



# City of Pensacola

## COMMUNITY REDEVELOPMENT AGENCY

### Meeting Minutes

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July 13, 2020

4:53 P.M.

Council Chambers

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The Community Redevelopment Agency (CRA) Board special meeting was called to order by Chairperson Moore at 4:53 P.M. (immediately following the 3:30 P.M. City Council Agenda Conference).

#### CALL MEETING TO ORDER

**CRA Members Present:** Jared Moore, Ann Hill, Jewel Cannada-Wynn, John Jerrals, Sherri Myers (attended by teleconference), Andy Terhaar (attended by teleconference), P.C. Wu (attended by teleconference)

**CRA Members Absent:** None

To limit the potential spread of COVID-19, some CRA Members attended by telephonic conferencing, and members of the public had the opportunity to attend and participate **only via live stream or phone**. This change in format was consistent with [Executive Order 20-69](#) issued by Gov. Ron DeSantis and had been adopted at the direction of Council President Jewel Cannada-Wynn in consultation with the City Attorney. Public participation was available as follows:

To watch the meeting live visit: [cityofpensacola.com/428/Live-Meeting-Video](http://cityofpensacola.com/428/Live-Meeting-Video).

#### To provide input:

- For Open Forum, for items not on the agenda: citizens may submit an online form here [www.cityofpensacola.com/CRAInput](http://www.cityofpensacola.com/CRAInput) **beginning at 1:00 P.M. until 3:30 P.M. only** to indicate they wish to speak during Open Forum **and include a phone number. Staff will call the person** at the appropriate time so the citizen can directly address the CRA using a telephone held up to a microphone.
- For agenda items: citizens may submit an online form here [www.cityofpensacola.com/CRAInput](http://www.cityofpensacola.com/CRAInput) **beginning at 1:00 P.M. until that agenda item has been voted upon** to indicate they wish to speak to a specific item on the agenda **and include a phone number. Staff will call the person** at the appropriate time so the citizen can directly address the CRA using a telephone held up to a microphone. **Any form received after an agenda item has been voted upon will not be considered.**

**BOARD MEMBERS DISCLOSE OWNERSHIP OR CONTROL OF INTEREST DIRECTLY OR INDIRECTLY OF PROPERTY IN THE COMMUNITY REDEVELOPMENT AREA**

CRA Members Hill and Terhaar (individually) disclosed ownership or control of interest directly or indirectly of property in the Community Redevelopment Area.

**CHAIRMAN'S REPORT**

None

**APPROVAL OF MINUTES****1. [20-00303 MINUTES OF CRA MEETING - 5/26/2020](#)**

**A motion to approve was made by CRA Member Cannada-Wynn and seconded by CRA Member Jerrals.**

**The motion carried by the following vote:**

Yes: 7            Jared Moore, Ann Hill, Jewel Cannada-Wynn, John Jerrals, Sherri Myers, Andy Terhaar, P.C. Wu  
No: 0            None

**PRESENTATIONS****2. [20-00330 PROPOSED FY 2021 CRA BUDGET PRESENTATION](#)**

**Recommendation:** That the Community Redevelopment Agency (CRA) receive a presentation on the proposed Fiscal Year 2021 CRA Budget.

City of Pensacola Finance Director Amy Lovoy provided an overhead presentation (via Microsoft Teams). She responded accordingly to questions.

**3. [20-00314 DOWNTOWN IMPROVEMENT BOARD \(DIB\) MID-YEAR UPDATE AND WORK PLAN](#)**

**Recommendation:** That the Community Redevelopment Agency (CRA) receive a mid-year update from the Downtown Improvement Board (DIB) on its work plan for the next fiscal year and its year-to-date accomplishments for the current fiscal year.

Downtown Improvement Board Executive Director Lissa Dees addressed Council briefly. She then introduced Freddie Haydn-Slater, Account Director with DIB's marketing consultant *Ideaworks* who provided an overhead presentation (via Microsoft Teams). DIB Executive Director Dees responded accordingly to questions.

