



# City of Pensacola

## Agenda Conference

### Agenda - Final

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Monday, December 10, 2018, 3:30 PM

Hagler-Mason Conference Room,  
2nd Floor

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#### ROLL CALL

#### PRESENTATION ITEMS

1. [18-00378](#) PRESENTATION - ESCAMBIA COUNTY ANIMAL SHELTER

**Recommendation:** That City Council receive a presentation from John Robinson, Director of the Escambia County Animal Control Shelter. Further that this presentation be given at the City Council meeting on November 8, 2018.

**Sponsors:** Sherri Myers

#### REVIEW OF CONSENT AGENDA ITEMS

2. [18-00458](#) 2019 CITY COUNCIL MEETING SCHEDULE

**Recommendation:** That City Council adopt the 2019 City Council Meeting Schedule.

**Sponsors:** Andy Terhaar

**Attachments:** [Copy of 2019 Council Dates](#)

3.     [18-00459](#)     ASSIGNMENT OF COUNCIL MEMBERS TO EXTERNAL BOARDS,  
COMMISSIONS & AUTHORITIES FOR COUNCIL TERM 2018-2020

**Recommendation:** That the following external assignments be filled for a two-year period, until new City Council Members take office in November of 2020.

Pensacola & Perdido Bays Estuary Program (1&1 alternate)	Hill, Cannada-Wynn (A)
Community Action Program (1)	Myers
Community Drug & Alcohol Commission (1)	Wingate
Community Enterprise Investments, Inc. (1)	Cannada-Wynn
Tourist Development Council (2)	Wu, Terhaar
Transportation Planning Organization (5)	Wu, Wingate, Cannada-Wynn, Moore, Hill
Juvenile Justice Council (1)	Wingate
Keep Pensacola Beautiful, Inc. (1)	Hill
Pensacola Escambia Development Commission (2)	Terhaar, Wu
Tourism Administration	Moore
Convention Committee (1)	
West Florida Regional Planning Council (1)	Myers

**Sponsors:** Andy Terhaar

4.     [18-00413](#)     WRITE-OFF OF UNCOLLECTIBLE PORT ACCOUNTS RECEIVABLE

**Recommendation:** That City Council approve the write-off of \$33,055.52 in unpaid storage fees due from Dantzler, LLC, retroactive to September 30, 2018.

**Sponsors:** Grover C. Robinson, IV

**Attachments:**     [Accounts Receivable Customer Aging Detail Report](#)

5.     [18-00424](#)     INTERLOCAL AGREEMENT - PENSACOLA-ESCAMBIA COUNTY  
PROMOTION AND DEVELOPMENT COMMISSION

**Recommendation:** That City Council approve the Interlocal Agreement between the Escambia County Board of County Commissioners and the City of Pensacola relating to the funding of the Pensacola-Escambia County Promotion and Development Commission (PEDC) for FY 2019. Further, that City Council ratify the executed agreement.

**Sponsors:** Grover C. Robinson, IV

**Attachments:**     [Interlocal Agreement between the Escambia County BOCC and the City of I](#)

6.     [18-00429](#)     INTERLOCAL AGREEMENT BETWEEN THE CITY OF PENSACOLA AND  
                          ESCAMBIA COUNTY RELATING TO THE HOLLICE T. WILLIAMS  
                          STORMWATER PARK RESTORE PROJECT

**Recommendation:** That City Council authorize the Mayor to accept the Interlocal Agreement between the City of Pensacola (City) and Escambia County for the design of the Hollice T. Williams Stormwater Park project relating to the Resources and Ecosystem Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 under #21.015 (“the Restore Act”), which established the Gulf Coast Restoration Trust Fund in the amount of \$1,597,320 and was allocated to Escambia County.

**Sponsors:** Grover C. Robinson, IV

**Attachments:**     [Interlocal Agreement between the City of Pensacola and Escambia County](#)

7.     [18-00436](#)     AWARD OF CONTRACT - BID #18-038 - PORT OF PENSACOLA BERTH  
                          6 BREASTING & MOORING DOLPHINS PROJECT

**Recommendation:** That City Council award a contract for ITB #18-038 Port Of Pensacola Berth 6 Breasting & Mooring Dolphins Project to Hewes and Company, LLC, of Pensacola, Florida, the lowest and most responsible bidder with a base bid of \$2,425,000 plus a 10% contingency of \$242,500 for a total amount of \$2,667,500. Further, that Council authorize the Mayor to execute the contract and take all actions necessary to complete the project.

