



PARKS AND RECREATION BOARD MEETING AGENDA
Vince Whibbs Conference Room – City Hall
222 W. Main Street, 1st Floor
Pensacola, FL 32502

September 20, 2018 8:00 a.m.

1. **Meeting Called to Order**
2. **Approval of Minutes of the August 16, 2018 meeting**
3. **New Business**
 - Pensacola Table Tennis Club presentation
4. **Director/Staff Reports, Correspondence, Project Updates**
 - Marketing – Tonya Vaden
5. **Old Business**
 - Board Member Park Visitation Program
 - Bicycle Advisory Committee update
6. **Open Forum**
7. **Adjournment**

**CITY OF PENSACOLA
PARKS AND RECREATION BOARD MEETING
MINUTES
1st Floor City Hall, 222 W. Main St.
Pensacola, FL 32502**

August 16, 2018 8:00 am

PRESENT: Paul Epstein (Chairperson), David Forte, Rand Hicks, David Mayo, Maranda Sword, and Ed Wonders

ABSENT: Whitney Voeltz

CITY STAFF: Brian Cooper (Parks and Recreation Director); Kim Carmody (Recreation Superintendent); Cheryl Fox (Athletics Superintendent); Bill Kimball (Parks Superintendent); Heidi Thorsen (Director's Assistant); and Keith Wilkins (City Administrator)

CITIZENS: Cadillac Banks (Gulf Coast Summerfest Jazz Edition); Michael Bodenhausen (YMCA); John Bullock (Port Royal resident); Dottie Dubisson; Cheryl Etheridge Kelley (Port Royal Property Manager); Jay Fraiser (Port Royal Owner's Association Attorney); Sheri Myers (City Council Member)

1. **MEETING CALLED TO ORDER.** Meeting was called to order by Chairperson Epstein. He mentioned that there are a couple of members who are no longer serving on the Parks and Recreation Board -- Barrett Breedlove who moved back to Texas, and Kimberly Sullivan who moved for a couple of years to Washington D.C. with her husband. An oral roll call was taken.
2. **APPROVAL OF MINUTES.** Board member Mayo made a motion to approve the minutes of the June 21, 2018 meeting. The motion was seconded by member Wonders. The minutes were approved.
3. **NEW BUSINESS.**
City Park Noise Ordinance.
A copy of City Noise Ordinance was included in the Agenda Packet. Chairperson Epstein mentioned that the Noise Ordinance is created by Council and is enforced by the permitting process of Parks and Recreation. He recognized Jay Fraiser.
 - Mr. Fraiser mentioned that Port Royal is east of the Blue Wahoos Stadium. When there are events out there, it creates an echo chamber which the resident's do not feel has been considered. They are opposed to granting any variance of the noise ordinance. They are not concerned over any one event, but the number of events has increased through the years. Sometimes the events start setting up at 3:30 am and other events go past midnight. They would like for the Board to make the following recommendations to City Council: 1. Have an environmental impact study to understand the noise levels. 2. Have the Sheriff's department enforce the ordinances that are there.
 - Chairperson Epstein mentioned that the Board understands the Association's concerns. As City residents they are happy that there is increased usage of the parks, but they do need to be managed. The Board cannot make any recommendations about the enforcement by the City Police Department.

- Member Forte asked about the waiver for special events. Director Cooper mentioned Parks and Recreation is charged with doing more events. There is a delicate balance. If the ordinance is the issue, then the issue needs to be taken to Council member Cannada-Wynn, whose district this park falls in. As for the impact study, that would fall under a different department. Parks and Recreation doesn't actually enforce anything, we call PPD to do it. If we know an event will run late, we ask everyone to be considerate. We have forwarded some concerns regarding noise and lights at the stadium to the management of the Blue Wahoos for their consideration.
- The ordinance does not limit what we do with events at the Maritime Park. We go through an internal variance process whereby Director Cooper will consider and sign off or not on things outside of the noise ordinance, if he feels that they applied. Most events stay within the ordinance requirements. The Blue Wahoos are different, and don't follow within the guidelines of Special Events because they are covered by a lease.
- The noise ordinance is listed in the special event application.
- Ms. Dubisson mentioned that there are benefits and drawbacks to living downtown.
- Mr. Banks mentioned that the Amphitheater/Blue Wahoos Stadium is an entertainment complex. Several thousand people attend each event that is held there. Some Port Royal residents enjoy the concerts from their balcony. There is nothing to stop sound when it's outside. The sound levels of his events have not changed through the years.
- Chairperson Epstein encouraged citizens to bring it to City Council if this is really an issue.
- Council member Myers encouraged them to speak with her about this issue. She spoke in opposition of fireworks, especially over bodies of water. She would like an environmental impact study conducted regarding heavy metals in the water due to fireworks. She mentioned that the CMP is in the CRA [Community Redevelopment Agency] district, and these issues should be brought before the CRA Board.
- Mr. Fraiser mentioned that the Port Royal residents would like to have open dialogue as to when the events start/end and noise levels that accompany those events.
- Chairperson Epstein brought the following motion [as amended]:
 - The Parks and Recreation Board appreciates and understands the concerns of the Port Royal Owners Association regarding the increase in noise during events at the Community Maritime Park and would recommend that Council, the Mayor, Administration, and CRA, give this issue their full attention.
- Member Hicks moved that the motion be accepted as presented. It was seconded by member Mayo. Member Forte mentioned that he would like any variances besides Blue Wahoos to go through Council for approval. Chairperson Epstein mentioned that when Council discusses this, if they so choose, they can make this requirement. The motion passed.

