



Agenda

Westside Redevelopment Board

Tuesday, October 27, 2020

3:30 PM

Council Chambers, 1st Floor

Board members will attend the meeting remotely. The public may attend the meeting in person, however, there will be limited seating. Consistent w/ CDC guidelines, all are required to sit at least 6 feet apart & to wear face coverings that cover their nose & mouth. The public may also participate via live stream or phone: cityofpensacola.com/428/Live-Meeting-Video. *Citizens may submit an online form here: <https://www.cityofpensacola.com/WRBinput> BEGINNING AT 1 PM

CALL TO ORDER

DETERMINATION OF QUORUM

APPROVAL OF MINUTES

1. [20-00678](#) MINUTES OF THE WESTSIDE REDEVELOPMENT BOARD MEETING - 07/28/2020

Attachments: [Draft WRB Minutes - 07/28/20](#)

OLD BUSINESS

NEW BUSINESS

2. [20-00679](#) WRB PRIORITIES BEGINNING FISCAL YEAR 2022 (PROJECT LIST & 5-YEAR IMPLEMENTATION PLAN (FY2022-2026))

Recommendation: That the WRB identify priorities for project development and/or implementation within the Westside Redevelopment Area beginning in fiscal year 2022 to be incorporated into a recommended project list and 5-year implementation plan for the five-year period beginning October 1, 2022 through September 30, 2026.

Attachments: [WRB Project Priorities \(Project List & Implementation Plan \(FY2022-26\)\)](#)

3. [20-00683](#) AMENDMENT OF FY2021-25 PROJECT LIST & IMPLEMENTATION PLAN TO ADD RESIDENTIAL RESILIENCY PROGRAM
- Recommendation:** That the Westside Redevelopment Board (WRB) amend its' recommended FY2021-25 Project List and Implementation Plan to add the Residential Resiliency Program.
- Attachments:** [Draft Residential Resiliency Program Guidelines](#)
4. [20-00680](#) BOARD MEETING SCHEDULE

REPORTS & ANNOUNCEMENTS

5. [20-00681](#) PARK IMPROVEMENT PROJECTS IN THE WESTSIDE REDEVELOPMENT AREA
- Attachments:** [Park Improvement Project Updates](#)
6. [20-00682](#) PROJECT UPDATES
- Attachments:** [Project Updates - 10/27/2020](#)

BOARD MEMBER COMMENTS

OPEN FORUM

ADJOURNMENT

PLEASE NOTE: One or more members of the City Council/Community Redevelopment Agency Board may be in attendance.

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to city services, programs, and activities. Please call 850-436-5640 (or TDD 435-1666) for further information. Requests must be made at least 48 hours in advance of the event in order to allow the city time to provide the requested services.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 20-00678

Westside Redevelopment Board

10/27/2020

SUBJECT:

MINUTES OF THE WESTSIDE REDEVELOPMENT BOARD MEETING - 07/28/2020

Approval of the Westside Redevelopment Board meeting minutes for July 28, 2020.



Westside Redevelopment Board

Tuesday, July 28, 2020 – 3:30 P.M. Central
222 W. Main Street, 1st Floor, Pensacola FL 32502
Council Chambers

DRAFT RECORD OF MINUTES

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Dianne Robinson, Chair	
Doug Baldwin, Sr., Vice Chair	
Jewel Cannada-Wynn	
C. Marcel Davis (Arrived @ 3:50)	
James L. Gulley	
Jimmie Perkins	
Norman Lee Baker	

STAFF PRESENT

Helen GibsonCRA Administrator
Victoria D'Angelo Asst. CRA Administrator
Denise Myrick CRA Associate
Don Kraher Council Executive

Call to Order/Quorum

Meeting was called to order at 3:31 p.m. by Chairman, Doug Baldwin, Sr.

To limit the potential spread of COVID-19, WRB members attended by telephonic conferencing, and members of the public had the opportunity to attend and participate **only via live stream or phone**. This change in format was consistent with [Executive Order 20-69](#) issued by Gov. Ron DeSantis and had been adopted at the direction of Council President Jewel Cannada-Wynn in consultation with the City Attorney. Public participation was available as follows:

To watch the meeting live visit: cityfpensacola.com/428/Live-Meeting-Video.

