



City of Pensacola

222 W. Main Street
Pensacola, FL 32502

Agenda

Eastside Redevelopment Board

Tuesday, February 23, 2021

4:30 PM

Hagler Mason Conference Room, 2nd Floor, City
Hall

Members of the public may NOT attend the meeting in person, as City Hall is closed to the public until further notice. Members of the public may participate via live stream and/or phone cityofpensacola.com/428/Live-Meeting-Video.

CALL TO ORDER

DETERMINATION OF QUORUM

ELECTION OF OFFICERS

APPROVAL OF MINUTES

[21-00172](#) MINUTES OF THE EASTSIDE REDEVELOPMENT BOARD MEETING
- 7/18/2020 & 11/19/2020

Attachments: [Draft ERB Minutes - July 8, 2020](#)
[Draft ERB Minutes - November 19, 2020](#)

REPORTS AND ANNOUNCEMENTS

[21-00173](#) FLORIDA SUNSHINE LAW, PUBLIC RECORDS LAW AND ETHICS

OLD BUSINESS

NEW BUSINESS

[21-00171](#) ERB PRIORITIES (PROJECT LIST & 5-YEAR IMPLEMENTATION
PLAN)

Attachments: [ERB Project Priorities \(Project List & Implementation Plan\)](#)
[Draft Residential Resiliency Program Guidelines](#)
[Magee Field Sign Rendering](#)

BOARD MEMBER COMMENTS

OPEN FORUM

ADJOURNMENT

PLEASE NOTE: One or more members of the City Council/Community Redevelopment Agency Board may be in attendance.

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to city services, programs, and activities. Please call 850-436-5640 (or TDD 435-1666) for further information. Requests must be made at least 48 hours in advance of the event in order to allow the city time to provide the requested services.



Memorandum

File #: 21-00172

Eastside Redevelopment Board

2/23/2021

SUBJECT:

MINUTES OF THE EASTSIDE REDEVELOPMENT BOARD MEETING - 7/18/2020 & 11/19/2020

Approval of the Eastside Redevelopment Board meeting minutes for July 8, 2020 and November 19, 2020.



Eastside Redevelopment Board
Wednesday, July 8, 2020 – 4:30 P.M. Central
222 W. Main Street, 1st Floor, Pensacola FL 32502
Council Chambers

**DRAFT
RECORD OF MINUTES**

BOARD MEMBERS PRESENT

Fred D. Young Business Owner
Aretta Anderson Neighborhood Association Representative
Jasmine Hunt Homeowner
Ann Hill Council Member Representative
Jeannie Rhoden Homeowner

STAFF PRESENT

Helen Gibson CRA Administrator
Victoria D'Angelo Asst. CRA Administrator
Denise Myrick CRA Associate
Don Kraher City Council Executive

Call to Order

The meeting was called to order at 4:30 p.m. by Chairperson Rhoden.

To limit the potential spread of COVID-19, ERB members attended by telephonic conferencing, and members of the public had the opportunity to attend and participate ***only via live stream or phone.*** This change in format was consistent with [Executive Order 20-69](#) issued by Gov. Ron DeSantis and had been adopted at the direction of Council President Jewel Cannada-Wynn in consultation with the City Attorney. Public participation was available as follows:

To watch the meeting live visit: cityfpensacola.com/428/Live-Meeting-Video.

To provide input:

- For Public Forum, for items not on the agenda: Citizens may submit an online form here: www.cityofpensacol.com/ERBinput **beginning at 2:00 P.M. until 4:30 P.M. only** to indicate they wish to speak during Public Forum **and include a phone number. Staff will call the person** at the appropriate time so the citizen can directly address the ERB using a telephone held up to a microphone.
- For agenda items: Citizens may submit an online form here: www.cityofpensacol.com/ERBinput, **beginning at 2:00 P.M. until that agenda item has been voted upon or public comment has been closed by the Chair** to indicate they wish to speak to a specific item on the agenda **and include a phone number. Staff will call the person** at the appropriate time so the citizen can directly address the ERB using a telephone held up to a microphone. **Any form received after an agenda item has been voted upon or public comment has been closed will not be considered.**

The Board's Rules of Order and Decorum were read by Chairperson Rhoden.

Determination of Quorum

A quorum was present.

Approval of Minutes

1. 20-00355 APPROVAL OF MINUTES – 01/08/2020

Councilwoman Hill made a motion to approve the January 8, 2020 meeting minutes. Motion seconded by Board Member Young and passed unanimously.

