



# City of Pensacola

## Agenda Conference

### Agenda

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Monday, March 7, 2022, 3:30 PM

Hagler-Mason Conference Room,  
2nd Floor

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**Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.**

The meeting can be watched via live stream at [cityofpensacola.com/video](http://cityofpensacola.com/video).

### ROLL CALL

### PRESENTATION ITEMS

1. [22-00181](#) ADVANCED RECYCLING PRESENTATION

**Recommendation:** That City Council receive a presentation from Dave Robau and John Switzer, National Energy USA, regarding a potential renewable natural gas project with Sanitation Services.

**Sponsors:** Grover C. Robinson, IV

**Attachments:** [National Energy Presentation](#)

2. [22-00186](#) CLIMATE MITIGATION AND ADAPTATION TASK FORCE UPDATE PRESENTATION

**Recommendation:** That City Council accept a presentation from Sustainability Coordinator, Mark Jackson, regarding the City's efforts to act upon the recommendations of the Climate Mitigation and Adaptation Task Force.

**Sponsors:** Grover C. Robinson, IV

**Attachments:** [Climate Task Force Update](#)

### REVIEW OF CONSENT AGENDA ITEMS

3.     [22-00001](#)     AIRPORT - EASEMENT AGREEMENT WITH FLORIDA POWER & LIGHT COMPANY D/B/A GULF POWER COMPANY FOR SERVICE TO 4240 AIRFIELD ROAD
- Recommendation:*     That City Council approve the easement agreement for underground electric service installed by Florida Power & Light Company d/b/a Gulf Power Company for service to 4240 Airfield Road. Further, that City Council authorize the Mayor to take all actions necessary to execute the easement agreement.
- Sponsors:*             Grover C. Robinson, IV
- Attachments:*         [Florida Power and Light Gulf Power Easement for 2420 Airfield Road](#)
4.     [22-00107](#)     AIRPORT - APPROVAL OF LICENSE AGREEMENT WITH CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS
- Recommendation:*     That City Council approve a License Agreement with Cellco Partnership d/b/a Verizon Wireless at the Pensacola International Airport. Further, that City Council authorize the Mayor to take all actions necessary relating to the execution of the License Agreement.
- Sponsors:*             Grover C. Robinson, IV
- Attachments:*         [Cellco Partnership dba Verizon Wireless License Agreement](#)
5.     [22-00122](#)     AWARD OF CONTRACT - BID #22-014 PORT OF PENSACOLA POST HURRICANE MAINTENANCE DREDGING
- Recommendation:*     That City Council award a contract for ITB #22-014 Port of Pensacola Post Hurricane Maintenance Dredging to Patriot Construction & Industrial, LLC the lowest and most responsible bidder, with a base bid of \$648,850.00 plus a 10% contingency of \$64,885 for a total of \$713,735. Further, that City Council authorize the Mayor to take all actions necessary to execute the contract and complete the project.
- Sponsors:*             Grover C. Robinson, IV
- Attachments:*         [Final Bid Tabulation No. 22-014](#)  
                              [Patriot Construction & Industrial, LLC Proposal Bid No. 22-014](#)
6.     [22-00195](#)     APPROVAL OF SERVICE AUTHORIZATION FOR GOYA DRIVE STREET LIGHTING PROJECT
- Recommendation:*     That City Council approve a Service Authorization with Ingram Signalization, Inc. in the amount of \$132,300, plus a 10% contingency of \$13,230, for a total authorization of \$145,530 for construction services for the Goya Street Lighting Project.
- Sponsors:*             Grover C. Robinson, IV
- Attachments:*         [Goya Street Work Order](#)



7.     [22-00227](#)     LICENSE AGREEMENT FOR THE GENERAL DANIEL “CHAPPIE” JAMES JR. MEMORIAL PLAZA NEAR WAYSIDE PARK
- Recommendation:**     That City Council authorize the Mayor to execute the License Agreement with the General Daniel “Chappie” James Jr. Memorial Foundation (CJMF) for the General Daniel “Chappie” James Jr. Memorial Plaza near Wayside Park. Also, that City Council authorize the Mayor to take all actions necessary to accept, execute, and administer the Agreement.
- Sponsors:**             Grover C. Robinson, IV
- Attachments:**         [License Agreement - Chappie James Memorial Plaza near Wayside](#)  
                                  [22-00171 - Approval of Loan with NMUSAF - February 24, 2022](#)  
                                  [Sunbiz Info - CJMF - Feb 2022](#)

### REVIEW OF REGULAR AGENDA ITEMS (Sponsor)

8.     [22-00196](#)     APPOINTMENT - ZONING BOARD OF ADJUSTMENT
- Recommendation:**     That City Council appoint a resident or property owner of the city to the Zoning Board of Adjustment to fill an unexpired term ending July 14, 2023.
- Sponsors:**             Ann Hill
- Attachments:**         [Member List](#)  
                                  [Nomination Form - John Dittmar](#)  
                                  [Application of Interest - John Dittmar, III](#)  
                                  [Nomination Form - Nicole Dixon](#)  
                                  [Application of Interest - Nicole Dixon](#)  
                                  [Bio - Nicole Dixon](#)  
                                  [Nomination Form - Jarah Jacquay](#)  
                                  [Application of Interest - Jarah Jacquay](#)  
                                  [CV - Jarah Jacquay](#)  
                                  [Ballot](#)

9.     [22-00092](#)     FY 2021 CITY OF PENSACOLA COMPREHENSIVE ANNUAL FINANCIAL REPORT
- Recommendation:**     That City Council accept the City of Pensacola Comprehensive Annual Financial Report for the year ended September 30, 2021 as prepared by the Financial Services Department and the Independent Auditors Report issued thereupon.
- Sponsors:**             Grover C. Robinson, IV
- Attachments:**         [2021 Comprehensive Annual Financial Report](#)  
                                  [SAS 114 Auditor Letter](#)
10.    [22-00236](#)     DEDICATION OF A PLAQUE AT BAYVIEW PARK IN HONOR OF THE MASSACRED CREEK INDIAN WOMEN AND CHILDREN
- Recommendation:**     That City Council approve the dedication of a plaque at Bayview Park in honor of the Massacred Creek Indian Women and Children.
- Sponsors:**             Ann Hill
- Attachments:**         [Park Amenity Dedication Form -- Massacred Creek Indian Women & Children](#)  
                                  [Review of Historic Accuracies of Battle at Bayou Texar](#)  
                                  [Letter of Support ICO MVSKOKE Park Amenity Dedication](#)  
                                  [Plaque Bayview Massacred Creek Indian Women & Children - Propo](#)  
                                  [Parks & Recreation Board January 20, 2022, Meeting Minutes](#)
11.    [22-00240](#)     PLACING A PLAQUE AND BENCH IN BAYVIEW PARK IN HONOR OF DR. PHILIP PAYNE
- Recommendation:**     That City Council approve the placement of a plaque and park bench in Bayview Park in honor of Dr. Philip Payne.
- Sponsors:**             Ann Hill
- Attachments:**         [Park Amenity Dedication Form -- Dr. Philip Payne](#)  
                                  [8-19-21 Parks and Recreation Board Meeting Minutes](#)
12.    [22-00237](#)     NAMING A COURT AT ROGER SCOTT TENNIS CENTER IN HONOR OF MARIO ALVAREZ.
- Recommendation:**     That City Council approve the naming of a tennis court at Roger Scott Tennis Center in honor of Mario Alvarez.
- Sponsors:**             Jennifer Brahier
- Attachments:**         [Park Amenity Dedication Form - Mario Alvarez](#)  
                                  [11-18-21 Parks and Recreation Board Meeting Minutes](#)

13. [22-00238](#) NAMING OF THE NEW PRESS BOX AT MAGEE FIELD IN HONOR OF DANNY WILLIAMS.
- Recommendation:* That City Council approve the naming of the new press box at Magee Field in honor of Danny Williams.
- Sponsors:* Ann Hill, Teniade Broughton
- Attachments:* [Park Amenity Dedication Form - Danny Williams](#)  
[8-19-21 Parks and Recreation Board Meeting Minutes](#)
14. [22-00239](#) DEDICATION OF A NEW CLASSROOM AT MAGEE FIELD IN HONOR OF DENNIS BROWN
- Recommendation:* That City Council approve the naming of a new classroom at Magee Field in honor of Dennis Brown.
- Sponsors:* Teniade Broughton
- Attachments:* [Park Amenity Dedication Form - Dennis Brown](#)  
[8-19-21 Parks and Recreation Board Meeting Minutes](#)
15. [22-00241](#) PLACEMENT OF A PLAQUE AND BASKET OF TENNIS BALLS AT THE BAYVIEW PARK DOG BEACH IN HONOR OF ELWOOD
- Recommendation:* That City Council approve the placement of a plaque and basket of tennis balls at the Bayview Park Dog Beach in honor of Elwood.
- Sponsors:* Ann Hill
- Attachments:* [Park Amenity Dedication Form -- Elwood](#)  
[Elwood 1](#)  
[Elwood 2](#)  
[9-16-21 - Parks and Recreation Board Meeting Minutes](#)
16. [22-00245](#) SENDING A LETTER TO THE PUBLIC SERVICE COMMISSION RELATED TO CURRENT CONSUMER UTILITY RATES AND REQUESTING A REVIEW OF FP&L FILINGS.
- Recommendation:* That City Council authorize the Council President to send a letter to the Public Service Commission requesting a review of the FP&L rate structure, filings and inadequacies in fuel diversity and fuel supply reliability.
- Sponsors:* Ann Hill
- Attachments:* [Crestview letter to PSC](#)

17.     [22-00235](#)     HIRING OF YVETTE MCLELLAN AS COUNCIL STAFF WITH THE TITLE OF SPECIAL ASSISTANT TO THE COUNCIL EXECUTIVE.
- Recommendation:*     That City Council approve the hiring of Yvette McLellan as Council Staff with the title of Special Assistant to the Council Executive.
- Sponsors:*             Ann Hill
- Attachments:*         [Yvette McLellan Resume](#)
18.     [2022-022](#)     RESOLUTION NO. 2022-022 - AMENDING THE FUND BALANCE POLICY OF GOVERNMENTAL FUNDS - COUNCIL RESERVE (GENERAL FUND)
- Recommendation:*     That City Council adopt Resolution No. 2022-022:
- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PENSACOLA, FLORIDA AMENDING THE FUND BALANCE POLICY OF GOVERNMENTAL FUNDS OF THE CITY COUNCIL RELATED TO COUNCIL RESERVE (GENERAL FUND); PROVIDING SEVERABILITY; PROVIDING AN EFFECTIVE DATE.
- Sponsors:*             Grover C. Robinson, IV
- Attachments:*         [Resolution No. 2022-022.docx](#)
19.     [2022-027](#)     SUPPLEMENTAL BUDGET RESOLUTION NO. 2022 - 027 - FLORIDA DEPARTMENT OF TRANSPORTATION HIGHWAY BEAUTIFICATION GRANT
- Recommendation:*     That City Council adopt Supplemental Budget Resolution No. 2022 - 027.
- A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022, PROVIDING FOR AN EFFECTIVE DATE.
- Sponsors:*             Grover C. Robinson, IV
- Attachments:*         [Supplemental budget Resolution No. 2022-027](#)  
                                  [Supplemental Budget Explanation No. 2022-027](#)

20.     [06-22](#)           PROPOSED ORDINANCE NO. 06-22 - AMENDING SECTION 3-1-8 -  
                          ADDING PROVISIONS FOR THE PURCHASE OF OUTSIDE LEGAL  
                          SERVICES

*Recommendation:*   That City Council approve Proposed Ordinance No. 06-22 on first  
                          reading:

AN ORDINANCE AMENDING SECTION 3-1-8 OF THE CODE OF  
THE CITY OF PENSACOLA, FLORIDA; ADDING PROVISIONS FOR  
THE PURCHASE OF OUTSIDE LEGAL SERVICES; PROVIDING FOR  
SEVERABILITY, REPEALING CLAUSE; PROVIDING AN EFFECTIVE  
DATE.

*Sponsors:*           Sherri Myers

*Attachments:*       [Proposed Ordinance No. 06-22](#)

21.     [08-22](#)           PROPOSED ORDINANCE NO. 08-22 - AMENDING SECTION 3-3-1  
                          REGULATING CONTRACTING AND PURCHASE OF LEGAL SERVICES

*Recommendation:*   That City Council approve Proposed Ordinance No. 08-22 on first  
                          reading:

AN ORDINANCE AMENDING SECTION 3-3-1 OF THE CODE OF  
THE CITY OF PENSACOLA, FLORIDA; REGULATING  
CONTRACTING AND PURCHASE OF LEGAL SERVICES;  
PROVIDING FOR SEVERABILITY; REPEALING CLAUSE;  
PROVIDING AN EFFECTIVE DATE

*Sponsors:*           Sherri Myers

*Attachments:*       [Proposed Ordinance No. 08-22](#)

## CONSIDERATION OF ANY ADD-ON ITEMS

## FOR DISCUSSION

## READING OF ITEMS FOR COUNCIL AGENDA

## COMMUNICATIONS

CITY ADMINISTRATOR'S COMMUNICATION

CITY ATTORNEY'S COMMUNICATION

CITY COUNCIL COMMUNICATION

## ADJOURNMENT

*If any person decides to appeal any decision made with respect to any matter considered at such meeting, he will need a record of the proceedings, and that for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00181

City Council

3/10/2022

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### **PRESENTATION ITEM**

**FROM:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

ADVANCED RECYCLING PRESENTATION

**REQUEST:**

That City Council receive a presentation from Dave Robau and John Switzer, National Energy USA, regarding a potential renewable natural gas project with Sanitation Services.

**SUMMARY:**

The City of Pensacola cares about its environmental impacts and is working hard to take steps towards reducing negative impacts associated with government operations. In an effort to divert waste from our landfills, lower the City's GHG emissions, and conserve natural resources, staff has met with National Energy USA, LLC (an environmental engineering firm based in Pensacola). The purpose of this meeting was to evaluate a potential recycling facility in Pensacola to lower GHG emissions, conserve natural resources, and save taxpayer dollars. Staff and representatives from National Energy will present a summary of state-of-the-art materials recovery facilities and offer a case study on the economics and environmental benefits of these facilities.

**PRIOR ACTION:**

None

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator  
Amy Miller, Deputy City Administrator - Administration & Enterprise  
Mark Jackson, Sustainability Coordinator

**ATTACHMENTS:**

1) National Energy Presentation

**PRESENTATION:** Yes





**Dave Robau**

Founder/CEO + Chief Scientist

850-855-2108    [DaveR@NationalEnergyUSA.com](mailto:DaveR@NationalEnergyUSA.com)

***Extracting Value from Everyday Garbage***



# *Leveraging Technology to Solve Environmental Challenges*





# *Tackling Some of the Largest Emitters of Greenhouse Gases*

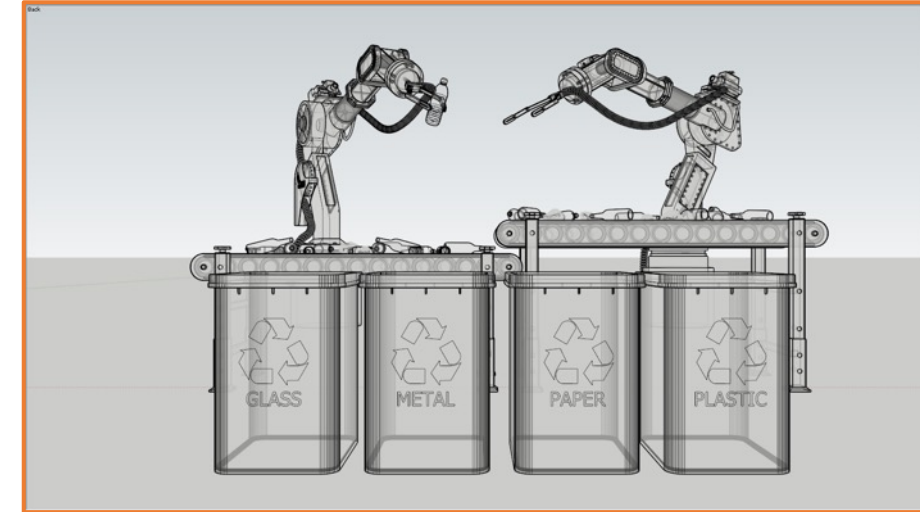
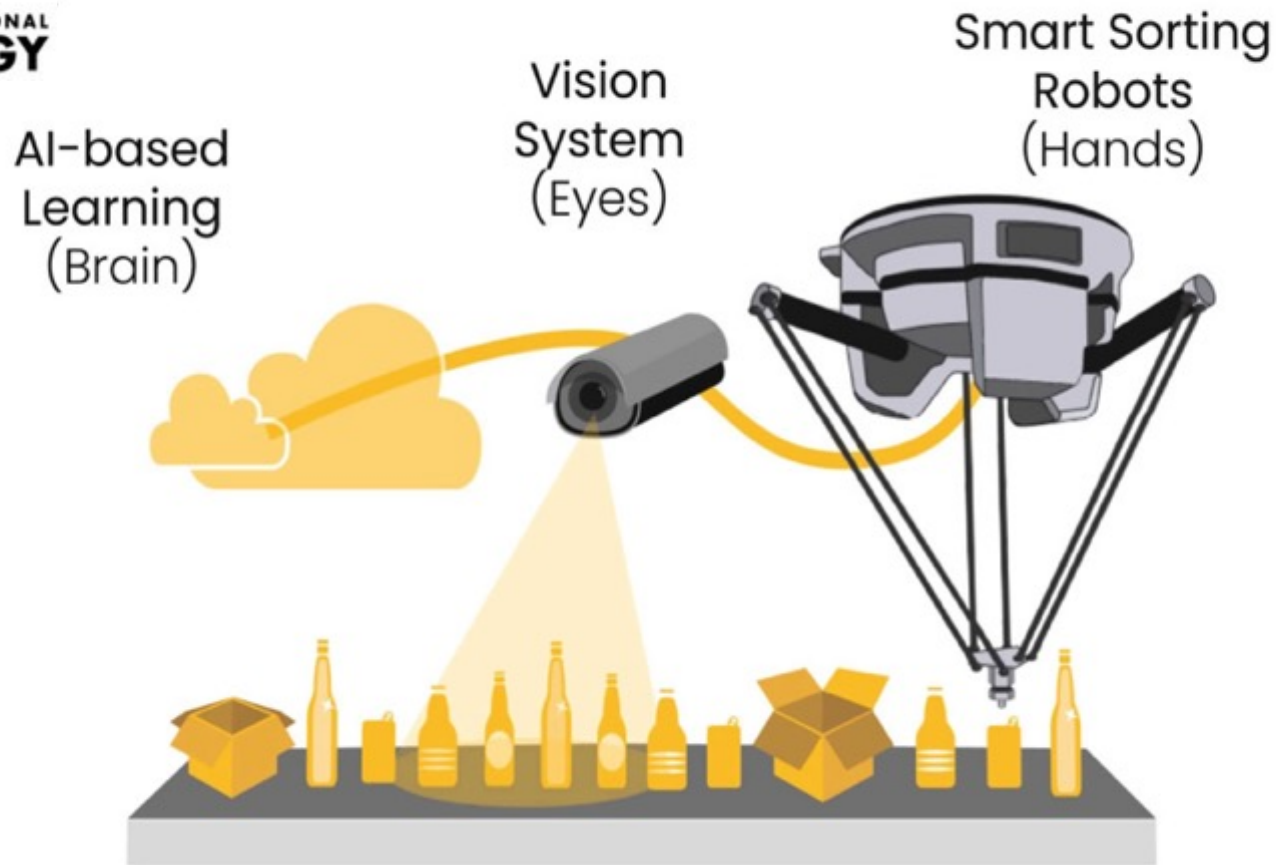


**SOLID WASTE LANDFILLS**



**ENERGY GENERATION**

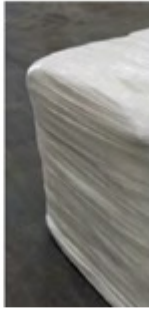
# Leveraging AI-Powered Robotic Sorting Technology



*Robots Perform Quality Control To Eliminate Contamination*

Confirmed recovery rates of:		
Plastics:	96%	
Mixed Paper:	95%	
OCC:	97%	
Tin/Steel:	94%	
Aluminum Cans:	90%	13





## LINEAR ECONOMY



TAKE

MAKE

DISPOSE

## CIRCULAR ECONOMY

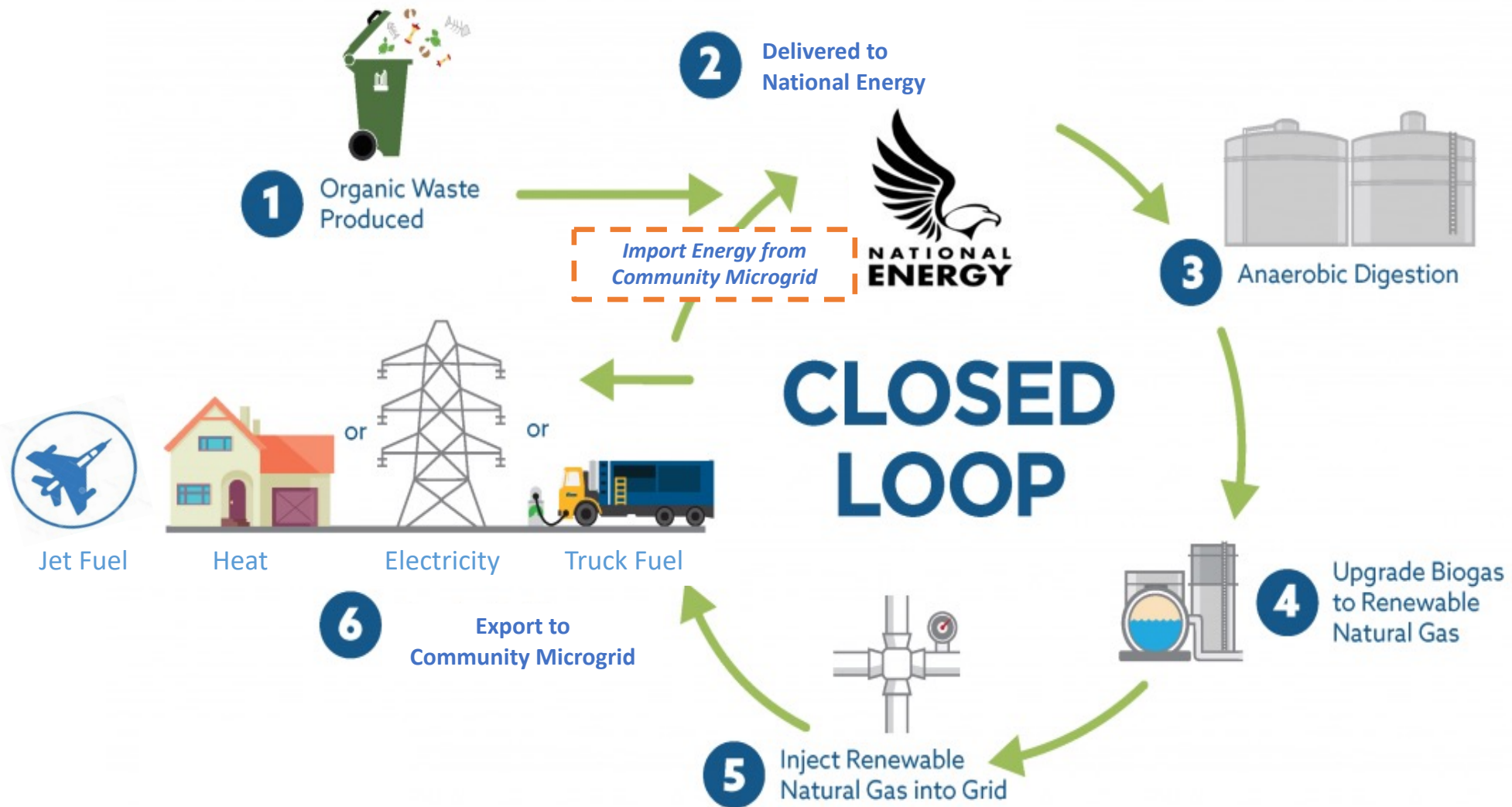




# GREENHOUSE GAS EMISSIONS [ in Gtonne CO<sub>2</sub> eq. ]



# Waste-Powered Community Energy Microgrid



# Bioenergy is the Most Versatile Technology

Renewable Energy Technologies	Meets Baseload Power Demand	Able to Produce Heat	Able to Produce Electricity	Able to Produce Gas Fuel	Able to Produce Liquid Fuel
Solar	NO	✓	✓	NO	NO
Wind	NO	✓	✓	NO	NO
Geothermal	YES	✓	✓	NO	NO
Hydro	YES	NO	✓	NO	NO
Biomass	YES	✓	✓	✓	✓





Blue Line Biogenic CNG Facility (California)

- Produces 100,000 diesel equivalent gallons of CNG per year to fuel 15 of Blue Line's CNG-fueled collection vehicles.
- 95% diversion of organic waste from landfills!
- Seven years of operations with 0 odor complaints.

# Community Science EcoLab

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*WORKFORCE  
TRAINING*



*RESEARCH &  
DEVELOPMENT*



*TESTING &  
EVALUATION*



*COMMUNITY  
PARTNERSHIPS*





# Our Team is at Your Disposal

## *Subject Matter Experts*



**Dave Robau, Founder/CEO**  
*Environmental Scientist*  
*"Garbologist"*



**Sandra Jennings, PE**  
*Senior Project Engineer*



**Emily DeVore**  
*Environmental Scientist*  
*TRUE Advisor*



**John Switzer**  
*Client Relations*



**Mike Tracy**  
*Client Relations*



**Mallorie Keeley**  
*Creative Director*

## *Board Advisors*



**Gen. Wesley Clark**  
*(Ret. U.S. Army)*



**Bernie Rice**

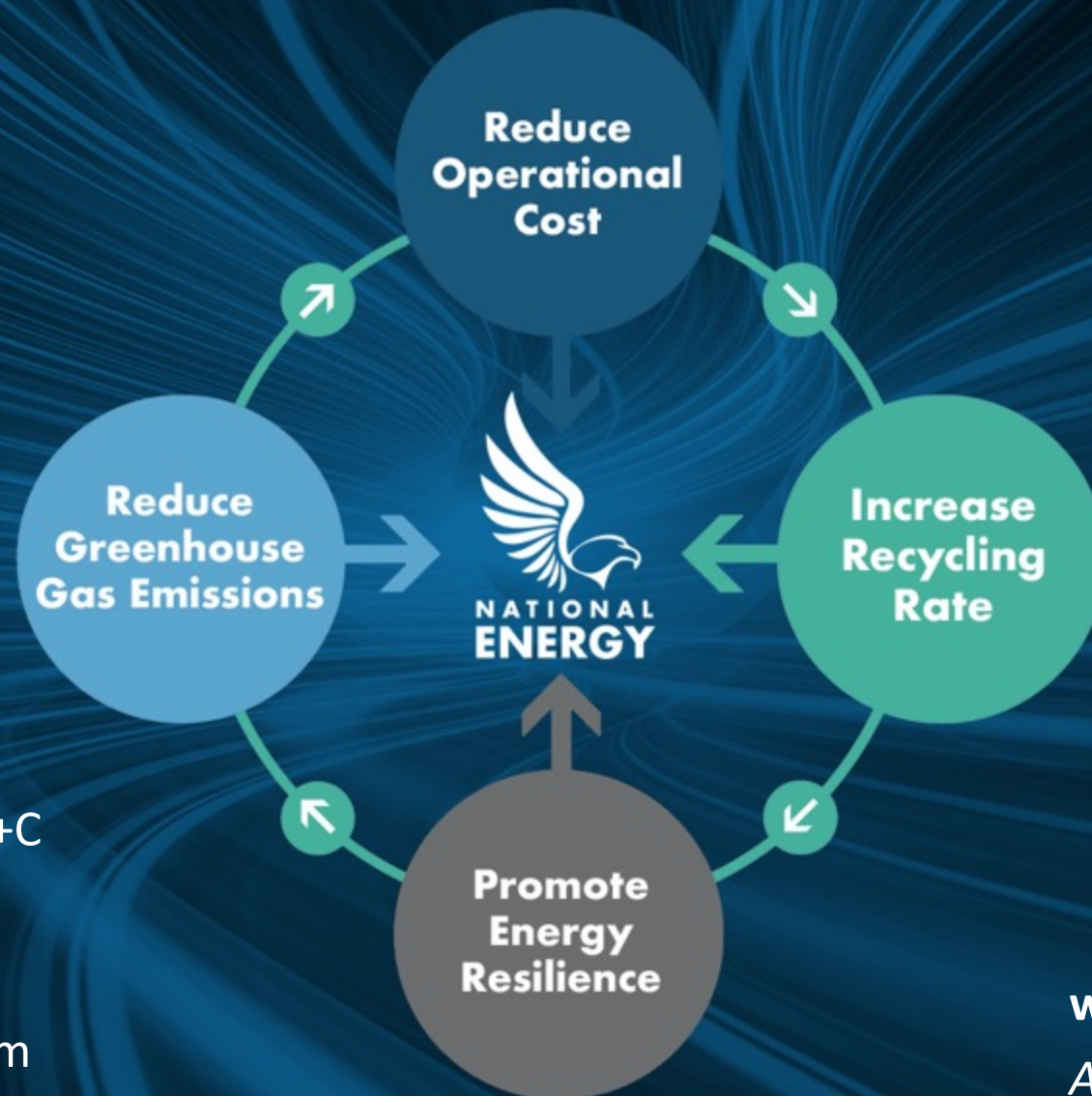


**Dan Hering**

*Our Team Has a Diverse Background and Decades of Professional Experience*



# Your Partner in Environmental Sustainability



**Dave Robau**, CEM, LEED AP BD+C  
Founder/CEO + Chief Scientist

850-855-2108  
DaveR@NationalEnergyUSA.com

[www.NationalEnergyUSA.com](http://www.NationalEnergyUSA.com)  
*A minority-owned company*





## Memorandum

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**File #:** 22-00186

City Council

3/10/2022

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### **PRESENTATION ITEM**

**FROM:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

CLIMATE MITIGATION AND ADAPTATION TASK FORCE UPDATE PRESENTATION

**REQUEST:**

That City Council accept a presentation from Sustainability Coordinator, Mark Jackson, regarding the City's efforts to act upon the recommendations of the Climate Mitigation and Adaptation Task Force.

**SUMMARY:**

In 2018, the Climate Mitigation and Adaptation Task Force submitted their final report and recommendations to Mayor Grover Robinson IV and City Council. Staff has since worked diligently to evaluate and execute the report's recommendations. This presentation will serve as an update to the City Council from staff on the status of the various recommendations made by the Climate Mitigation and Adaptation Task Force.

**PRIOR ACTION:**

November 8, 2018 - Climate Mitigation and Adaption Task Force Report delivered to City Council

January 26, 2017 - Climate Mitigation and Adaptation Task Force holds it first meeting

October 13, 2016 - City Council appointments members to the Climate Mitigation and Adaptation Task Force

December 9, 2015 - City Council directed the Council Executive to work with the Chairperson of the EAB to organize the Climate Mitigation and Adaptation Task Force based on the recommendations sent to the City Council by the EAB

June 18, 2015 - City Council voted to hold a workshop to receive recommendations from the EAB to establish a Climate Mitigation and Adaptation Task Force

August 28, 2014 - City Council adopted Resolution No. 29-14 referring the matter of creating a Climate Change Task Force to the Environmental Advisory Board for recommendation to the City Council

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator

David Forte, Deputy City Administrator - Community Development

Amy Tootle, Public Works & Facilities Director

Brad Hinote, City Engineer

**ATTACHMENTS:**

1) Climate Task Force Update

**PRESENTATION:** Yes



FLORIDA'S FIRST & FUTURE

**CLIMATE MITIGATION AND  
ADAPTATION TASK FORCE  
UPDATE**

**By: Mark Jackson,  
Sustainability Coordinator,  
Caitlin Cerame,  
Transportation Planner, &  
Cynthia Cannon, Assistant  
Planning & Zoning Manager**

**Date: March 7<sup>th</sup>, 2022**





## Climate Action Recommendations

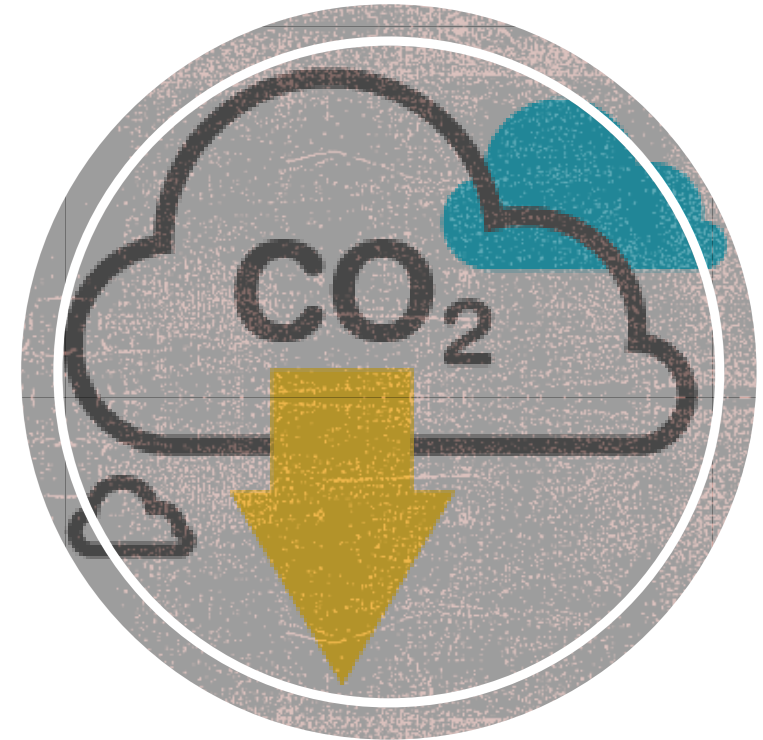
A Blueprint for Addressing  
Climate Change  
at the Municipal Level

# OUTLINE

- **GHG Emissions Reduction Goals**
- **Transportation**
- **Built Environment**
- **Local Utilities**
- **Outreach**
- **Economic Development & Resilience**

# **GREENHOUSE GAS (GHG) EMISSIONS REDUCTION GOALS**

- **The City is an active member of ICLEI**
- **Completed a Government operation GHG Inventory**
- **GHG emission reduction through energy efficiency improvements**
- **EV Charging infrastructure is included in any new City building project or retrofit**



# TRANSPORTATION

- **Micromobility Pilot Program is underway**
- **Staff is continually working to promote walkable, mixed –use development**
- **A Complete Streets ordinance was adopted.**
- **Staff will begin to develop an Active Transportation Plan in 2022**
- **New sidewalk construction prioritization and sidewalk reconstruction for ADA compliance is underway**



An aerial photograph of a coastal city, likely San Diego, showing a large marina filled with sailboats, a baseball field, and various urban buildings. The image is partially obscured by a large white circular graphic element on the right side of the slide.

# BUILT ENVIRONMENT

- **Energy Star products are purchased when available or feasible**
- **Solar Feasibility Study**
- **Staff incorporates LID and green infrastructure where possible.**
- **Maintained Tree City USA designation**
- **SolSmart designation should be awarded in April**





# LOCAL UTILITIES

- **Evaluating a Renewable Natural Gas Project**
- **Added Carbon Offset Natural Gas**
- **Working to reduce GHG emission through fleet transition**
- **Working with FPL to underground utilities where possible**
- **Partnered with FPL to install solar tree's, canopies, and SolarZones around the City.**

# OUTREACH

- **Initial Vulnerability Assessment – ongoing outreach efforts:**
  - NOAA Environmental Literacy Program
  - Pensacola & Perdido Bay Estuary Program's Resilience Readiness Project
  - UWF Freshman Honors Program – Resilience Panel Discussion
- **PLACE: SLR education for Key staff and local officials**
- **On the horizon:**
  - Coastal Resilience Planning Grant – Vulnerability Assessment Update
  - Peril of Flood Comprehensive Plan Amendments
  - Coastal Resilience Index – Community Self-Assessment





A photograph of a residential roof with solar panels and a vent. The roof is covered with brown shingles. A large array of dark solar panels is installed on the right side of the roof. A white vent pipe with a grey cap is located in the center-left. The background shows green trees and a cloudy sky.

