



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Meeting Minutes 3 - Draft

Parks and Recreation Board

Thursday, August 17, 2023

8:00 AM

Hagler Mason Conference Room, 2nd Floor

CALL TO ORDER

ROLL CALL

Present 8 - Chairperson Rand Hicks, Vice Chair Renee Borden, Kristin Brown, Antonio Bruni, Alejandra Escobar-Ryan, Leah Harrison, John Jerralsds, and Michael Wolf

Absent 1 - Jake Renfroe

APPROVAL OF MINUTES

MINUTES OF JULY 20, 2023, PARK AND RECREATION BOARD

Attachments: [23-7-20 Minutes - Unapproved](#)

A motion was made by Vice Chair Borden, seconded by Jerralsds, that this Minutes be Approved. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Vice Chair Borden, Brown, Bruni, Escobar-Ryan, Harrison, Jerralsds, and Wolf

Absent: 1 - Renfroe

DIRECTOR'S REPORT

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Attachments: [23-8-17 Director's Report Parks and Recreation Board](#)

Member Bruni inquired regarding the status of the Neighborhood Challenge Grant that was submitted by the Scenic Heights Neighborhood Association last year. Interim Director, Byrd responded that the Neighborhood Grants are handled through the Neighborhood Services Department with Kelsey Powell as the contact person the Parks and Recreation Department does not have any oversight of the grant program. Interim Director, Byrd shared that she had met with Ms. Brittney Ellers to make recommendations to her for the proposed park project regarding the budget and the durability of the proposed amenities.

Chairperson Hicks invited Deputy City Administrator, Miller to offer her insights to the board regarding Neighborhood Grants. Deputy City Administrator, Miller stated the Neighborhood Challenge Grant is a

cumbersome process and administration is working on updating and simplifying the process to have clarity of who reviews the application, who approves, and how it is awarded and the timeline of awarding the grant. Deputy City Administrator, Miller added she will be following up on the application to see that the grant moves along as expeditiously as possible. Some staffing changes will take place first of the new fiscal year and Neighborhood Services will be absorbed into Economic Development Department so Kelsey Powell will be reporting to Director Erica Grancagnolo.

STAFF REPORTS

SPECIAL EVENTS - NIKKI GRAY

Nikki Gray, Special Events Supervisor brought before the board a presentation (on file with background material) providing an overview of the process to permit a special event if the event will involve state road and lane closures.

Some follow- up discussion took place with board members asking questions which Special Event Supervisor, Gray responded accordingly.

Deputy City Administrator, Miller added she would like to give recognition to Special Events Supervisor, Gray for her time and effort involved in the permitting process of special events and for her checking in with event organizers outside of normal working hours to ensure everything is going well with the event.

APPROVAL OF BOARD MEETINGS - DATE AND TIME

PARKS AND RECREATION BOARD MEETING SCHEDULE

Attachments: [Proposed Parks and Recreation Board Meeting Schedule](#)

Discussion ensued among the board members regarding the proposed time to meet each month. Upon conclusion of discussion, the vote was called to amend the board meeting time for third Tuesday at 2:00 P.M. to third Tuesday at 10:00 A. M.

A motion to amend was made by Member Borden and seconded by John Jerralds that Parks and Recreation Board recommend to City Council the change of meeting date and time to the third Tuesday at 10:00 A.M.

A motion was made by Vice Chair Borden, seconded by Jerralds, that this Action Item be Approved. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Vice Chair Borden, Brown, Bruni, Escobar-Ryan, Harrison, Jerralds, and Wolf

Absent: 1 - Renfroe

NEW BUSINESS**OLD BUSINESS****OPEN FORUM****ADJOURNMENT**

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.