



City of Pensacola

COMMUNITY REDEVELOPMENT AGENCY

Meeting Minutes

June 10, 2019

3:30 P.M.

Hagler/Mason Conference Room

The Community Redevelopment Agency (CRA) Board meeting was called to order by Vice Chairperson Moore at 3:34 P.M.

CALL MEETING TO ORDER

CRA Members Present: Jewel Cannada-Wynn, Ann Hill, Jared Moore, Sherri Myers, P.C. Wu

CRA Members Absent: Andy Terhaar, Gerald Wingate

BOARD MEMBERS DISCLOSE OWNERSHIP OR CONTROL OF INTEREST DIRECTLY OR INDIRECTLY OF PROPERTY IN THE COMMUNITY REDEVELOPMENT AREA

CRA Member Hill disclosed ownership or control of interest directly or indirectly of property in the Community Redevelopment Area.

CHAIRMAN'S REPORT

None.

APPROVAL OF MINUTES

1. [19-00270 MINUTES OF CRA MEETING - 5/13/19](#)

A motion to approve was made by CRA Member Hill and seconded by CRA Member Moore.

The motion carried by the following vote (with CRA Member Myers not yet in attendance):

Yes: 4	Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C. Wu
No: 0	None

PRESENTATIONS

2. [19-00265](#) UPDATE REGARDING CITY GRANT APPLICATION FOR HISTORIC MARKERS

Recommendation: That the Community Redevelopment Agency (CRA) receive an update on the City's grant application for historic markers from the City's Historic Preservation Planner, Gregg Harding.

Historic Preservation Planner Harding provided an overhead presentation – *Florida Division of Historical Resources Matching Grants: Historical Markers*; and following the presentation responded accordingly to questions.

ACTION ITEMS

3. [19-00263](#) AWARD OF CONTRACT - ITB # 19-021 JEFFERSON STREET SIDEWALK PROJECT

Recommendation: That the Community Redevelopment Agency (CRA) award a contract for construction of the Jefferson Street Sidewalk Project to Gulf Atlantic Constructors, Inc., Pensacola, Florida the lowest and most responsible bidder with a base bid of \$190,775.00 plus a 10% contingency of \$19,077.50 for a total amount of \$209,852.50.

A motion to approve was made by CRA Member Cannada-Wynn and seconded by CRA Member Hill.

The motion carried by the following vote (with CRA Member Myers not yet in attendance):

Yes: 4	Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C. Wu
No: 0	None

ACTION ITEMS (CONT'D.)**4. [19-00264](#) AWARD OF CONTRACT - BID # 19-018 PALAFOX PIER RAILING AND PAINTING PROJECT**

Recommendation: That the Community Redevelopment Agency (CRA) award a contract for painting and fabrication services for the Palafox Pier Railing and Painting Project to D & R Painting, the lowest and most responsible bidder, with a base bid of \$210,284.00, plus a 10% contingency of \$21,028.40 for a total amount of \$231,312.40.

A motion to approve was made by CRA Member Cannada-Wynn and seconded by CRA Member Hill.

CRA Administrator Gibson referenced the discussion from the last meeting (on 5/13/19) when this award of contract was originally brought forward and indicated the contractor has provided updated documentation with regard to corporate registration with the State of Florida. She responded to related questions accordingly.

Upon conclusion of discussion, the vote was called.

The motion carried by the following vote:

Yes: 5	Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C. Wu, Sherri Myers
No: 0	None

5. [19-00266](#) CRA RETAIL STOREFRONT FACADE IMPROVEMENT PROGRAM AWARD

Recommendation: That the Community Redevelopment Agency (CRA) approve the release of funds in the amount of \$50,000 awarded for Masonic Lodge, LLC (4 S. Palafox St.) as a forgivable loan under the Downtown CRA Retail Storefront Facade Improvement Program.

A motion to approve was made by CRA Member Hill and seconded by CRA Member Cannada-Wynn.

CRA Administrator Gibson referenced the letter from Harry Levin provided at CRA Members' places which elaborates on the status of the project renovations to-date.

There being no discussion, the vote was called.