To provide input:

- For Public Forum, for items not on the agenda: Citizens may submit an online form here: www.cityofpensacol.com/WRBinput **beginning at 1:00 P.M. until 3:30 P.M. only** to indicate they wish to speak during Public Forum **and include a phone number**. **Staff will call the person** at the appropriate time so the citizen can directly address the WRB using a telephone held up to a microphone.
- For agenda items: Citizens may submit an online form here: www.cityofpensacol.com/WRBinput, **beginning at 1:00 P.M. until that agenda item has been voted upon or public comment has been closed by the Chair** to indicate they wish to speak to a specific item on the agenda **and include a phone number**. **Staff will call the person** at the appropriate time so the citizen

CITY OF PENSACOLA, COMMUNITY REDEVELOPMENT AGENCY

222 West Main Street, 3rd Floor, Pensacola FL 32502 T: 850.436.5650 W: www.cityofpensacola.com

can directly address the WRB using a telephone held up to a microphone. **Any form received after an agenda item has been voted upon or public comment has been closed will not be considered.**

The Board's Rules of Order and Decorum were read by Chairman Baldwin.

Determination of Quorum

A quorum was present.

Election of Officers

Chairperson Baldwin called for nominations for the position of Chairperson of the Westside Redevelopment Board (WRB).

Board Member Cannada-Wynn nominated Dianne Robinson to serve as Chairperson of the WRB.

Board Member Baker nominated Doug Baldwin to serve as Chairperson of the WRB.

There being no other nominations, Board Members voted 3-1 for Board Member Robinson as Chairperson and Board Member Baldwin yielded to Board Member Robinson as Chairperson and the acclamation carried.

Board Member Baldwin called for nominations for the position of Vice-Chairperson of the WRB.

Board Member Cannada-Wynn nominated Doug Baldwin, Sr. to serve as Vice-Chairperson of the WRB.

There being no other nominations, by acclamation the Board elect Doug Baldwin, Sr. as Vice-Chairperson. All Board members voted, and the acclamation carried.

Chairperson Elect, Dianne Robinson obliged for Vice-Chairperson Baldwin to retain the gavel for the duration of the meeting.

Approval of Minutes

1. 20-00408 – MINUTES OF THE WESTSIDE REDEVELOPMENT BOARD MEETING – 01/28/20

Board Member Cannada-Wynn made a motion to approve the January 28, 2020 minutes. Motion seconded by Board Member Perkins and carried unanimously.

Reports and Announcements

2. 20-00407 – UPDATE ON RULES AND PROCEDURES

Acting Chairperson Baldwin introduced the item and turned it over to staff. Assistant CRA Administrator, Victoria D'Angelo, introduced Council Executive, Don Kraher. Mr. Kraher informed the Board that a handbook has gone to City Council and been returned for additional changes. He stated that he is in the process of making those changes along with the process of standardizing the rules and procedures for all boards. Once finalized the rules and procedures will be presented at the City Council meeting for approval and then forwarded to all advisory boards.

3. 20-00410 – CRA ANNUAL OVERVIEW & UPDATE PRESENTATION

Acting Chairperson Baldwin introduced the item and turned it over to staff. Ms. D'Angelo presented an annual overview and update pertaining to the Community Redevelopment Agency's administration activities and progress.

Discussion ensued yielding questions and comments from Board Members. Ms. D'Angelo responded accordingly.

Old Business

No old business was discussed.

New Business

4. 20-00409 – PROJECT LIST & 5-YEAR IMPLEMENTATION PLAN (FY2021-2025)

Acting Chairperson Baldwin introduced the item and referred to staff. Ms. D'Angelo provided a review of the Fiscal Year 2021-2025 project list and implementation plan.

Discussion ensued fielding comments and questions. Staff responded accordingly.

Board Member Cannada-Wynn made a motion to recommend the project list and 5 year implantation plan, as presented, which reflects the WRB's priorities for project development and/or implementation during the five-year period beginning Fiscal Year 2021, starting October 1, 2020, through fiscal Year 2025, ending September 30, 2025. Motion seconded by Board Member Robinson and passed unanimously.

Board Member Comments

Board Member Cannada-Wynn requested an update on the improvement of parks in District 7 at the next meeting.

Open Forum

No public comments were received.

Adjournment

With no further discussion, the meeting adjourned at 4:40 p.m.

