



City of Pensacola

COMMUNITY REDEVELOPMENT AGENCY

Meeting Minutes

July 15, 2019

3:30 P.M.

Hagler/Mason Conference Room

The Community Redevelopment Agency (CRA) Board meeting was called to order by Chairperson Cannada-Wynn at 3:30 P.M.

CALL MEETING TO ORDER

CRA Members Present: Jewel Cannada-Wynn, Jared Moore, Ann Hill, Sherri Myers, Andy Terhaar, P.C. Wu

CRA Members Absent: Gerald Wingate

Also Present: Grover C. Robinson, IV, Mayor

BOARD MEMBERS DISCLOSE OWNERSHIP OR CONTROL OF INTEREST DIRECTLY OR INDIRECTLY OF PROPERTY IN THE COMMUNITY REDEVELOPMENT AREA

CRA Members Hill and Terhaar (individually) disclosed ownership or control of interest directly or indirectly of property in the Community Redevelopment Area.

CHAIRMAN'S REPORT

None.

APPROVAL OF MINUTES

1. [19-00345 MINUTES OF CRA MEETING - 6/10/19](#)

A motion to approve was made by CRA Member Moore and seconded by CRA Member Terhaar.

The motion carried by the following vote:

Yes: 6	Andy Terhaar, Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C. Wu, Sherri Myers
No: 0	None

PRESENTATIONS**2. [19-00342 DOWNTOWN IMPROVEMENT BOARD \(DIB\) WORK PLAN UPDATE](#)**

Recommendation: That the Community Redevelopment Agency (CRA) receive a mid-year update from the Downtown Improvement Board (DIB) on its work plan for the next fiscal year and its current year to date accomplishments.

DIB consultant Caron Sjoberg, President of Ideaworks provided an overhead presentation (as indicated above). Following the presentation Lissa Dees, DIB Executive Director made follow-up remarks. They then fielded comments and questions.

Public input was heard from Dorothy Dubuisson.

3. [19-00320 PROPOSED FY 2020 CRA BUDGET PRESENTATION](#)

Recommendation: That the Community Redevelopment Agency (CRA) receive a presentation on the proposed Fiscal Year 2020 CRA Budget.

Chief Financial Officer Barker provided an overhead presentation (as indicated above). Following the presentation Chief Financial Officer Barker and CRA Administrator Gibson fielded comments and questions.

ACTION ITEMS**4. [2019-04 CRA RESOLUTION NO. 2019-04 CRA - AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF PENSACOLA AND THE COMMUNITY REDEVELOPMENT AGENCY PERTAINING TO THE URBAN CORE REDEVELOPMENT REFUNDING AND IMPROVEMENT REVENUE BOND, SERIES 2019.](#)**

Recommendation: That the Community Redevelopment Agency adopt Resolution No. 2019-04 CRA.

[A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PENSACOLA, FLORIDA, RELATING TO THE COMMUNITY REDEVELOPMENT WITHIN THE REDEVELOPMENT AREA ESTABLISHED BY CITY COUNCIL RESOLUTION NO. 65-81; PROVIDING FINDINGS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT WITH THE CITY OF PENSACOLA, FLORIDA, PERTAINING TO THE URBAN CORE REDEVELOPMENT REFUNDING AND IMPROVEMENT REVENUE BOND, SERIES 2019 AND PROVIDING AN EFFECTIVE DATE.](#)

A motion to adopt was made by CRA Member Moore and seconded by CRA Member Hill.

ACTION ITEMS (CONT'D.)

Chief Financial Officer Barker explained the issue (Res. No. 2019-04 CRA) before the CRA Board and responded accordingly to questions. Mayor Robinson and CRA Administrator Gibson also provided input.

During discussion, Chief Financial Officer Barker provided overhead slides of a presentation (also coming up later in City Council's Agenda Conference) of the *Monthly Financial Review – June 2019* which provided clarification as to the projected impacts.

Upon conclusion of discussion, the vote was called.

The motion carried by the following vote:

Yes: 5 Andy Terhaar, Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C.
 Wu
No: 1 Sherri Myers

5. [2019-05 CRA SUPPLEMENTAL BUDGET RESOLUTION NO. 2019-05 CRA - APPROPRIATING FUNDING IN CONNECTION WITH THE URBAN CORE REDEVELOPMENT REFUNDING AND IMPROVEMENT REVENUE BOND, SERIES 2019.](#)

Recommendation: That the Community Redevelopment Agency adopt Supplemental Budget Resolution No. 2019-05 CRA.

A RESOLUTION OF THE PENSACOLA COMMUNITY REDEVELOPMENT AGENCY APPROVING AND CONFIRMING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

A motion to adopt was made by CRA Member Terhaar and seconded by CRA Member Cannada-Wynn.

