

Instructions

Step 1- Proceed to IJ 1 and complete IJ 1 fully. Then proceed to Budget 1 and complete it fully. Be sure t

Step 2- If you have any questions while filling it out stop and review the Help Tab.

Step 3- If you have multiple projects proceed to IJ 2 and recomplete Step 1.

Step 4- Once you have filled out the number of IJ's and Budgets that you are completing proceed to the

Note 1- Like any other Excel workbook the tabs are still at the bottom of this spreadsheet. Please feel fr

Note 2- Please do not delete any tabs or add in any additional tabs. Please complete the IJ's and Budget

Note 3- This is all that you need to complete. You don't need to add in any additional documents like let

[Click to proceed to IJ 1](#)

o note the buttons at the bottom. These will help to guide you throughout.

review tab at the end. NOTE- Submit this document as an Excel file and DO NOT PASSWORD PROTECT t

ee to go forward or backward at any time by clicking on the IJ or Budget that you wish to be on.

s to the best of your ability.

tters from representatives or other things to enhance your project. We will only be reviewing the IJ's and

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he document.

d Budgets in this workbook

o Review Tab

Port Security Grant Program (PSGP) Investment Justification (IJ) and Detailed Budget Worksheet (

To streamline application submission and review processes, PSGP has revised and combined the IJ and Budget worksheets. Failure to complete all sections of IJ and Budget for each project may result in disqualification of the project. Note that at the bottom of the form are tabs labeled to account for up to 5 IJs and budgets in this form. DO NOT password protect the document. Documents are submitted via a secured system. Passwords DO NOT alter pre-populated cells (i.e., standardized questions) or formats within this document. All

Key Terms:

AMSC: Area Maritime Security Committee
AMSP: Area Maritime Security Plan
COTP: Captain of the Port
FSP: Facility Security Plan
FEMA: Federal Emergency Management Agency
MTSA: Maritime Transportation Security Act
NOFO: Notice of Funding Opportunity
PGM: Preparedness Grant Manual
PSGP: Port Security Grant Program
USCG: United States Coast Guard
UEI: Unique Entity Identifier

Investment Justification

Part I – Investment Heading

1. Organization Name: Use your organization's legal name as identified on your SAM.gov record.
2. State or Territory in which the project will be **implemented**. This is not always the applicant's location.
3. Type of Organization: Select from dropdown list. Note that quasi-government organizations are included.
4. Classification of organization: Select from the dropdown list. Note that these classifications are for reporting purposes only.
5. Captain of the Port (COTP) Zone: COTP zone in which the project will be implemented. If the project is not in a COTP zone, select "None".

Part II – Basic Project Information

6. Project Title: Project titles should be brief and coincide with the title used on the SF424.
7. Project Description: Provide a summary of the services and/or equipment for which funding is requested.
8. Has this project been funded by PSGP or another Federal assistance program in the last 5 years?
9. If so, when was the last time it was funded? Provide a year funding received.
10. Which program funded this capability? Note the program either from FEMA or other grant programs.
11. Provide justification that supports funding this project again. This will help reviewers determine if the project is a high priority.
12. Project Category: Select from the dropdown list. This list is the DHS POETE structure of 'Port Security Grant Program'.
13. New Capability or Maintenance/Sustainment: Select from dropdown list. See PGM for details.
14. Is this project exempt from the required cost share outlined in 46 U.S.C. §70107? See NOFO for details.
15. If yes, identify exemption: Select from dropdown list, see NOFO and PGM for details. See PGM for details.
16. Federal Share: This is the amount of funds being sought through PSGP. The Federal share is the amount of funds being sought through PSGP.
17. Cost Share: This is the recipient share of the total project cost. (see NOFO and PGM for details.)
18. Total Project Cost: This is the total cost required to complete the project and should be the sum of the Federal Share and the Cost Share.

Part III – Eligibility Information

19. Which plan(s) applies to your organization:
 - a. Area Maritime Security Plan (AMSP): Select "Yes" or "No" if applicable. Per 46 U.S.C. §70107.
 - b. Facility Security Plan (FSP): Select "Yes" or "No" if applicable. Per 46 U.S.C. §70107.
20. State and Local Agencies Only: Mark Yes or No if your agency is required to provide Port Security Grant Program funding.
21. If "Yes", how many MTSA regulated facilities is your organization required to provide security for?

(budget) Instructions

and budget templates into Excel format. This eliminates the challenges experienced with submitting IJs in the project. Please use N/A (not applicable) for sections that do not specifically apply (i.e., Private entities should use format: "IJ 1"; "Budget 1"; etc. Each IJ and corresponding budget must be completed for each project request. Protected documents may prevent reviewers from accessing the document for review. Uploading the document could cause error in data exports and potentially interfere with adequate application

Registration aligned with your UEI (initial application submitted in Grants.gov), this will be used to associate applicant headquarters location.

Entities are usually considered local government.

Locations coincide with those identified in 46 U.S.C. §70107(a).

If you're not familiar with your COTP zone, please contact the United States Coast Guard (USCG) for additional information.

The project title is named at your discretion, however, should be consistent with the project description if funding is requested (i.e. Fencing, gates, lights and cameras at terminal A).

Is the project funded for 3 years? Yes or no based on the current year (i.e. for FY2022 PSGP, if the project was funded in FY2019 or earlier).

Are there any other federal programs (i.e. FEMA Urban Area Security Initiative (UASI))

that apply to this project? Determine if a project is eligible, expanding, upgrading/enhancing or repairing/replacing an existing capability. Categories include: "Planning; Organization; Equipment; Training; and Exercise." Most PSGP funded projects (~70%) focus on equipment. Provide details on maintenance and sustainment. Note that replacement of old equipment with new equipment, or repair of equipment, is eligible. For details, contact USCG NOFO and PGM for details. Select "Yes" or "No" from the dropdown list.

Select applicable option from the dropdown list.

Cost share cannot exceed 75% of the total project cost with exceptions as noted above. See the PSGP NOFO for additional details. Include the cost share at the rate assuming that the project is not exempt, even if you believe that the project is exempt. The sum of the Federal Share and Cost Share.

46 U.S.C. 70107, projects funded under PSGP are identified in the AMSP. Contact USCG for details. Note: The FSP is applicable to Security Services to Maritime Transportation Security Act of 2002 regulated facilities and/or security zones. Are there any other federal programs (i.e. FEMA Urban Area Security Initiative (UASI)) that apply to this project? Contact your COTP for additional details. This information is typically discussed during AMSC meetings.

PDF documents. Failing to provide required information may result in a denied request.
ould use N/A to answer questions directed toward public agencies).
ested. A project may contain multiple elements, however, should be themed to meet a specific capability
i review.

your organization within NDGrants. This should also be the name of the eligible applicant receiving the a

onal information. Note that funds will only be awarded to close USCG COTP identified vulnerabilities per 4
(i.e. Terminal A Perimeter Security).

more recently, select "Yes").

ty or a redundant capability.
equipment purchases such as vessels, fences, and cameras. Please see the PSGP section of the Prepareddr
r annual on-going training is considered Maintenance/Sustainment of the capability.

lditional information. As noted under "Cost Share", FEMA will adjust the Federal share prior to making th
e project to be exempt from cost share, or eligible for a reduced rate of cost share (i.e. 25% vs. 50%). Cost

AMSP is applicable to most applicants under PSGP.
plicable to most MTSA regulated facility projects funded under PSGP.
e enforcement as identified in 46 U.S.C. §70107. Note that responding agencies are typically first respons
:ings.

y/activity (i.e., Maritime Security Patrols = purchase a vessel and associated equipment).

award.

6 U.S.C. §70107(b). See Notice of Funding Opportunity (NOFO) for further details.

ness Grants Manual (PGM) for further descriptions of the types of projects noted here.

e award if the cost share is deemed exempt during the application review. For example, a private entity fu
share exemption will be determined during the application review. Federal share and cost share will be ac

e agencies located within the port area in which the project is being implemented.

inding a \$100,000 project (total cost) is required to demonstrate a 50/50 cost share rate (i.e. \$50,000 Fed
djusted by FEMA prior to award if an exemption is approved. Items and services paid via cost share must r

share; \$50,000 Cost share). If the project funded under FY2022 PSGP is deemed to provide a portwide benefit, it must meet the same eligibility/allowability requirements as the Federal share.

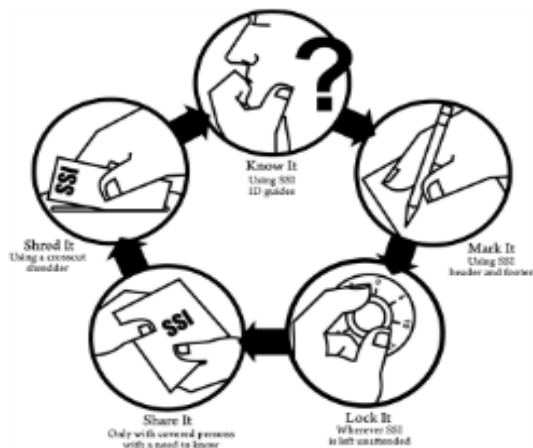
Benefit eligible for a reduced cost share rate, FEMA will adjust the rates prior to making the award (i.e. \$75,000)

000 Fed share; \$25,000 Cost share).

DEPARTMENT OF HOMELAND SECURITY

SENSITIVE SECURITY INFORMATION

Cover Sheet



For more information on handling SSI, contact SSI@dlc.gov.

WARNING: This record contains Sensitive Security Information that is controlled under 49 CFR parts 15 and 1520. No part of this record may be disclosed to persons without a "need to know", as defined in 49 CFR parts 15 and 1520, except with the written permission of the Administrator of the Transportation Security Administration or the Secretary of Transportation. Unauthorized release may result in civil penalty or other action. For U.S. government agencies, public disclosure is governed by 5 U.S.C. 552 and 49 CFR parts 15 and 1520.

DHS Form 11054 (8/10)

Reference: 49 CFR § 1520.13, Marking SSI

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
PORT SECURITY GRANT PROGRAM INVESTMENT JUSTIFICATION**

Sensitive Security Information
OMB Control Number 1660-011
Expiration: 11/30/2023

Warning: Please follow the Notice of Funding Opportunity Guidance and Preparedness Grants Manual while completing this form.

PART I - INVESTMENT HEADING

1) ORGANIZATION NAME (Legal Name Listed On The SF-424): Pensacola, City of		2) STATE OR TERRITORY IN WHICH THE PROJECT WILL BE IMPLEMENTED: Florida	
3) TYPE OF ORGANIZATION: Public	4) CLASSIFICATION OF ORGANIZATION: Port Authority	5) CAPTAIN OF THE PORT ZONE: Mobile	

PART II - BASIC PROJECT INFORMATION

6) PROJECT TITLE:	Enhancing Cybersecurity		
7) PROJECT DESCRIPTION (SERVICE(S)/EQUIPMENT SUMMARY):	Comprehensive cybersecurity operations software (SIEM), Security Operations Center for 24x7 cyber detection and response, Virtual Desktop & PAM (Privileged Access Management) System. This software and equipment is NOT a city wide project, it will only benefit the three departments listed in the AMSP. Port of Pensacola, Pensacola Police Department & Pensacola Fire Department.		
8) HAS THIS PROJECT BEEN FUNDED BY PSGP OR ANOTHER FEDERAL ASSISTANCE PROGRAM IN THE LAST 3 YEARS?		No	
9) IF SO, WHEN WAS THE LAST TIME IT WAS FUNDED?	N/A	10) WHICH PROGRAM FUNDED THIS CAPABILITY?	N/A
11) PROVIDE JUSTIFICATION THAT SUPPORTS FUNDING THIS PROJECT AGAIN:		N/A	
12) PROJECT CATEGORY:	Equipment	13) NEW CAPABILITY OR MAINTENANCE/SUSTAINMENT:	New Capability
14) IS THIS PROJECT EXEMPT FROM THE REQUIRED COST SHARE OUTLINED IN 46 U.S.C. 70107?			No
15) IF YES, IDENTIFY COST SHARE EXEMPTION			N/A
16) FEDERAL SHARE:	\$416,250	17) COST SHARE:	\$138,750
18) TOTAL PROJECT COST:		\$555,000	