Reports and Announcements

2. 20-00350 UPDATE ON RULES AND PROCEDURES

Assistant CRA Administrator Victoria D'Angelo introduced the item and City Council Executive Don Kraher informed the Board that a handbook is being created for all appointed boards and that all rules and procedures will be standardized to be consistent with the City Council's rules and procedures. Once finalized the rules and procedures will be presented at the City Council Board meeting for approval and then be forwarded to all advisory boards.

3. 20-00346 CRA ANNUAL OVERVIEW & UPDATE PRESENTATION

Assistant CRA Administrator Victoria D'Angelo presented an annual overview and update pertaining to the Community Redevelopment Agency's administration activities and progress. During the presentation Ms. D'Angelo introduced Matt Posner the RESTORE Act Funding Program Manager for Escambia County to provide an update on the design improvements for the Hollis T. Williams project. Discussion ensued yielding questions and comments from Board Members. Ms. D'Angelo, CRA Administrator Helen Gibson, and Mr. Posner responded accordingly.

4. 20-00347 UPDATE ON MLK-ALCANIZ/DAVIS TWO-WAY CONVERSION

Chairperson Rhoden introduced the item and the Florida-Alabama Transportation Planning Organization's (TPO) Planning Consultant, Cory Wilkinson with HDR Engineering, accompanied by HDR's Traffic Engineer, Mary Morgan and TPO Project Manager, Jill Lavender Nobles with Emerald Coast Regional Council. Mr. Wilkinson provided an analysis presentation on the findings and recommendations of the Davis Highway and Dr. Martin Luther King Jr./Alcaniz Street Two Way Conversion Traffic Feasibility Study.

Comments were provided by the following person(s):

- Anthony Caldwell, 2400 Martin Luther King Drive, Pensacola, FL

Discussion ensued fielding comments and questions. HDR Engineering representatives and staff responded accordingly.

Chairperson Rhoden had to leave the meeting and passed the gavel to Vice-Chairperson, Jasmine Hunt.

Councilwoman Hill made a motion to recommend that the Community Redevelopment Agency request that the TPO and the Florida Department of Transportation (FDOT) move forward with the two-way conversion of Davis Highway and Dr. Martin Luther King Jr. Drive/Alcaniz Street. Motion seconded by Board Member Anderson and passed unanimously.

Old Business

**5. 20-00359 AMENDMENT OF PHASE II PROJECT SCOPE-GENERAL DANIEL
“CHAPPIE” JAMES JR. MUSEUM & YOUTH FLIGHT ACADEMY PROJECT**

Vice-Chairperson Hunt introduced the item and referred to staff. CRA Administrator, Helen Gibson provided an overview.

Board Member Anderson made a motion to recommend that the Community Redevelopment Agency (CRA) approve amendment of the General Daniel “Chappie” James Jr. Museum and Flight Academy Phase II Project scope. Motion seconded by Board Member Hill and passed unanimously.

New Business

6. 20-00348 PROJECT LIST & 5-YEAR IMPLEMENTATION PLAN (FY2021-2025)

Acting Chairperson Hunt introduced the item and referred to staff. Ms. D’Angelo provided a review of the Fiscal Year 2021-2025 project list and implementation plan.

Discussion ensued fielding comments and questions. Staff responded accordingly.

Board Member Anderson made a motion to recommend the project list and 5 year implantation plan, as presented, which reflects the ERB’s priorities for project development and/or implementation during the five-year period beginning Fiscal Year 2021, starting October 1, 2020, through fiscal Year 2025, ending September 30, 2025. Motion seconded by Board Member Young and passed unanimously.

Board Member Comments

No discussions.

Open Forum

No discussions.

Adjournment

With no further business, the meeting adjourned at 6:28 p.m.



City of Pensacola

EASTSIDE REDEVELOPMENT BOARD

DRAFT

Meeting Minutes

November 19, 2020

4:40 P.M.

Council Chambers 1st Floor

The Eastside Redevelopment Board (ERB) meeting was call to order by Acting Chairperson Hill at 4:40 P.M.

