



## Agenda - Final

### Eastside Redevelopment Board

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Tuesday, February 28, 2023

3:30 PM

Hagler Mason Conference Room, 2nd Floor

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Members of the public may attend the meeting in person.

Members of the public may also attend and participate via live stream or phone. Live meeting video: [cityofpensacola.com/428/Live-Meeting-Video](https://cityofpensacola.com/428/Live-Meeting-Video).  
Public input form here: [www.cityofpensacola.com/ERBInput](https://www.cityofpensacola.com/ERBInput).

#### CALL TO ORDER

#### DETERMINATION OF QUORUM

#### ELECTION OF OFFICERS

#### APPROVAL OF MINUTES

1. [23-00194](#) ERB MEETING MINUTES - 05/16/2022 & 11/16/2022

Attachments: [May 2022 minutes](#)  
[November 2022 minutes](#)

#### OLD BUSINESS

#### NEW BUSINESS

2. [23-00168](#) FY2024 PROJECT PRIORITIES

Recommendation: That the Eastside Redevelopment Board (ERB) identify project priorities for project development and/or implementation within the Eastside Redevelopment Area for fiscal year 2024.

Attachments: [Eastside Project Updates 2.28.2023](#)  
[CRA Program Manager Report 2.28.2023](#)  
[Residential Property Improvement Guidelines](#)  
[Residential Resiliency Program Guidelines](#)  
[2022 Income and Rent Limits](#)  
[Hollice T Williams Greenway Plan](#)  
[Homebuyer Assistance Program Requirement Comparison](#)  
[HOME HERO Housing Loan Program](#)

**REPORTS AND ANNOUNCEMENTS****BOARD MEMBER COMMENTS****OPEN FORUM****ADJOURNMENT**

*PLEASE NOTE: One or more members of the City Council/Community Redevelopment Agency Board may be in attendance.*

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to city services, programs, and activities. Please call 850-436-5640 (or TDD 435-1666) for further information. Requests must be made at least 48 hours in advance of the event in order to allow the city time to provide the requested services.*



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 23-00194

Eastside Redevelopment Board

2/28/2023

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**SUBJECT:**

ERB MEETING MINUTES - 05/16/2022 & 11/16/2022



# City of Pensacola

## *EASTSIDE REDEVELOPMENT BOARD*

### Meeting Minutes

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May 16, 2022,

4:32 P.M.

Hagler Mason Conference Room

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The Eastside Redevelopment Board (ERB) meeting was call to order by Chairperson Anderson at 4:32 P.M.

#### **CALL TO ORDER**

**ERB MEMBERS PRESENT:** Aretta Anderson, Casey Jones (left 5:30p.m.), Zachary Lane, Georgia Blackmon (left 5:09 p.m.), Tommy White

**ERB MEMBERS PRESENT:** None

Public participation was available as follows:

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

Members of the public also attended the meeting via live stream and/or phone.

**To watch the meeting live visit:** [cityofpensacola.com/428/Live-Meeting-Video](http://cityofpensacola.com/428/Live-Meeting-Video).

#### **To provide input:**

- For Public Forum, for items not on the agenda: Citizens may submit an online form here: [www.cityofpensacol.com/ERBinput](http://www.cityofpensacol.com/ERBinput) **beginning at 2:00 P.M. until 4:30 P.M. only** to indicate they wish to speak during Public Forum **and include a phone number. Staff will call the person** at the appropriate time so the citizen can directly address the ERB using a telephone held up to a microphone.
- For agenda items: Citizens may submit an online form here: [www.cityofpensacol.com/ERBinput](http://www.cityofpensacol.com/ERBinput), **beginning at 2:00 P.M. until that agenda item has been voted upon or public comment has been closed by the Chair** to indicate they wish to speak to a specific item on the agenda **and include a phone number. Staff will call the person** at the appropriate time so the citizen can directly address the ERB using a telephone held up to a microphone. **Any form received after an agenda item has been voted upon or public comment has been closed will not be considered.**



**DETERMINATION OF QUORUM**

A quorum was present.

**ADMINISTRATION OF OATH**

City Clerk, Ericka Burnett, administered the swearing in of Board Member Georgia Blackmon, Board Member Tommy White, and re-appointed Board Member Zachary Lane.

**APPROVAL OF MINUTES**

1. [22-00460](#) ERB MEETING MINUTES - 02/08/2022

**A motion was made by Board Member Casey Jones, seconded by Board Member Zachary Lane.**

**The motion carried by the following vote:**

Yes: 5	Aretta Anderson, Casey Jones, Zachary Lane, Georgia Blackmon, Tommy White
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No: 0	None
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**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**REPORTS AND ANNOUNCEMENTS**

2. [22-00461](#) PROJECT UPDATES

Chairperson Anderson introduced the item and turned it over to staff. Assistant CRA Manager Victoria D'Angelo provided an overview and Christine Crespo of the City

Housing Department gave an update on the affordable housing initiative. Staff responded accordingly to questions.

**BOARD MEMBER COMMENTS**

None.

**OPEN FORUM**

None.

**ADJOURNMENT****APPROVED** \_\_\_\_\_**5:40 P.M.**



# City of Pensacola

## *EASTSIDE REDEVELOPMENT BOARD*

### Meeting Minutes

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November 16, 2022,	4:33 P.M.	Hagler Mason Conference Room
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The Eastside Redevelopment Board (ERB) meeting was call to order by Chairperson Anderson at 4:33 P.M

#### **CALL TO ORDER**

**ERB MEMBERS PRESENT:** Aretta Anderson, Tommy White

**ERB MEMBERS ABSENT:** Casey Jones, Zachary Lane, Georgia Blackmon

Public participation was available as follows:

Members of the public also attended the meeting via live stream and/or phone.

To watch the meeting live visit: [cityofpensacola.com/428/Live-Meeting-Video](https://cityofpensacola.com/428/Live-Meeting-Video).

#### **To provide input:**

- For Public Forum, for items not on the agenda: Citizens may submit an online form here: [www.cityofpensacol.com/ERBinput](https://www.cityofpensacol.com/ERBinput) beginning at 2:00 P.M. until 4:30 P.M. only to indicate they wish to speak during Public Forum and include a phone number. Staff will call the person at the appropriate time so the citizen can directly address the ERB using a telephone held up to a microphone.
- For agenda items: Citizens may submit an online form here: [www.cityofpensacol.com/ERBinput](https://www.cityofpensacol.com/ERBinput), beginning at 2:00 P.M. until that agenda item has been voted upon or public comment has been closed by the Chair to indicate they wish to speak to a specific item on the agenda and include a phone number. Staff will call the person at the appropriate time so the citizen can directly address the ERB using a telephone held up to a microphone. **Any form received after an agenda item has been voted upon or public comment has been closed will not be considered.**

#### **DETERMINATION OF QUORUM**

A quorum was not present.

**APPROVAL OF MINUTES****1. [22-01118 ERB MEETING MINUTES - 05/16/2022](#)**

**Item was postponed until the next meeting, due to lack of a quorum.**

**OLD BUSINESS**

None.

**NEW BUSINESS****2. [22-01117 FY2024 PROJECT PRIORITIES](#)**

**Recommendation:** That the Eastside Redevelopment Board (ERB) identify project priorities for project development and/or implementation within the Eastside Redevelopment Area for fiscal year 2024.

**Action was postponed until the next meeting, due to lack of a quorum.**

Asst. CRA Manager Victoria D'Angelo provided project item updates. CRA Program Manager Hilary Halford and City Housing Affordable Manager Christine Crespo both spoke to the item and answered questions accordingly.

**REPORTS AND ANNOUNCEMENTS**

None.

**BOARD MEMBER COMMENTS**

Asst. CRA Manager Victoria D'Angelo explained the Board Member comments section of the agenda to Chairperson Anderson and Board Member White.

**OPEN FORUM**

None.

**ADJOURNMENT**

5:27 P.M.

**APPROVED** \_\_\_\_\_



## Memorandum

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**File #:** 23-00168

Eastside Redevelopment Board

2/28/2023

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### **ACTION ITEM**

**SPONSOR:** Aretta Anderson, Chairperson

**SUBJECT:**

FY2024 PROJECT PRIORITIES

### **RECOMMENDATION:**

That the Eastside Redevelopment Board (ERB) identify project priorities for project development and/or implementation within the Eastside Redevelopment Area for fiscal year 2024.

### **SUMMARY:**

On March 14, 2013, City Council established the Eastside Redevelopment Board (ERB) to provide for the ongoing involvement of stakeholder groups in the Eastside community redevelopment area. The principle duties of the ERB are to provide recommendations regarding an annual project list and 5-year implementation plan for projects authorized by the Eastside-Urban Infill and Redevelopment Area Plan and to monitor the implementation of such projects.

On July 8, 2020, meeting, the ERB recommended a project list and 5-year implementation plan for the Eastside Redevelopment Area, which was subsequently amended.

Since budget preparation for the upcoming for the upcoming fiscal year (2024) began in January, it is appropriate for the ERB to define its project priorities for the 2024 fiscal year. Project priorities will be considered for incorporation into any applicable/appropriate budgets.