**ACTION ITEMS**4. [20-00306](#) AMENDMENT TO CRA BYLAWS

**Recommendation:** That the Community Redevelopment Agency (CRA) approve the amendment of its bylaws to align with current policies and procedures pertaining to agenda item deadlines and meeting cancellations.

**A motion to approve was made by CRA Member Cannada-Wynn and seconded by CRA Member Moore.**

Discussion ensued among Board Members with CRA Administrator Gibson and CRA Assistant Administrator D'Angelo fielding comments and questions. City Attorney Woolf also provided clarification.

**CRA Member Hill inquired of the change to Section 5.6.2 regarding the twenty-eight (28) days' deadline to submit items for an agenda and that this seems to be burdensome for the deadline to be so far out from the meeting date. She suggested a reduction to twenty (20) days and was accepted as a friendly amendment without any objection.**

Discussion continued related to the funding of administrative services provided by the City to the CRA.

Upon conclusion of discussion, the vote was called.

**The motion carried by the following vote:**

Yes: 7            Jared Moore, Ann Hill, Jewel Cannada-Wynn, John Jerrals, Sherri Myers, Andy Terhaar, P.C. Wu  
No: 0            None

5. [20-00301](#) AWARD OF BID #20-049 DEVILLIERS STREET REVITALIZATION PHASE 2: FROM GARDEN STREET TO CERVANTES STREET

**Recommendation:** That the Community Redevelopment Agency (CRA) award Bid #20-049 DeVilliers Street Revitalization Phase 2 to J. Miller Construction, Inc., the lowest and most responsible bidder with a base bid of \$1,135,048.19 plus additive alternates #1, and #6 totaling \$40,132.80 and a 10% contingency in the amount of \$117,518.10 for a total amount of \$1,292,699.09. Further, that CRA authorize the CRA Chairperson to execute a contract and take all actions necessary to complete the project.

**A motion to approve was made by CRA Member Cannada-Wynn and seconded by CRA Member Jerrals.**

**ACTION ITEMS (CONT'D.)**

Discussion ensued among Board Members (regarding Item 5, 20-00301) with CRA Administrator Gibson and City Engineer Hinote fielding comments and questions.

CRA Member Myers made comments suggesting planning bottle brush or something else that stays green all year instead of crepe myrtles. CRA Administrator Gibson indicated she will work with Atkins NA (engineering/design consultant) regarding a possible substitution.

Upon conclusion of discussion, the vote was called.

**The motion carried by the following vote:**

Yes: 6            Jared Moore, Ann Hill, Jewel Cannada-Wynn, John Jerralds, Andy Terhaar, P.C. Wu  
No: 1            Sherri Myers

**6. [20-00331](#) CONTINUATION OF THE PENSACOLA COMMUNITY REDEVELOPMENT AGENCY**

**Recommendation:** That the Community Redevelopment Agency (CRA) recommend that City Council adopt a resolution by majority vote, confirming the continued existence of the City of Pensacola CRA through September 30, 2046, pursuant to Chapter 163, Part III, Florida Statutes.

**A motion to approve was made by CRA Member Cannada-Wynn and seconded by CRA Member Moore.**

Discussion ensued among Board Members with CRA Administrator Gibson and CRA Assistant Administrator D'Angelo fielding comments and questions.

It was mentioned during discussion by CRA Member Cannada-Wynn, affordable housing is an appropriate priority for the CRA to focus. Also, CRA Member Myers requested all statute required reporting be distributed to CRA Members.

Upon conclusion of discussion, the vote was called.

**The motion carried by the following vote:**

Yes: 5            Jared Moore, Ann Hill, Jewel Cannada-Wynn, Andy Terhaar, P.C. Wu  
No: 2            John Jerralds, Sherri Myers

**DISCUSSION ITEMS**

None

**OPEN FORUM**

None

**ADJOURNMENT**

6:22 P.M.

**Approved:** August 10, 2020

Prepared by City Clerk Staff/rmt