



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Agenda

### Community Redevelopment Agency

*The City of Pensacola Community Redevelopment Agency was created by the City Council and is a dependent special district in accordance with the Florida State Statutes Chapter 189 (Resolution No. 55-80 adopted on September 25, 1980; and amended Resolution No. 22-10 adopted on August 19, 2010.)*

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Monday, December 13, 2021

3:30 PM

Hagler/Mason Conference Room, 2nd Floor

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Immediately following City Council Agenda Conference starting at 3:30 P.M.

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

Members of the public may also attend and participate via live stream or phone.  
Live meeting video: [cityofpensacola.com/428/Live-Meeting-Video](http://cityofpensacola.com/428/Live-Meeting-Video). Public input form here: [www.cityofpensacola.com/CRAInput](http://www.cityofpensacola.com/CRAInput).

### CALL MEETING TO ORDER

Members: Delarian Wiggins, Chairperson, Teniade Broughton, Vice Chairperson, Jennifer Brahier, Ann Hill, Casey Jones, Jared Moore, Sherri Myers

### BOARD MEMBER DISCLOSURE

Board Members disclose ownership or control of interest directly or indirectly of property in the Community Redevelopment Area

### CHAIRMAN'S REPORT

### APPROVAL OF MINUTES

### PRESENTATIONS

1. [21-01087](#) HAWKSHAW REDEVELOPMENT PROJECT UPDATE

Attachments: [Hawkshaw Report Nov 2021](#)

### ACTION ITEMS

2.     [21-01049](#)     ACCEPTANCE OF DEO COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANT
- Sponsors:     Delarian Wiggins
- Attachments:     [DEO TA Grant Award Letter](#)
- [Supplemental Budget Resolution No. 2021-11 CRA](#)
- [Supplemental Budget Explanation No. 2021-11 CRA](#)
3.     [2021 -11 CRA](#)     SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-11 CRA - DEO COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANT
- Sponsors:     Grover C. Robinson, IV
- Attachments:     [Supplemental Budget Resolution No. 2021-11 CRA](#)
- [Supplemental Budget Explanation No. 2021-11 CRA](#)
4.     [2021 -10 CRA](#)     SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-10 CRA - CONTRACTS PAYABLE
- Sponsors:     Delarian Wiggins
- Attachments:     [Supplemental Budget Resolution No. 2021-10 CRA](#)
- [Supplemental Budget Explanation No. 2021-10 CRA](#)
5.     [2021 -12 CRA](#)     SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-12 CRA - NON-ENCUMBERED CARRYOVER RESOLUTION
- Sponsors:     Grover C. Robinson, IV
- Attachments:     [Supplemental Budget Resolution No 2021-12 CRA.pdf](#)
- [Supplemental Budget Explanation No. 2021-12 CRA](#)

## DISCUSSION ITEMS

## OPEN FORUM

## ADJOURNMENT

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 436-5640 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*

*If any person decides to appeal any decision made with respect to any matter considered at such meeting, he will need a record of the proceedings, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*



## Memorandum

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**File #:** 21-01087

Community Redevelopment Agency 12/13/2021

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### **PRESENTATION ITEM**

**FROM:** Delarian Wiggins, Chairperson

**SUBJECT:**

HAWKSHAW REDEVELOPMENT PROJECT UPDATE

**REQUEST:**

That the Community Redevelopment Agency (CRA) receive a presentation to update the status of the Hawkshaw Redevelopment Project at 9th Avenue and Romana Street.

**SUMMARY:**

On October 11, 2021, the Community Redevelopment Agency (CRA) approved the 4th Amendment to the Declaration of Conditions, Covenants and Restrictions for the Hawkshaw Redevelopment Project in accordance with the revised project components and conceptual design plans presented on June 14, 2021.

The 4th Amendment includes a requirement that the developer provide monthly updates on the project's status. A presentation will be made by Brian Spencer of SMP, the project architect, representing the development team.

**PRIOR ACTION:**

November 6, 2017 - CRA approved the development agreement/contract for sale of the Hawkshaw property to Robert Montgomery, LLC.

February 26, 2018 - The deed for sale of Hawkshaw property to Hawkshaw Developers, LLC was filed in Escambia County Official Records.

June 10, 2019 - The CRA approved extension of the commencement deadline for the Hawkshaw redevelopment project at 9th Avenue and Romana Street to September 30, 2019 and granted extension of the construction commencement deadline.

August 5, 2019 - The CRA approved the revised design plans, revised construction timeline and changes to the Hawkshaw Redevelopment, LLC. Development Team.

May 10, 2021 - The CRA directed staff to send a letter to the developer requesting a presentation during its June meeting, as well as, written documentation of the developer's diligent and continuous

prosecution of construction on the project and previously requested items from the CRA Chairman's letter dated December 17, 2019.