# **ECONOMIC HEALTH AND RESILIENCE**

- Potential Waste to energy project (Circular Economy)
- Solar Co-Op
- SolSmart designation
- Green building incentives



# QUESTIONS & ANSWERS







# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00001

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

AIRPORT - EASEMENT AGREEMENT WITH FLORIDA POWER & LIGHT COMPANY D/B/A GULF POWER COMPANY FOR SERVICE TO 4240 AIRFIELD ROAD

**RECOMMENDATION:**

That City Council approve the easement agreement for underground electric service installed by Florida Power & Light Company d/b/a Gulf Power Company for service to 4240 Airfield Road. Further, that City Council authorize the Mayor to take all actions necessary to execute the easement agreement.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Florida Power & Light Company d/b/a Gulf Power Company requires an easement covering the location of the underground utility lines installed along Airfield Road to the FAA System Support Center located at 4240 Airfield Road. The lines are being installed as a necessary part of service upgrades to this area. Gulf Power Company will maintain the lines.

**PRIOR ACTION:**

None

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

N/A

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

2/10/2022

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator

Amy Miller, Deputy City Administrator - Administration & Enterprise

Matthew F. Coughlin, Airport Director

**ATTACHMENTS:**

- 1) Florida Power & Light Company Gulf Power Easement for 4240 Airfield Road

**PRESENTATION:** No

	<b>UNDERGROUND EASEMENT</b>
	This Instrument Prepared By
Sec. <u>33</u> , Twp <u>1S</u> , Rge <u>30W</u>	<b>KELLIE SIMMONS</b> Name: _____
Parcel I.D. <u>331S305101000000</u> (Maintained by County Appraiser)	Co. Name: <u>FLORIDA POWER &amp; LIGHT COMPANY,</u>  <u>D/B/A GULF POWER COMPANY</u>
WR # 9824881	Address: <u>ONE ENERGY PLACE</u> <u>PENSACOLA, FLORIDA 32520-0093</u>

The undersigned, in consideration of the payment of \$1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its affiliates, licensees, agents, successors, and assigns ("FPL"), a non-exclusive easement forever for the construction, operation and maintenance of underground electric utility facilities (including cables, conduits, appurtenant equipment, and appurtenant above-ground equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage as well as the size of, and remove such facilities or any of them within an easement described as follows:

[ Reserved for Circuit Court ]

**A TEN FOOT (10') STRIP OF LAND LYING FIVE FEET (5') ON EACH SIDE OF THE CENTERLINE OF THE UNDERGROUND ELECTRICAL DISTRIBUTION SYSTEM AND FACILITIES AS INSTALLED AND/OR TO BE INSTALLED AS DESCRIBED ON THE ATTACHED EXHIBIT "A."**

**HOWEVER, NOTWITHSTANDING THE FOREGOING, IN THOSE LOCATIONS WITHIN THE ELECTRICAL DISTRIBUTION SYSTEM WHERE TRANSFORMER BOXES, SPLICE BOXES, AND TERMINATION POINTS, ARE LOCATED GULF POWER IS HEREBY GRANTED AN EASEMENT AREA WITHIN A FIFTEEN FOOT (15') RADIUS FROM THE CENTER LINE OF THE PRIMARY VOLTAGE CONDUCTORS.**

Together with the right to permit any other person, firm, or corporation to attach or place wires to or within any facilities hereunder and lay cable and conduit within the Easement Area and to operate the same for communications purposes; the right of ingress and egress to the Easement Area at all times; the right to clear the land and keep it cleared of all trees, undergrowth and other obstructions within the Easement Area; the right to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the Easement Area, which might interfere with or fall upon the lines or systems of communications or power transmission or distribution; and further grants, to the fullest extent the undersigned has the power to grant, if at all, the rights hereinabove granted on the Easement Area, over, along, under and across the roads, streets or highways adjoining or through said Easement Area.

IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument on \_\_\_\_\_, \_\_\_\_

**City of Pensacola, a municipal corporation  
of the State of Florida,**

Signed, sealed and delivered in the presence of:

\_\_\_\_\_  
(Witness' Signature)

Print Name \_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Witness' Signature)

Print Name \_\_\_\_\_  
(Witness)

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Address: \_\_\_\_\_  
\_\_\_\_\_

STATE OF \_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization, this \_\_\_\_\_

day of \_\_\_\_\_, \_\_\_\_\_, by \_\_\_\_\_, the \_\_\_\_\_ of **City of**

**Pensacola, a municipal corporation of the State of Florida,** , on behalf of the **corporation**. He/she is personally known to

me or has produced \_\_\_\_\_ as identification.

My Commission Expires. \_\_\_\_\_

[Notary Seal]

\_\_\_\_\_  
Notary Public, Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title or Rank

\_\_\_\_\_  
Serial number, if any

Issued by: **S. E. Romig, Director, Rates and Tariffs**  
Effective: **June 4, 2013**

# EXHIBIT A

ALL THAT CERTAIN PARCEL OR TRACT OF LAND LOCATED IN SECTION 17, TOWNSHIP 1 SOUTH, RANGE 29 WEST, CITY OF PENSACOLA, ESCAMBIA COUNTY FLORIDA MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHEAST CORNER OF CORDOVA PLACE SUBDIVISION RECORDED IN PLAT BOOK 14 AT PAGE 43 WITH THE CLERK OF THE COURT, ESCAMBIA COUNTY, FLORIDA;

THENCE SOUTH 60 DEGREES 04 MINUTES 58 SECONDS EAST A DISTANCE OF 440 FEET, MORE OR LESS, TO A UTILITY SERVICE POLE BEING THE POINT OF BEGINNING;

THENCE NORTH 76 DEGREES 40 MINUTES 54 SECONDS EAST A DISTANCE OF 5.00 FEET TO THE POINT;

THENCE SOUTH 13 DEGREES 19 MINUTES 06 SECONDS EAST A DISTANCE OF 97.41 FEET TO A POINT;

THENCE SOUTH 00 DEGREES 10 MINUTES 33 SECONDS EAST A DISTANCE OF 340.11 FEET TO A POINT OF CURVATURE;

THENCE ALONG THE CURVE TO THE RIGHT HAVING A RADIUS OF 15.00 FEET, DELTA ANGLE OF 141 DEGREES 03 MINUTES 30.2 SECONDS, ARC LENGTH OF 36.93 FEET, BEARING TO RADIUS OF SOUTH 19 DEGREES 17 MINUTES 43 SECONDS WEST, TO A POINT;

THENCE SOUTH 00 DEGREES 10 MINUTES 33 SECONDS EAST A DISTANCE OF 302.41 FEET TO A POINT OF CURVATURE;

THENCE ALONG THE CURVE TO THE LEFT HAVING A RADIUS OF 30.00 FEET, DELTA ANGLE OF 90 DEGREES 00 MINUTES 00 SECONDS, ARC LENGTH OF 47.12 FEET, BEARING TO RADIUS OF NORTH 89 DEGREES 49 MINUTES 27 SECONDS EAST, TO A POINT;

THENCE NORTH 89 DEGREES 49 MINUTES 27 SECONDS EAST A DISTANCE OF 26.12 FEET TO A POINT OF CURVATURE;

THENCE ALONG THE CURVE TO THE RIGHT HAVING A RADIUS OF 15.00 FEET, DELTA ANGLE OF 321 DEGREES 03 MINUTES 31.7 SECONDS, ARC LENGTH OF 84.05 FEET, BEARING TO RADIUS OF SOUTH 70 DEGREES 42 MINUTES 17 SECONDS EAST, TO A POINT;

THENCE SOUTH 89 DEGREES 49 MINUTES 27 SECONDS WEST A DISTANCE OF 26.12 FEET TO A POINT OF CURVATURE;

THENCE ALONG THE CURVE TO THE RIGHT HAVING A RADIUS OF 40.00 FEET, DELTA ANGLE OF 90 DEGREES 00 MINUTES 00 SECONDS, ARC LENGTH OF 62.83 FEET, BEARING TO RADIUS OF NORTH 00 DEGREES 10 MINUTES 33 SECONDS WEST, TO A POINT;

THENCE NORTH 00 DEGREES 10 MINUTES 33 SECONDS WEST A DISTANCE OF 302.41 FEET TO A POINT OF CURVATURE;

THENCE ALONG THE CURVE TO THE RIGHT HAVING A RADIUS OF 15.00 FEET, DELTA ANGLE OF 141 DEGREES 03 MINUTES 30.2 SECONDS, ARC LENGTH OF 36.93 FEET, BEARING TO RADIUS OF NORTH 19 DEGREES 17 MINUTES 43 SECONDS EAST, TO A POINT;

THENCE NORTH 00 DEGREES 10 MINUTES 33 SECONDS WEST A DISTANCE OF 338.95 FEET TO A POINT;

THENCE NORTH 13 DEGREES 19 MINUTES 06 SECONDS WEST A DISTANCE OF 96.26 FEET TO A POINT;

THENCE NORTH 76 DEGREES 40 MINUTES 54 SECONDS EAST A DISTANCE OF 5.00 FEET TO THE POINT OF BEGINNING.

CITY OF PENSACOLA  
222 WEST MAIN STREET  
PENSACOLA, FLORIDA

**THIS SKETCH IS NOT A SURVEY**

# EXHIBIT A-1

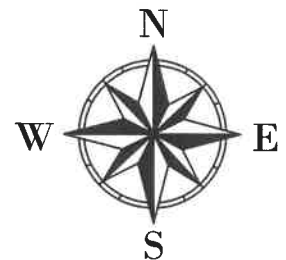
## CITY OF PENSACOLA

## PENSACOLA INTERNATIONAL AIRPORT

## FLORIDA POWER & LIGHT

## SKETCH OF DESCRIPTION FOR A VARIABLE WIDTH UNDERGROUND SERVICE EASEMENT

A PORTION OF SECTION 17,  
TOWNSHIP 1 SOUTH, RANGE  
29 WEST, ESCAMBIA COUNTY,  
FLORIDA

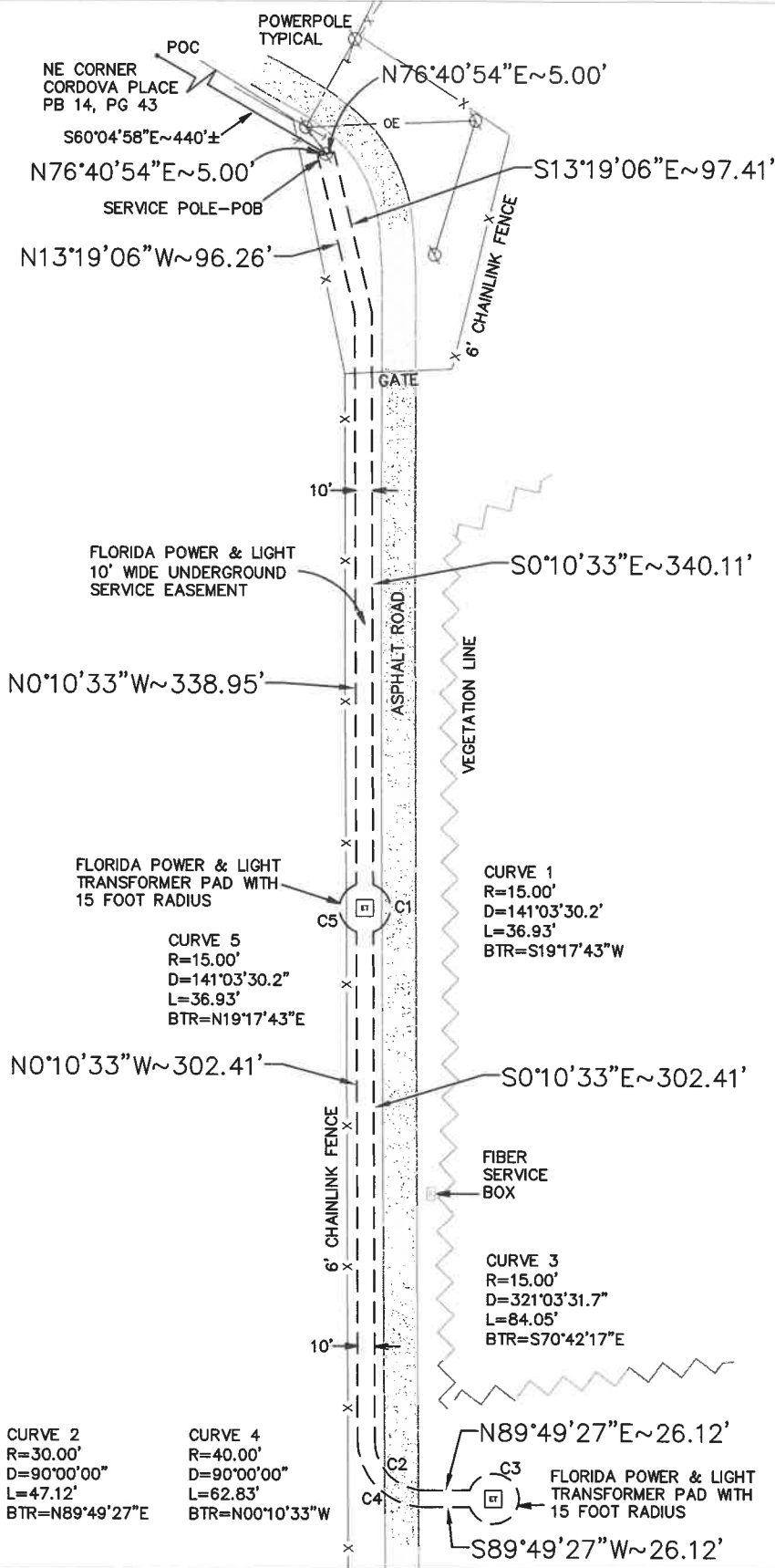


SCALE 1" = 100'

### LEGEND

- | | VARIABLE WIDTH
- | | UNDERGROUND SERVICE
- | | EASEMENT

R = RADIUS  
D = DELTA ANGLE  
L = ARC LENGTH  
BTR = BEARING TO RADIUS



CITY OF PENSACOLA  
222 WEST MAIN STREET  
PENSACOLA, FLORIDA



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00107

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

AIRPORT - APPROVAL OF LICENSE AGREEMENT WITH CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS

**RECOMMENDATION:**

That City Council approve a License Agreement with Cellco Partnership d/b/a Verizon Wireless at the Pensacola International Airport. Further, that City Council authorize the Mayor to take all actions necessary relating to the execution of the License Agreement.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Cellco Partnership d/b/a Verizon Wireless has been operating a single-carrier distributed antenna system (DAS) within the Airport Terminal Building since 2014. Verizon wishes to upgrade its equipment at the airport and have the ability to offer a multi-carrier DAS that could be offered to other wireless carriers.

Verizon was offered a license agreement with the City that allowed the company access to the Airport Terminal Building for the purpose of installing signal boosters to enhance the signal to wireless users within the building. This agreement contains terms similar to those offered other communications service providers at the Airport.

This agreement will establish the operating and financial framework for both parties. The term of the License Agreement is ten (10) years with two (2) additional five (5) year renewals. This will give Verizon sufficient time to amortize its investment and to negotiate contracts with wireless carriers.

**PRIOR ACTION:**

None

**FUNDING:**

N/A



**FINANCIAL IMPACT:**

An initial license fee of \$75,000.00 will be paid to the Airport within 90 days following the Effective Date of the License Agreement. A separate fee of \$500.00 per month will be paid for each additional carrier that signs on with Verizon for use of the DAS.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

2/8/2022

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator  
Amy Miller, Deputy City Administrator - Administration & Enterprise  
Matthew F. Coughlin, Airport Director

**ATTACHMENTS:**

- 1) Cellco Partnership dba Verizon Wireless License Agreement

**PRESENTATION:** No

## LICENSE AGREEMENT

THIS AGREEMENT, hereinafter referred to as "License" or "Agreement", is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (hereinafter referred to as "Effective Date"), by and between the City of Pensacola, Florida ("City" or "Licensor"), a Florida municipal corporation created and existing under the laws of the State of Florida, located at 222 W.Main Street, Pensacola, Florida 32502, and Cellco Partnership d/b/a Verizon Wireless ("Verizon" or the "Licensee"), a Delaware general partnership whose principal place of business is OneVerizon Way, Mail Stop 4AW100, Basking Ridge, NJ 07920, (the City and Licensee collectively referred to hereinafter as the "Parties").

### WITNESSETH:

WHEREAS, the City owns, operates, and maintains Pensacola International Airport (hereinafter referred to as "Airport" or the "Property") located at 2430 Airport Boulevard, Pensacola, Florida 32504 in Escambia County, Florida, for the use and benefit of the public; and

WHEREAS, Licensee is a non-concessionaire business wishing to install and operate a distributed antenna system or "DAS"; repeater system; remote radio heads; microcells, picocells, femtocells, or other "small cells"; rooftop antenna sites; towers; or any other temporary or permanent infrastructure or technology that provides wireless services (collectively "Wireless Network") to the public; and

WHEREAS, Licensee has submitted a proposal for a non-exclusive DAS which is satisfactory to the City.

NOW, THEREFORE, for and in consideration of Ten Dollars (\$10.00), the receipt and sufficiency of which is hereby acknowledged by the parties, and of the mutual covenants and agreements herein contained, the City and Licensee do hereby mutually undertake, promise, and agree, each for itself and its successors and assigns, as follows:

### **ARTICLE I. RECITALS**

The recitals contained above are declared by the Parties to be true and correct and are incorporated into this Agreement.

### **ARTICLE II. RESERVED**

### **ARTICLE III. GRANT OF LICENSE; LICENSED PREMISES**

The City hereby grants the Licensee the following (collectively, the "Licensed Premises"):

(a) An exclusive license to use the Head End Space (defined below) and certain other areas within the Airport Terminal Building ("Terminal") for the purpose of installing

microcell(s), rerad(s) or other similar or comparable in-building radio-distribution devices ("IBRDs") and the installation of antennas serving such IBRDs ("IBRD Antennas"); together with

(b) A non-exclusive license to existing spaces within the Terminal for cables, fibers or the equivalent connecting such IBRDs and IBRD Antennas, whether through conduit or otherwise, including any and all of the following areas for the placement of any Equipment which Verizon deems necessary or useful for the operation, maintenance and future upgrades to the Wireless Network: (a) all risers, raceways, conduits, cable pathways, and interior ceiling and wall areas of any building or structure on the Property; (b) all existing utility, telecommunications, and mechanical rooms or closets on each floor of any building or structure in the Terminal; (c) all existing access and utility easements from a public way to the Head End Space, including easements for a dedicated fiber line for one or more Carriers from a location off the Property into the Head End Space and/or other Equipment locations; and (d) all areas on existing building rooftops, parapet walls, or other exterior surfaces on the Terminal. City additionally grants Verizon a temporary license to utilize certain portions of the Property approved by City as construction staging areas. Notwithstanding the non-exclusive nature of a portion of the Licensed Premises described above, Verizon and City agree that once Verizon has placed or installed Equipment in any such non-exclusive areas, the location of such installed Equipment shall not be subject to change or disruption by City except as stipulated in Article XXXIV. The foregoing sentence shall not preclude Verizon, with prior approval of the City, from moving any such placed Equipment to another non-exclusive area of the Licensed Premises in Verizon's direction, at which point the new location of the newly placed or moved Equipment shall not be subject to change or disruption by City except as stipulated above. As used herein, the term "Equipment" means all antennas, transmitters, cable, fiber, "head-end" equipment, the IBRD System (defined below) and any other equipment which Verizon deems necessary or useful for the operation of the Wireless Network.

(i) The IBRDs and IBRD Antennas and the connecting cables, fibers or equivalent and any other related equipment installed hereunder are the "IBRD System" or the "System". The IBRD System components and design principles are described on Exhibit A attached hereto and made a part hereof. Any microcells, cable runs or other aspects of the IBRD System installed by Licensee shall be for Licensee's exclusive use only.

(c) Licensee shall not use, nor permit others to use, the Licensed Premises for any purpose other than the services and activities authorized by this License unless the City authorizes Licensee, in writing, to use the Licensed Premises for said additional purposes.

(d) The City agrees to provide Licensee, its employees and/or agents access to the Licensed Premises during regular business hours for the purpose of designing, constructing, installing, upgrading, maintaining and repairing the IBRD System and testing of the radio frequency coverage of the area. In the event of an emergency, Licensor will provide Licensee with access to the Licensed Premises. The foregoing shall not release Licensee from the Airport Security ID Badging requirements of Article VIII.



(e) Licensee agrees that no oils, petroleum products, synthetic lubricants, gasoline, solvents, or hazardous materials may be permanently or temporarily stored on the Licensed Premises. This provision does not prohibit Licensee from using or keeping on-site equipment or components that are commonly used to support telecommunications services such as electronic components and back-up power batteries even if such items contain components or substances that are classified as hazardous or which are otherwise regulated under environmental laws.

(f) Verizon will select a central room or other location at the Terminal for the main radio units, utility connections, and other "head end" Equipment of the Wireless Network ("Head End Space"). The location of the Head End Space shall be subject to City's approval, which shall not be unreasonably withheld, conditioned or delayed. Following City's approval of the Head End Space, drawings showing the approved location will be attached to this Agreement as Exhibit B.

(g) In the event Verizon desires to modify or upgrade the Wireless Network, and Verizon requires additional space for the Head End Space within the Terminal (the "Additional Premises") for such modification or upgrade, City agrees to use its best efforts to find additional space upon the same terms and conditions set forth herein and without increase to the Monthly fee. City agrees to take such actions and enter into and deliver to Verizon such documents as Verizon reasonably requests in order to effectuate and memorialize the addition of the Additional Premises to Verizon, including the right to use the space surrounding the Additional Premises for the Permitted Uses (as defined below).

#### **ARTICLE IV. RESERVED**

#### **ARTICLE V. TERM**

(a) Initial Term. The initial term of this Agreement will be ten (10) years and subject to earlier termination pursuant to the terms and conditions of this License. The initial term will commence on the first (1st) day of December 2021 ("Term Commencement Date"); provided, however, if Verizon is delayed in promptly completing the installation of the Wireless Network due to City's actions or inactions (including failure to timely respond or grant needed access), the number of days by which installation was delayed due to City's actions or inactions will be added to the initial ten (10) year term.

(b) Renewal Terms. This Agreement will be automatically renewed for two (2) terms of five (5) years each unless either Verizon or City has given written notice to the other at least ninety (90) days prior to the expiration of the then current term of its intention not to renew the Agreement.

#### **ARTICLE VI. HOLDING OVER**

If Licensee remains in possession of the Licensed Premises after the expiration or termination of this License without written renewal thereof, such holding over shall not be deemed as a renewal or extension of this License but shall create only a license to use from

month to month which may be terminated at any time by the City upon thirty (30) days written notice. Such holding over shall otherwise be upon the same terms and conditions as set forth in this License.

## **ARTICLE VII. FEES & CHARGES**

The Licensee shall pay to the City, for the right to install and operate the IBRD System in accordance with the terms and conditions of this Agreement, the following:

(a) Carrier Payments. Verizon, who for purposes of this Agreement, is identified as the "First Carrier" will pay the City as follows:

(i) First Carrier Payment. A one-time fee of Seventy-Five Thousand Dollars (\$75,000) ("First Carrier Payment") to be paid by Licensee for the initial installation of its Wireless Network, which amount shall be paid by Verizon to City within ninety (90) days following the Effective Date.

(ii) Additional Carriers Monthly Fee. Following the Term Commencement Date, a monthly fee of Five-Hundred Dollars (\$500) for the second and each additional Carrier that pays rent or fees to Verizon for use of the Wireless Network, collectively (the "Monthly fee"), on or before the tenth (10th) day of each calendar month. For the avoidance of doubt and by way of example only, in the event there is only one (1) Carrier using the Wireless Network, Verizon shall pay the First Carrier Payment, and the Monthly fee shall be \$0; however, should there be added a second Carrier during the term, the Monthly fee will increase to \$500 in the month immediately following the addition of the second Carrier to the Wireless Network. Likewise, if a Carrier Contract is terminated or a Carrier otherwise elects to no longer use the Wireless Network, the Monthly fee shall decrease by the monthly amount attributed to said Carrier beginning in the month immediately following said Carrier's cessation of use of the Wireless Network; provided, however, that, only in the case of a merger or acquisition between two Carriers who are then currently using the Wireless Network and for no other reason, if a second Carrier is merged or acquired into the first Carrier, Verizon shall still be required to pay the \$500 per month for the second Carrier for the duration of the initial term of the Carrier Contract with the second Carrier, provided that payments continue to be made pursuant to the applicable Carrier Contract(s).

Payments required under this Agreement which are not received when due shall accrue interest at the rate of one and one-half percent (1.5%) per month from the due date until receipt of payment. Any partial payments received on said indebtedness shall be applied first to accrued interest and then to principal.

## **ARTICLE VIII. TERMINAL ACCESS**

(a) Access. City covenants and agrees with Verizon that at all times from the Effective Date and during the term and all renewals thereof that the authorized personnel of Verizon, Carriers (including prior to entering into a Carrier Contract for purposes of testing, determining suitability of the venue and other preparatory purposes), and their employees,

contractors, licensees and agents shall have twenty-four (24) hour per day, seven (7) day per week access to the Terminal to conduct any activities consistent with this Agreement, including without limitation access to common areas and facilities of the Property such as designated non-public parking spaces, restrooms, lobbies, elevators, escalators and stairways, and the rooftop of the Terminal. Verizon will use commercially reasonable efforts to notify City's access contact (as specified by City from time to time upon written notice to Verizon) by phone or email prior to access; provided, however, that Verizon's failure or inability to reach City's access contact shall not preclude or otherwise limit the access of Verizon, the Carriers and their contractors from having access to the Terminal as described herein. City covenants and agrees that Verizon, Carriers, and their contractors shall not be required to pay any fee to access the Property other than fees associated with issuance and possession of Airport Security ID Badges as outlined below.

(b) Airport Security ID Badges. In performing all contract work within the Security Identification Display Area (SIDA) of the Airport, Licensee, its Carriers and their contractors, licensees and agents shall obtain all appropriate airport security ID badges to be issued by Pensacola International Airport Access Control Office or be under the escort of appropriately badged individuals. The City agrees to issue such ID badges promptly upon request of Verizon. The Licensee agrees to observe all security requirements of Transportation Security Administration (TSA) 49 CFR 1542, and the Airport Security Program, as may be applicable, and as the same may, from time to time, be amended, and to take such steps as may be necessary or directed by the City to ensure that employees, invitees, agents, and guests observe these requirements. Licensee shall ensure all personnel working under the provisions of this Agreement must qualify for, wear and exhibit a security identification badge issued by the Airport. Licensee shall ensure individuals requiring badges submit fingerprints for verification of past criminal history. All security badges shall remain the property of the Airport and shall be surrendered by Licensee to City upon termination of employment or upon the termination of this Agreement.

Licensee acknowledges and agrees that badge issuance is subject to successful completion of fingerprint-based criminal history background check, TSA security threat assessment, and completion of security training. The Licensee is responsible for completing and submitting all necessary documentation required for badge issuance. The City agrees to act promptly in the issuance of badges, and Licensee acknowledges and agrees this process may take up to six (6) weeks to complete. Licensee acknowledges and agrees the current fee to be paid by Licensee to the City to obtain a background check and ID badge is \$55.00 and that the replacement fee for lost badges is \$110.00. Further, Licensee acknowledges and agrees that these rates are subject to change by the Airport. Licensee shall be responsible for the return or destruction of all ID badges at the end of this Agreement, and agrees to return or destroy any and all ID badges if directed to do so by the Airport Director after termination of this Agreement.

(c) Adequate Parking. Designated on-site parking shall be provided to Verizon and the Carriers, and their respective employees, agents, and subcontractors, when such parties require or desire to be at the Airport in connection with this Agreement and the design, installation, construction, maintenance, operation, repair and/or replacement of the Wireless



Network. Such designated parking shall be at no cost to Verizon, the Carriers, or their respective employees, agents, and subcontractors.

## **ARTICLE IX. PLAN APPROVAL AND INSTALLATION**

(a) City Plan Approval. Prior to the installation or modification of the Equipment for the Wireless Network, Verizon will submit to City written plans and/or diagrams describing the locations for the Equipment on the Airport ("Plans"). The Plans shall be subject to City's prompt review and approval, which shall not be unreasonably withheld, conditioned or delayed. In the event that the City does not respond to Plans submitted by Verizon for approval or disapproval within thirty (30) days of transmission by Verizon, such Plans will be deemed approved. Following City's initial approval of the Plans and the execution of at least one Carrier Contract, Verizon may commence installation of the Equipment and further approval of City shall not be required for (i) minor modifications to the Plans; (ii) maintenance, repairs, upgrades, or replacement of all or any component of the Wireless Network or (iii) the addition, modification, or reconfiguration of any Equipment in the Head End Space.

(b) Required Approvals. Verizon, or the Carriers, as the case may be, will maintain in effect any applicable licenses, permits, or approvals required by any government agency, including the FCC or any other state regulatory commission requirements for the Permitted Uses (collectively, the "Required Approvals"). City will execute any applications or letters of authorization within ten (10) business days of a request without requiring Verizon to pay any administrative fees, and will cooperate with Verizon and Carriers to obtain any Required Approvals.

(c) Installation of Wireless Network. Installation of the Wireless Network may commence after execution of the first Carrier Contract. The Wireless Network will be installed in a good and workmanlike manner in accordance with (i) the Plans; (ii) any Required Approvals; and (iii) any applicable laws, rules, regulations applicable to the Property or the Wireless Network, including all environmental laws and those laws promulgated by the FCC and any state regulatory commission (collectively, "Applicable Law").

(d) Expansion of Wireless Network. If City intends to perform additions to existing Terminal, City will notify Verizon of its plans as soon as possible and allow Verizon to determine the feasibility of expanding the Wireless Network during City's construction. If Verizon, in its sole discretion, decides to expand the Wireless Network in conjunction with City's work, City and Verizon may amend the Agreement in writing to redefine the Licensed Premises, Fees & Charges and terms. Nothing in this paragraph obligates Verizon to expand the Wireless Network.

## **ARTICLE X. IMPROVEMENTS**

(a) During the term of this License, Licensee shall have the right to construct, at its own expense, improvements, alterations, or additions to the Licensed Premises to facilitate and further the authorized usage of the Licensed Premises, provided that:

(i) the proposed improvements and alterations are submitted to the City for its prior review;

(ii) the City determines, acting reasonably, that the proposed improvements and alterations will be consistent with the Airport's Master Plan, land use plan and architectural design and quality of construction in effect at the time of construction; and

(iii) the improvements, alterations, and additions are to be constructed by qualified and licensed contractors and subcontractors.

(b) Licensee shall construct all improvements and additions to the Licensed Premises at its own expense. Although the City has the right to review proposed improvement plans, and veto the plans if the plans are inconsistent with the airport development plans or construction quality and design control, pursuant to the standards set forth above, if the City does not veto said improvement plans (it being understood that such plans shall be deemed approved if not vetoed within ten (10) days after transmission by Verizon), and Licensee thereafter constructs the improvements, the improvements shall be commissioned and constructed at Licensee's sole initiative and behest, and nothing herein shall be construed as an agreement by City to be responsible for paying for the improvements, and neither the Licensed Premises, nor the City's interest in said Licensed Premises or any improvements constructed thereon, shall be subjected to a mechanic's lien for any improvements constructed by Licensee hereunder.

(c) Where the cost of improvements exceeds \$100,000, the City may require Licensee to post a bond or other security acceptable to the City guaranteeing payment for construction of the improvements, as a condition precedent to the commencement of construction of the improvements.

(d) Licensee shall be responsible for assuring that all of the improvements, alterations and additions to the Licensed Premises are constructed in accordance with applicable local, state and federal law. Licensee shall reimburse the City for all costs and expenses, including attorney's fees, the City incurs:

(i) as a result of the fact that the improvements, additions, or alterations do not comply with local, state and federal law;

(ii) in defending against, settling or satisfying any claims that the City is responsible for paying for improvements commissioned by Licensee hereunder; or

(iii) in defending against, settling or satisfying any mechanic's lien claims, asserted as a result of unpaid-for improvements commissioned by Licensee hereunder.

Should Licensee construct improvements, alterations, or additions without fulfilling its obligations hereunder, Licensee shall remove said improvements, alterations, or additions if so directed by the City, and shall do so at its own expense and within the time limits specified.

(e) Verizon Maintenance. Verizon, without the prior consent of City, may repair, replace and maintain in reasonable condition: (i) the Head End Space, and (ii) the Wireless Network. Subject to the terms regarding release and waiver of subrogation hereunder, Verizon will be responsible for the costs of any damage to the Property to the extent attributable to the actions of Verizon and Carriers and their agents and contractors that are inconsistent with this Agreement.

(f) City Maintenance. City, at its sole cost and expense, shall be responsible for repairing and maintaining in reasonable condition all portions of the Property, including those portions that are necessary for the Permitted Uses. Subject to the terms regarding release and waiver of subrogation hereunder, City shall be responsible for the costs of any damage to the Licensed Premises, the Equipment, or the personal property of Verizon and Carriers attributable to the actions of City and its agents and contractors.

(g) Relocation. Upon one hundred twenty (120) days' written notice by City, and at City's sole cost and expense, Verizon and Carriers will relocate any portion of the Wireless Network other than the Head End Space to alternative areas of the Property to accommodate City's work. Any relocation is subject to the following conditions: (i) City will issue a purchase order for the approximate cost of the relocation (including reinstallation costs); (ii) the relocation shall not negatively impact the Wireless Network's coverage except on a temporary basis; (iii) the relocation shall not materially increase the cost of operating the Wireless Network; and (iv) City shall pay Verizon's and any Carrier's costs and expenses upon receipt of an approved invoice from Verizon.

## **ARTICLE XI. MAINTENANCE, REPAIRS, UTILITIES AND CLEANLINESS**

(a) During the term of this License and extensions thereof, Licensee agrees, at its own expense, to maintain and keep in good condition and repair all portions of the Licensed Premises, including any improvements, alterations, or additions thereon, and any utility lines thereon or thereunder.

(b) City shall provide at its expense all existing lighting and electricity to the Licensed Premises. Any additional lighting or electrical requirements shall be the responsibility of the Licensee and shall be installed in accordance with Article X.

(c) Licensee agrees to maintain the Head End Space in a safe, clean, and neat condition, and not permit any accumulation of wreckage, debris, or trash. Licensee agrees to provide for complete, proper, and adequate sanitary handling and disposal, away from the Airport, of all trash, garbage, waste, and other refuse caused as a result of Licensee's operations; to provide and use suitable covered metal receptacles, to be approved by the Airport Director, for all trash, garbage, and other refuse on or about the Licensed Premises, and not to dump any waste matter of any nature, in a liquid state or otherwise, on the Licensed Premises nor to permit the contamination of the City's sewers or the Airport's drainage control reservoir.

(d) Licensee agrees to promptly install, without cost or expense to the City, any other

device or devices for the handling and disposition of refuse and all manner of waste(liquid or otherwise) as may reasonable be required by the City or the Airport Director fromtime to time of all Airport tenants, including Licensee.

(e) Should Licensee materially fail to comply with the terms and conditions of this Article within a period of thirty (30) days following written notice of such failure, the City reserves the right to take any reasonable action to cure said failure. Should the City take action to cure said failure, the Licensee shall pay to the City an amount equal to the City's reasonable cost for such actions plus a ten percent (10%) administrative charge. Said payment shall be made by the 10th day of the following month upon invoice.

(f) Utilities Required. Verizon and Carriers may obtain utility services including, but not limited to, electricity, telephone, and internet access from a provider of their choosing. City may not require any additional consideration from Verizon, Carriers, or a utility provider for the installation and usage of utilities except reimbursements for theactual cost of electricity usage described in the following paragraph.

(g) Electricity Consumption and Metering. Verizon will obtain metered electrical service directly from the local utility or connect to the Property's electrical service.If Verizon submeters from City, City will read the meter at least once per calendar year and keep records of Verizon's usage. City will send Verizon an invoice within thirty (30) days of reading the meter (but in no event later than June 30th with respect to the preceding calendar year) to Verizon Wireless, M/S 3846, P.O. Box 2375, Spokane, WA 99210-2375 (or emailed to: livebills@ecova.com) identifying Verizon's usage and calculating the cost of electricityusing the average kilowatt-hour rate actually paid by City to the utility for electricity at theProperty without mark-up by City. Any failure by City to send an invoice to Verizon for utilities prior to the June 30th deadline shall result in City forfeiting the right to collect payment from Verizon for utilities for the preceding calendar year. Verizon and Carriers may install backup generators upon the Property only after receiving written consent of City.