DRAFT



Memorandum

File #: 20-00679

Westside Redevelopment Board

10/27/2020

ACTION ITEM

SPONSOR: Dianne Robinson, WRB Chairperson

SUBJECT:

WRB PRIORITIES BEGINNING FISCAL YEAR 2022 (PROJECT LIST & 5-YEAR IMPLEMENTATION PLAN (FY2022-2026))

RECOMMENDATION:

That the WRB identify priorities for project development and/or implementation within the Westside Redevelopment Area beginning in fiscal year 2022 to be incorporated into a recommended project list and 5-year implementation plan for the five-year period beginning October 1, 2022 through September 30, 2026.

SUMMARY:

On September 11, 2014, City Council established the Westside Redevelopment Board (WRB) to provide for the ongoing involvement of stakeholder groups in the Eastside community redevelopment area. The principal duties of the WRB are to provide recommendations regarding an annual project list and 5-year implementation plan for projects authorized by the Westside Community Redevelopment Plan and to monitor the implementation of such projects.

At the WRB's previous meeting, it recommended a project list and 5-year implementation plan for implementation of projects beginning in Fiscal Year 2021, which began October 1, 2020.

Since budget preparation for the upcoming fiscal year (FY2022) will begin in January, it is appropriate for the WRB to establish its project priorities for the FY2022 fiscal year during its October meeting. Project priorities will be considered for incorporation into the FY2022 CRA Work Plan and any applicable/appropriate budgets.

Please note that any new projects or substantial modification(s) to project scope desired by the WRB should be referred to staff for review to ensure feasibility and alignment with the redevelopment plan before they are added to the project list. Should new projects or scope modifications be requested by the Board during the October meeting, staff will review them and bring back a staff recommendation in January. It is also important to note that the project list may be amended to add projects during the fiscal year, in the event that new projects are identified and deemed feasible mid-cycle.

PRIOR ACTION:

July 28, 2020 - The WRB recommended a project list and 5-year implementation plan for the Westside Redevelopment Area for implementation beginning in FY2021.

FUNDING:

N/A

STAFF CONTACT:

Kerrith Fiddler, Deputy City Administrator - Community Development

M. Helen Gibson, AICP, CRA Administrator

Victoria D'Angelo, Asst. CRA Administrator

ATTACHMENTS:

1) WRB Project Priorities (Project List & Implementation Plan (FY2022-26))

PRESENTATION: No

RECOMMENDED
WESTSIDE FY2022 PRIORITIES (PROJECT LIST IMPLEMENTATION PLAN (FY2022-2026))

Proposed Version: 10/27/2020

PROJECT NAME	CRA DISTRICT	DESCRIPTION	EST. IMPLEMENTATION PERIOD	PRIOR REDEVELOPMENT BOARD ACTIONS
Residential Property Improvement Program	Urban Core / Eastside / Westside	Improvements for priority residential properties under CRA Residential Property Improvement Program within target areas of the Westside CRA. Westside target areas include priority properties within the West Moreno and West Garden District neighborhoods. Forgivable loan program administered by Emerald Coast Regional Council (ECRC) on behalf of CRA.	Thru FY2026	7/08/20, 7/21/20, 7/28/20-ERB, UCRB & WRB recommended inclusion in FY2021 project list.
Residential Resiliency Program	Urban Core / Eastside / Westside	Improvements to residential property under CRA Residential Resiliency Program within the City's designated Urban Core, Westside and Eastside community redevelopment areas to repair storm-damaged structures and secure at-risk property against future hazards caused by natural disasters. Typical improvements include emergency roof repair and replacement, hazardous tree removal and trimming, emergency electrical, plumbing or structural repairs, and mechanical equipment (i.e.) HVAC repairs and, in high flood hazard zones, elevation. Forgivable loan program.	Thru FY2022	None.

PROJECT NAME	CRA DISTRICT	DESCRIPTION	EST. IMPLEMENTATION PERIOD	PRIOR REDEVELOPMENT BOARD ACTIONS
Affordable Housing Initiatives	Urban Core/ Westside / Eastside	Affordable housing initiatives within the Urban Core, Westside and Eastside areas as identified in the redevelopment plans and in support of the City's overarching 500 homes in 5 Years Initiative. Projects may include rehabilitation programs and affordable, workforce, mixed use, and mixed income projects and strategies.	Thru FY2026	None.
CRA Commercial Façade Improvement Program	Urban Core / Westside	Improvements for non-residential properties under CRA Commercial Façade Improvement Program. Available for improvements visible from the right of way and limited roofing, parking and structural. Primary target area Cervantes Street from Pace Boulevard to City limit line, and the west side of Pace Boulevard from Cervantes to Main.	Thru FY2026	7/21/20, 7/28/20- UCRB & WRB recommended inclusion in FY2021 project list.
West Main Street Corridor Management	Urban Core / Westside	Corridor management of West Main Street from Clubbs to Barrancas.	Thru FY2026	7/21/20- UCRB recommended inclusion in FY2021 project list.