PART III - ELIGIBILITY INFORMATION

PLEASE REVIEW THE NOTICE OF FUNDING OPPORTUNITY AND 46 U.S.C. 70107

19) WHICH PLAN(S) APPLIES TO YOUR ORGANIZATION?	AREA MARITIME SECURITY PLAN:	Yes	FACILITY SECURITY PLAN:	Yes
20) STATE AND LOCAL AGENCIES – IS YOUR AGENCY REQUIRED TO PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES?			Yes	
21) IF YES, HOW MANY MTSA REGULATED FACILITIES IS YOUR ORGANIZATION REQUIRED TO PROVIDE SERVICES?			1	

PART IV - ORGANIZATIONAL INFORMATION

22) IS YOUR ORGANIZATION AN ACTIVE PARTICIPANT OF AN AREA MARITIME SECURITY COMMITTEE?	Yes	23) IS THIS APPLICATION ON BEHALF OF ANOTHER ENTITY OR SUBMITTED AS A CONSORTIUM?	Yes
24) IS THE PROJECT SITE OWNED BY YOUR ORGANIZATION?	Yes	25) IS THE PROJECT SITE OPERATED BY YOUR ORGANIZATION?	Yes
26) IF THE PROJECT SITE IS NOT OWNED OR OPERATED BY YOUR ORGANIZATION, PLEASE EXPLAIN YOUR ORGANIZATION'S RELATION TO THE PROJECT SITE:		N/A	
27) IS THE PROJECT SITE A FACILITY OR VESSEL THAT IS REGULATED UNDER THE MARITIME TRANSPORTATION SECURITY ACT OF 2002, AS AMENDED?			Yes
28) STATE AND LOCAL AGENCIES – IS YOUR AGENCY THE PRIMARY RESPONDER TO MTSA REGULATED FACILITIES?			Yes

PART V - POINT(S) OF CONTACT FOR ORGANIZATION

29) SIGNATORY AUTHORITY FOR ENTERING INTO A GRANT AGREEMENT		30) AUTHORIZED REPRESENTATIVE FOR THE MANAGEMENT OF THE PROJECT	
NAME:	Grover C. Robinson, IV	NAME:	Thomas Coggin, Facility Security Officer
ORGANIZATION:	Pensacola, City of	ORGANIZATION:	Pensacola, City of (Department: Port of Pensacola)
ADDRESS:	180 Government Center, Pensacola, FL 32521	ADDRESS:	700 S. Barracks St., Pensacola, FL 32502
PHONE:	(850) 435-1627	PHONE:	(850) 436-5070
EMAIL:	Grobinson@cityofpensacola.com	EMAIL:	tcoggin@cityofpensacola.com

PART VI - PHYSICAL LOCATION OF PROJECT

31) PHYSICAL ADDRESS OF THE PROJECT LOCATION:		32) BRIEF DESCRIPTION OF THE PROJECT LOCATION:	
Street Address:	700 S Barracks St.	PORT OF PENSACOLA	
City:	Pensacola		
State:	FL		
Zip:	32502		
LATITUDE & LONGITUDE:		30.4059N 087.2106W	

STATE AND LOCAL AGENCIES ONLY – ROLE IN PROVIDING LAYERED PROTECTION OF MTSA REGULATED ENTITIES

33) DESCRIBE YOUR ORGANIZATION'S SPECIFIC ROLES, RESPONSIBILITIES AND ACTIVITIES IN DELIVERING LAYERED PROTECTION, AND IDENTIFY THE FACILITIES TO WHICH YOUR AGENCY IS REQUIRED TO PROVIDE SECURITY SERVICES.

Technology Resources Department handles all cybersecurity and IT issues for the Port of Pensacola, Pensacola Police Department and Pensacola Fire Department. They are an integral part of our FSP section that deals with cybersecurity. This software and equipment is NOT a city wide project, it will only benefit the three departments listed in the AMSP. This software and equipment will prevent ransomware attacks on the Port of Pensacola's network. Previous attacks have shut down the network causing operational and security issues.

The Port of Pensacola is identified in the Area Maritime Security Plan (AMSP) as a region-wide provider of layered security. The Port also has an approved Port Wide Risk Management Plan (PWRMP) from 2008 that is considered a living document and updated routinely. The Port of Pensacola's transportation system infrastructure consists of our ports, channels, rail and facilities as they interface with vessels in the nation's maritime domain and the GIWW. The Pensacola Police and Fire Departments provide layered protection for the Port of Pensacola by providing an integrated FSP that specifies day-to-day security procedures administered by contract security officers who have Homeland Security training.

PART VII MARITIME SECURITY MOU, MOA AND/OR MUTUAL AID AGREEMENTS

34) IF YOUR AGENCY PROVIDES SECURITY SERVICES TO MTSA REGULATED FACILITIES, IDENTIFY AND DESCRIBE THE TYPE(S) OF AGREEMENT(S) THAT REQUIRES YOUR AGENCY TO DIRECTLY PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES.

Private stakeholders within the Port include: General Electric Wind Energy, Cemex Cement, Martin Marietta Aggregate, Pate Stevedore and Offshore Inland Marine & Oilfield Support. These stakeholders fall under the ports Facility Security Plan (FSP), regulated by the COTP Mobile, Alabama.

The Port is a local government entity which is administered as an Enterprise Department of the City of Pensacola, with governance through a strong mayor and nine city

council members. The ports entire landside area is a TWIC restricted area. Security is administered by security guards supervised by the Port Facility Security Officer (FSO), a City of Pensacola employee. City of Pensacola Police and Fire Departments are the primary first responders to all these facilities which are with city limits. Mutual Aid/Memorandum of Understandings and Memorandum of Agreements (MOU/MOA) exists with Escambia County agencies to assist and supplement Escambia County emergencies services in major incidents.

This IJ will include a MOU/MOA with the Technology Resource Department and the Port of Pensacola. Both are departments of the City of Pensacola. Technology Resources Department handles all Cybersecurity and IT issues for the Port of Pensacola, Pensacola Fire Department and Pensacola Police Department. Technology Resources Department needs this software and equipment to prevent another cybersecurity attack like the ransomware attack that happened on December 7, 2019. That attack shut down the Port of Pensacola, Pensacola Police Department and Pensacola Fire Department's network for over a month.
THIS IS NOT A CITY WIDE PROJECT. THIS WILL ONLY BENEFIT THE PORT OF PENSACOLA, PPD AND PFD. ALL THREE DEPARTMENTS LISTED IN THE AMSP.

PART VIII - ALL AGENCIES/ORGANIZATION – IMPORTANT FEATURES

35) DESCRIBE ANY OPERATIONAL ISSUES YOU DEEM IMPORTANT TO THE CONSIDERATION OF YOUR APPLICATION, SUCH AS LACKING OR INADEQUATE CAPABILITIES OR ASSETS WITHIN THE PORT AREA TO MITIGATE MARITIME SECURITY VULNERABILITIES BEING ADDRESSED BY THIS PROJECT.

This software and equipment will prevent ransomware attacks on the Port of Pensacola, Pensacola Police Department and Pensacola Fire Department's network. Previous attacks have shut down the network causing operational and security issues. Technology Resource Department would like to add: Comprehensive cybersecurity operations software (SIEM), Security Operations Center for 24x7 cyber detection and response, Virtual Desktop & PAM (Privileged Access Management) System. This software and equipment is NOT a city wide project, it will only benefit the three departments listed in the AMSP. Port of Pensacola, Pensacola Police Department & Pensacola Fire Department. This software will improve cybersecurity capabilities of critical infrastructure within the Port Area to mitigate maritime security vulnerabilities. This software can prevent cyber attacks, like the one the Port of Pensacola suffered on December 7, 2019. The Port of Pensacola lost its network and every computers had to be reset. Security equipment was also offline until repairs were made. The Port of Pensacola didn't get fully back online until weeks after the attack.

PART IX - INVESTMENT JUSTIFICATION ABSTRACT

36) WHAT ASSET(S) OR SERVICE(S) WOULD THIS PROJECT INVESTMENT FUND (i.e. vessels, radios, cameras, construction, service contracts, fencing etc.)? * For training requests, a course number and title are required.

Comprehensive cybersecurity operations software (SIEM), Security Operations Center for 24x7 cyber detection and response, Virtual Desktop & PAM (Privileged Access

37) IDENTIFY SIMILAR ASSETS THAT ALREADY EXIST:

None

38) SPECIFY VULNERABILITIES IDENTIFIED WITHIN AN AREA MARITIME SECURITY PLAN, FACILITY SECURITY PLAN, VESSEL SECURITY PLAN, OR OTHER IDENTIFIED PLAN(S) THAT THIS PROJECT CLOSSES/MITIGATES.

Improve Cybersecurity of critical infrastructure.

39) SUMMARIZE THE PROPOSED INVESTMENT JUSTIFICATION.

THE FOLLOWING MUST BE INCLUDED:

- DESCRIBE HOW THIS INVESTMENT ADDRESSES THE CAPTAIN OF THE PORT'S PRIORITIES
- EXPLAIN HOW THIS INVESTMENT WILL ACHIEVE A MORE SECURE AND RESILIENT PORT AREA
- IF SIMILAR CAPABILITIES ALREADY EXIST, EXPLAIN WHY ADDITIONAL ASSETS/SERVICES ARE NEEDED.

The Port of Pensacola and emergency services are directly or indirectly affected and dependent upon each other. Therefore, the Port of Pensacola area request funding to invest in advanced threat protection solutions to include:

SIEM (Security information and event management) Software - Allows us to better correlate computer system security event together to allow for a better faster response to computer security events.

PAM (Privileged Account Management) Software - Allows to better monitor system accounts to ensure they do not have more access than is needed for our systems for their job.

Security Operations Center for 24x7 cyber detection and response - providing 24/7 security monitoring in lieu of multiple Information Security Officers to monitor systems around-the-clock.

Virtual Desktop - would provide better continuity of business during weather events and disasters for both Public Safety and Port operations in accordance with the Continuity of Operations Plans (COOP).

No similar assets exists at the Port of Pensacola, Pensacola Police Department or Pensacola Fire Department and if they do they need to be upgraded for security reasons.

PART X - NATIONAL PRIORITIES

40) IDENTIFY ONE PROGRAM PRIORITY THIS INVESTMENT MOST CLOSELY SUPPORTS (Program Priorities are identified in the NOFO):

Program Priority 1

41) DESCRIBE HOW, AND THE EXTENT THIS INVESTMENT JUSTIFICATION MEETS ONE OR MORE OF THE NATIONAL PRIORITIES.

Enhancing Cybersecurity

The approved Port Wide Risk Management Plan (PWRMP) established a forward thinking risk management approach to the port community which identifies a desired future/end state for port area risk reduction measures. It identifies port area gaps in planning, community resilience, operational coordination, and physical protective measures; many of these projects have been accomplished. The Port area's Cybersecurity Incident Response Team also has a Cyber Incident Response Plan and uses a 3rd party company that conducts monthly testing of various endpoints and network devices. The port area consider these living documents and must be reviewed and revised routinely to reduce identified risks; below is a list of the most recent identified.

Cybersecurity – Advanced Threat Protection:

Enhancing Cybersecurity by using the cyber ecosystem approach that protects valuable information with an overall strategy focused on Data Loss Protection (DLP). It uses integrated methodology to incident detection and response by developing cyber resiliency that has the ability to resist, react and recover from potentially catastrophic cybersecurity threats or other malicious threats and reshaping the environment for increasingly secure, sustainable cyber operations. This is based upon three (3) core principles established by DHS:

- Automation - Enabling rapid incident detection and response.
- Interoperability - Enabling distributed threat detection across devices and agents.
- Authentication - Enabling trusted communication for automated collaboration in a secure manner.

PART XI - IMPLEMENTATION PLAN

42) PROVIDE A HIGH-LEVEL TIMELINE OF MILESTONES FOR THE IMPLEMENTATION OF THIS INVESTMENT, SUCH AS PLANNING, TRAINING, EXERCISES, AND MAJOR ACQUISITIONS OR PURCHASES. UP TO 10 MILESTONES MAY BE SUBMITTED.

