



City of Pensacola

CITY COUNCIL

Agenda Conference Minutes

December 13, 2021

3:30 P.M.

Hagler/Mason Conference Room

The agenda conference was called to order by Council President Hill at 3:32 P.M.

ROLL CALL

Council Members Present: Ann Hill, Delarian Wiggins, Jennifer Brahier, Teniade Broughton, Casey Jones, Jared Moore, Sherri Myers

Council Members Absent: None

Also Present: Mayor Grover C. Robinson, IV

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

The meeting can also be watched live stream at: cityofpensacola.com/428/Live-Meeting-Video.

PRESENTATION ITEMS

1. [21-01084 PRESENTATION FROM LOTUS CAMPAIGN INC.](#)

Recommendation: That City Council hear a presentation from the LOTUS Campaign, Inc. (Lotus).

Beth Silverman, Co-founder and Executive Director for LOTUS Campaign, Inc. provided an overhead presentation highlighting their unique housing program model - the Landlord Participation Program (on file with background materials).

Following the presentation, discussion ensued with Ms. Silverman, Mayor Robinson, and Housing Director Whitaker responding accordingly to comments and questions from Council Members.

REVIEW OF CONSENT AGENDA ITEMS

2. [21-00580](#) AWARD OF CONTRACT TO QUINA GRUNDHOEFER ARCHITECTS, P.A. FOR RFQ NO. 21-015 ARCHITECTURAL AND ENGINEERING SERVICES FOR THE TIPPIN PARK COMMUNITY RESOURCE CENTER

Recommendation: That City Council approve the ranking of the selection committee and award a contract to Quina Grundhoefer Architects, P.A. for Phase 1 of the Request for Qualification (RFQ) No. 21-015 Architectural and Engineering Services for the construction of a Community Resource Center at Tippin Park for an agreed upon fee in the amount of \$67,303.80. Further, that Council authorize the Mayor to execute all contracts and related documents and take all related actions necessary to complete Phase 1 of the project.

Place on Consent Agenda.

3. [21-01010](#) AIRPORT - ASSIGNMENT AND ASSUMPTION OF LEASE WITH CONSENTS - EXECUTIVE CAR RENTAL, INC.TO AMERICAN RENT A CAR INC.

Recommendation: That City Council approve an Assignment and Assumption of a Lease with Consents of the Executive Car Rental, Inc. Rental Car Concession Agreement and Real Property Lease to American Rent A Car Inc. Further, that City Council authorize the Mayor to take all necessary actions to execute the assignment and assumption.

Place on Consent Agenda.

4. [21-01017](#) AIRPORT - APPROVAL OF LICENSE AGREEMENT WITH QUANTUM WIRELESS NETWORKS, LLC

Recommendation: That City Council approve a License Agreement with Quantum Wireless Networks, LLC at the Pensacola International Airport. Further, that City Council authorize the Mayor to take all actions necessary relating to the execution of the License Agreement.

Place on Consent Agenda.

REVIEW OF CONSENT AGENDA ITEMS (CONT'D.)

5. [21-01016](#) AWARD OF CONTRACT RFP NO. 21-031 FOR COMPREHENSIVE PARKING MANAGEMENT SOLUTIONS

Recommendation: That City Council approve the ranking of the selection committee for RFP NO. 21-031 Comprehensive Parking Management Solution and award a five-year contract to Parkeon, Inc. d/b/a Flowbird, submitting the best proposal. Finally, that City Council authorize the Mayor to negotiate and execute the contract with the named firm and take all related actions necessary to engage their services, as required.

Place on Consent Agenda.

6. [21-01047](#) ADMINISTRATIVE PLAN FOR THE PENSACOLA HOUSING DEPARTMENT HOUSING CHOICE VOUCHER PROGRAM

Recommendation: That City Council approve the amendments to the Administrative Plan for the Pensacola Housing Department Housing Choice Voucher program.

Place on Consent Agenda.

7. [21-01043](#) APPOINTMENTS - AFFORDABLE HOUSING ADVISORY COMMITTEE

Recommendation: That City Council appoint a member of the City of Pensacola Planning Board and a city resident to the Affordable Housing Advisory Committee for a term of three years, expiring December 31, 2024.

Place on Consent Agenda.

