



City of Pensacola

COMMUNITY REDEVELOPMENT AGENCY

Meeting Minutes

May 7, 2018

4:46: P.M.

Hagler/Mason Conference Room

Vice Chairperson Cannada-Wynn called the meeting to order at 4:46 P.M.

CALL MEETING TO ORDER

CRA Members Present: Jewel Cannada-Wynn, Larry Johnson, Andy Terhaar, Gerald Wingate

CRA Members Absent: Sherri Myers, Brian Spencer, P.C. Wu

BOARD MEMBERS DISCLOSE OWNERSHIP OR CONTROL OF INTEREST DIRECTLY OR INDIRECTLY OF PROPERTY IN THE COMMUNITY REDEVELOPMENT AREA

CRA Member Terhaar disclosed ownership or control of interest directly or indirectly of property in the Community Redevelopment Area.

CHAIRMAN'S REPORT

None.

APPROVAL OF MINUTES

1. [18-00153 MINUTES OF CRA MEETING - 03/05/2018](#)

A motion to approve was made by CRA Member Johnson and seconded by CRA Member Wingate.

The motion carried by the following vote:

Yes: 4 Andy Terhaar, Gerald Wingate, Jewel Cannada-Wynn, Larry Johnson
No: 0 None

PRESENTATIONS

None.

ACTION ITEMS

2. [18-00152](#) PROPOSED CRA WORK PLAN, PROJECT LIST AND BUDGETARY ALLOCATIONS FOR FISCAL YEAR 2019 AND THE BALANCE OF FISCAL YEAR 2018

Recommendation: That the Community Redevelopment Agency (CRA) approve the CRA Work Plan, project list and budgetary allocations for Fiscal Year 2019 and the balance of Fiscal Year 2018.

A motion to approve was made by CRA Member Terhaar and seconded by CRA Member Cannada-Wynn.

CRA Administrator Gibson provided highlights of the work plan. She responded accordingly to questions.

Public input was heard from Dorothy Dubuisson.

Upon conclusion of discussion, the vote was called.

The motion carried by the following vote:

Yes: 4 Andy Terhaar, Gerald Wingate, Jewel Cannada-Wynn, Larry Johnson
No: 0 None

3. [18-00151](#) AUTHORIZATION OF NEW PART-TIME EPS ADMINISTRATIVE ACCOUNT CLERK POSITION

Recommendation: That the Community Redevelopment Agency (CRA) authorize staff to solicit for and fill a part-time EPS Administrative Account Clerk position, effective May 1, 2018.

A motion to approve was made by CRA Member Terhaar and seconded by CRA Member Cannada-Wynn.

CRA Administrator Gibson addressed the CRA Board regarding the need for this position. She responded accordingly to questions and comments.

Upon conclusion of discussion, the vote was called.

The motion carried by the following vote:

Yes: 4 Andy Terhaar, Gerald Wingate, Jewel Cannada-Wynn, Larry Johnson
No: 0 None

ACTION ITEMS (CONT'D.)**4. [18-00120](#) COMMUNITY REDEVELOPMENT AGENCY ADMINISTRATOR AND ASSISTANT CRA ADMINISTRATOR SALARY INCREASES**

Recommendation: That the Community Redevelopment Agency (CRA) approve salary increases for the CRA Administrator and Assistant CRA Administrator positions, effective May 1, 2018.

A motion to approve was made by CRA Member Terhaar and seconded by CRA Member Wingate.

City Administrator provided information comparing salaries of administrators and assistant administrators from other cities as well as current administrators within the City of Pensacola, indicating that the current salaries of the CRA Administrator and Assistant CRA Administrator are significantly lower. She also pointed to the current workload being undertaken.

CRA Member Johnson made comments regarding the proposed increase in salaries.

Upon conclusion of discussion, the vote was called.

