



City of Pensacola

AGENDA CONFERENCE

Meeting Minutes

November 5, 2018

3:30 P.M.

Hagler/Mason Conference Room

The agenda conference was called to order by Council President Wingate at 3:36 P.M.

ROLL CALL

Council Members Present: Gerald Wingate, Brian Spencer, Andy Terhaar, P.C. Wu

Council Members Absent: Jewel Cannada-Wynn, Larry Johnson, Sherri Myers

PRESENTATION ITEMS

1. [18-00388](#) PRESENTATION REGARDING THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)'S 2015 COMPLETE STREET GUIDE BOOK AND DESIGN MANUAL ALONG WITH THE POSSIBLE ADOPTION BY REFERENCE INTO THE CITY CODE.

Recommendation: That City Council be presented information regarding FDOT's 2015 Complete Street Guide Book and Design Manual, with a discussion of the advantage to adopting by reference the same into the City Code. This presentation will take place at the Thursday November 8, 2018 Council Meeting.

Place on Regular Agenda.

2. [18-00378](#) PRESENTATION - ESCAMBIA COUNTY ANIMAL SHELTER

Recommendation: That City Council receive a presentation from John Robinson, Director of the Escambia County Animal Control Shelter. Further that this presentation be given at the City Council meeting on November 8, 2018.

Place on Regular Agenda.

3. [18-00395](#) CLIMATE MITIGATION AND ADAPTATION TASK FORCE REPORT

Recommendation: That City Council accept a presentation from the Climate Mitigation and Adaptation Task Force for delivery of the Task Force Report. Further that this presentation be given at the November 8, 2018 City Council Meeting.

Place on Regular Agenda.

REVIEW OF CONSENT AGENDA ITEMS

4. [18-00375](#) HOME INVESTMENT PARTNERSHIPS ACT PROGRAM INTERLOCAL AGREEMENT

Recommendation: That City Council approve the HOME Investment Partnerships Act Program (HOME) interlocal agreement with Escambia County providing for the City of Pensacola's participation in the HOME program. Further, that City Council authorize the Mayor to execute all documents relating to the program's administration.

Place on Consent Agenda.

5. [18-00393](#) PENSACOLA AND PERDIDO BAYS ESTUARY PROGRAM INTERLOCAL AGREEMENT

Recommendation: That City Council approve entering into the Pensacola and Perdido Bay Estuary Program Interlocal Agreement. Further that City Council authorize the Mayor to execute all associated implementing documents.

Place on Consent Agenda.

6. [18-00397](#) PENSACOLA ENERGY - AWARD OF CONTRACT FOR WAREHOUSE RACKS AND EQUIPMENT

Recommendation: That City Council award a contract in the amount of \$49,515 to Carolina Handling, LLC of Charlotte, North Carolina for the replacement and installation of racks, warehouse fixtures, and equipment in the Pensacola Energy warehouse. Further, that Council authorize the Mayor to execute the contract and take all actions necessary to complete the work.

Place on Consent Agenda.

7. [18-00401](#) EXECUTIVE ASSISTANT TO COUNCIL AND COUNCIL ASSISTANT SALARY INCREASE

Recommendation: That the City Council approve salary increases for the Executive Assistant to Council and Council Assistant, effective October 1, 2018.

Place on Consent Agenda.

REVIEW OF CONSENT AGENDA ITEMS (CONT'D.)

8. [18-00405](#) INTERLOCAL AGREEMENT BETWEEN ESCAMBIA COUNTY AND THE CITY OF PENSACOLA - FUNDING OF AEROSPACE MAINTENANCE, REPAIR AND OVERHAUL (MRO) CAMPUS EXPANSION AT PENSACOLA INTERNATIONAL AIRPORT

Recommendation: That City Council approve the Interlocal Agreement between the Escambia County Board of County Commissioners and the City of Pensacola related to the funding of the aerospace maintenance, repair and overhaul (MRO) campus expansion at the Pensacola International Airport. Further, that City Council authorize the Mayor to take all actions necessary to execute an Interlocal Agreement.

Place on Consent Agenda.