### **STAFF CONTACT:**

Victoria D'Angelo, CRA Assistant Manager

### **ATTACHMENTS:**

- 1) Eastside Project Updates 2.28.2023
- 2) CRA Program Manager Report 2.28.2023
- 3) Residential Property Improvement guidelines
- 4) Residential Resiliency Program Guidelines
- 5) 2022 Income and Rent Limits
- 6) Hollice T Williams Greenway Plan

- 7) Homebuyer Assistance Program Requirement Comparison
- 8) HOME HERO Housing Loan Program

**PRESENTATION:** Choose an item.

	A	B	C	D	E	F	G	H
	Project	CRA District	Description	Est. Implementation Period	Project Status	Project Updates	MANAGER	Prior Redevelopment Board Action
1	Two Way Conversions MLK/Alcaniz & Davis	Urban Core / Eastside	Two-way conversion of MLK Blvd/Alcaniz St & Davis Hwy from I-110 interstate to Wright St. <i>Project managed by the Florida Department of Transportation in coordination with the City of Pensacola and Escambia County.</i>	Thru FY2026	Planning	<b>No Change</b> - Project ranked the FL-AL TPO's #25 for Non-SIS projects for the two-way conversion in its FY2023- 2027 priority list adopted June 9, 2021. Funding is not yet scheduled in the FDOT work plan, however, the City is in negotiations with FDOT to further the project.	Caitlin Cerame, Transportation Planner	ERB & UCRB recommended inclusion in project list.
2								
3	Hollice T. Williams Urban Greenway & Skate Park	Urban Core / Eastside	Stormwater, park (including skate park) and greenway improvements beneath the I- 110 interstate overpass along Hayne Street from Wright Street to Jordan Street. Design and permitting funded by Escambia County RESTORE grant, and managed by Escambia County in coordination with the City of Pensacola. Design to consider the 2010 Hollice T. Williams Urban Greenway Framework Plan concepts.	Thru FY2026	Design/Procurement	Skate Park construction is underway. Park is 100% designed. Funding is actively being sought. Design of skate park complete. Construction of skate park anticipated to begin summer 2022.	<b>Skate Park:</b> Rick Bates, Building Construction & Facilities Manager; Allyson Wise, Asst. Project Manager Public Works <b>Greenway:</b> Escambia County - Terri Berry, Interim RESTORE Program Manager, City - Brad Hinote, City Engineer, Caitlin Cerame, Transportation Planner	ERB & UCRB recommended inclusion in project list.
4	General Daniel "Chappie" James, Jr. Museum and Flight Academy - Phase II	Eastside	Second phase of improvements in support of the General Daniel "Chappie" James, Jr. Museum and Flight Academy, principally located at 1606-08 MLK Jr. Drive, to provide additional educational space and connectivity to overflow parking areas.	Thru FY2023	Design	Plans at 100% design. Pending grant agreement. Project to go to bid upon execution of grant agreement.	Rick Bates, Building Construction & Facilities Manager, Allyson Wise, Asst. Project Manager Public Works, Victoria D'Angelo, Asst. CRA Manager.	ERB recommended inclusion in project list and approval of phase II scope.
5	Residential Property Improvement Program	Eastside / Urban Core / Westside	Improvements for residential properties under CRA Residential Property Improvement Program within the CRA district.	Thru FY2026	On-going	CRA Program Manager, Hilary Halford will provide an update. Please see progress report attached.	Hilary Halford, CRA Program Manager	ERB, UCRB & WRB recommended inclusion in project list.
6	Residential Resiliency Program	Eastside / Urban Core / Westside	Improvements to residential property under CRA Residential Resiliency Program within the City's designated Urban Core, Westside and Eastside community redevelopment areas to repair storm-damaged structures and secure at-risk property against future hazards caused by natural disasters. Typical improvements include emergency roof repair and replacement, hazardous tree removal and trimming, emergency electrical, plumbing or structural repairs, and mechanical equipment (i.e.) HVAC repairs and, in high flood hazard zones, elevation. Forgivable loan program.	Thru FY2026	On-going	Program now available. CRA Program Manager, Hilary Halford, will provide updates. Screening for potential projects currently being conducted as a part of the RPIP intake process. Please see progress report attached.	Hilary Halford, CRA Program Manager	ERB, UCRB & WRB recommended inclusion in project list.
7	Affordable Housing Initiatives	Eastside / Urban Core / Westside	Affordable housing initiatives within the Urban Core, Westside and Eastside areas as identified in the redevelopment plans and in support of the City's overarching 500 homes in 5 Years Initiative. Projects may include rehabilitation programs and affordable, workforce, mixed use, and mixed income projects and strategies.	Thru FY2026	Planning	Christine Crespo, Affordable Housing Manager will provide an update.	Christine Crespo, Affordable Housing Manager	ERB, UCRB & WRB recommended inclusion in project list.
8	Magee Field Signage Improvements	Eastside	Installation of new signage at Magee Field sport complex.	Thru FY2022	Complete	Complete	Adrian Stills, Parks & Recreation Director	ERB recommended inclusion in project list.
9	1700 MLK Jr. Drive- Affordable Housing & Redevelopment	Eastside	Redevelopment of former Walker Gas Station property at 1700 MLK Jr. Drive (corner of MLK & Mallory) for affordable/workforce/mixed income housing.	Thru FY2025	Planning	Asbestos abatement performed. Project will adhere to attainable housing infill program policy. CRA currently working on home plans to support upcoming affordable housing projects.	Marcie Whitacker, Housing Director; Christine Crespo, Affordable Housing Manager; Victoria D'Angelo, Asst. CRA Manager; Rachel Bennett, Program Design Planner	ERB recommended inclusion in project list.
10	Sidewalk Improvements	Eastside / Urban Core / Westside	Sidewalk improvements including repairs and connectivity guided by the redevelopment plans and the City's recent sidewalk ADA accessibility study.	Thru FY2026	On-going	-	Brad Hinote, City Engineer; Chris Mauldin, Engineering Construction Manager	ERB recommended inclusion in project list.

**City Of Pensacola Community Redevelopment Agency  
Eastside  
Programs Status Report  
February 2023**

**RESIDENTIAL PPROPERTY IMPROVEMENT (RPIP)**

The Residential Property Improvement Program (RPIP) is designed to support the preservation and creation of affordable housing, preservation and enhancement of traditional neighborhood character, blight elimination and prevention, and preservation enhancement of the tax base in accordance with the public purposes authorized under Florida Statutes. (For full details of the program guidelines and current Area Median Income limits please see attached.)

**TOTAL PENDING PROJECTS ON LIST: 19**

**Projects currently under contract with work in progress: 1**

**Projects out to bid: 0**

**Projects ready for bid: 1**

**Projects invited for full application: 2**

**Projects with Scopes of Work pending for Full Invitation: 7**

**Pre-eligibility applications processing, requesting additional information: 4**

**Pre-eligibility applications approved with inspections pending: 2**

**Pre-eligibility applicants on hold or withdrew per applicant request: 2**

**Information requested (no pre-eligibility applications yet received): 0**

\*Projects appropriate for the Resiliency Program are identified through the RPIP pre-eligibility screening process. Currently, there are no applications suitable for the Resiliency Program in the Eastside District.

**Applications moved to Resiliency Program: 2**



## **RESILIENCY PROGRAM**

The Residential Resiliency Program is designed to support blight removal and prevention by repairing storm-damaged structures or securing at-risk property against future damage caused by natural hazards such as hurricanes and flooding. (For full details of the program guidelines and current Area Median Income limits please see attached.)

**Applications Received: 2**

**Inspections completed: 2**

**Projects out to bid: 0**

**Projects currently under contract with work in progress: 0**

**Projects completed: 0**



## RESIDENTIAL PROPERTY IMPROVEMENT PROGRAM GUIDELINES

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### PROGRAM PURPOSE

The Residential Property Improvement Program ("RPIP") is designed to support the preservation and creation of affordable housing, preservation and enhancement of traditional neighborhood character, blight elimination and prevention, and preservation and enhancement of the tax base in accordance with the public purposes authorized under Chapter 163, Part III of the Florida Statutes.

### PROPERTY ELIGIBILITY

- Must be located within an eligible target area within a City of Pensacola community redevelopment district, if applicable. Visit [www.cityofpensacola.com/CRAPrograms](http://www.cityofpensacola.com/CRAPrograms) to verify eligible areas.
- Must be used primarily for residential purposes.
- Eligible building types include:
  - Buildings that appear from the street to be an individual single family, a duplex or a single family attached home (such as a townhome) and accessory dwelling units, regardless of number of units.
  - Live-work or mixed-use buildings where the principal use of the building is residential. (ex. home occupation)
- May be occupied by the property owner ("owner-occupied"), long-term rental (12 months or more) or vacant (subject to occupancy terms).

### HOUSEHOLD INCOME REQUIREMENTS

Homes assisted through this program support households within an annual income of **120% Area Median Income ("AMI") or less**, adjusted for family size, based on the Florida Housing Finance Corporation's (FHFC) annual income limits for Escambia County, Florida.

**Owner Occupied:** Households with annual income of 120% AMI or less are eligible.

**Rental Property:** Long-term rental property (12 months or more) is eligible under this program. Where the household income of the landlord exceeds 120% AMI, he or she shall be responsible to provide a match equal to 30% of the project costs. Rental property must be occupied by a household at or below 120% AMI at the time of application or within 90 days of project completion. Referral to Section 8 can be provided. Rents may not increase more than 3% each year and monthly rent amounts may not exceed the affordability rent limits published annually by the Florida Housing Finance Corporation. The lease must be provided to establish eligibility.

**Vacant Property:** Vacant property must be occupied within 90 days of project completion or immediately listed for sale upon project closeout and conveyed in accordance with the terms of the affordability period covenants described below.

In instances where property will be sold immediately upon improvement, requirements shall be the same as rental property.

## **ELIGIBLE IMPROVEMENTS**

Eligible improvements include the following:

- Exterior repair and enhancements necessary to restore building appearance, integrity, and character.
- Fencing, lighting and limited landscape and pavement.
- Other improvements necessary to enhance the street face of the property and provide for safe and decent living conditions.

Priority will be given to exterior features that are visible from the public realm.

## **PROJECT TYPE**

Terms for this program are based on the degree of improvement needed, as determined by a program inspector in coordination with the owner, and actual project costs. The project type shall correlate with the affordability period requirements described under “Affordability Period Covenants” below.

