



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Meeting Minutes 3 - Final

Parks and Recreation Board

Thursday, August 18, 2022

8:00 AM

Hagler-Mason Conference Room

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

CALL TO ORDER

The meeting was called to order by Chairperson Hicks.

Chairperson Hicks read a statement to the public about the time delay and how they can participate in the board meetings.

ROLL CALL

Present 7 - Chairperson Rand Hicks, Renee Borden, Antonio Bruni, David Del Gallo, Alejandra Escobar-Ryan, Leah Harrison, and Morgan Tufto
Absent 1 - Michael Wolf

SWEARING IN OF NEW BOARD MEMBER

Assistant City Clerk Tice asked John Jerralds to stand and raise his right hand. He was appointed by Council to serve a three-year term. Assistant City Clerk Tice administered the oath. He agreed to serve.

APPROVAL OF MINUTES

MINUTES OF JULY 21, 2022 PARKS AND RECREATION BOARD

Attachments: [22-7-21 Minutes Unapproved](#)

A motion was made by Borden, seconded by Jerralds, that this Minutes be Approved. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Borden, Bruni, Del Gallo, Escobar-Ryan, Jerralds, Harrison, and Tufto

Absent: 1 - Wolf

CORRECTED MINUTES OF JUNE 16, 2022 PARKS AND RECREATION BOARD

Attachments: [22-6-16 Minutes Corrected Unapproved](#)

A motion was made by Jerralds, seconded by Del Gallo, that this Minutes be Approved. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Borden, Bruni, Del Gallo, Escobar-Ryan, Jerralds, Harrison, and Tufto

Absent: 1 - Wolf

DIRECTOR'S REPORT

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Attachments: [22-8-18 Director's Report Parks and Recreation Board](#)

Member Bruni asked who controls the LED message board at Magee Field. He inquired how Home Owners Associations could advertise on the board. Director Stills responded Marketing Coordinator, Dowdell is the contact person at the city to handle advertising on the marquee.

Member Escobar-Ryan asked how small businesses can get involved with the sponsorships for Movies in the Park. Director Stills responded Special Events Supervisor, Gray is the contact person at the city to help with sponsorships.

Member Harrison inquired about the replacement of a soccer goal at Dunwoody Park. Director Stills responded that it is standard procedure to remove soccer goals at the end of the season and that Parks Superintendent, Kimball is in the process of replacing the goal.

Member Borden stated the basketball goals at Corrine Jones Park are in the need of maintenance. She placed a 311 call stating that of the two goals one has no goal and the other has no net along with asphalt issues. Director Stills responded Parks is aware of the issue and has estimated the cost to be around \$8,000. He will keep her updated on the progress.

Member Del Gallo inquired about the missing Cordova Square Park sign. Director Stills stated staff is working on having it replaced.

Member De Gallo asked if Director Stills had any new information on the new Kupfrian's Park being acquired by the city. Director Stills stated that it is still in negotiations stage at this time. Member Bruni stated his opposition to the city acquiring another park to maintain when the city should be reducing it's footprint.

Chairperson Hicks suggested adding the progress of the needs assessment into the Director's report.

Director Stills suggested to the board that they share data points with districts in mind that they would want to have included in the needs assessment. Member Borden suggested having a special workshop to

have a brain storming session. Discussion followed regarding different options to prepare for the needs assessment.

Motion: To have an open discussion to invite the public to October's board meeting to discuss what data points we want to focus on for the Needs Assessment from UWF.

A motion was made by Harrison, seconded by Jerralds, that this Discussion Item be Approved. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Borden, Bruni, Del Gallo, Escobar-Ryan, Jerralds, Harrison, and Tufto

Absent: 1 - Wolf

STAFF REPORTS

SPECIAL EVENTS - NIKKI GRAY

Special Events Supervisor, Gray brought an update to Special Event Permitting with the City of Pensacola. Annually, over 200 special events are permitted along with 6 large-scale parades, 10-20 large-scale festivals and concerts, and over a dozen park rentals. The new Cultural Affairs Coordinator, Robinson will be working together to coordinate the Movies in the Park for next season. Small businesses who would like to get involved with sponsorships with Movies in the Park can contact her or Marketing Coordinator, Dowdell.

Organizers who want to have a successful event should:

*Contact the Special Event's office at least 60 days in advance for smaller events and six months or even a year or more for larger events.

*Parades will need six months or more to plan because of road closures.

*Always have a backup plan sometimes it is needed (rain dates).

*The goal is to have the permitting process completed 30 days prior to event date.

Director Stills shared with the board that all the hard work and time involved and obstacles to address Special Events Supervisor, Gray does a great job.

Member Borden asked if the City's website has a checklist for organizers. Special Events Supervisor, Gray stated each event is unique so it is best to contact her office.

Member Borden asked if the revenue from permitting is funneled back through Parks and Recreation. Special Events Supervisor, Gray stated revenue goes into the General Fund.

