



## **PENSACOLA POLICE DEPARTMENT LAW ENFORCEMENT TRUST FUND (“LETF”) APPLICATION**

The Pensacola Police Department (PPD) is pleased that we are able to benefit our community with the use of asset forfeiture funds by providing financial assistance to local nonprofit organizations that make a difference in our community. These funds are the result of civil forfeitures of assets (including cash) that have been seized as contraband linked to certain felony crimes and that meet the strict standards and statutory requirements by the seizing law enforcement agency. Once the civil forfeiture process is complete, the seized money is maintained in a Law Enforcement Trust Fund (LETF) and can only be used in accordance with the rules set forth in Florida Statutes, Section 932.701 - 932.707, called the “Florida Contraband Forfeiture Act (FCFA).” The provisions of the FCFA allows law enforcement agencies, such as PPD, to support projects and programs that strive to improve neighborhood safety, prevent crime, and provide drug abuse education and prevention within our Pensacola community.

Applications requesting funding may be a request to fund an entire project or may be a request to fund a particular piece of a larger project or program if that project or program meets the eligibility criteria set forth in the statutes described below.

Funding requests are subject to approval by the Chief of the Pensacola Police Department and the City Council, as well as funding availability.

### **Eligibility:**

To be considered for funding:

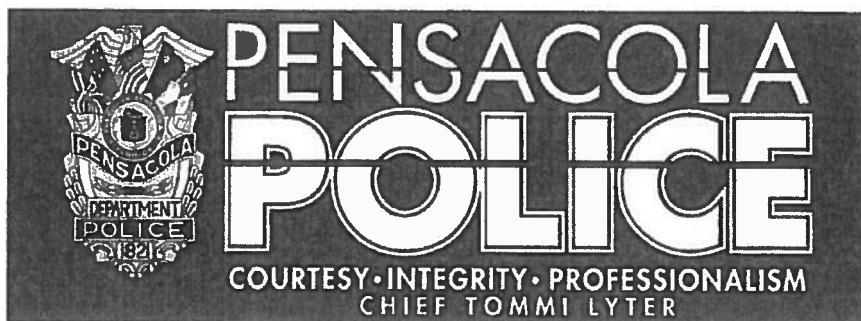
1. The project/program must meet the statutory criteria as to the use of LETF money and must fall into one of the following categories:

- Crime Prevention
- Drug Abuse and Prevention Program
- Safe Neighborhoods
- School Resource Officer
- Other Law Enforcement Purpose in Compliance with F.S. §932.7055(5)(a).

2. In order to be considered for submission, the following documents **MUST** be attached to the application at the time of submission.

- Part 1 of this application
- Part 2 of this application (including line item budget)
- Sunbiz Certification of Status
- IRS Form 501(c)(3)
- IRS Form W-9

3. If the application is approved and money for the project is awarded, applicants will have 90 days to complete Part 3 and return to the PPD. Part 3 provides statutorily required audit information of how the funds received were utilized along with a description of the outcomes of the project or program for which the funds were granted. This must include receipts where applicable, as well as documentation of expenses that account for exactly how the money was spent for the program or project for which it was requested. **Part 3 must be completed and returned within 90 days following the performance period of the project / program / event for which the LETF money was awarded. Failure to submit Part 3 in a timely manner may result in a demand for the funds granted to be returned and will result in a failure of the agency to be considered as a recipient for future LETF money.**



## PART 1

The person completing this application must have legal authority on behalf of the requesting agency to submit this application and to ensure funds are used for the purposes specified herein to provide the required accounting and reporting of these funds.

Initial DH Applicant will keep clear and accurate records throughout the Program period so that the progress of the services rendered may be readily evaluated by PPD.

Initial DH I understand that a final report of activities and expenditures documented by receipts or other financial proof of expenditure of the Program must be submitted by Applicant on the report form (Part 3) to the PPD no later than 90 days of the end of the performance period.

Initial DH I understand that failure to comply with the reporting requirements in Part 3 may result in Applicant having to return LETF monies and will remove the applicant agency from future consideration to receive LETF monies.

Initial DH If Applicant's agency fails to use the funds in the manner described in this application, or if the project or program does not occur or is not completed in the same manner and in the performance period as described in the application, or is determined later to not be qualified to receive LETF monies; or if there was an untruthful statement made by Applicant within Application; or fails to provide the necessary reporting documents to the PPD, then all LETF monies disbursed to the Applicant must be returned to the PPD within ten (10) business days of the PPD's written demand for the same and Applicant will be ineligible for any further LETF disbursements.

Initial DH I understand that false statements or claims made in connection with this LETF application may result in fines, imprisonment, and/or any other remedy available by law.

I certify that I have the appropriate authority on behalf of the requesting agency to submit this application and to ensure funds are used for the purposes specified herein to provide the required accounting and reporting of these funds. I also certify that the assurances provided are true and accurate to the best of my knowledge.