PROJECT NAME	CRA DISTRICT	DESCRIPTION	EST. IMPLEMENTATION PERIOD	PRIOR REDEVELOPMENT BOARD ACTIONS
"A" Streetscape Revitalization	Urban Core / Westside	Streetscape and corridor improvements including sidewalk, decorative elements, ADA, curb-cut, lighting, street trees/landscape, crosswalk, and bicycle improvements along "A" Street from Cervantes to Main and construction of new sidewalk, street trees and lighting along Main Street from Clubbs and "A". Project to be constructed in phases (segments TBD).	Thru FY2022	7/21/20, 7/28/20- UCRB & WRB recommended inclusion in FY2021 project list.
Sidewalk Improvements	Westside	Sidewalk improvements including repairs and connectivity guided by the redevelopment plans and the City's recent sidewalk ADA accessibility study.	Thru FY2024	7/21/20, 7/28/20- UCRB & WRB recommended inclusion in FY2021 project list.
West Moreno Stormwater Park	Westside	Park and storm water pond improvements within block bound by E Street, F Street, Lee Street and Blount Street within proximity to Baptist campus. Project guided by the West Moreno District Development Plan and Implementation Strategy developed in partnership with Baptist Hospital and Escambia County. Project to be performed in coordination with the "F and Lee Street Pond Expansion (HMGP)" project, Public Works and Facilities Department.	Thru FY2023	7/28/20- WRB recommended inclusion in FY2021 project list.
Connectivity to Legion Field / Global Learning: L Street (Priority 1)	Westside	L Street from Cervantes to Gregory St. Construction of streetscape and corridor improvements, which may include buffered sidewalk, lighting, bicycle wayfinding signage, street trees/landscape, crosswalks and on-street parking (one side) from Cervantes Street to Gregory Street.	Thru FY2026	7/28/20- WRB recommended inclusion in FY2021 project list.

RECOMMENDED
WESTSIDE FY2022 PRIORITIES (PROJECT LIST IMPLEMENTATION PLAN (FY2022-2026))

Proposed Version: 10/27/2020

PROJECT NAME	CRA DISTRICT	DESCRIPTION	EST. IMPLEMENTATION PERIOD	PRIOR REDEVELOPMENT BOARD ACTIONS
Connectivity to Legion Field / Global Learning: Gregory Street (Priority 2)	Westside	Gregory Street from Pace Blvd to I St. Construction of streetscape and corridor improvements, which may include buffered wide sidewalk, lighting, bicycle wayfinding signage, crosswalks and street trees/landscape.	Thru FY2026	7/28/20- WRB recommended inclusion in FY2021 project list.
Connectivity to Legion Field / Global Learning: Wright Street (Priority 3)	Westside	Wright Street from Pace Blvd to P St. Construction of streetscape and corridor improvements, which may include buffered sidewalk, lighting, crosswalks and street trees/landscape .	Thru FY2026	7/28/20- WRB recommended inclusion in FY2021 project list.
Pace Boulevard Corridor Improvements	Westside	Corridor management of Pace Boulevard from U.S. 29 to the waterfront. Interim need to provide safety improvements along Pace Boulevard, particularly at Jackson and Wright Streets, to complete Connectivity to Legion Field / Global Learning project. Project to be managed by the Florida-Alabama Transportation Planning Organization and the Florida Department of Transportation.	Thru FY2026	7/28/20- WRB recommended inclusion in FY2021 project list.
Cervantes Street Road Diet and Short Term Safety Improvements	Westside	Corridor improvements, including safety improvements and potential lane reduction, to West Cervantes from A Street to Dominquez St. Project managed by the Florida Department of Transportation.	Thru FY2026	7/28/20- WRB recommended inclusion in FY2021 project list.