The motion carried by the following vote:

Yes: 4 Andy Terhaar, Gerald Wingate, Jewel Cannada-Wynn, Larry Johnson
No: 0 None

5. [18-00180](#) SUPPORT FOR JOINT FUNDING OF SHORT TERM SAFETY IMPROVEMENTS AND FEASIBILITY STUDY FOR LONG TERM IMPROVEMENTS TO THE WEST CERVANTES CORRIDOR

Recommendation: That the Community Redevelopment Agency (CRA) recommend that City Council approve the joint funding of short-term safety improvements and a feasibility study for long-term improvements identified in the West Cervantes Street Corridor Management Plan.

A motion to approve was made by CRA Member Wingate and seconded by CRA Member Cannada-Wynn.

CRA Administrator Gibson explained the issue and described the coordinated efforts with the County and FDOT. Vice Chairperson Cannada-Wynn made follow-up remarks. CRA Administrator Gibson responded accordingly to questions from CRA Member Wingate.

The motion carried by the following vote:

Yes: 4 Andy Terhaar, Gerald Wingate, Jewel Cannada-Wynn, Larry Johnson
No: 0 None

DISCUSSION ITEMS

None.

Vice Chairperson Cannada-Wynn addressed the board members regarding an add-on action item provided at members' places regarding *Extension of Construction Deadline for 120 West Government Street*. **She indicated since the CRA Board follows City Council's Rules and Procedures the item will not be considered at this meeting.** (Rules and Procedures require a supermajority vote for items to be added for consideration - - only four board members were present.)

CRA Administrator Gibson referenced the first action item on (today's) agenda, 18-00152 Proposed CRA Work Plan, Project List and Budgetary Allocations for Fiscal Year 2019 and the Balance of Fiscal Year 2018, indicating there is a presentation that (should) be given.

At this time, Chief Financial Officer Barker provided an overhead presentation CRA Budget Overview (on file with background materials) and responded accordingly to questions. During the presentation, CRA Member Johnson pointed to the issue regarding 120 West Government Street, with CRA Administrator providing follow-up comments. Vice Chairperson Cannada-Wynn made comments regarding sidewalks.

INFORMATION ITEMS

Vice Chairperson Cannada-Wynn referenced the following:

6. [18-00162](#) COMMUNITY REDEVELOPMENT AGENCY ANNUAL TAX INCREMENT FINANCING (TIF) PAYMENTS

No discussion.

Vice Chairperson Cannada-Wynn referenced copies of a request for funding from Belmont DeVilliers Neighborhood Association to assist in supporting *Holidays on the Blocks Celebration 2018 (for the FY 2019 CRA budget)*. (Letter on file with 18-00152 background materials.)

OPEN FORUM

Dorothy Dubuisson: Made comments regarding the vision for the Belmont-DeVilliers Neighborhood which is progressing.

Paul Grimes: Principal for G Squared, under contract with the CRA for purchase and development of surplus property at 120 West Government Street, addressed the board regarding their request to extend the deadline for construction commencement. He indicated the reason for the extension is to satisfy the lender for the project.

Discussion took place with Vice Chairperson Cannada-Wynn and City Attorney Bowling engaging Mr. Grimes for clarification as to what documentation from the CRA is needed to satisfy the lender.

OPEN FORUM (CONT'D.)

CRA Administrator Gibson indicated she will work with Mr. Grimes to determine what documentation will suffice for the lender and bring all background information with the item for the CRA Board's consideration.

A motion was made by CRA Member Terhaar and seconded by CRA Member Cannada-Wynn that the CRA Board schedule a special meeting on Thursday, May 10, 2018 at 5:00 P.M. to consider *Extension of Construction Deadline for 120 West Government Street.*

Discussion took place regarding the motion.

Upon conclusion of discussion, the vote was called.

The motion carried by the following vote:

Yes: 4	Andy Terhaar, Gerald Wingate, Jewel Cannada-Wynn, Larry Johnson
No: 0	None

ADJOURNMENT

5:54 P.M.

Approved: June 11, 2018