June 14, 2021 - The development team made a presentation to the CRA.

July 12, 2021 - The CRA authorized negotiation of a 4th Amendment to Declaration of Conditions, Covenants and Restrictions for the Hawkshaw Redevelopment Project.

October 11, 2021 - The CRA approved the 4th Amendment to the Declaration of Conditions, Covenants and Restrictions for the Hawkshaw Redevelopment Project including a requirement for monthly project updates.NN

**STAFF CONTACT:**

David Forte, Deputy City Administrator - Community Development  
M. Helen Gibson, AICP, CRA Administrator  
Victoria D'Angelo, Assistant CRA Administrator

**ATTACHMENTS:**

- 1) Hawkshaw Report Nov 2021

**PRESENTATION:** Yes

# SMP ARCHITECTURE

December 1, 2021

Helen Gibson

CRA Administrator

222 W. Main St.

Pensacola, FL 32502

RE: HAWKSHAW STATUS REPORT / NOVEMBER 2021

Dear Ms. Gibson,

The Hawkshaw Development Group is pleased to provide the CRA with progress photographs as evidence of construction work in advance of the vertical construction of the Hawkshaw multi-family residential project.

As of November 30, 2021, the project's stormwater infrastructure is approximately 30% complete. Photographs depict evidence of the concrete stormwater "pipes" and conflict boxes onsite prior to installation underground. When fully installed, these concrete pipes will transport Hawkshaw's stormwater from the north side of E. Romana St. to the city's stormwater facility located in Admiral Mason Park. In addition to the infrastructure material located on the Hawkshaw site, you can see evidence of sheet piling installed beyond the shoreline of the stormwater pond. As per NWFWM regulations, this sheet piling is in place to contain sediment and construction debris that may result when the concrete outfall structure is constructed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brian Spencer".

Brian Spencer, Principal

205 E INTENDENCIA ST. PENSACOLA, FL 32502











# SMP ARCHITECTURE



205 E INTENDENCIA ST. PENSACOLA, FL 32502



# SMP ARCHITECTURE



205 E INTENDENCIA ST. PENSACOLA, FL 32502





205 E INTENDENCIA ST. PENSACOLA, FL 32502



# SMP ARCHITECTURE



205 E INTENDENCIA ST. PENSACOLA, FL 32502





205 E INTENDENCIA ST. PENSACOLA, FL 32502



## Memorandum

**File #:** 21-01049

Community Redevelopment Agency 12/13/2021

### **ACTION ITEM**

**SPONSOR:** Delarian Wiggins, Chairperson

### **SUBJECT:**

ACCEPTANCE OF DEO COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANT

### **RECOMMENDATION:**

That the Community Redevelopment Agency (CRA) accept a Florida Department of Economic Opportunity (DEO) Community Planning Technical Assistance Grant, in the amount of \$40,000, for development of the Jackson Street Transportation Master Plan. Further, that the CRA authorize the CRA Chairperson to take all actions necessary to accept the grant and appropriate the funding. Finally, that the CRA adopt a supplemental budget resolution to appropriate the grant funds.

### **SUMMARY:**

On June 14, 2021, the Community Redevelopment Agency approved a Memorandum of Understanding (MOU) with Escambia County to develop a transportation master plan to be called "Jackson Street Reimagined: A Transportation Master Plan" for improvements to Jackson Street from A Street to Fairfield Drive, within the Westside community redevelopment area.

To supplement funding of the project, the CRA applied for and has been awarded a Florida Department of Economic Opportunity (DEO) Community Planning Technical Assistance Grant, in the amount of \$40,000. The CRA must accept the grant to appropriate the funding.

### **PRIOR ACTION:**

June 14, 2021 - The CRA approved an MOU with Escambia County to develop a transportation master plan for Jackson Street.

November 15, 2021 - The CRA accepted Escambia County's selection of consulting firm, WSP USA, Inc., for development of the Jackson Street Transportation Master Plan.