8. [21-01057](#) APPOINTMENT - BOARD OF TRUSTEES-FIREMEN'S RELIEF AND PENSION FUND

Recommendation: That City Council appoint a city resident to the Board of Trustees - Firemen's Relief and Pension Fund for a term of two years, expiring December 31, 2023.

Place on Consent Agenda.

REVIEW OF CONSENT AGENDA ITEMS (CONT'D.)

9. [21-01091](#) APPOINTMENTS - INTERNATIONAL RELATIONS ADVISORY BOARD

Recommendation: That City Council appoint four individuals to the International Relations Advisory Board for a term of two years, expiring December 31, 2023.

Place on Consent Agenda.

10. [21-01058](#) 2022 CITY COUNCIL MEETING SCHEDULE

Recommendation: That City Council adopt the 2022 City Council Meeting Schedule.

Place on Consent Agenda.

11. [21-01051](#) AWARD OF BID NO. 21-039 OSCEOLA POLE BARN PROJECT

Recommendation: That City Council award Bid No. 21-039 Osceola Pole Barn Project to J. Miller Construction, Inc., of Pensacola, Florida the lowest and most responsible bidder with a base bid of \$207,270.00 plus a 10% contingency in the amount of \$20,727.00 for a total amount of \$227,997.00. Further, that City Council authorize the Mayor to execute the contract and take all action necessary to complete the project.

Place on Consent Agenda.

REVIEW OF REGULAR AGENDA ITEMS

12. [21-01034](#) APPOINTMENT - COMMUNITY REDEVELOPMENT AGENCY BOARD CHAIR

Recommendation: That City Council appoint one member of the Community Redevelopment Agency Board as Chair of the Board for a period of one year, expiring December 2022.

There being no objections, this item was moved to the consent agenda.

Place on Consent Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

13. [21-01035](#) APPOINTMENT - COMMUNITY REDEVELOPMENT AGENCY BOARD VICE CHAIR

Recommendation: That City Council appoint one member of the Community Redevelopment Agency (CRA) Board as Vice Chair of the Board for a period of one year, expiring December 2022.

There being no objections, this item was moved to the consent agenda.

Place on Consent Agenda.

14. [21-00995](#) LEASE - PENSACOLA FEDERATION OF GARDEN CLUBS INC. FOR THE GARDEN CENTER

Recommendation: That City Council approve the Lease Agreement between the City of Pensacola and Pensacola Federation of Garden Clubs Inc. for the Garden Center located at 1850 North 9th Avenue. Further, that City Council authorize the Mayor to take all necessary actions to execute and administer the Lease Agreement.

Place on Regular Agenda.

15. [21-01055](#) LEASE - SOUTHERN YOUTH SPORTS ASSOCIATION INC. FOR THE THEOPHALIS MAY RESOURCE CENTER AT LEGION FIELD

Recommendation: That City Council approve a lease with the Southern Youth Sports Association Inc. for the Theophalis May Resource Center at Legion Field. Further, that City Council authorize the Mayor to take all actions necessary to execute the lease.

Discussion ensued regarding the terms of the lease as related to future improvements/additions to the building with Parks & Recreation Director Cooper, Mayor Robinson, City Administrator Fiddler, and Property Lease Manager Stallworth fielding comments and questions.

Based on discussion, revised language will be drafted for Council's consideration at the Council meeting (on 12/16) to address concerns expressed.

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

16. [21-01044](#) MISCELLANEOUS APPROPRIATIONS AGREEMENT BETWEEN THE CITY AND THE LOTUS CAMPAIGN, INC (LOTUS)

Recommendation: That City Council allocate a total of \$425,000 from the remaining \$1,403,346 in American Recue Plan Act (ARPA) dedicated for Homelessness Reduction to the Lotus Campaign Inc. Further, that City Council approve a Miscellaneous Appropriations Agreement (MAA) between the City of Pensacola and The Lotus Campaign, Inc. Finally, that City Council authorize the Mayor to take all actions necessary to transfer the necessary funding and execute the agreement.

Place on Regular Agenda.

17. [21-00997](#) CITY OF PENSACOLA AFFORDABLE HOUSING INCENTIVE REPORT

Recommendation: That City Council approve the Affordable Housing Incentive report submitted by the Affordable Housing Advisory Committee (AHAC) for submission to the Florida Housing Finance Corporation and the entity providing statewide training and technical assistance for the Affordable Housing Catalyst Program in accordance with Section 420.9076, Florida Statutes.

