

**RESOLUTION
NO. 2019-51**

**A RESOLUTION
TO BE ENTITLED:**

**A RESOLUTION ADOPTING A FINAL BUDGET FOR
THE CITY OF PENSACOLA DOWNTOWN
IMPROVEMENT BOARD FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2019; PROVIDING AN
EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
PENSACOLA, FLORIDA:**

SECTION 1. That the following summary of the expenses and income of the City of Pensacola Downtown Improvement Board, as submitted by the Downtown Improvement Board to-wit:

GENERAL FUND

| INCOME | BUDGETED |
|---------------------------------|---------------------|
| REVENUES | |
| Ad Valorem Revenue | \$ 540,827 |
| CRA Interlocal Income | 380,551 |
| Website Membership | 500 |
| Palafox Market Vendor Payments | 97,854 |
| DPMD O/H Reimbursement | 482,434 |
| Bollard Rental | 1,500 |
| LTU - Sidewalk Pressure Washing | 6,500 |
| TOTAL REVENUES | \$ 1,510,166 |

| EXPENSES | BUDGETED |
|-------------------------------|-----------------|
| EXPENSES | |
| CRA Interlocal Payment | \$ 380,551 |
| Salaries Benefits & Taxes | 84,281 |
| DMD Salaries Benefits & Taxes | 327,408 |
| Payroll Administration | 3,600 |
| Liability Insurance/Other | 24,000 |
| Workers Compensation | 2,000 |
| Board Meetings | 6,500 |
| Annual Meeting | 2,000 |
| Committee Meetings | 2,700 |
| Bank Charges | 5,424 |
| Bank Direct Deposit Fees | 125 |
| Interest | 200 |
| Office Rent | 14,432 |
| Office Supplies | 3,200 |
| Office Equipment | 5,000 |
| Postage | 1,000 |
| Telecommunications | 13,500 |

GENERAL FUND (Continued)

| EXPENSES | BUDGETED |
|------------------------------------|---------------------|
| Website Support | 7,000 |
| Website Hosting | 2,000 |
| Computer Support / Email Leasing | 2,500 |
| Dues Subscriptions & Publications | 4,500 |
| Travel & Education | 5,000 |
| Marketing Consultants | 80,000 |
| Bookkeeping | 25,000 |
| Audit | 18,000 |
| Legal Counsel | 17,000 |
| Economic Development | 61,000 |
| Arts and Culture | 50,000 |
| Holiday Lights | 75,000 |
| PPD Security | 30,000 |
| Palafox Market Expense | |
| Palafox Market Management | 60,154 |
| Permits / Street Closures | 1,200 |
| Portable Toilet Rental | 15,500 |
| Farm Visit - Mileage Reimbursement | 500 |
| Marketing | 6,000 |
| PMkt Credit Card Fees | 1,500 |
| Sales Tax Interest | 5,000 |
| Market App Program Fee | 2,000 |
| Market Security | 6,000 |
| Ambassador Program Expense | |
| Ambassador Program Labor | 159,391 |
| TOTAL EXPENSES | \$ 1,510,166 |

PARKING FUND

| INCOME | BUDGETED |
|---|---------------------|
| REVENUES | |
| North Palafox Lot | \$ 25,608 |
| Tarragona Street Lot | 23,930 |
| Sub-Total DPMD Parking Lot Revenue | 49,538 |
| Intendencia Garage | 27,672 |
| Jefferson Garage | 400,620 |
| Sub-Total DPMD Parking Garage Revenue | 428,292 |
| Paystations | 222,170 |
| Single Space Meters | 10,200 |
| On Street Platform | 44,544 |
| Parking Fines | 174,336 |
| On Street Dumpster Placement Fee | 800 |
| Sub-Total DPMD Parking Meter / Fines Revenue | 452,050 |
| Co-Op Participation | 61,880 |
| Overages | 5,000 |
| Compactor Loan Re-Payment | 12,000 |
| Sub-Total Trash Revenue | 78,880 |
| TOTAL DPMD OPERATING REVENUE | \$ 1,008,760 |

PARKING FUND (Continued)

| EXPENSES | BUDGETED |
|--|---------------------|
| EXPENSES | |
| Republic - Dumpster Service | \$ 58,260 |
| Overage | 5,000 |
| Security Fees | 3,000 |
| Compactor Utilities | 620 |
| Sub-Total Trash Expense | 66,880 |
| Revenue Share With County | 9,420 |
| Revenue Share With PPD/Airport | 4,824 |
| Revenue Share With UWFHT | 19,200 |
| Sub-Total Revenue Share Expense | 33,444 |
| Jefferson Garage CC Fees | 4,428 |
| Parking Meter CC Fees | 24,600 |
| Sub-Total DPMD Credit Card / Fees Expense | 29,028 |
| Auto Insurance | 100 |
| Auto Tag & Licenses | 100 |
| Auto Repair and Maintenance | 5,000 |
| Auto Other | 500 |
| Sub-Total Auto Expense | 5,700 |
| Bank Charges | 180 |
| Dues & Subscriptions | 200 |
| Marketing/Printing/Research | 62,496 |
| Office Supplies | 300 |
| Overhead Reimbursement | 482,434 |
| Annual Audit | 12,100 |
| Facility Repairs & Maintenance | 88,555 |
| Signage & Striping | 16,000 |
| Utilities | 10,092 |
| Travel & Education | 5,000 |
| Paystation Parkeon | 27,846 |
| Paystation Repairs | 8,000 |
| Enforcement Special Event Parking | 15,060 |
| PPD Security | 30,000 |
| Meter/Paystations Equipment Purchase | 58,450 |
| Street/Landscape Improvements | 20,000 |
| Insurance - Garage Keeper | 16,191 |
| Sales Tax | 804 |
| Reserved | 20,000 |
| Sub-Total DPMD G&A | 873,708 |
| TOTAL DPMD OPERATING EXPENSE | \$ 1,008,760 |

is hereby adopted and approved as the final budget for the Downtown Improvement Board for the fiscal year beginning October 1, 2019.

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 3. This resolution shall become effective on the fifth business day after adoption, unless otherwise provided pursuant to Section 4.03(d) of the City Charter of the City of Pensacola.

Adopted: _____

Approved: _____
President of City Council

Attest:

City Clerk