

MEMORANDUM

TO: City Council  
FROM: Keith Wilkins, City Administrator  
DATE: December 27, 2019  
SUBJ: FY 2019 MWBE Annual Report

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The Minority and Women Business Enterprise (M/WBE) Annual Report for Fiscal Year 2019 is provided for Council's information. The overall participation rate for the year is 11.7% and \$2,984,672.42 was paid to M/WBE firms working directly for the City or through prime contractors.

The City of Pensacola Minority and Women Business Enterprise (M/WBE) program is designed to encourage the use of minority- and women-owned businesses for City projects and as subcontractors. Certification as a M/WBE for the City's program requires that a business meet the following criteria: 1) majority owner(s) must be a minority or woman who manage and controls the business (51% ownership); 2) U.S citizen or lawfully admitted permanent resident of the U.S.; 3) legally structured business (e.g.: LLC, Inc. etc..) as required in Florida; 4) must have expertise normally required by the industry for the field in which certification is requested; 5) must be independent, not an affiliate or conduit; 6) for-profit; 7) business must be located in Escambia, Santa Rosa, Okaloosa, or Walton Counties in Florida, or Mobile, Alabama; 8) possess all licenses required by local, state, and federal law; 9) minimum of one (1) full year of business operations; and 10) must be registered with the Florida Department of State Division of Corporations (sunbiz.org).

The typical minority and women business participation goal for construction projects is 5%. The goal is established based on the type of construction work and materials associated with a City construction project. The M/WBE goal is voluntary in that if a vendor does not meet the established goal, the City will still consider his or her bid, if the vendor demonstrates a good faith effort (GFE) in seeking M/WBE participation. To encourage the use of M/WBE vendors, the Purchasing Office prepares a list of potential M/WBE businesses providing goods or services applicable for the project from the City's M/WBE Directory.

M/WBE Expenditure Participation Rate

The annual M/WBE participation rate for the past 4 years provided below:

<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
7.4%	20%	8.8%	11.7%

**ANNUAL MINORITY- AND WOMEN-BUSINESS ENTERPRISE (M/WBE) REPORT  
FOR FISCAL YEAR 2019**

**BID AWARDED WITH M/WBE PARTICIPATION \***

Bid #	Description	M/WBE Goal/GFE	Cost	M/WBE Participation	Prime	M/WBE Prime/ Subcontractor
18-033	Raintree Stow Menendez Outfall at Bayou Texar Stormwater Treatment Enhancement Project	5%	\$218,988.72	11.6%	\$193,609.02	\$25,379.70
18-035	Bayview Community Resource Center	5%	\$5,991,000.00	17.2%	\$4,962,029.00	\$1,028,971.00
19-002	Morris Court Park Improvement Project	5%	\$299,580.25	9.6%	\$270,920.25	\$28,660.00
18-037	Fleet Management Garage Renovation	5%	\$337,500.00	0%	337,500.00	\$0
19-001	East Cross, Yates, Escambia And Osceola Outfall at Bayou Texar Treatment Enhancement Project	5%	\$445,486.95	9%	\$401,651.45	\$43,835.50
19-005	Natural Gas Pipeline Construction North Hill Low Pressure Area Upgrades	3%	\$881,650.00	5.5%	\$833,250.00	\$48,400.00
19-011	Cobb Center Gym Exterior Windows and Doors Replacement	5%	\$113,000.00	7.25%	\$104,800.00	\$8,200.00
19-012	Texar Drive, 17 <sup>th</sup> & 18 <sup>th</sup> Avenue Outfalls and Bayou Texar	5%	\$299,235.80	10.21%	\$268,658.80	\$30,577.00
19-014	Pensacola International Airport Economy Lot #1 Expansion Area Upgrades	5%	\$1,105,801.20	17.56%	\$911,612.20	\$194,189.00
19-021	Jefferson Street Sidewalks	5%	\$190,755.00	100%	\$0	\$190,755.00
<b>Total</b>			<b>\$9,882,997.92</b>	<b>16.1%</b>		<b>\$1,598,967.20</b>

**PAYMENTS TO M/WBES & AWARDS TO MWBE PRIMES & SUBCONTRACTORS**

	<u>Bid Awards to Subcontractors</u>	<u>Payments for Commodity/Svcs.</u>	<u>M/WBE Totals for Report Period</u>
Minority Business Enterprise (MBE)	\$264,484.00	\$619,499.88	\$883,983.88
Women Business Enterprise (WBE)	\$1,334,483.20	\$766,205.34	\$2,100,688.54
<b>TOTAL</b>	<b>\$1,598,967.20</b>	<b>\$1,385,705.22</b>	<b>\$2,984,672.42</b>

Total Certified Minority- and Women-Business Enterprises To Date: 93

<u>TOTAL EXPENDITURE ALL OBJECTIVE CODES</u>	<u>%MWBE</u>	<u>MWBE TOTAL</u>
\$25,550,124.77	11.7%	\$2,984,672.42