Place on Regular Agenda.

18. [21-01097](#) EAST PENSACOLA HEIGHTS NEIGHBORHOOD ASSOCIATION GRANT REQUEST IN ACCORDANCE WITH CITY CODE SECTION 12-6-10(C)(2).

Recommendation: That City Council approve the recommendation of the Environmental Advisory Board (EAB) to approve a grant request in accordance with City Code Sec. 12-6-10(c)(2) for the East Pensacola Heights Neighborhood Association. The amount recommended by the EAB is \$4,268.50.

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

19. [21-01098 ENVIRONMENTAL ADVISORY BOARD \(EAB\) RECOMMENDATION BASED ON CITY COUNCIL'S REFERRAL TO - ANALYZE THE IMPACT OF LAWN MANAGEMENT PRACTICES OF CITY PROPERTY AND THE USE OF TWO-STROKE GAS LEAF BLOWERS ON GREENHOUSE GAS EMISSIONS IN THE CITY AND SUGGESTIONS FOR LOWERING ANY EMISSIONS ASSOCIATED WITH TWO-STROKE BLOWERS](#)

Recommendation: That City Council follow the recommendation of the EAB and allocate funding for the purchase of two battery operated commercial leaf blowers at the choice of parks and recreation, put them on two different crews and come back to the Board [EAB] with a report and analyze the effects.

Discussion took place regarding the intent of the recommendation. Kristen Bennett, Chairperson of the EAB was in attendance and offered clarification of the recommendation as discussed by the Board. Council Executive Kraher also provided input. City Administrator Fiddler, Parks & Recreation Director Cooper, and Mayor Robinson addressed Council regarding impacts on field operations and suggested a timeframe for implementation as a pilot program.

Place on Regular Agenda.

20. [21-01092 SETTING A WORKSHOP REGARDING COUNCIL RULES AND PROCEDURES AND ROBERTS RULES OF ORDER.](#)

Recommendation: That City Council hold a workshop to discuss the Council Rules and Procedures as well as Roberts Rules of Order. Further, that Council retain the services of attorney Doug Sales to conduct the workshop. Finally, that City Council President work with the Council Executive in setting a date for the workshop.

Place on Regular Agenda.

21. [21-01093 REFERRAL TO PARKS AND RECREATION BOARD - PROPOSED AMENDMENT TO CITY CODE SECTION 6-3-8. INJURING TREES, BUILDINGS AND OTHER PROPERTY.](#)

Recommendation: That City Council refer to the Parks and Recreation Board for review and recommendation, a proposed amendment to City Code Sec. 6-3-8. Injuring trees, buildings and other property.

Discussion ensued regarding the intent of this item, as well as the following item (21-01096) with Council Member Myers (sponsor of both) fielding comments and questions. Mayor Robinson and Parks & Recreation Director Cooper also provided input.

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

22. [21-01096](#) REFERRAL TO PARKS AND RECREATION BOARD - ROGER SCOTT ATHLETIC COMPLEX TREE PROTECTION PLAN

Recommendation: That City Council refer to the Parks and Recreation Board for review, discussion and recommendation the idea of a Roger Scott Athletic Complex Tree Protection Plan Ordinance that would be similar Ordinance No. 36-20, protecting the wooded area at Hitzman Park that was passed by City Council.

Place on Regular Agenda.

23. [21-01045](#) PENSACOLA INTERNATIONAL AIRPORT - AIRPORT RESCUE GRANT NO. 3-12-0063-049-2022

Recommendation: That City Council approve and authorize the Mayor to execute the acceptance of the Airport Rescue Grant 3-12-0063-049-2022 in the amount of \$9,544,946 to help offset reduced revenue at the Pensacola International Airport as a result of the COVID-19 Public Health Emergency. Further, that City Council authorize the Mayor to take all actions necessary relating to the finalization of the grant. Finally, that City Council adopt a Supplemental Budget Resolution to appropriate the grant funds.

Place on Regular Agenda.