CALL TO ORDER

ERB MEMBERS PRESENT: Aretta Anderson, Ann Hill

ERB MEMBERS ABSENT: Jeannie Rhoden, Jasmine Hunt, Fred D. Young, III

The public attended the meeting in person with limited seating. Consistent w/ CDC guidelines, all were required to sit at least 6 feet apart & to wear face coverings that covered their nose & mouth. The public also participated via live stream or phone. Public participation was available as follows:

To watch the meeting live visit: cityofpensacola.com/428/Live-Meeting-Video.

To provide input:

- For Public Forum, for items not on the agenda: Citizens may submit an online form here: www.cityofpensacol.com/ERBinput beginning at 2:00 P.M. until 4:30 P.M. only to indicate they wish to speak during Public Forum and include a phone number. Staff will call the person at the appropriate time so the citizen can directly address the ERB using a telephone held up to a microphone.
- For agenda items: Citizens may submit an online form here: www.cityofpensacol.com/ERBinput, beginning at 2:00 P.M. until that agenda item has been voted upon or public comment has been closed by the Chair to indicate they wish to speak to a specific item on the agenda and include a phone number. Staff will call the person at the appropriate time so the citizen can directly address the ERB using a telephone held up to a microphone. **Any form received after an agenda item has been voted upon or public comment has been closed will not be considered.**

The Board's Rules of Order and Decorum were read by Acting Chairperson Hill.

DETERMINATION OF QUORUM

A quorum was not present.

APPROVAL OF MINUTES

1. [20-00685 MINUTES OF THE EASTSIDE REDEVELOPMENT BOARD MEETING - 07/08/2020](#)

Action withheld - quorum was not present to vote.

OLD BUSINESS

2. [20-00691 MLK-ALCANIZ / DAVIS TWO-WAY CONVERSION PRESENTATION](#)

Acting Chairperson Hill turned the item over to staff. Assistant CRA Administrator, Victoria D'Angelo, provided an overview and introduced Rick Hall of Hall Planning & Engineering to conduct the presentation.

Comments were provided by the following person(s):

- Tommy White, 2400 Martin Luther King Blvd., Pensacola, FL 32503
- Anthony Caldwell, 2400 Martin Luther King Blvd., Pensacola, FL 32503

Discussion ensued fielding questions and comments. Mr. Hall and staff responded accordingly.

NEW BUSINESS

3. [20-00687 AMENDMENT OF FY2021-25 PROJECT LIST & IMPLEMENTATION PLAN TO ADD MAGEE FIELD SIGNAGE IMPROVEMENTS](#)

Recommendation: That the Eastside Redevelopment Board (ERB) amend its' recommended FY2021-25 Project List and Implementation Plan to add the Magee Field Signage Improvement project.

Acting Chairperson Hill turned the item over to staff. Assistant CRA Administrator, Victoria D'Angelo, provided an overview. Coach Anthony Caldwell was introduced to discuss the signage. CRA Administrator, Helen Gibson introduced Allen Vinson of HDR Engineering, Inc. who provided comments.

Comments were provided by the following person(s):

- Tommy White, 2400 Martin Luther King Blvd., Pensacola, FL 32503

Discussion ensued fielding questions and comments, staff responded accordingly.

Action withheld - quorum was not present to vote.

4. 20-00690 AMENDMENT OF FY2021-25 PROJECT LIST & IMPLEMENTATION PLAN TO ADD RESIDENTIAL RESILIENCY PROGRAM

Recommendation: That the Eastside Redevelopment Board (ERB) amend its' recommended FY2021-25 Project List and Implementation Plan to add the Residential Resiliency Program.

Acting Chairperson Hill turned the item over to staff. Assistant CRA Administrator, Victoria D'Angelo, provided an overview.

Action withheld - quorum was not present to vote.

5. 20-00686 ERB PRIORITIES BEGINNING FISCAL YEAR 2022 (PROJECT LIST & 5-YEAR IMPLEMENTATION PLAN)

Recommendation: That the ERB identify priorities for project development and/or implementation within the Eastside Redevelopment Area beginning in fiscal year 2022 to be incorporated into a recommended project list and 5-year implementation plan for the five-year period beginning October 1, 2022 through September 30, 2026.

Acting Chairperson Hill turned the item over to staff. Assistant CRA Administrator, Victoria D'Angelo, provided an overview and introduced Allen Vinson of HDR Engineering, Inc. Mr. Vinson provided a presentation regarding the Hollice T. Williams Urban Greenway & Skate Park project.

Discussion ensued fielding questions and comments, Mr. Vinson and staff responded accordingly.