### **FUNDING:**

Budget:	\$ 40,000	DEO Technical Assistance Grant
	50,000	Westside Complete Streets
	<u>210,000</u>	Escambia County Portion
	<u>\$300,000</u>	

Actual:	\$ 90,000	City's Portion
	<u>210,000</u>	County's Portion
	<u>\$300,000</u>	

**FINANCIAL IMPACT:**

The City's portion of the funding for the project is \$90,000. Funding in the amount of \$50,000 is available in the Fiscal Year 2022 Westside TIF complete streets budget. The DEO Technical Assistance grant will provide the remaining \$40,000 in the City's portion of funding. Escambia County will pay their portion of \$210,000 directly to the consultant. Adoption of the supplemental budget resolutions by the CRA and City Council will appropriate the grant funds.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

11/30/2021

**STAFF CONTACT:**

David Forte, Deputy City Administrator - Community Development  
M. Helen Gibson, AICP, CRA Administrator  
Victoria D'Angelo, Assistant CRA Administrator

**ATTACHMENTS:**

- 1) DEO TA Grant Award Letter
- 2) Supplemental Budget Resolution No. 2021-10 CRA
- 3) Supplemental Budget Explanation No. 2021-10 CRA

**PRESENTATION:** No



**Ron DeSantis**  
GOVERNOR



**Dane Eagle**  
SECRETARY

July 13, 2021

The Honorable Grover C. Robinson, IV  
Mayor, City of Pensacola  
222 W Main Street  
Pensacola, FL 32502

Re: FY 2021-2022 Community Planning Technical Assistance Grants – Jackson Street Reimagined

Dear Mayor Robinson:

We appreciate your interest in the Florida Department of Economic Opportunity's Community Planning Technical Assistance grant program and we are pleased to inform you that your grant proposal to *develop a conceptual master plan for transportation improvements to Jackson Street* was selected for funding in the amount up to **\$40,000**.

The Department will provide additional information to finalize the scope of work and complete the grant agreement. For your convenience, we have enclosed a copy of our grant agreement template for you to begin your internal review. Beginning on or after July 1, 2021, any invoice for work specifically related to the grant project will be eligible for reimbursement after the grant agreement has been fully executed. If for any reason the grant agreement is not executed by both parties, cost reimbursement for work performed will not be available.

We look forward to our continued partnership, and if you have any questions, please do not hesitate to contact Barbara Powell, Regional Planning Administrator, by telephone at 850-717-8504 or by email at [Barbara.Powell@deo.myflorida.com](mailto:Barbara.Powell@deo.myflorida.com).

Sincerely,



Mario Rubio, Director  
Division of Community Development

MR/ai

Enclosure

cc: Keith Wilkins, City Administrator, City of Pensacola  
Kerrith Fiddler, Deputy City Administrator, Community Development, City of Pensacola  
Delarian Wiggins, City Council District 7, CRA Chairperson, City of Pensacola  
Helen Gibson, CRA Administrator, City of Pensacola  
Victoria D'Angelo, Asst. CRA Administrator, City of Pensacola  
Amanda Iscrupe, Agreement Manager, Florida Department of Economic Opportunity

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399  
850.245.7105 | [www.FloridaJobs.org](http://www.FloridaJobs.org)  
[www.twitter.com/FLDEO](https://www.twitter.com/FLDEO) | [www.facebook.com/FLDEO](https://www.facebook.com/FLDEO)

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

**CRA RESOLUTION NO: 2021-11 CRA**

A RESOLUTION OF THE PENSACOLA COMMUNITY REDEVELOPMENT AGENCY APPROVING AND CONFIRMING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE GOVERNING BOARD OF THE COMMUNITY REDEVELOPMENT REDEVELOPMENT AGENCY AS FOLLOWS:

SECTION 1. The following appropriations from funds on hand in the fund accounts stated below, not heretofore appropriated, and transfer from funds on hand in the various accounts and funds stated below, heretofore appropriated, be, and the same are hereby made, directed and approved to-wit:

**A. SPECIAL GRANTS FUND**

To:	State Grants	40,000
As Reads:	Operating Expenses	134,609
Amended		
To Read:	Operating Expenses	174,609

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 3. This resolution shall become effective immediately upon adoption.

Adopted: \_\_\_\_\_

Approved: \_\_\_\_\_  
Chairman, CRA

Attest:

\_\_\_\_\_  
City Clerk

**THE CITY OF PENSACOLA**  
**COMMUNITY REDEVELOPMENT AGENCY**  
**DECEMBER 2021 - SUPPLEMENTAL BUDGET RESOLUTION - DEO TECHNICAL ASSISTANCE GRANT - RES NO. 2021-11 CRA**

FUND	AMOUNT	DESCRIPTION
<b>A. SPECIAL GRANTS FUND</b>		
Estimated Revenues		
State Grants	40,000	Appropriate revenue from State Grants
Total Revenues	<u>40,000</u>	
Appropriations		
Operating Expense	40,000	Increase appropriation for Operating Expanse
Total Appropriations	<u>40,000</u>	





## Memorandum

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**File #:** 2021 -11 CRA

Community Redevelopment Agency 12/13/2021

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### **ACTION ITEM**

**SPONSOR:** Delarian Wiggins, Chairperson

### **SUBJECT:**

SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-11 CRA - DEO COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANT

### **RECOMMENDATION:**

That the Community Redevelopment Agency adopt Supplemental Budget Resolution No. 2021-11 CRA:

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022, PROVIDING FOR AN EFFECTIVE DATE.