5. **OLD BUSINESS.**

Bicycle Advisory Committee (BAC) update.

- BAC chairperson Mayo mentioned that the BAC was to submit to the TPO [Transportation Planning Organization] 10 bicycle facility projects to create a network of safe stress-free connections. If the TPO doesn't accept the projects, the City can still undertake them. The connectivity of these projects fits into the goal of the BAC, to become a Bicycle Friendly Community. They were submitted to the TPO on Aug. 10. The next thing to accomplish is the Complete Streets initiative.

- Board chairperson Epstein mentioned that while bicyclists/pedestrians are appreciative of the work of the BAC, because the BAC is a subcommittee of the Board, the projects should have been brought before the Board prior to submitting them to the TPO. He understood that by doing so, they would have missed the deadline, but he admonished the BAC for not bringing them to the Board.
- Member Forte agreed that the projects should have been brought before the Board. (The projects submitted were included in this month's Agenda Packet.)
- Member Hicks provided a timeline of why things were rushed. He mentioned that back in January, the BAC had been creating a map connecting streets for bike-ability. The TPO thought it was not necessary at the time. Therefore the BAC changed their focus to Complete Streets.
- He continued, when the TPO published their plan, a citizen noticed there was only one project that was submitted by the City. That person went to City staff and suggested that the BAC submit some projects. There was no time to bring the projects to the Board/Council without missing the TPO deadline. The next opportunity to submit projects to the TPO is quite a number of years away. Out of the ten projects that the BAC came up with, there were three that Derrik [Owens], Ryan [Novota] in Public Works thought were ideal. The projects were a combination of lists from the West Florida Wheelmen and Bike Pensacola. There is no guarantee that the TPO will accept all of the projects submitted.
- Council member Myers mentioned that she is an advocate of Complete Streets. She is tired of waiting for someone to create the Complete Streets ordinance, she will do it if she has to write it herself. She wants to be sure to include sidewalks in the Complete Streets plan. She has put off bringing the Complete Streets to Council because she understood that the BAC was working on this. She's willing to work with the BAC on this initiative.
- She mentioned that the problem with what was submitted to the TPO was that she wasn't involved with it, and none of the projects are in her district, and they circumvented the legislative process. Her district has a lot of low income residents who use their bicycles as a mode of transportation, not for recreation.
- She understands missing the opportunity to give input. She has missed several grant opportunities because she was not informed in time to get the applications done. Government need more accountability.
- Chairperson Epstein mentioned that the BAC meets nearly every month and give regular updates to the Board. The reason that the BAC was created was not to do the Complete Streets Initiative, but to earn the "Bicycle Friendly Community" designation. Member Hicks is the only member who has attempted to get verbiage for Complete Streets. The goal is safety for all bicyclists, not just those commuting or low income. The items submitted to the TPO were just projects they are hoping to get done to connect different parts of the City, they were not part of the Complete Streets Initiative. Since the BAC is a subcommittee of the Board, the focus for the BAC is on "recreation" not transportation.
- Member Hicks mentioned that the goal of the projects is to make Pensacola multi-modal and connected for general citizens, not necessarily bike enthusiasts only. The projects that were submitted were for the regular citizen to go from one place to another, connecting them. Even though there are State roads in the City limits, the City doesn't have jurisdiction over them. The projects therefore focused on streets that are City controlled.
- Council member Myers is concerned about the cost of projects. She will only support projects that affect all types of people, not just those who ride their bicycles for "recreational" purposes. She strongly suggested that the BAC and Board meet at different times and in different communities so that more people are represented.
- Administrator Wilkins brought the Mayor's office perspective. Some errors were made in regards to the process. He has learned the proper protocol of this Board and the BAC. He

understood that staff could recommend projects to the TPO. So after the Mayor verbally approved these projects, he unilaterally made the decision to approve these on his behalf. If Council wants to, they can ratify or rescind these projects, even after the fact. His position is that the list is submitted with the approval of the Mayor. He knows that a lot of input will need to come in before these projects are finally adopted, which will work its way through the TPO process.

