



FLORIDA'S FIRST & FUTURE

INSPECTION SERVICES

October 7, 2019

Memorandum

To: City Council

From: Jonathan Bilby, Inspection Services Administrator

Regarding: Ordinance 33-19

Synopsis of Fee Changes

1. Fee Increase- Administrative Fee change to \$40 to cover cost of technology upgrades. 7-14-2 This has been vetted and approved by the Home builders Association of West Florida (Email Attached)
2. Housekeeping Item- Moving .05/sf charge from Electrical Fees to Building Fees. This is not an increase, but will move the square footage fee to one section of the ordinance. Essentially this will lower the cost for Electrical Contractors and raise the fee for Division 1 contractors, but overall this is not an increase or decrease in revenue.
3. Housekeeping Item. Section 7-14-2(d) Mechanical Fees the inspection trip charge amount was not codified. This will just codify what is currently enforced. No increase or decrease.
4. Fee Decrease- revision of temporary power fee for 1 & 2 Family dwellings from \$90- \$50 to cover the cost of one inspection and encourage builders to obtain early power. 7-14-5(2)
5. Fee Increase- revision of temporary power fee from \$90-\$100 for multi-family and Commercial projects. Covers the cost of 2 inspections and is consistent with how inspections are charged. This increase won't have much effect on revenue. 7-14-5(2)
6. Housekeeping item- Inspections Services has been charging \$75 for landscape and tree removal plan review for many years. This fee is provided for in 12-6-4 and 12-6-7 but has never been codified in Chapter 7 for Inspections. 7-14-8(3)
7. Creating a new \$25 fee for lien search requests. This is not tied to permitting and will not affect the homebuilders and contractors but will cover the cost of processing lien search requests and avoid relying on permit revenue being used for this task. 7-14-12(2)

Jonathan Bilby

From: Jonathan Bilby
Sent: Monday, August 5, 2019 12:57 PM
To: 'David Peaden'
Subject: RE: Administrative fee increase

Thanks for your response. I'll keep you informed when it goes to Council.

Jonathan Bilby, MCP, CFM
Inspection Services Administrator
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PENSACOLA

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From: David Peaden [mailto:dpeaden@hbawf.com]
Sent: Friday, July 26, 2019 10:51 AM
To: Jonathan Bilby <JBilby@cityofpensacola.com>
Subject: RE: Administrative fee increase

Jonathan:

I believe we would be in support of this in that the end result would mean better service. Escambia County's application fee will be \$34 effective October 1, 2019, however Escambia County also has a \$5 tech fee that the City doesn't...so the county's would be about \$1 less than the City in October. It's currently \$27.

Thank you.

David

From: Jonathan Bilby <JBilby@cityofpensacola.com>
Sent: Wednesday, July 24, 2019 8:43 AM
To: David Peaden <dpeaden@hbawf.com>
Subject: Administrative fee increase

David,

I mentioned to you that we are going with the same permitting software that the County is currently using for permitting MyGovernmentOnline. The annual cost of the software is about \$45,000 more than our current software. In anticipation of this I am going to propose an increase in our administrative permit fee. The current fee is \$27 for residential, and \$34 for

commercial. I will be proposing a flat fee of \$40 for all projects to bring in an additional \$40-\$50K a year to cover the costs of the software. This will be an additional \$6 for commercial and \$13 for residential projects per permit. I wanted to run this by you and make sure that our Builders know about it and I was hoping we can even get support for it from the Homebuilders. I'm planning on taking it to council sometime in August or early September.

Thanks.

Jonathan

Jonathan Bilby, MCP, CFM

Inspection Services Administrator

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