



# City of Pensacola

## Agenda Conference

### Agenda - Final

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Monday, December 11, 2017, 3:30 PM

Hagler-Mason Conference Room,  
2nd Floor

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#### ROLL CALL

#### PRESENTATION ITEMS

#### REVIEW OF CONSENT AGENDA ITEMS

1. [17-00305](#) AIRPORT COMMERCE PARK - PROPERTY ACQUISITION B2406 - COLLEGE HEIGHTS

**Recommendation:** That City Council authorize the purchase of B2406 (Parcel ID#141S292100025002) from Robert J. Ingram for \$70,000 along with a purchase additive of \$40,000, closing costs of \$1,900, and a 5% contingency in the amount of \$5,595 for a total amount of \$117,495.

**Sponsors:** Ashton J. Hayward, III

**Attachments:** [Airport Commerce Park Map, Updated November 2017](#)  
[Summary Appraisal Report, Client File #B2406](#)  
[Updated Summary Appraisal Report, #B2406](#)  
[Technical Appraisal Review, #B2406](#)

2. [17-00600](#) FY 2017 STREET REHABILITATION PROJECT LIST PHASE II

**Recommendation:** That City Council approve the proposed FY 2017 Street Rehabilitation Project List Phase II

**Sponsors:** Ashton J. Hayward, III

**Attachments:** [Proposed FY 2017 \(Phase II\) Street Rehabilitation List](#)  
[FY 2017 Street Rehabilitation Phase II Map](#)

3. [17-00628](#) ADMINISTRATIVE PLAN FOR THE PENSACOLA HOUSING DIVISION HOUSING CHOICE VOUCHER PROGRAM
- Recommendation:** That City Council approve the amendments to the Administrative Plan for the Pensacola Housing Division Housing Choice Voucher program.
- Sponsors:** Ashton J. Hayward, III
- Attachments:** [Summary of Amendments](#)  
[Pensacola Housing Division Housing Choice Voucher Program Administrat](#)
4. [17-00647](#) LEASE AGREEMENT WITH KAPLE HOLDINGS, INC. FOR RESTAURANT OUTDOOR SEATING AREA
- Recommendation:** That City Council authorize the Mayor to take all action necessary to execute a Lease Agreement with Kaple Holdings, Inc. for exterior space to be used for restaurant and bar outdoor seating.
- Sponsors:** Ashton J. Hayward, III
- Attachments:** [Draft Lease Agreement](#)  
[Letter from Pensacola Downtown Improvement Board dated October 19, 20](#)
5. [17-00648](#) APPROVAL OF SUBLEASE - HARBOURVIEW BUILDING
- Recommendation:** That City Council approve a sublease, from Harbourview of Pensacola, LLC to Crown Health Care Laundry Services, LLC, for property located at 25 W. Cedar Street.
- Sponsors:** Ashton J. Hayward, III
- Attachments:** [Request from Harbourview of Pensacola, LLC dated September 11, 2017](#)
6. [17-00641](#) SCHEDULE A PUBLIC HEARING - DISPOSITION OF SURPLUS PROPERTY - 216 NORTH "A" STREET
- Recommendation:** That the City Council schedule a public hearing regarding the sale of surplus property located at 216 North "A" Street, Parcel Identification Number 000S009010163083, Account Number 131804000. The Public Hearing will be held at the regular City Council meeting in January of 2018.
- Sponsors:** Jewel Cannada-Wynn
- Attachments:** [Property Map and PS Records - 216 North A Street](#)  
[Purchase Offer -- 216 North A Street](#)  
[Appraisal Report -- 216 North A Street](#)

7. [17-00636](#) CONTRACT APPROVAL AND SALE OF 113 NORTH “C” STREET - FORMER BLOUNT SCHOOL PROPERTY
- Recommendation:** That City Council approve the contract between ParsCo and the City of Pensacola for sale and development agreement of the property located at 113 North “C” Street (Parcel ID number 00-0S-00-9080-001-018). Further that City Council authorize the Mayor to take all actions necessary to execute any subsequent documents relating to the sale and development of these parcels. Finally, that City Council allocate 100 percent of the proceeds, after costs associated with the final transaction, to the Housing Initiatives Fund.
- Sponsors:** Ashton J. Hayward, III, Jewel Cannada-Wynn
- Attachments:** [ParsCO, LLC - Purchase and Sale Agreement](#)
8. [17-00655](#) 2018 CITY COUNCIL MEETING SCHEDULE
- Recommendation:** That City Council adopt the 2018 City Council Meeting Schedule.
- Sponsors:** Gerald Wingate
- Attachments:** [Copy of 2018 Council Dates](#)

