

**ESCAMBIA-PENSACOLA AFFORDABLE HOUSING ADVISORY COMMITTEE
MINUTES OF REGULAR MEETING**

January 8, 2019 5:30 PM

A regular meeting of the Affordable Housing Advisory Committee (AHAC) was held at the City of Pensacola Housing Office on January 8, 2019 at 5:30 PM.

Board members present: Paul Ritz, Laura Gilmore, Kris Waters, Tim Evans, Frances Cutshaw, Heidi Palmquist, John Ralls, and Renee' Wilhoit.

Board members absent: Ed Brown, excused; John Rickmon, excused.

Citizens Present: Ann Hall, City Council Member; K'yone Delevoe, Big Bend Community Based Care

Staff members present: Meredith Reeves, Neighborhood Enterprise Division Manager, Neighborhood and Human Services Department, Escambia County; Marcie Whitaker, Housing Administrator, PHD, Tracy Pickens, PHD, Ursula Jackson, PHD.

1. **CALL TO ORDER AND WELCOME AND ROLL CALL:** Meeting called to order. Roll call was administered by sign-in sheet.
2. **PROOF OF PUBLICATION:** Notice of meeting published in the *Pensacola News Journal*. Notice of meeting also published on the City & County website.
3. **BOARD MINUTES:** The AHAC reviewed the minutes of the November 13, 2018, and December 11, 2018 Meeting. Renee' Wilhoit made a motion to accept the minutes; Laura Gilmore seconded. The motion carried unanimously.
4. **REVIEW LOCAL HOUSING ASSISTANCE PLAN STRATEGIES:** AHAC Committee Discussed proposed revisions to Local Housing Assistance Plan. The LHAP strategies discussed were Rental Preservation/Development and Rental Assistance Disaster Mitigation.

A. Rental Preservation/Development Strategy:

Maximum Award:

A motion to allow a maximum award up to \$80,000 per unit and \$500,000 per development was made by AHAC Committee member Laura Gilmore and seconded by AHAC Committee member Frances Cutshaw. The motion carried unanimously.

Interest Rate: A motion was made to keep the interest rate for rental preservation developments at 0% by AHAC Committee member Laura Gilmore and seconded by AHAC Committee member Kris Waters. The Motion carried unanimously.

Default Assumption: Discussion was presented that a percentage of the loan would be forgiven based upon the following time frames; 1-5 years 25%, 6-10 years 25%, and 11-15 years 50%. The loan would be forgiven at 15 years. A loan of \$10,000 or less would be a grant and loan terms would not apply. In case of transfer of a property through sale, assumptive provision would apply. A motion to accept revision was made by AHAC Committee member Laura Gilmore and seconded by AHAC Committee member Renee' Wilhoit. The motion carried unanimously.

B. Rental Assistance Strategy:

Committee members discussed changing strategy name to Hardship to offer more assistance to a broader group. A motion to have staff research and provide information for a proposed rental strategy was made by AHAC Committee member Kris Waters and seconded by AHAC Committee member Tim Evans. The motion carried unanimously.

Paul Ritz, Board Chair advised Committee members any revisions would have to be presented to City Council/County Commission for consideration of approval.

5. **PUBLIC COMMENT:** None

6. **ANNOUNCEMENT/WRITTEN COMMUNICATIONS:** The next AHAC meeting is scheduled Tuesday, February 12, 2019 @ 5:30pm.

ADJOURNMENT: There being no further business or discussion, the meeting was adjourned at 6:57 p.m.

Respectfully submitted by: Ursula C. Jackson

Approved February 12, 2019