Action withheld - quorum was not present to vote.

REPORTS AND ANNOUNCEMENTS

6. 20-00688 BOARD MEETING SCHEDULE

Acting Chairperson Hill turned the item over to staff. Assistant CRA Administrator, Victoria D'Angelo, provided an overview.

BOARD MEMBER COMMENTS

None.

OPEN FORUM

Mr. Caldwell inquired about lighting at Hollice T. Williams Park.

Mr. White notified the Board regarding light outages and was referred to 311 so that Gulf Power could be notified.

ADJOURNMENT

6:31 P.M.

Approved: _____



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 21-00173

Eastside Redevelopment Board

2/23/2021

DISCUSSION ITEM

SPONSOR: Jeannie Rhoden, ERB Chairperson

TITLE:

FLORIDA SUNSHINE LAW, PUBLIC RECORDS LAW AND ETHICS

SUMMARY:

The City of Pensacola Attorney's Office will review Florida Sunshine Law, Public Records Law and ethics requirements with the Board.

STAFF CONTACT:

Kerrith Fiddler, Deputy City Administrator - Community Development
M. Helen Gibson, AICP, CRA Administrator
Victoria D'Angelo, Asst. CRA Administrator

ATTACHMENTS:

None

PRESENTATION: No



Memorandum

File #: 21-00171

Eastside Redevelopment Board

2/23/2021

ACTION ITEM

SPONSOR: Jeannie Rhoden, ERB Chairperson

SUBJECT:

ERB PRIORITIES (PROJECT LIST & 5-YEAR IMPLEMENTATION PLAN)

RECOMMENDATION:

That the ERB identify projects and priorities for project development and/or implementation within the Eastside Redevelopment Area to be incorporated into its' recommended project list and 5-year implementation plan.

SUMMARY:

On March 14, 2013, City Council established the Eastside Redevelopment Board (ERB) to provide for the ongoing involvement of stakeholder groups in the Eastside community redevelopment area. The principal duties of the ERB are to provide recommendations regarding an annual project list and 5-year implementation plan for projects authorized by the Eastside-Urban Infill and Redevelopment Area Plan and to monitor the implementation of such projects.

Since budget preparation for the upcoming fiscal year (FY2022) began in January, it is appropriate for the ERB to review its recommend project list and implementation plan and identify priorities for the FY2022 fiscal year at this time. Project priorities will be considered for incorporation into the FY2022 CRA Work Plan and any applicable/appropriate budgets.

Please note that any new projects or substantial modification(s) to project scope desired by the ERB must be referred to staff for review to ensure feasibility and alignment with the redevelopment plan before they are added to the project list. Should new projects or scope modifications be requested by the Board during the meeting, staff will review them and bring back a staff recommendation. It is also important to note that the project list may be amended to add projects during the fiscal year, in the event that new projects are identified and deemed feasible mid-cycle.

PRIOR ACTION:

July 8, 2020 - The ERB recommended a project list and 5-year implementation plan for the Eastside Redevelopment Area for implementation beginning in FY2021.

FUNDING:

N/A

STAFF CONTACT:

Kerrith Fiddler, Deputy City Administrator - Community Development

M. Helen Gibson, AICP, CRA Administrator

Victoria D'Angelo, Asst. CRA Administrator

ATTACHMENTS:

- 1) ERB Project Priorities (Project List & Implementation Plan)
- 2) Draft Residential Resiliency Program Guidelines
- 3) Magee Field Sign Rendering

PRESENTATION: Yes

**RECOMMENDED
EASTSIDE PRIORITIES (PROJECT LIST & IMPLEMENTATION PLAN)**

Version: 2/23/2021

| PROJECT NAME | CRA DISTRICT | DESCRIPTION | EST. IMPLEMENTATION PERIOD | PRIOR REDEVELOPMENT BOARD RECOMMENDATION(S) | UPDATES |
|--|-----------------------|---|----------------------------|---|---|
| Two Way Conversions MLK/Alcaniz & Davis | Urban Core / Eastside | Two-way conversion of MLK Blvd/Alcaniz St & Davis Hwy from I-110 interstate to Wright St. <i>Project managed by the Florida Department of Transportation in coordination with the City of Pensacola and Escambia County.</i> | Thru FY2026 | 7/08/20 & 7/21/20- ERB & UCRB recommended inclusion in FY2021 project list. | CRA, City Council, and TPO boards recommended moving forward with two-way conversion. |
| Hollice T. Williams Urban Greenway & Skate Park | Urban Core / Eastside | <p>Stormwater, park (including skate park) and greenway improvements beneath the I-110 interstate overpass along Hayne Street from Wright Street to Jordan Street.</p> <p>Design and permitting funded by Escambia County RESTORE grant, and managed by Escambia County in coordination with the City of Pensacola. Design to consider the 2010 Hollice T. Williams Urban Greenway Framework Plan concepts.</p> | Thru FY2025 | 7/08/20 & 7/21/20- ERB & UCRB recommended inclusion in FY2021 project list. | Preliminary design underway. Public engagement anticipated to be held early 2021. |