### **SUMMARY:**

On June 14, 2021, the Community Redevelopment Agency approved a Memorandum of Understanding (MOU) with Escambia County to develop a transportation master plan to be called "Jackson Street Reimagined: A Transportation Master Plan" for improvements to Jackson Street from A Street to Fairfield Drive, within the Westside community redevelopment area.

To supplement funding of the project, the CRA applied for and has been awarded a Florida Department of Economic Opportunity (DEO) Community Planning Technical Assistance Grant, in the amount of \$40,000. The CRA must accept the grant to appropriate the funding

### **PRIOR ACTION:**

August 9, 2021 - The Community Redevelopment Agency approved the Fiscal Year 2022 Budget on Budget Resolution No. 2021-03 CRA.

November 15, 2021 - Approval of an Encumbrance Carryover Budget Resolution on Supplemental Budget Resolution No. 2021-07 CRA.

December 13, 2021 - Approval of the Contracts Payable Carryover Budget Resolution on Supplemental Budget Resolution No. 2021-10 CRA.

**FUNDING:**

Budget:	\$ 40,000	DEO Technical Assistance Grant
	\$ 50,000	Westside Complete Streets
	<u>\$210,000</u>	Escambia County Portion
	\$300,000	

Actual:	\$ 90,000	City's Portion
	<u>\$210,000</u>	County's Portion
	\$300,000	

**FINANCIAL IMPACT:**

The City's portion of the funding for the project is \$90,000. Funding in the amount of \$50,000 is available in the Fiscal Year 2022 Westside TIF complete streets budget. The DEO Technical Assistance grant will provide the remaining \$40,000 in the City's portion of funding. Escambia County will pay their portion of \$210,000 directly to the consultant. Adoption of the supplemental budget resolutions by the CRA and City Council will appropriate the grant funds.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

11/30/2021

**STAFF CONTACT:**

David Forte, Deputy City Administrator - Community Development  
M. Helen Gibson, AICP, CRA Administrator  
Amy Lovoy, Finance Director

**ATTACHMENTS:**

- 1) Supplemental Budget Resolution No. 2021-11 CRA
- 2) Supplemental Budget Explanation No. 2021-11 CRA

**PRESENTATION:** No

**CRA RESOLUTION NO: 2021-11 CRA**

A RESOLUTION OF THE PENSACOLA COMMUNITY REDEVELOPMENT AGENCY APPROVING AND CONFIRMING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE GOVERNING BOARD OF THE COMMUNITY REDEVELOPMENT REDEVELOPMENT AGENCY AS FOLLOWS:

SECTION 1. The following appropriations from funds on hand in the fund accounts stated below, not heretofore appropriated, and transfer from funds on hand in the various accounts and funds stated below, heretofore appropriated, be, and the same are hereby made, directed and approved to-wit:

**A. SPECIAL GRANTS FUND**

To:	State Grants	40,000
As Reads:	Operating Expenses	134,609
Amended		
To Read:	Operating Expenses	174,609

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 3. This resolution shall become effective immediately upon adoption.

Adopted: \_\_\_\_\_

Approved: \_\_\_\_\_  
Chairman, CRA

Attest:

\_\_\_\_\_  
City Clerk



**THE CITY OF PENSACOLA**  
**COMMUNITY REDEVELOPMENT AGENCY**  
**DECEMBER 2021 - SUPPLEMENTAL BUDGET RESOLUTION - DEO TECHNICAL ASSISTANCE GRANT - RES NO. 2021-11 CRA**

FUND	AMOUNT	DESCRIPTION
<b>A. SPECIAL GRANTS FUND</b>		
Estimated Revenues		
State Grants	40,000	Appropriate revenue from State Grants
Total Revenues	<u>40,000</u>	
Appropriations		
Operating Expense	40,000	Increase appropriation for Operating Expanse
Total Appropriations	<u>40,000</u>	



## Memorandum

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**File #:** 2021 -10 CRA

Community Redevelopment Agency 12/13/2021

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### **ACTION ITEM**

**SPONSOR:** Delarian Wiggins, Chairperson

**SUBJECT:**

SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-10 CRA - CONTRACTS PAYABLE

### **RECOMMENDATION:**

That the Community Redevelopment Agency adopt Supplemental Budget Resolution No. 2021-10 CRA.