- **Moderate Rehabilitation**  
Cost Range: Up to \$28,000      Affordability Period: 5 years  
Cost Range: \$28,001 - \$40,000      Affordability Period: 7 years
- **Major Rehabilitation**  
Cost Range: \$40,001 - \$70,000      Affordability Period: 10 years
- **Substantial Reconstruction**  
Cost Range: \$70,001 - \$105,000      Affordability Period: 15 years

\* Should an owner wish to remove the affordability period covenants after 5 years of good and faithful compliance with the program, he or she may repay the amount of the program assistance minus a forgiveness benefit of 70% of the actual project costs paid by the program, up to \$28,000. Forgiveness is calculated daily of the 5-year period.

## AFFORDABILITY PERIOD COVENANTS

To meet the CRA's goal of increasing and preserving affordable housing within the redevelopment districts, this program will apply covenants, secured by a lien agreement, upon the property during the "affordability period" described under "Rehabilitation Needs" above. The covenants will not require repayment of the assistance amount if the property is retained for affordable housing or transferred to an eligible relative, as defined in the program policy, and the home is not intentionally demolished and/or rebuilt.

If the property is not transferred to an eligible relative during the Affordability Period, and the owner decides to sell the property, the property must either be

- a. Sold to an owner-occupant whose household income is at or below 120% AMI or
- b. Sold to a landlord who will rent the home to a household at or below 120% AMI within 90 days of acquisition.

**City of Pensacola  
Community Redevelopment  
Agency**  
222 W. Main Street, Pensacola FL  
32502  
[www.cityofpensacola.com/cra](http://www.cityofpensacola.com/cra)

**Administered By:**  
Community Redevelopment  
Agency  
**Hilary Halford, Program Manager**  
(850) 436-5654  
[hhalford@cityofpensacola.com](mailto:hhalford@cityofpensacola.com)

*Program subject to funding availability and full terms described in the program policy and affiliated agreements.*



## **Residential Resiliency Program Guidelines**

The Residential Resiliency Program is designed to support blight removal and prevention by repairing storm-damaged structures or securing at-risk property against future damage caused by natural hazards such as hurricanes and flooding.

The public purposes addressed by the Program are consistent with those authorized by the Community Redevelopment Act Chapter 163 of the Florida Statutes, including the elimination and prevention of blight, revitalization of neighborhoods, the elimination or improvement of the shortage of affordable housing for low or moderate income residents and the preservation or enhancement of the tax base.

### **ELIGIBLE PROPERTY**

Eligible property includes residential owner-occupied property, and residential long-term lease property (12 months or more) rented to tenants with a household income at or below 80% Area Median Income (AMI) for Escambia County, Florida, and located within the City of Pensacola's designated Urban Core, Westside or Eastside community redevelopment area.

### **FUNDING LIMITS**

- **Owner-Occupied Property:** \$15,000(80% AMI or less) / \$7,500 (+80% AMI)
- **Long-Term Lease Property:** \$7,500 (Tenant household income 80% AMI or less)

In emergency response and recovery situations where an immediate threat is posed to safety of the building and its inhabitants and/or an immediate response is necessary to prevent further degradation of the building, household income verification may be waived. However, should household income not be verified, funded improvements shall be limited to the minimum amount of work needed to address the immediate hazard, and funding shall not exceed \$8,000.

**All awards subject to funding availability.**

### **ELIGIBLE IMPROVEMENTS** Typical eligible

improvements include (but not limited to):

- Emergency roof repair/replacement
- Hazardous tree removal/trimming
- Electrical, plumbing and structural repairs
- At-risk mechanical equipment (i.e. HVAC systems) repair/replacement and/or elevation

Other improvements that remedy storm damage or secure at-risk property against future damage caused by natural hazards may be considered on a case-by-case basis. Subject to inspection by a licensed and insured Contractor or CRA-appointed inspector.

**Roofing:** Roofing repairs/replacement must be warranted pursuant to inspection by a licensed and insured Contractor or a CRA-appointed inspector.

**Hazardous Trees:** Trees must have already fallen or be deemed hazardous pursuant to inspection by a licensed and insured Contractor or a CRA-appointed inspector.

**Electrical, Plumbing, Structural:** Must present a hazard to health and/or property if not repaired, such as a risk for fire, exposure of home to outside elements, or potential for major damage to the home.

**At-Risk Mechanical Equipment:** Equipment must be at-risk for storm damage or damaged by a recent storm event and attributed to the safety and integrity of the home. Elevation limited to properties located in high flood hazard areas (Zones A and V) as defined by the most recent FEMA flood maps. Visit the Northwest Florida Water Management District website for more information on flood hazard areas: <http://portal.nwfwmdfloodmaps.com/>.

#### **TYPE OF ASSISTANCE:**

Assistance is provided as a zero-interest forgivable deferred loan secured by a sub-ordinate lien agreement. The lien period is 1 year for owner-occupied property and 3 years for long-term lease property. The lien is forgiven on a daily basis over the course of the lien period. At expiration of the lien period, the loan is forgiven in full with program compliance.

Eligible program participants shall be eligible to apply for assistance under other residential CRA programs after a period of one (1) year, commencing on the beginning date of the lien period and terminating one (1) year thereafter. However, improvements made under this program shall not be eligible for modification or reconstruction.

Leased Property: Limited to landlords renting to households at or below 80% AMI. Rents must not be increased more than 3% per year during the lien period, and must be certified annually to the Community Redevelopment Agency (CRA).

Transfer of Property: During the lien period, transfer of property shall only be permissible to an eligible heir, as defined by Florida law. In the event of the transfer of property to an heir, such heir shall assume all responsibilities for compliance under the program.

Duplication of Benefits: This program shall not be used to duplicate or supplant benefits received or available from insurance policy payouts, and FEMA assistance programs.

#### **CONTRACTING PROCEDURES:**

The property owner shall be responsible for contracting licensed and insured contractors to conduct the improvements according to the following procedures:

Bids shall be solicited on behalf of the property owner, from three (3) or more licensed and insured contractors who are qualified to conduct the improvements. Contractors to be bid shall be selected by the property owner. The project shall be awarded to the lowest and most responsive bidder. **Owner shall not cause work to commence until a program agreement has been executed and the Contactor has been issued a Purchase**

## **Order.**

*In emergency response and recovery situations, the contracting procedures above, may be waived at the discretion of the CRA Manager, in accordance with emergency procurement laws. Administration of and contracting under this program may also be facilitated and/or secured by a Partnering Agency or City Department during these events.*

Inspection: In instances when a CRA-appointed inspector cannot be provided, a report shall be provided by a licensed and insured contractor, including pictures and written documentation of the conditions warranting improvement.

Payment shall be made by the CRA directly to the Contractor.

**PRIORITIZATION:** In instances of high program demand and limited funding, program approvals may be prioritized based on the extent of damage and degree of threat to the building and its inhabitants (e.g. a tree that has fallen on or near a structure will receive higher priority than a tree that poses a threat to a property), as well as, household income (households at or below 80% AMI will receive higher priority than households over 80% AMI) and direct impacts caused by major storm events such as hurricanes and floods.

## **PROCEDURES:**

1. Upon submittal of a complete application, including all supporting documentation, the Program Administrator will determine initial eligibility for program participation.
2. Upon a finding of initial eligibility, or in conjunction with the application, the project shall be placed out to bid. Upon receipt of the bids, the project shall then be considered for approval.
3. Upon approval, the Owner shall enter into a work contract with his/her Contractor and execute the Lien Agreement. A Notice to Proceed (NTP) establishing the start date for construction will be will be issued to the selected Contractor.

Completion must be achieved within 90 days from the established start date unless otherwise authorized by the CRA Manager or his or her representative.

4. The lien will be forgiven in full at the conclusion of the lien period with program compliance.

**City of Pensacola  
Community Redevelopment  
Agency**  
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[www.cityofpensacola.com/cra](http://www.cityofpensacola.com/cra)

**Administered By:**  
**Hilary Halford, Program Manager**  
(850) 436-5654  
[hhalford@cityofpensacola.com](mailto:hhalford@cityofpensacola.com)

*Program subject to funding availability and full terms described in the program documents.*







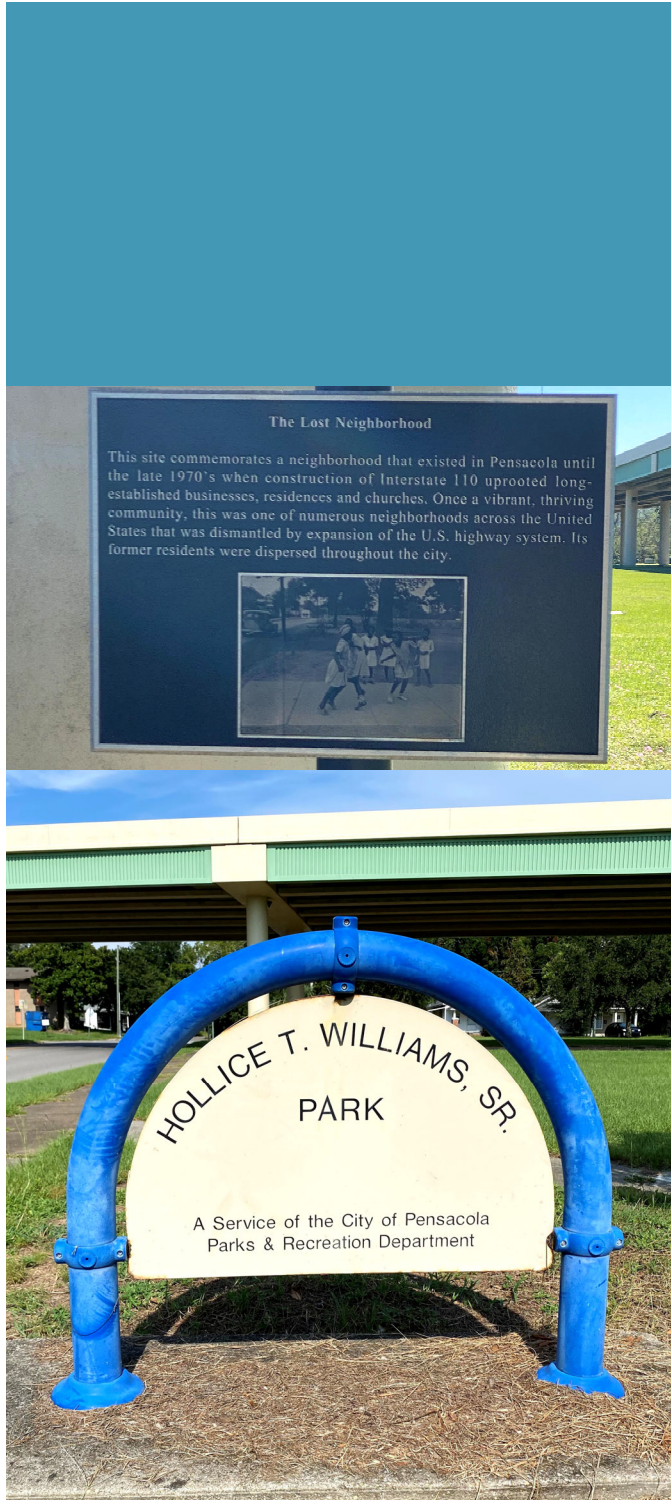
HUD release: 4/18/2022  
Effective: 4/18/2022