Memorandum

File #: 20-00683

Westside Redevelopment Board

10/27/2020

ACTION ITEM

SPONSOR: Dianne Robinson, WRB Chairperson

SUBJECT:

AMENDMENT OF FY2021-25 PROJECT LIST & IMPLEMENTATION PLAN TO ADD RESIDENTIAL RESILIENCY PROGRAM

RECOMMENDATION:

That the Westside Redevelopment Board (WRB) amend its' recommended FY2021-25 Project List and Implementation Plan to add the Residential Resiliency Program.

SUMMARY:

On July 28, 2020, the Westside Redevelopment Board (WRB) recommended a project list and 5-year implementation plan for implementation of projects beginning in Fiscal Year 2021, which began October 1, 2020.

In an effort to expeditiously remedy damage to homes and property caused by Hurricane Sally and, concurrently, harden homes against future natural disasters, a CRA Residential Resiliency Program was drafted and presented to the Community Redevelopment Agency at their October 5th meeting. The CRA approved the program due to the emergency nature of the issue. The program will provide assistance for residential property located within the City of Pensacola's adopted Urban Core, Westside, and Eastside community redevelopment areas to repair damage caused by the hurricane and harden structures against damage from future natural disasters. It is anticipated that typical repairs will include emergency roof repair and replacement, hazardous tree removal and trimming, emergency electrical, plumbing, and structural repair and repair of outdoor mechanical equipment, such as HVAC and elevation in high hazard flood areas. However, the program will principally target roof repair/replacement of damaged roofs and removal of fallen or damaged trees.

The WRB is asked to provide input regarding the program and to amend its' recommended project list and implementation plan to add the project. The draft program guidelines (subject to legal review) are attached.

PRIOR ACTION:

July 28, 2020 - The WRB recommended a project list and 5-year implementation plan for implementation of projects beginning in Fiscal Year 2021 through Fiscal Year 2025.

FUNDING:

N/A

STAFF CONTACT:

Kerrith Fiddler, Deputy City Administrator - Community Development
M. Helen Gibson, AICP, CRA Administrator
Victoria D'Angelo, Asst. CRA Administrator

ATTACHMENTS:

1) Draft Residential Resiliency Program Guidelines

PRESENTATION: No



City of Pensacola
Community Redevelopment Agency
222 W Main Street, 3rd Floor
Pensacola, FL 32501

For more information:
www.cityofpensacola.com/CRAPrograms

Residential Resiliency Program Guidelines

The Residential Resiliency Program is designed to support blight removal and prevention by repairing storm-damaged structures or securing at-risk property against future damage caused by natural hazards such as hurricanes and flooding.

The public purposes addressed by the Program are consistent with those authorized by the Community Redevelopment Act Chapter 163 of the Florida Statutes, including the elimination and prevention of blight, revitalization of neighborhoods, the elimination or improvement of the shortage of affordable housing for low or moderate income residents and the preservation or enhancement of the tax base.

ELIGIBLE PROPERTY

Eligible property includes residential owner-occupied property, and residential long-term lease property (12 months or more) rented to tenants with a household income at or below 80% Area Median Income (AMI) for Escambia County, Florida, and located within the City of Pensacola's designated Urban Core, Westside or Eastside community redevelopment area.

FUNDING LIMITS

- **Owner-Occupied Property:** \$15,000(80% AMI or less) / \$7,500 (+80% AMI)
- **Long-Term Lease Property:** \$7,500 (Tenant household income 80% AMI or less)

In emergency response and recovery situations where an immediate threat is posed to safety of the building and its inhabitants and/or an immediate response is necessary to prevent further degradation of the building, household income verification may be waived. However, should household income not be verified, funded improvements shall be limited to the minimum amount of work needed to address the immediate hazard, and funding shall not exceed \$8,000.

All awards subject to funding availability.

ELIGIBLE IMPROVEMENTS

Typical eligible improvements include:

- Emergency roof repair/replacement
- Hazardous tree removal/trimming
- Electrical, plumbing and structural repairs
- At-risk mechanical equipment (i.e. HVAC systems) repair/replacement and/or elevation

Other improvements that remedy storm damage or secure at-risk property against future damage caused by natural hazards may be considered on a case-by-case basis. Subject to inspection by a licensed and insured Contractor.

Roofing: Roofing repairs/replacement must be warranted pursuant to inspection by a licensed and insured Contractor.

Hazardous Trees: Trees must have already fallen or be deemed hazardous pursuant to inspection by a licensed and insured Contractor.