A RESOLUTION OF THE PENSACOLA COMMUNITY REDEVELOPMENT AGENCY APPROVING AND CONFIRMING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

### **SUMMARY:**

There are three Tax Increment Financing (TIF) Districts contained within the City of Pensacola's Fiscal Year 2022 Annual Budget; the Urban Core TIF, the Eastside TIF, and the Westside TIF. The Community Redevelopment Agency (CRA) is responsible for using the Tax Increment Financing (TIF) funds to promote growth, redevelopment, and subsequent property value increases in the Redevelopment Area. TIF funds can only be used to undertake planning and construction of improvements and/or specific projects within the Redevelopment Area or neighborhood included within the respective plans.

In order to be compliant with Florida Statutes, the CRA is required to approve all budget resolutions involving any TIF District.

The CRA adopted Supplemental Budget Resolution No. 2021-07 CRA at the November 15, 2021 meeting, which carried forward encumbered purchase order balances. Historically, the Encumbrance Carryover Budget Resolutions have been net of contracts payable, representing work completed on outstanding purchase orders by September 30<sup>th</sup> expensed back to the prior fiscal year. Encumbrances carried forward to the new fiscal year are typically reduced by the amount expensed to contracts payable in the previous fiscal year. However, due to the timing of the November 2021 meeting, the contracts payables were not available, and the full amount of the encumbered purchase order balances were carried forward on Supplemental Budget Resolution No. 2021-07 CRA.

**PRIOR ACTION:**

August 9, 2021 - The Community Redevelopment Agency approved the Fiscal Year 2022 Budget on Budget Resolution No. 2021-03 CRA.

November 15, 2021 - Approval of an Encumbrance Carryover Budget Resolution on Supplemental Budget Resolution No. 2021-07 CRA.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

The budget resolution adoption maintains compliance as required by Florida Statutes pertaining to tax increment financing districts.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

11/23/2021

**STAFF CONTACT:**

David Forte, Deputy City Administrator - Community Development  
M. Helen Gibson, AICP, CRA Administrator  
Amy Lovoy, Finance Director

**ATTACHMENTS:**

- 1) Supplemental Budget Resolution No. 2021-10 CRA
- 2) Supplemental Budget Explanation No. 2021-10 CRA

**PRESENTATION:** No



**CRA RESOLUTION NO: 2021-10 CRA**

A RESOLUTION OF THE PENSACOLA COMMUNITY REDEVELOPMENT AGENCY APPROVING AND CONFIRMING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE GOVERNING BOARD OF THE COMMUNITY REDEVELOPMENT REDEVELOPMENT AGENCY AS FOLLOWS:

SECTION 1. The following appropriations from funds on hand in the fund accounts stated below, not heretofore appropriated, and transfer from funds on hand in the various accounts and funds stated below, heretofore appropriated, be, and the same are hereby made, directed and approved to-wit:

**A. COMMUNITY REDEVELOPMENT FUND**

As Reads:	Purchase Orders Payable	256,826
Amended		
To Read:	Purchase Orders Payable	206,762

**B. WESTSIDE TIF FUND**

As Reads:	Purchase Orders Payable	21,584
Amended		
To Read:	Purchase Orders Payable	1,584

**C. CRA SERIES 2017 PROJECT FUND**

As Reads:	Purchase Orders Payable	258,748
Amended		
To Read:	Purchase Orders Payable	243,436

**D. CRA SERIES 2019 PROJECT FUND**

As Reads:	Purchase Orders Payable	1,504,911
Amended		
To Read:	Purchase Orders Payable	1,037,685

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 3. This resolution shall become effective immediately upon adoption.

Adopted: \_\_\_\_\_

Approved: \_\_\_\_\_  
Chairman, CRA

Attest:

\_\_\_\_\_  
City Clerk

**THE CITY OF PENSACOLA  
COMMUNITY REDEVELOPMENT AGENCY  
DECEMBER 2021 - CONTRACTS PAYABLE NO. 2021-10 CRA**

FUND	AMOUNT	DESCRIPTION
<b>A. COMMUNITY REDEVELOPMENT FUND</b>		
Fund Balance	<u>(50,064)</u>	Decrease appropriated fund balance.
Appropriations		
Purchase Orders Payable	<u>(50,064)</u>	Decrease Encumbrance Carryover - Contracts Payable
<b>B. WESTSIDE TIF FUND</b>		
Fund Balance	<u>(20,000)</u>	Decrease appropriated fund balance.
Appropriations		
Purchase Orders Payable	<u>(20,000)</u>	Decrease Encumbrance Carryover - Contracts Payable
<b>C. CRA SERIES 2017 PROJECT FUND</b>		
Fund Balance	<u>(15,312)</u>	Decrease appropriated fund balance.
Appropriations		
Purchase Orders Payable	<u>(15,312)</u>	Decrease Encumbrance Carryover - Contracts Payable
<b>D. CRA SERIES 2019 PROJECT FUND</b>		
Fund Balance	<u>(467,226)</u>	Decrease appropriated fund balance.
Appropriations		
Purchase Orders Payable	<u>(467,226)</u>	Decrease Encumbrance Carryover - Contracts Payable