## **ARTICLE XII. SIGNS**

Licensee agrees that no signs, logos, or advertising displays shall be painted on or erected in any manner upon the Licensed Premises, or in or on any improvements or additions on the Licensed Premises, without the prior written approval of the City, and said approval shall not be unreasonably withheld, delayed or denied; and that signs identifying Licensee shall conform to reasonable standards established by the City, with respect to type, size, design, condition and location.

## **ARTICLE XIII. DAMAGE TO AIRPORT**

(a) Licensee shall be liable for any damage to the Airport, including any improvements and additions thereon, caused by the negligence or willful misconduct of Licensee, its Board members, officers, agents, employees, contractors, subcontractors, assigns, subtenants, or anyone acting under its direction and control, ordinary wear andtear excepted. All repairs for which Licensee is liable shall be made by Licensee unless the City



reasonably determines that it is more appropriate for the City to make the repairs; in such case the City shall make the repairs at Licensee's expense. All repairs for which Licensee is liable and which are not undertaken after the City has given Licensee notice to do so shall be performed by the City, in which event Licensee shall reimburse the City for the reasonable cost thereof, plus a ten (10%) administrative charge, and said amount shall be due by the 10th day of the following month upon invoice.

(b) The City shall not be liable to Licensee, the Licensee's employees, patrons, or vendors for any damage to their merchandise, trade fixtures, or personal property caused by wind, water (including leakage from the roof, water lines, sprinkler, and heating and air conditioning equipment), steam, sewage, snow, ice, gas, bursting or leaking of pipes or plumbing or electrical causes, unless the damage is proved to be the result of the negligence, recklessness or willful misconduct of the City.

#### **ARTICLE XIV. TAXES AND ASSESSMENTS**

The Parties acknowledge and agree that the purpose of the Agreement is to provide a License to Use the Property for a limited use and period of time not to exceed the term defined herein, and the parties acknowledge that this is not a commercial lease under Florida law. Verizon will pay any taxes directly attributable to the Wireless Network and the use of the Licensed Premises by Verizon or Carriers levied under any Applicable Law. If Verizon is not billed directly by the taxing authority, City will send an invoice for the amount due along with a copy of the tax bill and Verizon will pay the invoice within thirty (30) days of receipt. Verizon will have the right to file an appeal for any taxes for which it is responsible. Verizon will have no liability for any excess profit taxes, real property taxes, sales or use taxes associated with any payments made to City, franchise taxes, gift taxes, capital stock taxes, inheritance and succession taxes, estate taxes, federal and state income taxes, or other taxes applicable to City's general or net income or chargeable to City as a result of City's business. The City warrants and represents that it shall not impose any taxes, assessments, or charges upon Licensee during the term of this License and any extensions thereof except those imposed on all other businesses operating in the City of Pensacola. Licensee shall have the right, by giving written notice to City of its intention to do so, to resort to any available legal or administrative proceeding to contest or obtain the review of any such tax, charge, or assessment at any time before such tax, charge, or assessment becomes delinquent. At Licensee's request, the City may join in such proceedings. The reasonable expenses of such proceeding, including all of the City's reasonable costs and attorney's fees, incurred in assisting Licensee in such proceeding, shall be paid by Licensee if Licensee requests the City to participate in such proceeding and the City so participates.

#### **ARTICLE XV. INSURANCE AND INDEMNIFICATION**

Prior to taking possession of the Licensed Premises and at all times during the term of this License the Licensee shall procure and maintain insurance of the types and to the limits specified.

The term City as used in this section of the License is defined to mean the City of

Pensacola itself, any subsidiaries or affiliates, elected and appointed officials, employees, volunteers, representatives and agents.

(a) Insurance shall be issued by an insurer whose business reputation, financial stability and claims payment reputation is satisfactory to the City, for the City's protection only. Unless otherwise agreed, the amounts, form and type of insurance shall conform to the following minimum requirements:

(i) WORKER'S COMPENSATION

The Licensee shall purchase and maintain Worker's Compensation Insurance Coverage for all Workers' Compensation obligations whether legally required or not. Additionally, the policy, or separately obtained policy, must include Employers Liability Coverage of at least \$100,000 each person -accident, \$100,000 each person- disease, \$500,000 aggregate disease.

(ii) COMMERCIAL GENERAL, AUTOMOBILE AND UMBRELLA  
LIABILITY COVERAGES

The Licensee shall purchase coverage on forms no more restrictive than the latest editions of the Commercial General Liability and Business Auto policies filed by the Insurance Services Office. The City shall be an Additional Insured and such coverage shall be at least as broad as that provided to the Named Insured under the policy for the terms and conditions of this License. The City shall not be considered liable for premium payment, entitled to any premium return or dividend and shall not be considered a member of any mutual or reciprocal company. Minimum limits of \$1,000,000 per occurrence, and per accident, combined single limit for liability must be provided, with umbrella insurance coverage making up any difference between the policy limits of underlying policies coverage and the total amount of coverage required.

Commercial General Liability coverage must be provided, including bodily injury and property damage liability for premises, operations, products and completed operations, contractual liability, independent contractors. Broad Form Commercial General Liability coverage, or its equivalent shall provide at least, broad form contractual liability applicable to this specific license. The coverage shall be written on occurrence type basis.

Business Auto Policy coverage must be provided, including bodily injury and property damage arising out of operation, maintenance or use on the Licensed Premises of owned, non-owned and hired automobiles and employee non-ownership use.

(iii) CERTIFICATES OF INSURANCE

Required insurance shall be documented in the Certificates of Insurance. The City of Pensacola shall be named as an Additional Insured on the General and Auto Liability policies and this contract shall be listed. Certificates shall be on the "Certificate of Insurance" form equal to an ACORD 25. The Licensee shall replace any expired or non-renewed policies with

new policies consistent with this paragraph, and shall file with the City Certificates of Insurance under the new policies with the expiration date upon request. The "Certificate Holder" address should read: City of Pensacola, Department of Risk Management, Post Office Box 12910, Pensacola, FL 32521. An additional copy should be sent to the Pensacola International Airport, Attn: Contracts Administrator, 2430 Airport Blvd., Suite 225, Pensacola, FL 32504.

(iv) INSURANCE OF THE LICENSEE PRIMARY

The Licensee required coverage shall be considered primary, and all other insurance shall be considered as excess, over and above the Licensee's coverage. The Licensee's policies of coverage will be considered primary as relates to all provisions of the contract.

(b) LOSS CONTROL AND SAFETY: The Licensee shall retain control over its employees, agents, servants and subcontractors, as well as control over its invitees, and its activities on and about the subject premises and the manner in which such activities shall be undertaken and to that end, the Licensee shall not be deemed to be an agent of the City. Precaution shall be exercised at all times by the Licensee for the protection of all persons, including employees, and property. The Licensee shall make special effort to detect hazards and shall take prompt action where loss control/safety measures should reasonably be expected.

(c) HOLD HARMLESS: The Licensee shall indemnify and hold harmless the City of Pensacola, its officers and employees, from any and all liabilities, damages, losses, including, but not limited to, reasonable attorney's fees, to the extent caused by the gross negligence or intentional wrongful misconduct of the Licensee and persons employed or utilized by the Licensee during the term of this License. The Licensee's obligation shall not be limited by, or in any way to, insurance coverage or by any provision in or exclusion or omission from any policy of insurance.

(d) CITY'S REPRESENTATIONS RE ENVIRONMENTAL MATTERS. City represents and warrants to Verizon that as of the Effective Date and to City's actual knowledge, the Property is free from (i) asbestos and (ii) any other Hazardous Substances except in de minimis amounts used by City and occupants of the Property in accordance with Applicable Law and in connection with those parties' ordinary and regular conduct of business from the Property. Within thirty (30) days following the Effective Date and on a continuous basis thereafter, City will notify Verizon of the presence of Hazardous Substances at the Property. City hereby indemnifies, defends, and holds harmless Verizon and its officers, agents, contractors, employees and associates from all losses, claims, suits, and damages (including remediation costs) incurred by any of those parties as a result of the use or presence of Hazardous Substances at the Property. The provisions of this section will survive the termination or expiration of this Agreement. "Hazardous Substances" will have the same meaning as "hazardous substance" as defined in 42 U.S.C. §9601(14), as may be amended or superseded, provided however that the exclusions for petroleum and natural gas contained in the second sentence of 42 U.S.C. §9601(14)(F) will not be applicable and said substances will be considered "Hazardous Substances" for the purpose of this Agreement.

(e) PAY ON BEHALF OF THE CITY: The Licensee agrees to pay on behalf of the City, as well as provide a legal defense for the City, both of which will be done only if and when requested by the City, for all claims as described in the Hold Harmless paragraph. Such payment on the behalf of the City shall be in addition to any and all other legal remedies available to the City and shall not be considered to be the City's exclusive remedy.

(f) RELEASE AND WAIVER OF SUBROGATION. Each party releases the other party and their respective shareholders, directors, members, managers, partners, officers, employees, and agents (collectively "Associates") from any claims arising in its favor against the other party relating to bodily injury or property damage at the Property from any cause except to the extent the injury or damage is the result of (i) the willful misconduct of the other party or its Associates or (ii) the negligence of the other party or its Associates, provided that the party and its Associates will be released from negligent acts or omissions to the extent that the injury or damage is recovered or recoverable under an insurance policy of the party suffering the injury or damage. City and Verizon's property and liability policies will contain a waiver of subrogation by the insurer for claims arising from the negligent acts or omissions of the other party.

(g) WAIVER OF CONSEQUENTIAL DAMAGES. NEITHER PARTY WILL BE LIABLE TO THE OTHER FOR LOSS OF ANTICIPATORY PROFITS OR ANY OTHER INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE, EXEMPLARY, LOST BUSINESS OPPORTUNITIES, IMPERFECT COMMUNICATIONS, MARKET SHARE OR CONSEQUENTIAL DAMAGES ("CONSEQUENTIAL DAMAGES") INCURRED IN CONNECTION WITH THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO ANY CONSEQUENTIAL DAMAGES ARISING FROM OR RELATED TO ANY NETWORK DISRUPTION, MALFUNCTION, DISRUPTION OF SERVICE, VANDALISM, FORCE MAJEURE, OR ANY OTHER REASON, EVEN IF THE PARTIES CONTEMPLATED THE POSSIBILITY OF SUCH DAMAGES IN ADVANCE.

## **ARTICLE XVI. DEFAULT, TERMINATION AND REMEDIES**

The following shall constitute defaults by the Licensee, provided that written notice and an opportunity to cure shall first have been given by the City to Verizon in respect of any alleged default specifying in reasonable detail the factual basis for the assertion of default, and providing Verizon with not less than thirty (30) days from receipt of such notice to cure such alleged default:

(i) The failure to pay rent or any other monies owed hereunder when due or within thirty (30) days after written notice;

(ii) Any other failure in the performance of any covenant or obligation required by this License;

(iii) The acquisition of Licensee's interest in this License by execution or other process of law when said process of law is not discharged within fifteen (15) days thereafter;



(iv) The adjudication of Licensee as bankrupt; Licensee's general assignment for the benefit of creditors; or the appointment of a permanent receiver or trustee in bankruptcy for Licensee's property if the appointment is not vacated within ninety (90) days;

(v) Abandonment of Licensee's operations, which shall be defined as Licensee's failure to conduct regular and continuing operations on the Licensed Premises as defined in accordance with the requirements of this License for one-hundred eighty (180) days after the installation of the Wireless Network. Notwithstanding the foregoing, if, following the installation of the Wireless Network, all Carriers stop operating on the Wireless Network but Licensee continues to actively market the Wireless Network to interested Carriers and otherwise comply with the terms of this License, Licensee's operations shall not be deemed abandoned.

(b) If Licensee defaults, the City may utilize any one or more of the following remedies against Licensee following notice and cure as set forth herein. These remedies shall be considered cumulative and not in the alternative:

(i) The City may sue for all damages incurred by City consistent with this Agreement.

(ii) The City may terminate this License and, at the option of the City, any other agreement in effect between the City and Licensee. The termination of these agreements, however, shall only be effective upon written notice of same provided by City to Licensee and opportunity to cure as set forth herein. In no event shall this License be construed to be terminated unless and until such notice is provided. The termination may be effective thirty days from provision of said notice unless cured. If this License is terminated, Licensee shall continue to be liable for the performance of all terms and conditions and the payment of rents when due hereunder prior to the effective date of said termination in addition to all damages, including reasonable attorney's fees and other expenses of collection, incurred as a result of any default.

(iii) The City may utilize any other remedy provided by law or equity as a result of Licensee's uncured default.

(iv) In the event of a bankruptcy filing by or on behalf of Licensee as debtor, the parties hereto agree that this License shall be construed to be a nonresidential lease of real property subject to treatment in accordance with 11 U.S.C., Section 365(d).

(c) Any failure by the City in the performance of any covenant or obligation required by this License shall constitute a default by the City. If the City defaults, the Licensee may utilize any one or more of the following remedies against the City. These remedies shall be considered cumulative and not in the alternative:

(i) Licensee may sue for all damages incurred by Licensee consistent with this Agreement.

(ii) Licensee may terminate this License and, at the option of Licensee, any other agreement in effect between Licensee and the City. The termination of these agreements, however, shall only be effective upon written notice of same provided Licensee to the City. In no event shall this License be construed to be terminated unless and until such notice is provided. The termination may be effective thirty days from provision of said notice, or at any other time thereafter specified in the notice. If this License is terminated, the City shall continue to be liable for the performance of all terms and conditions prior to the effective date of said termination in addition to all damages, including attorney's fees and other expenses of collection, incurred as a result of any default.

(iii) Licensee may utilize any other remedy provided by law or equity as a result of the City's default.

(d) Verizon may terminate this Agreement as provided below:

(i) As otherwise provided herein.

(ii) Upon thirty (30) days' written notice if Verizon or any Carriers are unable to: (A) use the Wireless Network in accordance with the Permitted Uses as a result of material interference; (B) obtain or maintain any rights necessary to provide access or utilities to the Licensed Premises; or (C) obtain or maintain any Required Approvals despite commercially reasonable efforts to do so.

(iii) Upon thirty (30) days' written notice if no Carriers are using the Wireless Network and/or all Carrier Contracts terminate or expire; or

Upon Verizon terminating in accordance with this Article XVI (d), all amounts payable under this Agreement will be paid through and apportioned as of the termination date. If there is no default by either party, then upon termination, neither party will have any rights or obligations under this Agreement except for any rights or obligations that expressly survive the termination of the Agreement.

## **ARTICLE XVII. COMPLIANCE WITH RULES AND REGULATIONS**

It is expressly understood that the Licensee agrees to conform in all material respects to all Federal, State, or local laws and regulations, as well as all City of Pensacola Codes and Ordinances, all of which may apply to the services to be performed and that the City of Pensacola is to be held free and harmless from any act or failures by the Licensee to do so.

(a) The Licensee shall obtain and maintain in force all licenses, permits and other certificates required by Federal, State, County, or Municipal authorities for its operation under the terms of this Agreement.

(b) The Licensee agrees to observe all security requirements of Transportation Security Administration 49 CFR Part 1542 and the Airport Security Program, as may be applicable, and as the same may, from time to time, be amended, and to take such steps as may be necessary or directed by the City to ensure that employees, invitees, agents and guests observe these requirements.

(c) If the City incurs any fines and/or penalties imposed by Federal, State, County, or Municipal authorities as a result of the acts or omissions inconsistent with this Agreement of Licensee, its partners, officers, agents, employees, contractors, subcontractors, assigns, subtenants, or anyone acting under its direction and control, then Licensee shall be responsible to pay or reimburse the City for all such costs and expenses, including reasonable attorney's fees incurred by City in defending against the fine or penalty.

#### **ARTICLE XVIII. INSPECTION**

(a) The City and its authorized officers, employees, agents, contractors, subcontractors and other representatives shall have the right to enter upon the Licensed Premises and any improvements and alterations thereon for the following purposes:

(i) To inspect such premises to determine whether Licensee has complied and is complying with the terms and conditions of this Agreement.

(ii) To perform maintenance and make repairs in any case where Licensee is obligated but has failed to do so following notice and cure.

(iii) In the exercise of City's police powers.

#### **ARTICLE XIX. TITLE; QUIET ENJOYMENT**

City warrants and represents to Verizon that: (a) it has fee simple title to the Property or other interest in or rights to the Property sufficient to perform the terms of this Agreement; (b) there is no existing or threatened litigation relating to the Property that may adversely affect Verizon's use of the Property as set forth herein; (c) its execution and performance of this Agreement will not violate any Applicable Laws or the terms of any other agreement; (d) it is not in default of any underlying leases or other agreements from which it derives its interest in the Property or any mortgage or deed of trust that encumber the Property; and (e) Verizon will have quiet enjoyment of the Licensed Premises during the Term of this Agreement.

#### **ARTICLE XX. NON-DISCRIMINATION**

(a) Licensee, for itself, its personal representatives, successors in interest, assigns and subtenants, as part of the consideration hereof, does hereby covenant and agree that (1) no person on the grounds of race, color, religion, sex, national origin, or disability shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in the use of the Licensed Premises and any improvements thereon; (2) no person on the grounds of race, color, religion, sex, national origin, or disability shall be

subjected to discrimination in the construction of any improvements on, over, or under the Licensed Premises and the furnishing of services therein; and (3) Licensee shall use the Licensed Premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-Discrimination in Federally Assisted Programs of the Department of Transportation, effectuation of Title VI of the Civil Rights Act of 1964, and as said regulations may be amended.

(b) If applicable, Licensee shall furnish its accommodations and/or services on a fair, equal, and non-discriminatory basis to all users thereof and it shall charge fair, reasonable, and non-discriminatory prices for each unit or service, PROVIDED THAT Licensee may be allowed to make reasonable and non-discriminatory discounts, rebates, or other similar type of price reductions to volume purchasers.

(c) Licensee shall make its accommodations and/or services available on fair and reasonable terms without discrimination on the basis of race, creed, color, sex, age, national origin, or disability.

Non-compliance with the above paragraphs, after written findings, shall constitute a material breach thereof and in the event of such non-compliance, the City shall have the right to terminate this Agreement and the estate hereby created without liability therefore, or at the election of the City or the United States, either or both said governments shall have the right to judicially enforce above paragraphs.

## **ARTICLE XXI. AUTHORIZATION**

(a) The City represents that it has the authority to enter into this License and grant the rights contained herein to Licensee.

(b) If Licensee is a limited or general partnership, the undersigned warrants and represents that (1) his/her execution of this License is in the usual course of the partnership's business; and (2) by his/her execution of this License, the partnership shall be deemed a signatory to this License in the same fashion as if all of the general partners of the partnership had executed this License.

(c) If Licensee is a corporation, the undersigned warrants and represents that (1) he/she is an agent or officer of the corporation; (2) he/she is authorized to execute this License on the corporation's behalf; and (3) the corporation shall be bound as a signatory to this License by his/her execution of this License.

## **ARTICLE XXII. WAIVER**

Should Licensee breach any of its obligations hereunder, the City nevertheless may thereafter accept from Licensee any payment or payments due hereunder, and continue this License in effect, without in any way waiving the City's right to exercise its default rights hereunder, or any other remedies provided by law, for said breach. In addition, any waiver by the City of any default, breach, or omission of Licensee under this License shall not be



construed as a waiver of any subsequent or different default, breach, or omission.

### **ARTICLE XXIII. NOTICES**

All notices by either party to the other shall be made by depositing such notice either in the registered or certified mail of the United States of America, postage prepaid, or with another delivery service requiring signature for receipt, and such notice shall be deemed to have been delivered and received on the date of such depositing correctly addressed notice.

All notices to the City shall be mailed to:

Pensacola International Airport  
2430 Airport Boulevard, Suite 225  
Pensacola, Florida 32504

With an additional copy to:  
City Administrator City of  
Pensacola 222 West  
Main Street  
Pensacola, Florida 32502

All notices to Licensee shall be mailed to:

Cellco Partnership d/b/a  
Verizon Wireless  
180 Washington Valley Road  
Bedminster, NJ 07921  
Attn: Network Real Estate

The parties from time to time may designate in writing changes in the address stated.

### **ARTICLE XXIV. RELATIONSHIP OF PARTIES**

It is understood that the City is not in any way, or for any purpose, a partner or joint venturer with, or agent of, Licensee in the use of the Licensed Premises for any purpose.

### **ARTICLE XXV. PARTIAL INVALIDITY**

If any term or condition of this License or the application thereof to any person or event shall to any extent be invalid and unenforceable, the remainder of this License and the application of such term, covenant, or condition to persons or events other than those to which it is held to be invalid or unenforceable shall not be affected and each term, covenant and condition of this License shall be valid and be enforced to the fullest extent permitted by law.

### **ARTICLE XXVI. SUCCESSORS**

The provisions, covenants and conditions of this License shall bind and inure to the benefit of the legal representatives, successors and assigns of each of the parties.

#### **ARTICLE XXVII. ASSIGNMENT**

Licensee shall not assign its interest herein without the written consent of the City. The City's consent shall not be unreasonably withheld. Notwithstanding the foregoing, Verizon may assign this Agreement to a lender as collateral for a loan or to an Affiliate (as defined below) without the consent of City but upon twenty-four (24) hours prior written notice. An "Affiliate" is any party that: (i) directly or indirectly (such as through one or more subsidiaries) controls Verizon; (ii) is controlled directly or indirectly by Verizon; (iii) is under the common control directly or indirectly with Verizon by the same parent corporation or other entity; (iv) is the successor or surviving entity by a merger or consolidation; or (v) purchases, acquires, or otherwise obtains controlling interest in all or substantially all of the assets of Verizon in the market defined by the Federal Communications Commission in which the Property is located by reason of a merger, acquisition, or other business reorganization or transaction. The issuance or utilization of debt, equity, or derivative securities by Verizon or an Affiliate will not be deemed an assignment of this Agreement. Upon a permitted assignment, Licensee shall be released from its obligations to Licensors, provided such permitted assignee assumes in writing all obligations hereunder.

#### **ARTICLE XXVIII. SUBLICENSE**

Licensee may not sublicense all or any portions of the Licensed Premises, all or any portion of any improvements thereon, without first obtaining the written approval of the City for the sublicense. Any sublicense must be in writing and be made subject to the terms and conditions of this License. In addition, before any sublicense becomes effective, the sublicensee must execute an agreement with the City, in a form and for fees & charges acceptable to the City, by which the sublicensee is authorized to do business on the Airport. Notwithstanding the foregoing, the Parties agree that any agreements between Licensee and Carriers shall not be considered sublicenses.

#### **ARTICLE XXIX. SURRENDER UPON TERMINATION**

Except as otherwise set forth herein, upon the expiration or sooner termination of this License, pursuant to the terms and conditions of this License, the Licensee shall peaceably surrender to the City possession of the Licensed Premises, together with any improvements, fixtures, or personal property of the City located thereon, in as good condition as the Licensed Premises and improvements, fixtures and personal property of the City were at the time the Licensed Premises were entered upon pursuant to this License, or when such improvements, fixtures, or personal property are first provided to Licensee by the City in the future, ordinary wear and tear excepted, without any compensation whatsoever, and free and clear of any claims or interests of Licensee or of any mortgages or third party whose position was derived from or through Licensee.

#### **ARTICLE XXX. CASUALTY, CONDEMNATION**

(a) If there is a casualty, City will restore the Property to its previous condition unless: (1) the casualty is not covered by City's insurance; (2) a lender does not permit the application of adequate insurance proceeds for restoration; or (3) the damage renders the Property unusable for its intended purposes. Within thirty (30) days from the casualty, City will notify Verizon of its estimated restoration date. Verizon may terminate this Agreement in its sole discretion at any time until the date that is thirty (30) days after the actual restoration date. Any termination will be effective as of the casualty date, any amount owed or paid to City will be abated as of the date of casualty, and any prepaid amounts will be reimbursed to Verizon.

(b) If substantially all of the Licensed Premises is taken by eminent domain or deed in lieu of condemnation, then Verizon in its sole discretion may terminate this Agreement at any time until the date that is thirty (30) days after the vesting of title from the taking. Any termination will be effective as of the taking date, any amount owed or paid to City will be abated as of the date of taking, and any prepaid amounts will be reimbursed to Verizon. City and Verizon may pursue their own separate awards.

#### **ARTICLE XXXI. REMOVAL OF EQUIPMENT UPON TERMINATION OR EXPIRATION**

Within ninety (90) days of the termination or expiration of this Agreement, Verizon will remove the Equipment (other than as described below) from the Property and restore the Licensed Premises to substantially the condition it was in prior to the installation of the Equipment, reasonable wear and tear and casualty excepted. Verizon may—but will not be required to—remove any fiber optic or other cable, wiring, sleeving, or conduit installed by Verizon or restore or fill in any core drillings that Verizon created in any structures on the Property.

#### **ARTICLE XXXII. PUBLICITY**

Verizon may include City's and/or Property's name and logo in Verizon's customer/venue lists, which lists may appear on Verizon's website and in Verizon's promotional materials. Verizon may also use City's and/or Property's name and logo in press releases, provided that Verizon will obtain City's prior approval, such approval not to be unreasonably withheld or delayed.

#### **ARTICLE XXXIII. LAWFUL AND REASONABLE USE; INTERFERENCE**

(a) Licensee may not do anything in or upon the Licensed Premises, nor bring or keep anything therein, which shall unreasonably increase or tend to increase the risk of fire, or cause a safety hazard to persons, or obstruct or interfere with the rights of any other tenant(s) or in any way injure or annoy them, or which violates or causes violation of any applicable health, fire, environmental, or other regulation of any level of government. The Airport Director may inform Licensee of such violation and set a date for abatement.

(b) City acting within its abilities will not—and will not permit any user or occupant of the Terminal to—interfere with the Wireless Network (including, but not limited to, electromagnetic interference as well as any physical obstructions of antennas), provided that the Wireless Network functions within normal operating parameters and complies with Applicable Law.

#### **ARTICLE XXXIV. SUBSTITUTION OF PREMISES**

Subject to the subparagraph below, Licensee understands and agrees that City has the right to take all or any portion of the Licensed Premises, and any additions, alterations, or improvements thereon, should the City, in its sole discretion, determine that said portion of the Licensed Premises, and improvements thereon, are required for other Airport purposes. If such action is taken, the City shall substitute areas comparable in access and proximity within the Airport, or any additions or extensions thereof, brought to the same level of improvement and utility as the area taken. City shall pay or reimburse all costs and expenses incurred by Verizon in connection with any such substitution, and shall bear all expenses of bringing the substituted area to the same level of improvement as the area taken, and of moving Licensee's IBRD System, improvements, equipment, furniture and fixtures to the substituted area. The City shall use its best efforts to ensure that any such substitution shall be conducted in a manner calculated to cause the minimum amount of service disruption and any such interruption shall occur at a time or times of day when the Wireless Network is least actively used. If any of Licensee's improvements, equipment, furniture, or fixtures cannot be relocated, City shall replace, at its own expense, such non-relocatable improvements and other property with comparable property in the substituted area, and City shall be deemed the owner of the non-relocatable improvements and other property, free and clear of all claims of any interest or title therein by Licensee or any mortgagee or other third party claiming an interest in said property by or through Licensee. It is the specific intent of this subparagraph that Licensee be placed, to the extent possible, in the same position it would have been, had City not substituted new premises for the Licensed Premises; provided, however, that City shall not be obligated to reimburse Licensee for lost profits due to such substitution. Notwithstanding the foregoing, the IBRD System is personal property of the Licensee and the Licensee at all times shall own and control the IBRD System.

#### **ARTICLE XXXV. GOVERNING LAW**

This Agreement is governed and construed in accordance with the laws of the State of Florida. The law of the State of Florida shall be the law applied in the resolution of any claim, actions or proceedings arising out of this Agreement.

#### **ARTICLE XXXVI. VENUE**

Venue for any claim, actions or proceedings arising out of this Agreement shall be Escambia County, Florida.

#### **ARTICLE XXXVII. HEADINGS**



The headings contained in this License are inserted only as a matter of convenience and for reference and do not define or limit the scope or intent of any provision of this License and shall not be construed to affect in any manner the terms and provisions hereof or the interpretation or construction thereof.

#### **ARTICLE XXXVIII. PUBLIC RECORDS ACT**

The parties acknowledge and agree to fulfill all obligations respecting required contract provisions in any contract entered into or amended after July 1, 2016, in full compliance pursuant to Section 119.0701, *Florida Statutes*, and obligations respecting termination of a contract for failure to provide public access to public records. The parties expressly agree specifically that the contracting parties hereto shall comply with the requirements within Attachment "A" attached hereto and incorporated by reference.

#### **ARTICLE XXXIX. MANDATORY USE OF E-VERIFY SYSTEM**

In compliance with the provisions of F.S. 448.095, the parties to this contract and any subcontractors engaged in the performance of this contract hereby certify that they have registered with and shall use the E-Verify system of the United States Department of Homeland Security to verify the work authorization status of all newly hired employees, within the meaning of the statute.

#### **ARTICLE XL. ENTIRE AGREEMENT**

This writing is the entire agreement of the parties. No representation, warranties, inducements, or oral agreements previously made between the parties shall continue unless stated herein. This License shall not be changed, modified, or rescinded except in writing, signed by all parties.

#### **ARTICLE XLI. REPLACEMENT AGREEMENT**

City and Licensee agree that this Agreement replaces the agreement between City and Licensee dated September 5, 2019 and terminated November 1, 2021 referenced by Licensee as Contract #191980 ("Terminated Agreement").

#### **ARTICLE XLII. TIME IS OF THE ESSENCE**

Time is of the essence in this Agreement.

(END OF TEXT; SIGNATURE PAGES TO FOLLOW)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in triplicate and sealed the day and year first above written.

**CELLCO PARTNERSHIP  
D/B/A VERIZON WIRELESS**

**CITY OF PENSACOLA, FLORIDA**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Witnessed By:

\_\_\_\_\_

\_\_\_\_\_

(Printed Name)

\_\_\_\_\_

\_\_\_\_\_

(Printed Name)

By: \_\_\_\_\_

Mayor, Grover C. Robinson, IV

Attest: \_\_\_\_\_

City Clerk, Ericka L. Burnett

Approved as to Substance:

\_\_\_\_\_

Department Director

Legal in form and execution:

\_\_\_\_\_

City Attorney

## **Attachment "A"**

**PUBLIC RECORDS:** Contractor shall comply with Chapter 119, Florida Statutes. Specifically, Contractor shall:

- A.** Keep and maintain public records required by the City to perform the service.
- B.** Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- C.** Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following the completion of the Contract if Contractor does not transfer the records to the City.
- D.** Upon completion of the Contract, transfer, at no cost, to the City, all public records in possession of Contractor or keep and maintain public records required by the City to perform the service. If Contractor transfers all public records to the City upon completion of the Contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the Contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request of the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

Failure by Contractor to comply with Chapter 119, Florida Statutes, shall be grounds for immediate unilateral cancellation of this Contract by the City.

**IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE PUBLIC RECORDS COORDINATOR AT:**

**THE OFFICE OF THE CITY CLERK, (850) 435-1715**

**[PUBRICRECORDS@CITYOFPENSACOLA.COM](mailto:PUBRICRECORDS@CITYOFPENSACOLA.COM)**

**222 WEST MAIN STREET, PENSACOLA, FL 32502**

## **EXHIBIT A**

**Licensed Premises (Schematic Attached)**

**IBRD System Components and Design Principles**



## **EXHIBIT B**

### **HEAD END SPACE DRAWING**

[Attach Head End Space drawing here upon approval by both parties. If the parties have not agreed on the location of the Head End Space as of the Effective Date, the parties will work in good faith to identify a mutually acceptable Head End]



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00122

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

AWARD OF CONTRACT - BID #22-014 PORT OF PENSACOLA POST HURRICANE MAINTENANCE DREDGING

**RECOMMENDATION:**

That City Council award a contract for ITB #22-014 Port of Pensacola Post Hurricane Maintenance Dredging to Patriot Construction & Industrial, LLC the lowest and most responsible bidder, with a base bid of \$648,850.00 plus a 10% contingency of \$64,885 for a total of \$713,735. Further, that City Council authorize the Mayor to take all actions necessary to execute the contract and complete the project.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

The port must perform maintenance dredging of its berths due to sediment fill-in, shoaling, and other underwater topography changes that occur along the berths after a period of time.

Recent surveys determined that in many locations the depth is as shallow as 28 feet along berths #3, #5, and #6. Depth this shallow affects port operations due to vessels not being able to maximize their cargo loads when calling on the port. The Army Corps of Engineers approved depth for the port is 33 feet - the same as the Pensacola channel.

Additionally, Hurricane Sally significantly exacerbated sediment fill-in and further reduced the port's water depth along berths #3, #5 & #6. FEMA has approved a dredging project and will reimburse for the storm-related dredge material removal and associated project costs as a part of an overall dredging project but the participation amount from FEMA has not been obligated. As a result, the port will fund the entire cost of the dredging project from grant and port match funds and seek reimbursement from FEMA after their Cost and Scope are determined.

**PRIOR ACTION:**

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April 22, 2021 - Council approved grant FDOT FSTED grant #4410272940 (Council Item 21-00337)

**FUNDING:**

Budget:	\$ 753,062	FSTED Dredging Grant #44102729402
	<u>\$ 251,020</u>	Port Matching Funds
	\$1,004,082	
Actual:	\$ 648,850	Base Bid
	\$ 64,885	10% Contingency
	<u>\$ 99,858</u>	Engineering Services
	\$ 813,593	

**FINANCIAL IMPACT:**

Funding for the Port's dredging initiative in the amount of \$1,004,082 has already been secured through the Florida Department of Transportation Seaport Grant Program. The grant covers 75% of the project leaving a 25% local Match. Budget was appropriated through City Council item 21-00337. In addition, since some of the sediment buildup was a direct result of Hurricane Sally the City is working with the Federal Emergency Management Agency (FEMA), in hopes that the portion linked to Hurricane Sally will be paid for through FEMA's Public Assistance program. Should the dredging project be obligated by FEMA, the City will seek reimbursement through the PA program for the portion approved.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

2/22/2022

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator  
Amy Miller, Deputy City Administrator - Administration & Enterprise  
Clark Merritt, Port Director

**ATTACHMENTS:**

- 1) Final Bid Tabulation No. 22-014
- 2) Patriot Construction & Industrial, LLC Proposal Bid No. 22-014

**PRESENTATION:** No

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TABULATION OF BIDS

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BID NO: 22-014

TITLE: POST HURRICANE MAINTENANCE DREDGING

SUBMITTALS DUE:	PATRIOT	COASTAL	UNDERWATER	WEEKS
January 24, 2022, 2:30 P.M.	CONSTRUCTION	DREDGING	MECHANIX	MARINE,
	& INDUSTRIAL,	COMPANY,	SERVICES,	INC.
DEPARTMENT:	LLC	INC.	LLC	
Port of Pensacola	Duson, LA	Hammond, LA	Jacksonville, FL	Covington, LA

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Base Bid	\$648,850.00	\$902,500.00	\$2,111,000.00	\$2,286,250.00
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Pre-bid Attendance	No	No	No	Yes
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***DRAFT***

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**PROPOSAL**  
**BID NO. 22-014**

**POST HURRICANE MAINTENANCE DREDGING**

Base Bid Six Hundred Forty Eight Thousand Eight Hundred Fifty and <sup>00</sup>/<sub>100</sub> Dollars  
(\$ 648,850<sup>00</sup>)

\*A signed quantity sheet must be included for the submittal to be considered.

Bid Security in the proper form and in the amount of \$ 5% of Bid is submitted.