Applicant Agency Name: Big Brothers Big Sisters of Northwest Florida

Dana Hall

Printed Name of Person Authorized to Complete this Application

Director of Development

Title

Dana Hall

Signature

STATE OF FLORIDA  
COUNTY OF ESCAMBIA

SWORN TO AND SUBSCRIBED before me this 13 day of April, 2021, by (name of person making statement) who is personally known to me or has produced ✓ as identification.

NOTARY PUBLIC

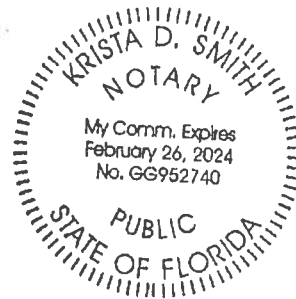
Krista D. Smith

Signature of Notary

State of Florida at Large

My Commission Expires:

(Notary Seal)



**PART 2**

**Section 1**

**APPLICANT INFORMATION**

<b>Name of Agency:</b>	Big Brothers Big Sisters of Northwest Florida		
<b>Name of Program to receive funding from LETF:</b>	Bigs with Badges		
<b>Amount of LETF Funds Requested:</b>	\$5,000		
<b>Name/ Title of Contact:</b>	Dana Hall, Director of Development		
<b>Address:</b>	1320 Creighton Rd	<b>Phone:</b>	850.433.5437
<b>City • Zip Code:</b>	Pensacola, 32504	<b>Fax:</b>	
<b>Total Program Budget:</b>	\$5,000	<b>E-mail:</b>	dhall@bbbsnwfl.org
<b>Dates of Project/Program:</b>	April 2021-April 2022		

**Section 2**

**LETF CATEGORY**

(Place an "X" to the left of one program area for which you intend to apply):

<input checked="" type="checkbox"/>	<b>1. Crime Prevention</b>
<input type="checkbox"/>	<b>2. Drug Abuse Education and Prevention Programs</b>
<input checked="" type="checkbox"/>	<b>3. Safe Neighborhood</b>
<input type="checkbox"/>	<b>4. School Resource Officer</b>
<input type="checkbox"/>	<b>5. Other Law Enforcement Purpose in Compliance with F.S. §932.7055(5)(a)</b>

**Section 3**

**PROPOSED PROGRAM INFORMATION**

a. What is the mission statement of your agency?

Create and support one-to-one mentoring relationships that ignite the power and promise of youth.

b. How does your proposed project or program address the statutorily applicable LETF Category as marked in Part 2 , section 2 of this application?

Big Brothers Big Sisters nationwide initiative to recruit police officers as mentors for young people pays dividends for the officers, the kids, and the communities where they live and work. At the National level, the program is known as "BIGS in Blue," is a well-timed response to increasing tension between law enforcement and the public. It is just the kind of grassroots effort the country needs to reset the adversarial dynamic. Over the past five years the Bigs in Blue program has grown from just a few agencies to encompass nearly 1,800 matches at 105 agencies in 35 states. Here in Northwest Florida, we call the program "BIGS with Badges" and will include fire, EMS, corrections, state and federal departments along with police and sheriff's departments. There is an identifiable problem with poor relations between police and communities and this program helps those that wear badges connect to the families they serve. They are not going into a neighborhood to make an arrest or deal with an emergency they are going into a neighborhood to form a bond, a friendship. The average match length for Bigs in Blue / Bigs with Badges matches was 31.7 months for Community-Based matches and 21.5 months for Site-Based matches, exceeding the minimum match length goal of at least 12 months.

c. Why is this funding needed (what community program does it address)? What data or information suggests this program will be beneficial to the residents of Pensacola?

In Escambia County there were over 1,000 youth referred for delinquency. Through an independent study we know that when our Littles meet regularly with their Big they are: More confident of their performance in school, Get along better with their family, 1/3 less likely to hit someone, 27% less likely to begin using alcohol, 52% less likely to skip school, 37% less likely to skip a class, and 46% less likely than their peers to start using illegal drugs. Big Brothers Big Sisters matching process and services are critical to breaking the cycles of poverty and poor life choices and we are a true advocate for educational success. It costs \$30,000 - \$60,000 a year when a youth is sent to a moderate to high level juvenile facility. For every 100 youth we keep out of the criminal justice system, it saves Escambia county taxpayers 3-6 million dollars per year. On average, it cost \$1,000 to support a match for a year or \$2.74 a day. The cost of match services include: orientation, background screening, assessment, matching, case management, travel, activities, volunteer recruitment, and match support. Without someone to consistently help in stressing the importance of education and sharing the do's and don'ts of life, our Littles often get a bit lost. Many fail to realize their aspirations because of challenging home lives and life after is just often a mystery to them. They need to have not only access to post-secondary education and training but also the knowledge and skills necessary to continue forward. It's our hope the addition of a community resource center will encourage our Littles and others to go to school, live, and work in Escambia.

d. What is the specific time frame of dates that this program or project will be performed?