**2022 Income Limits and Rent Limits  
Florida Housing Finance Corporation  
SHIP and HHRP Programs**

County (Metro)	Percentage Category	Income Limit by Number of Persons in Household										Rent Limit by Number of Bedrooms in Unit					
		1	2	3	4	5	6	7	8	9	10	0	1	2	3	4	5
DeSoto County	30%	13,590	18,310	23,030	27,750	32,470	35,250	37,650	40,100	Refer to HUD		339	398	575	752	881	971
	50%	21,250	24,300	27,350	30,350	32,800	35,250	37,650	40,100	42,490	44,918	531	569	683	789	881	971
	80%	34,000	38,850	43,700	48,550	52,450	56,350	60,250	64,100	67,984	71,869	850	910	1,092	1,262	1,408	1,554
	120%	51,000	58,320	65,640	72,840	78,720	84,600	90,360	96,240	101,976	107,803	1,275	1,366	1,641	1,894	2,115	2,332
	140%	59,500	68,040	76,580	84,980	91,840	98,700	105,420	112,280	118,972	125,770	1,487	1,594	1,914	2,210	2,467	2,721
Median: 46,600																	
Dixie County	30%	13,590	18,310	23,030	27,750	32,470	35,250	37,650	40,100	Refer to HUD		339	398	575	752	881	971
	50%	21,250	24,300	27,350	30,350	32,800	35,250	37,650	40,100	42,490	44,918	531	569	683	789	881	971
	80%	34,000	38,850	43,700	48,550	52,450	56,350	60,250	64,100	67,984	71,869	850	910	1,092	1,262	1,408	1,554
	120%	51,000	58,320	65,640	72,840	78,720	84,600	90,360	96,240	101,976	107,803	1,275	1,366	1,641	1,894	2,115	2,332
	140%	59,500	68,040	76,580	84,980	91,840	98,700	105,420	112,280	118,972	125,770	1,487	1,594	1,914	2,210	2,467	2,721
Median: 50,400																	
Duval County (Jacksonville HMFA)	30%	17,600	20,100	23,030	27,750	32,470	37,190	41,910	46,630	Refer to HUD		440	471	575	752	929	1,106
	50%	29,300	33,450	37,650	41,800	45,150	48,500	51,850	55,200	58,520	61,864	732	784	941	1,086	1,212	1,338
	80%	46,850	53,550	60,250	66,900	72,300	77,650	83,000	88,350	93,632	98,982	1,171	1,255	1,506	1,740	1,941	2,141
	120%	70,320	80,280	90,360	100,320	108,360	116,400	124,440	132,480	140,448	148,474	1,758	1,882	2,259	2,608	2,910	3,211
	140%	82,040	93,660	105,420	117,040	126,420	135,800	145,180	154,560	163,856	173,219	2,051	2,196	2,635	3,043	3,395	3,746
Median: 86,500																	
Escambia County (Pensacola-Ferry Pass-Brent MSA)	30%	16,250	18,600	23,030	27,750	32,470	37,190	41,910	46,630	Refer to HUD		406	435	575	752	929	1,106
	50%	27,100	30,950	34,800	38,650	41,750	44,850	47,950	51,050	54,110	57,202	677	725	870	1,005	1,121	1,237
	80%	43,300	49,500	55,700	61,850	66,800	71,750	76,700	81,650	86,576	91,523	1,082	1,160	1,392	1,608	1,793	1,979
	120%	65,040	74,280	83,520	92,760	100,200	107,640	115,080	122,520	129,864	137,285	1,626	1,741	2,088	2,412	2,691	2,970
	140%	75,880	86,660	97,440	108,220	116,900	125,580	134,260	142,940	151,508	160,166	1,897	2,031	2,436	2,814	3,139	3,465
Median: 79,500																	
Flagler County (Palm Coast HMFA)	30%	15,700	18,310	23,030	27,750	32,470	37,190	41,910	46,630	Refer to HUD		392	425	575	752	929	1,106
	50%	26,150	29,850	33,600	37,300	40,300	43,300	46,300	49,250	52,220	55,204	653	700	840	970	1,082	1,194
	80%	41,800	47,800	53,750	59,700	64,500	69,300	74,050	78,850	83,552	88,326	1,045	1,120	1,343	1,552	1,732	1,911
	120%	62,760	71,640	80,640	89,520	96,720	103,920	111,120	118,200	125,328	132,490	1,569	1,680	2,016	2,328	2,598	2,866
	140%	73,220	83,580	94,080	104,440	112,840	121,240	129,640	137,900	146,216	154,571	1,830	1,960	2,352	2,716	3,031	3,344
Median: 74,600																	
Franklin County	30%	13,590	18,310	23,030	27,750	32,470	35,850	38,350	40,800	Refer to HUD		339	398	575	752	896	989
	50%	21,650	24,750	27,850	30,900	33,400	35,850	38,350	40,800	43,260	45,732	541	580	696	803	896	989
	80%	34,650	39,600	44,550	49,450	53,450	57,400	61,350	65,300	69,216	73,171	866	928	1,113	1,286	1,435	1,583
	120%	51,960	59,400	66,840	74,160	80,160	86,040	92,040	97,920	103,824	109,757	1,299	1,392	1,671	1,929	2,151	2,374
	140%	60,620	69,300	77,980	86,520	93,520	100,380	107,380	114,240	121,128	128,050	1,515	1,624	1,949	2,250	2,509	2,770
Median: 61,800																	

Florida Housing Finance Corporation (FHFC) income and rent limits are based upon figures provided by the United States Department of Housing and Urban Development (HUD) and are subject to change. Updated schedules will be provided when changes occur.





# Design Documentation

Hollice T. Williams Stormwater Park

90% Submittal

Pensacola, FL

May 27, 2022

**Contents:**

1. 30-60% Submittal Comments / Responses
2. 90% Stormwater Management Report
3. 90% Construction Cost Estimate
4. Skatepark Construction Package
5. Multi-use Path FDOT Grant Application
6. Concept Plan (Roll)
7. Concept Plan (11x17 for printing)
8. Skatepark Concept & Phasing Cost Estimate
9. Preliminary Geotechnical Report
10. Cultural Resource Assessment Survey
11. Public Engagement Meeting Presentations/Surveys

HOLLICE T. WILLIAMS PARK

7

**Concept Plan (11x17 for printing)**



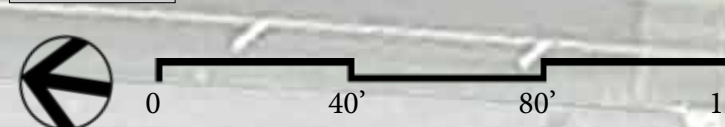


# REFLECTION

# ACTION

## LEGEND

- GREENWAY
- SIDEWALK
- PLAZA
- STORMWATER
- LAWN
- PLANTING
- KITCHEN GARDEN
- BOARDWALK
- GRAVEL PATHWAY
- GRAVEL



**CULTURAL EXHIBIT #1: NEIGHBORHOOD REMEMBRANCE**  
• ORIGINAL HOME SITE LOCATIONS- FOOTPRINTS INTEGRATED AND INTERPRETED INTO THE DESIGN  
• KITCHEN GARDENS AND FRUIT TREE PLANTINGS  
• PRE-1970 IMAGE (S) WITHIN THE CENTRAL PLAZA