REVIEW OF REGULAR AGENDA ITEMS

9. [18-00361](#) PUBLIC HEARING - ANNEXATION OF PROPERTY - CAMPUS HEIGHTS PHASE II

Recommendation: That City Council conduct the second of two required Public Hearings, on November 8, 2018, to consider the annexation of fifty-two (52) parcels in the Campus Heights area, which are all owned by the Pensacola International Airport.

Place on Regular Agenda.

10. [25-18](#) PROPOSED ORDINANCE NO. 25-18 - ANNEXATION OF PROPERTY - CAMPUS HEIGHTS PHASE II

Recommendation: That City Council approve Proposed Ordinance No. 25-18 on first reading.

AN ORDINANCE INCORPORATING AND ANNEXING A CERTAIN AREA CONTIGUOUS AND ADJACENT TO THE CITY OF PENSACOLA INTO THE CITY OF PENSACOLA, AND DECLARING SAID AREA TO BE A PART OF THE CITY OF PENSACOLA; REPEALING CLAUSE, AND PROVIDING AN EFFECTIVE DATE

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

11. [18-00396](#) QUASI -JUDICIAL HEARING - REQUEST FOR CONDITIONAL USE PERMIT APPROVAL - 805 E. GADSDEN STREET - EAST HILL ANIMAL HOSPITAL & PET RESORT

Recommendation: That City Council conduct a quasi-judicial hearing on November 8, 2018 to consider the request for Conditional Use Permit approval for 805 E. Gadsden Street - East Hill Animal Hospital and Pet Resort.

Place on Regular Agenda.

12. [18-00406](#) LETTER FROM CITY COUNCIL TO ALL MEMBERS SERVING ON CITY COUNCIL APPOINTED BOARDS, COMMISSIONS OR AUTHORITIES

Recommendation: That City Council authorize the Council President to author a letter to be sent to all members serving on City Council appointed Boards, Commissions or Authorities.

Place on Regular Agenda.

13. [18-00412](#) DECLARATION OF THE EXISTENCE OF EXIGENT CIRCUMSTANCES REGARDING PARCELS I, IA AND III INCLUDED IN THE SEVILLE HARBOR LEASE

Recommendation: That City Council expressly declare that exigent circumstances exist regarding Parcels I, IA, and III included in the Seville Harbor Lease in accordance with Section 2-3-4 of the City Code. Further, that with this declaration, City Council authorize the Mayor to bring forth a Purchase and Sales Agreement regarding these parcels for consideration.

Place on Regular Agenda.

14. [18-00409](#) APPROVAL OF REAL PROPERTY PURCHASE - 605 WEST INTENDENCIA

Recommendation: That City Council approve the property purchase and sales agreement for the purchase of real property located at 605 West Intendencia, parcel reference number, 000S009070036041, account number 152164000 located within the footprint of Corinne Jones Stormwater Park from Randall A. Seaward in the amount of \$121,091.70 plus closing costs and appraisal fee of \$774.45 for a total of \$121,866.15. Further that City Council authorize the Mayor to negotiate and execute all necessary documents related to the purchase of the property. Finally, that City Council approve a Supplemental Budget Resolution appropriating funds for the purchase of the property.

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

15. [18-54](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 18-54 - 605 WEST INTENDENCIA

Recommendation: That City Council adopt Supplemental Budget Resolution No. 18-54.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE

Place on Regular Agenda.

16. [18-00329](#) LAND EXCHANGE AGREEMENT - PENSACOLA SOCCER COMPLEX

Recommendation: That City Council authorize a land exchange of a portion of city-owned real property located at 2130 Summit Boulevard, parcel reference number 331S307103000000, account number 033540010 with improved real property owned by the Young Men's Christian Association of Northwest Florida, Inc. located at 3215 Langley Avenue, parcel reference number 131S292102000001, account number 012324010 to further the development of a soccer complex. Further that City Council declare the city-owned property surplus and deem such exchange a valid municipal purpose. Finally, that City Council authorize the Mayor to take all action necessary for the exchange of the properties including but not limited to obtaining an appraisal, dividing and a survey of the properties.

Place on Regular Agenda.

17. [18-00391](#) CITY OF PENSACOLA HOMEBUYER INCENTIVE PROGRAM

Recommendation: That City Council approve a modification to the City of Pensacola Homebuyer Incentive Program eligibility criteria to remove the essential services personnel requirement.