The Big Brothers Big Sisters Bigs with Badges Program is an ongoing recruitment effort to encourage individuals in the law enforcement and emergency agency fields to become a mentor to a local child. Our plan will be to utilize the requested funds within one calendar year ending April 2022.

- e. Describe in detail the program or project for which you are seeking LETF funds and specifically how the funds requested will be used. A specific breakdown of the funds must be included on the attached line item budget

The goal of the program is to match children with a "Bigs with Badges" mentor through a mixture of both Community and Site Based matches. What we hope to accomplish through the proposed program? To assist in decreasing the number of youths referred for delinquency; To positively impact children's lives; To help children build strong, trusting, lasting relationships with those wearing badges; To help prevent children seeing law enforcement as the bad guys. Tensions have divided communities, in some cases, along racial lines. One-on-one interactions can make a difference and help to change the conversation. It will be one relationship at a time, that is how we're going to solve problems in this country, in our community. Big will have weekly contact with their little at a minimum two times in person. Funds for this request will go towards salaries, benefits, and taxes; supplies, marketing, travel, postage, mentor liability insurance, and background screening.

I certify that I have the appropriate authority on behalf of the requesting agency to submit this application and to ensure funds are used for the purposes specified herein to provide the required accounting and reporting of these funds. I also certify that the assurances provided are true and accurate to the best of my knowledge.

OFFICIAL AUTHORIZED TO SIGN AND BIND APPLICANT AGENCY TO APPLICATION:

Signature: Dana Hall

Print: Dana Hall

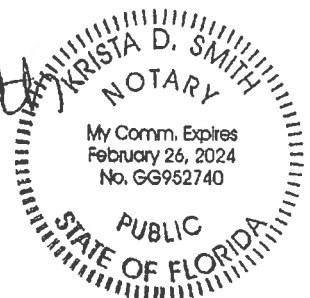
Title: Director of Development

STATE OF FLORIDA  
COUNTY OF ESCAMBIA

SWORN TO AND SUBSCRIBED before me this 13 day of April, 2021, by (name of person making statement) who is personally known to me or has produced ✓ as identification.

(Notary Seal)

NOTARY PUBLIC  
Krista D. Smith  
Signature of Notary  
State of Florida at Large  
My Commission Expires:





## Total Program Line Item Budget

### LETF LINE ITEM BUDGET

### CALCULATION

### TOTAL AMOUNT

\*See attached for budget breakdown

#### Program Expenses

Personnel Costs/Salaries	\$2,656	\$2,656
Consultants and Professional Fees		
Travel	\$885	\$885
Equipment		
Supplies	\$278	\$278
Printing and Copying	\$278	\$278
Other (specify) Postage	\$350	\$350
Background Screenings	\$178	\$178
Liability Insurance	\$275	\$275
Mentoring/Match Activities	\$100	\$100
<b>Total Program Expenses</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
*please see attached budget breakdown	<b>LETF Request</b>	<b>\$ 5,000</b>
	<b>Total:</b>	<b>\$ 5,000</b>



**Budget Narrative for Requested Funding  
Pensacola Police Department LETF**

Expense	Requested Amount		Justification
<i>Program Staff Salary</i>	<b>\$2,307.00</b>		<b>One FT Match Specialist @ \$15.38 per hour, 10 hrs per week. Total of 15 weeks.</b>
<i>Taxes</i>	<b>\$176.00</b>		<b>FICA @ ~7.65% (Total Requested Salaries directly related to program delivery.)</b>
<i>Health Ins.</i>	<b>\$173.00</b>		<b>Health Insurance (@ \$300 per month for staff member electing to participate in health ins. x % of time).</b>
<i>Total Salary</i>	<b>\$2,656.00</b>		
<b>2. Local Travel</b>	<b>\$885.00</b>		<b>Local program staff travel @ \$0.56 per mile.</b>

<b>3. Match Activities</b>	<b>\$100.00</b>		<b>BBBS cost associated with activities for Bigs and Littles to participate in.</b>
<b>4. Supplies/ Printing</b>	<b>\$556.00</b>		<b>Office Supplies and printing needed for program. (Paper, Pens, Pencils, Ink Cartridges, Folders, Brochures, Publications etc.) \$556.00</b>
<b>5. Postage</b>	<b>\$350.00</b>		<b>Postage for mailing correspondence to Bigs, Littles, and Parents. \$350.00</b>
<b>6. Background Screenings</b>	<b>\$178.00</b>		<b>Projection for Background Screenings: x 3 @ \$29.25 &amp; 2 @ \$45.25 = ~\$178.25</b>
<b>7. Mentor Liability Insurance</b>	<b>\$275.00</b>		<b>5 Community Based mentors @ ~\$55 per mentor. \$275.00</b>
<b>Total</b>	<b>\$5,000.00</b>		