| PROJECT NAME | CRA DISTRICT | DESCRIPTION | EST. IMPLEMENTATION PERIOD | PRIOR REDEVELOPMENT BOARD RECOMMENDATION(S) | UPDATES |
|---|----------------------------------|--|----------------------------|--|--------------|
| General Daniel "Chappie" James, Jr. Museum and Flight Academy - Phase II | Eastside | Second phase of improvements in support of the General Daniel "Chappie" James, Jr. Museum and Flight Academy, principally located at 1606-08 MLK Jr. Drive, to provide additional educational space and connectivity to overflow parking areas. | Thru FY2023 | 01/08/20 - Recommended approval of phase II project scope. 7/08/20 – Recommended approved of amended phase II project scope. 7/08/20 - ERB recommended inclusion in FY2021 project list. | In progress. |
| Residential Property Improvement Program | Eastside / Urban Core / Westside | Improvements for priority residential properties under CRA Residential Property Improvement Program within target areas of the CRA. Eastside target areas include priority properties along portions of Martin Luther King Jr. Drive and Hayne Street. Forgivable loan program administered by Emerald Coast Regional Council (ECRC) on behalf of CRA. | Thru FY2026 | 7/08/20, 7/21/20, 7/28/20- ERB, UCRB & WRB recommended inclusion in FY2021 project list. | - |

| PROJECT NAME | CRA DISTRICT | DESCRIPTION | EST. IMPLEMENTATION PERIOD | PRIOR REDEVELOPMENT BOARD RECOMMENDATION(S) | UPDATES |
|---------------------------------------|----------------------------------|--|----------------------------|---|---|
| Residential Resiliency Program | Eastside / Urban Core / Westside | Improvements to residential property under CRA Residential Resiliency Program within the City's designated Urban Core, Westside and Eastside community redevelopment areas to repair storm-damaged structures and secure at-risk property against future hazards caused by natural disasters. Typical improvements include emergency roof repair and replacement, hazardous tree removal and trimming, emergency electrical, plumbing or structural repairs, and mechanical equipment (i.e.) HVAC repairs and, in high flood hazard zones, elevation. Forgivable loan program. | Thru FY2022 | None. | - |
| Affordable Housing Initiatives | Eastside / Urban Core / Westside | Affordable housing initiatives within the Urban Core, Westside and Eastside areas as identified in the redevelopment plans and in support of the City's overarching 500 homes in 5 Years Initiative. Projects may include rehabilitation programs and affordable, workforce, mixed use, and mixed income projects and strategies. | Thru FY2026 | None. | CRA and City entered into an interlocal agreement to pursue implementation of affordable housing initiatives within the redevelopment districts. As a part of this agreement, the City will hire dedicated staff to |

| PROJECT NAME | CRA DISTRICT | DESCRIPTION | EST. IMPLEMENTATION PERIOD | PRIOR REDEVELOPMENT BOARD RECOMMENDATION(S) | UPDATES |
|---|----------------------------------|--|----------------------------|---|---|
| | | | | | implement the initiatives. A program manager position has been advertised and a candidate has been selected and is expected to begin shortly. |
| Magee Field Signage Improvements | Eastside | Installation of new signage at Magee Field sport complex. | Thru FY2022 | None. | - |
| 1700 MLK Jr. Drive- Affordable Housing & Redevelopment | Eastside | Redevelopment of former Walker Gas Station property at 1700 MLK Jr. Drive (corner of MLK & Mallory) for affordable/workforce/mixed income housing. | Thru FY2025 | 7/08/20 - ERB recommended inclusion in FY2021 project list. | In progress – Pending furtherance of City-wide affordable housing strategy. |
| Sidewalk Improvements | Eastside / Urban Core / Westside | Sidewalk improvements including repairs and connectivity guided by the redevelopment plans and the City's recent sidewalk ADA accessibility study. | Thru FY2026 | 7/08/20, 7/21/20, 7/28/20 - ERB, UCRB & WRB recommended inclusion in FY2021 project list. | - |