Place on Regular Agenda.

18. [18-00415](#) TRANSFER OF FIVE FLAGS MEMORIAL PARK TO THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

Recommendation: That the City Council adopt a resolution authorizing the Mayor to execute a quitclaim deed transferring the Five Flags Memorial Park to the State of Florida Department of Transportation and to enter into an agreement with the State for appropriate replacement signage. Further that City Council declare the city-owned property surplus and deem such exchange a valid municipal purpose. Finally that City Council authorize the Mayor to take all action necessary for the exchange of the property.

Place on Regular Agenda

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

19. [18-55](#) RESOLUTION NO. 18-55 - TRANSFER OF FIVE FLAGS MEMORIAL PARK TO FLORIDA DEPARTMENT OF TRANSPORTATION

Recommendation: That City Council adopt Resolution No. 18-55:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PENSACOLA, FLORIDA, FINDING AND DECLARING THE DESIRABILITY AND NECESSITY OF TRANSFERRING OWNERSHIP OF THE FIVE FLAGS MEMORIAL PARK TO THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF CONSTRUCTING IMPROVEMENTS RELATED TO THE REPLACEMENT OF THE THREE-MILE BRIDGE OVER PENSACOLA BAY, AND AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF PENSACOLA, FLORIDA, TO EXECUTE A QUITCLAIM DEED TO SUCH PROPERTY TO THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION AND AN AGREEMENT PROVIDING FOR APPROPRIATE SIGNAGE IN CONNECTION THEREWITH, AND TO TAKE ALL OTHER ACTIONS NECESSARY RELATING TO THIS RESOLUTION; PROVIDING AN EFFECTIVE DATE.

Place on Regular Agenda.

20. [18-48](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 18-48 - FY 2019 ENCUMBRANCE CARRYOVER BUDGET RESOLUTION

Recommendation: That City Council adopt Supplemental Budget Resolution No. 18-48.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

Place on Regular Agenda.

21. [18-49](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 18-49 - FINAL AMENDMENT TO THE FISCAL YEAR 2018 BUDGET

Recommendation: That City Council adopt Supplemental Budget Resolution No. 18-49.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2018; PROVIDING FOR AN EFFECTIVE DATE.

Place on Regular Agenda.

REVIEW OF REGULAR AGENDA ITEMS (CONT'D.)

22. [18-50](#) SUPPLEMENTAL BUDGET RESOLUTION NO. 18-50 - FY 2019 NON-ENCUMBERED CARRYOVER BUDGET RESOLUTION

Recommendation: That City Council adopt Supplemental Budget Resolution No. 18-50.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE

Place on Regular Agenda.

DISCUSSION

None.

INFORMATIONAL ITEMS

None.

CONSIDERATION OF ANY ADD-ON ITEMS

Council President Wingate referenced hardcopies of an add-on item provided by City Administration as follows:

ADD-ON: [18-00424](#) INTERLOCAL AGREEMENT – PENSACOLA-ESCAMBIA COUNTY PROMOTION AND DEVELOPMENT COMMISSION.

Council Executive Kraher pointed out there only four members of City Council present and Council's Rules require a majority vote plus one of the (total) membership. Therefore, this item will need to be presented at the meeting on 11/8/18 as an add-on item.

READING OF ITEMS FOR COUNCIL AGENDA

City Clerk Burnett read the items as presented above.

No objections.

COMMUNICATIONS:**CITY ADMINISTRATOR'S COMMUNICATION**

City Administrator Wilkins provided (verbal) updates on various projects.

CITY ATTORNEY'S COMMUNICATION

None.

MONTHLY FINANCIAL REPORT - CHIEF FINANCIAL OFFICER RICHARD BARKER, JR.

23. [18-00034 MONTHLY FINANCIAL REPORT – OCTOBER 2018 - CHIEF FINANCIAL OFFICER RICHARD BARKER, JR.](#)

Chief Financial Officer Barker provided an overhead presentation (on file with background materials).

CITY COUNCIL COMMUNICATION

City Council Member Terhaar wished Council Member Spencer well as a mayoral candidate in tomorrow's election.

ADJOURNMENT

3:56 P. M.