- Ms. Dubisson brought another perspective. It's not just poor or under-privileged people who ride bicycles as their chosen mode of transportation. She attended the first BAC meeting and asked that the BAC be more diverse than what she was seeing. She was assured that the BAC would reach out to citizens for their input. Further, she attended the special called BAC meeting. She was upset and walked out at the way the meeting was run. The following week the BAC met again, going through the list of projects and ranking them. There was not time for copies to be made as handouts. Since the Mayor approved of the projects, she expected that the projects would have the Mayor's name as the one submitting the projects, not the BAC. She thinks that the BAC should send an apology to Council for circumventing their authority, and that the TPO should be notified that these projects do not reflect the citizen's opinions.
- Chairperson Epstein said that the BAC will not be issuing an apology. He mentioned that the BAC meetings were all properly noticed, and every month they give an update to the Board. The TPO will be ranking the projects according to their criteria.

3. NEW BUSINESS.

Pool hours and usage.

- Chairperson Epstein mentioned that we keep discussing this issue, in particular opening both pools early for lap swim, offering memberships, etc. We can't do anything for this year, but want to be sure to try to do something before the next outdoor pool season.
- Director Cooper mentioned that we have a good relationship with the Y[MCA]. They have some pools, and have the proper staffing available. The contract expires soon. He encouraged the Board to discuss any needs/desires with City staff and/or the YMCA.
- Mr. Bodenhause mentioned that they are here for the public and would welcome any concerns.

4. DIRECTOR/STAFF REPORTS, CORRESPONDENCE, PROJECT UPDATES.

The financial statements were submitted to the board for review. Fiscal year end is quickly approaching. If there are any questions, please let Director Cooper know.

Director Cooper brought the following report:

- Bill Gregory Park on Gregory is fabulous. Public Works did a great job.
- The Sanders Beach Boat ramp contract has been let. We are trying to do it right, so that it won't have to be done again. The work should begin any day.
- There will be two new shade structures at Corrine Jones Park.
- Kim Carmody has two projects. Gull Point is under renovations. All of the kids are at Vickrey. The Bayview Senior Center renovation project is almost ready to start. We will be relocating some of our senior programming to the County.
- Morris Court is upstairs for review. The bidding will start soon.
- At last week's Council meeting, they approved payment to redesign Bayview Resource Center. The contractor will try to have new plans in 26 days so that the contractor's bid can go before Council at their October meeting, if it comes in under 8.25 million.

Chairperson Epstein mentioned that Senior Games is next month.

5. OLD BUSINESS.

Board Member Park Visitation Program.

Moved to next month.

6. OPEN FORUM.

- Mr. Bullock mentioned that the noise at Port Royal during the Summerfest is extremely heavy. He will evacuate during that event.

7. ADJOURNMENT.

Unapproved

PARKS AND RECREATION
REVENUE AND EXPENDITURE REPORT
Period 9, June 30, 2018

	Fiscal Yr 2018			Fiscal Yr 2017			Fiscal Yr 2016		
	BUDGET	ACTUAL	PCT RCVD	BUDGET	ACTUAL	PCT RCVD	BUDGET	ACTUAL	PCT RCVD
REVENUES									
Culture & Recreation General Fund ^(a)	\$ 17,000	\$ 70,336	414%	\$ 62,000	\$ 69,605	112%	\$ 20,000	\$ 84,733	424%
Golf Course Fund	557,100	357,086	64%	542,900	381,071	70%	637,100	360,552	57%
Recreation/Athletic Fund	1,080,600	700,192	65%	1,068,700	724,965	68%	965,700	695,743	72%
Tennis Fund	284,700	108,835	38%	254,000	154,193	61%	227,300	167,720	74%
Community Maritime Prk Mgmt Svc Fund	120,900	96,752	80%	131,700	82,402	63%	100,400	86,795	86%
TOTAL REVENUE REPORT	2,060,300	1,333,201	65%	2,059,300	1,412,235	69%	1,950,500	1,395,543	72%
EXPENDITURES									
	BUDGET	ACTUAL (Exp/Enc)	PCT EXP	BUDGET	ACTUAL (Exp/Enc)	PCT EXP	BUDGET	ACTUAL (Exp/Enc)	PCT EXP
Parks and Recreation General Fund	\$ 6,331,000	\$ 4,652,026	73%	\$ 6,131,217	\$ 4,540,767	74%	\$ 5,817,193	\$ 4,464,980	77%
Golf Course Fund	781,554	581,207	74%	771,808	574,788	74%	754,464	581,032	77%
Recreation/Athletic Fund	1,254,283	697,926	56%	1,267,250	716,245	57%	1,104,920	700,532	63%
Tennis Fund	312,200	151,679	49%	304,000	218,941	72%	227,799	175,937	77%
Community Maritime Prk Mgmt Svc Fund ^(b)	1,234,572	663,629	54%	887,748	235,438	27%	395,400	202,118	51%
TOTAL EXPENDITURE REPORT	9,913,609	6,746,467	68%	9,362,023	6,286,180	67%	8,299,776	6,124,600	74%

NOTES:

(a) Beginning FY16, barricade & parade activities were added to Parks & Recreation/Parks Division. For comparison purposes, the barricade & parade revenue for FY15 are included in this report.

(b) Community Maritime Park Fund increase due to the New Market Tax Credit (NMTC) unwinding transaction with an effective date of 06/01/2017.

Period percentage: 75%