**Sponsors:** Grover C. Robinson, IV

**Attachments:**     [Bid Tabulation, Bid No. #18-038](#)  
                          [Final Vendor Reference List, Bid No. 18-038](#)

8.     [18-00437](#)     AIRPORT - AWARD OF CONTRACT RFP #18-036 FIVE (5) YEAR  
                          CONCESSION AGREEMENT FOR AUTOMATIC TELLER MACHINE  
                          PLACEMENT AND OPERATION

**Recommendation:** That City Council approve the selection for RFP #18-036 Automatic Teller Machine Placement and Operation at the Pensacola International Airport, with Prineta, LLC of Oakland Park, Kansas submitting the sole proposal. Further, that City Council award the contract for automatic teller machine placement and operation at Pensacola International Airport to Prineta, LLC. Finally, that City Council authorize the Mayor to take all actions necessary to execute the contract.

**Sponsors:** Grover C. Robinson, IV

**Attachments:**     [Airport Concession Agreement for the Automatic Teller Machine Concessioi](#)  
                          [Bid Tabulation- RFP #18-036](#)

9.     [18-00447](#)     AWARD OF CONTRACT FOR INVITATION TO BID (ITB) #19-002  
MORRIS COURT PARK IMPROVEMENTS PROJECT

**Recommendation:** That City Council award a contract to Emerald Coast Constructors, Inc. for ITB #19-002 Morris Court Park Improvements for \$299,580.25 base bid, \$54,981.00 additive alternate 2, and a 10% contingency of \$35,456.13 for a total amount of \$390,017.38.

**Sponsors:** Grover C. Robinson, IV

**Attachments:**     [Tabulation Sheet](#)  
                          [Final Vendor Reference List](#)

10.    [18-00439](#)     NAMING TENNIS COURT #20 AT ROGER SCOTT TENNIS CENTER

**Recommendation:** That City Council approve the naming of Court #20 at Roger Scott Tennis Center in honor of Joe Lovoy.

**Sponsors:** Grover C. Robinson, IV

**Attachments:**     [Name Court 20 at Roger Scott - Request](#)  
                          [Sec 2-3-3 Naming City Property](#)  
                          [Court Naming Recommendation Minutes](#)  
                          [Memo from Parks and Recreation Board](#)

## REVIEW OF REGULAR AGENDA ITEMS (Sponsor)

11.    [18-00452](#)     APPOINTMENT - COMMUNITY REDEVELOPMENT AGENCY CHAIR

**Recommendation:** That City Council appoint one member of the Community Redevelopment Agency (CRA) as Chair of the CRA for a period of one year, expiring in December of 2019.

**Sponsors:** Andy Terhaar

**Attachments:**     [Nomination Forms - Jewel Cannada-Wynn](#)  
                          [Nomination Form - Ann Hill](#)  
                          [Ballot](#)

12. [18-00453](#) APPOINTMENT - COMMUNITY REDEVELOPMENT AGENCY VICE CHAIR
- Recommendation:** That City Council appoint one member of the Community Redevelopment Agency (CRA) as Vice Chair of the CRA for a period of one year, expiring in December of 2019.
- Sponsors:** Andy Terhaar
- Attachments:** [Nomination Forms - Jared Moore](#)  
[Nomination Form - Gerald Wingate](#)  
[Ballot](#)
13. [18-00444](#) CONSIDERATION OF SKATE PARK PROJECT
- Recommendation:** That City Council consider Upward Intuition's request for the City to assume responsibility for the design and construction of the Blake Doyle Skate Park to be located at the Hollice T. Williams Park.
- Sponsors:** Grover C. Robinson, IV
- Attachments:** [Blake Doyle Skate Park Opinion of Probable Cost](#)  
[Letter from Mr. Shell](#)
14. [18-00404](#) FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) SUBGRANT FOR HIGHWAY TRAFFIC SAFETY FUNDS
- Recommendation:** That City Council accept the FY 2019 Florida Department of Transportation (FDOT) Subgrant for Highway Traffic Safety Funds in the amount of \$45,000. Further, that City Council authorize the Mayor to take all actions necessary to accept the grant. Finally, that City Council adopt a supplemental budget resolution appropriating the grant funds.
- Sponsors:** Grover C. Robinson, IV
- Attachments:** [FDOT Subgrant Hwy Traffic Safety Funds](#)  
[Supplemental Budget Resolution](#)  
[Supplemental Budget Explanation](#)

