

PENSACOLA HISTORIC PRESERVATION OFFICER/ARCHAEOLOGIST

Justification, Title, Position Description, Qualifications Salary Range and Responsibilities

Prepared by Dr. Judith A. Bense, Archaeology, University of West Florida

Justification:

- Pensacola is the oldest multi-year **European** settlement in the United States, **dating back to the Luna settlement in 1559**, with demonstrated significant archaeological remains lying under the surface of most of Pensacola
- Growth and development of the City continues to destroy and damage the non-renewable unique archaeological resources in the city
- The City has had an archaeological review policy since 1985, but it has not been implemented for more than **a** decade
- Dr. Judith Bense has been the “appointed” city archaeologist, however, the responsibilities require a full time professional to protect and conserve Pensacola’s buried past and Dr. Bense is retiring soon

TITLE: City Historic Preservation Officer/Archaeologist

POSITION DESCRIPTION:

Ensure compliance with all federal, state and city historic preservation laws and regulations on city-owned property and rights-of-way. Revise and implement the city Archaeological Review Process including updating the archaeological sensitivity map of the City, reviewing proposed projects and making recommendations for those that will impact significant archaeological deposits. Provide expertise for proposed projects throughout the City. Respond to and advise unexpected significant archaeological finds in the City. Develop and maintain a Registry of Historic Places for the City. Apply for state and federal grants for developing cultural resource inventories and cultural heritage interpretation for the public.

QUALIFICATIONS:

Required:

- Masters degree in Archaeology/Anthropology
- Working knowledge of state and federal preservation statutes and acts
- 3-5 years experience in historic preservation archaeology
- Urban historical archaeology experience
- Geographical Information System experience

Preferred: Remote sensing techniques

SALARY RANGE: \$45,000-65,000

Pensacola Historic Preservation Officer/Archaeologist Responsibilities:

- Ensure the City is in *compliance* with all state and federal historic preservation laws and policies
- Act as *liaison* between the City and all state and federal agencies which deal with cultural resources
- Develop and update a *geographical information system (GIS) database* of the City of Pensacola **that** delimits areas of high, medium and low potential for significant archaeological deposits
- Develop and maintain a *Registry of Historic Places* for the City
- *Develop a process* for the Archaeological Review Policy and issuance of permits
- Review proposed projects planned on City property and/or rights-of-way for impact to known or potential archaeological deposits and Architecture Review Board requests.
- Make *determinations* of effect and required archaeological investigations
- Prepare a *recommendations* for mitigation of adverse effect for projects proposed on City property and/or rights-of-way that will impact archaeological deposits which are determined to have significance
- *Oversee* outside contractors, if necessary, to ensure compliance
- Responsible for *managing* files, documents, databases, materials **(etc.)** produced as a result of projects on City property
- Apply for state and federal *grants* for developing cultural resource inventories for the City The City will have TOP PRIORITY for state historic preservation grants
- Develop strong *working relations* with the Florida Public Archaeology Network, University of West Florida Division of Anthropology & Archaeology and the History Department, Pensacola Archaeology Society, **and other stakeholders.**
- Develop and implement *public education and heritage tourism* attractions such as displays, exhibits, signage, Florida Historical Markers, interpretive trails, etc.