24. [2021-107](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-107 - AIRPORT RESCUE GRANT NO. 3-12-0063-049-2022

Recommendation: That City Council adopt Supplemental Budget Resolution No. 2021-107.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

25. [21-01053](#) PORT OF PENSACOLA - FLORIDA SEAPORT TRANSPORTATION ECONOMIC DEVELOPMENT (FSTED) GRANT FUNDS FOR WAREHOUSE IMPROVEMENT PROJECTS ALLOCATED BY THE REFINANCE OF FLORIDA PORTS FINANCING COMMISSION SERIES 19 BONDS

Recommendation: That City Council accept and authorize the Mayor to execute State of Florida, Florida Seaport Transportation Economic Development (FSTED) Grant agreement for Warehouse Improvements #413775-1-94-02 in the amount of \$400,000 comprised of \$200,000 in Florida Ports Financing Commission bond refinance funds and \$200,000 in local match provided by Streamline Boats of NW Florida. Further, that City Council authorize the Mayor to take all actions necessary to accept, execute and administer the grant. Finally, that City Council adopt a supplemental budget resolution appropriating the grant funds.

Place on Regular Agenda.

26. [2021-110](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-110 PORT OF PENSACOLA - FLORIDA SEAPORT TRANSPORTATION ECONOMIC DEVELOPMENT (FSTED) GRANT FUNDS FOR WAREHOUSE IMPROVEMENT PROJECTS ALLOCATED BY THE REFINANCE OF FLORIDA PORTS FINANCING COMMISSION SERIES 19 BONDS

Recommendation: That City Council adopt Supplemental Budget Resolution No. 2021-110.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

Place on Regular Agenda.

27. [21-01065](#) PORT OF PENSACOLA - FLORIDA SEAPORT TRANSPORTATION ECONOMIC DEVELOPMENT (FSTED) GRANT #422354-3-94-03- SEAPORT SECURITY GRANT

Recommendation: That City Council authorize the Mayor to accept the State of Florida, Florida Seaport Transportation Economic Development (FSTED) Grant #422354-3-94-03 in the amount of \$46,240 comprised of \$34,680 in FSTED funds and \$11,560 in Port of Pensacola matching funds. Further, that City Council authorize the mayor to take all actions necessary for the acceptance of the grant. Finally, that City Council approve a supplemental budget resolution appropriating the grant funds.

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

28. [2021-109](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-109 - PORT OF PENSACOLA - FLORIDA SEAPORT TRANSPORTATION ECONOMIC DEVELOPMENT (FSTED) GRANT #422354-3-94-03 - SEAPORT SECURITY GRANT

Recommendation: That City Council adopt Supplemental Budget Resolution No. 2021-109.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

Place on Regular Agenda.

29. [21-01099](#) ACCEPTANCE OF DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO) COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANT

Recommendation: That the City Council accept a Florida Department of Economic Opportunity (DEO) Community Planning Technical Assistance Grant, on behalf of the Community Redevelopment Agency (CRA), in the amount of \$40,000, for development of the Jackson Street Transportation Master Plan. Further, that City Council approve the subsequent supplemental budget resolution.

Place on Regular Agenda.

30. [2021-111](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-111 - COMMUNITY REDEVELOPMENT AGENCY (CRA) DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO) COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANT

Recommendation: That City Council adopt Supplemental Budget Resolution No. 2021-111.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

31. [2021-106](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-106 - FY 2022 NON-ENCUMBERED CARRYOVER BUDGET RESOLUTION

Recommendation: That City Council adopt Supplemental Budget Resolution No. 2021-106.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

Discussion took place with Finance Director Lovoy, Parks & Recreation Director Cooper, and Deputy City Administrator Forte responding accordingly to questions. Mayor Robinson also provided input.

Place on Regular Agenda.

32. [2021-105](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-105 - CONTRACTS PAYABLE

Recommendation: That City Council adopt Supplemental Budget Resolution No. 2021-105.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

Place on Regular Agenda.

33. [2021-112](#) RESOLUTION NO. 2021-112 - PROVIDING FOR A MORATORIUM ON THE EVICTION OF HOMELESS INDIVIDUALS WITHIN THE CITY OF PENSACOLA.