Dunns#: 080770633 (Federal Transparency Act Reporting Requirement)

Florida Department of Professional Regulation  
Contractor's Certification or Registration

No. CAC1522694, Expiration Date Aug. 31, 2022

Signature



Date: 1/21/22

Printed Name:

Ben J. LeBlanc

Title:

President

Company:

Patriot Construction & Industrial, LLC

Address:

1026 Toby Manton Rd.

Telephone:

337-935-6314

City:

Duson

Fax:

State:

LA

Zip:

70529

E-mail:

ben@patriot-construction.com

**THIS FORM MUST BE INCLUDED IN SUBMITTAL.**

QUANTITY SHEET

SCHEDULE OF PRICES		
ITEM	DESCRIPTION	AMOUNT
1	Mobilization (Inclusive of any Necessary Improvements to the DMPA)	\$ <u>181,500<sup>00</sup></u>
2	Maintenance Dredging (Approximately 38,500 CY)	\$ <u>385,000<sup>00</sup></u>
3	Demobilization	\$ <u>82,350<sup>00</sup></u>
<b>TOTAL BID</b>		\$ <u>648,850<sup>00</sup></u>

Quantities listed in the Schedule of Prices are approximate quantities and are only intended to give the bidders a general idea as to the amount of work involved. The Contractor shall be responsible for determining the actual required quantities and notifying the Engineer of any discrepancies.

Per the Specifications, the Mobilization and Demobilization items will be paid on a lump sum basis upon completion of those items. The Maintenance Dredging item will be paid on a unit rate basis, per cubic yard of actual material dredged from within the pay dredge prism, as determined by the pre- and post-dredge surveys.

By: Ben J. Leblanc  
Authorized Representative (Please Print)

Title: President

Signature: 

THIS FORM MUST BE INCLUDED IN SUBMITTAL.



**APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING**  
**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Patriot Construction & Industrial, LLC, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

  
 \_\_\_\_\_  
 Signature of Contractor's Authorized Official

1/27/22  
 \_\_\_\_\_  
 Date

Ben J. LeBlanc President  
 \_\_\_\_\_  
 Name and Title of Contractor's Authorized Official

**THIS FORM MUST BE INCLUDED IN SUBMITTAL.**



**52.209-5 FAR Certification Regarding Debarment, Suspension,  
Proposed Debarment, and Other Responsibility Matters**

The Offeror certifies, to the best of its knowledge and belief, that the Offeror and/or any of its Principals:

- A. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency.
  - B. Have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and
  - C. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 1-B of this provision.
2. The Offeror has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

- A. "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

- B. The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- C. A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.
- D. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- E. The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

Company Name: Patriot Construction & Industries, LLC

Date: 1/21/02

Authorized  
Signature: 

Printed Name: Ben J. LeBlanc

**THIS FORM MUST BE INCLUDED IN SUBMITTAL.**

**52.209-6 FAR Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment**

1. The Government suspends or debar Contractors to protect the Government's interests. The Contractor shall not enter into any subcontract in excess of \$25,000 with a Contractor that is debarred, suspended, or proposed for debarment unless there is a compelling reason to do so.
2. The Contractor shall require each proposed first-tier subcontractor, whose subcontract will exceed \$25,000, to disclose to the Contractor, in writing, whether as of the time of award of the subcontract, the subcontractor, or its principals, is or is not debarred, suspended, or proposed for debarment by the Federal Government.
3. A corporate officer or a designee of the Contractor shall notify the Contracting Officer, in writing, before entering into a subcontract with a party that is debarred, suspended, or proposed for debarment (see FAR 9.404 for information on the Excluded Parties List System). The notice must include the following:
  - A. The name of the subcontractor.
  - B. The Contractor's knowledge of the reasons for the subcontractor being in the Excluded Parties List System.
  - C. The compelling reason(s) for doing business with the subcontractor notwithstanding its inclusion in the Excluded Parties List System.
  - D. The systems and procedures the Contractor has established to ensure that it is fully protecting the Government's interests when dealing with such subcontractor in view of the specific basis for the party's debarment, suspension, or proposed debarment.

Patriot Construction & Industrial, LLC  
Company Name

  
Authorized Signature

Ben J. LeBlanc  
Printed Name

1/21/22  
Date

**THIS FORM MUST BE INCLUDED IN SUBMITTAL.**



City of Pensacola  
Florida

CERTIFICATION  
for  
EROSION AND SEDIMENTATION COMPLIANCE

All site excavation and site disturbance shall comply with the following federal, state and local regulations related to erosion and sedimentation:

- A. Federal Clean Water Act as amended in 1987
- B. State Florida Statutes, Chapter 373 and 403, and the rules promulgated thereunder
- C. Local Code of the City of Pensacola, Chapter 12-9

By signature of its undersigned authorized representative, the Bidder hereby assures the City of Pensacola that any soil-disturbing activities performed by the Bidder will comply with all applicable federal, state, and local regulations.

The cost of compliance with applicable erosion and sedimentation regulations is estimated by the Bidder to be \$ 5,000<sup>00</sup>, which cost is included in the amount of the bid.

The specific methods of compliance with applicable federal, state, and local regulations and the associated costs are as follows:

Turbidity curtains will be installed as needed. Turbidity  
will be monitored twice daily and recorded in daily  
reports. Silt fence and/or hay bales will be used in the  
dump area as needed in front of the existing weir  
structure and discharge will be monitored



Authorized Official

**THIS FORM MUST BE INCLUDED WITH SUBMITTAL.**

## DRUG-FREE WORK PLACE CERTIFICATE

**IDENTICAL TIE BIDS** - Pursuant to Florida Statute §287.087, preference shall be given to business with Drug-Free Work Place Programs. Whenever two or more bids which are equal with respect to price, quality, and service are received for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a Drug-Free Work Place Program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a Drug-Free Work Place Program. In order to have a Drug-Free Work Place Program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the work place and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the work place, the business's policy of maintaining a Drug-Free Work Place, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the work place no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free work place through implementation of this section.

**AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.**

  
Signature

  
Printed Name

**THIS FORM MUST BE INCLUDED IN SUBMITTAL**



# **AIA® Document A310™ – 2010**

## Bid Bond

**CONTRACTOR:**
*(Name, legal status and address)*

**Patriot Construction and Industrial, LLC**  
**1026 Toby Mouton Rd.**  
**Duson, LA 70529**

**SURETY:**
*(Name, legal status and principal place of business)*

**Philadelphia Indemnity Insurance Company**  
**One Bala Plaza, Suite 100**  
**Bala Cynwyd, PA 19004**

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**
*(Name, legal status and address)*

**The City of Pensacola, Florida**  
**222 West Main Street**  
**Pensacola, FL 32502**

**BOND AMOUNT: Five Percent (5%) of Total Amount Bid**

**PROJECT:**
*(Name, location or address, and Project number, if any)*

**Port of Pensacola Post Hurricane Maintenance Dredging**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 24th day of January 2022

*(Witness)*

*(Witness)*

**Patriot Construction and Industrial, LLC**

*(Principal)*

*(Title)*

**Philadelphia Indemnity Insurance Company**

*(Surety)*

*(Title)* **Mary Catherine Turner, Attorney-in-Fact**

Init.

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**PHILADELPHIA INDEMNITY INSURANCE COMPANY**

One Bala Plaza, Suite 100  
Bala Cynwyd, PA 19004-0950

**Power of Attorney**

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Garrett Turner, Mary Catherine Turner, Meghann Catherine Turner & Ronald T. Turner of Surety Bond Brokers of LA, Inc.**, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$100,000,000.00**

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14<sup>th</sup> of November, 2016.

**RESOLVED:** That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

**FURTHER RESOLVED:** That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.

(Seal)



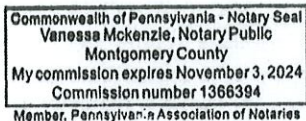
*John Glomb*

John Glomb, President & CEO  
Philadelphia Indemnity Insurance Company

On this 5<sup>th</sup> day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:

*Vanessa McKenzie*



Member, Pennsylvania Association of Notaries

residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5<sup>th</sup> day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 24th day of January, 2022



*Edward Sayago*

Edward Sayago, Corporate Secretary  
**PHILADELPHIA INDEMNITY INSURANCE COMPANY**

## CERTIFICATION OF AUTHORITY

**Signature Authorization.** In accordance with the terms of La. R. S. 38:2212(B)(5), I, Ben J. LeBlanc, as President and Manager of U.S. Industrial Holdings, LLC, a Delaware limited liability company and the Sole Member and Managing Member of Leblanc Holdings, LLC, a Delaware limited liability company and the Sole Member and Managing Member of Patriot Construction and Industrial, LLC and on behalf of Patriot Construction and Industrial, LLC hereby certify that the following individuals are authorized representatives of Patriot Construction and Industrial, LLC, and have the authority to sign and submit bids for public contracts on behalf of Patriot Construction and Industrial, LLC:

- Ben J. LeBlanc, President of Patriot Construction and Industrial, LLC;
- Mickey Suire, Vice President of Patriot Construction and Industrial, LLC;
- Kevin Gourgues, Vice President of Patriot Construction and Industrial, LLC; and
- Jennifer Spurgeon, Secretary of Patriot Construction and Industrial, LLC.

I, on behalf of Patriot Construction and Industrial, LLC, further certify that Ben. J. LeBlanc, Mickey Suire, Kevin Gourgues and Jennifer Spurgeon have the authority to execute contracts on behalf of Patriot Construction and Industrial, LLC with all public entities.

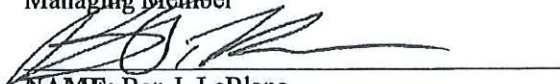
This Certification of Authority is executed in full accordance with the Articles of Organization of Patriot Construction and Industrial, LLC and all other governing documents.

EXECUTED, this the 1<sup>st</sup> day of July, 2019

**Patriot Construction and Industrial, LLC**

By: Leblanc Holdings, LLC, its Sole Member and Managing Member

By: U.S. Industrial Holdings, LLC, its Sole Member and Managing Member



NAME: Ben J. LeBlanc  
TITLE President and Manager

STATE OF Louisiana )

COUNTY OF Lafayette ) SS

Subscribed and sworn to before me by Ben J. LeBlanc as President and Manager of U.S. Industrial Holdings, LLC the Sole Member and Managing Member of Leblanc Holdings, LLC, the Sole Member and Managing Member of PATRIOT CONSTRUCTION AND INDUSTRIAL, LLC, this 1<sup>st</sup> day of July, 2019.

My commission expires: Life

Cindy Trahan  
NOTARY PUBLIC



WITNESS:

Robert M. Sarver

Robert M. Sarver 7/1/19  
NAME DATE

STATE OF Louisiana )  
COUNTY OF Lafayette ) SS

Subscribed and sworn to before me by Ben LeBlanc, this 1st day of July, 2019.

My commission expires: Life



Cindy Trahan #15345  
NOTARY PUBLIC

WITNESS:

Jeff Mizzi

Jeff Mizzi      7/1/19

NAME

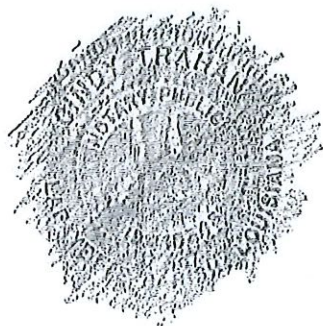
DATE

STATE OF Louisiana      )

COUNTY OF Lafayette      )      SS

Subscribed and sworn to before me by Ben LeBlanc this 1st day of July, 2019.

My commission expires: Life



Cindy Trahan #15345  
NOTARY PUBLIC

Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**BOURG, GEORGE CONRAD**

PATRIOT CONSTRUCTION AND INDUSTRIAL, LLC  
1026 FOBY MOUTON ROAD  
DUSON LA 70529

LICENSE NUMBER: CGC1522694

EXPIRATION DATE: AUGUST 31, 2022

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# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00195

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

APPROVAL OF SERVICE AUTHORIZATION FOR GOYA DRIVE STREET LIGHTING PROJECT

**RECOMMENDATION:**

That City Council approve a Service Authorization with Ingram Signalization, Inc. in the amount of \$132,300, plus a 10% contingency of \$13,230, for a total authorization of \$145,530 for construction services for the Goya Street Lighting Project.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

The City of Pensacola has a continuing services contract with Ingram Signalization for construction and maintenance services for traffic signalization and street lighting in the City. The City "piggybacked" a similar contract from Santa Rosa County that it secured through a competitive bid process. The proposed cost for the Goya Street Lighting Project is based on this contract. Ingram Signalization has extensive prior experience with City lighting and traffic signalization equipment.

The Goya Street Lighting project will include new power service and street lighting along Goya Drive and within the Cordova Villas subdivision. Ingram Signalization will be performing demolition of existing foundations and poles, underground boring for the conduit and constructing the new foundations.

**PRIOR ACTION:**

November 18, 2021 - City Council authorized the use of \$292,909 Local Option Sales Tax for the Goya Drive Street Lighting project.

**FUNDING:**

Budget: \$ 292,909 LOST IV

Actual:	\$ 132,300	Ingram Signalization Construction Services
	13,230	10% Contingency
	<u>145,530</u>	Estimated Installation Costs

\$292,909

**FINANCIAL IMPACT:**

\$292,909 has been appropriated for the Goya Drive St Lighting project within the Local Option Sales Tax Fund.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

2/22/2022

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator

David Forte, Deputy City Administrator - Community Development

Amy Tootle, Director of Public Works and Facilities

**ATTACHMENTS:**

- 1) Goya Street Work Order

**PRESENTATION:** No



Project Manager

8504338267

Assigned by: Russell White

Created on: 01/25/2022 07:53:57 CST

Last Updated: 01/25/2022 11:06:16 CST

Assigned to: Russell White

Due Date: 02/07/2022 07:41:40 CST

Status: Pending

Priority: **Low!****WORK ORDER****Goya Lighting Upgrades**

Install conduit (Bores), set junction boxes, remove light pole bases, pour new bases for light poles including ground rods, build power service on back of the load center cabinet.

**DETAILS****Parts:**

191-24"X48" Concrete Base w/Ground Rod each	Cost: \$1800.00	Quantity: 28	Total: 50400.00
308-Pull & Splice Box, Install	Cost: \$800.00	Quantity: 1	Total: 800.00
317-Electrical Power Service, F&I, Underground, Meter Furnished by Power Company	Cost: \$1500.00	Quantity: 1	Total: 1500.00
228-Conduit, Furnish & Install, Directional Bore	Cost: \$20.00	Quantity: 3700	Total: 74000.00
359-Aluminum Signals Pole, Remove	Cost: \$200.00	Quantity: 17	Total: 3400.00
198-Miscellaneous Concrete	Cost: \$400.00	Quantity: 1	Total: 400.00
10-Service Truck per hour	Cost: \$25.00	Quantity: 20	Total: 500.00
5-Technician Assistant (Mon-Fri, 8:00 AM - 4:30 PM) per hour	Cost: \$65.00	Quantity: 20	Total: 1300.00

**Total Cost: \$132300.00****FORM ITEMS**

Date

Reported By

Trouble Reported

Technician

Helper

Departure Time

Arrival Time

Completed Time

Problem Found

Repairs Made

Comments

Materials



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00227

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

LICENSE AGREEMENT FOR THE GENERAL DANIEL “CHAPPIE” JAMES JR. MEMORIAL PLAZA NEAR WAYSIDE PARK

**RECOMMENDATION:**

That City Council authorize the Mayor to execute the License Agreement with the General Daniel “Chappie” James Jr. Memorial Foundation (CJMF) for the General Daniel “Chappie” James Jr. Memorial Plaza near Wayside Park. Also, that City Council authorize the Mayor to take all actions necessary to accept, execute, and administer the Agreement.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

General Daniel “Chappie” James Jr. was a Pensacola native, who became one of the most celebrated members of the famed Tuskegee Airmen and the first African-American four-star general in history. General James flew a total of 179 combat missions in the Korean and Vietnam Wars, and received numerous civilian awards and military medals for his service, including the Distinguished Flying Cross for valor (thrice).

The City has been collaborating with the General Daniel “Chappie” James Jr. Memorial Foundation, Inc. (CJMF) for the development of an eponymous plaza at Wayside Park, located at the foot of the Pensacola Bay Bridge, also officially named after the General. Along with a statue of General James and the American flag, the plaza will include a static display of a decommissioned, demilitarized F-4C Phantom II fighter jet, the last type of aircraft flown in combat during the Vietnam War by the general.

The License Agreement with CJMF specifies the terms of the collaboration for the Memorial Plaza, including CJMF’s responsibility for the installation and ongoing maintenance of the capital improvements to the Memorial Plaza and the aircraft on loan to the City from NMUSAF. The Loan Agreement establishing the loan of the aircraft from the National Museum of the United States Air Force (NMUSAF) to the City of Pensacola was approved by the City Council on February 24, 2022 and is an exhibit to the License Agreement.

**PRIOR ACTION:**

February 24, 2022 - City Council approves the Loan Agreement with National Museum of the United States Air Force for a decommissioned F-4C Phantom II fighter jet.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

Minimal financial impact to the City of Pensacola will result from this License Agreement, as the installation and ongoing maintenance of the capital improvements to the Memorial Plaza and the loaned aircraft are the responsibility of the CJMF.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

3/1/2022

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator

David Forte, Deputy City Administrator - Community Development

**ATTACHMENTS:**

- 1) License Agreement - Chappie James Memorial Plaza near Wayside Park - final draft
- 2) 22-00171 - Approval of Loan Agreement with NMUSAF - February 24, 2022
- 3) Sunbiz Info - CJMF - Feb 2022

**PRESENTATION:** No

**GENERAL DANIEL “CHAPPIE” JAMES, JR. MEMORIAL  
PLAZA LICENSE AGREEMENT**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the **CITY OF PENSACOLA**, a municipal corporation of the State of Florida, hereinafter referred to as the "City," whose address is 222 W. Main Street, Pensacola, FL 32501, and the **GENERAL DANIEL “CHAPPIE” JAMES, JR. MEMORIAL FOUNDATION, INC.**, a Florida Not-For-Profit Corporation, whose current address is 1725 Whaley Avenue, Pensacola FL 32503, hereinafter referred to as the "CHAPPIE JAMES Licensee."

WHEREAS, the City is the owner of a large parcel, which includes the Visitor Information Center at 1401 East Gregory Street and Wayside Park and located adjacent to the northwest entry-exit to the Gen. Daniel “Chappie” James, Jr. Bridge (Pensacola side of the Escambia Bay), of which a section nearest the Bridge will be known as the Gen. Daniel “Chappie” James, Jr. Plaza, and on which will be placed significant memorials in honor of Gen. James, including a static display of a demilitarized F-4C/D Phantom II fighter jet, a statue of the General, a memorial plaque on stone, and a flagpole with the Flag of the United States, hereinafter referred to as the “Improvements”; and

WHEREAS, the “CHAPPIE JAMES Licensee” has been incorporated as a non-profit corporation for the following purposes:

- A. Develop a vision and theme for the Gen. Daniel “Chappie” James, Jr. Plaza, located near the Wayside Park at the Pensacola foot of the Gen. Daniel “Chappie” James, Jr. Bridge, hereinafter referred to as the “Plaza,” and utilize and incorporate this theme in decisions and recommendations concerning future growth, expansion, and use of the Plaza.
- B. Develop approval standards for Plaza events, subject to City approval, which will readily and without hindrance allow and encourage the citizens to use and enjoy the Plaza.
- C. Prepare and submit an annual State of the Plaza report to the City of Pensacola so that its citizens may be periodically and formally apprised of issues affecting the Plaza. This report shall include, but not be limited to, the most recent outside audit of the CHAPPIE



JAMES Licensee's finances, as required annually by the Corporation's Bylaws, as well as any and all reports submitted to the IRS and the State of Florida.

D. Operate with full transparency, as required by and in accordance with its corporate Bylaws; and

WHEREAS, the City and the CHAPPIE JAMES Licensee recognize the significance of the Gen. Daniel "Chappie" James, Jr. Plaza to honor the service and sacrifice of Gen. Daniel "Chappie" James, Jr., who served the Nation through three wars, and to serve as a special place for such reflection and remembrance of this Pensacola native; and

WHEREAS, the City and CHAPPIE JAMES Licensee recognize that the grant of a license by the City to the CHAPPIE JAMES Licensee will facilitate and ensure the means to fulfill its incorporation purpose regarding the Gen. Daniel "Chappie" James, Jr. Plaza, and

WHEREAS, the City Council approved this license on the \_\_\_\_ of \_\_\_\_\_, 2022,

**WITNESSETH:**

FOR AND IN CONSIDERATION of the mutual benefits and obligations hereinafter set forth, to be kept and performed by the parties hereto, and other good and valuable consideration, the sufficiency of which is hereby expressly acknowledged, the City and the CHAPPIE JAMES Licensee agree as follows:

1. City grants to CHAPPIE JAMES Licensee an exclusive license to use the Gen. Daniel "Chappie" James, Jr. Plaza, a parcel of real property located at the foot of the Gen. Daniel "Chappie" James, Jr. Bridge on the Pensacola side of Escambia Bay, adjacent to the City property known as Wayside Park (hereinafter called the "Subject Property"), owned by the City of Pensacola and more particularly described on Exhibit "A", attached hereto, in furtherance of the intentions and purposes stated above. Nothing herein shall preclude the public from ordinary use and enjoyment of the Gen. Daniel "Chappie" James, Jr. Plaza in accordance with City, County, and State law, ordinances, and regulations.

2. CHAPPIE JAMES Licensee may not make any improvements to the subject property unless expressly authorized by the City, and any authorized improvement shall not obstruct the view or impede the passage of motorists on adjacent streets, the nearby roundabout, or exit/entry to the Bridge. It is the responsibility of the CHAPPIE JAMES Licensee to obtain

any approvals, from the City and/or State and/or Federal agencies, regarding any improvements that may potentially affect any roadways.

3. CHAPPIE JAMES Licensee shall not be required to pay an annual license fee to the City. In lieu of a license fee, the CHAPPIE JAMES Licensee shall pay for the Improvements to the Subject Property, including but not limited to the costs associated with the oversight and transportation, dismantling, configuration, painting, and installation of the F-4C Phantom II aircraft to static display. The CHAPPIE JAMES Licensee shall also display and maintain the aircraft specifically as required in accordance with the terms of the National Museum of the United States Air Force Loan Agreement with the City (#SDA0443), attached as Exhibit B.

4. CHAPPIE JAMES Licensee shall maintain the subject property and all improvements upon the subject property in good order and repair and shall ensure that the subject property is safe and attractive for the visiting public. During the full term of this license, CHAPPIE JAMES Licensee shall keep the subject property open for public enjoyment without charge, except for any period when construction or repair of the Improvements are in progress, during which period the public shall be prohibited from entering the site by the CHAPPIE JAMES Licensee.

5. CHAPPIE JAMES Licensee shall retain control over its employees, agents, servants, contractors, and invitees and their activities on or about the subject property and the manner in which said activities shall be undertaken, and to that end CHAPPIE JAMES Licensee shall not be deemed to be an agent of the City. Reasonable precautions shall be exercised at all times by CHAPPIE JAMES Licensee for the protection of all persons, including employees, and property. CHAPPIE JAMES Licensee shall make regular and periodic effort to detect hazards and shall take prompt action where loss control/safety measures should reasonably be expected. CHAPPIE JAMES Licensee shall ensure that all contractors or vendors hired by the Licensee in connection with any activities at the Subject Property carry minimum general liability insurance limits of \$1,000,000, auto liability insurance limits of \$300,000, and Workers Compensation as required by Florida law, with both the City and the CHAPPIE JAMES Licensee as additional insured on the contractor/vendor policies.

6. CHAPPIE JAMES Licensee shall indemnify and hold harmless the City from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, expenses (including

reasonable attorney's fees,) suits, proceedings, actions or causes of action, or every kind and nature whatsoever, arising out of or occurring in connection with subject property by CHAPPIE JAMES Licensee, its successors, assigns, officers, employees, servants, agents, contractors, or invitees, of whatsoever description, or resulting from any breach, default, non-performance, or violation of any of CHAPPIE JAMES Licensee's obligations under this agreement. CHAPPIE JAMES Licensee shall at its own expense defend any and all actions, suits, or proceedings which may be brought against the City or in which the City may be impleaded with others in any such action or proceeding arising out of the use or occupancy of the subject property. This paragraph shall survive the termination of this agreement.

7. It is understood and agreed that CHAPPIE JAMES Licensee accepts the subject property and the ground under it in its present condition, and no representation as to any portion, part, or section of said property is hereby made by the City, nor does the City warrant or represent that the property is safe or suitable for the purpose for which it is permitted to be used by CHAPPIE JAMES Licensee.

8. Until the termination of this license is acknowledged in writing by the City, CHAPPIE JAMES Licensee agrees to purchase and maintain in full force and effect liability insurance coverage, including contractual liability coverage on the subject property, of the type and in the amount as determined by the City as reasonable. Initially, the limits of liability of such coverage shall be at least \$1,000,000.00 combined single limits of liability per occurrence for bodily injury, including death and property damage. The City will give CHAPPIE JAMES Licensee at least ninety (90) days prior written notice of any increase in the required limits of liability. CHAPPIE JAMES Licensee will agree to have in force, by the end of such ninety (90) day period, the newly required limits of liability. Prior to undertaking such activity upon the subject property, CHAPPIE JAMES Licensee shall provide the City with a certificate of insurance, satisfactory to the City, evidencing the existence of such insurance. Required insurance shall be documented in the Certificate of Insurance which provide that the City of Pensacola shall be notified at least thirty (30) days in advance of cancellation, non-removal, adverse change, or restriction in coverage. The City of Pensacola shall be named on each Certificate as an Additional Insured, and this License Agreement shall be listed. If required by the City, the CHAPPIE JAMES Licensee shall furnish copies of the CHAPPIE JAMES Licensee's insurance

policies, forms, endorsements, jackets and other items forming a part of, or relating to such policies. Certificates shall be on the "Certificates of Insurance" form equal to, as determined by the City, an ACORD 25. Any wording in a Certificate which would make notification of cancellation, adverse change, or restriction in coverage to the City an option shall be deleted or crossed out by the insurance carrier or the insurance carrier's agent or employee. The User shall replace any canceled, adversely changed, restricted, or non-renewed policies with new policies acceptable to the City and shall file with the City Certificates of Insurance under the new policies prior to the effective date of such cancellation, adverse change, or restriction. If any policy is not timely replaced in a manner acceptable to the City, the User shall, upon instructions of the City, cease all operations under the Use Agreement until directed by the City, in writing, to resume operations. The Certificate Holder shall be listed as follows: City of Pensacola, Department of Risk Management, P.O. Box 12910, Pensacola, FL 32521-0063. Failure of CHAPPIE JAMES licensee to provide and maintain the requisite insurance shall be cause for the City to terminate this License Agreement and to retake exclusive possession of the subject property immediately upon giving notice of its intention to do so to CHAPPIE JAMES Licensee.9. This agreement, and the license granted hereby, may be terminated by the City Council or the CHAPPIE JAMES Licensee, with or without cause, by giving written notice to the other party. This license shall be for the sole use and benefit of CHAPPIE JAMES Licensee. In the event that CHAPPIE JAMES Licensee receives notice from the City of termination of this license agreement, the City shall not be liable for any claim from CHAPPIE JAMES Licensee, its legal representatives, successors, or assigns arising out of the termination. CHAPPIE JAMES Licensee may relinquish its interest in the subject property and may be relieved of its obligations under this agreement by giving notice of his intention to do so to the City. Inasmuch as the property is a memorial park with erected statutes and monuments, the property shall be delivered back by CHAPPIE JAMES Licensee in the condition it exist at the time of notice of termination, reasonable wear and tear excepted. When the City has acknowledged in writing its satisfaction therewith, this agreement shall be terminated, and the City and CHAPPIE JAMES Licensee shall have no further obligation arising hereunder. Provided, however, CHAPPIE JAMES Licensee shall in no event be excused from its obligations with respect to acts or occurrences prior to the termination of this agreement.

10. Without the previous written consent of the City Council, CHAPPIE JAMES Licensee shall not be permitted to assign this agreement or any estate or interest therein, sublet, or permit the occupancy of the subject property, or any part thereof, by anyone other than the CHAPPIE JAMES Licensee. Any consent by the City to any act of assignment, subletting, or occupancy shall be held to apply only to the specific transaction thereby authorized. Such consent shall not be construed as a waiver of the duty of the CHAPPIE JAMES Licensee, or its legal representatives or assigns, to obtain from the City its consent to any other or subsequent assignment, subletting, or occupancy or as modifying or limiting the rights of the City under the foregoing covenants by the CHAPPIE JAMES Licensee not to assign or sublet without such consent. In any event, no such assignment, subletting, or occupancy shall relieve the Licensee of its obligations hereunder.

11. Venue for any claim, action, or proceeding arising out of this License Agreement shall be Escambia County, Florida.

12. This agreement shall be governed by and construed in accordance with the laws of the State of Florida.

IN WITNESS WHEREOF, this agreement is executed by the authorized representatives of the City and CHAPPIE JAMES Licensee on the day and year first written herein.



CITY OF PENSACOLA  
A municipal corporation

By: \_\_\_\_\_  
Grover C. Robinson, IV, Mayor

ATTEST:

\_\_\_\_\_  
Ericka L. Burnett, City Clerk

WITNESSES:

Legal in form and valid as drawn:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Charlie V. Peppler, City Attorney

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print

GENERAL DANIEL “CHAPPIE” JAMES, JR.  
MEMORIAL FOUNDATION, INC.  
A Florida not-for-profit corporation

By: \_\_\_\_\_  
Cristov Dosev, President

ATTEST:

\_\_\_\_\_  
Ken Pyle, Corporate Secretary

WITNESSES:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print



## Legislation Details (With Text)

**File #:** 22-00171      **Version:** 1      **Name:**

**Type:** Legislative Action Item      **Status:** Passed

**File created:** 2/9/2022      **In control:** City Council

**On agenda:** 2/24/2022      **Final action:** 2/24/2022

**Enactment date:**      **Enactment #:**

**Title:** LOAN AGREEMENT WITH NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) FOR DECOMMISSIONED F-4C PHANTOM II FIGHTER JET AT THE GENERAL DANIEL "CHAPPIE" JAMES MEMORIAL PLAZA IN WAYSIDE PARK

**Sponsors:** Grover C. Robinson, IV

**Indexes:**

**Code sections:**

**Attachments:** 1. Loan Agreement with Attachments

Date	Ver.	Action By	Action	Result
2/24/2022	1	City Council	Approved	Pass
2/22/2022	1	Agenda Conference	Placed on Regular Agenda	Pass

### LEGISLATIVE ACTION ITEM

**SPONSOR:** Grover C. Robinson, IV, Mayor

### **SUBJECT:**

LOAN AGREEMENT WITH NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) FOR DECOMMISSIONED F-4C PHANTOM II FIGHTER JET AT THE GENERAL DANIEL "CHAPPIE" JAMES MEMORIAL PLAZA IN WAYSIDE PARK

### **RECOMMENDATION:**

That City Council authorize the Mayor to execute the 2022-2024 Loan Agreement, SDA0443, with the National Museum of the United States Air Force (NMUSAF) Community Static Display Loan Program for the loan of historical property, a decommissioned F-4C Phantom II fighter jet, in a static display at General Daniel "Chappie" James Memorial Plaza in Wayside Park. Also, that City Council authorize the Mayor to take all actions necessary to accept, execute, and administer the Agreement and subsequent renewals of the Agreement.

**HEARING REQUIRED:** No Hearing Required

### **SUMMARY:**

General Daniel "Chappie" James Jr. was a Pensacola native, who became the most celebrated member of the famed Tuskegee Airmen and the first African-American four-star general in history. General James flew a total of 179 combat missions in the Korean and Vietnam Wars, and received

numerous civilian awards and military medals for his valor in service, including the Distinguished Flying Cross for valor (thrice).

The City is working in collaboration with the General Daniel “Chappie” James Jr. Memorial Foundation, Inc. (CJMF) for the development of an eponymous plaza at Wayside Park, located at the foot of the Pensacola Bay Bridge, also officially named after the general. Along with a statue of General James and the American flag, the plaza will include a static display of a decommissioned, demilitarized F-4C Phantom II fighter jet, the last type of aircraft flown in combat during the Vietnam War by the general.

The Loan Agreement establishes the loan of the aircraft from the United States Air Force to the City of Pensacola. Under the obligations of the loan, the City is responsible for the historical property and the City is currently working with CJMF on an agreement to bring before Council in March related to the transportation, installation, and ongoing maintenance of the aircraft.

**PRIOR ACTION:**

N/A

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

Minimal financial impact to the City of Pensacola will result from this loan agreement, as the transportation, installation, and ongoing maintenance of the aircraft will be under the General Daniel “Chappie” James Jr. Memorial Foundation Inc., per pending agreement with the City.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

2/15/2022

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator  
David Forte, Deputy City Administrator - Community Development

**ATTACHMENTS:**

- 1) Loan Agreement with Attachments

**PRESENTATION:** No



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Florida Not For Profit Corporation

GENERAL DANIEL "CHAPPIE" JAMES JR. MEMORIAL FOUNDATION, INC.

### Filing Information

**Document Number** N19000003235  
**FEI/EIN Number** 83-4190023  
**Date Filed** 03/26/2019  
**State** FL  
**Status** ACTIVE  
**Last Event** REINSTATEMENT  
**Event Date Filed** 06/09/2021

### Principal Address

1725 WHALEY AVE  
 PENSACOLA, FL 32503

### Mailing Address

1725 WHALEY AVE  
 PENSACOLA, FL 32503

### Registered Agent Name & Address

Dosev, Cristov  
 1725 WHALEY AVE  
 PENSACOLA, FL 32503

Name Changed: 06/09/2021

### Officer/Director Detail

#### **Name & Address**

Title P

DOSEV, CRISTOV  
 1725 WHALEY AVE  
 PENSACOLA, FL 32503

Title T

HANSEN, BUTCH  
 101 W. LLOYD STREET  
 PENSACOLA, FL 32501



Title ML

HANSEN, LEE  
101 W. LLOYD STREET  
PENSACOLA, FL 32501

**Annual Reports**

<b>Report Year</b>	<b>Filed Date</b>
2020	06/09/2021
2021	06/09/2021
2022	01/27/2022

**Document Images**

<a href="#">01/27/2022 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">06/09/2021 -- REINSTATEMENT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/26/2019 -- Domestic Non-Profit</a>	<a href="#">View image in PDF format</a>



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00196

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council President Ann Hill

**SUBJECT:**

APPOINTMENT - ZONING BOARD OF ADJUSTMENT

**RECOMMENDATION:**

That City Council appoint a resident or property owner of the city to the Zoning Board of Adjustment to fill an unexpired term ending July 14, 2023.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

The Zoning Board of Adjustment reviews and grants or denies applications for variances, waivers, and special exceptions to the Land Development Code. The board also hears and decides appeals when it is alleged that there is error in any order, requirement, decision, or determination made by an administrative officer in the enforcement of the Land Development Code.

The following have been nominated:

<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>
John Dittmar, III	Brahier
Nicole Dixon	Broughton
Jarah Jacquay	Moore

**PRIOR ACTION:**

City Council makes appointments to this board on an annual basis.

**FUNDING:**

Budget: N/A

Actual: N/A

**FINANCIAL IMPACT:**

None.

**STAFF CONTACT:**

Ericka L. Burnett, City Clerk

**ATTACHMENTS:**

- 1) Member List
- 2) Nomination Form - John Dittmar III
- 3) Application of Interest - John Dittmar III
- 4) Nomination Form - Nicole Dixon
- 5) Application of Interest - Nicole Dixon
- 6) Bio - Nicole Dixon
- 7) Nomination Form - Jarah Jacquay
- 8) Application of Interest - Jarah Jcquay
- 9) Bio - Jarah Jacquay
- 10) Ballot

**PRESENTATION:** No

**Zoning Board of Adjustment**

<b>Name</b>	<b>Profession</b>	<b>Appointed By</b>	<b>No. of Terms</b>	<b>Year</b>	<b>Exp Date</b>	<b>First Appointed</b>	<b>Term Length</b>	<b>Comments</b>
Del Gallo, David	Contractor/Developer	Council	3	2021	7/14/2022	1/28/2010	3	
Loneragan, Christopher	Business Owner	Council	2	2021	7/14/2023	11/14/2013	3	
Sebold, Steven	Real Estate	Council	1	2021	7/14/2024	7/19/2018	3	
Shelley, Steven M.	Business owner	Council	1	2021	7/14/2022	11/17/2016	3	
Stepherson, Troy	Office & Mkting Mgr	Council	1	2021	7/14/2024	7/13/2017	3	
Taylor, Clayton	Public Defender	Council	3	2021	7/14/2023	3/25/2010	3	
Weeks, William	Retired Bldg Official	Council	0	2021	7/14/2021	6/14/2021	3	
White, Boyce T.	Business	Council	2	2021	7/14/2023	7/17/2014	3	
Williams, Robby	Project Manager/Constr	Council	2	2021	7/14/2022	7/17/2014	3	

Term Length: THREE YEAR TERMS

NINE (9) MEMBERS APPOINTED BY THE CITY COUNCIL. NO MEMBER SHALL BE AN ELECTED OFFICIAL OR EMPLOYEE OF THE CITY. MEMBERS MUST BE RESIDENTS OR PROPERTY OWNERS OF THE CITY OF PENSACOLA.

