

Section 2.04 Agenda Conference - General

An Agenda Conference of Council Members shall be held the Monday before each regular Council meeting, at 3:30 p.m. in the Hagler-Mason Conference Room, 222 West Main Street, 2nd Floor, City Hall, Pensacola, Florida, or at such other time and place as may from time to time be set by the President or the Council. The Agenda Conference will serve as an opportunity for the City Council, as a collegial body, to fully discuss agenda items being brought forth for the upcoming Regular Meeting of the City Council to ensure such items are complete and ready for a discussion of the merits of the item. This will allow Council Members to request additional information from the Sponsor, staff and/or administration. If an item is deemed incomplete or in need of further review prior to the Regular Council meeting, the item may be removed from the Agenda and directed to the appropriate staff for follow-up. During the Agenda Conference, the City Council may vote on administrative or ministerial matters, such as requesting a legal opinion, or moving items from the regular agenda to the consent agenda. The Agenda Conference shall also be the meeting where stand-alone presentations are heard (those presentations that are not part of a Legislative Action Item); as well as the City Administrator's report, the Police Chief's report, the Finance Director's report and any other such report as requested on behalf of staff or the Mayor's Office. Public input shall be accepted for items listed on the agenda.