Recommendation: That City Council adopt Resolution No. 2021-112

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PENSACOLA DECLARING A MORATORIUM ON THE EVICTION OF HOMELESS INDIVIDUALS ENCAMPED UNDER THE I-110 OVERPASS AND WITHIN THE HOLLICE T. WILLIAMS PARK IN THE CITY OF PENSACOLA; PROVIDING FOR AN EFFECTIVE DATE

Council President Hill (sponsor) responded accordingly to questions from Council Member Broughton regarding the intent of a continued moratorium. Mayor Robinson also provided input.

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

34. [50-21](#) PROPOSED ORDINANCE NO. 50-21 - AMENDING SECTION 11-4-182 OF THE CITY CODE, USE OF RIGHTS-OF-WAY BY WIRELESS COMMUNICATIONS FACILITIES

Recommendation: That City Council approve Proposed Ordinance No. 50-21 on first reading:

AN ORDINANCE AMENDING SECTION 11-4-182, OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA, USE OF RIGHTS-OF-WAY BY WIRELESS COMMUNICATIONS FACILITIES; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Place on Regular Agenda.

35. [52-21](#) PROPOSED ORDINANCE NO. 52-21 - GENERAL PENSION & RETIREMENT PLAN ORDINANCE AMENDING TERMS OF EMPLOYEE ELECTED BOARD MEMBERS

Recommendation: That City Council approve Proposed Ordinance No. 52-21 on first reading.

AN ORDINANCE AMENDING SECTION 9-4-103 OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA, PENSION BOARD TO PROVIDE FOR SIX YEAR TERMS FOR EMPLOYEE ELECTED MEMBERS OF THE PENSION BOARD FOR THE GENERAL PENSION AND RETIREMENT FUND OF THE CITY; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Place on Regular Agenda.

36. [44-21](#) PROPOSED ORDINANCE NO. 44-21 - AMENDMENT TO CITY CODE SECTION 14-2-136 - DEMOLITION

Recommendation: That City Council adopt Proposed Ordinance No. 44-21 on second reading:

AN ORDINANCE AMENDING SECTION 14-2-136 OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA, ENHANCING NOTICE REQUIREMENTS; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

37. [49-21 PROPOSED ORDINANCE NO. 49-21: PROPOSED AMENDMENTS TO THE LAND DEVELOPMENT CODE - ENGINEERING SECTIONS 12-3-121, 12-4-1, 12-4-3, 12-7, 12-8-6](#)

Recommendation: That City Council adopt the Proposed Ordinance No. 49-21 on second reading:

AN ORDINANCE AMENDING TITLE XII OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE SECTION 12-3-121 DESIGN STANDARDS AND GUIDELINES; SECTION 12-4-1 OFF-STREET PARKING SPACES REQUIREMENTS; SECTION 12-4-3 PARKING LOTS; CHAPTER 12-7 SUBDIVISIONS; SECTION 12-8-6 DESIGN STANDARDS FOR STORMWATER MANAGEMENT SYSTEM; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Council Member Myers referenced proposed language in Section 12-3-121(c) (1) e. regarding design and construction of sidewalks suggesting revised language substituting reference to the Americans With Disabilities Act (ADA) with in accordance with Florida Accessibility Code. City Engineer Hinote indicated he concurs, and Council Member Myers indicated that she will bring forward a revised draft for Council's consideration at the Council meeting on 12/16.

Place on Regular Agenda.

CONSIDERATION OF ANY ADD-ON ITEMS

None

FOR DISCUSSION

38. [21-01090 AMERICAN RESCUE PLAN ACT \(ARPA\) FUNDING AND REPORTS FROM THE CITY AND RECEIVING AGENCY'S](#)

Council Member Myers (sponsor) inquired as to what internal systems and/or procedures are in place to ensure accountability of agencies' compliance with expenditure of ARPA funds related to reduction of homelessness with Finance Director Lovoy responding accordingly. **Council Member Myers requested a monthly report be provided to City Council.** Discussion took place with Finance Director Lovoy and Mayor Robinson fielding comments and questions.

READING OF ITEMS FOR COUNCIL AGENDA

City Clerk Burnett read as presented above. *No objections.*

COMMUNICATIONS

CITY ADMINISTRATOR'S COMMUNICATION

None

CITY ATTORNEY'S COMMUNICATION

None

CITY COUNCIL COMMUNICATION

Council Members Broughton and Brahier informed of recent events and happenings within the community.

Mayor Robinson wished everyone Happy Holidays and Happy New Year.

ADJOURNMENT

5:44 P.M.