



# City of Pensacola

## COMMUNITY REDEVELOPMENT AGENCY

### Meeting Minutes

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November 5, 2018

4:00 P.M.

Hagler-Mason Conference Room

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Chairperson Wu called the meeting to order at 4:00 P.M.

#### **CALL MEETING TO ORDER**

**CRA Members Present:** P.C. Wu, Brian Spencer, Andy Terhaar, Gerald Wingate

**CRA Members Absent:** Jewel Cannada-Wynn, Larry Johnson, Sherri Myers

#### **BOARD MEMBERS DISCLOSE OWNERSHIP OR CONTROL OF INTEREST DIRECTLY OR INDIRECTLY OF PROPERTY IN THE COMMUNITY REDEVELOPMENT AREA**

CRA Members Terhaar and Spencer (individually) disclosed ownership or control of interest directly or indirectly of property in the Community Redevelopment Area.

#### **CHAIRMAN'S REPORT**

None.

#### **APPROVAL OF MINUTES**

##### **1. [18-00420 MINUTES OF CRA MEETINGS - 10/08/18](#)**

**A motion to approve was made by CRA Member Terhaar and seconded by CRA Member Wingate.**

**The motion carried by the following vote:**

|        |  |
|--------|--|
| Yes: 4 | Andy Terhaar, Brian Spencer, Gerald Wingate, P.C. Wu |
| No: 0  | None   |

**PRESENTATIONS****2. [18-00398](#) DOWNTOWN IMPROVEMENT BOARD FISCAL YEAR 2018 YEAR END REPORTS**

**Recommendation:** That the Community Redevelopment Agency (CRA) receive a presentation on the Downtown Improvement Board (DIB) Fiscal Year 2018 year-end and parking reports.

CRA Administrator Gibson introduced DIB Executive Director Lissa Deese along with her staff, Karen Sjoberg and Freddie Slater and they provided an overhead presentation of the reports.

**ACTION ITEMS****3. [18-00400](#) AGREEMENT EXTENSION FOR IMPLEMENTATION OF CRA RESIDENTIAL PROPERTY IMPROVEMENT PROGRAM WITH THE WEST FLORIDA REGIONAL PLANNING COUNCIL**

**Recommendation:** That the Community Redevelopment Agency (CRA) approve the extension of the Agreement with the West Florida Regional Planning Council for implementation of the CRA's Residential Property Improvement Program for a period of one (1) year from the date of expiration. Further, that the CRA authorize the CRA Chairperson to execute all necessary documents.

**A motion to approve was made by CRA Member Wingate and seconded by CRA Member Spencer.**

CRA Administrator Gibson responded accordingly to questions from CRA Member Wingate.

Public input was heard from Dorothy Dubuisson.

CRA Administrator responded to Ms. Dubuisson's questions.

Upon conclusion of discussion, the vote was called.

**The motion carried by the following vote:**

|        |  |
|--------|--|
| Yes: 4 | Andy Terhaar, Brian Spencer, Gerald Wingate, P.C. Wu |
| No: 0  | None   |

**ACTION ITEMS (CONT'D.)**

4. [2018 -04 CRA SUPPLEMENTAL BUDGET RESOLUTION NO. 2018-04 CRA - FINAL AMENDMENT THE FISCAL YEAR 2018 BUDGET](#)

**Recommendation:** That the Community Redevelopment Agency adopt Supplemental Budget Resolution No. 2018-04 CRA.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2018; PROVIDING FOR AN EFFECTIVE DATE.

A motion to adopt was made by CRA Member Terhaar and seconded by CRA Member Spencer.

**The motion carried by the following vote:**

Yes: 4            Andy Terhaar, Brian Spencer, Gerald Wingate, P.C. Wu  
No: 0            None

5. [2018 -05 CRA SUPPLEMENTAL BUDGET RESOLUTION NO. 2018-05 CRA - FY 2018 ENCUMBRANCE CARRYOVER RESOLUTION](#)

**Recommendation:** That the Community Redevelopment Agency adopt Supplemental Budget Resolution No. 2018-05 CRA.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

A motion to adopt was made by CRA Member Terhaar and seconded by CRA Member Wingate.

**The motion carried by the following vote:**

Yes: 4            Andy Terhaar, Brian Spencer, Gerald Wingate, P.C. Wu  
No: 0            None

**ACTION ITEMS (CONT'D.)**

6. [2018 -06 CRA SUPPLEMENTAL BUDGET RESOLUTION NO. 2018-06 CRA - NON-ENCUMBERED CARRYOVER RESOLUTION](#)

**Recommendation:** That the Community Redevelopment Agency adopt Supplemental Budget Resolution No. 2018-06 CRA.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

**A motion to adopt was made by CRA Member Spencer and seconded by CRA Member Terhaar.**

**The motion carried by the following vote:**

Yes: 4            Andy Terhaar, Brian Spencer, Gerald Wingate, P.C. Wu  
No: 0            None

7. [2018 -07 CRA SUPPLEMENTAL BUDGET RESOLUTION NO. 2018-07 CRA - 605 WEST INTENDENCIA](#)

**Recommendation:** That the Community Redevelopment Agency adopt Supplemental Budget Resolution No. 2018-07 CRA.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

**A motion to adopt was made by CRA Member Wingate and seconded by CRA Member Terhaar.**

CRA Administrator Gibson provided an overhead slide of a map referencing the subject property.

There being no discussion, the vote was called.

**The motion carried by the following vote:**

Yes: 4            Andy Terhaar, Brian Spencer, Gerald Wingate, P.C. Wu  
No: 0            None

**DISCUSSION ITEMS**

None.

**INFORMATION ITEMS**

None.

**OPEN FORUM**

**Dorothy Dubuisson:** Informed CRA Board Members of upcoming events in the Belmont-DeVilliers area in conjunction with *Foo Foo Festival*.

Chairperson Wu acknowledged the birth of CRA Administrator Gibson's first grandchild.

CRA Board Member Spencer made comments related to this being his last meeting as a CRA Board Member.

**ADJOURNMENT**

4:27 P.M.

**Approved:** \_\_\_\_\_

Prepared by City Clerk Staff/rmt