City of Pensacola
Community Redevelopment Agency
222 W Main Street, 3rd Floor
Pensacola, FL 32501

For more information:
www.cityofpensacola.com/CRAPrograms

Residential Resiliency Program Guidelines

The Residential Resiliency Program is designed to support blight removal and prevention by repairing storm-damaged structures or securing at-risk property against future damage caused by natural hazards such as hurricanes and flooding.

The public purposes addressed by the Program are consistent with those authorized by the Community Redevelopment Act Chapter 163 of the Florida Statutes, including the elimination and prevention of blight, revitalization of neighborhoods, the elimination or improvement of the shortage of affordable housing for low or moderate income residents and the preservation or enhancement of the tax base.

ELIGIBLE PROPERTY

Eligible property includes residential owner-occupied property, and residential long-term lease property (12 months or more) rented to tenants with a household income at or below 80% Area Median Income (AMI) for Escambia County, Florida, and located within the City of Pensacola's designated Urban Core, Westside or Eastside community redevelopment area.

FUNDING LIMITS

- **Owner-Occupied Property:** \$15,000(80% AMI or less) / \$7,500 (+80% AMI)
- **Long-Term Lease Property:** \$7,500 (Tenant household income 80% AMI or less)

In emergency response and recovery situations where an immediate threat is posed to safety of the building and its inhabitants and/or an immediate response is necessary to prevent further degradation of the building, household income verification may be waived. However, should household income not be verified, funded improvements shall be limited to the minimum amount of work needed to address the immediate hazard, and funding shall not exceed \$8,000.

All awards subject to funding availability.

ELIGIBLE IMPROVEMENTS

Typical eligible improvements include:

- Emergency roof repair/replacement
- Hazardous tree removal/trimming
- Electrical, plumbing and structural repairs
- At-risk mechanical equipment (i.e. HVAC systems) repair/replacement and/or elevation

Other improvements that remedy storm damage or secure at-risk property against future damage caused by natural hazards may be considered on a case-by-case basis. Subject to inspection by a licensed and insured Contractor.

Roofing: Roofing repairs/replacement must be warranted pursuant to inspection by a licensed and insured Contractor.

Hazardous Trees: Trees must have already fallen or be deemed hazardous pursuant to inspection by a licensed and insured Contractor.

Electrical, Plumbing, Structural: Must present a hazard to health and/or property if not repaired, such as a risk for fire, exposure of home to outside elements, or potential for major damage to the home.

At-Risk Mechanical Equipment: Equipment must be at-risk for storm damage or damaged by a recent storm event and attributed to the safety and integrity of the home. Elevation limited to properties located in high flood hazard areas (Zones A and V) as defined by the most recent FEMA flood maps. Visit the Northwest Florida Water Management District website for more information on flood hazard areas: <http://portal.nwfwmdfloodmaps.com/>.

TYPE OF ASSISTANCE:

Assistance is provided as a zero-interest forgivable deferred loan secured by a sub-ordinate lien agreement. The lien period is 1 year for owner-occupied property and 3 years for long-term lease property. The lien is forgiven on a daily basis over the course of the lien period. At expiration of the lien period, the loan is forgiven in full with program compliance.

Eligible program participants shall be eligible to apply for assistance under other residential CRA programs after a period of one (1) year, commencing on the beginning date of the lien period and terminating one (1) year thereafter. However, improvements made under this program shall not be eligible for modification or reconstruction.

Leased Property: Limited to landlords renting to households at or below 80% AMI. Rents must not be increased more than 5% per year during the lien period, and must be certified annually to the Community Redevelopment Agency (CRA). Rents are secured during the lien period by an Assignment of Leases, Rents and Profits Agreement.

Transfer of Property: During the lien period, transfer of property shall only be permissible to an eligible heir, as defined by Florida law. In the event of the transfer of property to an heir, such heir shall assume all responsibilities for compliance under the program.

Duplication of Benefits: This program shall not be used to duplicate or supplant benefits received or available from insurance policy payouts, and FEMA assistance programs.

