



## Westside Redevelopment Board Special Meeting

Tuesday, March 27, 2018 – 3:30 P.M. Central  
222 W. Main Street, 1<sup>st</sup> Floor, Pensacola FL 32502  
Vince Whibbs, Sr. Conference Room

### DRAFT RECORD OF MINUTES

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
James L. Gulley, Chair	Vacant Position
C. Marcel Davis, Vice Chair	
Jewel Cannada-Wynn	
Anny Shepard	
Doug Baldwin, Sr.	
Dianne Robinson	

#### **STAFF PRESENT**

Helen Gibson ..... CRA Administrator  
Victoria D'Angelo ..... Asst. CRA Administrator  
Dick Barker..... City Chief Financial Officer

#### **1. Call to Order/Quorum**

Meeting was called to order at 3:30 p.m. by Chairman, James Gulley.

#### **2. Determination of Quorum**

A quorum was present.

#### **3. Financial Report Presentation**

Dick Barker, Chief Financial Officer for the City of Pensacola presented the Westside Financial Report. The report included an overview of the Westside Tax Incremental Financing (TIF), and Revenue Bond financials, as well as, City of Pensacola funded and unfunded projects within the Westside Redevelopment Area. Mr. Barker responded accordingly to questions of the Westside Redevelopment Board (WRB) members.

**Board Member, Doug Baldwin, Sr. made a motion to accept the Westside Financial Report, as presented. Motion was seconded by Board Member, Dianne Robinson and carried unanimously.**

#### **4. FY 2018-2019 Westside CRA Work Plan Recommendation**

Helen Gibson, CRA Administrator presented the proposed FY 2018-2019 Westside CRA Work Plan. Throughout the presentation, Ms. Gibson responded accordingly to questions.

During the presentation, Ms. Gibson explained that additional staff support was needed to expedite the implementation of approved and proposed projects and programs. She informed the WRB members that an item to hire a part-time administrative account clerk would be presented to the Community Redevelopment Agency (CRA) at its April meeting for inclusion in the CRA budget.

**Board Member Baldwin made a motion to support the inclusion of cost associated with hiring a part-time administrative account clerk in the CRA budget. Motion was seconded by Board Member Robinson and carried unanimously.**

**Chairman Gulley made a motion to recommend that the CRA adopt the FY 2018-2019 CRA Work Plan for the Westside Redevelopment Area, as presented. Motion was seconded by Board Member Baldwin and carried unanimously.**

**5. FY 2019 Westside CRA Budget Recommendation**

Helen Gibson, CRA Administrator presented the proposed FY 2019 Westside CRA Budget.

**Board Member Baldwin made a motion to recommend that the Community Redevelopment Agency adopt the proposed FY 2019 Westside CRA budget, as presented. Motion was seconded by Board Member Robinson and carried unanimously.**

Ms. Gibson noted that an additional item for full-time CRA staff salary increases would be presented to the CRA at its April meeting for inclusion in the proposed budget. She further explained that these costs would be shared with the Urban Core and Westside Redevelopment Areas.

**Board Member Jewel Cannada-Wynn made a motion to support the inclusion of salary increases for full-time CRA staff within the CRA budget. Motion was seconded by Board Member Anny Shepard and carried unanimously.**

**6. Adjournment**

With no further discussion, the meeting adjourned at 4:43 p.m.