THE FOLLOWING MUST BE INCLUDED:

- MAJOR MILESTONES OR RELEVANT INFORMATION THAT IS CRITICAL TO THE SUCCESS OF THE INVESTMENT
- MAJOR TASKS THAT WILL NEED TO OCCUR (E.G. DESIGN AND DEVELOPMENT, CONTRACTUAL AGREEMENTS, PROCUREMENT, DELIVERY, INSTALLATION AND PROJECT COMPLETION)
- ESTIMATED PERCENTAGE FOR EACH MILESTONE BASED ON COMPLEXITY AND SIGNIFICANCE (MILESTONES MUST COLLECTIVELY EQUAL 100%)

	Milestones	Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Percentage of Project
1.	Design and Development specifications to request for bids	10/2022	06/2023	25%
2.	Procurement	06/2023	03/2024	25%
3.	Complete Installation	03/2024	12/2024	25%
4.	Complete all test on system	12/2024	08/2025	25%
5.	Project end date		08/2025	
6.				
7.				
8.				
9.				
10.				
			Total Percentage of Project	100%

[Click To Proceed to Budget 1](#)

PSGP Budget Detail Worksheet

A. Personnel. List each position by title and name of employee, if available. Show the annual amount devoted to the project. Compensation paid for employees engaged in grant activities must be included in the applicant organization.

Name/Position	Description of Project Work Activities

Name/Position for Management and Administration	Description of Management and Administration Activities

B. Fringe Benefits. Fringe benefits should be based on actual known costs or an established rate listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Description of Fringe Benefits

Name/Position for Management and Administration	Description of Fringe Benefits

C. Travel. Itemize travel expenses of project personnel by purpose (e.g., staff to training, field visits). Show the basis of computation (e.g., six people to three-day training at \$X airfare, \$X lodging, \$X meals for trainees should be listed separately. Show the number of trainees and unit costs if applicable. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location
Purpose of Travel for Management and Administration	Location

D. Equipment. List non-expendable items that are to be purchased. Non-expendable equipment is defined as equipment with a useful life of more than one year. (Note: Organization’s own capitalization policy and threshold amount for equipment purchase apply.)

Identify the Authorized Equipment List number (AEL #) for items requested. Expendable items should be listed in the “Other” category or in the “Other” category. Applicants should analyze the cost benefits of purchasing equipment and those subject to rapid technical advances. Rented or leased equipment costs should be included. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the equipment. For Vessels or Vehicles, list the specific CBRNE equipment that will be installed on the vessel or vehicle. For other equipment, list the specific equipment that will be installed on the vessel or vehicle. Attach a narrative describing the equipment.

Equipment (Type and AEL#)	Description and Purpose of Equipment
AEL #05NP-00-IDPS - Virtual Desktop Software	Budget Narrative: After running the cost analyze, it would be cheaper and provide a greater use to buy the equipment instead of rent/lease the equipment. Allows us to protect user accounts with requiring more than just a password to login allowing systems and email to be more secure. Cost Share: Cash (25% of project cost) - will come out of City of Pensacola’s Budget.
AEL #05NP-00-SIEM - SIEM (Security information and event management) Software	Budget Narrative: After running the cost analyze, it would be cheaper and provide a greater use to buy the equipment instead of rent/lease the equipment. Allows us to better correlate computer system security event together to allow for a better faster response to computer security events. Cost Share: Cash (25% of project cost) - will come out of City of Pensacola’s Budget.

<p>AEL #05NP-00-IDPS - PAM (Privileged Account Management) Software</p>	<p>After running the cost analyze, it would be cheaper and provide a greater use to buy the equipment instead of rent/lease the equipment. Allows to better monitor system accounts to ensure they do not have more access then is needed for our systems for their job. Cost Share: Cash (25% of project cost) - will come out of City of Pensacola's Budget.</p>
<p>AEL #05NP-00-IDPS - SOC (Security Operations Center)</p>	<p>After running the cost analyze, it would be cheaper and provide a greater use to buy the equipment instead of rent/lease the equipment. Next Gen firewalls to help us better protect the network against malicious attacks. Cost Share: Cash (25% of project cost) - will come out of City of Pensacola's Budget.</p>
<p>Equipment for Management and Administration (Type and AEL#)</p>	<p>Description and Purpose for Equipment</p>

E. Supplies. List items by type (office supplies, postage, training materials, copying paper, a held tape recorders) and show the basis for computation. (Note: Organization's own capital classification of supplies may be used). Generally, supplies include any materials that are ex project.

Supplies	Description and Purpose of Supplies
<p>Supplies for Management and Administration</p>	<p>Description and Purpose for Supplies</p>

F. Consultants/Contracts. Indicate whether applicant's procurement policy follows standard

Consultant Fees: For each consultant enter the name, if known, service to be provided, reason for time on the project to include M&A.

Name of Consultant	Description of Services Provided
Name of Consultant for Management and Administration	Description of Services for Management and Administration

Consultant Expenses: List all expenses to be paid from the grant to the individual consultant (e.g., travel, lodging, etc.)

Item	Location and/or Purpose
Item for Management and Administration	Location and/or Purpose

Contracts: Provide a description of the product or services to be procured by contract and a description of the process to be used to promote free and open competition in awarding contracts. Any sole source contracts must be justified in writing in accordance with applicable state and local laws and regulations, as well as applicable Federal regulations at 28 CFR 101.116.

Item	Description of Services Provided

Item for Management and Administration	Description of Services for Management and Administration

G. Other Costs. List items (e.g., reproduction, janitorial or security services, and investigation) on the basis of the computation. For example, provide the square footage and the cost per square foot and how many months to rent.

Item	Description and Purpose
Item for Management and Administration	Description and Purpose

H. Indirect Costs. Indirect costs are allowable only as described in 2 C.F.R. § 200.414. With a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients must negotiate with their cognizant Federal agency to charge indirect costs to this award. A copy of the approved negotiated indirect cost plan (submitted with the applicant's cognizant Federal agency) must be attached.

Cognizant Federal Agency	Description and Purpose
Cognizant Federal Agency for Management and Administration	Description and Purpose
Budget Category	Federal Amount
A. Personnel	
B. Personnel	
C. Travel	
D. Equipment	\$416,250
E. Supplies	
F. Consultants/Contracts	
G. Other	

H. Indirect Costs	
Total	\$416,250

<u>Click to Proceed to IJ 2</u>	<u>Only 1 Project? Click to proceed to the Review Tab</u>
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Sensitive Security Information

ual salary rate and the percentage of time to be
be consistent with that paid for similar work within

Computation	Cost

Computation	Cost
Total Personnel	

d formula. Fringe benefits are for the personnel

Computation	Cost

Computation	Cost
Total Fringe Benefits	

eld interviews, advisory group meeting, etc.).
 g, \$X subsistence). In training projects, travel and
 nvolved. Identify the location of travel, if known.

Computation	Cost
Computation	Cost
Total Travel	

oment is tangible property having a useful life of
 for classification of equipment may be used).

ms should be included either in the "Supplies"
 ng versus leasing equipment, especially high cost
 uld be listed in the "Contractual" category. Explain
 g the procurement method to be used. For CBRNE
 vehicle, including equipment already owned by the

Computation (Quantity x per unit cost)	Cost
1 Software/Equipment Package X \$300,000	\$300,000
1 Software/Equipment Package X \$90,000	\$90,000

1 Software/Equipment Package X \$23,000	\$23,000
1 Software/Equipment Package X \$142,000	\$142,000
Computation (Quantity x per unit cost)	Cost
Total Equipment	\$555,000
and other expendable items such as books, hand lization policy and threshold amount for pendable or consumed during the course of the	
Computation (Quantity x per unit cost)	Cost
Computation (Quantity x per unit cost)	Cost

Total Supplies	

ds found in 2 C.F.R. § 200.318(a).
 onable daily or hourly (8-hour day), and estimated

Computation	Cost

Computation	Cost

Subtotal – Consultant Fees
 : in addition to their fees (i.e., travel, meals,

Computation	Cost

Computation	Cost

Subtotal – Consultant Expenses
 n estimate of the cost. Applicants are encouraged
 st follow the requirements set forth in in
 CFR Part 200.

Computation	Cost

Computation	Cost
Subtotal – Contracts	
Total Consultants/Contracts	

ve or confidential funds) by major type and the
foot for rent, and provide a monthly rental cost

Computation	Cost

Computation	Cost
Other Costs	

the exception of recipients who have never
t have an approved indirect cost rate agreement
proved rate (a fully executed, agreement

Computation	Cost

Computation	Cost
Non-Federal Amount	Total
\$138,750 Cash (Hard)	\$555,000

\$138,750 Cash (Hard)	\$555,000

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
PORT SECURITY GRANT PROGRAM INVESTMENT JUSTIFICATION**

Sensitive Security Information

OMB Control Number 1660-011

Expiration: 11/30/2023

Warning: Please follow the Notice of Funding Opportunity Guidance and Preparedness Grants Manual while completing this form.

PART I - INVESTMENT HEADING

1) ORGANIZATION NAME (Legal Name Listed On The SF-424): Pensacola, City of		2) STATE OR TERRITORY IN WHICH THE PROJECT WILL BE IMPLEMENTED: Florida	
3) TYPE OF ORGANIZATION: Public	4) CLASSIFICATION OF ORGANIZATION: Port Authority	5) CAPTAIN OF THE PORT ZONE: Mobile	

PART II - BASIC PROJECT INFORMATION

6) PROJECT TITLE:	Equipment and Capital Project - Life safety operations (Fire Suppression System for warehouses)		
7) PROJECT DESCRIPTION (SERVICE(S)/EQUIPMENT SUMMARY):	Adding fire suppression systems in warehouse 1, 5, and 8		
8) HAS THIS PROJECT BEEN FUNDED BY PSGP OR ANOTHER FEDERAL ASSISTANCE PROGRAM IN THE LAST 3 YEARS?		No	
9) IF SO, WHEN WAS THE LAST TIME IT WAS FUNDED?	N/A	10) WHICH PROGRAM FUNDED THIS CAPABILITY?	N/A
11) PROVIDE JUSTIFICATION THAT SUPPORTS FUNDING THIS PROJECT AGAIN:		N/A	
12) PROJECT CATEGORY:	Equipment	13) NEW CAPABILITY OR MAINTENANCE/SUSTAINMENT:	New Capability
14) IS THIS PROJECT EXEMPT FROM THE REQUIRED COST SHARE OUTLINED IN 46 U.S.C. 70107?		No	
15) IF YES, IDENTIFY COST SHARE EXEMPTION		N/A	
16) FEDERAL SHARE:	\$337,500	17) COST SHARE:	\$112,500
		18) TOTAL PROJECT COST:	\$450,000

PART III - ELIGIBILITY INFORMATION

PLEASE REVIEW THE NOTICE OF FUNDING OPPORTUNITY AND 46 U.S.C. 70107

19) WHICH PLAN(S) APPLIES TO YOUR ORGANIZATION?	AREA MARITIME SECURITY PLAN:	Yes	FACILITY SECURITY PLAN:	Yes
20) STATE AND LOCAL AGENCIES – IS YOUR AGENCY REQUIRED TO PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES?		Yes		
21) IF YES, HOW MANY MTSA REGULATED FACILITIES IS YOUR ORGANIZATION REQUIRED TO PROVIDE SERVICES?		1		

