

**RESOLUTION
NO. 17-55**

**A RESOLUTION
TO BE ENTITLED:**

**A RESOLUTION ADOPTING A TENTATIVE BUDGET
FOR THE CITY OF PENSACOLA DOWNTOWN
IMPROVEMENT BOARD FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2017; PROVIDING AN
EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
PENSACOLA, FLORIDA:**

SECTION 1. That the following summary of the expenses and income of the City of Pensacola Downtown Improvement Board, as submitted by the Downtown Improvement Board to-wit:

GENERAL FUND

INCOME	BUDGETED
REVENUES	
Property Assessments	\$ 374,239
CRA Interlocal Income	216,580
Website Membership	500
Palafox Market Vendor Payments	72,500
Palafox Market Miscellaneous Income	500
DPMD Reimbursement	161,320
DPMD Loan Repayment	40,000
Bollard Rental	2,000
TOTAL REVENUES	\$ 867,639
EXPENSES	
EXPENSES	
CRA Interlocal Payment	\$ 216,580
Salaries Benefits & Taxes	185,550
Health Insurance	18,000
Insurance Other	2,000
Workers Compensation	2,000
Board Meetings	950
Annual Meeting	2,000
Bank Charges	3,474
Bank Direct Deposit Fees	125
Interest	200
Office Rent	12,000
Office Supplies	3,200
Office Equipment	6,500
Postage	1,000
Telecommunications	13,000

GENERAL FUND (Continued)

EXPENSES	BUDGETED
Website Support	3,000
Website Hosting	1,000
Computer Support / Email Leasing	4,500
Dues Subscriptions & Publications	3,200
Travel, Entertainment & Education	5,000
Repair & Maintenance	1,000
Marketing Consultants	75,000
Bookkeeping	14,400
Audit	18,000
Legal Counsel	16,500
Economic Development	50,000
Art and Culture	24,000
Palafox Market Expense	
Palafox Market Management	33,500
Keep Pensacola Beautiful	3,500
Permits / Street Closures	1,400
Portable Toilet Rental	18,500
Market Anniversary Celebration	2,500
Farm Visit - Mileage Reimbursement	1,500
Marketing	6,000
Misc.	3,000
Ambassador Program Expense	
Ambassador Program Labor	87,360
Uniforms	3,000
Communications	3,200
Equipment - Capital	12,000
Equipment R&M	6,000
Janitorial Supplies	4,000
TOTAL EXPENSES	\$ 867,639

PARKING FUND

INCOME	BUDGETED
REVENUES	
Baylen Street Parking Lot	
Monthly Pass	\$ 16,744
Daily Management - Paystation	2,556
Special Event Income	700
Sub-Total	<u>20,000</u>
Government Street Lot	
Monthly Pass	22,000
Daily Management - Paystation	3,000
Sub-Total	<u>25,000</u>
Judicial Center Lot	
Special Event Income	1,000
Sub-Total	<u>1,000</u>
North Palafox Lot	
Monthly Pass	7,800
Daily Management - Paystation	100
Sub-Total	<u>7,900</u>
Tarragona Street Lot	
Monthly Pass	2,300
Daily Management - Paystation	630
Special Event Income	577
Sub-Total	<u>3,507</u>
Sub-Total DPMD Parking Lot Revenue	<u>57,407</u>
Intendencia Garage	
Special Event Income	11,000
Sub-Total	<u>11,000</u>
Jefferson Garage	
Monthly Pass	184,000
Daily Management - Paystation	58,000
Special Event Income	65,000
Validation/Token Program	18,000
Sub-Total	<u>325,000</u>
Judicial Center Garage	
Special Event Income	1,000
Sub-Total	<u>1,000</u>
Sub-Total DPMD Parking Garage Revenue	<u>337,000</u>
Paystations	96,000
Single Space Meters	64,000
Parking Fines	120,000
On Street Dumpster Placement Fee	100
Validation - Token Program	7,000
Residential Parking Permits	6,000
Sub-Total DPMD Parking Meter / Fines Revenue	<u>293,100</u>
TOTAL DPMD OPERATING REVENUE	<u><u>\$ 687,507</u></u>

PARKING FUND (Continued)

EXPENSES	BUDGETED
EXPENSES	
Baylen Street Parking Lot	\$ 600
Intendencia revenue share with County	6,600
Judicial revenue share with County	600
Parking Fines less revenue share PPD/Airport	2,400
Sub-Total DPMD Shared Expense	10,200
Jefferson Garage CC Fees	9,000
Parking Meter CC Fees	12,000
Sub-Total DPMD Credit Card / Fees Expense	21,000
Bad Debt Expense	8,000
Bank Charges	300
Debt Service - DIB Loan	40,000
Debt Service - Loan A \$2,717.86	32,600
Dues & Subscriptions	2,000
Marketing/Printing/Research	33,000
Overhead Reimbursement	161,320
Annual Audit	12,100
Facility Repairs & Maintenance	75,000
Signage & Striping	5,000
Utilities	14,000
Travel, Entertainment & Education	6,000
Management Contracts	51,000
Paystation Parkeon \$1,456/month	17,487
Paystation repairs	7,500
Contract Parking Enforcement Services	120,700
Enforcement Special Event Parking	20,000
Security	25,000
Meter Equipment Maintenance	10,000
Street/Landscape Improvements	15,300
Sub-Total DPMD G&A	656,307
TOTAL DPMD OPERATING EXPENSE	\$ 687,507

is hereby adopted and approved as the tentative budget for the Downtown Improvement Board for the fiscal year beginning October 1, 2017.

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 3. This resolution shall become effective on the fifth business day after adoption, unless otherwise provided pursuant to Section 4.03(d) of the City Charter of the City of Pensacola.

Adopted: _____

Approved: _____
President of City Council

Attest:

City Clerk