Electrical, Plumbing, Structural: Must present a hazard to health and/or property if not repaired, such as a risk for fire, exposure of home to outside elements, or potential for major damage to the home.

At-Risk Mechanical Equipment: Equipment must be at-risk for storm damage or damaged by a recent storm event and attributed to the safety and integrity of the home. Elevation limited to properties located in high flood hazard areas (Zones A and V) as defined by the most recent FEMA flood maps. Visit the Northwest Florida Water Management District website for more information on flood hazard areas: <http://portal.nwfwmdfloodmaps.com/>.

TYPE OF ASSISTANCE:

Assistance is provided as a zero-interest forgivable deferred loan secured by a sub-ordinate lien agreement. The lien period is 1 year for owner-occupied property and 3 years for long-term lease property. The lien is forgiven on a daily basis over the course of the lien period. At expiration of the lien period, the loan is forgiven in full with program compliance.

Eligible program participants shall be eligible to apply for assistance under other residential CRA programs after a period of one (1) year, commencing on the beginning date of the lien period and terminating one (1) year thereafter. However, improvements made under this program shall not be eligible for modification or reconstruction.

Leased Property: Limited to landlords renting to households at or below 80% AMI. Rents must not be increased more than 5% per year during the lien period, and must be certified annually to the Community Redevelopment Agency (CRA). Rents are secured during the lien period by an Assignment of Leases, Rents and Profits Agreement.

Transfer of Property: During the lien period, transfer of property shall only be permissible to an eligible heir, as defined by Florida law. In the event of the transfer of property to an heir, such heir shall assume all responsibilities for compliance under the program.

Duplication of Benefits: This program shall not be used to duplicate or supplant benefits received or available from insurance policy payouts, and FEMA assistance programs.

CONTRACTING PROCEDURES:

The property owner shall be responsible for contracting licensed and insured contractors to conduct the improvements according to the following procedures:

Owner shall obtain quotes from three (3) or more licensed and insured contractors qualified to conduct the improvements. The project shall be awarded to the lowest and most responsive

bidder. **Owner shall not cause work to commence until a program agreement has been executed and the contractor has been issued a purchase order.**

In emergency response and recovery situations, the contracting procedures above, with the exception of contractor licensure and insurance documentation, may be waived at the discretion of the CRA Administrator, in accordance with emergency procurement laws. Administration of and contracting under, this program may also be facilitated and/or secured by a Partnering Agency or City Department during these events.

Inspection: A report shall be provided by the contractor, including pictures and written documentation of the conditions warranting improvement.

Payment shall be made by the CRA directly to the Contractor.

PRIORITIZATION: In instances of high program demand and limited funding, program approvals may be prioritized based on the extent of damage and degree of threat to the building and its inhabitants (e.g. a tree that has fallen on or near a structure will receive higher priority than a tree that poses a threat to a property), as well as, household income (households at or below 80% AMI will receive higher priority than households over 80% AMI).

APPLICATION PROCEDURES:

1. Upon submittal of a complete application, including all supporting documentation, the Program Administrator will determine initial eligibility for program participation.
2. Upon a finding of initial eligibility, or in conjunction with the application, the Owner shall:
 - a. Obtain quotes and inspections from licensed and insured contractors, using the “Request for Inspection/Quotes” form; and
 - b. Identify the contractor(s) to be selected, using the “Contractor Selection Form”.

The project shall then be considered for approval.

3. Upon approval, the Owner shall enter into a Program Agreement, and execute the Lien Agreement and Assignment of Leases, Rents and Profits Agreement, as applicable. The Owner may issue a Notice to Proceed (NTP) to the selected Contractor for commencement of construction upon execution of all agreements, and issuance of a Purchase Order to the contractor.

Completion must be achieved within 90 days from NTP unless otherwise authorized by the CRA or its representative. Payment to the Contractor will be made in accordance with the program agreement.

4. Upon project completion, the CRA will record the lien agreement (and assignment of leases, rents and profits agreement, as applicable) in the public records of Escambia County, Florida.
5. The lien will be forgiven in full at the conclusion of the lien period with program compliance.