PART IV - ORGANIZATIONAL INFORMATION

22) IS YOUR ORGANIZATION AN ACTIVE PARTICIPANT OF AN AREA MARITIME SECURITY COMMITTEE?	Yes	23) IS THIS APPLICATION ON BEHALF OF ANOTHER ENTITY OR SUBMITTED AS A CONSORTIUM?	Yes
24) IS THE PROJECT SITE OWNED BY YOUR ORGANIZATION?	Yes	25) IS THE PROJECT SITE OPERATED BY YOUR ORGANIZATION?	Yes
26) IF THE PROJECT SITE IS NOT OWNED OR OPERATED BY YOUR ORGANIZATION, PLEASE EXPLAIN YOUR ORGANIZATION'S RELATION TO THE PROJECT SITE:		N/A	
27) IS THE PROJECT SITE A FACILITY OR VESSEL THAT IS REGULATED UNDER THE MARITIME TRANSPORTATION SECURITY ACT OF 2002, AS AMENDED?		Yes	
28) STATE AND LOCAL AGENCIES – IS YOUR AGENCY THE PRIMARY RESPONDER TO MTSA REGULATED FACILITIES?		Yes	

PART V - POINT(S) OF CONTACT FOR ORGANIZATION

29) SIGNATORY AUTHORITY FOR ENTERING INTO A GRANT AGREEMENT		30) AUTHORIZED REPRESENTATIVE FOR THE MANAGEMENT OF THE PROJECT	
NAME:	Grover C. Robinson, IV	NAME:	Thomas Coggin, Facility Security Officer
ORGANIZATION:	Pensacola, City of	ORGANIZATION:	Pensacola, City of (Department: Port of Pensacola)
ADDRESS:	180 Government Center, Pensacola, FL 32521	ADDRESS:	700 S. Barracks St., Pensacola, FL 32502
PHONE:	(850) 435-1627	PHONE:	(850) 436-5070
EMAIL:	Grobinson@cityofpensacola.com	EMAIL:	tcoggin@cityofpensacola.com

PART VI - PHYSICAL LOCATION OF PROJECT

31) PHYSICAL ADDRESS OF THE PROJECT LOCATION:		32) BRIEF DESCRIPTION OF THE PROJECT LOCATION:	
Street Address:	700 S Barracks St.	PORT OF PENSACOLA	
City:	Pensacola		
State:	FL	Zip:	32502
LATITUDE & LONGITUDE:		30.4059N 087.2106W	

STATE AND LOCAL AGENCIES ONLY – ROLE IN PROVIDING LAYERED PROTECTION OF MTSA REGULATED ENTITIES

33) DESCRIBE YOUR ORGANIZATION'S SPECIFIC ROLES, RESPONSIBILITIES AND ACTIVITIES IN DELIVERING LAYERED PROTECTION, AND IDENTIFY THE FACILITIES TO WHICH YOUR AGENCY IS REQUIRED TO PROVIDE SECURITY SERVICES.

The Port of Pensacola is one of Florida's natural deep water ports located in Pensacola Bay within the Gulf of Mexico in northwest Florida extending west from Florida to Alabama and accessed through the Gulf Intercoastal Waterway (GIWW). The port is eleven miles from the first marine open sea buoy. The Pensacola Naval Air Station is located along the northwest edge of the turning basin within the ship channel approximately seven nautical miles away, and all vessels entering or exiting the port must pass the naval base. The Port is located at 700 South Barracks St, in Pensacola Florida; in Escambia County and is a regulated facility under COTP zone Mobile, Alabama.

The Port of Pensacola is a 24/7 facility operating day and night. The Port of Pensacola needs to add fire suppression systems in warehouse 1, 5 and 8.

PART VII MARITIME SECURITY MOU, MOA AND/OR MUTUAL AID AGREEMENTS

34) IF YOUR AGENCY PROVIDES SECURITY SERVICES TO MTSA REGULATED FACILITIES, IDENTIFY AND DESCRIBE THE TYPE(S) OF AGREEMENT(S) THAT REQUIRES YOUR AGENCY TO DIRECTLY PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES.

Private stakeholders within the Port include: General Electric Wind Energy, Cemex Cement, Martin Aggregate, U.S. Maritime Security Services, LLC, and Pate Stevedore and Offshore Inland & Oil field support. These stakeholders fall under the ports Facility Security Plan (FSP), regulated by the COTP Mobile Alabama. The Port is a local government entity which administered as an Enterprise Department of the City of Pensacola, with governance through a strong mayor and seven city council members.

The ports entire landside area is a TWIC restricted area. Security is administered by security guards supervised by the Port Facility Security Officer (FSO), a City of Pensacola employee. City of Pensacola Police and Fire Departments are the primary first responders to all these facilities which are within the city limits. Mutual Aid/memorandum of understanding and Memorandum of Agreements (MOU/MOA) exists with Escambia County agencies to assist and supplement Escambia County emergencies services in major incidents. These agreements will be included in the port area application.

PART VIII - ALL AGENCIES/ORGANIZATION – IMPORTANT FEATURES

35) DESCRIBE ANY OPERATIONAL ISSUES YOU DEEM IMPORTANT TO THE CONSIDERATION OF YOUR APPLICATION, SUCH AS LACKING OR INADEQUATE CAPABILITIES OR ASSETS WITHIN THE PORT AREA TO MITIGATE MARITIME SECURITY VULNERABILITIES BEING ADDRESSED BY THIS PROJECT.

The Port of Pensacola is a 24/7 facility operating day and night. The Port of Pensacola needs to add fire suppression systems in warehouse 1, 5 and 8. This will prevent vulnerabilites with dangerous cargo being stored at this facility.

PART IX - INVESTMENT JUSTIFICATION ABSTRACT

36) WHAT ASSET(S) OR SERVICE(S) WOULD THIS PROJECT INVESTMENT FUND (i.e. vessels, radios, cameras, construction, service contracts, fencing etc.)? * For training requests, a course number and title are required.	Fire suppression systems
---	--------------------------

37) IDENTIFY SIMILAR ASSETS THAT ALREADY EXIST:	There are fire suppression systems in warehouse 5 and 8 but it needs upgrading. There are no systems in warehouse 1.
---	--

38) SPECIFY VULNERABILITIES IDENTIFIED WITHIN AN AREA MARITIME SECURITY PLAN, FACILITY SECURITY PLAN, VESSEL SECURITY PLAN, OR OTHER IDENTIFIED PLAN(S) THAT THIS PROJECT CLOSSES/MITIGATES.

The Port of Pensacola is a 24/7 facility operating day and night. The Port of Pensacola needs to add fire suppression systems in warehouse 1, 5 and 8. This will prevent vulnerabilites with dangerous cargo being stored at this facility.

39) SUMMARIZE THE PROPOSED INVESTMENT JUSTIFICATION.

THE FOLLOWING MUST BE INCLUDED:

- DESCRIBE HOW THIS INVESTMENT ADDRESSES THE CAPTAIN OF THE PORT’S PRIORITIES
- EXPLAIN HOW THIS INVESTMENT WILL ACHIEVE A MORE SECURE AND RESILIENT PORT AREA
- IF SIMILAR CAPABILITIES ALREADY EXIST, EXPLAIN WHY ADDITIONAL ASSETS/SERVICES ARE NEEDED.

Equipment and capital projects.

Having all warehouses with fully function fire suppression systems will prevent the vulnerabilites with dangerous cargo. If there was an attack, the port would be able to reduce damage and recover quicker adding to the port's resiliency. Fire suppression system do exist in warehouse 5, 8 but they need upgrades and no system exist in warehouse 1.

PART X - NATIONAL PRIORITIES

40) IDENTIFY ONE PROGRAM PRIORITY THIS INVESTMENT MOST CLOSELY SUPPORTS (Program Priorities are identified in the NOFO):	Program Priority 6
--	--------------------

41) DESCRIBE HOW, AND THE EXTENT THIS INVESTMENT JUSTIFICATION MEETS ONE OR MORE OF THE NATIONAL PRIORITIES.

Equipment and Capital Projects - Implement physical security enhancement

The approved Port Wide Risk Management Plan (PWRMP) established a forward thinking risk management approach to the port community which identifies a desired future/end state for port area risk reduction measures. It identifies port area gaps in planning, community resilience, operational coordination, and physical protective measures; many of these projects have been accomplished. The port area considers this a living document which must be reviewed and revised routinely to reduce identified risks; below is a list of the most recently identified deficiencies in preparation.

The Port of Pensacola is a 24/7 facility operating day and night. The Port of Pensacola needs to add fire suppression systems in warehouse 1, 5 and 8. This will prevent vulnerabilites with dangerous cargo being stored at this facility.

PART XI - IMPLEMENTATION PLAN

42) PROVIDE A HIGH-LEVEL TIMELINE OF MILESTONES FOR THE IMPLEMENTATION OF THIS INVESTMENT, SUCH AS PLANNING, TRAINING, EXERCISES, AND MAJOR ACQUISITIONS OR PURCHASES. UP TO 10 MILESTONES MAY BE SUBMITTED.

THE FOLLOWING MUST BE INCLUDED:

- MAJOR MILESTONES OR RELEVANT INFORMATION THAT IS CRITICAL TO THE SUCCESS OF THE INVESTMENT
- MAJOR TASKS THAT WILL NEED TO OCCUR (E.G. DESIGN AND DEVELOPMENT, CONTRACTUAL AGREEMENTS, PROCUREMENT, DELIVERY, INSTALLATION AND PROJECT COMPLETION)
- ESTIMATED PERCENTAGE FOR EACH MILESTONE BASED ON COMPLEXITY AND SIGNIFICANCE (MILESTONES MUST COLLECTIVELY EQUAL 100%)

Milestones		Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Percentage of Project
1.	Design and Development specifications to request for bids	10/2022	06/2023	30%
2.	Procurement	06/2023	03/2024	30%
3.	Light Installation complete	03/2024	12/2024	40%
4.	Project end date		08/2025	
5.				
6.				
7.				
8.				
9.				
10.				
			Total Percentage of Project	

[Click To Proceed to Budget 2](#)

PSGP Budget Detail Worksheet

A. Personnel. List each position by title and name of employee, if available. Show the annual amount devoted to the project. Compensation paid for employees engaged in grant activities must be included in the applicant organization.

Name/Position	Description of Project Work Activities

Name/Position for Management and Administration	Description of Management and Administration Activities

B. Fringe Benefits. Fringe benefits should be based on actual known costs or an established rate listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Description of Fringe Benefits

Name/Position for Management and Administration	Description of Fringe Benefits

C. Travel. Itemize travel expenses of project personnel by purpose (e.g., staff to training, field visits, etc.). Show the basis of computation (e.g., six people to three-day training at \$X airfare, \$X lodging, \$X meals for trainees should be listed separately. Show the number of trainees and unit costs if applicable. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location
Purpose of Travel for Management and Administration	Location

D. Equipment. List non-expendable items that are to be purchased. Non-expendable equipment is defined as equipment with a useful life of more than one year. (Note: Organization’s own capitalization policy and threshold amount for equipment purchase.)

Identify the Authorized Equipment List number (AEL #) for items requested. Expendable items should be listed in the “Other” category. Applicants should analyze the cost benefits of purchasing items and those subject to rapid technical advances. Rented or leased equipment costs should be included. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the equipment. For Vessels or Vehicles, list the specific CBRNE equipment that will be installed on the vessel or vehicle. For other equipment, list the specific equipment that will be installed on the vessel or vehicle. Attach a narrative describing the equipment.

Equipment (Type and AEL#)	Description and Purpose of Equipment
03SF-01-FODS - Fire Suppression Systems	Budget Narrative: Fire Suppression Systems - After running the cost analyze, it would be cheaper and provide a greater use to buy the equipment instead of rent/lease the equipment. The fire suppression system would be an equipment and capital project improvement. This will prevent vulnerabilities with dangerous cargo being stored at this facility. . Cost Share: Cash (25% of project cost) - will come out of City of Pensacola’s Budget.

Equipment for Management and Administration (Type and AEL#)	Description and Purpose for Equipment

E. Supplies. List items by type (office supplies, postage, training materials, copying paper, a held tape recorders) and show the basis for computation. (Note: Organization’s own capital classification of supplies may be used). Generally, supplies include any materials that are ex project.

Supplies	Description and Purpose of Supplies
Supplies for Management and Administration	Description and Purpose for Supplies

F. Consultants/Contracts. Indicate whether applicant’s procurement policy follows standar
Consultant Fees: For each consultant enter the name, if known, service to be provided, reas
time on the project to include M&A.