CONTRACTING PROCEDURES:

The property owner shall be responsible for contracting licensed and insured contractors to conduct the improvements according to the following procedures:

Owner shall obtain quotes from three (3) or more licensed and insured contractors qualified to conduct the improvements. The project shall be awarded to the lowest and most responsive

bidder. **Owner shall not cause work to commence until a program agreement has been executed and the contractor has been issued a purchase order.**

In emergency response and recovery situations, the contracting procedures above, with the exception of contractor licensure and insurance documentation, may be waived at the discretion of the CRA Administrator, in accordance with emergency procurement laws. Administration of and contracting under, this program may also be facilitated and/or secured by a Partnering Agency or City Department during these events.

Inspection: A report shall be provided by the contractor, including pictures and written documentation of the conditions warranting improvement.

Payment shall be made by the CRA directly to the Contractor.

PRIORITIZATION: In instances of high program demand and limited funding, program approvals may be prioritized based on the extent of damage and degree of threat to the building and its inhabitants (e.g. a tree that has fallen on or near a structure will receive higher priority than a tree that poses a threat to a property), as well as, household income (households at or below 80% AMI will receive higher priority than households over 80% AMI).

APPLICATION PROCEDURES:

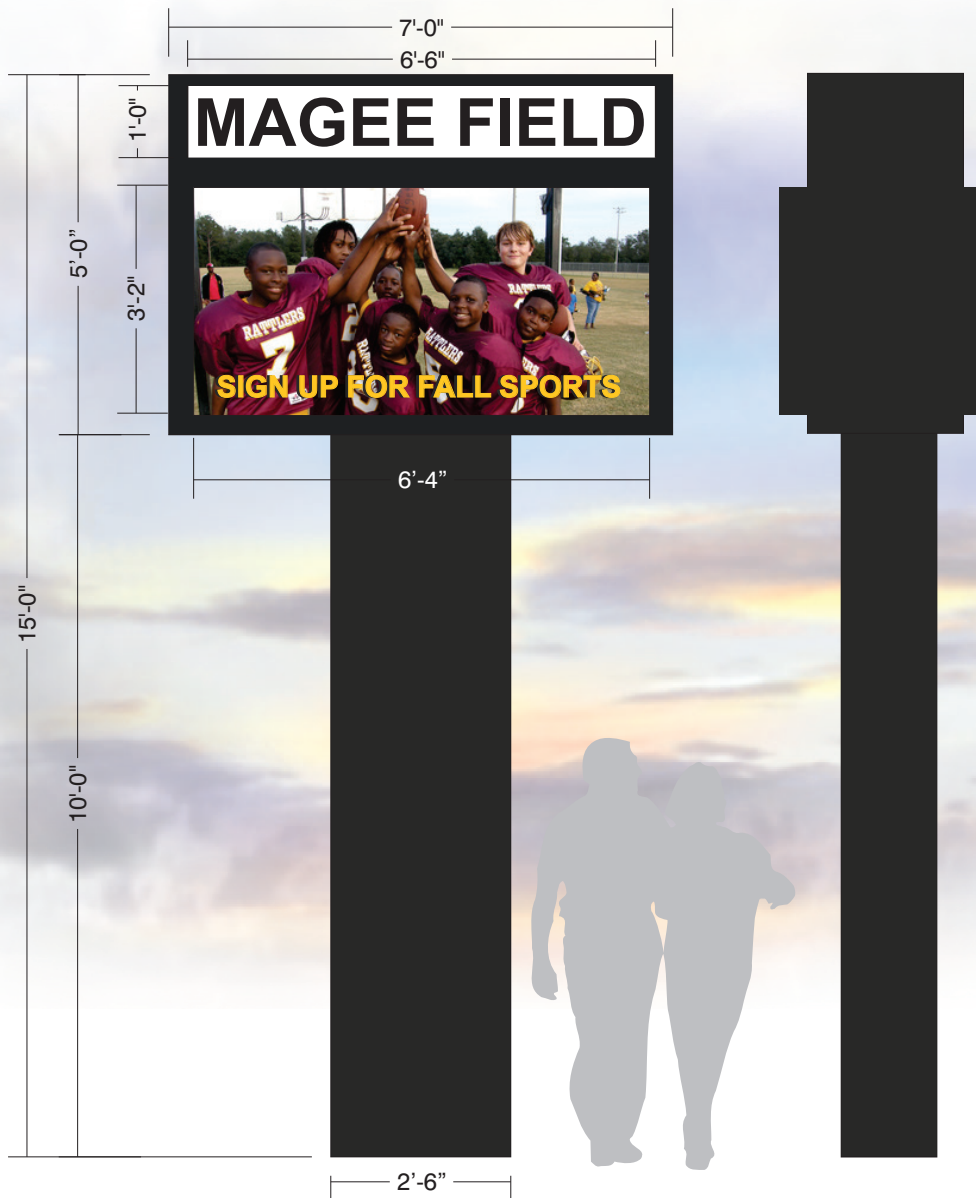
1. Upon submittal of a complete application, including all supporting documentation, the Program Administrator will determine initial eligibility for program participation.
2. Upon a finding of initial eligibility, or in conjunction with the application, the Owner shall:
 - a. Obtain quotes and inspections from licensed and insured contractors, using the “Request for Inspection/Quotes” form; and
 - b. Identify the contractor(s) to be selected, using the “Contractor Selection Form”.