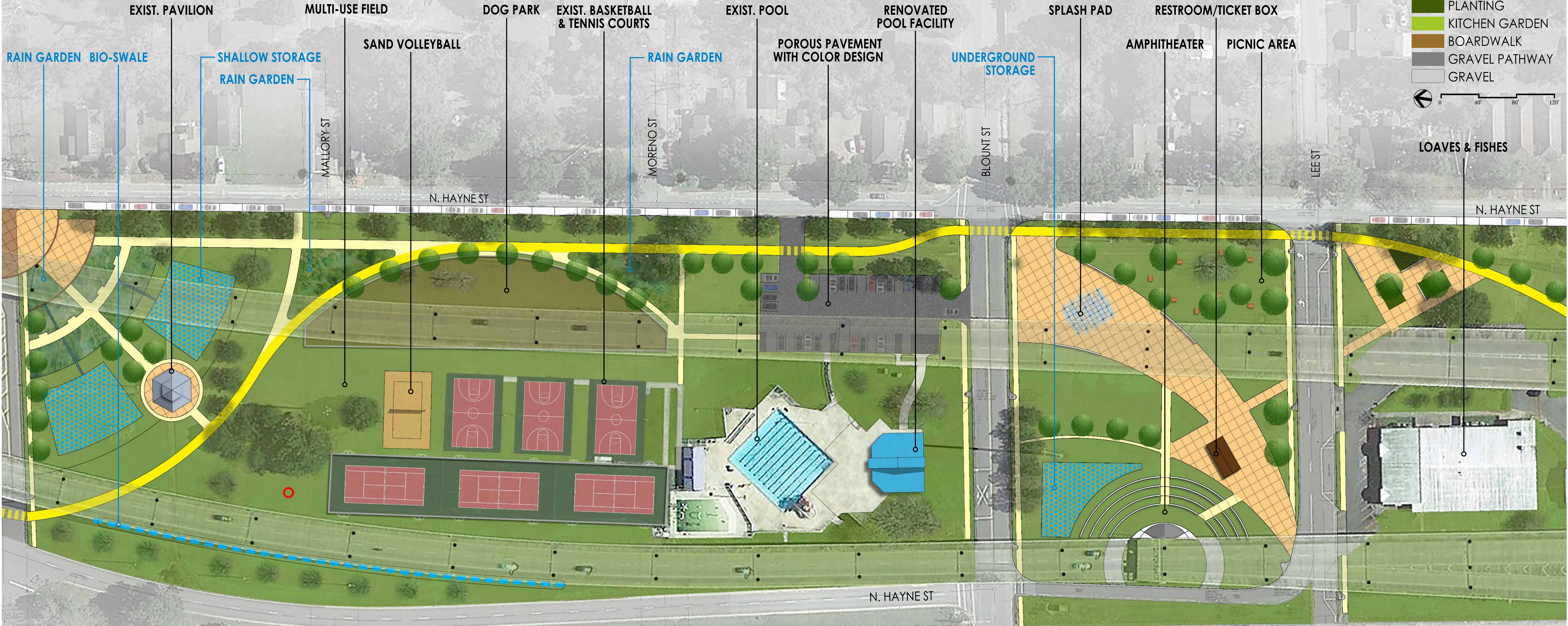
ACTION

CONNECTION

**LEGEND**

- GREENWAY
- SIDEWALK
- PLAZA
- STORMWATER
- LAWN
- PLANTING
- KITCHEN GARDEN
- BOARDWALK
- GRAVEL PATHWAY
- GRAVEL

0 40' 80' 120'



HOLLICET T. WILLIAMS STORMWATER PARK



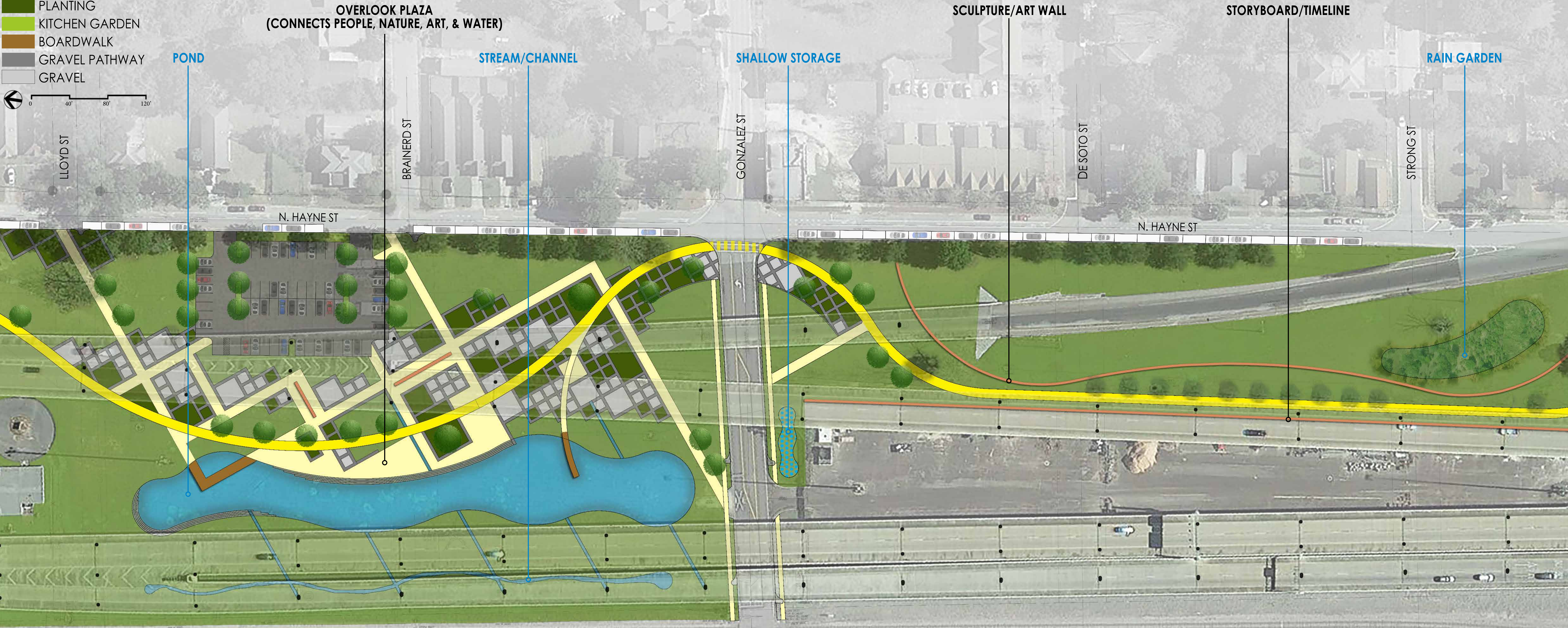
# CONNECTION

# INSPIRATION

- LEGEND**
- GREENWAY
  - SIDEWALK
  - PLAZA
  - STORMWATER
  - LAWN
  - PLANTING
  - KITCHEN GARDEN
  - BOARDWALK
  - GRAVEL PATHWAY
  - GRAVEL

**CULTURAL EXHIBIT #2: CIVIL RIGHTS**  
• SCULPTURAL ARTWORK BASED ON THE THEME OF CIVIL RIGHTS

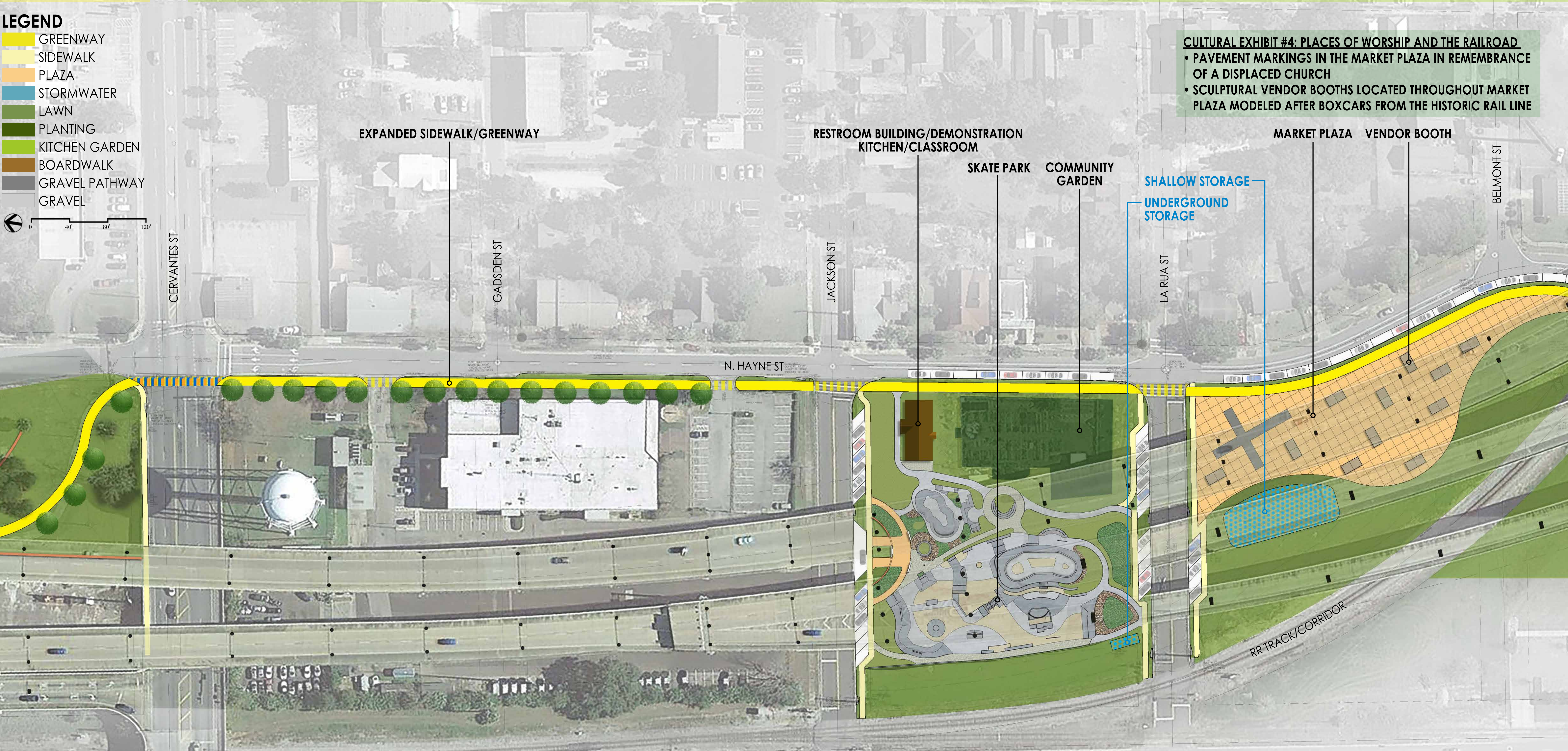
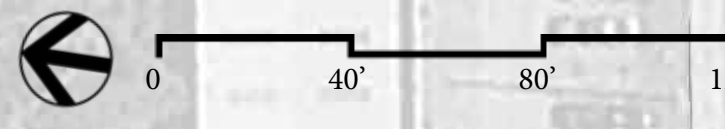
**CULTURAL EXHIBIT #3: NEIGHBORHOOD CULTURE**  
• ART WALLS – MURALS CELEBRATING THE SURROUNDING NEIGHBORHOOD'S CHARACTER, CULTURE, AND IDENTITY





