



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Agenda - Draft

Mayoral Transition Team 2022

Wednesday, September 28, 2022

8:00 AM

Halger-Mason Conference Room

The meeting can be watched via live stream at cityofpensacola.com/video.

CALL MEETING TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. [22-00976](#) APPROVAL OF MINUTES: MAYORAL TRANSITION TEAM MEETING
DATED SEPTEMBER 21, 2022

Attachments: [Draft: Mayor Transition Team Meeting Dated 9/21/22](#)

CHAIRPERSON'S COMMUNICATION

PRESENTATIONS

ROUNDTABLE DISCUSSION

2. [22-00981](#) FOCUS AREA ROLES AND RESPONSIBILITIES

OPEN FORUM

ADJOURNMENT

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City of Pensacola

222 West Main Street
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Memorandum

File #: 22-00976

Mayoral Transition Team 2022

9/28/2022

SUBJECT:

APPROVAL OF MINUTES: MAYORAL TRANSITION TEAM MEETING DATED SEPTEMBER 21, 2022



City of Pensacola

MAYORAL TRANSITION TEAM 2022

Meeting Minutes

September 21, 2022

8:00 A.M.

Hagler/Mason Conference Room

CALL MEETING TO ORDER

Chairperson Kinsella called the meeting to order at 8:04 A.M.

ROLL CALL

Team Members Present: Capt. Tim Kinsella, Tosh Belsinger, Jason Bortz, Rusty Branch, Dr. Justin Davis, Shawn Dominguez, Rachael Gillette, Kelly Hagen, Shirley Henderson, Rev. Dr. Michael Hoffman, Dr. Kevin Krieger, Whitney Lucas, Chief Deputy Tommi Lyter, Amber McClure, Frency Moore, David Peaden, Julie Sheppard (arrived 8:17), Brian Spencer (arrived 8:09), Dr. Kim Thomas, Christian Wagley, Pastor Lonnie Wesley, Dr. Lusharon Wiley, Aaron Watson (arrived 8:07), Sam Young

Team Members Absent: Angela Kyle, Jason Crawford, Carolyn Grawi, Marcel Davis, Cliff Collins

APPROVAL OF MINUTES

None

CHAIRPERSON'S COMMUNICATION

Chairperson Kinsella made opening remarks and thanked Team Members for offering their time and expertise. He also thanked Mayor-Elect D.C. Reeves for the opportunity to serve in establishing the Team to move the City forward for all citizens with a strategic vision. He then provided each Team Member, as well as Team Staff, the opportunity to briefly introduce themselves.

PRESENTATIONS

1. [22-00958 PRESENTATION: SUNSHINE LAW AND ETHICS](#)

Assistant City Attorney Heather Lindsay provided an overhead presentation (on file with background materials) providing an overview of Sunshine Law, Public Records Law, and Ethics Law. She also referenced hardcopies at members' places *A Pocket Guide to Florida's Government-in-the-Sunshine Laws: Open Meetings & Public Records* (published by the First Amendment Foundation).

PRESENTATIONS (CONT'D.)**2. [22-00964](#) PRESENTATION: CITY GOVERNMENT OVERVIEW**

City Administrator Kerrith Fiddler briefly addressed the Team highlighting his educational background and municipal experience. He also introduced Deputy City Administrator of Enterprise Operations Amy Miller and Deputy City Administrator of Community Development David Forte indicating that City staff is available to meet with Team Members.

3. [22-00965](#) OPENING REMARKS - MAYOR ELECT, D.C. REEVES

Mayor-Elect D.C. Reeves addressed the Team thanking them for their willingness to serve and tackle current issues to bring forward a report of recommendations to establish City priorities and develop a strategic vision.

ROUNDTABLE DISCUSSION**4. [22-00966](#) DISCUSSION: CHAIRPERSON'S GUIDANCE**

Chairperson Kinsella indicated the next meeting is scheduled for September 28th beginning at 8:00 A.M. and that the purpose of today's meeting and the next are mostly procedural and provide a platform to discuss with one another how to move forward in the Focus Areas for engagement with citizens and staff to bring forward recommendations to be presented in a final report. After September 28th, Transition Team Meetings are anticipated to take place on a bi-weekly basis unless the need arises to meet more often.

Discussion took place among Team Members seeking clarification on logistics and abiding by Sunshine Laws for moving forward in Focus Areas with fellow co-chairs. Team Lead Staff Alex Smith, Mayor-Elect Reeves, Chairperson Kinsella, Assistant City Attorney Lindsay, and City Clerk Burnett responded to comments and questions accordingly throughout discussion.

During discussion, Chairperson Kinsella provided guidance on the task and mission to bring forward ideas and achievable recommendations to assist Mayor-Elect Reeves with establishing priorities within each Focus Area providing a barometer of where we are now and where we need to be to develop a long-term strategic vision in moving the City forward. Mayor-Elect Reeves also emphasized that co-chairs are not constrained to submit joint recommendations and that varied perspectives are anticipated and welcomed. Focus Areas were highlighted as follows:

- Attainable Housing
- Citizen Engagement
- City Construction & Development
- Education
- Employee Engagement & Culture
- Environment

ROUNDTABLE DISCUSSION (CONT'D.)**Focus Areas (cont'd.)**

- Finance
- Livability
- Measurable Performance
- Military Relations
- Public Safety
- Strategic Planning

Chairperson Kinsella encouraged Team Members to (each) identify three issues within their Focus Area, why they are important and provide recommendations. He indicated staff will compile the information and draft it into policy for the final report. He communicated the following guiding principles for Focus Area Recommendations:

- Transparency
- Be Aspirational
- Be Realistic
- Be Honest
- Be Unafraid
- Be Useful

Some follow-up discussion took place regarding logistics and guidance on Sunshine Laws for moving forward in Focus Areas with fellow co-chairs.

OPEN FORUM

Rhette Anderson: Congratulated Mayor-Elect Reeves and addressed the Team encouraging them in moving forward.

Chairperson Kinsella asked Team Members to rate the meeting from 1 – 10.

Unanimous consensus provided a rating of 8 – 10.

Chairperson Kinsella and Mayor-Elect Reeves made closing remarks.

ADJOURNMENT

9:12 A.M.



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9/28/2022

SUBJECT:

FOCUS AREA ROLES AND RESPONSIBILITIES

Discussion amongst Focus Area Leaders about each member's roles and responsibilities. This will help each Focus Area know their responsibilities moving forward.