## Memorandum

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**File #:** 2021 -12 CRA

Community Redevelopment Agency 12/13/2021

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### **ACTION ITEM**

**SPONSOR:** Delarian Wiggins, Chairperson

### **SUBJECT:**

SUPPLEMENTAL BUDGET RESOLUTION NO. 2021-12 CRA - NON-ENCUMBERED CARRYOVER RESOLUTION

### **RECOMMENDATION:**

That the Community Redevelopment Agency adopt Supplemental Budget Resolution No. 2021-12 CRA.

A RESOLUTION OF THE PENSACOLA COMMUNITY REDEVELOPMENT AGENCY APPROVING AND CONFIRMING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

### **SUMMARY:**

There are three Tax Increment Financing (TIF) Districts contained within the City of Pensacola's Fiscal Year 2022 Annual Budget; the Urban Core TIF, the Eastside TIF, and the Westside TIF. The Community Redevelopment Agency (CRA) is responsible for using the Tax Increment Financing (TIF) funds to promote growth, redevelopment, and subsequent property value increases in the Redevelopment Area. TIF funds can only be used to undertake planning and construction of improvements and/or specific projects within the Redevelopment Area or neighborhood included within the respective plans.

In order to be compliant with Florida Statutes, the CRA is required to approve all budget resolutions involving any TIF District.

The attached unencumbered carryover budget resolution includes appropriations for the following:

For various reasons, certain items that were budgeted in FY 2021 were not purchased or encumbered. The unexpended appropriations are carried forward to the new fiscal year so that these items can be purchased.

Balances remaining for the Community Redevelopment Agency Fund, the Eastside TIF Fund, the Westside TIF Fund, the CRA Series 2017 Capital Projects Fund, and the CRA Series 2019 Capital Projects Fund are being carried forward.



**PRIOR ACTION:**

August 9, 2021 - The Community Redevelopment Agency approve the Fiscal Year 2022 Budget on Budget Resolution No. 2021-03 CRA.

November 15, 2021 - The Community Redevelopment Agency approved an Encumbrance Carryover Budget Resolution on Supplemental Budget Resolution No. 2021-07 CRA.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

Adoption of the supplemental budget resolution maintains compliance as required by Florida Statutes pertaining to tax increment financing districts.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Choose an item.

[Click here to enter a date.](#)

**STAFF CONTACT:**

David Forte, Deputy City Administrator - Community Development  
M. Helen Gibson, AICP, CRA Administrator  
Amy Lovoy, Finance Director

**ATTACHMENTS:**

- 1) Supplemental Budget Resolution No. 2021-12 CRA
- 2) Supplemental Budget Explanation No. 2021-12 CRA

**PRESENTATION:** No

## **CRA RESOLUTION NO: 2021-12 CRA**

A RESOLUTION OF THE PENSACOLA COMMUNITY REDEVELOPMENT AGENCY APPROVING AND CONFIRMING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE GOVERNING BOARD OF THE COMMUNITY REDEVELOPMENT REDEVELOPMENT AGENCY AS FOLLOWS:

SECTION 1. The following appropriations from funds on hand in the fund accounts stated below, not heretofore appropriated, and transfer from funds on hand in the various accounts and funds stated below, heretofore appropriated, be, and the same are hereby made, directed and approved to-wit:

### **A. COMMUNITY REDEVELOPMENT AGENCY FUND**

Fund Balance		4,611,078
As Reads:	Operating Expenses	3,249,136
Amended		
To Read:	Operating Expenses	6,338,120
As Reads:	Capital Outlay	7,185
Amended		
To Read:	Capital Outlay	452,974
As Reads:	Grants & Aids	293,105
Amended		
To Read:	Grants & Aids	1,278,910
As Reads:	Allocated Overhead/(Cost Recovery)	142,000
Amended		
To Read:	Allocated Overhead/(Cost Recovery)	232,500

### **B. EASTSIDE TAX INCREMENT FINANCING DISTRICT FUND**

Fund Balance		752,269
To:	Capital Outlay	51,500
To:	Grants and Aids	280,611
As Reads:	Operating Expenses	131,400
Amended		
To Read:	Operating Expenses	557,858
As Reads:	Allocated Overhead/(Cost Recovery)	14,500
Amended		
To Read:	Allocated Overhead/(Cost Recovery)	8,200