#### REVIEW OF REGULAR AGENDA ITEMS (Sponsor)

9. [17-00645](#) LETTER OF SUPPORT FOR THE ESCAMBIA COUNTY - DOWNTOWN SPORTS COMPLEX
- Recommendation:** That City Council authorize the Council President to prepare a letter of support for the Escambia County - Downtown Sports Complex for delivery to the Triumph Gulf Coast Board.
- Sponsors:** Brian Spencer
- Attachments:** [Escambia-Downtown-Sports-Complex-Pre-app\\_20171109](#)
10. [17-00662](#) CLARIFICATION OF BRUCE BEACH LEASE
- Recommendation:** That City Council adopt the Clarification of Lease Agreement with the Florida Fish and Wildlife Conservation Commission. Further, that City Council authorize the Mayor to take all actions necessary to execute the Clarification of Lease Agreement.
- Sponsors:** Ashton J. Hayward, III, Jewel Cannada-Wynn
- Attachments:** [Clarification of Lease Agreement](#)

11. [17-00629](#) PUBLIC HEARING: REQUEST FOR ZONING & FUTURE LAND USE MAP AMENDMENT FOR RECENTLY ANNEXED PENSACOLA INTERNATIONAL AIRPORT OWNED PROPERTY

**Recommendation:** That City Council conduct a public hearing on December 14, 2017 to consider the request to amend the City’s zoning map for recently annexed Pensacola International Airport Owned Property.

**Sponsors:** Ashton J. Hayward, III

**Attachments:** [Proposed Future Land Use Map, dated August 2017](#)  
[Proposed Zoning Map, dated August 2017](#)  
[Annexation Map, dated June 13, 2017](#)  
[August 8, 2017 Planning Board Minutes](#)

12. [43-17](#) PROPOSED ORDINANCE NO. 43-17 REQUEST FOR FUTURE LAND USE MAP AMENDMENT FOR RECENTLY ANNEXED PENSACOLA INTERNATIONAL AIRPORT OWNED PROPERTY

**Recommendation:** That City Council approve Proposed Ordinance No. 43-17 on first reading.

AN ORDINANCE AMENDING THE FUTURE LAND USE CLASSIFICATION OF CERTAIN PROPERTY PURSUANT TO AND CONSISTENT WITH THE COMPREHENSIVE PLAN OF THE CITY OF PENSACOLA; AMENDING THE FUTURE LAND USE MAP OF THE CITY OF PENSACOLA; REPEALING CLAUSE AND EFFECTIVE DATE.

**Sponsors:** Ashton J. Hayward, III

**Attachments:** [Proposed Ordinance No. 43-17](#)  
[Proposed Future Land Use Map, dated August 2017](#)  
[Annexation Map, dated June 13, 2017](#)  
[August 8, 2017 Planning Board Minutes](#)

13. [44-17](#) PROPOSED ORDINANCE NO. 44-17 REQUEST FOR ZONING MAP AMENDMENT FOR RECENTLY ANNEXED PENSACOLA INTERNATIONAL AIRPORT OWNED PROPERTY

**Recommendation:** That City Council approve Proposed Ordinance No. 44-17 on first reading.

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY PURSUANT TO AND CONSISTENT WITH THE COMPREHENSIVE PLAN OF THE CITY OF PENSACOLA; AMENDING THE ZONING MAP OF THE CITY OF PENSACOLA; REPEALING CLAUSE AND EFFECTIVE DATE.

**Sponsors:** Ashton J. Hayward, III

**Attachments:** [Proposed Ordinance No. 44-17](#)  
[Proposed Zoning Map, dated August 2017](#)  
[Annexation Map, dated June 13, 2017](#)  
[August 8, 2017 Planning Board Minutes](#)

14. [17-00654](#) PUBLIC HEARING: DESIGNATION OF THE PROPERTY LOCATED AT 1717 WEST CERVANTES STREET, PENSACOLA, ESCAMBIA COUNTY, FL, PARCEL REFERENCE NUMBER 000S009060001105, AS A GREEN REUSE AREA PURSUANT TO SECTION 376.80(2)(C), FLORIDA STATUTES

**Recommendation:** That City Council hold the first of two Public Hearings to designate the property located at 1717 West Cervantes Street (Parcel Reference Number 000S009060001105) a Green Reuse Area.

