project Manager, and informed the Board that Mr. Forte would be managing various CRA projects.

Discussion ensued yielding questions and comments from Board Members. Mr. Griffin, Ms. Berry and staff responded accordingly.

### **Old Business**

No old business was discussed.

### **New Business**

## **3. 20-00382 UPDATE ON MLK-ALCANIZ/DAVIS TWO-WAY CONVERSION**

Chairperson Satterwhite introduced the item and the Florida-Alabama Transportation Planning Organization's (TPO) Planning Consultant, Cory Wilkinson with HDR Engineering, accompanied by TPO Project Manager, Jill Lavender Nobles with Emerald Coast Regional Council and HDR's Traffic Engineer, Mary Morgan. Mr. Wilkinson provided an analysis presentation on the findings and recommendations of the Davis Highway and Dr. Martin Luther King Jr./Alcaniz Street Two Way Conversion Traffic Feasibility Study.

Comments were provided by the following person(s):

- Zachary Lane, 420 E. Brainerd St., Pensacola, FL 32503

Discussion ensued yielding questions and comments from Board Members. HDR representatives and staff responded accordingly.

Although a formal vote was not called, the Board established consensus of its desire for travel and parking lane widths north of Cervantes Street to match the widths shown in the conceptual renderings of the traffic feasibility within the corridor segments south of Cervantes (10-foot travel, 9-foot parking).

Discussion ensued amongst the Board regarding the conversion of bicycle lanes to sharrow markings to provide for on-street parking, as shown in the traffic feasibility study. At the conclusion of discussion, the Board requested that staff report back to the Board in regards to this issue.

**Vice-Chairman Buchanan made a motion to recommend that the Community Redevelopment Agency request that the TPO and the Florida Department of Transportation (FDOT) move forward with the two-way conversion of Davis Highway and Dr. Martin Luther King Jr. Drive/Alcaniz Street. Motion seconded by Board Member Dziadon and passed unanimously.**

#### 4. **20-00388 PROJECT LIST & 5-YEAR IMPLEMENTATION PLAN (FY2021-2025)**

Chairperson Satterwhite introduced the item and referred to staff. Ms. D'Angelo provided a review of the Fiscal Year 2021-2025 project list and implementation plan.

Comments were provided by the following person(s):

- Terry Horne, 220 W. Garden St., Pensacola, FL 32561

Discussion ensued fielding comments and questions.

The following issues were raised:

- Street lighting temperature pertaining to the DeVilliers, Reus and A Streetscape Revitalization projects;
- Timeline for public input regarding the Hollice T. Williams Urban Greenway project;
- Preservation of sidewalk street name embossments in implementation of sidewalk improvements; and
- Request for a presentation regarding community policing in the Urban Core at the next UCRB meeting.

Staff responded accordingly.

**Vice-Chairman Buchanan made a motion to recommend the project list and 5 year implementation plan, as presented, which reflects the UCRB's priorities for project development and/or implementation during the five-year period beginning Fiscal Year 2021, starting October 1, 2020, through fiscal Year 2025, ending September 30, 2025. Motion seconded by Board Member Dziadon and passed unanimously.**

#### **Board Member Comments**

No discussion was held.

#### **Open Forum**

No public comment was received.

#### **Adjournment**

With no further business, the meeting adjourned at 5:26 p.m.