Memorandum

File #: 20-00680

Westside Redevelopment Board

10/27/2020

DISCUSSION ITEM

SPONSOR: Dianne Robinson, WRB Chairperson

TITLE:

BOARD MEETING SCHEDULE

SUMMARY:

In an effort to avoid time conflicts associated with multiple redevelopment board meetings being held in a single month, a consensus is requested on moving the Westside Redevelopment Board (WRB) meeting. Staff requests that the WRB approve a December, March, June and September meeting schedule, instead of the January, April, July and October meeting schedule. This will stagger the four (4) CRA redevelopment board meetings providing staff the time to better and more efficiently prepare for administration of the meetings.

It is recommended that the meetings be scheduled for the 3rd Tuesday of the month (rather than the 4th) to avoid conflicts with the Christmas holiday during the month of December. Under this schedule, the WRB will receive its annual presentation during the month of June (instead of July), and will establish project priorities for the next fiscal year during the month of September (instead of October). The next meeting of the WRB would be December 15, 2020 at 3:30 p.m.

STAFF CONTACT:

Kerrith Fiddler, Deputy City Administrator - Community Development
M. Helen Gibson, AICP, CRA Administrator
Victoria D'Angelo, Asst. CRA Administrator

ATTACHMENTS:

None.

PRESENTATION: No



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 20-00681

Westside Redevelopment Board

10/27/2020

PRESENTATION ITEM

SPONSOR: Councilwoman Jewel Cannada-Wynn, WRB Board Member

TITLE:

PARK IMPROVEMENT PROJECTS IN THE WESTSIDE REDEVELOPMENT AREA

SUMMARY:

Updates on park improvement projects being completed by the City of Pensacola Parks and Recreation Department within the Westside Redevelopment Area are attached.

STAFF CONTACT:

Kerrith Fiddler, Deputy City Administrator - Community Development
M. Helen Gibson, AICP, CRA Administrator
Victoria D'Angelo, Asst. CRA Administrator

ATTACHMENTS:

- 1) Park Improvement Project Updates

PRESENTATION: No

Project	Update – 10/27/2020 WRB Meeting
Fricker Center	Currently developing the scope of work to replace/refurbish interior finishes, i.e. restroom sinks, toilets, paint walls, etc.
Terry Wayne East	Currently no project planned.
Morris Court	Completed a \$300,000 park renovation in FY20 that included a new walking path around the park, new gazebo, new basketball courts, improved lighting, picnic tables, and stormwater management.
Legion Field	Currently in working on a \$1,300,000 project to include a new press box, new scoreboard, new playground, a fitness court, a splash pad, and a gazebo, and an improved walking path.
Kiwanis Park	Currently putting the finishing touches on a \$300,000 project, in partnership with City Housing Department that includes a federal grant as well as with the local Kiwanis Clubs, to refurbish the park, adding 2 new playgrounds, a dog park, new fencing, a sensory garden with musical instruments, and refurbishing the basketball court.



Memorandum

File #: 20-00682

Westside Redevelopment Board

10/27/2020

DISCUSSION ITEM

SPONSOR: Dianne Robinson, WRB Chairperson

TITLE:

PROJECT UPDATES

SUMMARY:

At the WRB's previous meeting, it recommended a project list and 5-year implementation plan for implementation of projects beginning in Fiscal Year 2021, which began October 1, 2020. The Board will receive updates on projects identified under the project list and implementation plan, and other initiatives.

STAFF CONTACT:

Kerrith Fiddler, Deputy City Administrator - Community Development
M. Helen Gibson, AICP, CRA Administrator
Victoria D'Angelo, Asst. CRA Administrator

ATTACHMENTS:

1. Project Updates - 10/27/2020

PRESENTATION: No

Project Name	CRA District	Description	Phase	Notes/Updates
Residential Property Improvement Program	Westside	Improvements for priority residential properties under CRA Residential Property Improvement Program within target areas of the Westside CRA. Westside target areas include priority properties within the West Moreno and West Garden District neighborhoods. Forgivable loan program administered by Emerald Coast Regional Council (ECRC) on behalf of CRA.	Implementation	On-going
CRA Commercial Façade Improvement Program	Westside	Improvements for non-residential properties under CRA Commercial Façade Improvement Program. Available for improvements visible from the right of way and limited roofing, parking and structural. Primary target area Cervantes Street from Pace Boulevard to City limit line, and the west side of Pace Boulevard from Cervantes to Main.	Implementation	On-going
West Main Street Corridor Management	Urban Core / Westside	Corridor management of West Main Street from Clubbs to Barrancas.	Design - Interim Improvements / Planning - Full Project	Design of interim improvements underway - to be bid with A Street Revitalization project. Full project implementation funds approved for incorporation into TPO priorities list.
"A" Streetscape Revitalization	Urban Core / Westside	Streetscape and corridor improvements including sidewalk, decorative elements, ADA, curb-cut, lighting, street trees/landscape, crosswalk, and bicycle improvements along "A" Street from Cervantes to Main and construction of new sidewalk, street trees and lighting along Main Street from Clubbs and "A". Project to be constructed in phases (segments TBD).	Design	In Progress
Sidewalk Improvements	Urban Core / Westside	Sidewalk improvements including repairs and connectivity guided by the redevelopment plans and the City's recent sidewalk ADA accessibility study.	Planning	On going.