**Sponsors:** Ashton J. Hayward, III

**Attachments:** [Delphin Downs Resolution with Exhibits](#)

15. [17-00630](#) QUASI-JUDICIAL HEARING - FINAL SUBDIVISION PLAT - AGUADA CREEK

**Recommendation:** That City Council conduct a quasi-judicial hearing on December 14, 2017 to consider approval of the final subdivision plat - Aguada Creek.

**Sponsors:** Ashton J. Hayward, III

**Attachments:** [Subdivision Plat Application, Aguada Creek, dated August 15, 2017](#)  
[Final Subdivision Plat, Aguada Creek, dated November 1, 2017](#)  
[Plat Boundary Survey, Aguada Creek, dated April 4, 2017](#)  
[November 14, 2017 Planning Board Minutes](#)

16. [17-00637](#) APPOINTMENT - COMMUNITY REDEVELOPMENT AGENCY  
CHAIRPERSON
- Recommendation:** That City Council appoint one member of the Community Redevelopment Agency (CRA) as Chairperson of the CRA for a period of one year expiring in December of 2018.
- Sponsors:** Gerald Wingate
- Attachments:** [Nomination Form - P.C. Wu](#)  
[Ballot](#)
17. [17-00638](#) APPOINTMENT - COMMUNITY REDEVELOPMENT AGENCY VICE  
CHAIRPERSON
- Recommendation:** That City Council appoint one member of the Community Redevelopment Agency (CRA) as Vice Chairperson of the CRA for a period of one year expiring in December of 2018.
- Sponsors:** Gerald Wingate
- Attachments:** [Nomination Form - Sherri Myers](#)  
[Ballot](#)
18. [17-00646](#) AMENDING SECTION 3.01 OF CITY COUNCIL RULES AND  
PROCEDURES - ELECTION OF OFFICERS
- Recommendation:** That City Council amend Section 3.01 of the Council Rules and Procedures to have the offices of President and Vice-President be elected on a rotating basis by District.
- Sponsors:** Sherri Myers
- Attachments:** [Proposed Amendment to Council Rules 3.01](#)
19. [17-00657](#) STRATEGIC BUDGET PLANNER
- Recommendation:** That City Council approve the employment of Wilhem A. “Butch” Hansen for the position of Strategic Budget Planner to the City Council and approve an employment agreement with Mr. Hansen for this position.
- Sponsors:** Gerald Wingate
- Attachments:** [Employment Agreement - Butch Hansen](#)  
[Job Description - Strategic Budget Planner](#)

**20.**    [17-00658](#)    BAYVIEW COMMUNITY RESOURCE CENTER

**Recommendation:** That City Council place a moratorium on proceeding any further with the Bayview Community Resource Center project until such a time that input from the citizens can be obtained and certain design characteristics can be explained and addressed.

**Sponsors:** Gerald Wingate

**Attachments:**    [Bayview Community Resource Center Design Booklet dated September 19, 2017](#)  
[Email from Michael Crawford to Brian Cooper: Bayview - Program and Budget](#)

**21.**    [17-83](#)    RESOLUTION IN SUPPORT OF THE NATIONAL PARK SYSTEM

**Recommendation:** That City Council adopt Resolution No. 17-83:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PENSACOLA, FLORIDA IN SUPPORT OF THE NATIONAL PARK SERVICE AND ENCOURAGING CONGRESS TO CREATE A RELIABLE, PREDICTABLE STREAM OF RESOURCES TO ADDRESS DEFERRED MAINTENANCE NEEDS IN AMERICA'S NATIONAL PARK SYSTEM.

**Sponsors:** Gerald Wingate

**Attachments:**    [Resolution No. 17-83 --Support of National Park System](#)  
[State Fact Sheet Florida -- Restore America's Parks Initiative](#)  
[Gulf Islands NS Deferred Maintenance](#)

**22.**    [17-00642](#)    WEST FLORIDA REGIONAL PLANNING COUNCIL (WFRPC)  
BROWNFIELDS CLEAN-UP SUBGRANT AGREEMENT

**Recommendation:** That City Council authorize the Mayor to take all actions necessary related to the finalization and execution of West Florida Regional Planning Council's Grant Agreement as a sub-grantee in the amount of \$250,000 to remove hazardous substances and petroleum contaminants at Community Maritime Park. Further, that City Council approve the supplemental budget resolution appropriating the grant funds.