Name of Consultant	Description of Services Provided
Name of Consultant for Management and Administration	Description of Services for Management and Administration

Consultant Expenses: List all expenses to be paid from the grant to the individual consultant (lodging, etc.)

Item	Location and/or Purpose

Item for Management and Administration	Location and/or Purpose

Contracts: Provide a description of the product or services to be procured by contract and a to promote free and open competition in awarding contracts. Any sole source contracts mu applicable state and local laws and regulations, as well as applicable Federal regulations at 2

Item	Description of Services Provided
Item for Management and Administration	Description of Services for Management and Administration

G. Other Costs. List items (e.g., reproduction, janitorial or security services, and investigati basis of the computation. For example, provide the square footage and the cost per square and how many months to rent.

Item	Description and Purpose
Item for Management and Administration	Description and Purpose

H. Indirect Costs. Indirect costs are allowable only as described in 2 C.F.R. § 200.414. With received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients must negotiate with their cognizant Federal agency to charge indirect costs to this award. A copy of the agreement negotiated with the applicant's cognizant Federal agency) must be attached.

Cognizant Federal Agency	Description and Purpose
Cognizant Federal Agency for Management and Administration	Description and Purpose
Budget Category	Federal Amount
A. Personnel	
B. Fringe Benefits	
C. Travel	
D. Equipment	\$337,500
E. Supplies	
F. Consultants/Contracts	
G. Other	
H. Indirect Costs	
Total	\$337,500

Click to Proceed to IJ 3	Only 2 Projects? Click to proceed to the Review Tab
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Sensitive Security Information

ual salary rate and the percentage of time to be
be consistent with that paid for similar work within

Computation	Cost

Computation	Cost
Total Personnel	

d formula. Fringe benefits are for the personnel

Computation	Cost

Computation	Cost
Total Fringe Benefits	

eld interviews, advisory group meeting, etc.).
 g, \$X subsistence). In training projects, travel and
 nvolved. Identify the location of travel, if known.

Computation	Cost
Computation	Cost
Total Travel	

oment is tangible property having a useful life of
 for classification of equipment may be used).

ms should be included either in the "Supplies"
 ng versus leasing equipment, especially high cost
 uld be listed in the "Contractual" category. Explain
 g the procurement method to be used. For CBRNE
 vehicle, including equipment already owned by the

Computation (Quantity x per unit cost)	Cost
3 Systems - \$150,000	\$450,000

Computation (Quantity x per unit cost)	Cost
Total Equipment	\$450,000

and other expendable items such as books, hand
 lization policy and threshold amount for
 expendable or consumed during the course of the

Computation (Quantity x per unit cost)	Cost
Computation (Quantity x per unit cost)	Cost
Total Supplies	

ds found in 2 C.F.R. § 200.318(a).

onable daily or hourly (8-hour day), and estimated

Computation	Cost
Computation	Cost
Subtotal – Consultant Fees	

: in addition to their fees (i.e., travel, meals,

Computation	Cost

Other Costs	
the exception of recipients who have never t have an approved indirect cost rate agreement proved rate (a fully executed, agreement	
Computation	Cost
Computation	Cost
Non-Federal Amount	Total
\$112,500 Cash (Hard)	\$450,000
\$112,500 Cash (Hard)	\$450,000

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
PORT SECURITY GRANT PROGRAM INVESTMENT JUSTIFICATION**

Sensitive Security Information

OMB Control Number 1660-011

Expiration: 11/30/2023

Warning: Please follow the Notice of Funding Opportunity Guidance and Preparedness Grants Manual while completing this form.

PART I - INVESTMENT HEADING

1) ORGANIZATION NAME (Legal Name Listed On The SF-424):		2) STATE OR TERRITORY IN WHICH THE PROJECT WILL BE IMPLEMENTED:	
3) TYPE OF ORGANIZATION:		4) CLASSIFICATION OF ORGANIZATION:	5) CAPTAIN OF THE PORT ZONE:

PART II - BASIC PROJECT INFORMATION

6) PROJECT TITLE:	Equipment and Capital Project		
7) PROJECT DESCRIPTION (SERVICE(S)/EQUIPMENT SUMMARY):			
8) HAS THIS PROJECT BEEN FUNDED BY PSGP OR ANOTHER FEDERAL ASSISTANCE PROGRAM IN THE LAST 3 YEARS?			
9) IF SO, WHEN WAS THE LAST TIME IT WAS FUNDED?		10) WHICH PROGRAM FUNDED THIS CAPABILITY?	
11) PROVIDE JUSTIFICATION THAT SUPPORTS FUNDING THIS PROJECT AGAIN:			
12) PROJECT CATEGORY:		13) NEW CAPABILITY OR MAINTENANCE/SUSTAINMENT:	
14) IS THIS PROJECT EXEMPT FROM THE REQUIRED COST SHARE OUTLINED IN 46 U.S.C. 70107?			
15) IF YES, IDENTIFY COST SHARE EXEMPTION			
16) FEDERAL SHARE:		17) COST SHARE:	18) TOTAL PROJECT COST:

PART III - ELIGIBILITY INFORMATION

PLEASE REVIEW THE NOTICE OF FUNDING OPPORTUNITY AND 46 U.S.C. 70107

19) WHICH PLAN(S) APPLIES TO YOUR ORGANIZATION?	AREA MARITIME SECURITY PLAN:	FACILITY SECURITY PLAN:
20) STATE AND LOCAL AGENCIES – IS YOUR AGENCY REQUIRED TO PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES?		
21) IF YES, HOW MANY MTSA REGULATED FACILITIES IS YOUR ORGANIZATION REQUIRED TO PROVIDE SERVICES?		

PART IV - ORGANIZATIONAL INFORMATION

22) IS YOUR ORGANIZATION AN ACTIVE PARTICIPANT OF AN AREA MARITIME SECURITY COMMITTEE?		23) IS THIS APPLICATION ON BEHALF OF ANOTHER ENTITY OR SUBMITTED AS A CONSORTIUM?	
24) IS THE PROJECT SITE OWNED BY YOUR ORGANIZATION?		25) IS THE PROJECT SITE OPERATED BY YOUR ORGANIZATION?	
26) IF THE PROJECT SITE IS NOT OWNED OR OPERATED BY YOUR ORGANIZATION, PLEASE EXPLAIN YOUR ORGANIZATION'S RELATION TO THE PROJECT SITE:			
27) IS THE PROJECT SITE A FACILITY OR VESSEL THAT IS REGULATED UNDER THE MARITIME TRANSPORTATION SECURITY ACT OF 2002, AS AMENDED?			
28) STATE AND LOCAL AGENCIES – IS YOUR AGENCY THE PRIMARY RESPONDER TO MTSA REGULATED FACILITIES?			

PART V - POINT(S) OF CONTACT FOR ORGANIZATION

29) SIGNATORY AUTHORITY FOR ENTERING INTO A GRANT AGREEMENT		30) AUTHORIZED REPRESENTATIVE FOR THE MANAGEMENT OF THE PROJECT	
NAME:		NAME:	
ORGANIZATION:		ORGANIZATION:	
ADDRESS:		ADDRESS:	
PHONE:		PHONE:	
EMAIL:		EMAIL:	

PART VI - PHYSICAL LOCATION OF PROJECT

31) PHYSICAL ADDRESS OF THE PROJECT LOCATION:		32) BRIEF DESCRIPTION OF THE PROJECT LOCATION:	
Street Address:			
City:			
State:	Zip:		
LATITUDE & LONGITUDE:			

STATE AND LOCAL AGENCIES ONLY – ROLE IN PROVIDING LAYERED PROTECTION OF MTSA REGULATED ENTITIES

33) DESCRIBE YOUR ORGANIZATION'S SPECIFIC ROLES, RESPONSIBILITIES AND ACTIVITIES IN DELIVERING LAYERED PROTECTION, AND IDENTIFY THE FACILITIES TO WHICH YOUR AGENCY IS REQUIRED TO PROVIDE SECURITY SERVICES.

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PART VII MARITIME SECURITY MOU, MOA AND/OR MUTUAL AID AGREEMENTS

34) IF YOUR AGENCY PROVIDES SECURITY SERVICES TO MTSA REGULATED FACILITIES, IDENTIFY AND DESCRIBE THE TYPE(S) OF AGREEMENT(S) THAT REQUIRES YOUR AGENCY TO DIRECTLY PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES.

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PART VIII - ALL AGENCIES/ORGANIZATION – IMPORTANT FEATURES

35) DESCRIBE ANY OPERATIONAL ISSUES YOU DEEM IMPORTANT TO THE CONSIDERATION OF YOUR APPLICATION, SUCH AS LACKING OR INADEQUATE CAPABILITIES OR ASSETS WITHIN THE PORT AREA TO MITIGATE MARITIME SECURITY VULNERABILITIES BEING ADDRESSED BY THIS PROJECT.

PART IX - INVESTMENT JUSTIFICATION ABSTRACT

36) WHAT ASSET(S) OR SERVICE(S) WOULD THIS PROJECT INVESTMENT FUND (i.e. vessels, radios, cameras, construction, service contracts, fencing etc.)? * For training requests, a course number and title are required.

37) IDENTIFY SIMILAR ASSETS THAT ALREADY EXIST:

38) SPECIFY VULNERABILITIES IDENTIFIED WITHIN AN AREA MARITIME SECURITY PLAN, FACILITY SECURITY PLAN, VESSEL SECURITY PLAN, OR OTHER IDENTIFIED PLAN(S) THAT THIS PROJECT CLOSSES/MITIGATES.

39) SUMMARIZE THE PROPOSED INVESTMENT JUSTIFICATION.

THE FOLLOWING MUST BE INCLUDED:

- DESCRIBE HOW THIS INVESTMENT ADDRESSES THE CAPTAIN OF THE PORT'S PRIORITIES
- EXPLAIN HOW THIS INVESTMENT WILL ACHIEVE A MORE SECURE AND RESILIENT PORT AREA
- IF SIMILAR CAPABILITIES ALREADY EXIST, EXPLAIN WHY ADDITIONAL ASSETS/SERVICES ARE NEEDED.

PART X - NATIONAL PRIORITIES

40) IDENTIFY ONE PROGRAM PRIORITY THIS INVESTMENT MOST CLOSELY SUPPORTS (Program Priorities are identified in the NOFO):

41) DESCRIBE HOW, AND THE EXTENT THIS INVESTMENT JUSTIFICATION MEETS ONE OR MORE OF THE NATIONAL PRIORITIES.

PART XI - IMPLEMENTATION PLAN

42) PROVIDE A HIGH-LEVEL TIMELINE OF MILESTONES FOR THE IMPLEMENTATION OF THIS INVESTMENT, SUCH AS PLANNING, TRAINING, EXERCISES, AND MAJOR ACQUISITIONS OR PURCHASES. UP TO 10 MILESTONES MAY BE SUBMITTED.

THE FOLLOWING MUST BE INCLUDED:

- MAJOR MILESTONES OR RELEVANT INFORMATION THAT IS CRITICAL TO THE SUCCESS OF THE INVESTMENT
- MAJOR TASKS THAT WILL NEED TO OCCUR (E.G. DESIGN AND DEVELOPMENT, CONTRACTUAL AGREEMENTS, PROCUREMENT, DELIVERY, INSTALLATION AND PROJECT COMPLETION)
- ESTIMATED PERCENTAGE FOR EACH MILESTONE BASED ON COMPLEXITY AND SIGNIFICANCE (MILESTONES MUST COLLECTIVELY EQUAL 100%)

	Milestones	Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Percentage of Project
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
			Total Percentage of Project	

[Click To Proceed to Budget 3](#)

PSGP Budget Detail Worksheet

A. Personnel. List each position by title and name of employee, if available. Show the annual amount devoted to the project. Compensation paid for employees engaged in grant activities must be included in the applicant organization.