**CITY OF PENSACOLA, FLORIDA**

**NOMINATION FORM**

I, Jennifer Brahier, do nominate John A Dittmar III  
(Nominee)

1610 E Gonzalez St, Pensacola FL 32501  
(Home Address)

850-316-0802

(Phone)

150 E Burgess Rd, Pensacola FL 32503  
(Business Address)

850-941-6221

(Phone)

jdittmar@ecsdfi.us / jadittmar@gmail.com  
(Email Address)

City Resident: ☒ YES NO  
Property Owner within the City: ☒ YES NO

for appointment by the City Council for the position of:

**MEMBER  
ZONING BOARD OF ADJUSTMENT  
(Unexpired term ending 7/14/2023)**

Provide a brief description of nominee's qualifications:

- Residential Electrical and Construction Technology Instructor at West Florida High School of Advance Technology
- Certified Instructor for Home Builders Institute (Electrical, Building Construction Technology, Carpentry)
- 15 years of Residential Construction Experience
- Former Construction Project Manager

  
City Council Member

I hereby certify that the above  
nomination was submitted to my  
office within the time limitations  
prescribed by the Rules and  
Procedures of Council.



Ericka L. Burnett, City Clerk



**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**Sent:** Tuesday, February 22, 2022 5:08 PM  
**To:** [Ericka Burnett](#); [Robyn Tice](#)  
**Subject:** [EXTERNAL] Online Form Submittal: Application for Boards, Authorities, and Commissions - City Council Appointment

---

**THIS EMAIL IS FROM AN EXTERNAL EMAIL ACCOUNT**

## Application for Boards, Authorities, and Commissions - City Council Appointment

*This application will be utilized in considering you for appointment to a City Council board, authority, or commission. Pursuant to Florida Statutes, Chapter 119, all information provided on or with this form becomes a public record and is subject to disclosure, unless otherwise exempted by law.*

*Completed applications will be kept on file for a period of one (1) year from the date received in the Office of the City Clerk.*

*It is necessary to contact a member of Council to obtain a nomination in order to be placed on the ballot for consideration. Please go to [cityofpensacola.com/council](http://cityofpensacola.com/council) for Council Member contact information. If you have any questions, contact the City Clerk's Office.*

---

(Section Break)

---

### Personal Information

---

Name	John A Dittmar III
Home Address	1610 E GONZALEZ ST Pensacola, FL 32501
Business Address	150 E Burgess Rd Pensacola, FL 32503

---

To which address do you prefer we send correspondence regarding this application?	Home
---	------

---

Preferred Contact Phone Number(s)	8503160802
-----------------------------------	------------

---

Email Address	<a href="mailto:jdittmar@ecsdfl.us">jdittmar@ecsdfl.us</a>
---------------	--

---

Upload Resume	Field not completed.
---------------	----------------------

(optional)

---

(Section Break)

---

Details

---

Are you a City resident?      Yes

---

If yes, which district?      6

---

If yes, how long have you been a City resident?      20 years but was I was away at graduate school for 16 months (2008-2009)

---

Do you own property within the City limits?      Yes

---

Are you a registered voter in the city?      Yes

---

Board(s) of interest:      ZONING BOARD OF ADJUSTMENT

---

Please list the reasons for your interest in this position:      As a long-standing resident of the city, I want the opportunity to contribute to the decisions that impact me and my fellow neighbors of Pensacola. I see a great need for a fresh opinion that has no gains in these decisions, which is a need I could fill since I am not an investor or business owner of the community. With my background in construction and my personal experience with my own homes, I have extensive knowledge of the building codes and zoning requirements. Being a public educator that teaches construction trades, I would come with a new and diverse set of ideas to help bring balance to the current Zoning Board of Adjustments.

---

Do you currently serve on a board?      No

---

If yes, which board(s)?      *Field not completed.*

---

Do you currently hold a public office?      No

---

If so, what office?      *Field not completed.*

---

Would you be willing to resign your current office for the appointment you now seek?      N/A

---

(Section Break)

---

Diversity

*In order to encourage diversity in selections of members of government committees, the following information is required by Florida Statute 760.80 for some committees.*

---

Gender	Male
--------	------

---

Race	Other
------	-------

---

Physically Disabled	No
---------------------	----

---

(Section Break)

---

Acknowledgement of Terms	I accept these terms.
--------------------------	-----------------------

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Email not displaying correctly? [View it in your browser.](#)

**CITY OF PENSACOLA, FLORIDA**

**NOMINATION FORM**

I, Toniade T. Broughton, do nominate Nicole Dixon  
(Nominee)

3113 Las Brisas Dr  
(Home Address) (Phone)

(Business Address) (Phone)

(Email Address) City Resident: YES NO  
Property Owner within the City: YES NO

for appointment by the City Council for the position of:

**MEMBER  
ZONING BOARD OF ADJUSTMENT  
(Unexpired term ending 7/14/2023)**

Provide a brief description of nominee's qualifications:

Nicole has been involved in the community for many  
years. She would make a great addition to the board.

Toniade Broughton  
City Council Member

I hereby certify that the above  
nomination was submitted to my  
office within the time limitations  
prescribed by the Rules and  
Procedures of Council.



\_\_\_\_\_  
Ericka L. Burnett, City Clerk

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**Sent:** Thursday, February 17, 2022 9:37 PM  
**To:** [Ericka Burnett](#); [Robyn Tice](#)  
**Subject:** [EXTERNAL] Online Form Submittal: Application for Boards, Authorities, and Commissions - City Council Appointment

---

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---

(Section Break)

---

### Personal Information

---

Name	Nicole Dixon
------	--------------

---

Home Address	3113 Las Brisas Dr
--------------	--------------------

---

Business Address	3499 N Davis Highway Pensacola, FL 32503
------------------	---

---

To which address do you prefer we send correspondence regarding this application?	Business
---	----------

---

Preferred Contact Phone Number(s)	kdixon@keytwosuccess.com
-----------------------------------	--------------------------

---

Email Address	<a href="mailto:kdixon@keytwosuccess.com">kdixon@keytwosuccess.com</a>
---------------	--

---

Upload Resume (optional)	<a href="#">Nicole Dixon (1).(1).pdf</a>
--------------------------	--



---

(Section Break)

---

Details

---

Are you a City resident? No

---

If yes, which district? *Field not completed.*

---

If yes, how long have you been a City resident? *Field not completed.*

---

Do you own property within the City limits? Yes

---

Are you a registered voter in the city? No

---

Board(s) of interest: Zoning Board

---

Please list the reasons for your interest in this position: I am a business owner in the City of Pensacola and I would like to be more involved in helping the City to be successful.

---

Do you currently serve on a board? No

---

If yes, which board(s)? *Field not completed.*

---

Do you currently hold a public office? No

---

If so, what office? *Field not completed.*

---

Would you be willing to resign your current office for the appointment you now seek? N/A

---

(Section Break)

---

Diversity

*In order to encourage diversity in selections of members of government committees, the following information is required by Florida Statute 760.80 for some committees.*

---

Gender Female

---

Race African-American

---

Physically Disabled

No

---

(Section Break)

---

Acknowledgement of  
Terms

I accept these terms.

---

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## Nicole Dixon - Bio

Nicole Dixon, the self-proclaimed “Tech Queen,” knew from an early age that she wanted to be a business professional. Growing up in her native Pensacola, Florida, she observed her family of entrepreneurs and used their example to fuel her determination to become a successful, professional businesswoman.

Trying her hand at many professional endeavors, including business consulting, tax preparation for personal and business needs, bookkeeping, marketing, professional presentation, and many other fields, she defines the title “Shepreneur.” Because of her drive and grit, she has received such accolades as one of InWeekly Rising Stars, as well as One of Pensacola’s Most Influential People and has won the Trailblazer Voice of the community award. Her name and successes have been featured in Forbes Magazine, Bella, The Pensacola Voice, The Pensacola News Journal, and Out Front Magazine.

At one time an HR Manager of The Cell Phone Place, Nicole helped the company expand from a single store in Pensacola to 4 stores in just over 3 years, with the gross revenue exploding to over 1 million dollars in sales, and the staff growing to over 50 employees. After that, she owned Small Business Administrative Solutions, a company that offered bookkeeping, payroll, and tax preparation services to small businesses in Escambia County. However, Nicole shuttered the company after only 5 years to pursue a more benevolent venture helping others to find employment. One way she did this is to start Key Two Success Media Group Inc., a marketing company with two platforms: first, “Brand Builders”, a virtual think-tank for career-minded and entrepreneurial business owners, and second, an online radio station called Real Women Radio.

Now, she is the premier CEO of Keys Two Success Media Group, a marketing company with 2 different brands that market and advertise their business to the world. Real Women Radio is under the umbrella of Keys Two Success Media and now plays music and a variety of shows 24/7. To further her inroads to entrepreneur empowerment, Brand Builders has expanded, also under this umbrella, and assists more than ever with strengthening brands and improving advertising and marketing for business owners and professionals, giving them a place to network and learn.

Nicole is more than a wildly successful entrepreneur. She is also the President of Real Women Radio Foundation under her leadership has registered over 10,000 people of color in Northwest Florida and is a United States of Women Ambassador, which puts her at the forefront in the fight for women’s equality. These groups amplify the work of organizations and individuals that provide tools, access, and connection to help and step into their power, breaking down the barriers that hold communities back.

Her philanthropic work includes leading various community projects, such as back-to-school supplies giveaways, mentor programs and training, benefit concerts for Sick Cell Escambia, volunteering with the GCAACC, and many, many others designed to improve the community. She serves on the Board of Directors for the United Way of Escambia, the Spring Feast 2015 Discovery Committee, Manna Food Bank, The Boys & Girls Club of Escambia County, and the Gulf Coast Community Innovation and Entrepreneurship group.

But don’t think for a second with this list of professional achievements that Nicole is all work and no play. She enjoys spending time with her two small children and extended family, going on adventures, and finding new ways to enhance their home life. In her spare time, she loves to read, go to poetry shows, exercising, and having “girl time” with her friends. Nicole’s philosophy is to never give up on your dreams and strive to make a difference in the lives of others through knowledge and wisdom!

Nicole’s favorite quote is by Marianne Williamson: “As we let our own light shine, we unconsciously give other people permission to do the same. As we are liberated from our fear, our presence automatically liberates others.”

**CITY OF PENSACOLA, FLORIDA**

**NOMINATION FORM**

I, Jared Moore, do nominate Jarah Jacquay  
(Nominee)  
2325 Aegean Ter 32501 (850)418-9089  
(Home Address) (Phone)  
(Business Address) (Phone)  
Jarah.jacquay@gmail.com  
(Email Address) City Resident: ☒ YES NO  
Property Owner within the City: ☒ YES NO

for appointment by the City Council for the position of:

***MEMBER  
ZONING BOARD OF ADJUSTMENT  
(Unexpired term ending 7/14/2023)***

Provide a brief description of nominee's qualifications:

Jarah is very interested in Pensacola maximizing its potential as a vibrant  
community offering quality of life amenities and zoning to support that end. He's  
actively involved in current City events and actively educates himself on  
strategies utilized in other communities.

Jared Moore  
City Council Member

I hereby certify that the above  
nomination was submitted to my  
office within the time limitations  
prescribed by the Rules and  
Procedures of Council.



Ericka L. Burnett, City Clerk

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**Sent:** Tuesday, February 22, 2022 2:01 PM  
**To:** [Ericka Burnett](#); [Robyn Tice](#)  
**Subject:** [EXTERNAL] Online Form Submittal: Application for Boards, Authorities, and Commissions - City Council Appointment

---

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---

(Section Break)

---

### Personal Information

---

Name	Jarah Vaughan Jacquay
------	-----------------------

---

Home Address	2325 Aegean Terrace Pensacola, FL 32503
--------------	--

---

Business Address	<i>Field not completed.</i>
------------------	-----------------------------

---

To which address do you prefer we send correspondence regarding this application?	Home
---	------

---

Preferred Contact Phone Number(s)	8504189089
-----------------------------------	------------

---

Email Address	<a href="mailto:jarah.jacquay@gmail.com">jarah.jacquay@gmail.com</a>
---------------	--

---

Upload Resume (optional)	<a href="#">CVJacquay_18JAN2022.pdf</a>
--------------------------	---



---

(Section Break)

---

Details

---

Are you a City resident?      Yes

---

If yes, which district?      3

---

If yes, how long have you been a City resident?      Since 2016

---

Do you own property within the City limits?      Yes

---

Are you a registered voter in the city?      Yes

---

Board(s) of interest:      Zoning Board of Adjustment

---

Please list the reasons for your interest in this position:

I am passionate about making the City of Pensacola a great place to live, work, and play and have a keen interest in urban land use, housing affordability, and municipal finance. I have experience serving on civic boards and commissions including the Parks and Recreation Board, the Redistricting Commission, and the CivicCon Steering Committee.

Service on the ZBA seems like an ideal way to be involved in the continued forward progress and upward trajectory of this great city!

---

Do you currently serve on a board?      No

---

If yes, which board(s)?      *Field not completed.*

---

Do you currently hold a public office?      No

---

If so, what office?      *Field not completed.*

---

Would you be willing to resign your current office for the appointment you now seek?      N/A

---

---

(Section Break)

---

Diversity

*In order to encourage diversity in selections of members of government*

*committees, the following information is required by Florida Statute 760.80 for some committees.*

---

Gender	Male
--------	------

---

Race	Caucasian
------	-----------

---

Physically Disabled	No
---------------------	----

---

(Section Break)

---

Acknowledgement of Terms	I accept these terms.
-----------------------------	-----------------------

---

Email not displaying correctly? [View it in your browser.](#)

## **Jarah Jacquay, MSN, RN-BC, CNL**

2325 Aegean Terrace

Pensacola, FL 32503

[jarah.jacquay@gmail.com](mailto:jarah.jacquay@gmail.com)

850-418-9089

### **Licensure**

**Registered Nurse #9292708**, May 2009 to Present  
State of Florida

### **Civilian Employment**

**Nurse Specialist, Anesthesiology**, 11 Dec 2017 to Present (4 Years, 1 Month)

Naval Hospital Pensacola, Pensacola, FL

- *Provide safe and effective perioperative nursing care to patients undergoing oral and maxillofacial and periodontal surgery.*
- *Duties include moderate sedation, leadership/education of junior enlisted service members, care coordination, and process improvement services for NBHC NAS Dental Clinic and Naval Hospital Pensacola.*
- *NBHC NASP Code Blue Officer and Member of Command Moderate Sedation Committee and Lean Six Sigma Green Belt Quality Improvement Team.*

**Pain Management Nurse**, 03 Jan 2017 to 08 Dec 2017 (12 Months)

Naval Hospital Pensacola, Pensacola, FL

- *Worked with an interdisciplinary team of physicians, physical therapists, psychologists, and CAM practitioners to improve the quality of life and mission readiness of active duty military personnel experiencing acute and chronic pain.*
- *Provided case, care, and disease management services, education, group psychotherapy, and moderate/procedural sedation to patients and project/program management assistance to departmental and command leadership.*
- *Cross-trained to provide staffing support to the OR, PACU, Oral/Maxillofacial Surgery, and Endoscopy Departments.*

**Clinical Nurse Leader**, 06 June 2016 to 26 Aug 2016 (3 Months)

Critical Care Services, Baptist Hospital, Pensacola, FL

- *Worked with staff nurses, nursing leadership, physicians, pharmacists, social workers, patients, and families to ensure that all patients admitted to Baptist Hospital's critical care areas (total of three units) received safe, compassionate, evidence-based, and cost-effective care.*

- *Partnered with Baptist Hospital's quality, infection control, and nursing education departments to reduce CLABSI, CAUTI, VAP, and HAPU rates by standardizing, disseminating, and monitoring adherence to best practices and by evaluating long-term patient outcome data.*
- *Served as a role model to critical care staff and provided support in the provision of direct patient care to medically complex patients.*

**Sr. Professional Staff Nurse, 01 Oct 2014 to 03 June 2016 (21 Months)**

Radiology Department, UPMC Presbyterian Hospital, Pittsburgh, PA

- *Provided attentive and professional nursing care to patients in locations that utilize x-ray, fluoroscopy, angiographic imaging, ultrasound, computed tomographic (CT), magnetic resonance imaging (MRI), and nuclear imaging technologies.*
- *Duties included pre, intra, and post-procedure patient assessment and monitoring, patient/family education, medication administration (including moderate sedation) as ordered by the radiologist, and rapid response duties for departmental patient care emergencies.*
- *Led a patient safety initiative to introduce waveform capnography as a standard of care for high-risk patients receiving moderate sedation in the MRI-suite by providing didactic instruction and hands-on skills training to radiology nursing staff.*
- *Promoted from Professional Staff Nurse to Sr. Professional Staff Nurse in January 2016*

**Psychiatric Nurse, 06 Jan 2014 to 26 Sept 2014 (9 Months)**

Mercy Behavioral Health Crisis Center, Pittsburgh Mercy Health System, Pittsburgh PA

- *Provided medication reconciliation and administration, psychotherapy, case and care management, first-aid, drug and alcohol detoxification, and emergency referral/triage services for clients in two inpatient psychiatric programs, a walk-in crisis center and a diversion and stabilization (DAS) unit.*
- *Chosen to attend a 24-hour Wellness Coach Training Program at Penn State University provided by Collaborative Support Programs of New Jersey and faculty in the Department of Psychiatric Rehabilitation and Counseling Professions at Rutgers University.*

**Critical Care Nurse, 08 June 2009 to 29 April 2011 (23 Months)**

Medical Intensive Care Unit, UF Health Shands Hospital, Gainesville, FL

- *Provided safe, individualized, and evidence-based nursing care in an American Association of Critical-Care Nurses (AACN) Beacon Award-winning 24-bed Medical Intensive Care Unit (MICU) housed in an 852-bed quaternary teaching hospital.*
- *Member of a unit-based "Stress Reduction Committee" and chosen to receive specialized training in hospice/palliative care and to serve as a unit "champion" and peer-resource on end of life issues.*

## **Civilian Education**

### **Master of Science in Nursing, Clinical Nurse Leader (CNL)**

University of Pittsburgh, Pittsburgh, PA

Graduated: April 2016

### **Bachelor of Science in Nursing**

University of Florida, Gainesville, FL

Graduated: May 2009

## **Board Certifications and Special Skills**

<b>April 2019</b>	Lean Six Sigma Greenbelt (LSSGB) BUMED, Department of the Navy (DON)
<b>May 2016</b>	Clinical Nurse Leader (CNL), Commission on Nurse Certification (CNC)
<b>March 2016</b>	Sigma Theta Tau Nursing Honor Society, Eta Chapter
<b>November 2015</b>	Pain Management Nurse, RN-BC, American Nurse Credentialing Center (ANCC)
<b>April 2010</b>	Pediatric Advanced Life Support (PALS), American Heart Association (AHA)
<b>March 2010</b>	Advanced Cardiac Life Support (ACLS), American Heart Association (AHA)
<b>August 2007</b>	Basic Life Support (BLS) for Healthcare Providers, American Heart Association (AHA)

## **Research Experience**

The Pancreatic Adenocarcinoma Gene Environment Risk (PAGER) Study

- University of Pittsburgh Graduate Research Practicum, January to April 2013
- Principal Investigator: *Randall Brand, MD, Professor of Medicine, University of Pittsburgh*
- Institution: *University of Pittsburgh and Wayne Fusaro Pancreatic Cancer Research Fund*



- Responsibilities: *Data Collection and Analysis; Patient Recruitment and Follow-Up.*

## **Presentations**

Jacquay, J.V. (2016) *CNLs and the Triple Aim*. Systemwide Quarterly Leadership Meeting, Baptist Healthcare System; Pensacola, FL

Jacquay, J.V., Pesanka, D. (2016), *Pink for Pain: A Lean-Inspired Experiment in Pain Management*. Staff Meeting. 5 West Orthopedics, University of Pittsburgh Medical Center (UPMC) Shadyside Hospital.

Jacquay, J.V., Saul, L. (2016), *My Daily Plan of Care: Staff and Patient Survey Results*, Advanced Practice Nurses' Meeting, University of Pittsburgh Medical Center (UPMC) Shadyside Hospital.

Jacquay, J.V. (2014), *Waveform Capnography for Patients Receiving Moderate Sedation in the MRI Suite*. Staff In-service. Department of Radiology, University of Pittsburgh Medical Center (UPMC) Presbyterian Hospital

Jacquay, J.V. (2014), *Arterial Blood Gas (ABG) Basics*, Progressive Care Nursing Course, Nursing Education Department, University of Pittsburgh Medical Center (UPMC) Presbyterian Hospital

Jacquay, J.V. (2014), *Radiology Safety for Nurses*. Advance Medical-Surgical Nursing Course. Nursing Education Department, University of Pittsburgh Medical Center (UPMC) Presbyterian Hospital

Jacquay, J.V. (2014), *Basic Arrhythmia Course*. New-Hire Nursing Orientation. Nursing Education Department, University of Pittsburgh Medical Center (UPMC) Presbyterian Hospital

Inoue, H., & Jacquay, J.V (2013). *Local Anesthetics and Regional Anesthesia*. Scholarly Presentation. Department of Nurse Anesthesia, School of Nursing. University of Pittsburgh.

Werner, C., Adcock, B, Balzer, D, & Jacquay, J.V. (2013). *Upper Lip Bite Test: A Useful Tool for Preoperative Airway Assessment*. Scholarly Presentation. Department of Nurse Anesthesia, School of Nursing. University of Pittsburgh.

Grost, E., Adcock, B, Balzer, D, & Jacquay, J.V. (2013). *Postoperative Shivering: Etiology,*

*Prevention, and Treatment*. Scholarly Presentation. Department of Nurse Anesthesia, School of Nursing. University of Pittsburgh.

Jacquay, J. V. (2012). *Craniofacial Defects: Anesthesia Implications*. Scholarly Presentation. Department of Nurse Anesthesia, School of Nursing. University of Pittsburgh.

**Ballot – Zoning Board of Adjustment**

March 10, 2022

*Unexpired term ending July 14, 2023*

\_\_\_\_\_ John Dittmar, III

\_\_\_\_\_ Nicole Dixon

\_\_\_\_\_ Jarah Jacquay

**Vote for One**

Signed: \_\_\_\_\_  
Council Member



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

---

**File #:** 22-00092

City Council

3/10/2022

---

### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

FY 2021 CITY OF PENSACOLA COMPREHENSIVE ANNUAL FINANCIAL REPORT

**RECOMMENDATION:**

That City Council accept the City of Pensacola Comprehensive Annual Financial Report for the year ended September 30, 2021 as prepared by the Financial Services Department and the Independent Auditors Report issued thereupon.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

At the end of each fiscal year, the City's Financial Services Department prepares a Comprehensive Annual Financial Report as required by Section 11.45 of the Florida Statutes.

**PRIOR ACTION:**

None

**FUNDING:**

Budget: \$ 96,475

Actual: \$ 96,475

**FINANCIAL IMPACT:**

Each fiscal year the cost of an independent audit is included in the City Council's budget.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

2/24/2022

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator

Amy Miller, Deputy City Administrator - Administration & Enterprise

Amy Lovoy, Finance Director

**ATTACHMENTS:**

- 1) 2021 Comprehensive Annual Financial Report
- 2) SAS 114 Auditor Letter

**PRESENTATION:** Yes

# FISCAL YEAR 2021 Annual Financial Report

For the Year Ending September 30, 2021



City of Pensacola, Florida  
Grover C. Robinson, IV, Mayor



**THE CITY OF PENSACOLA, FLORIDA**  
**COMPREHENSIVE ANNUAL FINANCIAL REPORT**

**FOR THE YEAR ENDED SEPTEMBER 30, 2021**



**Prepared by:**  
**Financial Services Department**

**Amy Lovoy**  
**Finance Director**

**ACCOUNTING STAFF**  
**Laura Amentler, CPA**  
**Lakia McNeal, CPA**



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**CITY OF PENSACOLA, FLORIDA  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
YEAR ENDED SEPTEMBER 30, 2021  
TABLE OF CONTENTS**

**I. INTRODUCTORY SECTION**

Letter of Transmittal	1-17
Government Finance Officer's Association Certificate of Achievement	18
Organizational Chart	19-20
List of Elected and Appointed Officials	21-22

**II. FINANCIAL SECTION**

Independent Auditors' Report	23-25
------------------------------	-------

<b>A. MANAGEMENT'S DISCUSSION AND ANALYSIS (REQUIRED SUPPLEMENTARY INFORMATION)</b>	26-47
---	-------

**B. BASIC FINANCIAL STATEMENTS**

**Government-wide Financial Statements**

Statement of Net Position	48-49
Statement of Activities	50-51

**Fund Financial Statements**

***Governmental Funds Financial Statements***

Balance Sheet	52-53
Statement of Revenues, Expenditures, and Changes in Fund Balances	54
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	55
Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General Fund	56
Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – Housing Assistance Payments Fund	57
Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – Natural Disaster Fund	58
Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – American Rescue Plan Act Fund	59
Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – Local Option Sales Tax Fund	60

**CITY OF PENSACOLA, FLORIDA  
TABLE OF CONTENTS (CONTINUED)**

***Proprietary Funds Financial Statements***

Statement of Net Position	61-62
Statement of Revenues, Expenses, and Changes in Fund Net Position	63
Statement of Cash Flows	64-65

***Fiduciary Funds Financial Statements***

Statement of Net Position	66
Statement of Changes in Net Position	67

***Notes to Financial Statements***

Note I – Summary of Significant Accounting Policies	68-79
Note II – Stewardship, Compliance, and Accountability	79-80
Note III – Detail Notes on All Funds	80-114
Note IV – Other Information	115-142
Note V – Subsequent Events	143

**C. REQUIRED SUPPLEMENTARY INFORMATION  
(OTHER THAN MD&A)**

Pension Funds – Schedule of Changes in Net Pension Liability and Related Ratios, Proportionate Share of the Net Pension Liability, Employer Contributions and Investment Returns	144-156
OPEB – Schedule of Funding Progress and Employer Contributions	157

**D. COMBINING INDIVIDUAL FUND FINANCIAL STATEMENTS**

**Nonmajor Governmental Funds**

Balance Sheet	158-163
Statement of Revenues, Expenditures, and Changes in Fund Balances	164-169
Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – Nonmajor Special Revenue Funds	170-177
Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – Nonmajor Debt Service Funds	178

**Internal Service Funds**

Statement of Net Position	179
Statement of Revenues, Expenses, and Changes in Fund Net Position	180
Statement of Cash Flows	181-182

**CITY OF PENSACOLA, FLORIDA  
TABLE OF CONTENTS (CONTINUED)**

**Fiduciary Funds**

Statement of Net Position	183
Statement of Changes in Net Position	184

**III. STATISTICAL SECTION**

**Financial Trends**

Changes in Net Position	185-186
Net Position by Component	187
Program Revenues by Function/Program	188
Fund Balances, Governmental Funds	189
Changes in Fund Balances, Governmental Funds	190-191

**Revenue Capacity**

Assessed Value and Estimated Value of Taxable Property	192
Direct and Overlapping Property Tax Rates	193
Principal Property Tax Payers	194
Property Tax Levies and Collections	195
Taxable Sales by Category	196
Direct and Overlapping Sales Tax Rates	197
Sales Tax Revenue Payers by Industry	198
Gas Sold in Mcfs by Type of Customer	199
Gas Rates	200

**Debt Capacity**

Ratios of Outstanding Debt by Type	201
Direct and Overlapping Governmental Activities Debt	202
Pledged-Revenue Coverage	203-205

**Demographic and Economic Information**

Demographic and Economic Statistics	206
Principal Employers	207

**Operating Information**

Operating Indicators by Function/Program	208-209
Capital Asset Statistics by Function/Program	210-211
Full-time-Equivalent City Government Employees by Function/Program	212

**CITY OF PENSACOLA, FLORIDA  
TABLE OF CONTENTS (CONTINUED)**

**IV. OTHER AUDIT REPORTS SECTION**

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	213-214
Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Federal Program, State Project and Passenger Facility Charge Program and on Internal Control Over Compliance Required by Uniform Guidance	215-216
Independent Accountants' Report on Examination of Compliance Requirements in Accordance with Chapter 10.550, Rules of the Auditor General.	217
Schedule of Findings and Questioned Costs-Federal Programs and State Projects	218-219
Summary Schedule of Prior Year Audit Findings	220
Schedule of Expenditures of Federal Awards, Passenger Facility Charges and State Financial Assistance	221-222
Management Letter	223-224
Financial Data Schedule	225-226



## **INTRODUCTORY SECTION**

LETTER OF TRANSMITTAL

CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

CITY OF PENSACOLA ORGANIZATIONAL CHART

LIST OF ELECTED AND APPOINTED OFFICIALS



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**GROVER C. ROBINSON, IV**  
Mayor

February 7, 2022

The Honorable Ann Hill, President  
And Members of the City Council  
City of Pensacola  
Pensacola, Florida

Pursuant to applicable Florida Statutes and sound financial management practices, the Comprehensive Annual Financial Report (Annual Financial Report) of the City of Pensacola, Florida, for the fiscal year ended September 30, 2021, has been prepared and is submitted herewith.

The City of Pensacola's Annual Financial Report was prepared by the Financial Services Department. Responsibility for both the accuracy of the presented data and completeness and fairness of the presentation, including all disclosures, rests with the City. City management believes that the report is a fair presentation of the City's financial position and results of operations as measured by the financial activity of its various funds, that presented data is accurate in all material aspects and that all disclosures necessary to enable the reader to gain maximum understanding of the City's financial affairs have been included.

This report has been presented in accordance with Generally Accepted Accounting Principles (GAAP). These principles require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). The Letter of Transmittal is designed to complement the MD&A and should be read in conjunction with it. The City of Pensacola's MD&A can be found immediately following the report of the independent auditors.

### **Mayor's Initiatives**

As the Chief Executive of the City of Pensacola, the Mayor and his staff serve to administer and enforce city ordinances, direct city employees providing services to citizens, and prepare and submit the city budget. In addition to these specific duties outlined in the City Charter, the Mayor also performs economic development, community outreach, and public awareness functions. Mayor Robinson took office on November 27, 2018 as the second Mayor to serve under the City's strong mayor form of government.

Upon his election in November 2018, Mayor Robinson formed a transition team of 12 volunteers to make recommendations to advance the City in multiple areas including neighborhoods, crime, walkability, economic development and transparency. The categories studied were:

- |                         |                           |
|-------------------------|---------------------------|
| • Strategic Goal Status | • Governance              |
| • Crime and Safety      | • Governmental Efficiency |
| • Economic Development  | • Legal                   |
| • Education             | • Neighborhoods           |
| • Environment           | • Traffic & Walkability   |
| • Finance               | • Transparency            |

The implementation of the recommendations made by the transition team resulted in development of a Strategic Plan and will be a multi-year endeavor. However, the first recommendation, to create a mission, vision, values and an employee code of ethics for the City of Pensacola, was accomplished the first year in office. The City's mission is to provide the highest quality of life for all our citizens by providing cost effective municipal services, including public safety, infrastructure and public amenities and working together with the community to create a healthier environment and growing economy. All other recommendations have been accomplished or are in the process of implementation. The City's fiscal year 2022 approved annual budget document details out each of these recommendations, how the recommendations are being implemented as well as their current status.

### **The Reporting Entity**

The financial reporting entity includes all funds of the primary government, as well as all of its component units. Component units are legally separate organizations for which the City is financially accountable and, for financial statement purposes, are either blended with the activities of the City or discretely presented. The criteria used to determine whether an organization should be a part of the City's reporting entity were those outlined by Governmental Accounting Standards Board (GASB) Statement No. 61, *The Financial Reporting Entity: Omnibus*.

The Downtown Improvement Board (DIB) has been classified as a component unit and is discretely presented in the City's annual financial report in a separate column in the government-wide financial statements. The Community Redevelopment Agency (CRA), also meets the definition of a component unit; however their financial reporting is blended with the City's financial activity. In addition, Florida Statute section 163.387(8) requires an independent audit of the CRA's financial statements. A copy of the CRA's audited financial statements can be obtained by contacting the City's financial services department: City of Pensacola, 222 West Main Street, Pensacola, FL 32502.

### **Form of Government**

The City operates under a Mayor-Council structure commonly referred to as a "Strong Mayor" form of government. With the Mayor-Council structure, the Council is the governing body of the City with all legislative powers of the City vested therein, which consisted of seven (7) Council Members, one (1) elected from each of the seven (7) election districts of the City. The Mayor is not a member of Council and does not have voting power. The Mayor's term allows

for a maximum of three consecutive four year terms of office. Beginning in January 2022 and every ten years thereafter, a Charter Review Commission will be established to review the City's charter. With the Mayor-Council structure, the Mayor replaces the City Manager as the executive head of the City and shall appoint a City Administrator to assist in managing daily operations.

The City of Pensacola provides a full range of municipal services including public works, public safety, recreation and cultural activities. In addition, the City's enterprise activities include a natural gas utility, sanitation collection system, seaport, and international airport.

### **Accounting and Internal Controls**

Management of the City is responsible for establishing and maintaining internal controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding the safeguarding of assets against loss through unauthorized use or disposition; the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the evaluation of costs and benefits requires estimates and judgments by management.

### **Budget Process**

The budget process for the City of Pensacola does not have an easily identifiable beginning or end. During the course of each fiscal year, new initiatives for services, regulations, funding sources, better methods of providing existing services, and citizen comments are brought forward for discussion, study and implementation. Although the budget document is developed at a fixed point in time, and identifies a work plan for a specific period of time, the budget process is fluid.

There are a number of tools used throughout the course of the fiscal year to report on the status of the budget. A report is provided to City Council quarterly on pertinent funds which shows a comparison of revenues and expenditures to budgeted numbers. Additionally, City Council is provided a monthly financial overview by the Budget Analyst for City Council. Monthly reports are generated for public review to provide a more frequent overview of the financial status as compared to budget. In accordance to Chapter 166.241, Florida Statutes, budget amendments within a fund (transfers of amounts from one line item to another) approved by the Finance Director as the Mayor's designee and Supplemental Budget Resolutions adopted by Council are the only means to amend an adopted budget. Two public hearings are held before the adoption of the final budget and final millage rates.

### **Debt Administration**

Debt administration is the responsibility of the City's Finance Director. Additional assistance is employed through the services of RBC Capital Markets, the City's Financial Advisors.

Pledged revenues for business-type debt are typically the sole pledge of net revenues from operations, however, from time to time there are pledges of specific revenue streams. In fiscal year 2021 business-type activities paid a total of \$4.4 million and \$1.7 million, respectively, for

principal and interest on bonds. The City typically issues debt with a levelized structure thereby eliminating large increases and decreases in principal payments from year to year.

Revenues traditionally pledged for general government type debt include infrastructure sales tax, local option gasoline tax, communication services tax, local business tax and tax increment revenues. The City paid a total of \$7.0 million and \$3.0 million, respectively for principal and interest, for governmental activities debt during fiscal year 2021. The City typically issues debt with a levelized structure thereby eliminating large increases and decreases in principal payments from year to year. The City has no general obligation debt.

In order to be in compliance with all continuing disclosure requirements, the City of Pensacola issues an annual Report to Bondholders published on or before the 180<sup>th</sup> day after the end of the City's fiscal year. The Comprehensive Annual Financial Report and the Report to Bondholders should be read in conjunction to get a clear and complete understanding of the market effect on the City of Pensacola.

Any impact to the City as a result of the COVID-19 Pandemic is not anticipated to effect the timely payment of principal and interest all outstanding City obligations.

### **Pensacola Energy**

Pensacola Energy, a department of the City, became a City-owned utility on April 27, 1948, upon its purchase from the Gulf Power Company. Pensacola Energy supplies natural gas to approximately 45,000 service connections and is one of the largest municipal gas distribution systems in Florida as it relates to customer base. The revenue classification for billed gas service is 51.0% residential, 27.2% commercial and 19.3% industrial.

