



# City of Pensacola

## COMMUNITY REDEVELOPMENT AGENCY

### Meeting Minutes

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April 20, 2020

4:47 P.M.

Council Chambers

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The Community Redevelopment Agency (CRA) Board special meeting was called to order by Chairperson Moore at 5:00 P.M. (immediately following the 3:30 P.M. City Council Agenda Conference).

#### CALL MEETING TO ORDER

**CRA Members Present:** Jared Moore, Ann Hill, Jewel Cannada-Wynn, John Jerralds, Sherri Myers (attended by teleconference), Andy Terhaar, P.C. Wu (attended by teleconference)

**CRA Members Absent:** None

To limit the potential spread of COVID-19, some CRA Members attended by telephonic conferencing, and members of the public had the opportunity to attend and participate **only via live stream or phone**. This change in format was consistent with [Executive Order 20-69](#) issued by Gov. Ron DeSantis and had been adopted at the direction of Council President Jewel Cannada-Wynn in consultation with the City Attorney. Public participation was available as follows:

**To watch the meeting live visit:** [cityofpensacola.com/428/Live-Meeting-Video](http://cityofpensacola.com/428/Live-Meeting-Video).

#### To provide input:

- For Open Forum, for items not on the agenda: citizens may submit an online form here [www.cityofpensacola.com/CRAInput](http://www.cityofpensacola.com/CRAInput) **beginning at 1:00 P.M. until 3:30 P.M. only** to indicate they wish to speak during Open Forum **and include a phone number**. **Staff will call the person** at the appropriate time so the citizen can directly address the CRA using a telephone held up to a microphone.
- For agenda items: citizens may submit an online form here [www.cityofpensacola.com/CRAInput](http://www.cityofpensacola.com/CRAInput) **beginning at 1:00 P.M. until that agenda item has been voted upon** to indicate they wish to speak to a specific item on the agenda **and include a phone number**. **Staff will call the person** at the appropriate time so the citizen can directly address the CRA using a telephone held up to a microphone. **Any form received after an agenda item has been voted upon will not be considered.**

**BOARD MEMBERS DISCLOSE OWNERSHIP OR CONTROL OF INTEREST DIRECTLY OR INDIRECTLY OF PROPERTY IN THE COMMUNITY REDEVELOPMENT AREA**

CRA Members Hill and Terhaar (individually) disclosed ownership or control of interest directly or indirectly of property in the Community Redevelopment Area.

**CHAIRMAN'S REPORT**

Chairperson Moore referenced upcoming appointments to the newly established Urban Core Redevelopment Board to be held at the Council meeting on 4/23/20.

**APPROVAL OF MINUTES****1. [20-00123 MINUTES OF CRA MEETING - 2/10/2020](#)**

**A motion to approve was made by CRA Member Jerralds and seconded by CRA Member Terhaar.**

**The motion carried by the following vote:**

Yes: 7	Jared Moore, Ann Hill, Jewel Cannada-Wynn, John Jerralds, Sherri Myers, Andy Terhaar, P.C. Wu
No: 0	None

**PRESENTATIONS**

None

**ACTION ITEMS****2. [20-00111 APPROVAL OF AGREEMENT FOR ADMINISTRATION OF THE RESIDENTIAL PROPERTY IMPROVEMENT PROGRAM BETWEEN THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PENSACOLA AND THE EMERALD COAST REGIONAL COUNCIL](#)**

**Recommendation:** That the Community Redevelopment Agency (CRA) approve an agreement for the administration of the Residential Property Improvement Program with the Emerald Coast Regional Council and authorize the CRA Chairperson to execute all necessary documents.

**A motion to approve was made by CRA Member Cannada-Wynn and seconded by CRA Member Terhaar.**

**ACTION ITEMS (CONT'D.)**

CRA Administrator Gibson responded accordingly to questions (related to Item 2, 20-00111) from CRA Member Cannada-Wynn regarding remaining funds for the program.

There being no further discussion, the vote was called.

**The motion carried by the following vote:**

Yes: 7            Jared Moore, Ann Hill, Jewel Cannada-Wynn, John Jerralds, Sherri Myers, Andy Terhaar, P.C. Wu  
No: 0            None

3.    [20-00124](#) EXTENSION OF PLAN SUBMISSION DEADLINE - 150 S. BAYLEN STREET

**Recommendation:** That the Community Redevelopment Agency (CRA) grant an extension of the deadline to submit plans for the redevelopment of the property at 150 South Baylen Street, by Studer Properties, LLP from February 29, 2020, to August 31, 2020. Further, that the CRA Chairperson be authorized to execute all necessary documents.

**A motion to approve was made by CRA Member Terhaar and seconded by CRA Member Cannada-Wynn.**

**The motion carried by the following vote:**

Yes: 7            Jared Moore, Ann Hill, Jewel Cannada-Wynn, John Jerralds, Sherri Myers, Andy Terhaar, P.C. Wu  
No: 0            None

4.    [20-00161](#) PENSACOLA SPORTS ASSOCIATION SECOND AMENDMENT TO LEASE AGREEMENT

**Recommendation:** That the Community Redevelopment Agency (CRA) approve a second amendment to the lease agreement with the Pensacola Sports Association (PSA) for the property located at 101 West Main Street to extend the lease for a period of three (3) years, terminating on October 31, 2026. Further, that the CRA Chairperson be authorized to execute all necessary documents.

**A motion to approve was made by CRA Member Cannada-Wynn and seconded by CRA Member Terhaar.**

**ACTION ITEMS (CONT'D.)**

**The motion (to approve Item 4, 20-00161) carried by the following vote:**

Yes: 7      Jared Moore, Ann Hill, Jewel Cannada-Wynn, John Jerralds, Sherri Myers, Andy Terhaar, P.C. Wu  
No: 0      None

5. [20-00193 AWARD OF BID #20-039 DEVILLIERS STREET REVITALIZATION PHASE 1: FROM MAIN STREET TO GARDEN STREET](#)

**Recommendation:** That the Community Redevelopment Agency (CRA) award Bid #20-039 DeVilliers Street Revitalization Phase 1 to Roads, Inc. of NWF, the lowest and most responsible bidder with a base bid of \$961,029.35 plus additive alternates 1 and 7 totaling \$73,536.76 and a 10% contingency in the amount of \$103,456.61 for a total amount of \$1,138,022.72. Further, that CRA authorize the CRA Chairperson to execute the contract and take all actions necessary to complete the project.

**A motion to approve was made by CRA Member Cannada-Wynn and seconded by CRA Member Terhaar.**

CRA Administrator indicated **this item should not be considered at this time, due to the notice of intent to award the bid protest period is not expired until 4/27/20.**

Some discussion took place regarding the bid issue with City Attorney Woolf and Finance Director Lovoy responding accordingly to questions.

**The above item was withdrawn at this time and is planned to come back for the CRA Board's approval.**

CRA Administrator Gibson indicated they would like to move forward at this time and provide a presentation on the *DeVilliers Street Revitalization Project*. Without objection the presentation went forward.

David Haight, Project Manager with Atkins NA provided an overhead presentation of the scope of the project (on file with background materials) and responded accordingly to questions.

Public input was heard (telephonically) from the following individuals:

Zachary Lane

Carolyn Grawi

**DISCUSSION ITEMS**

None

**OPEN FORUM**

None

**ADJOURNMENT**

5:50 P.M.

**Approved:** \_\_\_\_\_

Prepared by City Clerk Staff/rmt