



Agenda

Eastside Redevelopment Board

Wednesday, July 10, 2019

4:30 PM

Whibbs Conference Room, 1st Floor

Call to Order

Administration of Oath

Determination of Quorum

Approval of Minutes

1. [19-00308](#) MINUTES OF EASTSIDE REDEVELOPMENT BOARD MEETING - 05/1/19

Attachments: [DRAFT ERB Minutes - May 1, 2019](#)

Old Business

New Business

2. [19-00309](#) TWO-WAY CONVERSION OF MARTIN LUTHER KING JR. DRIVE AND DAVIS HIGHWAY
3. [19-00310](#) FISCAL YEAR 2020 BUDGET RECOMMEDATION - EASTSIDE TAX INCREMENTAL FINANCING DISTRICT
Attachments: [Proposed FY2020 Budget - Eastside](#)
4. [19-00311](#) APPROVAL OF MEETING SCHEDULE AND TIME

Reports and Announcements

Board Member Comments

Open Forum

Adjournment

PLEASE NOTE: One or more members of the City Council/Community Redevelopment Agency Board may be in attendance.

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City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 19-00308

Eastside Redevelopment Board

7/10/2019

SUBJECT:

MINUTES OF EASTSIDE REDEVELOPMENT BOARD MEETING - 05/1/19

Approval of Eastside Redevelopment Board (ERB) meeting minutes for May 1, 2019.



Eastside Redevelopment Board

Wednesday, May 1, 2019 – 4:30 P.M. Central
222 W. Main Street, 1st Floor, Pensacola FL 32502
Vince Whibbs Conference Room

DRAFT RECORD OF MINUTES

BOARD MEMBERS PRESENT

Jeannie Rhoden Homeowner
Fred D. Young Business Owner
Aretta Anderson Neighborhood Association Representative

BOARD MEMBERS ABSENT

William Brown Homeowner
Gerald Wingate Council Member Representative

STAFF PRESENT

Helen Gibson CRA Administrator
Victoria D'Angelo Asst. CRA Administrator

Call to Order

The meeting was called to order at 4:55 p.m. by Chairwoman, Jeannie Rhoden.

The Board's Rules of Order and Decorum were read by Chairwoman Rhoden.

Determination of Quorum

A quorum was present.

Approval of Minutes

1. 19-00208 APPROVAL OF MINUTES – 01/09/19 & 02/06/19

Board Member Fred Young made a motion to approve the January 9, 2019 and February 6, 2019 meeting minutes. Motion seconded by Vice-Chairperson Aretta Anderson and passed unanimously.

Old Business

No old business was discussed.

New Business

2. 19-00214 MEMORANDUM OF AGREEMENT FOR CHAPPIE JAMES MUSEUM AND FLIGHT ACADEMY PARKING

CRA Administrator Helen Gibson provided an overview of the item. Discussion ensued amongst the Board fielding questions and comments. Ms. Gibson, and Assistant CRA Administrator Victoria D'Angelo responded accordingly.

Vice-Chairperson Anderson made a motion that the Eastside Redevelopment Board (ERB) recommend approval of a memorandum of agreement for shared parking with Mount Canaan Missionary Baptist Church to utilize the church's overflow parking facility located at 1521 North 6th Avenue to provide for overflow parking for the General "Chappie" James Museum and Flight Academy. Motion seconded by Board Member Young and carried unanimously.

3. 19-00213 FISCAL YEAR 2020 CRA WORK PLAN

Ms. D'Angelo reviewed the proposed Fiscal Year 2020 CRA Work Plan with the Board.

Upon review of the Complete Streets/Streetscape element of the Work Plan, Board Member Young made a motion to incorporate a traffic safety study, safety improvements, traffic calming and possible two-way conversion of Davis Street as an identified project under the Complete Streets/Streetscape element of the FY 2020 CRA Work Plan. Motion seconded by Vice-Chairperson Anderson and carried unanimously.

Ms. D'Angelo completed review of the proposed plan. Discussion ensued amongst the Board fielding questions and comments. Ms. D'Angelo and Ms. Gibson responded accordingly.

Vice-Chairperson Anderson advised that Board that a prospective board member was present in the audience and wished to address the Board prior to leaving. Chairperson Rhoden obliged. Heather Douset, 922 North 6th Avenue, addressed the Board. No additional comments were received.

Vice-Chairperson Anderson made a motion that the Eastside Redevelopment Board (ERB) recommend approval of the CRA Work Plan for the Eastside redevelopment area for Fiscal Year 2020 with the addition of a traffic safety study, safety improvements, traffic calming and potential two-way conversion of Davis Street, as an identified project under the Complete Street/Streetscape element of the FY2020 Work Plan. Motion seconded by Board Member Young and carried unanimously.