**LEGEND**

- GREENWAY
- SIDEWALK
- PLAZA
- STORMWATER
- LAWN
- PLANTING
- KITCHEN GARDEN
- BOARDWALK
- GRAVEL PATHWAY
- GRAVEL



**CULTURAL EXHIBIT #4: PLACES OF WORSHIP AND THE RAILROAD**

- PAVEMENT MARKINGS IN THE MARKET PLAZA IN REMEMBRANCE OF A DISPLACED CHURCH
- SCULPTURAL VENDOR BOOTHS LOCATED THROUGHOUT MARKET PLAZA MODELED AFTER BOXCARS FROM THE HISTORIC RAIL LINE



GREENWAY



COMMUNITY GARDEN



ART WALL



SKATE PARK



MARKET PLAZA

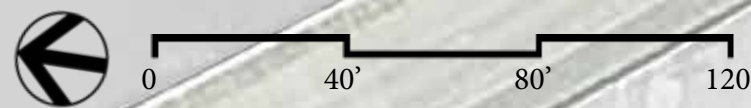


# INTEGRATION

**CULTURAL EXHIBIT #5: TIMELINE OF KEY EVENTS**  
• TIMELINE WALL AT SOUTHERN GATEWAY PLAZA THAT EMPHASIZES THE COMMUNITY AND LOCAL AFRICAN AMERICAN HISTORY WITHIN THE GREATER CONTEXT OF PENSACOLA HISTORY

## LEGEND

- GREENWAY
- SIDEWALK
- PLAZA
- STORMWATER
- LAWN
- PLANTING
- KITCHEN GARDEN
- BOARDWALK
- GRAVEL PATHWAY
- GRAVEL



NEIGHBORHOOD  
HISTORY EXHIBIT

SOUTH  
GATEWAY

RAIN GARDEN

WRIGHT ST



# HOLLICE T. WILLIAMS STORMWATER PARK



# Homebuyer Assistance Program

## Requirement Comparison

Administered by City Housing Department  
Tracy Pickens Housing Program Manager  
Ph No: 850-858-0350 or Email: [tpickens@cityofpensacola.com](mailto:tpickens@cityofpensacola.com)

### SHIP

- Max award up to \$25,000.00:
  - 50% and below up to \$25,000.00,
  - 50+ - 80% up to 15,000.00,
  - 80+ - 120% up to \$10,000.00
- 5 to 10 year primary residence commitment based on amount of loan, deferred loan/ forgiven provided no default:
  - \$19,999.00 and below forgives 20% per year, 5 year period,
  - \$20,000.00 and above forgives 10% per year over 10 year period provided there is no default
- Can only assist buyer(s) at or below 50% AMI at this time
- Must be a first time home buyer
- Age of the home does not matter
- May purchase anywhere in Escambia County
- Max purchase price: State maximum purchase price (updated annually)

### HOME

- Max award up to \$12,500.00
- 5-year primary residence commitment, deferred loan – forgiven provided no default
- Can **only** assist buyer(s) at or below 80% AMI
- DOES NOT have to be a first time homebuyer
- Home must be built AFTER 1978
- May purchase anywhere in Escambia County – CRA areas targeted
- Max purchase price: \$213,000.00 Existing - \$251,000.00 New Construction

### COPHIP-ARPA

- Max award up to \$15,000.00
- 5-year primary residence commitment, deferred loan – forgiven provided no default
- Can **only** assist buyer(s) at or below 80% AMI
- DOES NOT have to be a first time homebuyer
- Age of the home does not matter
- May purchase in City Limits ONLY
- Max purchase price: State maximum purchase price (updated annually)

- Current state purchase price - **\$349,525.80**

<u>Name</u>	<u>Address</u>	<u>State</u>	<u>Zip- Code</u>	<u>City</u>	<u>Lending Institution</u>	<u>Email</u>	<u>Telephone</u>	<u>NMLSNumber</u>
Siegrid McAskill	50 Beverly Pkwy	FL	32505	Pensacola	Regions Mortgage	<a href="mailto:siegrid.mcaskill@regions.com">siegrid.mcaskill@regions.com</a>	850-444-1162	546458
Kim B. Moorer	25 W Cedar Street, #500	FL	32502	Pensacola	Fidelity Bank d/b/a Fidelity Bank Mortgage	<a href="mailto:kmoorer@nolalending.com">kmoorer@nolalending.com</a>	850-420-3458	546479
Stacey Grimes	219 Harrison Ave.	FL	32401	Panama City	Broker Solutions Inc, DBA New American Funding	<a href="mailto:stacey.grimes@nafinc.com">stacey.grimes@nafinc.com</a>	850-774-2811	554943
Lauren Thurman	249 E. 6th Avenue	FL	32303	Tallahassee	University Lending Group, LLC	<a href="mailto:lthurman@university-lending.com">lthurman@university-lending.com</a>	850 296 1699 x 1412	4611771
Kimberly Moorer	25 West Cedar Street	FL	32502	Pensacola	NOLA Lending Group, LLC dba NOLA Funding Group	<a href="mailto:kmoorer@nolalending.com">kmoorer@nolalending.com</a>	850.898.9362	546479
Tracey McClurd	125 W Romana St, #202	FL	32502	Pensacola	Synovus Mortgage	<a href="mailto:traceymcclurd@synovusmortgage.com">traceymcclurd@synovusmortgage.com</a>	850-436-6538	664145
Mike Brustad	320 W Cervantes St.	FL	32501	Pensacola	Guaranteed Rate Affinity	<a href="mailto:MBrustad@loandepot.com">MBrustad@loandepot.com</a>	850-830-3557	455554
Angela Lane	244 E Intendencia Street	FL	32502	Pensacola	Southeast Mortgage of Georgia, Inc.	<a href="mailto:Angela.Lane@SoutheastMortgage.com">Angela.Lane@SoutheastMortgage.com</a>	(850) 776-6094	1249678
Jill Kirkpatrick	348 SW Miracle Strip Parkway, Suite 17	FL	32548	Fort Walton Beach	Broker Solutions Inc, DBA New American Funding	<a href="mailto:jill.kirkpatrick@nafinc.com">jill.kirkpatrick@nafinc.com</a>	850-259-1269	798070
Laura Gilmore	4300 Bayou Blvd., #8	FL	32503	Pensacola	Fairway Independent Mortgage Corporation	<a href="mailto:Laurag@fairwaymc.com">Laurag@fairwaymc.com</a>	850-477-5999	295203
Diana Melton	200 E. Government Street Suite 210	FL	32502	Pensacola	Home Mortgage of America Inc.	<a href="mailto:dmelton@hmoai.com">dmelton@hmoai.com</a>	(850) 332-5221	370939



## Eligible Occupations for FL Hometown Heroes Loan Program

*(Participants must be employed FULL-TIME and CURRENTLY employed in a position in which their license or certification is held.)*

Please note that only one borrower must qualify with eligible occupation.

**Occupations that do not appear on this list are NOT eligible for FL Hometown Heroes.**

Occupations	Governing Florida State Agency	Website of Governing Agency (for info on how to obtain a copy of license/certificate). Please note license or certification must be provided as indicated below.	Governing FL Statute
<ul style="list-style-type: none"> <li>•Sworn Law Enforcement Officer</li> <li>•Certified Correction Officer</li> <li>•Correctional Probation Officer</li> </ul>	FL Department of Corrections; FL Department of Law Enforcement	<a href="https://www.fdle.state.fl.us/CJSTC/Officer-Requirements/OR-FAQs.aspx">https://www.fdle.state.fl.us/CJSTC/Officer-Requirements/OR-FAQs.aspx</a>  Provide copy of VOE validating full-time employment. (Sworn Law Enforcement and Certified Correction and Correctional Probation Officers are not required to hold license or certification.) Include "N/A" in license and certification section of the Attestation Form.	F.S. s 112.531 F.S. s 943.10
<ul style="list-style-type: none"> <li>•Juvenile Detention Officer</li> <li>•Juvenile Probation Officer</li> </ul>	FL Department of Juvenile Justice	<a href="https://www.djj.state.fl.us/services/department-support-services/office-of-staff-development-training/sd-t-teams/officer-certification">https://www.djj.state.fl.us/services/department-support-services/office-of-staff-development-training/sd-t-teams/officer-certification</a>  Provide copy of VOE validating full-time employment. (Juvenile Detention & Probation Officers are not required to hold license or certification.) Include "N/A" in license and certification section of the Attestation Form	F.S. s 985.66
Firefighter	FL Division of State Fire Marshal within the Department of Financial Services	<a href="https://www.myfloridacfo.com/division/sfm/bfst/Standards/default.htm">https://www.myfloridacfo.com/division/sfm/bfst/Standards/default.htm</a>  Provide copy of Firefighter Certificate of Compliance or Special Certificate of Compliance issued by FL Division of State Fire Marshal.	F.S. s. 633.102 & F.S. s. 633.408
<ul style="list-style-type: none"> <li>•Certified Paramedic</li> <li>•Certified Emergency Medical Technician (EMT)</li> </ul>	FL Department of Health	<a href="https://www.floridahealth.gov/licensing-and-regulation/emt-paramedics/index.html">https://www.floridahealth.gov/licensing-and-regulation/emt-paramedics/index.html</a>  Provide a copy of certification issued by FL Department of Health.	F.S. s 112.1911
911 Public Safety Communicator	FL Department of Health	<a href="https://www.floridahealth.gov/licensing-and-regulation/911-public-safety-telecommunicator-program/index.html">https://www.floridahealth.gov/licensing-and-regulation/911-public-safety-telecommunicator-program/index.html</a>  Provide a copy of certification issued by FL Department of Health.	F.S. s 401.465