NEW BUSINESS

DISCUSSION - MEMORANDUM OF UNDERSTANDING WITH YOUTH SPORTS PROVIDERS

Attachments: [YOUTH SPORTS PROVIDERS CHECKLIST](#)

[Southern Youth Sports Association](#)

[Pensacola Youth Soccer Inc.](#)

[Northeast Pensacola Wildcats Football Inc.](#)

[Pensacola Youth Bill Bond Baseball](#)

Director Stills informed the board that staff had drafted a Youth Sports Providers Checklist. The checklist will be used going forward to gather required documents and information during the renewal process of the Memorandum of Understanding. He told board members the draft checklist will be emailed to them and asked for a reply with comments and edits. (on file with background material). He explained the draft checklist is a two page document. First page is a checklist to use in-house and the other will be for the Youth Sports Provider to complete and return by the fourth week of games. At the board meeting, a copy of Memorandum of Understanding from Southern Youth Sports Association, Pensacola Youth Soccer Inc., Northeast Pensacola Wildcats Football Inc., and Bill Bond Baseball League Pensacola 2021 was handed out to board members (on file with background material). Board members requested to postpone discussion to next month to allow time to review.

A motion was made by Bruni, seconded by Escobar-Ryan, that this New Business be Postponed. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Borden, Bruni, Del Gallo, Escobar-Ryan, Jerrals, Harrison, and Tufto

Absent: 1 - Wolf

PARKS AND RECREATION BOARD MEMBERS PARK ASSIGNMENTS

Attachments: [22-8-18 PR Board Members Park Assignments](#)

[22-8-18 All Parks Board Members](#)

Chairperson Hicks asked board members if they are satisfied with the list of the parks assigned to them and did they have comments.

Member Escobar-Ryan asked what is the goal and what do we do with the information we collect. Chairperson Hicks suggested board members attend homeowners association meetings to ask what would they like to see improved at the park and report back.

Member Borden suggested having the park assignment on the Park's website so public could connect to who is responsible for that particular park.

Chairperson Hicks told board members if they have parks to add or want to make changes to give that information to Assistant to Director, Carlton.

OLD BUSINESS

OPEN FORUM

Chairperson Hicks asked board members if they had viewed the Agenda Conference in relation to the presentation of the Roger Scott Tennis Center or if they had read the article in the Pensacola News Journal. If so, let's discuss.

Member Bruni stated he had read two articles in the Pensacola News Journal. One pertaining to the Roger Scott Tennis Center stating it did not have the funding and a second article pertaining to the Kuperian House which the city is proposing to purchase from Baptist Hospital. He stated he can not agree with expanding when we do not have funds to an obligation we have agreed on.

Member Borden stated she had gone back several years online to see when was the last time we did the clay courts at Roger Scott and the amount of money we have already invested. This has been an on-going problem and we have neglected maintenance to build new clay courts. We don't know how much revenue we receive from the Tennis Center and the number of members. We need an understanding of how much money is being brought in from the Tennis Center. This should be open to the public.

Director Stills responded that contractually the Tennis Center pays the City of Pensacola \$125,000 annually to operate the Tennis Center. Will make more information transparent when available.

Member Harrison asked if the city receives income from the Tennis Center for the high school and college tournaments.

Chairperson Hicks asked for Member Del Gallo perspective. Member Del Gallo stated his company was the low bidder on the Roger Scott Tennis Center project. His staff has been working on the budget and gave that information to the Administrative Staff. Suggestions have come up to put up 12 asphalt courts the rate on the return of the investment is very poor to go that route.

Chairperson Hicks asked Member Del Gallo to explain to board the difference between asphalt courts and concrete courts. Member Del Gallo explained the life expectancy and the maintenance of each type.

Member Borden asked in regards to the cost estimate from consultants did

we know the cost before bidding.

Member Harrison asked what can the board could do as a board.

Deputy City Administrator answered Member Borden that it is standard practice to receive an option of cost at 60%, 90%, and 100% from the engineer of record. He stated yes the city was aware the bids were going to be higher. Our team internally has researched 17 courts with similar re-builds in the southeast area inquiring about the average life span for newly built asphalt courts compared to concrete. The average life span for a newly built asphalt court is 20 years. We could build new asphalt courts and stay close to or within budget we have. We will need to have a real discussion to decide to go with an asphalt or a concrete surface.

Member Borden stated the goal is to have new courts that are safe to play on, bring back the tournaments, and stay within budget then the best case scenario would be to have asphalt courts. Then we start putting away funds for later on if we really want to have post tension concrete courts.

Member Del Gallo stated he wanted to make a motion to have it on record and to take a vote to approve going forward with post tension concrete.

Motion to take a vote to go forward with post tension concrete for the Roger Scott Tennis Center project.

**A motion was made by Del Gallo, seconded by Jerralds, that this be Approved.
The motion carried by the following vote:**

Yes: 4 - Chairperson Hicks, Bruni, Del Gallo, and Jerralds

No: 1 - Borden

Absent: 4 - Escobar-Ryan, Harrison, Tufto, and Wolf

ADJOURNMENT

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.