Pensacola Energy had operating income before depreciation of \$19,964,547; an increase of \$3,199,983 over last year. Operating revenue increased by \$4,199,830 (8.9%) during fiscal year 2021 and operating expenses increased by \$999,847 (3.3%). The primary reason for the increase in operating revenue and operating expense is a result of increases in the cost of natural gas; the cost of natural gas is passed on to the customer directly affecting charges for services revenue. In fiscal year 2021, the cost of natural gas increased by \$2,753,302. In addition, fiscal year 2021 revenues were higher due to a two percent increase in natural gas sales which equates to approximately \$900,000 in revenues as well as a \$297,497 increase in infrastructure cost recovery revenues. Infrastructure cost recovery revenue is based on prior year capital cost as well current year budget and therefore will fluctuate from year to year. Excluding the cost of gas, operating expenses decreased by \$1,753,455 which can be linked to a \$1,637,631 decrease in pension expenses as reported in the salaries and employee benefits line item of the financial statements. The pension expense can vary considerably over time, depending upon changes in the estimated actuarial costs and fluctuations in the market resulting in highly variable income statement results in years where there are large gains or losses in the market.

Pensacola Energy budgets for normal winters; however, actual revenues fluctuate with the cost of natural gas and weather patterns. Pensacola Energy is allowed to adjust rates annually with the Consumer Price Index (CPI) if approved by City Council. No increase was approved for fiscal year 2021.



Fiscal year 2022 operating revenues are budgeted at \$48.5 million, \$1.1 million (2.4%) lower than the prior year budget. The significant reduction in revenues for fiscal year 2022 is due to anticipated decreases in the cost of natural gas which was the trend when the budget was developed in 2020, thus reducing revenues as the cost of gas is passed onto the customer through rates and charges. The CPI increase for fiscal year 2022 is 2.6%, however due to the COVID-19 pandemic, no increase in rates were recommended in the fiscal year 2022 budget. Fiscal year 2022 appropriations decreased \$1.1 million (2.4%) over fiscal year 2021 mainly due a \$755,500 decrease in budgeted capital outlay. Pensacola Energy's transfer to the General Fund is budgeted to remain at \$8 million. The transfer complies with the City Council adopted financial planning policy which states "Long-term, the budgeted transfer should not be more than 15 percent of budgeted ESP revenue".

### **Sanitation Services**

The City has operated a solid waste collection system for over fifty years. Sanitation service is mandatory within the city limits, and the City provides residential garbage, recycling, and trash collection once per week to approximately 20,500 customers. Commercial dumpster services are provided by private hauling companies franchised by the City and regulated by the Sanitation Services department. Commercial Solid Waste Franchise fees are set at \$1.50 per cubic yard of non-compacted waste and are used to sustain the Code Enforcement operation. Residential sanitation fees are set at \$25.11 per month and support the self-sustaining Sanitation Services operation. In addition, there is a fuel and lubricant pass-through surcharge of \$1.30 per month and an equipment surcharge of \$3.04 per month for the fiscal year 2021. Funds generated by the equipment surcharge is used for replacement of sanitation equipment.

Sanitation had operating income before depreciation of \$1,042,434; an increase of \$427,000 over the prior fiscal year. Operating revenue increased by \$493,943 (5.8%) during fiscal year 2021 and expenses increased by \$66,943 (0.8%). The primary reason for the increase in operating revenue over the prior fiscal year can be linked to a \$1 increase in the Sanitation Equipment Surcharge resulting in an additional \$260,067 in revenue. In addition revenues for franchise fees, code enforcement and advertising increased by \$50,152, \$40,360 and \$80,200, respectively, in fiscal year 2021. While decreases in pension expenses reduced operating expenses by \$717,679, increase to salaries and benefits, repairs and maintenance, materials and supplies, office and utilities, landfill fees and overhead allocation more than offset the pension expenses savings. In addition, Sanitation had a significant decrease in non-operating revenues in the amount of \$1,181,082 related to rebates received in fiscal year 2020 for the purchase of compressed natural gas vehicles.

Fiscal year 2022 revenues are budgeted at \$9.8 million, \$207,700 (2.2%) higher than the prior year budget. The majority of the increase is related to a 1.5% CPI increase for fiscal year 2021 and a 2.6% CPI increase for fiscal year 2022 which both take effect October 1, 2021; increasing the monthly rate to \$26.15. Fiscal year 2022 appropriations decreased by \$164,700 (1.6%) over fiscal year 2021 budget mainly due to a decrease in capital equipment planned purchases.

## **Port of Pensacola**

The Port of Pensacola, a department of the City, provides marine terminal services connecting water and land transportation. Revenues are generated through fees for wharfage, handling, dockage, rent, storage, security, and harbor services. Rates are established in a published, publicly available tariff.

The Port had operating income before depreciation of \$983,566; an increase from last fiscal year by \$299,987. Operating revenues increased \$162,449 (5.9%) and expenses decreased by \$137,538 (6.7%). The primary reason for the increase in operating revenue can be linked to increased vessel activity at the Port. The decrease in expense can be linked to a \$129,699 decrease in pension expenses as reported in the salaries and employee benefits line item of the financial statements.

For many years, the Port of Pensacola has been the recipient of Florida Seaport Transportation and Economic Development Trust Fund (FSTED) monies to fund capital projects. During fiscal year 2021, the Port applied for and was awarded multiple FSTED grants. This includes money to reimburse COVID-19 related lost revenue and cost, dredge alongside berths, improve warehouse nine with new crane system, comprehensive maintenance agreement for security equipment, as well as other landside and waterside improvements. Additional work continues toward spending down several previously awarded DHS/FEMA Port Security grants for the purchase of a new security patrol boat, construction of a new maritime fire simulator and equipment upgrades to Fire Boat one.

Fiscal year 2022 operating revenues are budgeted at \$2.5 million, \$98,100 (4.0%) higher than the prior year budget as revenues are based on historical trend information on vessel activity levels as well as current and prospective lease agreements. Fiscal year 2022 appropriations increased by \$98,100 (4.0%) over fiscal year 2021 budget mainly due to a \$36,900 increase in personnel services, \$20,000 increase in capital purchases and \$41,200 in operating cost such as liability insurance and other contractual services.

## **Pensacola International Airport**

The City of Pensacola owns the Pensacola International Airport and operates the facility as an enterprise department. The Airport plays an important role in the national, state, and local air transportation systems, serving as the primary commercial service airport for northwest Florida and southeast Alabama with a principal service area encompassing Escambia, Santa Rosa, and Okaloosa Counties in Florida and Baldwin, Escambia and Mobile counties in Alabama. During fiscal year 2021, 2.077 million passengers utilized the scheduled service of eight airlines to 20 plus non-stop destinations making Pensacola the 78<sup>th</sup> largest airport out of over 400 commercial service airports in the United States in terms of the total number of domestic passengers served.

The Airport had operating income before depreciation of \$8,432,083; a \$3,457,616 increase over last fiscal year. The Airport Fund's operating revenues increased by \$1,556,696 (7.5%) in fiscal year 2021 and expenses decreased by \$1,900,920 (12.0%). The primary reason for the increase in revenues is that the significant drop in passenger traffic seen in fiscal year 2020 due to the COVID-19 pandemic were not seen in fiscal year 2021. The decrease in expense can be linked to an \$862,178 decrease in pension expenses as reported in the salaries and employee benefits

line item of the financial statements as well as a \$1 million decrease in repairs and maintenance related to a reduction in terminal maintenance projects. In fiscal year 2021, the Airport utilized \$5 million in CARES Act funding to help subsidize Airport operations. The \$5 million in CARES funding is recorded as non-operating revenues. The Airport anticipates utilizing \$1 million in CARES Act Funding to supplement any revenue shortfalls in fiscal year 2022.

Fiscal year 2022 operating revenues are budgeted at \$19.6 million, \$835,900 (4.5%) higher than the prior fiscal year budget which was conservative due to the unknown impact COVID-19 at the time the 2021 budget was developed. Non-airline revenues such as restaurant and lounge, hanger/ground leases, parking lot and rental car facility charge revenues are projected to increase by \$3,015,900 due to increases in passenger traffic through the Airport. Charges to airlines such as loading bridge fees, landing fees, apron area rentals and airline rentals are projected to decrease by \$2,180,000 based on agreements with the airlines to use some of the CARES Act funds the Airport received to help pay for operating cost the airlines would normally pick up in their rates. Fiscal year 2022 operating appropriations increased by \$10.8 million (51.6%) over fiscal year 2021 budgeted totals primarily due to a \$4.6 million increase in principal payments, \$1.8 million increase in capital purchases and \$4.3 million increase in operational cost for repairs and other contractual services.

The Airport has an operating agreement with the airlines which provides for revenues sufficient to meet operating expenses, debt service payments and capital expenditures. However, it does not provide for any incentives given to the airlines nor depreciation which is reported on the City's financial statements as an operating expense.

### **Current Year Budget, Events and Future Year Plans**

The Pensacola City Council approved a fiscal year 2021 budget of \$235,995,700, a decrease of \$9,095,100 from the 2020 budget. Overall appropriated fund balance decreased by \$2,439,800 and overall revenue estimates decreased by \$6,655,300. The General Fund anticipated an increase in revenues of \$1,884,800 (2.4%) due to a \$1,038,700 increase in property taxes as a result of a 6.65% increase in taxable property valuation, \$350,800 increase in Franchise Fees based on historical trends, estimated changes in population and estimated inflation and rate changes and \$566,200 increase in Public Services Tax based on historical trends and a weather pattern of warm summers and mild to colder winters. The Debt Service Funds anticipated an increase of \$75,700 (1.3%) due to increased transfers to cover debt service. The Special Revenue Funds anticipated an increase in revenues of \$2,183,700 (5.4%) mainly due to increased intergovernmental revenues based on available grant funding. The Capital Project Funds anticipated an increase in revenues of \$27,600 (0.2%) due to increases in Local Option Sales Tax based on prior year receipts. The Enterprise Funds anticipated a decrease in revenues of \$11,741,200 (13.2%). Natural gas sales were projected at \$49,617,900, a decrease of \$2,982,600 or 5.7% from the fiscal year 2020 budget. The decrease is attributed to an anticipated lower cost of natural gas. Sanitation revenues were projected at \$9,550,700, an increase of \$1,058,100 or 12.5% from the fiscal year 2020 budget. The increase is attributed to an additional \$500,000 in anticipated CNG rebate, \$115,200 in miscellaneous revenues, \$267,800 in equipment surcharge revenues and increase in sanitation charges due to anticipated increases in customer base. Port revenues were projected at \$2,456,000, an increase of \$328,200 or 15.4% from the fiscal year 2020 budget based historical trend information on vessel activity. Pensacola International Airport revenues and passenger facility charges were projected at

\$22,485,100, a decrease of \$3,374,900 or 13.1% mainly related to airline revenues and Pensacola International Airport grants were \$4,600,000, a decrease of \$6,770,000 from the fiscal year 2020 budget.

#### Departmental events and plans

***Planning Services Department*** coordinates the City's weekly "One Stop" Development Review meeting, which provides those who are interested in submitting projects for permitting the opportunity to obtain input from City staff from Planning Services, Inspection Services, Fire Marshall, Public Works and Engineering. Planning Services continues to maintain the City's Comprehensive Plan, Planning Services also maintains the current Land Development Code (LDC) and continues to work towards encouraging urban density, mixed-use development, and implementing form-based, sustainable development guidelines to create a more walkable-built environment.

***The Pensacola Police Department*** continued its efforts through community policing strategies to improve communication and relationships between officers and the public by fostering a closer police-community relationship. In an effort to achieve this goal, the department's Citizens Police Advisory Committee participated in numerous town hall meetings to discuss concerns within the community, worked with neighborhood groups to inform residents about problems in their areas, how to try to make their neighborhoods safer and also offer another Citizen's Police Academy, increasing intentional face-to-face contact with the public to open lines of communication and continued periodic Coffee with a Cop days held at various locations.

The department also pursued additional funding sources that would allow the department to improve ways in which police services were provided and further prevent crime. During the past fiscal year, the department was awarded \$337,725 in local, state and federal grants to purchase items necessary to further crime prevention goals as well as improve officer safety.

In fiscal year 2022, the department will continue its efforts to reduce crime by increase concentrated patrols in known problem areas for burglaries, drugs, etc. as well as partner with neighborhood associations to educate them about crime in their areas as a means of helping share information with residents and encourage them to watch for criminal activities.

***The Pensacola Fire Department*** provides a wide range of services and programs designed to protect the lives and property of the citizens and visitors to the City of Pensacola. The department is proud to confirm that it maintained its Insurance Services Organization (ISO) Class 2 rating. A rating based on a class rating scale of 1 (highest) to 10 (lowest) and obtained by evaluating crucial factors such as: fire suppression, which includes fire station locations, personnel, apparatus, and equipment; water supply, which includes fire hydrant spacing, inspections, and fire flow; and communications, which includes station alerting and dispatch, radio communication equipment, and emergency response times.

In fiscal year 2021 the live fire training simulator site prep was completed. Apparatus and equipment upgrades continued with the design and build of a new ladder truck, replacement of the entire SCBA fleet, and radio system upgrades. A Command Operations Vehicle was

delivered, allowing for operations command center capabilities in the field. Additional basic life support capabilities now provide the City of Pensacola improved emergency medical response.

On-going advancement in incident reporting and record management allowed the department to more accurately monitor, evaluate, and improve its processes. The Training Division improved employee training and development, creating uniformity in all-hazards training exercises and response readiness. The Fire Marshal's office creatively continued its community risk reduction efforts, with the challenge of COVID-19, in schools and neighborhoods.

In fiscal year 2022, the department will continue to advance the Fire Cadet Program. The Fire Marshal's office will continue community risk reduction, outreach and fire prevention/education initiatives, including the installation of smoke alarms. The Training Division will implement new employee and supervisor drills, training and development programs. Training exercises and increased aircraft rescue firefighting (ARFF) response drills will improve response readiness. Human Resources will provide leadership training to all department supervisors as succession and transition planning continues. Upgrades to the City Emergency Coordination Center, including connectivity and communications with the Escambia County EOC, will continue.

***The Parks and Recreation Department*** continued its commitment to improve and promote the quality of life for all citizens and visitors of Pensacola by protecting the heritage of our parks while providing a wide range of recreational, social, and educational opportunities. The City of Pensacola has a total of ninety-three parks and open spaces, along with ten community resource centers which are maintained by the Parks and Building Maintenance divisions, programmed by the Recreation division, and utilized by Pensacola residents and City organizations.

Numerous park improvements occurred in fiscal year 2021. Such improvements included: installation of new playgrounds at Kiwanis Park, Estremadura, Oporto, Catalonia, Roger Scott, and Woodcliff Parks; countless volunteer cleanup days throughout the City; renovations to the East Pensacola Heights Center and the opening of the new Bayview Community Resource Center.

In fiscal year 2022, the department will continue to develop the park master plan based on a parks needs assessment report from University of West Florida (UWF). Fricker Center will receive some much needed improvements. Additional projects will take place at Roger Scott Tennis Center (renovations to the courts), McGee Field (new press box and concession stand/restroom facility), Bill Gregory (restroom renovations), Scott Pool (restroom renovations), Miraflores Park (Boy Scout Building renovations), and new playgrounds at Bayview Park, Longhollow Park, Sanders Beach Park, and Mallory Heights Park one.

Parks and Recreation actively partners with local corporate, non-profit, and community groups to provide service benefits to the entire community. These organizations support the Parks and Recreation Department thru sponsorships for events such as the City's annual Easter Egg Hunt, Blues on the Bay Music Series, Drive-in Movie, and Halloween Egg Haunt as well as providing support for recreational, social and educational programs within the City's Resource Centers and parks.

***The Public Works and Facilities Department*** continued to meet its mission statement of providing courteous and quality service, while maintaining the City's current infrastructure and constructing new infrastructure. The department maintains 332 miles of roadway, 73 stormwater ponds, 118 various underground stormwater treatment units, 18 ditches, 2,193 drainage inlets and 15 major stormwater outfalls. Approximately 3,917 miles of roadway were swept and approximately 4,787 tons of road debris were removed during fiscal year 2021.

During fiscal year 2021, the department completed a resurfacing project which resurfaced 130 city blocks of asphalt roadway, repaired/replaced 6785 linear feet of sidewalk as part of the City's ADA sidewalk plan, installed 66 handicap ramps, repaired over 240 potholes, addressed 193 traffic signal issues, and repaired over 58 City owned streetlights. The department replaced 73 City owned streetlights on S Spring St, S Baylen St, W Intenedencia St, W Romana St and W Government St with new antique replica style LED lights which provided energy savings over the older style light that were replaced. In addition, the department installed three new video detection systems and five uninterrupted power supplies to traffic signals owned by the City. Several significant capital stormwater projects were also completed that provided enhanced treatment and flooding abatement in numerous areas of the City. Major capital stormwater projects began with installation of a stormwater treatment unit was installed in Bartram Park where the storm pipe under Alcaniz Street empties into Pensacola Bay as well as three large stormwater treatment units on the western side of Bayou Texar. These treatment projects were coupled with upsizing of thirty-six stormwater inlets which improve standing water issues within various roadways. In addition to new stormwater projects, the department successfully completed rehabilitation of an antiquated stormwater pipe under Spring Street from Wright St. to Gregory St. to mitigate the continual pipe failure and corresponding roadway failure.

In fiscal year 2022, the department will complete several large stormwater capital improvement projects including installation of new stormwater piping down Barrancas Avenue to rectify many of the standing water issues along this roadway. In addition, expansion of the existing pond at Marketplace Drive is slated to begin construction in early 2022. Furthermore, a drainage improvements project along Cross Street, between MLK, Jr. Drive and 9<sup>th</sup> Avenue, will finished construction in spring of 2022. To continue our pursuit of a more walkable City, the Burgess Road sidewalk project began in fiscal year 2021 and is slated to be completed in mid-2022. The department is also doing mitigation due to Hurricane Sally damages to over ten signals with upgrades to the traffic detection and replacement of signal cabinets. These mitigation efforts are extended to the repairs and upgrade of over one-hundred streetlights in the City limits.

***The Community Redevelopment Agency (CRA)***, was established in 1980 to implement the revitalization of a 1,237-block blighted area, referred as the Pensacola Inner City Community Redevelopment Area. This area encompasses 17th Avenue on the east, Pensacola Bay on the south, Bayou Chico and the City limit line on the west and the City limit line on the north. Within the Pensacola Inner City Community Redevelopment Area, there exists three Redevelopment Areas - the Urban Core Community Redevelopment Area, the Urban Infill and Redevelopment Area (commonly referred to as Eastside Community Redevelopment Area) and the Westside Community Redevelopment Area.

The Urban Core Community Redevelopment Area was established in 1984 and has facilitated a variety of public and private sector redevelopment initiatives since its inception, including



streetscape, park, and commercial façade improvements and relocation of the Emerald Coast Utilities Authority (ECUA) Wastewater Treatment Plant. In 2010, public improvements to a 27-acre waterfront parcel on Pensacola Bay were completed which created the Vince Whibbs, Sr. Community Maritime Park (CMP), a multi-use athletic stadium, amphitheater and public promenade, and parcels available for private development. The pivotal redevelopment project was made possible through the City's issuance of the Urban Core Redevelopment Revenue Bond, Series 2009. For many years, the majority of future tax increment revenues were set aside primarily to pay debt service and fund the operations of the CRA. However, in recent years, steady growth of the area's tax base has enabled the initiation several key community redevelopment projects aimed at encouraging neighborhood livability, blight removal and access to the waterfront.

In 2021, the City completed streetscape improvements to DeVilliers Street and Reus Street, as well as ADA sidewalk enhancements throughout the near-downtown area. Construction of the East Garden District streetscape redevelopment project is well under way and soon to be completed. Substantial strides were made towards the future redevelopment of the former ECUA wastewater treatment plant site, the CMP parcels, and enhanced accessibility to the Pensacola waterfront. Recent and future capital projects are supported by the issuance of the Urban Core Redevelopment Revenue Bond, Series 2017 and the Urban Core Redevelopment Refunding and Improvement Revenue Bond, Series 2019. CRA initiatives slated for fiscal year 2022 include the continuation of the CRA's established residential and commercial improvement programs, and affordable housing initiatives. Designs were substantially completed for public realm enhancements such as streetscape improvements to A Street, in addition to Main, Cedar, Jefferson and Palafox Streets, as a component of the "Hashtag" Waterfront Connector (Continuous Waterfront Trail System). Design plans for park improvements to the Bruce Beach Natural Area and construction of a floating day-use marina at Community Maritime Park also neared completion.

The Eastside Community Redevelopment Area was established in 2005. In 2018, the CRA completed reconstruction of the historic birth site of General Daniel "Chappie" James, Jr., America's first African American Four Star General, to accommodate the operation of a commemorative museum and youth flight academy. The project was funded through the issuance of the Eastside Redevelopment Revenue Bonds, Series 2017. The continuation of the CRA's established residential improvement programs and affordable housing initiatives are slated for the upcoming year. Construction of a 2nd phase of improvements to expand the campus of the General Daniel "Chappie" James, Jr. Museum and Youth Flight Academy is under design.

The Westside Community Redevelopment Area was established in 2007. However, tax increment revenues were not received for many years due to the 2008 decline in property values caused by the recession. In order to remedy this, City Council reaffirmed the existence of blight in the district, rescinded the 2007 base year for the Westside Community Redevelopment Area taxable property values and established a new base year of 2013. With a new base year set, the CRA started receiving tax increment revenues in 2015. In 2017, the City issued the Westside Redevelopment Revenue Bonds, Series 2017 to fund critical Westside redevelopment initiatives supporting blight removal and neighborhood livability. CRA initiatives slated for the upcoming year include the continuation of the CRA's established residential and commercial improvement programs, and affordable housing initiatives. Construction of streetscape improvements to A

Street, furtherance of the West Moreno Stormwater Park project and a partnership on the repurposing of the soon to be evacuated Baptist Hospital campus is planned.

The CRA continues to work with private sector concerns to support a revitalized and blight free community. Investment in the Pensacola Inner City Community Redevelopment Area will assist in removing blight, maintaining housing affordability and strengthening the property tax base and potential for future revenue growth.

***The Housing Department*** focused on continuing to meet the community's need for supportive services including providing decent, safe, and affordable housing to enhance the quality of life for all area residents. In support of the Mayor's commitment to building stronger neighborhoods, six families had their homes rehabilitated through the city's Community Development Block Grant (CDBG) Housing Rehabilitation Program during fiscal year 2021. The services of this program include project development and administration to aid moderate- and low-income homeowners in repairing their homes. The program's successful outcomes include preserving affordable workforce housing and fostering neighborhood reinvestment, providing jobs, and reducing blight while spending program funds with local businesses. Funds received through the State Housing Initiatives Partnership (SHIP) program supported eleven families' complete repairs to their home, six of which were families with special needs. Additionally, SHIP funds assisted sixty-seven families in the community reach the goal of homeownership.

In response to the pandemic, the city received an award of CDBG-Coronavirus funds. These funds supported the delivery of 3,876 meals through the council on Aging of West Florida, Inc.'s nutritional service programs to eighty-six elderly or disabled residents. The CDBG-coronavirus funds provided eight families with eviction and foreclosure counseling assisting them with the goal of maintaining their residence. Additionally, CDBG funds provided homebuyer guidance and educational information to fifty-five families through the Homebuyer and Foreclosure Prevention educational program. This service resulted in twenty-three families purchasing homes within the community.

The Section 8 Housing Choice Voucher (HCV) Program provided rental assistance for approximately 2,078 extremely and very low-income families each month during fiscal year 2021. This reflects approximately \$1.4 million in monthly rental housing assistance in our community, paid out to an estimated 550 local landlords. Housing Department completed 3,301 inspections of rental units ensuring that families were residing in decent and safe living conditions. The HCV Program stabilizes families and allows them to fulfill their other household obligations, pursue jobs and continue their education, while offering steady monthly rental income to area property owners.

An average of 175 homeless veterans received rental assistance each month through the Veterans Affairs Supportive Housing Program (HUD-VASH). Participants receive VA case management services as well as rental assistance from the city to secure housing. Since the initial allocation of 25 HUD-VASH vouchers received in 2009, the Housing Department has increased the total voucher allocation for this program to 203 to address the housing needs of homeless veterans in the community.

During 2021 in response to the growing number of homeless families nationally, the U.S. Department of Housing and Urban Development launched the Emergency Housing Voucher program. The City was awarded thirty-five Emergency Housing Vouchers targeting the housing needs of the homeless, victims of domestic violence, and families who may become homeless. The City partnered with the area Continuum of Care agency to provide program referrals and case management.

The City will continue its efforts in 2022 by addressing local concerns regarding the lack of affordable housing in the community by allocating \$2 million of its American Rescue Plan Act allocation to address the need for affordable housing in the community. The City allocated these funds to support preservation of existing affordable housing through the residential rehabilitation program and to expand the opportunity for homeownership for residents through the city's homeownership program. The remaining funds are being used to create an infill program supporting residents' goal of attaining homeownership.

***Pensacola Energy (PE)*** vision is to be an innovative, high-value energy services provider committed to safety, performance and excellence with the continued goal to always improve customer service delivery, test and implement new service offerings, upgrade the condition of our underground gas mains and service lines and integrate new technologies to improve operational efficiency.

In fiscal year 2021, the department purchased property adjacent to its current location to construct a new storage facility to meet federal regulations that require polyethylene pipe to be stored indoors. Additionally, the department entered into two prepaid gas agreements designed to secure a partial supply of natural gas at a significant savings below index price. One agreement will be used to service a new industrial customer by sharing the discount. The second agreement will be used to purchase "carbon offset" natural gas designed to reduce greenhouse gas emissions through the use of carbon credits. The department expanded radio tower coverage for the AMR System into new growth areas. Changeover of Okaloosa Gas District active customers within Pensacola Energy's exclusive franchise in Escambia County was completed, adding 163 new customers. The distribution system was expanded to include thirteen new subdivisions with the installation of twelve miles of natural gas main.

The natural gas rate ordinance allows for an annual adjustment in rates based on the Consumer Price Index (CPI), an Infrastructure Recovery Charge as a rate component, a Weather Normalization Adjustment Factor, and a Purchase Gas Adjustment which includes a dedicated component to restore Pensacola Energy's operating reserves. A multi-year infrastructure replacement plan has been developed for the Infrastructure Recovery Charge which allows costs to be collected through rates the year following the expenses.

***The Sanitation Services and Fleet Management Department*** is responsible for providing dependable, efficient Sanitation Services to the City residents and business establishments through residential garbage, recycling, trash collection and code enforcement. The department is also responsible for the central garage operations, which maintains the City's fleet as required for various municipal services, from acquisition to deposition as well as the City's 311 hotline.

In fiscal year 2021, Sanitation Services collected 18,979 tons of solid waste and 2,936 tons of curbside recyclables. As part of the Mayor's initiative to reinvest in City neighborhoods, Sanitation Services provides the Mayor's Neighborhood Cleanup program to each City neighborhood once per year. The ten neighborhood cleanups completed in fiscal year 2021 resulted in the removal of 705 tons of bulk waste, 1,255 old tires, and 8,921 cans of old paint. The City also contracts with Escambia County Utility Authority (ECUA) to provide recyclable processing. In March 2015, as amended in April 2020, the City of Pensacola and Escambia County entered into an Interlocal Agreement that provides for exchange of services that benefit each entity. The agreement gives the City no-cost yard trash disposal to provide county neighborhood cleanups.

The Constituent Services Division assists members of the community with not only sanitation-related issues but a myriad of issues that affect our residents. Staff members speak with many members of the community daily and have developed a special rapport with many. Accomplishments over the past fiscal year include, but are not limited to, 23,698 calls processed, 12,898 service requests, and over 700 email correspondences. Additionally, this division has been identified by an independent production company as one of many national finalists in an upcoming documentary on 311 service centers.

The Code Enforcement Division initiated 4,547 new cases in FY 2021, with 708 cases categorized as overgrown vacant property. Along with illegal dumping cases and Sanitation "no service cases," these officers made 8,973 site visits consisting of investigations, follow-ups, and postings. Additionally, this division receipted \$90,382 in Code Enforcement fines during that same period.

The Fleet Management and Central Garage Divisions had a robust FY2021. Repairs were made to 330 light-duty vehicles totaling \$400,117. In addition, the team completed 2,278 repairs to heavy-duty vehicles totaling \$1,115,516.

***The Port of Pensacola's*** mission is to be an integral part of Pensacola's economy for generations to come by attracting a diverse mix of international trade, marine & water-dependent uses, and business activities that maximize port revenues and deliver positive social, economic and quality of life benefits to the community.

Fiscal year 2021 had increases in nearly every measurable, despite dealing with COVID-19 related issues. Total tonnage increases of 13%, total vessel dockage day increase of 4%, cargo tonnage increases of 87% (Export) and 49% (Import). As a result, revenue from port operations was \$2,908,511 up 3% from last year.

For fiscal year 2022, the Port anticipates continuation of its existing base book of business, including continuation of a major multi-year, multi-phase vessel conversion and upgrade project being completed by port tenant Offshore Inland Marine on behalf of space exploration company Blue Origin. Additionally, Streamline Boats of Northwest Florida will complete construction of their new facility for establishment of a semi-custom center-console boat building facility at the port.

***The Pensacola International Airport's*** purpose is to meet the needs of the traveling public, both commercial and private passengers while ensuring their safety and security. In fiscal year 2021 the Airport had 2.077 million passengers utilized the scheduled service of eight airlines to twenty plus non-stop destinations, showing a significant rebounding from the COVID-19 pandemic. While nationally air travel remains down 16% from 2019 numbers, Pensacola International Airport is only down approximately 5.6% showing stronger market in the Pensacola area.

With the unexpected rebound of passenger traffic in fiscal year 2021, the Airport re-implement the design of many projects depicted in the 2019 Master Plan including the construction of the economy lot number three parking Lot. In addition the old FAA TRACON Building was demolished as an enabling project for future terminal expansion. Construction was completed on the Southwest Remain-Overnight Apron Expansion. Construction continues on the Customs & Border Protection General Aviation Facility and the expansion of the Airport's Maintenance Repair Overhaul (MRO) Facility, Hangar two. Additionally, the Airport is realigning two roadways close to the airfield with the assistance from the Federal Aviation Administration Airport Improvement Program.

#### Citywide topics

In fiscal year 2021, the City lost three (3) key staff employees: the Deputy City Administrator-Administration & Enterprises, City Attorney and the Public Works Director. Amy Miller was appointed as the Deputy City Administrator in June 2021. Milton "Clark" Merritt replaced Amy Miller as the Port Director in June 2021. The City Attorney and Public Works Director positions were not filled in fiscal year 2021. The City experienced a 10.7% turnover rate in fiscal year 2021, an increase over the reported fiscal year 2020 rate of 4.6%. The 2021 turnover rate does not include retirements. Based on exit interviews, employees cited increased compensation from other job opportunities and relocation as the main reason for their separations.

The City has five unions which have agreements that are renegotiated on a recurring basis. The American Federation of State County and Municipal Employees (AFSCME) union and the City entered into a three year agreement on September 19, 2018 for fiscal years October 1, 2018 through September 30, 2021. The City and AFSCME are currently in negotiations for a new three year contract. The City and the three police unions entered into a three year agreement on September 23, 2021 (police officers contract entered into August 12, 2021) for fiscal years October 1, 2021 through September 30, 2024. The Police Officers' contract provides for the members to receive a 6% pay increase or brought up to the new minimum base salary of \$43,014.40 effective October 1, 2021, and 4% pay increase effective October 1, 2022 and October 1, 2023. The Police Sergeants' contract provides for the members to receive a 4% pay increase effective October 1, 2021, October 1, 23 and October 1, 2023 not to exceed the maximum for \$77,251.20, \$81,120.00 and \$85,176.00 respectively. The Police Lieutenants' contract provides for the members to receive a 3% pay increase effective October 1, 2021, October 1, 2022 and October 1, 2023 not to exceed the maximum for \$97,011.20. The City and International Firefighters' Association (IFFA) entered into an agreement November 13, 2020 for fiscal years October 1, 2021 through September 30, 2023. The IFFA contract provides for the members to receive a 3% pay increase effective October 1, 2020 and October 1, 2021 and a 10% increase effective October 1, 2022. Union and Non-union employees also received a merit increase of 0%, 1% or 2% based on performance reviews, effective October 1, 2021.

While the effects of COVID-19 Pandemic have continued to negatively impact the global and local economies, overall the City of Pensacola fared well in fiscal year 2021, reporting an increase in net position for both the City's governmental and business-type activities as reported on the Statement of Activities. Not only were most of the City's general revenues and charges for services back to or higher than pre-pandemic levels, the City received an increased number of grants from state and federal agencies through the Coronavirus Aid, Relief, and Economic Security Act. Such funding assisted the City with providing additional rental assistance to individuals, paying certain Airport and Port operating cost as well as assisting the City in paying for citywide services and projects.

On September 16, 2020, Hurricane Sally made landfall in Escambia County, Florida. The City of Pensacola sustained substantial damage to our tree canopy, Port of Pensacola and other waterside structures. Between the Federal Emergency Management Agency (FEMA) Public Assistance (PA) Program and the Florida Division of emergency Management Public Assistance (PA) Program the City will be reimbursed 87.5% of the cost to repair damages caused by the storm (net of any insurance proceeds).

### **Independent Auditors**

The Florida Statutes and the City's Bond Resolutions require an annual audit of the City's financial records by an independent certified public accountant. The City's fiscal year 2021 financial statements have been audited by the certified public accounting firm of Warren Averett, LLC. The goal of the independent audit was to provide reasonable assurance that the financial statements are free of material misstatement.

The City is also required to undergo an annual audit to obtain reasonable assurance about compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs and state projects.

### **Reporting Achievements**

The Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Pensacola for its comprehensive annual financial report for the fiscal year ended September 30, 2020. The Certificate of Achievement is a prestigious national award, recognizing conformance with the highest standards for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such comprehensive annual financial reports must satisfy both accounting principles generally accepted in the United States and applicable legal requirements. The City of Pensacola has been awarded a Certificate of Achievement for forty of its last forty-one fiscal years.

A Certificate of Achievement is valid for a period of one year only. We believe that the current comprehensive annual financial report continues to meet the Certificate of Achievement



Program's requirements and will be submitting it to GFOA to determine its eligibility for another certificate.

### **Acknowledgements**

The City's accounting staff, as always, is dedicated in preparing a timely and accurate comprehensive annual financial report. Appreciation is expressed to all those who contributed to its preparation and to City Council for the continued support of a fiscally sound City government.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'GCRobinson'.

Grover C. Robinson, IV  
Mayor

A handwritten signature in blue ink, appearing to read 'Amy Lovoy'.