<b>Certified K-12 Educators to include:</b> •Classroom Teacher •Career Specialist •Librarian/Media Specialist •School Counselor •Social Worker •School Psychologist	FL Department of Education	<a href="https://www.fldoe.org/teaching/certification/">https://www.fldoe.org/teaching/certification/</a>	F.S. s 1012.01
		Provide a copy of temporary or professional certification issued by FL Department of Education.	
<b>Licensed or Registered Childcare Operator</b> <i>(Owner of Childcare Facility)</i>	FL Department of Children & Families	<a href="https://www.myflfamilies.com/service-programs/child-care/training.shtml">https://www.myflfamilies.com/service-programs/child-care/training.shtml</a>	F.S. s 402.305
		Provide copy of license or registration issued by FL Department of Children & Families.	
<b>Childcare Instructor</b> <i>(employed by a LICENSED childcare facility or LICENSED or REGISTERED home childcare provider)</i>	FL Department of Children & Families	<a href="https://www.myflfamilies.com/service-programs/child-care/training.shtml">https://www.myflfamilies.com/service-programs/child-care/training.shtml</a>	
		Provide copy of employer's license or registration issued by FL Department of Children & Families. <i>(Childcare Instructor is not required to hold license or certification.) Include and indicate "Employer License/Registration" in license and certification section of the Attestation Form.</i>	
•Registered Nurse (RN) •Licensed Practical Nurse (LPN) •Advanced Practice Registered Nurse (APRN) •Certified Registered Nurse Anesthetist •Clinical Nurse Specialist •Certified Nurse Midwife	FL Board of Nursing	<a href="https://floridasnursing.gov/licensing/">https://floridasnursing.gov/licensing/</a>	F.S. s 464.003 F.S. s 464.008 F.S. s 464.009
		Provide copy of license issued by FL Board of Nursing.	
<b>Certified Nursing Assistant (CNA)</b>	FL Board of Nursing	<a href="https://floridasnursing.gov/renewals/certified-nursing-assistant/">https://floridasnursing.gov/renewals/certified-nursing-assistant/</a>	F.S. s 464.201 -
		Provide copy of certification issued by FL Board of Nursing.	
<b>Home Health Aide</b> <i>(employed by a LICENSED home health agency)</i>	FL Agency for Health Care Administration	<a href="https://www.ahca.myflorida.com/MCHQ/index.shtml">https://www.ahca.myflorida.com/MCHQ/index.shtml</a>	N/A
		Provide copy of employer's license issued by FL Agency for Health Care Administration.	
<b>Health Care Practitioner to include:</b> •Physician •Physician Assistant •Anesthesiologist	FL Board of Medicine	<a href="https://flboardofmedicine.gov/licensing/">https://flboardofmedicine.gov/licensing/</a>	F.S. s 458.305 F.S. s 458.311 F.S. s 458.314 F.S. s 458.347
		Provide a copy of license issued by FL Board of Medicine.	
<b>Anesthesiologist Assistant</b>	FL Board of Medicine	<a href="https://flboardofmedicine.gov/licensing/anesthesiologist-assistant-licensure/">https://flboardofmedicine.gov/licensing/anesthesiologist-assistant-licensure/</a>	F.S. s 458.3475



		Provide a copy of license issued by FL Board of Medicine.	
<b>Psychiatrist</b>	FL Board of Medicine	<a href="https://flboardofmedicine.gov/licensing/public-psychiatry-certificate/">https://flboardofmedicine.gov/licensing/public- -psychiatry-certificate/</a>	<i>F.S. s 458.3165</i>
		Provide a copy of license issued by FL Board of Medicine.	
<b>Certified Medical Assistant</b>	FL Board of Nursing	<a href="https://floridasnursing.gov/">https://floridasnursing.gov/</a>	<i>F.S. s 458.3485 F.S. s 458.307</i>
		Provide a copy of certificate issued by an accredited national or state medical association, Commission for Certifying Agencies (NCCA) or entity approved by Board (FL Board of Medicine.)	
<b>Acupuncturist</b>	FL Board of Acupuncture	<a href="https://floridasacupuncture.gov/licensing/">https://floridasacupuncture.gov/licensing/</a>	<i>F.S. s. 457.102</i>
		Provide a copy of license issued by FL Board of Acupuncture.	
<b>Osteopathic Physician</b>	FL Board of Osteopathic Medicine	<a href="https://floridasosteopathicmedicine.gov/licensing/">https://floridasosteopathicmedicine.gov/licensing/</a>	<i>F.S. s 459.003</i>
		Provide a copy of license issued by FL Board of Osteopathic Medicine.	
<b>Chiropractic Physician</b>	FL Board of Chiropractic Medicine	<a href="https://floridaschiropracticmedicine.gov/licensing/">https://floridaschiropracticmedicine.gov/licensing/</a>	<i>F.S. s 460.403</i>
		Provide a copy of license issued by the FL Board of Chiropractic Medicine.	
<b>Certified Chiropractic Physician's Assistant</b>		<a href="https://floridaschiropracticmedicine.gov/licensing/certified-chiropractic-physicians-assistant/">https://floridaschiropracticmedicine.gov/licensing/certified-chiropractic-physicians-assistant/</a>	<i>F.S. s 460.4165</i>
		Provide a copy of certificate issued by FL Board of Chiropractic Medicine.	
<b>Podiatric Physician</b>	FL Board of Podiatric Medicine	<a href="https://floridaspodiatricmedicine.gov/licensing/">https://floridaspodiatricmedicine.gov/licensing/</a>	<i>F.S. s 461.003</i>
		Provide a copy of license issued by FL Board of Podiatric Medicine.	
<b>Certified Podiatric X-Ray Assistant</b>		<a href="https://floridaspodiatricmedicine.gov/licensing/certified-podiatric-x-ray-assistant/">https://floridaspodiatricmedicine.gov/licensing/certified-podiatric-x-ray-assistant/</a>	<i>F.S. s 461.0135</i>
		Provide a copy of certificate issued by FL Board of Podiatric Medicine.	
<b>Naturopathic Physician</b>	FL Board of Medicine	<a href="https://flboardofmedicine.gov/help-center/do-you-have-to-be-licensed-in-florida-to-practice-alternative-medicine-such-as-naturopathy-or-homeopathy/">https://flboardofmedicine.gov/help-center/do-you-have-to-be-licensed-in-florida-to-practice-alternative-medicine-such-as-naturopathy-or-homeopathy/</a>	<i>F.S. s 462.01</i>
		Provide copy of license issued by FL Board of Medicine.	
● <b>Pharmacist</b> ● <b>Nuclear Pharmacist</b>	FL Board of Pharmacy	<a href="https://floridaspharmacy.gov/">https://floridaspharmacy.gov/</a>	<i>F.S. s 465.003 F.S. s 465.0126 F.S. s 465.014</i>
		Provide copy of license issued by FL Board of Pharmacy.	
<b>Pharmacy Technician</b>	FL Board of Pharmacy	FL Board of Pharmacy	
		Provide copy of registration issued by FL Board of Pharmacy.	
● <b>Dentist</b>		<a href="https://floridasdentistry.gov/licensing/">https://floridasdentistry.gov/licensing/</a>	<i>F.S. s 466.003</i>



•Dental Hygienist	FL Board of Dentistry	Provide copy of license issued by FL Board of Dentistry.	
Dental Assistant	FL Board of Dentistry	<a href="https://floridasdentistry.gov/licensing/">https://floridasdentistry.gov/licensing/</a> Provide copy of VOE or letter from employer validating supervisor is a licensed Dentist. <i>(Dental Assistant is not required to hold license or certification.) Include "N/A" in license and certification section of the Attestation Form.</i>	F.S. s466.003
Speech Language Pathologist or Audiologist	FL Department of Health; FL Board of Speech-Language Pathology & Audiology	<a href="https://floridaspeechaudiology.gov/licensing/">https://floridaspeechaudiology.gov/licensing/</a> Provide copy of license issued by FL Board of Speech Language Pathology & Audiology.	F.S. s 468.1105 F.S. s 468.1125 F.S. s 468.1185
Speech-Language Pathology Assistant or Audiologist Assistant	FL Department of Health; FL Board of Speech-Language Pathology & Audiology	<a href="https://floridaspeechaudiology.gov/licensing/">https://floridaspeechaudiology.gov/licensing/</a> Provide a copy of certification from FL Board of Speech Language Pathology & Audiology.	
Nursing Home Administrator	FL Board of Nursing Home Administrators	<a href="https://floridasnursinghomeadmin.gov/licensing/">https://floridasnursinghomeadmin.gov/licensing/</a> Provide copy of license issued by FL Nursing Home Administrators.	F.S. s 468.1655
•Occupational Therapist •Occupational Therapist Assistant	FL Board of Occupational Therapy Practice	<a href="https://floridasoccupationaltherapy.gov/licensing/">https://floridasoccupationaltherapy.gov/licensing/</a> Provide copy of license issued by FL Board of Occupational Therapy.	F.S. s 468.203
Occupational Therapist Aide	FL Board of Occupational Therapy Practice	<a href="https://floridasoccupationaltherapy.gov/licensing/">https://floridasoccupationaltherapy.gov/licensing/</a> Provide copy of VOE or letter from employer validating supervisor is a licensed Occupational Therapist or Occupational Therapist Assistant. <i>(Occupational Therapist Aide is not required to hold a license or certification.) Include "N/A" in the license and certification section of Attestation Form.</i>	F.S. s 468.203
•Certified Respiratory Therapist •Registered Respiratory Therapist	FL Department of Health; FL Board of Respiratory Care	<a href="https://floridasrespiratorycare.gov/licensing/">https://floridasrespiratorycare.gov/licensing/</a> Provide copy of license issued by FL Board of Respiratory Care.	F.S. s 458.358
•Licensed Dietician or Nutritionist	FL Department of Health	<a href="https://www.floridahealth.gov/licensing-and-regulation/dietetic-nutrition/index.html">https://www.floridahealth.gov/licensing-and-regulation/dietetic-nutrition/index.html</a>	F.S. s 468.503 F.S. s 468.509 F.S. s 468.51