Name/Position	Description of Project Work Activities
Name/Position for Management and Administration	Description of Management and Administration Activities

B. Fringe Benefits. Fringe benefits should be based on actual known costs or an established percentage of the amount listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Description of Fringe Benefits
Name/Position for Management and Administration	Description of Fringe Benefits

C. Travel. Itemize travel expenses of project personnel by purpose (e.g., staff to training, field visits, etc.). Show the basis of computation (e.g., six people to three-day training at \$X airfare, \$X lodging, \$X meals for trainees should be listed separately. Show the number of trainees and unit costs if applicable. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location
Purpose of Travel for Management and Administration	Location

D. Equipment. List non-expendable items that are to be purchased. Non-expendable equipment is defined as equipment with a useful life of more than one year. (Note: Organization's own capitalization policy and threshold amount for equipment purchase apply.)

Identify the Authorized Equipment List number (AEL #) for items requested. Expendable items should be listed in the "Other" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing items and those subject to rapid technical advances. Rented or leased equipment costs should be included. Attach a narrative describing how the equipment is necessary for the success of the project. Attach a narrative describing Vessels or Vehicles, list the specific CBRNE equipment that will be installed on the vessel or vehicle. Attach a narrative describing other equipment that will be installed on the vessel or vehicle. Attach a narrative describing other equipment that will be installed on the vessel or vehicle.

Equipment (Type and AEL#)	Description and Purpose of Equipment
Equipment for Management and Administration (Type and AEL#)	Description and Purpose for Equipment

E. Supplies. List items by type (office supplies, postage, training materials, copying paper, a held tape recorders) and show the basis for computation. (Note: Organization’s own capital classification of supplies may be used). Generally, supplies include any materials that are ex project.

Supplies	Description and Purpose of Supplies
Supplies for Management and Administration	Description and Purpose for Supplies

F. Consultants/Contracts. Indicate whether applicant’s procurement policy follows standar

Consultant Fees: For each consultant enter the name, if known, service to be provided, reas time on the project to include M&A.

Name of Consultant	Description of Services Provided
Name of Consultant for Management and Administration	Description of Services for Management and Administration

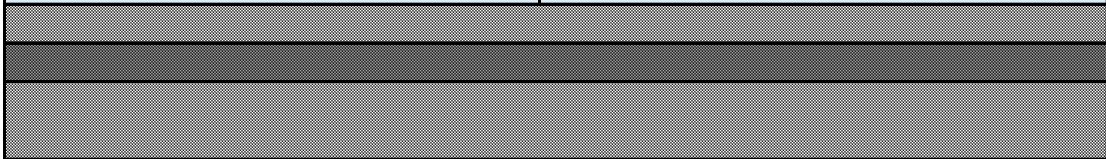
Consultant Expenses: List all expenses to be paid from the grant to the individual consultant (lodging, etc.)

Item	Location and/or Purpose
Item for Management and Administration	Location and/or Purpose



Contracts: Provide a description of the product or services to be procured by contract and a to promote free and open competition in awarding contracts. Any sole source contracts mu applicable state and local laws and regulations, as well as applicable Federal regulations at 2

Item	Description of Services Provided
Item for Management and Administration	Description of Services for Management and Administration



G. Other Costs. List items (e.g., reproduction, janitorial or security services, and investigati basis of the computation. For example, provide the square footage and the cost per square and how many months to rent.

Item	Description and Purpose
Item for Management and Administration	Description and Purpose



H. Indirect Costs. Indirect costs are allowable only as described in 2 C.F.R. § 200.414. With received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients mus with their cognizant Federal agency to charge indirect costs to this award. A copy of the app negotiated with the applicant’s cognizant Federal agency) must be attached.

Cognizant Federal Agency	Description and Purpose
--------------------------	-------------------------

Cognizant Federal Agency for Management and Administration	Description and Purpose
Budget Category	Federal Amount
A. Personnel	
B. Fringe Benefits	
C. Travel	
D. Equipment	
E. Supplies	
F. Consultants/Contracts	
G. Other	
H. Indirect Costs	
Total	

Click to Proceed to IJ 4	Only 3 Projects? Click to proceed to the Review Tab
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Sensitive Security Information

ual salary rate and the percentage of time to be
be consistent with that paid for similar work within

Computation	Cost

Computation	Cost
Total Personnel	

d formula. Fringe benefits are for the personnel

Computation	Cost

Computation	Cost
Total Fringe Benefits	

eld interviews, advisory group meeting, etc.).
 g, \$X subsistence). In training projects, travel and
 nvolved. Identify the location of travel, if known.

Computation	Cost
Computation	Cost
Total Travel	

oment is tangible property having a useful life of
 for classification of equipment may be used).

ms should be included either in the "Supplies"
 ng versus leasing equipment, especially high cost
 uld be listed in the "Contractual" category. Explain
 g the procurement method to be used. For CBRNE
 vehicle, including equipment already owned by the

Computation (Quantity x per unit cost)	Cost
Computation (Quantity x per unit cost)	Cost
Total Equipment	

and other expendable items such as books, hand
 lization policy and threshold amount for
 expendable or consumed during the course of the

Computation (Quantity x per unit cost)	Cost
Computation (Quantity x per unit cost)	Cost
Total Supplies	

ds found in 2 C.F.R. § 200.318(a).

onable daily or hourly (8-hour day), and estimated

Computation	Cost
Computation	Cost
Subtotal – Consultant Fees	

: in addition to their fees (i.e., travel, meals,

Computation	Cost
Computation	Cost

Subtotal – Consultant Expenses	
---------------------------------------	--

n estimate of the cost. Applicants are encouraged
 st follow the requirements set forth in in
 CFR Part 200.

Computation	Cost

Computation	Cost

Subtotal – Contracts	
-----------------------------	--

Total Consultants/Contracts	
------------------------------------	--

ve or confidential funds) by major type and the
 foot for rent, and provide a monthly rental cost

Computation	Cost

Computation	Cost

Other Costs	
--------------------	--

the exception of recipients who have never
 t have an approved indirect cost rate agreement
 proved rate (a fully executed, agreement

Computation	Cost
-------------	------

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
PORT SECURITY GRANT PROGRAM INVESTMENT JUSTIFICATION**

Sensitive Security Information

OMB Control Number 1660-011

Expiration: 11/30/2023

Warning: Please follow the Notice of Funding Opportunity Guidance and Preparedness Grants Manual while completing this form.

PART I - INVESTMENT HEADING

1) ORGANIZATION NAME (Legal Name Listed On The SF-424):		2) STATE OR TERRITORY IN WHICH THE PROJECT WILL BE IMPLEMENTED:	
3) TYPE OF ORGANIZATION:		4) CLASSIFICATION OF ORGANIZATION:	5) CAPTAIN OF THE PORT ZONE:

PART II - BASIC PROJECT INFORMATION

6) PROJECT TITLE:			
7) PROJECT DESCRIPTION (SERVICE(S)/EQUIPMENT SUMMARY):			
8) HAS THIS PROJECT BEEN FUNDED BY PSGP OR ANOTHER FEDERAL ASSISTANCE PROGRAM IN THE LAST 3 YEARS?			
9) IF SO, WHEN WAS THE LAST TIME IT WAS FUNDED?		10) WHICH PROGRAM FUNDED THIS CAPABILITY?	
11) PROVIDE JUSTIFICATION THAT SUPPORTS FUNDING THIS PROJECT AGAIN:			
12) PROJECT CATEGORY:		13) NEW CAPABILITY OR MAINTENANCE/SUSTAINMENT:	
14) IS THIS PROJECT EXEMPT FROM THE REQUIRED COST SHARE OUTLINED IN 46 U.S.C. 70107?			
15) IF YES, IDENTIFY COST SHARE EXEMPTION			
16) FEDERAL SHARE:		17) COST SHARE:	18) TOTAL PROJECT COST:

PART III - ELIGIBILITY INFORMATION

PLEASE REVIEW THE NOTICE OF FUNDING OPPORTUNITY AND 46 U.S.C. 70107

19) WHICH PLAN(S) APPLIES TO YOUR ORGANIZATION?	AREA MARITIME SECURITY PLAN:	FACILITY SECURITY PLAN:	
20) STATE AND LOCAL AGENCIES – IS YOUR AGENCY REQUIRED TO PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES?			
21) IF YES, HOW MANY MTSA REGULATED FACILITIES IS YOUR ORGANIZATION REQUIRED TO PROVIDE SERVICES?			

PART IV - ORGANIZATIONAL INFORMATION

22) IS YOUR ORGANIZATION AN ACTIVE PARTICIPANT OF AN AREA MARITIME SECURITY COMMITTEE?		23) IS THIS APPLICATION ON BEHALF OF ANOTHER ENTITY OR SUBMITTED AS A CONSORTIUM?	
24) IS THE PROJECT SITE OWNED BY YOUR ORGANIZATION?		25) IS THE PROJECT SITE OPERATED BY YOUR ORGANIZATION?	
26) IF THE PROJECT SITE IS NOT OWNED OR OPERATED BY YOUR ORGANIZATION, PLEASE EXPLAIN YOUR ORGANIZATION'S RELATION TO THE PROJECT SITE:			
27) IS THE PROJECT SITE A FACILITY OR VESSEL THAT IS REGULATED UNDER THE MARITIME TRANSPORTATION SECURITY ACT OF 2002, AS AMENDED?			
28) STATE AND LOCAL AGENCIES – IS YOUR AGENCY THE PRIMARY RESPONDER TO MTSA REGULATED FACILITIES?			

PART V - POINT(S) OF CONTACT FOR ORGANIZATION

29) SIGNATORY AUTHORITY FOR ENTERING INTO A GRANT AGREEMENT		30) AUTHORIZED REPRESENTATIVE FOR THE MANAGEMENT OF THE PROJECT	
NAME:		NAME:	
ORGANIZATION:		ORGANIZATION:	
ADDRESS:		ADDRESS:	
PHONE:		PHONE:	
EMAIL:		EMAIL:	

PART VI - PHYSICAL LOCATION OF PROJECT

31) PHYSICAL ADDRESS OF THE PROJECT LOCATION:		32) BRIEF DESCRIPTION OF THE PROJECT LOCATION:	
Street Address:			
City:			
State:	Zip:		
LATITUDE & LONGITUDE:			

STATE AND LOCAL AGENCIES ONLY – ROLE IN PROVIDING LAYERED PROTECTION OF MTSA REGULATED ENTITIES

33) DESCRIBE YOUR ORGANIZATION'S SPECIFIC ROLES, RESPONSIBILITIES AND ACTIVITIES IN DELIVERING LAYERED PROTECTION, AND IDENTIFY THE FACILITIES TO WHICH YOUR AGENCY IS REQUIRED TO PROVIDE SECURITY SERVICES.

--

PART VII MARITIME SECURITY MOU, MOA AND/OR MUTUAL AID AGREEMENTS

34) IF YOUR AGENCY PROVIDES SECURITY SERVICES TO MTSA REGULATED FACILITIES, IDENTIFY AND DESCRIBE THE TYPE(S) OF AGREEMENT(S) THAT REQUIRES YOUR AGENCY TO DIRECTLY PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES.

--

PART VIII - ALL AGENCIES/ORGANIZATION – IMPORTANT FEATURES

35) DESCRIBE ANY OPERATIONAL ISSUES YOU DEEM IMPORTANT TO THE CONSIDERATION OF YOUR APPLICATION, SUCH AS LACKING OR INADEQUATE CAPABILITIES OR ASSETS WITHIN THE PORT AREA TO MITIGATE MARITIME SECURITY VULNERABILITIES BEING ADDRESSED BY THIS PROJECT.

PART IX - INVESTMENT JUSTIFICATION ABSTRACT

36) WHAT ASSET(S) OR SERVICE(S) WOULD THIS PROJECT INVESTMENT FUND (i.e. vessels, radios, cameras, construction, service contracts, fencing etc.)? * For training requests, a course number and title are required.

37) IDENTIFY SIMILAR ASSETS THAT ALREADY EXIST:

38) SPECIFY VULNERABILITIES IDENTIFIED WITHIN AN AREA MARITIME SECURITY PLAN, FACILITY SECURITY PLAN, VESSEL SECURITY PLAN, OR OTHER IDENTIFIED PLAN(S) THAT THIS PROJECT CLOSSES/MITIGATES.

39) SUMMARIZE THE PROPOSED INVESTMENT JUSTIFICATION.