Project Name	CRA District	Description	Phase	Notes/Updates
West Moreno Stormwater Park	Westside	Park and storm water pond improvements within block bound by E Street, F Street, Lee Street and Blount Street within proximity to Baptist campus. Project guided by the West Moreno District Development Plan and Implementation Strategy developed in partnership with Baptist Hospital and Escambia County. Project to be performed in coordination with the "F and Lee Street Pond Expansion (HMGP)" project, Public Works and Facilities Department.	Planning/Acquisition	In Progress
Connectivity to Legion Field / Global Learning: L Street (Priority 1)	Westside	L Street from Cervantes to Gregory St. Construction of streetscape and corridor improvements, which may include buffered sidewalk, lighting, bicycle wayfinding signage, street trees/landscape, crosswalks and on-street parking (one side) from Cervantes Street to Gregory Street.	Planning	Project prioritized by FL-AL TPO for Transportation Alternatives Program (TAP) funding. Pending determination regarding incorporation into FDOT Work Program (est. October 2020).
Connectivity to Legion Field / Global Learning: Gregory Street (Priority 2)	Westside	Gregory Street from Pace Blvd to I St. Construction of streetscape and corridor improvements, which may include buffered wide sidewalk, lighting, bicycle wayfinding signage, crosswalks and street trees/landscape.	Planning	Project prioritized by FL-AL TPO for Transportation Alternatives Program (TAP) funding. Pending determination regarding incorporation into FDOT Work Program (est. October 2020).
Connectivity to Legion Field / Global Learning: Wright Street (Priority 3)	Westside	Wright Street from Pace Blvd to P St. Construction of streetscape and corridor improvements, which may include buffered sidewalk, lighting, crosswalks and street trees/landscape .	Planning	Project prioritized by FL-AL TPO for Transportation Alternatives Program (TAP) funding. Pending determination regarding incorporation into FDOT Work Program (est. October 2020).
Pace Boulevard Corridor Improvements	Westside	Corridor management of Pace Boulevard from U.S. 29 to the waterfront. Interim need to provide safety improvements along Pace Boulevard, particularly at Jackson and Wright Streets, to complete Connectivity to Legion Field / Global Learning project. Project to be managed by the Florida-Alabama Transportation Planning Organization and the Florida Department of Transportation.	Planning	1) Connectivity to Legion Field /Global Learning project prioritized by FL-AL TPO for TAP funding - pending tentative incorporation into FDOT Work Program. 2) City/County staff seeking funding opportunities through the TPO/FDOT process for corridor management plan/study.

Project Name	CRA District	Description	Phase	Notes/Updates
Cervantes Street Road Diet and Short Term Safety Improvements	Westside	Corridor improvements, including safety improvements and potential lane reduction, to West Cervantes from A Street to Dominquez St. Project managed by the Florida Department of Transportation.	ST Safety Improvements - Procurement; Road Diet - Planning	Construction of short term safety improvements estimated to begin early 2021. TPO approved adding construction of road diet phase into the FL-AL TPO Long Range Transportation - Cost Feasible Plan (2026-46)

Other Updates

Project Name	CRA District	Description	Phase	Notes/Updates
Affordable Housing Initiatives	Urban Core / Westside / Eastside	Implementation of housing initiatives within CRA areas.	Planning	CRA and City entered into an interlocal agreement to pursue implementation of affordable housing initiatives within the redevelopment districts. The City intends to hire a program manager to be shared between the CRA and the City to provide the necessary staffing. Initiatives undertaken within the redevelopment areas will align with the City's overarching goal to provide 500 homes in 5 years.