The project shall then be considered for approval.

3. Upon approval, the Owner shall enter into a Program Agreement, and execute the Lien Agreement and Assignment of Leases, Rents and Profits Agreement, as applicable. The Owner may issue a Notice to Proceed (NTP) to the selected Contractor for commencement of construction upon execution of all agreements, and issuance of a Purchase Order to the contractor.

Completion must be achieved within 90 days from NTP unless otherwise authorized by the CRA or its representative. Payment to the Contractor will be made in accordance with the program agreement.

4. Upon project completion, the CRA will record the lien agreement (and assignment of leases, rents and profits agreement, as applicable) in the public records of Escambia County, Florida.
5. The lien will be forgiven in full at the conclusion of the lien period with program compliance.



*PROPOSED ELEVATION SIZE & PLACEMENT ILLUSTRATION IS APPROXIMATED.
All Sizes & Exact Placement To be Field Verified Survey Required
Shown For illustration / Concept*

Proposed :
D/F Illuminated Sign
Main ID Flat face w/ vinyl graphics
Electronic Message Center

Full color 3'2x 6'4 20mm
RGB matrix 48X96

Aluminum cladding

Note: The colors reflected on your computer screen or printed media are approximations of the actual colors that appear on color charts and catalogs. When ordering a colored product, please make your selections based on how color appears in the appropriate color chart.

Prior to Manufacturing and Installation: Actual Sign Placement To Be Field Verified (Dimensions and Placement Shown is Approximate and for illustration only). Location To Be Approved by Customer. (Survey / equipment i.e bucket truck maybe required at additional cost) Actual Artwork/Colors/Font to be Supplied or Approved By Customer. (Artwork/ Color/ Font Shown is for illustration/Pricing only).

Be Advised! Production of Product Will Not Begin Until This Drawing or Subsequent Drawing is Approved by Customer or Authorized Representatives Signature and Dated. Artwork, Colors & Dimensions Listed on Final Approved Drawing Will Be Used To Produce Product.

Artwork, Colors & Dimensions Listed on Final Approved Drawing Will Be Used To Produce Product. These Drawings Reflect Exactly What Complete Signs L.L.C Plans To Fabricate For This Project. Please Carefully Review ALL Pages and Content as These drawings supercede all prior written or verbal communications. If these drawings accurately represent the project, and you would like us to proceed with the job as illustrated, please sign and date below. If there are changes please note them, and return unsigned. You will receive a new set of drawings for your review and approval.

Color renderings are for presentation only and should not be considered as manufacturing drawings.

| | | |
|--|---|--|
|  <p>P. O. Box 8861 Dothan, Al. 36304 P 888.823.9005 F 334.556.0218 signs@completesigns.net www.completesigns.net</p> | <p>City of Pensacola Magee Field Pensacola, Fl</p> <p>Approval: _____ Date: _____</p> | <p>Customer: City of Pensacola Created: 07.20.2020 Revised:</p> <p>Dwg: Pres 101</p> <p>Scale: Proportional illustrated by: Smith</p> <p>This is an original unpublished drawing created by Complete Signs . It is submitted for your personal use, in connection with a project being planed for you. It is not to be shown to anyone outside your organization, nor is it to be used, reproduced, copied or exhibited in any fashion without written consent of Complete Signs . This proposal remains the exclusive property of Complete Signs until approved and accepted thru purchase by the client named.</p> |
|--|---|--|