



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Meeting Minutes 3 - Draft

### Parks and Recreation Board

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Thursday, July 21, 2022

8:00 AM

Hagler-Mason Conference Room

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**Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.**

#### CALL TO ORDER

The meeting was called to order by Chairperson Hicks.

Chairperson Hicks read a statement to the public about the time delay and how they can participate in the board meetings.

#### ROLL CALL

**Present** 6 - Chairperson Rand Hicks, Antonio Bruni, Alejandra Escobar-Ryan, Leah Harrison, Renee Borden, and Morgan Tufto  
**Absent** 2 - David Del Gallo, and Michael Wolf

#### SWEARING IN OF NEW BOARD MEMBER

#### APPROVAL OF MINUTES

##### MINUTES OF JUNE 16, 2022 PARKS AND RECREATION BOARD MEETING

**Attachments:** [22-6-16 Minutes Unapproved](#)

**A motion was made by Borden, seconded by Harrison, that this Minutes be Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Bruni, Escobar-Ryan, Harrison, Borden, and Tufto

#### DIRECTOR'S REPORT

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**Attachments:** [22-7-21 Director's Report Parks and Recreation Board](#)

Chairperson Hicks asked the board members if they had any questions concerning the Director's Report.

\* Member Borden questioned the number of swimmers for May and June. Director Stills stated he would inquire and report.

\*Member Harrison asked if the lighting at Operto Square for the basketball courts has been completed. Chairperson Hicks responded he remembers East Hill Neighborhood Association opposing the project.

\* Member Escobar-Ryan asked if the City has plans to install playground equipment with updated designs similar to other cities. Director Stills reported that the City has already begun to install updated playground equipment and will be installing more in upcoming projects.

\*Member Escobar-Ryan asked if the board could see renderings of the playground equipment prior to purchasing and to be part of the planning. Director Stills stated yes the plans can be shared with the board when available. Member Bruni suggested that the board review 3 or 4 options before final decision so the board could present to neighborhood associations asking if they want the playground equipment or should the park become green space. Member Escobar-Ryan suggested adding the park options on the City's website for the community to respond to when a park is in the planning stages to be upgraded.

\*Member Bruni suggested installing mile markers in the parks and signs with directions to an adjoining park.

\*Member Tufto asked if early childhood education is taken in consideration when selecting playground equipment. Director Stills deferred the question to Parks Superintendent Kimball to answer during his presentation.

Chairperson Hicks asked for date for the installation of the John Sunday plaque and the Julian Olsen bust. Director Stills said he will get back with board.

Chairperson Hicks inquired about the Blake Doyle Skate Park starting next month. Director Stills responded Phase I will start August.

Chairperson Hicks inquired about the groundbreaking date that is scheduled next week for the Bruce Beach project. Director Stills responded Phase I will be begin first week of August and groundbreaking is scheduled to be next week July 26 at 11 a.m.

## STAFF REPORTS

### BUDGET REPORT - KENDRA WEEKLEY

**Attachments:** [22-7-21 FINANCIAL SUMMARY 3RD QUARTER FY 22](#)

Planning and Budget Specialist Weekley brought before the board a report that reflects the financials for the third quarter ending in June with a three

year comparison. Planning and Budget Specialist Weekley reported that the expenditures are right on target and the revenues at this time are low.

\* Member Borden asked why is the Culture and Recreation General Fund revenues showing high. Planning and Budget Specialist Weekly explained the Tree Trust Fund is rolled into the total for that fund.

\* Member Bruni stated that during past meetings we have agreed that each child pays a \$10 registration fee to play in the city's youth sports programs; therefore if 972 signed up for the soccer program we should have received \$9,720 in fees. Member Bruni asked if we have received a check for those fees. Planning and Budget Specialist Weekley responded that she is unsure. Member Bruni asked do we know when the last time we received a check from any of the youth programs. Planning and Budget Specialist Weekley responded for baseball it has been a while, soccer may have been received last year. Director Stills responded that the department has had MOU's in place with the youth organizations and has looked at what would work best financially for the department such as the cost involved to maintain the fields and other various things. Discussion followed.

\*Chairman Hicks asked for the MOU's to be available to the board to discuss at next meeting.

\*Member Escobar-Ryan asked in regards to the amounts budgeted and actuals for fiscal year 2020 and 2021 we did not meet 100% of the budget so does that money roll over to the next year. Planning and Budget Specialist Weekley responded it doesn't actually roll over and those years the revenues were down because of the pandemic each year it's budgeted at a new rate.

#### PARKS PRESENTATION - BILL KIMBALL

**Attachments:** [22-7-21 2022 Parks Presentation](#)

Parks Superintendent Kimball brought an overview presentation of the City's Parks

- \* Annual Budget is \$2.5 Million
- \* Parks is broken up into three sections - Parks Crew, Tree Crew, Trash Crew.
- \* Employees 22 Full Time Staff
- \* A park is within a 1/2 mile radius of 97% of all City Residents.
- \* 58 Parks with Playground Structures
- \* 23 Parks with Outdoor Basketball Courts
- \* 4 Boat Launches
- \* 4 Parks with Tennis Courts
- \* 3 Dog Parks
- \* 2 Parks with Splash Pad

Parks Superintendent Kimball asked the board member for questions.

\*Member Borden asked if there is a schedule of which parks get cleaned daily or weekly. Parks Superintendent Kimball responded yes the crews have a weekly schedule and we also have contractors doing some of the mowing in the parks. Member Borden asked if the contractors are at specific parks. Parks Superintendent Kimball responded yes the parks are broken down into zones currently we have 4 zones. This year we have the same contractor taking care of all 4 zones. Member Borden asked if some parks gets more attention. Parks Superintendent Kimball responded yes the more heavily used and high profile parks get more attention minimally every park gets mowed every two weeks.

Parks Superintendent Kimball responded to the playground equipment question asked earlier from Member Tufto. He responded that the vendors that are used are all nationally certified and they encompass ADA accessibility and early learning into all of their designs.

## **NEW BUSINESS**

## **OLD BUSINESS**

## **OPEN FORUM**

Mr. Hayne Haigler Jr. was present at board meeting to inquire about the Roger Scott Tennis Center bidding information. Mr. Haigler inquired if the budget was still \$2.6 Million. Director Stills responded yes that is correct. Mr. Haigler said he had read through proposal and in his option is that it will cost more than the budgeted amount. Mr. Haigler inquired what is the next step if bids come in overbudget. Director Stills responded that the city will consider changing the scope of work to match the funding. Discussion followed and staff responded accordingly to questions.

## **ADJOURNMENT**

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*