

MINUTES  
**Parking & Traffic Committee Meeting**  
November 12, 2020, 4:30 p.m.

Members present: Mark Bednar, Chairman  
Warren Sonnen, Danny Zimmern, Kevin Leham  
Lissa Dees, Parking Manager

Call to order: Meeting called to order by Chairman Mark Bednar at 4:33 p.m.

- a) Mrs. Dees confirmed that the meeting was properly noticed.
- b) Proposed meeting agenda for November 12, 2020, unanimously approved.
- c) Minutes of the September 10, 2020, meeting unanimously approved.

Ongoing Business

- a) JSG elevator floor replacement
  - 1. The floor replacement is complete.
- b) Enforcement Update
  - 1. Mrs. Dees updated committee on possible RFP due to City contract rules and regulations and informed committee that she was working with purchasing to confirm if RFP is required. Mrs. Dees also updated the committee on 90-day integration timeline if a different enforcement provider is selected.
  - 2. Mr. Bednar confirmed that the appeal process still goes before the City Magistrate
- c) City App Roll-Out
  - 1. Mrs. Dees provided update on app roll out and number of subscribers for 1<sup>st</sup> week. She also informed the committee on issues with large permit accounts.
  - 2. Mr. Lehman advised committee members to download and try the app before the next meeting.
- d) Escambia County garage contract
  - 1. Mrs. Dees to follow-up with Mrs. Gilley on contract for County garage now that the commissioner elections are over.
- e) Sign Replacement project
  - 1.) Mrs. Dees informed the committee of cost to replace the Jefferson Street Garage sign damaged by Hurricane Salley and impacts to the 2020/2021 sign budget.
  - 2.) Mr. Zimmern asked how the budget and expenditures work now that parking is under the city. Mrs. Dees explained how the budget and enterprise departments operate.
  - 3.) Mrs. Dees explained how the bank accounts are being transitioned.

### New Business

- a) Mr. Bednar acknowledge Mrs. Gudmundson-McCain's resignation.
  - 1. The Committee discussed process for new members and terms for serving on the committee.
  - 2. Mrs. Dees reminded committee that parking boundaries now encompass the entire City and should include committee members outside the downtown area.
- b) New build projects impacting parking
  - 1. The committee discussed what role the parking committee and the parking department will have in future build projects, how the committee should communicate to the Mayor's office and at what frequency.
  - 2. Philosophical discussions on the future of parking and how the committee is brought into the forefront of conversations.
- c) Mrs. Dees updated committee on long term plan to plot all parking space, types of spaces and any encumbrances on spaces with City GIS department.

### Financial Report

- a) No Financial report available

### Public Comment – None

Adjournment – The meeting was adjourned at 5:31 p.m.