THE FOLLOWING MUST BE INCLUDED:

- DESCRIBE HOW THIS INVESTMENT ADDRESSES THE CAPTAIN OF THE PORT'S PRIORITIES
- EXPLAIN HOW THIS INVESTMENT WILL ACHIEVE A MORE SECURE AND RESILIENT PORT AREA
- IF SIMILAR CAPABILITIES ALREADY EXIST, EXPLAIN WHY ADDITIONAL ASSETS/SERVICES ARE NEEDED.

PART X - NATIONAL PRIORITIES

40) IDENTIFY ONE PROGRAM PRIORITY THIS INVESTMENT MOST CLOSELY SUPPORTS (Program Priorities are identified in the NOFO):

41) DESCRIBE HOW, AND THE EXTENT THIS INVESTMENT JUSTIFICATION MEETS ONE OR MORE OF THE NATIONAL PRIORITIES.

PART XI - IMPLEMENTATION PLAN

42) PROVIDE A HIGH-LEVEL TIMELINE OF MILESTONES FOR THE IMPLEMENTATION OF THIS INVESTMENT, SUCH AS PLANNING, TRAINING, EXERCISES, AND MAJOR ACQUISITIONS OR PURCHASES. UP TO 10 MILESTONES MAY BE SUBMITTED.

THE FOLLOWING MUST BE INCLUDED:

- MAJOR MILESTONES OR RELEVANT INFORMATION THAT IS CRITICAL TO THE SUCCESS OF THE INVESTMENT
- MAJOR TASKS THAT WILL NEED TO OCCUR (E.G. DESIGN AND DEVELOPMENT, CONTRACTUAL AGREEMENTS, PROCUREMENT, DELIVERY, INSTALLATION AND PROJECT COMPLETION)
- ESTIMATED PERCENTAGE FOR EACH MILESTONE BASED ON COMPLEXITY AND SIGNIFICANCE (MILESTONES MUST COLLECTIVELY EQUAL 100%)

	Milestones	Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Percentage of Project
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
			Total Percentage of Project	

[Click To Proceed to Budget 4](#)

PSGP Budget Detail Worksheet

A. Personnel. List each position by title and name of employee, if available. Show the annual amount devoted to the project. Compensation paid for employees engaged in grant activities must be included in the applicant organization.

Name/Position	Description of Project Work Activities

Name/Position for Management and Administration	Description of Management and Administration Activities

B. Fringe Benefits. Fringe benefits should be based on actual known costs or an established rate listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Description of Fringe Benefits

Name/Position for Management and Administration	Description of Fringe Benefits

C. Travel. Itemize travel expenses of project personnel by purpose (e.g., staff to training, field visits). Show the basis of computation (e.g., six people to three-day training at \$X airfare, \$X lodging, \$X meals for trainees should be listed separately. Show the number of trainees and unit costs if applicable. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location
Purpose of Travel for Management and Administration	Location

D. Equipment. List non-expendable items that are to be purchased. Non-expendable equipment is defined as equipment with a useful life of more than one year. (Note: Organization’s own capitalization policy and threshold amount for equipment purchase apply.)

Identify the Authorized Equipment List number (AEL #) for items requested. Expendable items should be listed in the “Other” category. Applicants should analyze the cost benefits of purchasing items and those subject to rapid technical advances. Rented or leased equipment costs should be included. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the equipment. For Vessels or Vehicles, list the specific CBRNE equipment that will be installed on the vessel or vehicle. For other equipment, list the equipment and its purpose for the applicant.

Equipment (Type and AEL#)	Description and Purpose of Equipment
Equipment for Management and Administration (Type and AEL#)	Description and Purpose for Equipment

E. Supplies. List items by type (office supplies, postage, training materials, copying paper, a held tape recorders) and show the basis for computation. (Note: Organization’s own capital classification of supplies may be used). Generally, supplies include any materials that are ex project.

Supplies	Description and Purpose of Supplies
Supplies for Management and Administration	Description and Purpose for Supplies

F. Consultants/Contracts. Indicate whether applicant’s procurement policy follows standar

Consultant Fees: For each consultant enter the name, if known, service to be provided, reas time on the project to include M&A.

Name of Consultant	Description of Services Provided
Name of Consultant for Management and Administration	Description of Services for Management and Administration

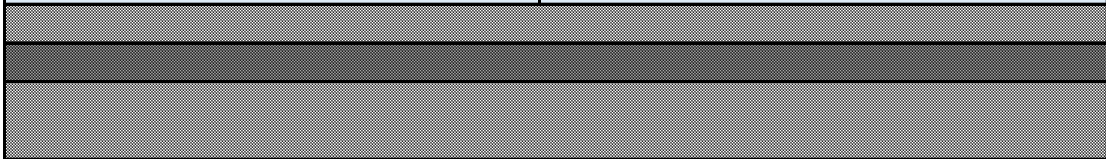
Consultant Expenses: List all expenses to be paid from the grant to the individual consultant (lodging, etc.)

Item	Location and/or Purpose
Item for Management and Administration	Location and/or Purpose



Contracts: Provide a description of the product or services to be procured by contract and a to promote free and open competition in awarding contracts. Any sole source contracts mu applicable state and local laws and regulations, as well as applicable Federal regulations at 2

Item	Description of Services Provided
Item for Management and Administration	Description of Services for Management and Administration



G. Other Costs. List items (e.g., reproduction, janitorial or security services, and investigati basis of the computation. For example, provide the square footage and the cost per square and how many months to rent.

Item	Description and Purpose
Item for Management and Administration	Description and Purpose



H. Indirect Costs. Indirect costs are allowable only as described in 2 C.F.R. § 200.414. With received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients mus with their cognizant Federal agency to charge indirect costs to this award. A copy of the app negotiated with the applicant’s cognizant Federal agency) must be attached.

Cognizant Federal Agency	Description and Purpose
--------------------------	-------------------------

Cognizant Federal Agency for Management and Administration	Description and Purpose
Budget Category	Federal Amount
A. Personnel	
B. Fringe Benefits	
C. Travel	
D. Equipment	
E. Supplies	
F. Consultants/Contracts	
G. Other	
H. Indirect Costs	
Total	

Click to Proceed to IJ 5	Only 4 Projects? Click to proceed to the Review Tab
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Sensitive Security Information

ual salary rate and the percentage of time to be
be consistent with that paid for similar work within

Computation	Cost

Computation	Cost
Total Personnel	

d formula. Fringe benefits are for the personnel

Computation	Cost

Computation	Cost
Total Fringe Benefits	

eld interviews, advisory group meeting, etc.).
 g, \$X subsistence). In training projects, travel and
 nvolved. Identify the location of travel, if known.

Computation	Cost
Computation	Cost
Total Travel	

oment is tangible property having a useful life of
 for classification of equipment may be used).

ms should be included either in the "Supplies"
 ng versus leasing equipment, especially high cost
 uld be listed in the "Contractual" category. Explain
 g the procurement method to be used. For CBRNE
 vehicle, including equipment already owned by the

Computation (Quantity x per unit cost)	Cost
Computation (Quantity x per unit cost)	Cost
Total Equipment	

and other expendable items such as books, hand
 lization policy and threshold amount for
 expendable or consumed during the course of the

Computation (Quantity x per unit cost)	Cost
Computation (Quantity x per unit cost)	Cost
Total Supplies	

ds found in 2 C.F.R. § 200.318(a).

onable daily or hourly (8-hour day), and estimated

Computation	Cost
Computation	Cost
Subtotal – Consultant Fees	

: in addition to their fees (i.e., travel, meals,

Computation	Cost
Computation	Cost

Subtotal – Consultant Expenses	
---------------------------------------	--

n estimate of the cost. Applicants are encouraged
 ist follow the requirements set forth in in
 CFR Part 200.

Computation	Cost

Computation	Cost

Subtotal – Contracts	
-----------------------------	--

Total Consultants/Contracts	
------------------------------------	--

ve or confidential funds) by major type and the
 foot for rent, and provide a monthly rental cost

Computation	Cost

Computation	Cost

Other Costs	
--------------------	--

the exception of recipients who have never
 t have an approved indirect cost rate agreement
 proved rate (a fully executed, agreement

Computation	Cost
-------------	------

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
PORT SECURITY GRANT PROGRAM INVESTMENT JUSTIFICATION**

Sensitive Security Information

OMB Control Number 1660-011

Expiration: 11/30/2023

Warning: Please follow the Notice of Funding Opportunity Guidance and Preparedness Grants Manual while completing this form.

PART I - INVESTMENT HEADING

1) ORGANIZATION NAME (Legal Name Listed On The SF-424):		2) STATE OR TERRITORY IN WHICH THE PROJECT WILL BE IMPLEMENTED:	
3) TYPE OF ORGANIZATION:		4) CLASSIFICATION OF ORGANIZATION:	5) CAPTAIN OF THE PORT ZONE:

PART II - BASIC PROJECT INFORMATION

6) PROJECT TITLE:			
7) PROJECT DESCRIPTION (SERVICE(S)/EQUIPMENT SUMMARY):			
8) HAS THIS PROJECT BEEN FUNDED BY PSGP OR ANOTHER FEDERAL ASSISTANCE PROGRAM IN THE LAST 3 YEARS?			
9) IF SO, WHEN WAS THE LAST TIME IT WAS FUNDED?		10) WHICH PROGRAM FUNDED THIS CAPABILITY?	
11) PROVIDE JUSTIFICATION THAT SUPPORTS FUNDING THIS PROJECT AGAIN:			
12) PROJECT CATEGORY:		13) NEW CAPABILITY OR MAINTENANCE/SUSTAINMENT:	
14) IS THIS PROJECT EXEMPT FROM THE REQUIRED COST SHARE OUTLINED IN 46 U.S.C. 70107?			
15) IF YES, IDENTIFY COST SHARE EXEMPTION			
16) FEDERAL SHARE:		17) COST SHARE:	18) TOTAL PROJECT COST:

PART III - ELIGIBILITY INFORMATION

PLEASE REVIEW THE NOTICE OF FUNDING OPPORTUNITY AND 46 U.S.C. 70107

19) WHICH PLAN(S) APPLIES TO YOUR ORGANIZATION?	AREA MARITIME SECURITY PLAN:	FACILITY SECURITY PLAN:
20) STATE AND LOCAL AGENCIES – IS YOUR AGENCY REQUIRED TO PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES?		
21) IF YES, HOW MANY MTSA REGULATED FACILITIES IS YOUR ORGANIZATION REQUIRED TO PROVIDE SERVICES?		

PART IV - ORGANIZATIONAL INFORMATION

22) IS YOUR ORGANIZATION AN ACTIVE PARTICIPANT OF AN AREA MARITIME SECURITY COMMITTEE?		23) IS THIS APPLICATION ON BEHALF OF ANOTHER ENTITY OR SUBMITTED AS A CONSORTIUM?	
24) IS THE PROJECT SITE OWNED BY YOUR ORGANIZATION?		25) IS THE PROJECT SITE OPERATED BY YOUR ORGANIZATION?	
26) IF THE PROJECT SITE IS NOT OWNED OR OPERATED BY YOUR ORGANIZATION, PLEASE EXPLAIN YOUR ORGANIZATION'S RELATION TO THE PROJECT SITE:			
27) IS THE PROJECT SITE A FACILITY OR VESSEL THAT IS REGULATED UNDER THE MARITIME TRANSPORTATION SECURITY ACT OF 2002, AS AMENDED?			
28) STATE AND LOCAL AGENCIES – IS YOUR AGENCY THE PRIMARY RESPONDER TO MTSA REGULATED FACILITIES?			