Reports and Announcements

No reports and announcements were provided.

Board Member Comments

No comments were received.

Open Forum

No public comments were received.

Adjournment

With no further business, the meeting adjourned at 6:02 p.m.



Memorandum

File #: 19-00309

Eastside Redevelopment Board

7/10/2019

ACTION ITEM

SPONSOR: Ann Hill, ERB Board Member

SUBJECT:

TWO-WAY CONVERSION OF MARTIN LUTHER KING JR. DRIVE AND DAVIS HIGHWAY

RECOMMENDATION:

That the Eastside Redevelopment Board (ERB) support the conversion of Martin Luther King (MLK) Jr. Drive and Davis Highway from one-way streets to two-way streets. Further, that the ERB authorize the ERB Chairperson to provide a statement of support, as may be necessary to further the projects. Finally, that the ERB recommend the inclusion of the MLK Jr. Drive two-way conversion project as an identified project under the Complete Streets element of the Fiscal Year 2020 Community Redevelopment Agency (CRA) Work Plan for the Eastside Community Redevelopment Area.

SUMMARY:

Conversion of Davis Highway and Dr. Martin Luther King, Jr. Drive from one way to two way traffic is a project identified in the Eastside/Urban Infill Area Redevelopment Plan. During its meeting on May 1, 2019, the Eastside Redevelopment Board (ERB) recommended inclusion of the Davis Highway two-way conversion project under the Complete Streets Program in the Fiscal Year 2020 Community Redevelopment Agency (CRA) Eastside Community Redevelopment Area Work Plan. Since the ERB's action in May, the Florida Department of Transportation (FDOT) has expressed a commitment to initiating a traffic study to determine the feasibility and costs related to the two-way conversion of Davis Highway and Martin Luther King, Jr. Boulevard.

The ERB is asked to provide a statement of support for the MLK Jr. Boulevard and Davis Highway two-way conversion projects. Further, that the ERB recommend the addition of the two-conversion of MLK Jr. Boulevard to the Fiscal Year 2020 CRA Work Plan for the Eastside Community Redevelopment Area under the Complete Streets element.

PRIOR ACTION:

May 1, 2019 - The ERB recommended approval of the CRA Work Plan for the Eastside redevelopment area for Fiscal Year 2020, with the addition of the Davis Street two-way conversion as an identified project.

FUNDING:

No dedicated local funding has been identified at this time. Since MLK Jr. Boulevard and Davis Highway are state roadways, the City of Pensacola and the Pensacola Community Redevelopment Agency will need work collaboratively with the Florida Department of Transportation (FDOT), and potentially the Florida-Alabama Transportation Planning Organization (TPO) to identify and secure the funding needed to further the projects.

STAFF CONTACT:

M. Helen Gibson, CRA Administrator
Victoria D'Angelo, Assistant CRA Administrator

ATTACHMENTS:

None.

PRESENTATION: No



Memorandum

File #: 19-00310

Eastside Redevelopment Board

7/10/2019

ACTION ITEM

SPONSOR: Jeannie Rhoden, ERB Chairperson

SUBJECT:

FISCAL YEAR 2020 BUDGET RECOMMEDATION - EASTSIDE TAX INCREMENTAL FINANCING DISTRICT

RECOMMENDATION:

That the Eastside Redevelopment Board (ERB) recommend approval of the proposed Fiscal Year 2020 budget for the Eastside Tax Incremental Financing District.

SUMMARY:

There are three (3) Tax Incremental Financing (TIF) Districts contained within the City of Pensacola's Fiscal Year 2019 Annual Budget - the Urban Core TIF, the Eastside TIF, and the Westside TIF. The use of TIF funds are intended to promote growth, redevelopment and subsequent property value increase within the TIF districts for their continued improvement. TIF funds can only be used to undertake planning and construction of improvements and/or specific projects within the TIF district which are included within the City of Pensacola's adopted redevelopment plans.

As a part of the Fiscal Year 2020 budget process, the Eastside Redevelopment Board (ERB) is asked to recommend approval of the budget for the Eastside Tax Incremental Financing District, otherwise known as the Eastside Neighborhood - Urban Infill and Redevelopment Area. Following the ERB's recommendation, the CRA will approve its budget during its August 2019 meeting, and formally recommend that City Council adopt the CRA budget, as a component of the City budget, during September 2019.

PRIOR ACTION:

February 6, 2019 - The ERB approved project priorities for the Fiscal Year 2020 budget.