### **C. WESTSIDE TAX INCREMENT FINANCING DISTRICT FUND**

Fund Balance		883,045
To:	Grants & Aids	155,150
As Reads:	Operating Expenses	731,384

Amended		
To Read:	Operating Expenses	1,462,779
As Reads:	Allocated Overhead/(Cost Recovery)	8,300
Amended		
To Read:	Allocated Overhead/(Cost Recovery)	4,800

**D. CRA SERIES 2017 CAPITAL PROJECTS FUND**

	Fund Balance	6,725,375
As Reads:	Capital Outlay	258,748
Amended		
To Read:	Capital Outlay	6,984,123

**E. CRA SERIES 2019 CAPITAL PROJECTS FUND**

	Fund Balance	15,541,371
To:	Operating Expenses	349,307
As Reads:	Capital Outlay	1,504,911
Amended		
To Read:	Capital Outlay	16,696,975

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 3. This resolution shall become effective immediately upon adoption.

Adopted: \_\_\_\_\_

Approved: \_\_\_\_\_  
Chairperson, CRA

Attest:

\_\_\_\_\_  
City Clerk



**THE CITY OF PENSACOLA  
COMMUNITY REDEVELOPMENT AGENCY  
DECEMBER 2021 - NON-ENCUMBERED CARRYOVER RESOLUTION NO. 2021-12 CRA**

FUND	AMOUNT	DESCRIPTION
<b>A. COMMUNITY REDEVELOPMENT AGENCY FUND</b>		
Fund Balance	<u>4,611,078</u>	Increase appropriated fund balance
Appropriations		
Operating Expenses	240,142	Increase appropriation for Operating Expenses - FY 2021 Carryforward - Urban Core-Redev Plan Update
Operating Expenses	100,000	Increase appropriation for Operating Expenses FY 2021 Carryforward- DIB Interlocal - Affordable Housing
Operating Expenses	52,806	Increase appropriation for Operating Expenses FY 2021 Carryforward- Property Management
Operating Expenses	254,347	Increase appropriation for Operating Expenses FY 2021 Carryforward- Garden Street Landscape
Operating Expenses	101,700	Increase appropriation for Operating Expenses FY 2021 Carryforward- Sidewalk Improvements
Operating Expenses	82,315	Increase appropriation for Operating Expenses FY 2021 Carryforward- Sidewalk Phases
Operating Expenses	108,774	Increase appropriation for Operating Expenses FY 2021 Carryforward- Complete Streets
Operating Expenses	148,900	Increase appropriation for Operating Expenses FY 2021 Carryforward- Affordable Housing & Redevelopment
Operating Expenses	2,000,000	Increase appropriation for Operating Expenses FY 2021 Carryforward- Blue Wahoos Stadium Improvements
Capital Outlay	445,789	Increase appropriation for Capital Outlay - FY 2021 Carryforward - Belmont/DeVilliers Restoration
Grants & Aids	224,806	Increase appropriation for Grants & Aids - FY 2021 Carryforward - AF Housing (Prop Improv Pgm)
Grants & Aids	100,000	Increase appropriation for Grants & Aids - FY 2021 Carryforward - Women Veteran's Memorial
Grants & Aids	300,000	Increase appropriation for Grants & Aids - FY 2021 Carryforward - Skateboard Park
Grants & Aids	360,999	Increase appropriation for Grants & Aids - FY 2021 Carryforward - Commercial Façade Pgm
Allocated Overhead/(Cost Recovery)	<u>90,500</u>	Adjust appropriation for Allocated Overhead/(Cost Recovery)
Total Appropriations	<u>4,611,078</u>	
<b>B. EASTSIDE TAX INCREMENT FINANCING DISTRICT FUND</b>		
Fund Balance	<u>752,269</u>	Increase appropriated fund balance
Appropriations		
Operating Expenses	30,123	Increase appropriation for Operating Expenses FY 2021 Carryforward
Operating Expenses	101,122	Increase appropriation for Operating Expenses FY 2021 Carryforward - Property Management
Operating Expenses	54,124	Increase appropriation for Operating Expenses FY 2021 Carryforward - Redevelopment Plan Update
Operating Expenses	211,089	Increase appropriation for Operating Expenses FY 2021 Carryforward - Affordalbe Housing & Redevelopment
Operating Expenses	30,000	Increase appropriation for Operating Expenses FY 2021 Carryforward - Complete Streets
Capital Outlay	35,000	Appropriate funding for Capital Outlay FY 2021 Carryforward - Magee Field Sign
Capital Outlay	16,500	Appropriate funding for Capital Outlay FY 2021 Carryforward -Chappie James Phase II

**THE CITY OF PENSACOLA  
COMMUNITY REDEVELOPMENT AGENCY  
DECEMBER 2021 - NON-ENCUMBERED CARRYOVER RESOLUTION NO. 2021-12 CRA**