Amy L. Lovoy  
Finance Director



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Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**City of Pensacola  
Florida**

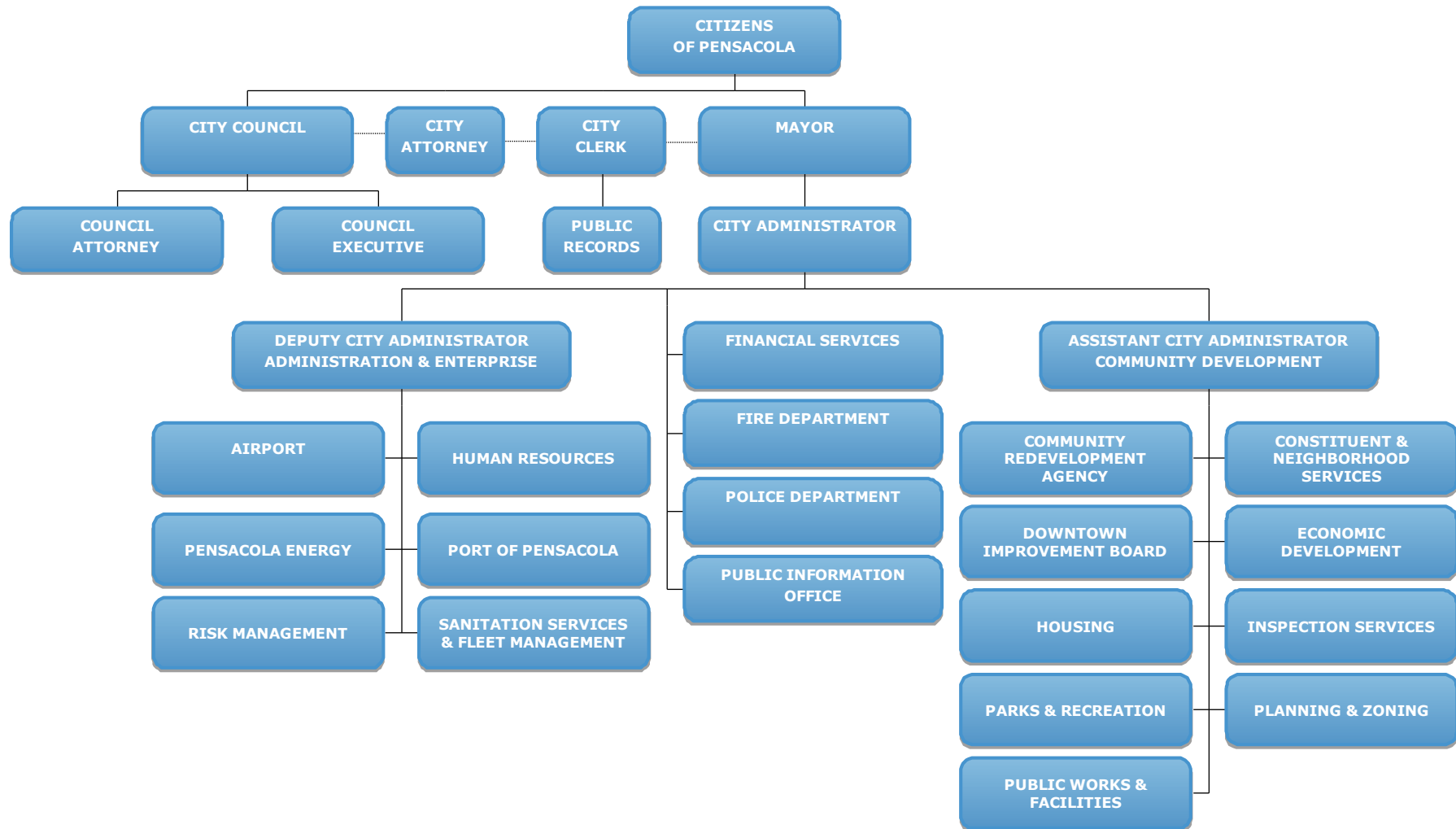
For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

September 30, 2020

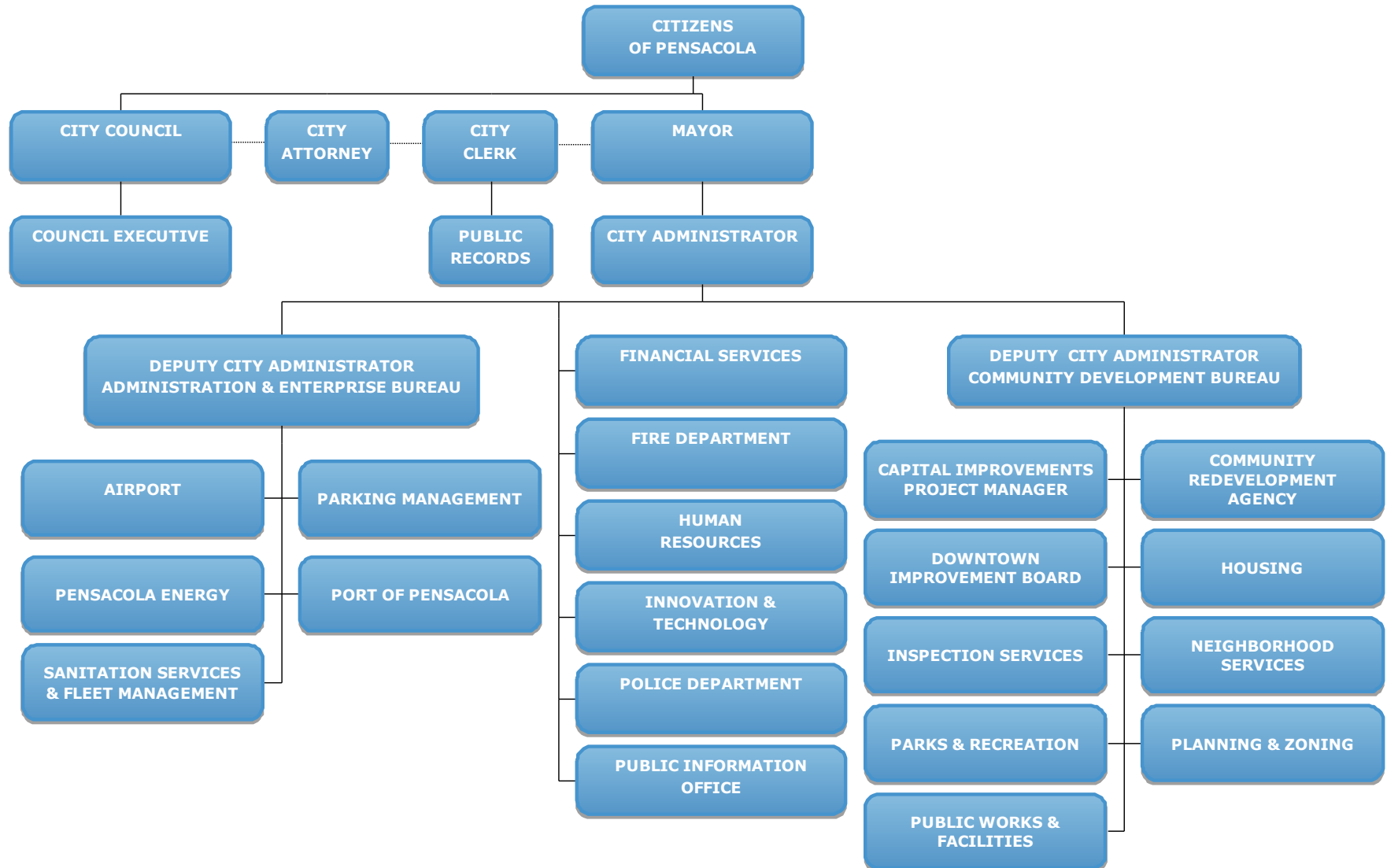
*Christopher P. Morill*

Executive Director/CEO

# CITY OF PENSACOLA FISCAL YEAR 2020 ORGANIZATIONAL CHART



# CITY OF PENSACOLA FISCAL YEAR 2021 CITY REPORTING STRUCTURE CHART



**CITY OF PENSACOLA, FLORIDA**  
**LISTING OF ELECTED AND APPOINTED OFFICIALS**

**ELECTED OFFICIALS**  
**FY 2021 MAYOR & CITY COUNCIL**



Sherri F. Myers  
District 2



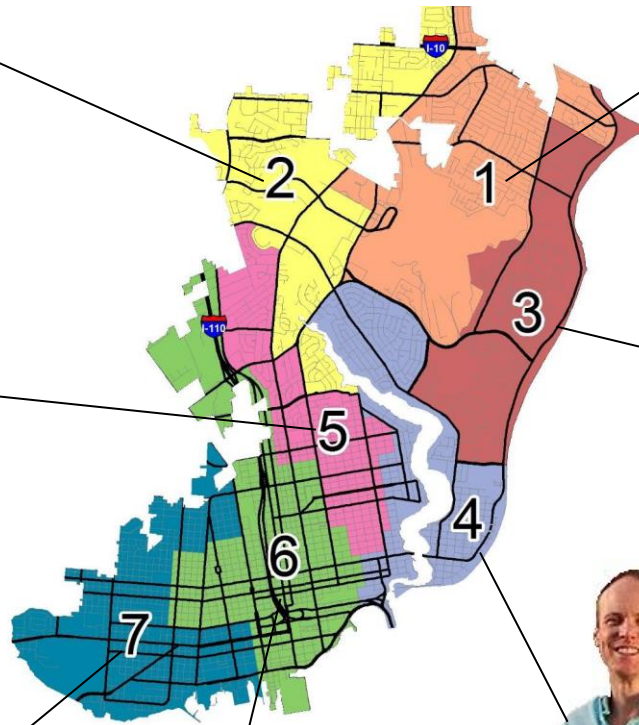
Grover C. Robinson, IV  
Mayor



Jennifer Brahier  
Council Vice President  
District 1



Teniade` Broughton  
District 5



Casey Jones  
Council President  
District 3



Delarian Wiggins  
District 7



Ann Hill  
District 6



Jared Moore  
District 4



**CITY OF PENSACOLA, FLORIDA**  
**LISTING OF ELECTED AND APPOINTED OFFICIALS**

**ELECTED OFFICIALS**  
**FY 2022 MAYOR & CITY COUNCIL**



Sherri F. Myers  
District 2



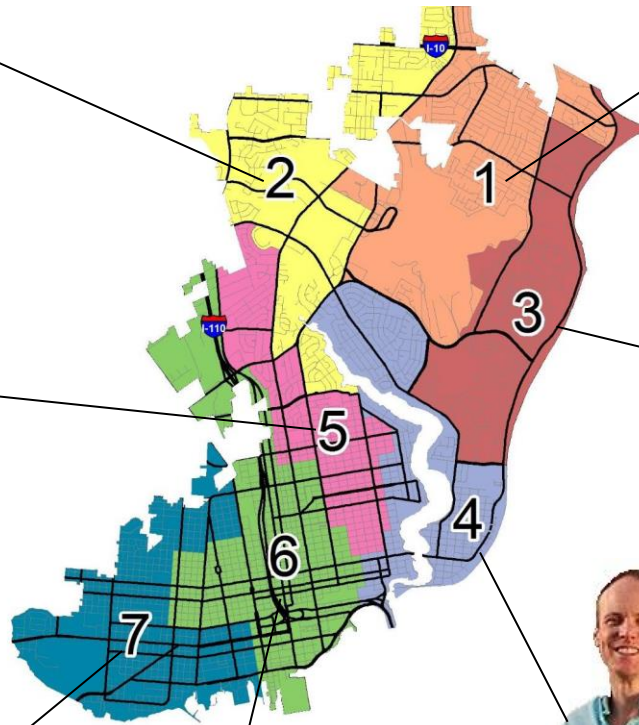
Grover C. Robinson, IV  
Mayor



Jennifer Brahier  
District 1



Teniade` Broughton  
District 5



Casey Jones  
District 3



Delarian Wiggins  
Council Vice President  
District 7



Jared Moore  
District 4



Ann Hill  
Council President  
District 6



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## **FINANCIAL SECTION**

This section contains the following subsections:

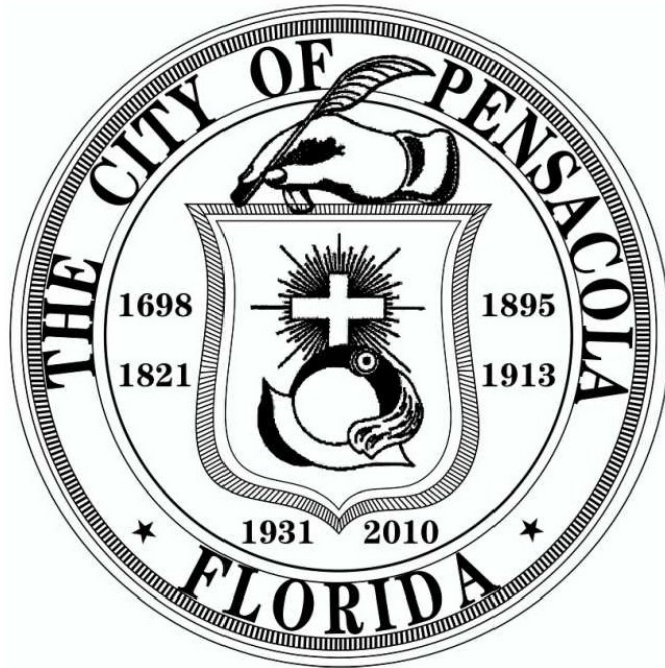
INDEPENDENT AUDITORS' REPORT

MANAGEMENT'S DISCUSSION AND ANALYSIS

BASIC FINANCIAL STATEMENTS

REQUIRED SUPPLEMENTARY INFORMATION

COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES



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## INDEPENDENT AUDITORS' REPORT

Honorable Mayor and  
Members of the City Council  
City of Pensacola, Florida

### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Pensacola, Florida (the "City"), as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Pensacola, as of September 30, 2021, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparisons for the General Fund, American Rescue Plan Act Fund, Natural Disaster Fund, Local Option Sales Tax Fund, and the Housing Assistance Payments Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedules related to pension and other post-employment benefits, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Pensacola, Florida's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, statistical section, and financial data schedule are presented for purposes of additional analysis and are not a required part of the basic financial statements of the City of Pensacola, Florida.

The accompanying schedule of expenditures of federal awards, passenger facility charges, and state financial assistance is presented for purposes of additional analysis as required Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and as specified in the *Passenger Facility Charges Audit Guide for Public Agencies*, issued by the Federal Aviation Administration, and by Section 215.97, Florida Statutes, and is also not a required part of the basic financial statements of the City of Pensacola, Florida.

The combining and individual fund financial statements and schedules, the financial data schedule and schedule of expenditures of federal awards, passenger facility charges, and state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



The introductory section and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on them.

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated February 7, 2022, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control over financial reporting and compliance.

*Warren Averett, LLC*

Pensacola, Florida  
February 7, 2022



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## **Management's Discussion and Analysis**

This section will provide a comparative analysis between fiscal year 2021 and 2020. The comparison amounts are shown at a summary level with additional detail provided for explanation. The format is designed to provide the reader a narrative overview of the City's financial activity for the fiscal year ended September 30, 2021. This discussion should be read in conjunction with the Letter of Transmittal located in the Introductory Section.

### **Financial Highlights**

- The City's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources (net position) as of September 30, 2021 by \$452,613,016. Of this amount, the net investment in capital assets totaled \$403,198,429, which is unavailable, and restricted net position totaled \$45,081,775 resulting in an unrestricted net position of \$4,332,812. Unrestricted net position is negatively impacted due to GASB Statement No. 68, which reduced governmental activities unrestricted net position by \$57,152,431 and business-type activities by \$14,918,475 for a total reduction of \$72,070,906. GASB Statement No. 68 requires the City to report on the face of the financial statements the deferred inflows, deferred outflows and net pension liabilities for each of the City's pension plans and the City's proportionate share of the Florida Retirement System (FRS). This unfunded pension obligation will continue to negatively impact unrestricted net position for future periods until all plans have been fully funded. For a more detailed explanation of GASB Statement No. 68 refer to the Government-Wide Financial Analysis section of Management's Discussion and Analysis.
- The City's total net position of \$452,613,016 increased \$40,351,242 (9.8%) over the fiscal year 2020 net position of \$412,261,774. Governmental activities increased by \$8,936,178 (5.9%) and business-type activities increased by \$31,415,064 (12.0%). For a detailed explanation of these fluxes refer to the Government-Wide Financial Analysis section of Management's Discussion and Analysis.
- As of September 30, 2021, the City's governmental funds reported combined fund balances of \$69,499,324, a decrease of \$12,567,210 (15.3%) over the prior fiscal year. The majority of the decrease can be attributed to an \$2.9 million decrease in fund balance between the City's Local Option Sales Tax (LOST) Project Fund and the City's Local Option Sales Tax Fund related to capital projects as well as a \$9.0 million decrease in fund balance in the City's Natural Disaster Fund related to pending reimbursements for Hurricane Sally repairs and clean-up. For a detailed explanation of the fluxes refer to the Government-Wide Financial Analysis section of this report. The unassigned fund balance for the City's General Fund is \$98,402. Unassigned fund balance is the portion of fund balance which is not obligated or specifically designated and is available for any purpose.
- Governmental funds' revenues increased by \$3,875,327 (3.9%) over the prior fiscal year total of \$100,157,314. The major increase in governmental funds' revenues stems from \$1,318,087 in General Fund revenues mainly related to an increase in ad valorem tax

revenues, \$2,020,121 in local option sales tax proceeds, \$1,326,532 in inspection services permits, \$7,583,267 in intergovernmental revenues mainly related to the redevelopment trust funds, COVID-19 funding and grant funding and \$1,835,276 in charges for services mainly related to the addition of the City's Parking Fund and the return of programs to the City's Recreation Fund and CMP Management Fund after closures in fiscal year 2020 due to COVID-19. Offsetting the increases was the reduction of revenues in the Hospital Special Assessment Fund of \$9,423,927 as there were assessments in fiscal year 2021 and a reduction in interest income of \$1,060,061 due to market rates.

Governmental funds' expenditures increased by \$7,439,522 (6.4%) over the prior fiscal year total of \$116,249,811. The major increase in governmental funds' expenditures stems from an \$8,180,635 increase in the Natural Disaster Fund related to Hurricane Sally, \$3,137,180 in General Fund program cost, \$2,498,147 in capital outlay, \$1,255,271 in special grants, \$790,374 in debt service and \$728,267 related to the addition of the City's Parking Fund. Offsetting the increases was a \$9,423,927 decrease in the Hospital Special Assessment Fund.

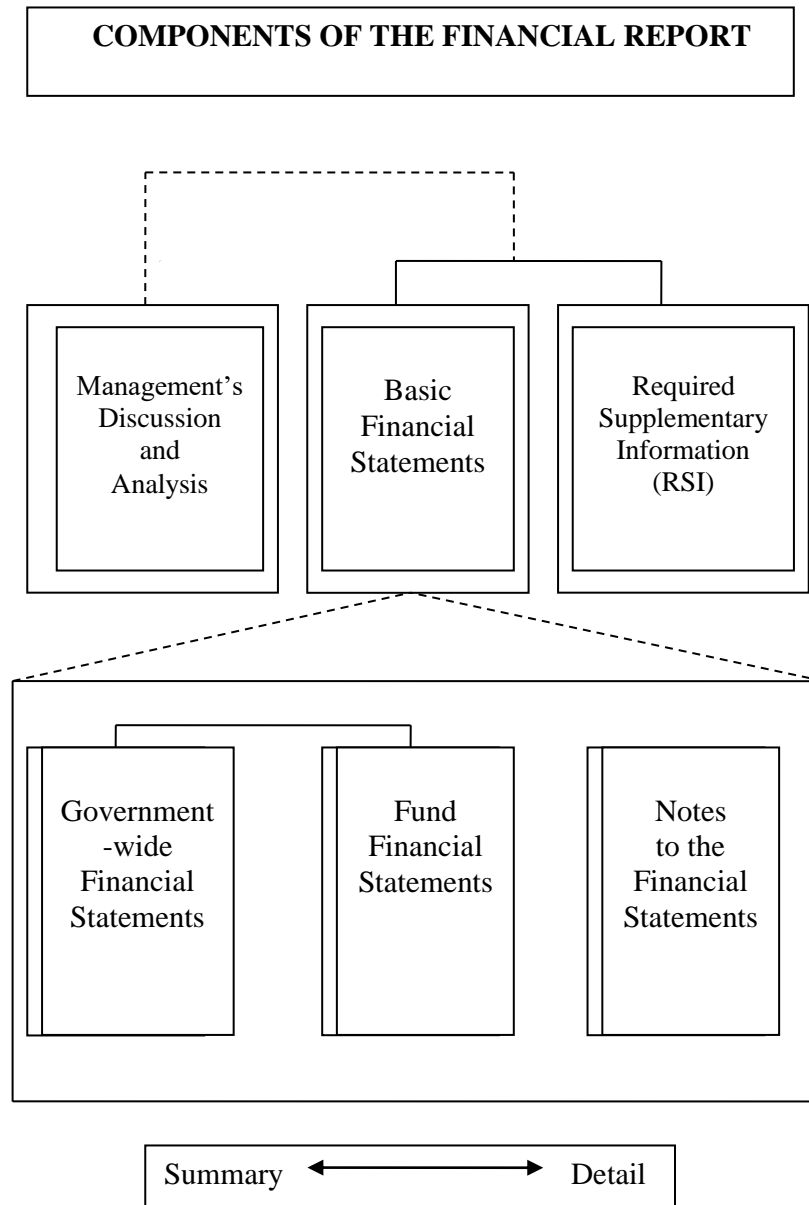
- The City's General Fund fund balance, excluding restricted fund balance, increased by \$194,948 from \$24,402,760 to \$24,597,708 in fiscal year 2021 primarily related to actual revenues exceeding the original budget by \$951,830 and actual expenditures coming in under the original budget (less anticipated fund balance drawdowns of \$1.7 million) by \$673,484. Included in the committed fund balance is Council Reserves of \$14,042,818. The Council Reserve balance represents 22.77% of fiscal year 2022 beginning budgeted General Fund appropriations which exceeds the 20% minimum reserve goal stated in the City Council's Fund Balance Policy. The General Fund had an increase in restricted fund balance of \$83,398 related to an increase in contractual obligations. Total fund balance increased by \$278,346 (1.1%) from fiscal year 2020.

General Fund revenues increased over fiscal year 2020 by \$2,223,745 (4.6%) mainly related to a \$1,318,087 increase in ad valorem tax revenues and a \$1,147,192 increase in intergovernmental revenue such as sales tax collections. Expenditures increased by \$3,137,180 (6.4%) primarily as a result of a \$2.4 million increase in personnel cost related to increases in employee pay, the addition of five new positions which were created during fiscal year 2021 and an increase in compensated absences. In addition to personnel cost, liability insurance increased by \$449,655 and repairs and maintenance increased by \$311,471.

- The City's enterprise funds reported combined ending net position of \$292,348,162, an increase of \$31,415,064 (12.0%) in comparison to the prior fiscal year. Of the total net position amount, \$212,977,675 represents net investment in capital assets which increased \$14,131,135 (7.1%). Operating revenues increased by \$6,412,918 (8.1%) from last fiscal year and operating expenses before depreciation decreased by \$971,669 (1.7%). For a detailed explanation of these fluxes refer to the Government-Wide Financial Analysis section of Management's Discussion and Analysis.

## Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. These statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements. Following is a chart that illustrates the components of the CAFR.



## **Government-Wide Financial Statements**

The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Pensacola's finances, in a manner similar to a private-sector business.

The *statement of net position* presents financial information on all the City's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. The focus of the statement is designed to be similar to bottom line results for the City and its governmental and business-type activities. This statement combines and consolidates governmental funds current financial resources (short-term spendable resources) with capital assets and long term obligations. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of the related cash flows*. Thus, revenues and expenses are reported for some items that will only result in cash flows in future fiscal years (e.g., earned but unused vacation leave and revenue in connection with receivables which are not considered available to liquidate liabilities of the current period).

Both the government-wide financial statements distinguish functions of the City of Pensacola that are principally supported by taxes and intergovernmental revenues (governmental activities such as police, fire, public works, recreation and general administration) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, transportation, culture and recreation, economical and physical environment, and human services. The business-type activities of the City include the airport, seaport, natural gas utility services and sanitation services.

Discretely presented component units, which are legally separate governmental units over which the City can exercise influence, are presented as a separate column in the government-wide statements. The Downtown Improvement Board is the only discretely presented component unit of the City. The focus of the financial statements is the Primary Government, which are the operations of the City.

## **Fund Financial Statements**

A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. Traditional users of the CAFR will find the Fund Financial Statements presentation more familiar. The focus is on "major" funds, rather than fund types, as reported in the traditional financial statement presentation. All of the City's funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.



**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Since the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. This allows readers to better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Governmental fund information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund, Housing Assistance Payments Fund, Natural Disaster Fund, American Rescue Plan Fund and Local Option Sales Tax Fund, all of which are considered to be major funds. All other governmental type funds are considered "nonmajor" and are reported in a single, aggregated column. Individual fund data for each of these nonmajor governmental funds is provided in the form of Combining Statements and Individual Fund Statements and Schedules section of this report.

Blended component units, which are legally separate entities in which the City and the entity have substantially the same governing body or the entity's debt is expected to be repaid almost entirely with resources from the City, are presented as funds of the primary government. The Community Redevelopment Agency (CRA) is the only blended component unit of the City.

**Proprietary Funds.** Proprietary funds provide the same type of information as the business-type activities in the government-wide financial statements, only in more detail. The proprietary fund financial statements can be found in the Basic Financial Statements section of this report.

The City of Pensacola maintains two types of proprietary funds: enterprise funds and internal service funds. The City uses enterprise funds to account for the assets, operation and maintenance of the City-owned natural gas service, garbage and trash service, port facility, and airport. Internal service funds are used to account for activities that provide goods and services to other City departments such as computers, telecommunications, fleet maintenance, insurance, mail and engineering. Since internal service funds predominately benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

**Fiduciary Funds.** The City of Pensacola is the plan sponsor for the General Pension, Firefighters' and Police Officers' retirement fund. The City is responsible for ensuring that the assets reported in these funds are used for their intended purposes. All of the City's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in net position. These activities are excluded from the government-wide financial statements because the assets cannot be used to support or finance the City's programs or operations. During fiscal year 2007, the City closed the General Pension requiring new general employees to participate in the Florida Retirement System (FRS) though the General Pension remains open for existing participants who chose not to participate in the FRS. During fiscal year 2013, the City closed the Police Officers' Retirement fund requiring new police employees to participate in the Florida Retirement System (FRS) though the Police Officers' Retirement fund remains open for existing participants who chose not to participate in the FRS.

## **Notes to the Financial Statements**

The notes to the financial statements provide additional information that is essential to gain a full understanding of the data provided in the government-wide and fund financial statements. The notes can be found as part of the Basic Financial Statements section of this report.

## **Other information**

This report additionally includes Required Supplementary Information (RSI) containing schedules of the City's total Other Postemployment Benefits (OPEB) liability and the City's Net Pension Liability (NPL) and contributions for the City's three sponsored pension plans as well as the City's proportionate share in the Florida Retirement System pension plan and health insurance subsidy program. Combining statements for nonmajor governmental funds and internal service funds are included as well as budgetary comparisons for all debt service and nonmajor governmental funds. Additional information about the City can be found in the Statistical Section.

## **Government-Wide Financial Analysis**

The City of Pensacola adopted the government-wide financial statement presentation. This reporting structure and measurement focus using accrual accounting for all of the government's activities was mandated by the Government Accounting Standards Board (GASB) in Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Comparative data for fiscal years ending September 30, 2021 and 2020 is presented.

It is important to note that GASB Statement No. 68, *Accounting and Financial Reporting for Pensions; an amendment of GASB Statement No. 27*, requires governments that offer defined pension benefits to its employees to report on the face of its financial statements the unfunded pension obligation (the "Net Pension Liability"). In addition, GASB Statement No. 68 requires each local government participating in a defined benefit cost-sharing multiple-employer pension plans, such as the Florida Retirement System (FRS), to report on the face of its financial statements their proportionate share of the "collective" Net Pension Liability.

GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than pensions*, requires governments that offer other post-employment benefits (OPEB) to its employees to report on the face of its financial statements the total unfunded OPEB obligation (the “Total OPEB Liability”).

Both the Net Pension Liability and Total OPEB Liability are recorded at the fund level for proprietary activities and the allocated amount for governmental activities is presented at the government-wide level. The recording of the deferred inflows, deferred outflows, total pension liabilities and total OPEB liability for each of the City’s pension plans, the City’s proportionate share of the Florida Retirement System (FRS) and the City’s OPEB negatively impact the City’s unrestricted net position until all plans have been fully funded. In addition, pension and OPEB expense, which is a net result of the changes in deferred inflows, deferred outflows, total liabilities, can vary considerably over time, depending upon changes in the estimated costs due to such things as market fluctuations. This can result in highly variable income statement results. The governmental fund-level statements are not affected by these pronouncements which use a modified-accrual basis of accounting.

At year-end, the City is reporting positive balances in two of three categories of net position for governmental activities and all three categories for business-type activities.

### Summary Statements of Net Position September 30,

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2021	2020	2021	2020	2021	2020
Current and other assets	\$ 68,578,044	\$ 63,620,559	\$ 112,142,361	\$ 78,799,425	\$ 180,720,405	\$ 142,419,984
Internal balances	(9,975,944)	1,283,483	9,975,944	(1,283,483)	0	0
Noncurrent assets	44,839,922	45,041,417	20,636,652	17,160,655	65,476,574	62,202,072
Capital assets	262,526,333	259,534,796	269,311,052	259,590,027	531,837,385	519,124,823
<b>Total assets</b>	<u>365,968,355</u>	<u>369,480,255</u>	<u>412,066,009</u>	<u>354,266,624</u>	<u>778,034,364</u>	<u>723,746,879</u>
<b>Total deferred outflows of resources</b>	<u>25,573,281</u>	<u>28,345,058</u>	<u>7,727,204</u>	<u>8,930,411</u>	<u>33,300,485</u>	<u>37,275,469</u>
Current and other liabilities	25,130,411	21,240,532	49,991,023	10,125,973	75,121,434	31,366,505
Noncurrent liabilities	180,927,359	217,305,598	70,326,400	90,048,190	251,253,759	307,353,788
<b>Total liabilities</b>	<u>206,057,770</u>	<u>238,546,130</u>	<u>120,317,423</u>	<u>100,174,163</u>	<u>326,375,193</u>	<u>338,720,293</u>
<b>Total deferred inflows of resources</b>	<u>25,219,012</u>	<u>7,950,507</u>	<u>7,127,628</u>	<u>2,089,774</u>	<u>32,346,640</u>	<u>10,040,281</u>
Net position:						
Net investment in capital assets,	190,220,754	186,703,675	212,977,675	198,846,540	403,198,429	385,550,215
Restricted	24,748,663	29,203,635	20,333,112	13,905,112	45,081,775	43,108,747
Unrestricted	(54,704,563)	(64,578,634)	59,037,375	48,181,446	4,332,812	(16,397,188)
<b>Total net position</b>	<u>\$ 160,264,854</u>	<u>\$ 151,328,676</u>	<u>\$ 292,348,162</u>	<u>\$ 260,933,098</u>	<u>\$ 452,613,016</u>	<u>\$ 412,261,774</u>

The total City's net investment in capital assets, such as land, roads, parks, buildings, machinery and equipment is presented less any outstanding debt related to the acquisition and accumulated depreciation of those assets. The City uses these capital assets to provide services to the citizens and consequently these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Restricted net position are resources subject to external restriction on how they may be used while unrestricted assets may be used to meet the City's ongoing obligations to citizens and creditors. Unrestricted net position represents 20.2% of total net position for business-type activities. Unrestricted net position for governmental activities is negative primarily due to the net pension liability of \$62,155,710 and total OPEB liability of \$13,064,351. These unfunded liabilities will continue to negatively impact unrestricted net position for future periods until all obligations have been fully funded. In addition, the unrestricted net position for governmental activities is negatively impacted due to the recognition of the City's long-term contribution to the Emerald Coast Utilities Authority (ECUA) totaling \$7,800,000 as of September 30, 2021. Since the commitment is a long-term liability and future revenue sources have been pledged for the annual payment of \$1.3 million it is expected that this commitment will continue to negatively impact unrestricted net position through fiscal year 2027.

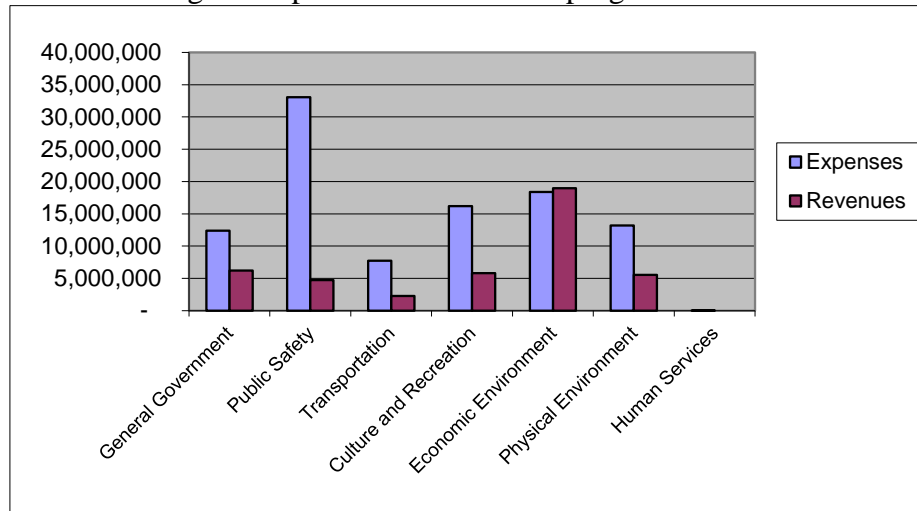
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## Changes in Net Position Years Ended September 30,

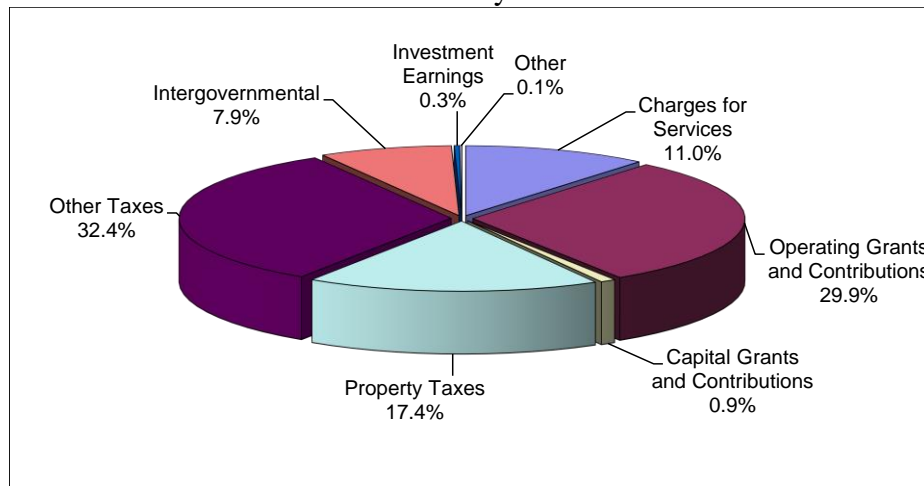
	Governmental Activities		Business-type Activities		Total	
	2021	2020	2021	2020	2021	2020
<b>Revenues</b>						
Program revenues:						
Charges for services	\$ 11,443,037	\$ 9,368,156	\$ 84,758,133	\$ 78,506,695	\$ 96,201,170	\$ 87,874,851
Operating grants and contributions	31,148,673	32,131,025	5,866,730		37,015,403	32,131,025
Capital grants and contributions	938,171	1,675,802	17,894,768	16,912,674	18,832,939	18,588,476
General revenues:						
Property taxes	18,137,244	16,953,100			18,137,244	16,953,100
Other taxes	33,701,761	31,227,814			33,701,761	31,227,814
Intergovernmental	8,225,603	7,485,820			8,225,603	7,485,820
Investment earnings	326,148	1,358,607	377,237	1,281,334	703,385	2,639,941
Insurance recoveries			1,650,924		1,650,924	0
Gain on sale of capital asset	84,366	94,056	93,536	75,921	177,902	169,977
Other	58,984	38,755	635,705	515,442	694,689	554,197
<b>Total revenues</b>	<b>104,063,987</b>	<b>100,333,135</b>	<b>111,277,033</b>	<b>97,292,066</b>	<b>215,341,020</b>	<b>197,625,201</b>
<b>Expenses</b>						
General government	12,380,195	14,024,575			12,380,195	14,024,575
Public safety	33,074,865	40,407,906			33,074,865	40,407,906
Transportation	7,746,788	6,768,664			7,746,788	6,768,664
Culture and recreation	16,196,710	14,374,666			16,196,710	14,374,666
Economic environment	18,373,202	17,914,891			18,373,202	17,914,891
Physical environment	13,195,272	7,903,072			13,195,272	7,903,072
Human services	30,000	9,453,927			30,000	9,453,927
Unallocated depreciation	1,716,378	1,797,534			1,716,378	1,797,534
Interest on long-term debt	2,909,320	3,144,298			2,909,320	3,144,298
Utility			32,896,169	31,835,300	32,896,169	31,835,300
Sanitation			7,884,591	7,805,854	7,884,591	7,805,854
Port			3,070,577	3,521,004	3,070,577	3,521,004
Airport			26,204,842	28,398,131	26,204,842	28,398,131
<b>Total expenses</b>	<b>105,622,730</b>	<b>115,789,533</b>	<b>70,056,179</b>	<b>71,560,289</b>	<b>175,678,909</b>	<b>187,349,822</b>
Increase (decrease) in net position before transfers and other items	(1,558,743)	(15,456,398)	41,220,854	25,731,777	39,662,111	10,275,379
Transfers in (out)	9,805,790	8,461,654	(9,805,790)	(8,461,654)	0	0
Special items	689,131				689,131	0
<b>Increase (decrease) in net position</b>	<b>8,936,178</b>	<b>(6,994,744)</b>	<b>31,415,064</b>	<b>17,270,123</b>	<b>40,351,242</b>	<b>10,275,379</b>
Net position at beginning of year	151,328,676	158,323,420	260,933,098	243,662,975	412,261,774	401,986,395
<b>Net position at end of year</b>	<b>\$ 160,264,854</b>	<b>\$ 151,328,676</b>	<b>\$ 292,348,162</b>	<b>\$ 260,933,098</b>	<b>\$ 452,613,016</b>	<b>\$ 412,261,774</b>

## Governmental Activities Fiscal Year 2021

Program expenses matched with program revenues



Revenues by source

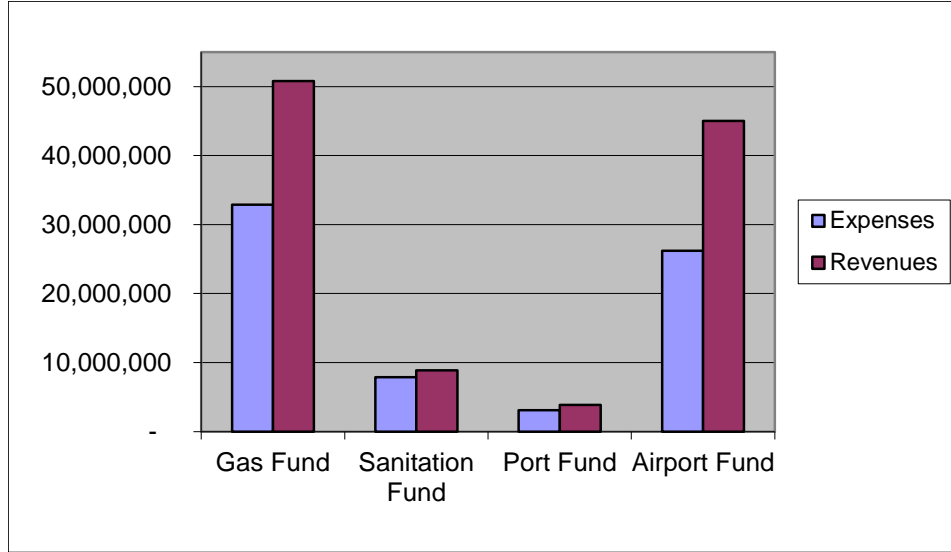


GASB Statement No. 34 reporting requires that functional expenses are matched with revenues that directly support the function. The increase in current year net position for Governmental Activities on the Statement of Activities equaled \$8,936,178. The majority of the increase can be attributed to a decrease in program expenses. In fiscal year 2021, the City recognized a \$9.3 million reduction in pension expense associated with GASB Statement No. 68. Pension Expense is an actuarial determined estimate which can fluctuate greatly from year to year as it is calculated based on actual verses expected market experience, benefit changes and changes in actuarial assumptions. The bar chart above gives a clear indication of which functions are dependant on general revenues to support their operations. Public Safety has the largest differences as this function is traditionally supported by taxes. Taxes, investment earnings and other revenues are classified as general revenues of the government.