15.    [18-57](#)           SUPPLEMENTAL BUDGET RESOLUTION NO. 18-57 - FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) SUBGRANT FOR HIGHWAY TRAFFIC SAFETY FUNDS

**Recommendation:** That City Council adopt Supplemental Budget Resolution No. 18-57.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

**Sponsors:** Grover C. Robinson, IV

**Attachments:**    [Supplemental Budget Resolution No. 18-57](#)  
                          [Supplemental Budget Explanation No. 18-57](#)

16.    [18-56](#)           SUPPLEMENTAL BUDGET RESOLUTION NO. 18-56 - LAW ENFORCEMENT TRUST FUND (LETF) PURCHASES FOR THE PENSACOLA POLICE DEPARTMENT

**Recommendation:** That the City Council adopt Supplemental Budget Resolution No. 18-56.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

**Sponsors:** Grover C. Robinson, IV

**Attachments:**    [Supplemental Budget Resolution No. 18-56](#)  
                          [Supplemental Budget Explanation No. 18-56](#)  
                          [Letter of Certification](#)

17.    [18-60](#)           SUPPLEMENTAL BUDGET RESOLUTION NO. 18-60 - CONTRACTS PAYABLE

**Recommendation:** That City Council adopt Supplemental Budget Resolution No. 18-60.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

**Sponsors:** Grover C. Robinson, IV

**Attachments:**    [Supplemental Budget Resolution No. 18-60](#)  
                          [Supplemental Budget Explanation No. 18-60](#)

18.     [18-62](#)           SUPPLEMENTAL BUDGET RESOLUTION NO. 18-62 - FY 2019  
NON-ENCUMBERED CARRYOVER BUDGET RESOLUTION

*Recommendation:* That City Council adopt Supplemental Budget Resolution No. 18-62

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

*Sponsors:* Grover C. Robinson, IV

*Attachments:*     [Supplemental Budget Resolution No. 18-62](#)  
                          [Supplemental Budget Explanation No. 18-62](#)

19.     [25-18](#)           PROPOSED ORDINANCE NO. 25-18 - ANNEXATION OF PROPERTY -  
CAMPUS HEIGHTS PHASE II

*Recommendation:* That City Council adopt Proposed Ordinance No. 25-18 on second reading.

AN ORDINANCE INCORPORATING AND ANNEXING A CERTAIN AREA CONTIGUOUS AND ADJACENT TO THE CITY OF PENSACOLA INTO THE CITY OF PENSACOLA, AND DECLARING SAID AREA TO BE A PART OF THE CITY OF PENSACOLA; REPEALING CLAUSE, AND PROVIDING AN EFFECTIVE DATE

*Sponsors:* Grover C. Robinson, IV

*Attachments:*     [Proposed Ordinance No. 25-18](#)

## FOR DISCUSSION

## INFORMATIONAL ITEMS

## CONSIDERATION OF ANY ADD-ON ITEMS

## READING OF ITEMS FOR COUNCIL AGENDA

## COMMUNICATIONS

### City Administrator's Communication

20.     [18-00457](#)       CITY ADMINISTRATOR'S REPORT

### City Attorney's Communication

### Monthly Financial Report - Chief Financial Officer Richard Barker, Jr.

21.     [18-00035](#)     MONTHLY FINANCIAL REPORT - CHIEF FINANCIAL OFFICER  
RICHARD BARKER, JR.
- Sponsors:*         Grover C. Robinson, IV
- Attachments:*     [2018 - Nov](#)
22.     [18-00446](#)     QUARTERLY FINANCIAL REPORT - TWELVE MONTHS ENDING  
SEPTEMBER 30, 2018 (UNAUDITED) - CHIEF FINANCIAL OFFICER  
RICHARD BARKER, JR.
- Sponsors:*         Grover C. Robinson, IV
- Attachments:*     [Financial Report - Twelve Months Ending September 30, 2018 \(Unaudited\)](#)  
                              [2018 - Financial Report - 4th qt](#)

### City Council Communication

## ADJOURNMENT

*If any person decides to appeal any decision made with respect to any matter considered at such meeting, he will need a record of the proceedings, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*