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March 15, 2021

VIA EMAIL: hthorsen@cityofpensacola.com

Chairman Rand Hicks
Parks and Recreation Board
City of Pensacola
222 W. Main Street
Pensacola, FL 32502

Re: Installation of Restroom Trailer at Admiral Mason Park
Meeting of the Parks and Recreation Board, March 18, 2021

Dear Chairman Hicks:

This firm has the privilege of representing Citizens for Preservation of Admiral Mason Park, Inc. It has come to our attention that a “restroom trailer” is planned for installation at Admiral Mason Park, and that the site for the trailer has already been cleared. Our client would like to address the Board on Thursday morning regarding what process was (or was not) followed for approving the installation of this trailer at Admiral Mason Park.

It is our understanding that the purpose of the trailer is to provide restroom facilities supporting events held at Veterans Memorial Park. We also understand that funding, either in whole or in part, for installation of the trailer has been provided via a donation from the Veterans Memorial Park Foundation of Pensacola, Inc.¹ However, the site that has been cleared for the trailer is not located at Veterans Memorial Park, but, rather, at Admiral Mason Park. Furthermore, even though the City Council adopted a resolution² on February 11, 2021, funding construction of a concrete pad, along with electrical and plumbing work, for the trailer, we are unaware of any permitting process in which the actual installation of a restroom trailer at Admiral Mason Park was formally requested or approved.

¹ <https://impact100pensacola.org/grant-recipient/veterans-memorial-foundation-of-pensacola-inc>

² <https://pensacola.legistar.com/View.ashx?M=M&ID=826728&GUID=F0AE02BA-2909-4CD2-9F18-B2A485375396>

For ease of reference, we have attached a sketch showing the boundaries of Veterans Memorial Park, along with photographs showing the location of the site that has been cleared for the trailer. As you will note from the photographs, the site is clearly located at Admiral Mason Park.

We are hopeful the Board can provide our client with insight as to the process the City followed for approving installation of a restroom trailer at Admiral Mason Park. Time permitting, it may also be helpful to discuss the right location and options for proper restroom facilities befitting Veterans Memorial Park.

We look forward to appearing before the Board on Thursday morning. In the meantime, should you have any questions or concerns, please do not hesitate to contact our office.

Respectfully,

R. Todd Harris

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Attachments (as referenced)