FUND	AMOUNT	DESCRIPTION
Grants and Aids	280,611	Appropriate funding for Grants & Aids - FY 2021 Carryforward - Affordable Housing (Prop Improv Pgm)
Allocated Overhead/(Cost Recovery)	(6,300)	Adjust appropriation for Allocated Overhead/(Cost Recovery)
Total Appropriations	<u>752,269</u>	
<b>C. WESTSIDE TAX INCREMENT FINANCING DISTRICT FUND</b>		
Fund Balance	<u>883,045</u>	Increase appropriated fund balance
Appropriations		
Operating Expenses	27,074	Increase appropriation for Operating Expenses FY 2021 Carryforward -
Operating Expenses	44,628	Increase appropriation for Operating Expenses FY 2021 Carryforward - Redevelopment Plan Update
Operating Expenses	10,668	Increase appropriation for Operating Expenses FY 2021 Carryforward - Property Management
Operating Expenses	37,577	Increase appropriation for Operating Expenses FY 2021 Carryforward - Sidewalk Improvements
Operating Expenses	429,584	Increase appropriation for Operating Expenses FY 2021 Carryforward - Complete Streets
Operating Expenses	181,864	Increase appropriation for Operating Expenses FY 2021 Carryforward - Affordable Housing & Redevelopment
Grants and Aids	35,000	Appropriate funding for Grants & Aids - FY 2021 Carryforward - Affordable Housing (Prop Improv Pgm)
Grants and Aids	120,000	Appropriate funding for Grants & Aids - FY 2021 Carryforward - Commercial Façade
Grants and Aids	150	Appropriate funding for Grants & Aids - FY 2021 Carryforward - Ella Jordan
Allocated Overhead/(Cost Recovery)	(3,500)	Adjust appropriation for Allocated Overhead/(Cost Recovery)
Total Appropriations	<u>883,045</u>	
<b>D. CRA SERIES 2017 CAPITAL PROJECTS FUND</b>		
Fund Balance	<u>6,725,375</u>	Increase appropriated fund balance
Appropriations		
Urban Core		
Property Acquisition & Redevelopment	1,562,038	Increase appropriation for Capital Outlay - FY 2021 Carryforward
Devilliers Streetscape Reconstruction	66,095	Increase appropriation for Capital Outlay - FY 2021 Carryforward
"A" St. Revitalization	967,141	Increase appropriation for Capital Outlay - FY 2021 Carryforward
Eastside TIF		
Property Acquisition & Redevelopment	35,076	Increase appropriation for Capital Outlay - FY 2021 Carryforward
Redevelopment - 1700 MLK Drive	60,000	Increase appropriation for Capital Outlay - FY 2021 Carryforward
Chappie James Museum & Flight Academy	442,731	Increase appropriation for Capital Outlay - FY 2021 Carryforward
Chappie James Museum & Flight Academy - Overflow Pkn	2,000	Increase appropriation for Capital Outlay - FY 2021 Carryforward
Westside TIF		
Property Acquisition & Redevelopment	635,472	Increase appropriation for Capital Outlay - FY 2021 Carryforward
Acquisition Lee St/W Moreno Stormwater Park	600,000	Increase appropriation for Capital Outlay - FY 2021 Carryforward
"A" St. Revitalization	1,038,691	Increase appropriation for Capital Outlay - FY 2021 Carryforward
Lee St./W Moreno Stormwater Park	1,316,131	Increase appropriation for Capital Outlay - FY 2021 Carryforward
Total Appropriations	<u>6,725,375</u>	

**THE CITY OF PENSACOLA  
COMMUNITY REDEVELOPMENT AGENCY  
DECEMBER 2021 - NON-ENCUMBERED CARRYOVER RESOLUTION NO. 2021-12 CRA**

FUND	AMOUNT	DESCRIPTION
<b>E. CRA SERIES 2019 CAPITAL PROJECTS FUND</b>		
Fund Balance	<u>15,541,371</u>	Increase appropriated fund balance
Appropriations		
Urban Core		
Operating Expenses		
Urban Core Series 2019 FD 7/25/19	349,307	Appropriate funding for Operating Expenses (Capital Projects) FY 2021 Carryforward
Capital Outlay		
SCAPE - Bruce Beach	8,000,219	Increase appropriation for Capital Outlay FY 2021 Carryforward
SCAPE - Street & Streetscape Improv	6,008,725	Increase appropriation for Capital Outlay FY 2021 Carryforward
CMP Day Marina	1,183,120	Increase appropriation for Capital Outlay FY 2021 Carryforward
Total Appropriations	<u>15,541,371</u>	