•Licensed Nutrition Counselor		Provide copy of license issued by FL Department of Health.	
Registered Dietician or Nutritionist	FL Department of Health; FL Commission on Dietetic Registration	<a href="https://www.floridahealth.gov/licensing-and-regulation/dietetic-nutrition/index.html">https://www.floridahealth.gov/licensing-and-regulation/dietetic-nutrition/index.html</a>	F.S. s 468.503 F.S. s.468.509 F.S. s 468.51
		Provide copy of registration issued by FL Commission on Dietetic Registration.	
Dietetic Technician	FL Department of Health	<a href="https://www.floridahealth.gov/licensing-and-regulation/dietetic-nutrition/index.html">https://www.floridahealth.gov/licensing-and-regulation/dietetic-nutrition/index.html</a>	
		Provide copy of VOE or letter from employer validating supervisor is a Licensed Practitioner, Licensed Dietician or Nutritionist or Licensed Nutrition Counselor. ( <i>Dietetic Technician is not required to hold a license or certification.</i> ) Include "N/A" in the license and certification section of Attestation Form.	
Athletic Trainer	FL Department of Health FL Board of Athletic Training	<a href="https://floridasathletictraining.gov/licensing/">https://floridasathletictraining.gov/licensing/</a>	F.S. s 468.701 F.S. s.468.707
		Provide copy of license issued by FL Board of Athletic Training.	
•Prosthetist •Orthotist •Prosthetist Orthotist •Pedorthist •Prosthetist •Orthotic Fitter •Orthotic Fitter Assistant	FL Board of Orthotists & Prosthetists	<a href="https://floridasorthotistsprosthetists.gov/licensing/">https://floridasorthotistsprosthetists.gov/licensing/</a>	F.S. s 468.80
		Provide copy of license issued by FL Board of Orthotists & Prosthetists.	
Electrologist	FL Department of Health	<a href="https://www.floridahealth.gov/licensing-and-regulation/electrolysis/index.html">https://www.floridahealth.gov/licensing-and-regulation/electrolysis/index.html</a>	F.S. s 478.42 F.S. s 478.45
		Provide copy of license issued by FL Department of Health.	
Massage Therapist	FL Board of Massage Therapy	<a href="https://floridasmassagetherapy.gov/licensing/">https://floridasmassagetherapy.gov/licensing/</a>	F.S. s 480.033
		Provide copy of license issued by FL Board of Massage Therapy.	
Clinical Laboratory Personnel to include: • Laboratory Director •Supervisor •Technologist •Blood-Gas Analyst •Laboratory Testing Technician	FL Board of Clinical Laboratory Personnel	<a href="https://floridasclinicallabs.gov/licensing/">https://floridasclinicallabs.gov/licensing/</a>	F.S. s 483.803 F.S. s 483.809
		Provide copy of license issued by FL Board of Clinical Laboratory Personnel.	
Phlebotomist (employed as a full-time phlebotomist and has	FL Board of Clinical	<a href="https://floridasclinicallabs.gov/licensing/">https://floridasclinicallabs.gov/licensing/</a>	F.S. s 483.803 (N/A)



successfully completed an accredited phlebotomy course)	Laboratory Personnel	Provide confirmation of CURRENT employment as a Phlebotomist and proof of COMPLETED ACCREDITED PHLEBOTOMY COURSE. (Phlebotomist is not required to hold a license or certification.) Include "N/A" in the license and certification section of Attestation Form	
Licensed Medical Physicist (Radiologic) which works with diagnostic application and safe use of x-rays, ultrasonic radiation or magnetic fields	FL Department of Health	<a href="https://www.floridahealth.gov/licensing-and-regulation/medical-physicist/licensing/index.html">https://www.floridahealth.gov/licensing-and-regulation/medical-physicist/licensing/index.html</a>	F.S. s 483.901
		Provide copy of license issued by FL Department of Health.	
<ul style="list-style-type: none"> <li>• Certified Basic X-Ray Machine Operator</li> <li>• Certified Radiologic Technologist</li> <li>• Certified Radiology Assistant</li> <li>• Certified General Radiographer</li> <li>• Specialty Technologist (Radiologic)</li> </ul>	FL Department of Health	<a href="https://www.floridahealth.gov/licensing-and-regulation/radiologic-technology/licensing/index.html">https://www.floridahealth.gov/licensing-and-regulation/radiologic-technology/licensing/index.html</a>	F.S. s 468.301 F.S. s 468.302 F.S. s 468.304
		Provide copy of certificate issued by FL Department of Health.	
Genetic Counselor	FL Department of Health	<a href="https://www.floridahealth.gov/licensing-and-regulation/genetic-counseling/index.html">https://www.floridahealth.gov/licensing-and-regulation/genetic-counseling/index.html</a>	F.S. s 483.913 F.S. s 483.914
		Provide copy of license issued by FL Department of Health.	
Optician	FL Board of Opticianry	<a href="https://floridasopticianry.gov/licensing/">https://floridasopticianry.gov/licensing/</a>	F.S. s 484.002
		Provide copy of license issued by FL Board of Opticianry.	
Certified Optometrist	FL Board of Optometry	<a href="https://floridasoptometry.gov/licensing/">https://floridasoptometry.gov/licensing/</a>	F.S. s 463.002
		Provide copy of license issued by FL Board of Optometry.	
Hearing Aid Specialist	FL Board of Hearing Aid Specialists	<a href="https://floridashearingaidspecialists.gov/licensing/">https://floridashearingaidspecialists.gov/licensing/</a>	F.S. s 484.041
		Provide copy of license issued by FL Board of Hearing Aid Specialists.	
Hearing Aid Specialist Trainee	FL Board of Hearing Aid Specialists	<a href="https://floridashearingaidspecialists.gov/licensing/">https://floridashearingaidspecialists.gov/licensing/</a>	
		Provide copy of VOE or letter from employer validating supervisor is a Licensed Hearing Aid Specialist. (Hearing Aid Trainee is not required to hold a license or certification.) Include "N/A" in the license and certification section of Attestation Form.	
<ul style="list-style-type: none"> <li>• Physical Therapist</li> <li>• Physical Therapist Assistant</li> </ul>	FL Board of Physical Therapy	<a href="https://floridasphysicaltherapy.gov/licensing/">https://floridasphysicaltherapy.gov/licensing/</a>	F.S. s 486.021
		Provide copy of license issued by FL Board of Physical Therapy.	
<ul style="list-style-type: none"> <li>• Psychologist</li> <li>• School Psychologist</li> </ul>	FL Board of Psychology	<a href="https://floridaspsychology.gov/licensing/">https://floridaspsychology.gov/licensing/</a>	F.S. s 490.003
		Provide copy of license issued by FL Board of Psychology.	

<b>•Clinical Social Worker</b> <b>•Marriage &amp; Family Therapist</b> <b>•Mental Health Counselor</b>	FL Board of Clinical Social Work, Marriage & Family Therapy & Mental Health Counseling	<a href="https://floridasmentalhealthprofessions.gov/licensing/">https://floridasmentalhealthprofessions.gov/licensing/</a>	F.S. s 491.003
		Provide copy of license issued by FL Board of Clinical Social Work; Marriage & Family Therapy & Mental Health Counseling.	
<b>•Child Protective Services' Enforcement</b> <b>•Adult Protective Services' Enforcement</b>	FL Department of Children & Family Services	Provide copy of VOE or letter from employer validating employment with DCF. ( <i>Child Protective Services' Enforcement &amp; Adult Protective Services' Enforcement employees with DCF are not required to hold a State of FL license or certification.</i> ) Include "N/A" in the license and certification section of Attestation Form.	F.S. s 402.402 (N/A) F.S. s 415.102 (N/A)
<b>Veterinarian</b>	FL Board of Veterinary Medicine	<a href="https://www.myfloridalicense.com/intentions2.asp?chBoard=true&amp;boardid=26&amp;SID=">https://www.myfloridalicense.com/intentions2.asp?chBoard=true&amp;boardid=26&amp;SID=</a>	F.S. s 474.202 F.S. s 474.207
		Provide copy of license issued by FL Board of Veterinary Medicine.	
<b>Veterinarian Assistant or Technician</b> <i>*(employed by a permanent or mobile veterinary practice)</i>	FL Board of Veterinary Medicine	<a href="https://www.myfloridalicense.com/intentions2.asp?chBoard=true&amp;boardid=26&amp;SID=">https://www.myfloridalicense.com/intentions2.asp?chBoard=true&amp;boardid=26&amp;SID=</a>	F.S. s 474.202 (N/A)
		Provide copy of VOE or letter from employer validating employment with a permanent or mobile veterinary practice. ( <i>Veterinarian Assistants and Technicians are not required to hold a State of FL license or certification.</i> ) Include "N/A" in the license and certification section of Attestation Form.	

**Active Military Personnel & Veterans**  
*(formerly the Salute Our Soldiers Program)*

**Active Military & Veterans are not required to qualify under one of the eligible occupations listed above.**

<b>Active Military Personnel</b>	<ul style="list-style-type: none"> <li>•Active-duty personnel from the military (Air Force, Army, Coast Guard, Marine Corps, National Guard, Space Force or the Reserves) are exempt from the First Time Homebuyer Requirement.</li> <li>•Must provide a copy of his/her military ID to validate eligibility.</li> </ul>
<b>Veterans</b>	<ul style="list-style-type: none"> <li>•Veterans are exempted from the First Time Homebuyer Requirement when they provide a valid DD-214 that reflects discharge status as other than dishonorable.</li> <li>•Surviving spouse may participate in a VA first mortgage ONLY when providing a valid Certificate of Eligibility (COE).</li> </ul>