May 1, 2019 - The ERB recommended approval of the Fiscal Year 2020 Work Plan for the Eastside community redevelopment area.

FUNDING:

N/A

STAFF CONTACT:

M. Helen Gibson, CRA Administrator
Victoria D'Angelo, Assistant CRA Administrator

ATTACHMENTS:

1) Proposed FY2020 Budget - Eastside

PRESENTATION: Yes

CITY OF PENSACOLA
EASTSIDE TAX INCREMENT FINANCING DISTRICT FUND
PROPOSED REVENUE BY SOURCE, TYPE AND DETAIL
FISCAL YEAR ENDING SEPTEMBER 30, 2020
with comparative amounts for 2017 through 2019

	ACTUAL FY 2017	ACTUAL FY 2018	BEGIN BGT FY 2019	RECOMMENDED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022
BEGINNING FUND BALANCE	\$ 638,532	614,763	30,600	0	0	0
REVENUES:						
TAXES						
Escambia County	63,344	73,103	96,700	122,600	141,000	162,200
SUB-TOTAL	63,344	73,103	96,700	122,600	141,000	162,200
INTEREST	4,001	7,881	0	5,000	5,000	5,000
TRANSFERS IN						
General Fund (Agency Funding - City Portion)	41,066	47,393	62,700	79,500	91,400	105,100
Insurance Retention Fund	500,000	0	0	0	0	0
SUB-TOTAL	541,066	47,393	62,700	79,500	91,400	105,100
SUB-TOTAL OPERATING REVENUES	608,411	128,377	159,400	207,100	237,400	272,300
TOTAL REVENUES AND FUND BALANCE	\$ 1,246,943	743,140	190,000	207,100	237,400	272,300

CITY OF PENSACOLA
EASTSIDE TAX INCREMENT FINANCING DISTRICT FUND
PROPOSED EXPENDITURES
FISCAL YEAR ENDING SEPTEMBER 30, 2020
with comparative amounts for 2017 through 2019

	ACTUAL FY 2017	ACTUAL FY 2018	BEGIN BGT FY 2019	RECOMMENDED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022
EASTSIDE TIF PROJECTS						
Personal Services	\$ 20,816	28,583	30,400	29,400	30,700	31,300
Operating Expenses	8,515	27,994	21,600	27,900	57,600	91,600
Capital Projects	418,199	0	0	0	0	0
SUB-TOTAL	447,530	56,577	52,000	57,300	88,300	122,900
PROJECTS						
Redevelopment Plan Update	0	0	0	15,000	0	0
Sidewalk Repairs	0	0	16,500	15,000	30,000	30,000
SUB-TOTAL	0	0	16,500	30,000	30,000	30,000
TRANSFERS OUT						
CRA Debt Service Fund	180,000	0	89,500	89,900	89,200	89,500
SUB-TOTAL	180,000	0	89,500	89,900	89,200	89,500
INTEREST EXPENSE	3,750	15,000	15,000	15,000	15,000	15,000
ALLOCATED OVERHEAD/(COST RECOVERY)	900	17,000	17,000	14,900	14,900	14,900
TOTAL EXPENDITURES	\$ 632,180	88,577	190,000	207,100	237,400	272,300



Memorandum

File #: 19-00311

Eastside Redevelopment Board

7/10/2019

ACTION ITEM

SPONSOR: Jeannie Rhoden, ERB Chairperson

SUBJECT:

APPROVAL OF MEETING SCHEDULE AND TIME

RECOMMENDATION:

That the Eastside Redevelopment Board (ERB) approve changing the time of all future regular meetings from 4:00 p.m. to 4:30 p.m., while retaining its current meeting schedule.

SUMMARY:

Currently the Eastside Redevelopment Board (ERB) holds regular quarterly meetings on the second Wednesday of each quarter at 4:00 p.m. Based on the current schedule, the ERB meets during October, January, April, and July, each year with special meetings scheduled as needed. Recently, meetings have been rescheduled to begin at 4:30 p.m., at the request of the Chairperson.

The ERB is asked to formally approve changing the time of all future regular meetings from 4:00 p.m. to 4:30 p.m., to accommodate Board member scheduling conflicts, while retaining its current meeting schedule.

PRIOR ACTION:

March 14, 2013 - City Council adopted Ordinance No. 09-13 which established the Eastside Redevelopment Board.

May 29, 2013 - The ERB adopted Rules of Procedure.

FUNDING:

N/A

STAFF CONTACT:

M. Helen Gibson, CRA Administrator
Victoria D'Angelo, Assistant CRA Administrator

ATTACHMENTS:

None.

PRESENTATION: No