PART V - POINT(S) OF CONTACT FOR ORGANIZATION

29) SIGNATORY AUTHORITY FOR ENTERING INTO A GRANT AGREEMENT		30) AUTHORIZED REPRESENTATIVE FOR THE MANAGEMENT OF THE PROJECT	
NAME:		NAME:	
ORGANIZATION:		ORGANIZATION:	
ADDRESS:		ADDRESS:	
PHONE:		PHONE:	
EMAIL:		EMAIL:	

PART VI - PHYSICAL LOCATION OF PROJECT

31) PHYSICAL ADDRESS OF THE PROJECT LOCATION:		32) BRIEF DESCRIPTION OF THE PROJECT LOCATION:	
Street Address:			
City:			
State:	Zip:		
LATITUDE & LONGITUDE:			

STATE AND LOCAL AGENCIES ONLY – ROLE IN PROVIDING LAYERED PROTECTION OF MTSA REGULATED ENTITIES

33) DESCRIBE YOUR ORGANIZATION'S SPECIFIC ROLES, RESPONSIBILITIES AND ACTIVITIES IN DELIVERING LAYERED PROTECTION, AND IDENTIFY THE FACILITIES TO WHICH YOUR AGENCY IS REQUIRED TO PROVIDE SECURITY SERVICES.

PART VII MARITIME SECURITY MOU, MOA AND/OR MUTUAL AID AGREEMENTS

34) IF YOUR AGENCY PROVIDES SECURITY SERVICES TO MTSA REGULATED FACILITIES, IDENTIFY AND DESCRIBE THE TYPE(S) OF AGREEMENT(S) THAT REQUIRES YOUR AGENCY TO DIRECTLY PROVIDE PORT SECURITY SERVICES TO MTSA REGULATED FACILITIES.

PART VIII - ALL AGENCIES/ORGANIZATION – IMPORTANT FEATURES

35) DESCRIBE ANY OPERATIONAL ISSUES YOU DEEM IMPORTANT TO THE CONSIDERATION OF YOUR APPLICATION, SUCH AS LACKING OR INADEQUATE CAPABILITIES OR ASSETS WITHIN THE PORT AREA TO MITIGATE MARITIME SECURITY VULNERABILITIES BEING ADDRESSED BY THIS PROJECT.

PART IX - INVESTMENT JUSTIFICATION ABSTRACT

36) WHAT ASSET(S) OR SERVICE(S) WOULD THIS PROJECT INVESTMENT FUND (i.e. vessels, radios, cameras, construction, service contracts, fencing etc.)? * For training requests, a course number and title are required.

37) IDENTIFY SIMILAR ASSETS THAT ALREADY EXIST:

38) SPECIFY VULNERABILITIES IDENTIFIED WITHIN AN AREA MARITIME SECURITY PLAN, FACILITY SECURITY PLAN, VESSEL SECURITY PLAN, OR OTHER IDENTIFIED PLAN(S) THAT THIS PROJECT CLOSSES/MITIGATES.

39) SUMMARIZE THE PROPOSED INVESTMENT JUSTIFICATION.

THE FOLLOWING MUST BE INCLUDED:

- DESCRIBE HOW THIS INVESTMENT ADDRESSES THE CAPTAIN OF THE PORT'S PRIORITIES
- EXPLAIN HOW THIS INVESTMENT WILL ACHIEVE A MORE SECURE AND RESILIENT PORT AREA
- IF SIMILAR CAPABILITIES ALREADY EXIST, EXPLAIN WHY ADDITIONAL ASSETS/SERVICES ARE NEEDED.

PART X - NATIONAL PRIORITIES

40) IDENTIFY ONE PROGRAM PRIORITY THIS INVESTMENT MOST CLOSELY SUPPORTS (Program Priorities are identified in the NOFO):

41) DESCRIBE HOW, AND THE EXTENT THIS INVESTMENT JUSTIFICATION MEETS ONE OR MORE OF THE NATIONAL PRIORITIES.

PART XI - IMPLEMENTATION PLAN

42) PROVIDE A HIGH-LEVEL TIMELINE OF MILESTONES FOR THE IMPLEMENTATION OF THIS INVESTMENT, SUCH AS PLANNING, TRAINING, EXERCISES, AND MAJOR ACQUISITIONS OR PURCHASES. UP TO 10 MILESTONES MAY BE SUBMITTED.

THE FOLLOWING MUST BE INCLUDED:

- MAJOR MILESTONES OR RELEVANT INFORMATION THAT IS CRITICAL TO THE SUCCESS OF THE INVESTMENT
- MAJOR TASKS THAT WILL NEED TO OCCUR (E.G. DESIGN AND DEVELOPMENT, CONTRACTUAL AGREEMENTS, PROCUREMENT, DELIVERY, INSTALLATION AND PROJECT COMPLETION)
- ESTIMATED PERCENTAGE FOR EACH MILESTONE BASED ON COMPLEXITY AND SIGNIFICANCE (MILESTONES MUST COLLECTIVELY EQUAL 100%)

	Milestones	Start Date (mm/yyyy)	Completion Date (mm/yyyy)	Percentage of Project
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
			Total Percentage of Project	

[Click To Proceed to Budget 5](#)

PSGP Budget Detail Worksheet

A. Personnel. List each position by title and name of employee, if available. Show the annual amount devoted to the project. Compensation paid for employees engaged in grant activities must be included in the applicant organization.

Name/Position	Description of Project Work Activities

Name/Position for Management and Administration	Description of Management and Administration Activities

B. Fringe Benefits. Fringe benefits should be based on actual known costs or an established rate listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Description of Fringe Benefits

Name/Position for Management and Administration	Description of Fringe Benefits

C. Travel. Itemize travel expenses of project personnel by purpose (e.g., staff to training, field work, etc.). Show the basis of computation (e.g., six people to three-day training at \$X airfare, \$X lodging, \$X meals for trainees should be listed separately. Show the number of trainees and unit costs if applicable. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location
Purpose of Travel for Management and Administration	Location

D. Equipment. List non-expendable items that are to be purchased. Non-expendable equipment is defined as equipment with a useful life of more than one year. (Note: Organization's own capitalization policy and threshold amount for equipment purchase apply.)

Identify the Authorized Equipment List number (AEL #) for items requested. Expendable items should be listed in the "Other" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing items and those subject to rapid technical advances. Rented or leased equipment costs should be included. Attach a narrative describing how the equipment is necessary for the success of the project. Attach a narrative describing Vessels or Vehicles, list the specific CBRNE equipment that will be installed on the vessel or vehicle. Attach a narrative describing other equipment requested by the applicant.

Equipment (Type and AEL#)	Description and Purpose of Equipment
Equipment for Management and Administration (Type and AEL#)	Description and Purpose for Equipment

E. Supplies. List items by type (office supplies, postage, training materials, copying paper, a held tape recorders) and show the basis for computation. (Note: Organization’s own capital classification of supplies may be used). Generally, supplies include any materials that are ex project.

Supplies	Description and Purpose of Supplies
Supplies for Management and Administration	Description and Purpose for Supplies

F. Consultants/Contracts. Indicate whether applicant’s procurement policy follows standar

Consultant Fees: For each consultant enter the name, if known, service to be provided, reas time on the project to include M&A.

Name of Consultant	Description of Services Provided
Name of Consultant for Management and Administration	Description of Services for Management and Administration

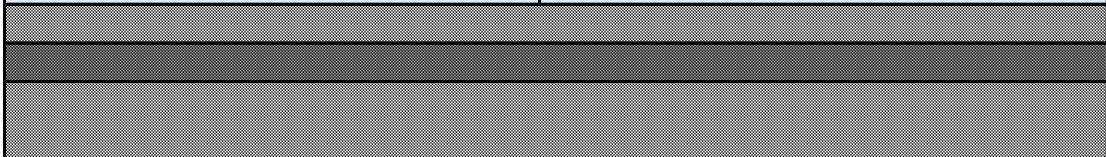
Consultant Expenses: List all expenses to be paid from the grant to the individual consultant (lodging, etc.)

Item	Location and/or Purpose
Item for Management and Administration	Location and/or Purpose



Contracts: Provide a description of the product or services to be procured by contract and a to promote free and open competition in awarding contracts. Any sole source contracts mu applicable state and local laws and regulations, as well as applicable Federal regulations at 2

Item	Description of Services Provided
Item for Management and Administration	Description of Services for Management and Administration



G. Other Costs. List items (e.g., reproduction, janitorial or security services, and investigati basis of the computation. For example, provide the square footage and the cost per square and how many months to rent.

Item	Description and Purpose
Item for Management and Administration	Description and Purpose



H. Indirect Costs. Indirect costs are allowable only as described in 2 C.F.R. § 200.414. With received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients mus with their cognizant Federal agency to charge indirect costs to this award. A copy of the app negotiated with the applicant’s cognizant Federal agency) must be attached.

Cognizant Federal Agency	Description and Purpose
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Cognizant Federal Agency for Management and Administration	Description and Purpose
Budget Category	Federal Amount
A. Personnel	
B. Fringe Benefits	
C. Travel	
D. Equipment	
E. Supplies	
F. Consultants/Contracts	
G. Other	
H. Indirect Costs	
Total	

[Click to proceed to the Review Tab](#)

Sensitive Security Information

ual salary rate and the percentage of time to be
be consistent with that paid for similar work within

Computation	Cost

Computation	Cost
Total Personnel	

d formula. Fringe benefits are for the personnel

Computation	Cost

Computation	Cost
Total Fringe Benefits	

eld interviews, advisory group meeting, etc.).
 g, \$X subsistence). In training projects, travel and
 nvolved. Identify the location of travel, if known.

Computation	Cost
Computation	Cost
Total Travel	

oment is tangible property having a useful life of
 for classification of equipment may be used).

ms should be included either in the "Supplies"
 ng versus leasing equipment, especially high cost
 uld be listed in the "Contractual" category. Explain
 g the procurement method to be used. For CBRNE
 vehicle, including equipment already owned by the

Computation (Quantity x per unit cost)	Cost
Computation (Quantity x per unit cost)	Cost
Total Equipment	

and other expendable items such as books, hand
 lization policy and threshold amount for
 expendable or consumed during the course of the

Computation (Quantity x per unit cost)	Cost
Computation (Quantity x per unit cost)	Cost
Total Supplies	

ds found in 2 C.F.R. § 200.318(a).

onable daily or hourly (8-hour day), and estimated

Computation	Cost
Computation	Cost
Subtotal – Consultant Fees	

: in addition to their fees (i.e., travel, meals,

Computation	Cost
Computation	Cost

Subtotal – Consultant Expenses	
---------------------------------------	--

n estimate of the cost. Applicants are encouraged
 ist follow the requirements set forth in in
 CFR Part 200.

Computation	Cost

Computation	Cost

Subtotal – Contracts	
-----------------------------	--

Total Consultants/Contracts	
------------------------------------	--

ve or confidential funds) by major type and the
 foot for rent, and provide a monthly rental cost

Computation	Cost

Computation	Cost

Other Costs	
--------------------	--

the exception of recipients who have never
 t have an approved indirect cost rate agreement
 proved rate (a fully executed, agreement

Computation	Cost
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Final Steps

Step 1- Review all of your IJ's and Budgets. Make sure that they are completely filled out and accurate.

Tips- Make sure that your total money on your IJ matches your total money on your budget. Be sure that you are Private (50%) or Public (25%)

Step 2- After reviewing select Y after you review it and concluded it is complete. If it is incomplete select N or complete type in N/A as your answer

Step 3- DO NOT password protect the file. Save the file. Name it as follows: OrganizationName_IJBudget1 document

Step 4- Submit the Excel Spreadsheet the way it is. Do NOT make it a PDF. Submit it as 1 document no matter

IJ 1 Complete	Y/N	IJ 2 Complete	Y/N/NA
Budget 1 Complete	Y/N	Budget 2 Complete	Y/N/NA

ur bottom budget categories and totals are all filled out. Check to see if you included the correct cost share base
 and continue working on it until it is complete. Continue this for all of the IJ's that you completed. For the ones y
 -3 (If you have one project then just put IJBudget1. If 5 projects then IJBudget1-5. Etc. Etc.) DO NOT Password p
 er how many IJ's and Budgets you have.

IJ 3 Complete	Y/N/NA	IJ 4 Complete	Y/N/NA	IJ 5 Compl
Budget 3 Complete	Y/N/NA	Budget 4 Complete	Y/N/NA	Budget Comple

ed on if

ou didn't

rotect this

lete

Y/N/NA

5
te

Y/N/NA