

**ESCAMBIA-PENSACOLA AFFORDABLE HOUSING ADVISORY COMMITTEE  
MINUTES OF REGULAR MEETING**

**January 14, 2020**

A regular meeting of the Affordable Housing Advisory Committee (AHAC) was held at the City of Pensacola Housing Office on January 14, 2020 at 5:30 PM.

*Board members present:* Paul Ritz, Ed Brown, Renee' Wilhoit, John Ralls, Heidi Palmquist, and Laura Gilmore.  
*Board members absent:* Time Evans, excused; John Rickmon, unexcused.

*Guests present:* Kerrith Fiddler, Assistant City Administrator; Jewel Cannada-Wynn, City Council President; Brice Pelfrey, Beck Partners

*Staff members present:* Meredith Reeves, Neighborhood Enterprise Division Manager, Neighborhood and Human Services Department, Escambia County; Marcie Whitaker, Housing Administrator, PHD; Tracy Pickens, PHD; Ursula Jackson, PHD.

1. **CALL TO ORDER AND WELCOME AND ROLL CALL:** Meeting called to order. Roll call was administered by sign-in sheet.
2. **PROOF OF PUBLICATION:** Notice of meeting published in the *Pensacola News Journal*. Notice of meeting also published on the City & County websites.
3. **BOARD MINUTES:** The AHAC reviewed the minutes of the November 12, 2019 meeting. Renee' Wilhoit made a motion to accept the minutes; Ed Brown seconded. The motion carried unanimously.
4. **ELECTION OF CHAIR AND VICE CHAIR:** Laura Gilmore made a motion to nominate Paul Ritz to serve as chair; Heidi Palmquist seconded. The motion carried unanimously. Laura Gilmore made a motion to nominate John Rickmon to serve as vice chair; Ed Brown seconded. The motion carried unanimously.
5. **ESCAMBIA COUNTY UPDATE:** Meredith Reeves informed the AHAC Committee members of her attendance at the Affordable Housing Joint Meeting. Ms. Reeves explained the County will be updating their policies on the disposition of County owned parcels for affordable housing. Ms. Reeves will provide a copy of the current policies to the AHAC Committee members.
6. **CITY OF PENSACOLA UPDATE:**
  - a. **Jewel Cannada-Wynn, City of Pensacola Council President**  
Ms. Cannada-Wynn thanked the AHAC Committee members for their services and provided an overview and mission of the Affordable Housing Task Force.
  - b. Marcie Whitaker informed AHAC Committee members that City Council approved the conveyance of the surplus property located at 7<sup>th</sup> Ave. and Scott Street to Escambia County Housing Finance Authority. Ms. Whitaker informed the AHAC Committee members that the nominated Affordable Housing Task Force members were on the agenda for approval at the council meeting scheduled January 16, 2020. Ms. Whitaker read a list of the proposed task force appointees. In addition Ms. Whitaker explained, she received clarification there would not be a conflict of interest regarding Sunshine Law if an AHAC member served on the Affordable Housing Task Force.
7. **PUBLIC COMMENT:** Kerrith Fielder, Assistant City Administrator thanked the AHAC Committee members for their service.

8. **ANNOUNCEMENT/WRITTEN COMMUNICATIONS:** Ms. Whitaker and Ms. Reeves informed the AHAC Committee that Kris Waters and Frances Cutshaw submitted their resignations to the AHAC Committee. Ms. Reeves explained that eight members was the minimum needed for the AHAC Committee. Ed Brown suggested the County advertise for replacement AHAC members. The next AHAC meeting is scheduled for Tuesday, February 11, 2020

**ADJOURNMENT:** There being no further business or discussion, the meeting was adjourned at 6:10p.m.

*Approved February 12, 2020  
Respectfully submitted by: Ursula C. Jackson*