The motion carried by the following vote:

Yes: 5 Andy Terhaar, Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C.
 Wu
No: 1 Sherri Myers

ACTION ITEMS (CONT'D.)

6. [19-00271](#) AMENDMENT NO. 1 TO INTERLOCAL AGREEMENT FOR ADMINISTRATIVE SERVICES BETWEEN THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PENSACOLA

Recommendation: That the Community Redevelopment Agency (CRA) approve Amendment No. 1 to the Interlocal Agreement for Administrative Services Between the Community Redevelopment Agency of the City of Pensacola, Florida and the City of Pensacola, Florida. Further, that the CRA authorize the Chairperson to take all actions necessary to effectuate these changes.

A motion to approve was made by CRA Member Terhaar and seconded by CRA Member Moore.

Discussion ensued with CRA Administrator Gibson and Chairperson Cannada-Wynn responding to comments and questions of CRA Member Myers. Mayor Robinson also provided input indicating it is his intent (through the proposed agreement) to optimize in working together while the CRA Board maintains control of the agency. City Attorney Woolf also responded to questions to questions from CRA Member Hill related to language within the agreement regarding Section 2.2 *Personnel*.

Public input was heard from Marilyn Wiggins of the Tanyards Neighborhood.

Upon conclusion of discussion, the vote was called.

The motion carried by the following vote:

Yes: 5	Andy Terhaar, Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C. Wu
No: 1	Sherri Myers

7. [19-00343](#) AMENDMENT OF COMMUNITY REDEVELOPMENT AGENCY BYLAWS

Recommendation: That the Community Redevelopment Agency (CRA) approve the amendment of its bylaws to align the procedures regarding staffing with changes to the interlocal agreement and current City policies and procedures. Further, that the CRA authorize the Chairperson to take all actions necessary to effectuate these changes.

A motion to approve was made by CRA Member Moore and seconded by CRA Member Terhaar.

ACTION ITEMS (CONT'D.)

Discussion ensued (regarding Item 7, 19-00343) with CRA Administrator Gibson and Chairperson Cannada-Wynn responding to comments and questions of CRA Member Myers. Reference was made to copies provided at CRA Members' places in strike-through and underline format showing the proposed revisions and current bylaws.

City Attorney Woolf addressed language in Section 3.4 *Attorney* indicating it conflicts with the City Charter and would need to be amended. Some discussion took place regarding this issue.

Based on discussion, Chairperson Cannada-Wynn (sponsor) withdrew this item and indicated she will bring it back at a future meeting.

CRA Member Myers requested City Attorney Woolf provide a written legal opinion as to the issue raised (above) under Section 3.4 and conflicts with the City Charter. In response to the request, City Attorney Woolf clarified the item has been pulled by the sponsor whom she will work with to bring the item back for consideration addressing the language in Section 3.4. Chairperson Cannada-Wynn made follow-up remarks.

8. [19-00304 AWARD OF CONTRACT - CONSULTING SERVICES RELATED TO IMPLEMENTATION OF THE CRA URBAN DESIGN OVERLAY DISTRICT](#)

Recommendation: That the Community Redevelopment Agency (CRA) award a contract to DPZ Partners, LLC dba DPZ CoDesign in an amount not to exceed \$35,000 for consulting services related to implementation of the City of Pensacola's adopted Community Redevelopment Area (CRA) Urban Design Overlay District. Further, that the CRA authorize the CRA Chairperson to take any and all actions necessary to effectuate the contract.

A motion to approve was made by CRA Member Hill and seconded by CRA Member Moore.

Discussion took place with CRA Assistant Administrator D'Angelo fielding comments and questions.

Public input was heard from Dorothy Dubuisson.

CRA Administrator Gibson provided clarifying remarks related to Ms. Dubuisson's comments.

Upon conclusion of discussion, the vote was called.

ACTION ITEMS (CONT'D.)

The motion (to approve Item 8, 19-00304) carried by the following vote:

Yes: 5 Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C. Wu, Sherri Myers
No: 1 Andy Terhaar

9. [19-00305](#) [RESCHEDULING OF AUGUST 2019 COMMUNITY REDEVELOPMENT AGENCY MEETING DATE](#)

Recommendation: That the Community Redevelopment Agency (CRA) reschedule the August 2019 Community Redevelopment Agency Meeting to August 5, 2019.

A motion to approve was made by CRA Member Hill and seconded by CRA Member Moore.

The motion carried by the following vote:

Yes: 6 Andy Terhaar, Ann Hill, Jared Moore, Jewel Cannada-Wynn, P.C. Wu, Sherri Myers
No: 0 None

DISCUSSION ITEMS

None.

OPEN FORUM

Dorothy Dubuisson: Addressed the CRA Board urging the establishment of a citizen advisory boards for the Urban Core District.

ADJOURNMENT

5:20 P.M.

Approved: August 5, 2019