




MEMORANDUM

To: City Council Members

Copy: Don Kraher, Council Executive; Ericka Burnett, City Clerk, Lysia Bowling, City Attorney

From: Keith Wilkins,  City Administrator

Date: October 11, 2018

Re: **MBE Participation Bayview Community Center**

On page two of the Committee Memorandum for the Award of Contract Bayview Community Center, the MBE participation rate is stated at 1.2% of the 10% goal. Since the committee memorandum was immediately produced after the bid opening we used 1.2% as that was what could be verified at the time. We have received additional information from the low bidder that increases the participation rate to 17.2%. So Hewes & Company, LLC actually exceeded the stated MBE goal.