**Sponsors:** Ashton J. Hayward, III

**Attachments:**    [WFRPC Brownfields RLF Award Letter dated October 13, 2017](#)  
[EPA Assistance Amendment to WFRPC dated September 13, 2017](#)  
[Supplemental Budget Resolution](#)  
[Supplemental Budget Explanation](#)

23. [17-82](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 17-82 - WEST FLORIDA REGIONAL PLANNING COUNCIL (WFRPC) BROWNFIELDS CLEAN-UP SUBGRANT AGREEMENT

**Recommendation:** That City Council adopt Supplemental Budget Resolution No. 17-82.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2018; PROVIDING FOR AN EFFECTIVE DATE.

**Sponsors:** Ashton J. Hayward, III

**Attachments:** [Supplemental Budget Resolution No. 17-82](#)  
[Supplemental Budget Explanation No. 17-82](#)

24. [17-00651](#) ESTABLISHMENT OF THE AUDIT COMMITTEE TO CONDUCT THE AUDITOR SELECTION PROCESS

**Recommendation:** That City Council be established as the Audit Committee to select an auditor to conduct the annual financial statement audit as required in Section 218.391, Florida Statutes.

**Sponsors:** Ashton J. Hayward, III

**Attachments:** [Section 218.391, Florida Statutes](#)  
[Auditor Selection Guidelines 2007](#)

25. [17-84](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 17-84 - FY 2018 NON-ENCUMBERED CARRYOVER BUDGET RESOLUTION

**Recommendation:** That City Council adopt Supplemental Budget Resolution No. 17-84.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2018; PROVIDING FOR AN EFFECTIVE DATE.

**Sponsors:** Ashton J. Hayward, III

**Attachments:** [Supplemental Budget Resolution No. 17-84](#)  
[Supplemental Budget Explanation No. 17-84](#)



26. [41-17](#) PROPOSED ORDINANCE NO. 41-17 - AMENDING SECTION 12-2-21 PALAFOX HISTORIC BUSINESS DISTRICT OF THE LAND DEVELOPMENT CODE

*Recommendation:* That City Council adopt Proposed Ordinance No. 41-17 on second reading.

AN ORDINANCE AMENDING SECTION 12-2-21 (F)(4)(a) OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA; PROVIDING FOR A PROHIBITION OF INTERNALLY ILLUMINATED SIGNS IN THE PALAFOX HISTORIC BUSINESS DISTRICT; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; PROVIDING AN EFFECTIVE DATE

*Sponsors:* Brian Spencer

*Attachments:* [Proposed Ordinance No. 41-17](#)  
[Planning Board Minutes 9.12.17](#)  
[PROOF OF PUBLICATION 2ND READING](#)

**FOR DISCUSSION**

**INFORMATIONAL ITEMS**

**CONSIDERATION OF ANY ADD-ON ITEMS**

**READING OF ITEMS FOR COUNCIL AGENDA**

**COMMUNICATIONS**

**City Administrator's Communication**

27. [17-00161](#) CITY ADMINISTRATOR COMMUNICATION

*Sponsors:* Ashton J. Hayward, III

*Attachments:* [2017 Community Survey Presentation](#)

**City Attorney's Communication**

**Monthly Crime Report-Chief Tommi Lyter**

28. [17-00204](#) MONTHLY CRIME REPORT

*Sponsors:* Ashton J. Hayward, III

*Attachments:* [November 2017 Crime Report](#)

**Monthly Financial Report - Chief Financial Officer Richard Barker, Jr.**

29.     [17-00162](#)     MONTHLY FINANCIAL REPORT - CHIEF FINANCIAL OFFICER RICHARD BARKER, JR.

*Sponsors:*             Ashton J. Hayward, III

30.     [17-00659](#)     QUARTERLY FINANCIAL REPORT - TWELVE MONTHS ENDING SEPTEMBER 30, 2017 (UNAUDITED) - CHIEF FINANCIAL OFFICER RICHARD BARKER, JR.

*Sponsors:*             Ashton J. Hayward, III

*Attachments:*         [Financial Report - Twelve Months Ending September 30, 2017 \(Unaudited\)](#)

**City Council Communication**

**ADJOURNMENT**

*If any person decides to appeal any decision made with respect to any matter considered at such meeting, he will need a record of the proceedings, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*