The motion carried by the following vote:

Yes: 5	Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C. Wu, Sherri Myers
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No: 0 None

DISCUSSION ITEMS (WITH ADD-ON ACTION ITEMS)

6. [19-00268](#) UPDATE REGARDING CRA OVERLAY AND STREETSCAPE PROJECTS

CRA Administrator Gibson referenced (hardcopies) of an **add-on action item as follows:**

19-00297 AWARD OF CONTRACT - CONSULTING SERVICES RELATED TO IMPLEMENTATION OF THE CRA URBAN DESIGN OVERLAY DISTRICT

Recommendation: That the Community Redevelopment Agency (CRA) award a contract to DPZ Partners, LLC dba DPZ CoDesign in an amount not to exceed \$35,000 for consulting services related to implementation of the City of Pensacola's adopted Community Redevelopment Area (CRA) Urban Design Overlay District. Further, that the CRA authorize the CRA Chairperson to take any and all actions necessary to effectuate the contract.

CRA Administrator Gibson explained the reason for bringing this recommendation forward. Brief discussion took place.

A motion to add-on was made by CRA Member Cannada-Wynn and seconded by CRA Member Hill.

The motion to add-on failed by the following vote (supermajority required):

Yes: 3 Ann Hill, Jared Moore, Jewel Cannada-Wynn
No: 2 P.C. Wu, Sherri Myers

7. [19-00288](#) HAWKSHAW SITE (9TH AND ROMANA) REDEVELOPMENT

CRA Administrator Gibson referenced (hardcopies) of an **add-on action item as follows:**

19-00298 EXTENSION OF CONSTRUCTION COMMENCEMENT DEADLINE -- HAWKSHAW REDEVELOPMENT (9TH AND ROMANA)

Recommendation: That the Community Redevelopment Agency (CRA) grant an extension of the deadline for commencement of construction for the Hawkshaw redevelopment project at 9th and Romana, by Hawkshaw Redevelopment Group, LLC from June 30, 2019 to September 30, 2019. Further, that the CRA Chairperson be authorized to execute all necessary documents.

CRA Administrator Gibson explained the reason for bringing this recommendation forward. Discussion took place with Assistant City Attorney Wells also providing input.

DISCUSSION ITEMS (WITH ADD-ON ACTION ITEMS) CONT'D.

A motion to add-on (Action Item 19-00298) was made by CRA Member Cannada-Wynn and seconded by CRA Member Wu.

The motion to add-on passed by the following vote (supermajority required):

Yes: 5	Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C. Wu, Sherri Myers
No: 0	None

A motion to approve (Action Item 19-00298) was made by CRA Member Cannada-Wynn and seconded by CRA Member Hill.

Robert Montgomery of Hawkshaw Redevelopment Group, LLC addressed CRA Members regarding the requested deadline extension for commencement of construction. He further indicated that it is his intention to bring back revisions of the project for consideration at the July 15th meeting.

Discussion took place.

John "Jay" Frasier, attorney representing Hawkshaw Redevelopment Group, LLC was in attendance and indicated he is available to answer any questions.

Public input was heard from Dorothy Dubuisson.

Upon conclusion of discussion related to the extension request before the Board at this time, the vote was called.

The motion to approve passed by the following vote:

Yes: 5	Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C. Wu, Sherri Myers
No: 0	None

Follow-up discussion took place regarding revisions to come forward at the next meeting and upon consensus from the Board, Philip Partington of SMP Architecture representing Hawkshaw Redevelopment Group, LLC provided a brief presentation with overhead graphics. Mr. Partington and Mr. Montgomery responded accordingly to questions and comments.

DISCUSSION ITEMS (WITH ADD-ON ACTION ITEMS) CONT'D.**8. [19-00267](#) DISCUSSION REGARDING ESTABLISHMENT OF A URBAN CORE CRA CITIZEN'S ADVISORY COMMITTEE**

CRA Administrator Gibson referenced (hardcopies) of an **add-on action item as follows:**

19-00299 ESTABLISHMENT OF A COMMUNITY REVELOPMENT AGENCY (CRA) ADVISORY BOARD

Recommendation: That the Community Redevelopment Agency (CRA) recommend that City Council sunset the Westside and Eastside Redevelopment Boards and establish a single CRA Advisory Board to provide for citizen input for all three (3) redevelopment areas. Further, that the advisory board shall be comprised of two (2) residents or business owners from the Urban Core, Westside and Eastside redevelopment areas, respectively, for a total of six (6) members.

CRA Administrator Gibson explained the reason for bringing this recommendation forward.

Discussion took place among CRA Members. **Vice Chairperson Moore indicated he will refrain from entertaining a motion at this time.** CRA Administrator Gibson, CRA Chairperson Cannada-Wynn, and Assistant City Attorney Wells responded accordingly to questions and comments.

OPEN FORUM

Dorothy Dubuisson: Addressed the CRA Board with follow-up remarks regarding CRA citizen's advisory boards.

ADJOURNMENT

4:46 P.M.

Approved: July 15, 2019