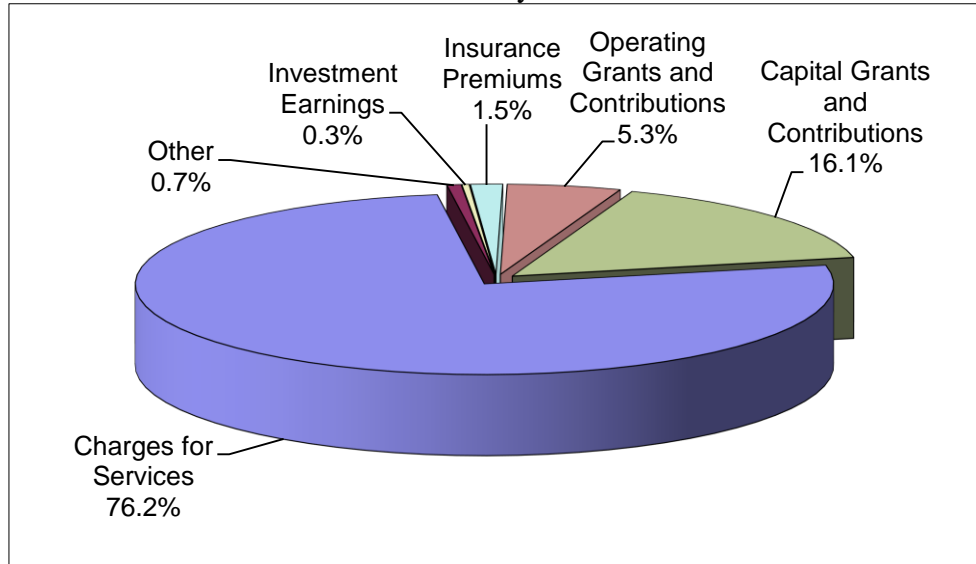


## Business-type Activities Fiscal Year 2021

Expenses compared to *charges for services* revenues  
(Including depreciation and bad debt expense)



Revenues by Source



The increase in current year net position for Business-type Activities on the Statement of Activities totaled \$31,415,064. The Utility Fund increased \$9,022,820, the Sanitation Fund increased \$568,331, the Port Fund increased \$2,423,796 and Airport Fund increased \$19,400,117. All funds charged fees sufficient to cover operations when excluding depreciation. An explanation of these fluxes can be seen in the Financial Analysis of the Government's Funds section below.

## Financial Analysis of the Government's Funds

The City of Pensacola uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of September 30, 2021, the City's governmental funds reported combined fund balances of \$69,499,324, a decrease of \$12,567,210 (15.3%) over the prior fiscal year. The majority of the decrease can be attributed to an \$2.9 million decrease in fund balance between the City's Local Option Sales Tax (LOST) Project Fund and the City's Local Option Sales Tax Fund related to capital projects as well as a \$9.0 million decrease in fund balance in the City's Natural Disaster Fund related to unreimbursed Hurricane Sally repairs and clean-up.

Non-spendable and restricted governmental funds balance of \$50,417,179 are available to meet current commitments in the next fiscal year. Non-spendable fund balance of \$61,930 is for prepaid expenditures and inventory. Restricted fund balance is broken down as; \$387,344 is for Saenger capital reserves; \$7,405,413 is for debt service requirements; \$26,944,340 is for community development projects and \$15,618,152 is for other purposes. This leaves a remaining unrestricted fund balance of \$19,082,145.

Below is a comparative chart for the City's "major" funds; General Fund, Housing Assistance Payments Fund, Natural Disaster Fund, American Rescue Plan Act Fund and Local Option Sales Tax Fund.

### Major Fund Information

	<u>General Fund</u>	<u>Housing Assistance Payments Fund</u>	<u>Natural Disaster Fund</u>	<u>American Rescue Plan Act Fund</u>	<u>Local Option Sales Tax Fund</u>
<b>Fiscal Year 2021</b>					
Revenues and other sources	\$ 58,860,130	\$ 18,534,162	\$ 3,984,392	1,442,749	10,741,351
Expenditures and other outlays	(58,581,784)	(17,952,501)	(13,006,833)	(1,850,158)	(12,585,049)
Increase (decrease) in fund balance	<u>\$ 278,346</u>	<u>\$ 581,661</u>	<u>\$ (9,022,441)</u>	<u>\$ (407,409)</u>	<u>\$ (1,843,698)</u>
<b>Fiscal Year 2020</b>					
Revenues and other sources	\$ 56,641,588	\$ 16,809,290	\$ 1,806,310	0	8,785,307
Expenditures and other outlays	(55,115,631)	(17,259,281)	(4,198,761)	0	(11,016,623)
Increase (decrease) in fund balance	<u>\$ 1,525,957</u>	<u>\$ (449,991)</u>	<u>\$ (2,392,451)</u>	<u>\$ 0</u>	<u>\$ (2,231,316)</u>

***The General Fund*** is the main operating fund of the City. At September 30, 2021, total fund balance in the General Fund was \$25,796,250, an increase of \$278,346 (1.1%) from beginning fund balance. The unrestricted portion of fund balance was \$24,597,708, however \$14,042,818 is committed for the Council Reserve, \$4,735 is committed for park purchases, \$572,521 is committed for the tree planting trust fund, \$1,708,432 is assigned for general government commitments, \$5,100,000 is assigned for future fund balance draw downs, \$26,398 is assigned for assessments, \$494,402 is assigned for housing initiatives and \$2,550,000 is assigned for anticipated match requirements needed for Hurricane Sally leaving an unassigned fund balance of \$98,402.

Since the City budgets for expenditures in the General Fund based on anticipated revenues, changes to fund balance are a result of the difference in budget verses actual revenues and expenditures. Fiscal year 2021 actual revenues exceeded the original budget by \$951,830. The majority of the increase was made up of \$124,571 in taxes, \$154,958 in charges for services, \$107,762 in interest earnings and \$786,612 in intergovernmental revenues. These increases were offset with a decrease of \$301,132 in franchise fees. Fiscal year 2021 actual expenditures came in over the original budget (less the anticipated fund balance drawdown of \$1.7 million) by \$673,484.

As a measure of the General Fund's liquidity, a comparison of both total and unrestricted fund balances compared with total fund operating expenditures shows percentages of 49.2% and 46.9%, respectively. The Government Finance Officer's Association (GFOA) Best Practice recommendation is for a government to maintain in its General Fund unrestricted fund balance no less than two months of General Fund operating expenditures. At 49.5% of unrestricted fund balance, this provides more than five months of coverage.

***The Housing Assistance Payments Fund*** had a total fund balance at year-end of \$3,352,185, an increase of \$581,661 (21.0%). Fund balance of \$785 is non-spendable and \$3,351,400 is restricted for housing assistance payments as required by the Department of Housing and Urban Development (HUD). Changes to fund balance are a function of federal funding by the HUD and the operating efficiency employed by the City's Housing staff. Fluctuations can be large or small depending on the goals of the federal government programs. The increase in fiscal year 2021 fund balance is due additional funding the City received to combat the growing number of homeless families nationally through HUD's Housing Choice Voucher (HCV) CARES Act funding.

***The Natural Disaster Fund*** had a negative fund balance at year-end of \$8,740,420, a decrease of \$9,022,441. The fund is used to track cost associated with natural disasters which the City expects to receive Federal and State assistance for. The fund is negative due to Federal Emergency Management Agency (FEMA) eligible projects related to Hurricane Sally which have not yet been obligated by FEMA. Once obligated, 75% will be funded by FEMA, 12.5% will be funded by the Florida Division of Emergency Management and 12.5% will be funded by the City. The City has currently set aside \$2.55 million in the General Fund to cover the City's estimated 12.5% match.

***The American Rescue Plan Act (Act) Fund*** had a negative fund balance at year-end of \$407,409. The Act allows revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, relative to revenues collected in the most recent fiscal year prior to the emergency. Finance has calculated the revenue loss based on guidance from the Department of Treasury and identified funds which revenues were hit the hardest by the COVID-19 pandemic. Operating transfers from the American Rescue Plan Act Fund (ARPA Fund) were made directly to those funds in fiscal year 2021 to provide for current operating cash needs. Funds included the Parking Management Fund, Recreation Fund and Community Maritime Park Management Fund. As of September 30, 2021, those three funds which received the operating transfer had used all but \$407,409 of the transfer towards eligible governmental services. As a result of the unspent operating transfers, \$407,409 of intergovernmental revenues in the ARPA fund could not be recognized resulting in a negative fund balance. The City anticipates that the remaining operating transfers will be spent in fiscal year 2022. This will allow for the recognition of the remaining intergovernmental revenues and bring the fund balance back to zero.

***The Local Option Sales Tax (LOST) Fund*** had a total fund balance at year-end of \$3,152,973, a decrease of \$1,843,518. Restricted fund balance of \$6,060,213 is comprised of \$2,383,326 in debt service restrictions and \$3,676,887 in third party contract restrictions leaving a negative unrestricted fund balance of \$2,907,240. The decrease in fiscal year 2021 fund balance is due to the planned completion of capital projects which were to be funded with future local option sales tax revenues.

**Proprietary Funds.** Proprietary fund statements provide the same information as in the business-type activities column of the government-wide statements, but in greater detail, and on a fund basis for enterprise funds and the internal service funds. All of the City's enterprise funds are classified as major funds.

#### Enterprise Funds.

The City of Pensacola does not budget for depreciation, bad debt expense, unfunded pension obligations or other postemployment benefits. However, personal cost, operating expenses, capital outlay, and principal and interest payments are budgeted.

***The Utility Fund*** had a total net position of \$73,514,539 at fiscal year-end, an increase of \$9,022,820 (14.0%) over the prior fiscal year. Pensacola Energy operated at a profit of \$19,964,547 before depreciation expense of \$2,798,495 and an \$8,000,000 transfer to the General Fund; an increase from last fiscal year by \$3,199,983. Operating revenue increased by \$4,199,830 (8.9%) during fiscal year 2021 and operating expenses increased by \$999,847 (3.3%). The primary reason for the increase in operating revenue and operating expense is a result of increases in the cost of natural gas; the cost of natural gas is passed on to the customer directly affecting charges for services revenue. In fiscal year 2021, the cost of natural gas increased by \$2,753,302. In addition, fiscal year 2021 revenues were higher due to a two percent increase in natural gas sales which equates to approximately \$900,000 in revenues as well as a \$297,497 increase in infrastructure cost recovery revenues. Infrastructure cost recovery revenue is based on prior year capital cost as well current year budget and therefore will fluctuate from

year to year. Excluding the cost of gas, operating expenses decreased by \$1,753,455 which can be linked to a \$1,637,631 decrease in pension expenses as reported in the salaries and employee benefits line item of the financial statements. The pension expense can vary considerably over time, depending upon changes in the estimated actuarial costs and fluctuations in the market resulting in highly variable income statement results in years where there are large gains or losses in the market.

**The Sanitation Fund** had a total net position of \$887,815 at fiscal year-end, an increase of \$568,331 (177.9%) over the prior fiscal year. Sanitation Services operated at a profit of \$1,042,434 before depreciation expense of \$496,843; an increase from last fiscal year by \$427,000. Operating revenue increased by \$493,943 (5.8%) during fiscal year 2021 and expenses increased by \$66,943 (0.8%). The primary reason for the increase in operating revenue over the prior fiscal year can be linked to a \$1 increase in the Sanitation Equipment Surcharge resulting in an additional \$260,067 in revenue. In addition revenues for franchise fees, code enforcement and advertising increased by \$50,152, \$40,360 and \$80,200, respectively, in fiscal year 2021. While decreases in pension expenses reduced operating expenses by \$717,679, increase to salaries and benefits, repairs and maintenance, materials and supplies, office and utilities, landfill fees and overhead allocation more than offset the pension expenses savings. In addition, Sanitation had a significant decrease in non-operating revenues in the amount of \$1,181,082 related to rebates received in fiscal year 2020 for the purchase of compressed natural gas vehicles.

**The Port Fund** had a total net position of \$18,341,007 at fiscal year-end, an increase of \$2,423,796 (15.2%) from the prior fiscal year. The Port operated at a profit of \$983,566 before depreciation expense of \$1,302,123; an increase from last fiscal year by \$299,987. Operating revenues increased \$162,449 (5.9%) and expenses decreased by \$137,538 (6.7%). The primary reason for the increase in operating revenue can be linked to increased vessel activity at the Port. The decrease in expense can be linked to a \$129,699 decrease in pension expenses as reported in the salaries and employee benefits line item of the financial statements.

**The Airport Fund** had a total net position of \$199,604,801 at fiscal year-end, an increase of \$19,400,117 (10.8%) over the prior fiscal year. The Airport operated at a profit of \$8,432,083 before depreciation expense of \$11,518,372; an increase from last fiscal year of \$3,457,616. The Airport Fund's operating revenues increased by \$1,556,696 (7.5%) in fiscal year 2021 and expenses decreased by \$1,900,920 (12.0%). The primary reason for the increase in revenues is that the significant drop in passenger traffic seen in fiscal year 2020 due to the COVID-19 pandemic were not seen in fiscal year 2021. The decrease in expense can be linked to an \$862,178 decrease in pension expenses as reported in the salaries and employee benefits line item of the financial statements as well as a \$1 million decrease in repairs and maintenance related to a reduction in terminal maintenance projects. In addition, the Airport was able to recognize \$23.7 million in contributions from federal, state and local entities which included \$5.2 million in CARES Act funding to help subsidize Airport operations. The \$23.7 million in is recorded as non-operating revenues.

The chart below shows the operating income of each enterprise fund. The chart includes depreciation, bad debt expense and other post-employment benefits.

	<b>Operating Income (Loss)</b>	
	<b>2021</b>	<b>2020</b>
Utility Fund	\$ 17,166,052	\$ 14,161,018
Sanitation Fund	545,591	179,879
Port Fund	(318,557)	(574,238)
Airport Fund	(3,086,289)	(6,691,420)
Total	<u>\$ 14,306,797</u>	<u>\$ 7,075,239</u>

### Internal Service Funds

The internal service funds are designed to recover the internal costs of general services provided to other city departments. The increase in total net position for all internal service funds was \$1,176,381. The City's Insurance Retention Fund increased by \$817,683 and the Central Services Fund increased by \$358,698. The increase in the Insurance Retention Fund was due to a \$94,519 decrease in pension expenses and decreases in expenses related to estimated future worker compensation claims. The Central Services Fund saw an increase of \$689,678 due to decrease in pension expenses which was offset with the use of reserves for planned capital purchases and operations.

### **General Fund Budgetary Highlights**

In accordance with Chapter 166.241, Florida Statutes, the Mayor or his designee may authorize budget amendments if the total appropriations of the fund are not changed. The Mayor has established budgetary control within each fund at the line item. Amounts may be transferred between departmental line items or between departments within a fund provided no transfer shall be made contrary to Florida Statute. Amounts to be transferred require the approval of the Mayor or his designee; however, amounts appropriated for capital outlay can only be transferred from the capital outlay category with City Council approval. The budgetary changes as described below were a necessary part for overall operations of the City's activities reported in the General Fund.

The final budget as compared with the original budget for the General Fund estimated revenues increased by \$963,130 (1.9%) during fiscal year 2021. The majority of the increase was made up of \$786,612 in intergovernmental revenues, \$250,889 in charges for services, \$123,101 in taxes and \$107,000 in interest income. These increases were offset with a decrease of \$301,132 in franchise fees.

The final appropriations in the General Fund as compared with the original budget increased by \$3,789,213 (7.1%) in fiscal year 2021. The primary reason for the increase relates to:

- An increase in appropriations for general government of \$702,995 is primarily related to carryforwards from the prior fiscal year budget to cover open encumbrances and projects. Some of the larger carryforwards included \$302,254 related to City Council unspent project budget and \$78,500 related to the outside agency funding.
- An increase in appropriations for public safety in the amount of \$286,111 is primarily related to the carryforward from the prior fiscal year budget to cover open encumbrances and projects as well as \$271,300 in personnel services and operating expenses required as part of the 2021 negotiated fire union agreement.
- An increase in appropriations for transportation in the amount of \$770,811 is primarily related to the carryforward from the prior fiscal year budget to cover open encumbrances and projects.
- An increase in appropriations for culture and recreation in the amount of \$1,232,058 is related to the carryforward from the prior fiscal year budget to cover open encumbrances and projects. Some of the larger carryforwards included \$528,007 related to the Tree Trust fund and \$242,409 related to the Saenger Capital account.
- An increase in appropriations for economic environment in the amount of \$632,899 is primarily related to the carryforward from the prior fiscal year budget for the City's housing initiatives program as well as outside agency funding.

The final budget as compared with the original budget for the General Fund other financing sources (uses) increased by \$34,365 during fiscal year 2021. The increase is primarily related to an increase in the sale of capital assets.

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## **Capital Asset and Debt Administration**

**Capital Assets.** As of year-end, the City had \$403,198,429 net investment in capital assets. Governmental activities accounted for \$190,220,754 and business-type activities accounted for \$212,977,675. This investment in capital assets includes land, buildings, improvements, machinery and equipment and infrastructure.

Major capital asset additions/completions during the current fiscal year include the following:

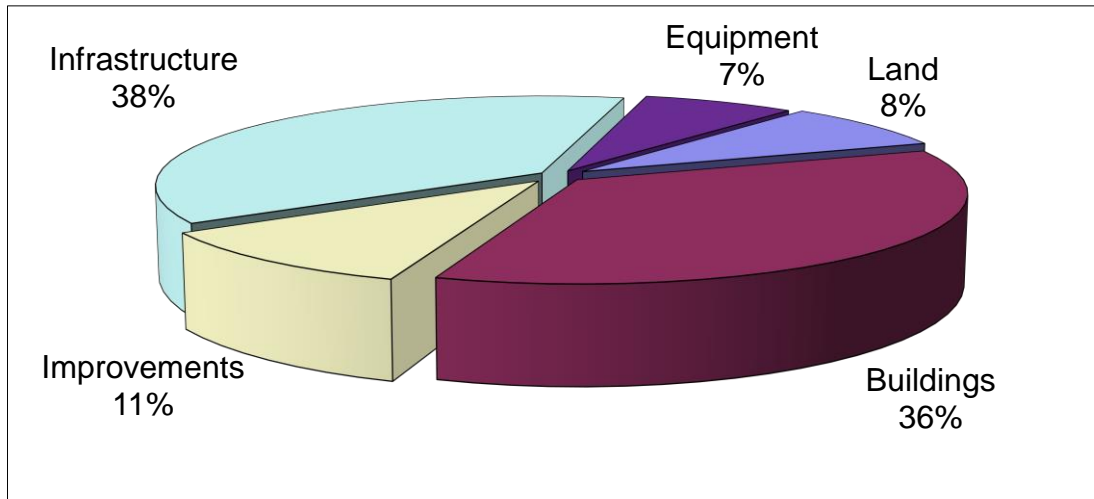
### Governmental Activities

- Stormwater, street and sidewalk capital projects \$6,894,587
- Hitzman-Optimist park improvements \$2,442,072
- Athletic facility, resource center and park improvements \$1,966,065
- Fire vehicles \$976,312
- Parking assets \$648,791
- Fire self-contained breathing apparatus \$561,910
- Park vehicles \$339,934
- Police vehicles \$331,900
- Public Works vehicles \$304,294

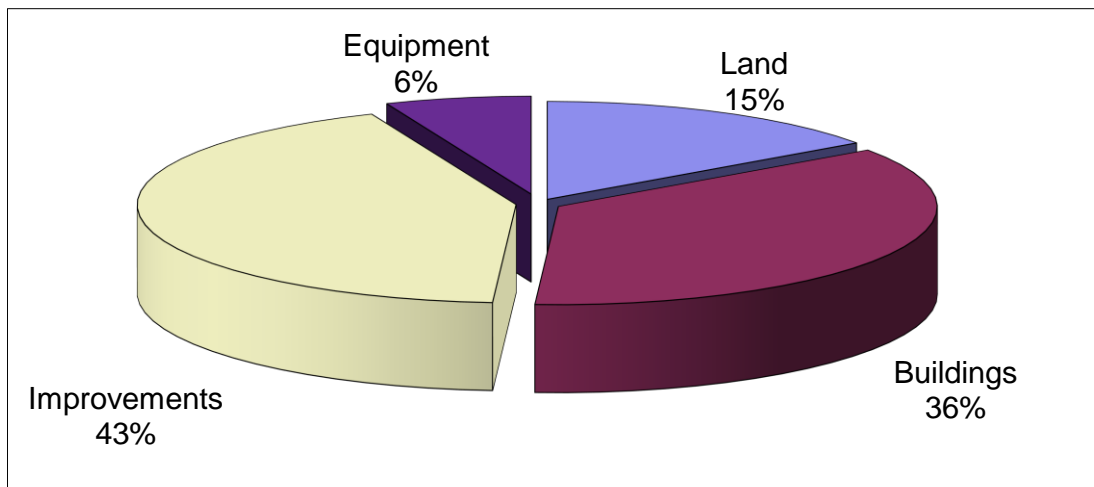
### Business-type Activities

- Pensacola Energy natural gas utility improvements \$5,038,340
- Pensacola Energy land at Atwood Drive \$577,492
- Pensacola Energy CNG station improvements \$333,954
- Pensacola Energy vehicles \$895,356
- Sanitation garbage trucks \$1,501,169
- Sanitation trailers \$91,170
- Port berth improvements \$211,951
- Port rail improvements \$178,648
- Port patrol boat \$185,895
- Airport airfield and terminal improvements \$5,955,813
- Technology Resources network equipment \$77,488

**Governmental Activities  
Capital Assets net of depreciation**



**Business-type Activities  
Capital Assets net of depreciation**



Additional details about the City's capital assets can be found in Section III, C, of the Notes of this report. The City has two capital plans. The first is required by Florida's growth management legislation and is an element of the City's comprehensive plan. The second is a broader plan and covers all infrastructure needs of the City. This plan is two-part; the first is transportation funded by the Local Option Gasoline Tax (LOGT) and stormwater funded with a transfer from the General Fund totaling the same amount as the Stormwater Utility Fee collections. The second is referred to as the Penny for Progress Plan or LOST IV Plan and is funded by LOST collections. Additional details of the capital plans are available in the City's annual budget which is available on the City's website.

**Long-term Debt.** At the end of fiscal year 2021, the City had total non-self-supporting bonded debt of \$96,202,819 and self-supporting bonded debt of \$57,021,000. Governmental activities have notes payable in the amount of \$96,202,819 and Business-type activities have notes payable in the amount of \$57,021,000. The City has no general obligation debt.

The City does not borrow for operating needs. All of its outstanding long-term indebtedness is for capital needs only. The direct debt per capita (population 54,312) as of September 30, 2021 is as follows:

Local Option Sales Tax Debt	\$ 18,821,000	Per capita \$ 347
Local Option Gas Tax Debt	8,729,000	Per capita 161
Eastside Redevelopment Area Debt	1,096,000	Per capita 20
Westside Redevelopment Area Debt	3,423,000	Per capita 63
Urban Core Redevelopment Area Debt	64,133,819	Per capita 1,181
<b>Total</b>	<u>\$ 96,202,819</u>	<u>\$ 1,771</u>

The Local Option Sales Tax Debt is supported by local option sales tax collections and is payable through October 2028.

The Local Option Gas Tax Debt is supported by local option gasoline tax collections. On July 23, 2015 the Board of County Commissioners extended the Six-Cent Local Option Gasoline Tax (LOGT) for an additional 10 years and four months beginning September 1, 2016 through December 31, 2026. In the event that LOGT is insufficient to pay debt service, the loan is furthered secured by a covenant to budget and appropriate from the City's non-ad valorem revenues and is payable through 2026.

The Eastside Redevelopment Area Debt is supported by Tax Increment Revenues derived from the Eastside Redevelopment Area and in the event that these revenues are insufficient to pay debt service, the loan is furthered secured by the Local Business Tax and is payable through 2037.

The Westside Redevelopment Area Debt is supported by Tax Increment Revenues derived from the Westside Redevelopment Area and in the event that these revenues are insufficient to pay debt service, the loan is furthered secured by the Local Business Tax and is payable through 2037.

The Urban Core Redevelopment Area Debt is supported by Tax Increment Revenues derived from the Urban Core Redevelopment Area and in the event that these revenues are insufficient to pay debt service, the loan is furthered secured by certain non-ad valorem revenues budgeted and appropriated therefore pursuant to a Covenant to Budget and Appropriate and is payable through 2043.

All required principal and interest payments on outstanding debt were remitted timely and in full. The reserve requirements and deposits into the debt service funds mandated by the bond covenant remain funded at or above the prescribed levels at fiscal year-end.

As of September 30, 2021, the only bonded debt the City had outstanding were bank issued. Therefore, the ratings below will not be updated unless the City specifically request a review by one of the rating agencies.

On March 28, 2019 Fitch Ratings (“Fitch”) affirmed an implied general obligation rating for the City of “AA+” and on October 16, 2009 Standard & Poor’s Ratings Services (“Standard & Poor’s”) affirmed its “AA” on the City’s Issuer Credit Rating.

On October 17, 2017 Standard & Poor’s affirmed a long-term rating of “BBB”, on October 10, 2017 Fitch affirmed a rating of “BBB-” and on May 30, 2017 Moody’s Investors Service, Inc. (“Moody’s”) affirmed a long-term rating of “Baa1” on the City’s Airport Revenue Bonds. Standard & Poor’s and Fitch assigned a Positive outlook and Moody’s assigned Stable outlooks in conjunction with the ratings on the City’s Airport Revenue Bonds.

The fluctuations of the financial market and downgrades or potential downgrades of bond insurers’ ratings have had no material effect on principal and interest payments made by the City, or the City’s underlying bond ratings. All required principal and interest payments have been remitted timely and in full.

Additional detail about long-term debt can be found in the Notes to the Financial Statements; Note III, Long-term debt.

### **Economic Factors and Next Year’s Budgets and Rates**

The preparation of the fiscal year 2022 budget continued to face challenges from financial uncertainties brought on by the COVID-19 global pandemic. While there is continued uncertainty about the long-term economic recovery surrounding COVID-19 and its effects on the City of Pensacola, the Mayor has prepared a balanced budget for fiscal year 2022 that allows adaptation to these uncertain conditions as much as possible. The City’s fiscal year 2022 budget totals \$253,203,200. Of this, \$61.7 million is for the General Fund, \$101.1 million is for enterprise funds, and the remaining \$90.4 million is for various special revenue, debt service, capital projects, and internal services funds. The General Fund consists of governmental services such as general administration, public safety, parks and recreation, and public works. Enterprise Funds consist of a Utility Fund, Sanitation Fund, Port Fund and Airport Fund. These enterprise Funds are expected to be self-supporting, on a cash-flow basis, from user fees for services.

Despite the economic uncertainty of the COVID-19 pandemic, the General Fund is expected to see \$2.1 million in revenue growth. The estimated 8.15 percent growth in property valuations will amount to an additional \$1,535,800 in gross Property Tax revenue. After the required transfers to the Tax Increment Financing Districts, the net additional Property Tax Revenue is \$1,145,400. Franchise Fees and Public Service Tax Revenues are projected to increase 2.00% or \$358,000 in anticipation of a normal winter as well as the cost of energy. The Utility fund is expected to see \$1.1 million decrease in budgeted revenues. The significant reduction in gas revenues for fiscal year 2022 is due mainly to the lower cost of natural gas, thus reducing revenues as the cost of gas is passed onto the customer through rates and charges. Due to

COVID-19 pandemic, the 2.6% CPI increase to the utility rates was not recommended for fiscal year 2022. The Sanitation Fund is expected to see \$207,700 increase in revenues. The majority of the increase is related to a 1.5% CPI increase for fiscal year 2021 and a 2.6% CPI increase for fiscal year 2022 which both take effect October 1, 2021. The Port Fund is expected to see \$98,100 increase in revenues. The increase is based on historical trend information on vessel activity levels as well as current and prospective lease agreements. The Airport Fund is expected to see \$835,900 increase in revenues as the 2021 budget was very conservative due to the unknown impact COVID-19. The Airport anticipates utilizing \$1 million in CARES Act Funding to supplement any revenue shortfalls in fiscal year 2022.

Personnel costs account for \$91,113,100 of the City's fiscal year 2022 budget (36.0%). The fiscal year 2022 budget includes various organizational improvements that includes the addition of twenty-one positions bringing the total number of budgeted executive branch positions to 851. During fiscal year 2021, twelve positions were added to the executive branch which were included in the fiscal year 2022 budget and seven positions are new to fiscal year 2022. In addition to the new position, the fiscal year 2022 budget provides for a 1.4% increase for employees not represented by a union, a 3% pay increase for Fire Union employees, and a 2% performance based salary increase (including benefits) for both union and non-union employees.

On June 09, 2010, the City Council approved Resolution No. 31-10 which established the Fund Balance Policy of Governmental Funds as well as committed the Council Reserves Fund Balance in the General Fund. On October 9, 2014, the City Council approved the same Council Reserve Policy by Ordinance, amending chapter 3-1 of the Code of the City of Pensacola, Florida; creating section 3-1-13. The Fund Balance Policy states that a minimum reserve of 20 percent of beginning adopted appropriations should be maintained in the General Fund as a Council Reserve. The minimum reserve was initially adopted as part of the Financial Planning and Administration Policy on July 23, 1998. The existing General Fund reserve balance (shown on the face of the financial statements as "Council Reserve") totaled \$14,042,818. The \$14.0 million balance represents 22.77% of fiscal year 2022 budgeted General Fund appropriations. This marks the fourteenth consecutive year the minimum reserve has been accomplished since the initial adoption of the reserve policy.

The City's financial policy states that non-recurring revenues should be used only to finance non-recurring expenditures. City Council revised the Financial Planning and Administration Policy in fiscal year 2007 to stipulate that the General Fund's maximum amount of appropriated beginning fund balance should not be more than three percent of budgeted revenues.

### **Request for Information**

This financial report is designed to provide a general overview of the City of Pensacola's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Finance Director, PO Box 12910, Pensacola, Florida 32521. The City of Pensacola's website address is [www.cityofpensacola.com](http://www.cityofpensacola.com).

## **BASIC FINANCIAL STATEMENTS**

**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2021**

	<b>Primary Government</b>			<b>Component Unit</b>
	<b>Governmental</b>	<b>Business-type</b>		<b>Downtown</b>
	<b>Activities</b>	<b>Activities</b>	<b>Total</b>	<b>Improvement</b>
				<b>Board</b>
<b>ASSETS</b>				
<b>Current assets</b>				
Cash and cash equivalents	\$ 24,620,648	\$ 17,329,189	\$ 41,949,837	\$ 342,282
Other cash	12,887		12,887	
Investments	22,662,968	15,959,527	38,622,495	
Accrued interest	114,887		114,887	
Receivables (net of allowances)				
Accounts	3,479,066	8,365,047	11,844,113	1,071
Demolition assessments	13,865		13,865	
Internal balances	(10,523,848)	10,523,848	0	
Due from other governments	5,190,505	6,373,906	11,564,411	5,161
Inventory	1,577,973	5,664	1,583,637	
Capital lease receivable		340,738	340,738	
Prepays and deposits	324,705	148,685	473,390	9,693
Restricted assets				
Restricted cash and cash equivalents	5,509,441	33,118,615	38,628,056	
Investments	5,071,099	30,500,990	35,572,089	
Total current assets	<u>58,054,196</u>	<u>122,666,209</u>	<u>180,720,405</u>	<u>358,207</u>
<b>Noncurrent assets</b>				
Cash and cash equivalents	18,221,162		18,221,162	
Investments	16,781,000		16,781,000	
Internal balances	547,904	(547,904)	0	
Intangible asset		111,051	111,051	
Capital lease receivable		192,489	192,489	
Restricted assets				
Cash and cash equivalents	4,643,146	10,584,858	15,228,004	
Investments	4,276,162	9,748,254	14,024,416	
Notes receivable	918,452		918,452	
Capital assets				
Non-depreciable	28,062,080	55,361,526	83,423,606	
Depreciable (net)	<u>234,464,253</u>	<u>213,949,526</u>	<u>448,413,779</u>	<u>128,621</u>
Total noncurrent assets	<u>307,914,159</u>	<u>289,399,800</u>	<u>597,313,959</u>	<u>128,621</u>
Total assets	<u>365,968,355</u>	<u>412,066,009</u>	<u>778,034,364</u>	<u>486,828</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Deferred loss on early retirement debt	177,920	576,572	754,492	
Deferred pension	23,048,820	6,236,856	29,285,676	
Deferred OPEB	<u>2,346,541</u>	<u>913,776</u>	<u>3,260,317</u>	
Total deferred outflows of resources	<u>25,573,281</u>	<u>7,727,204</u>	<u>33,300,485</u>	<u>0</u>

(continued)

The accompanying notes are an integral part of these financial statements.



**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2021**

	Primary Government			Component Unit
	Governmental	Business-type		Downtown
	Activities	Activities	Total	Improvement
				Board
<b>LIABILITIES</b>				
<b>Current liabilities</b>				
Accounts payable	\$ 1,477,310	\$ 3,149,290	\$ 4,626,600	\$ 15,450
Contracts payable	2,257,711	3,541,114	5,798,825	
Contracts payable - retainage	164,988	1,115,048	1,280,036	
Due to other governments	101,442	9,750	111,192	15,000
Wages and benefits payable	2,078,779		2,078,779	
Compensated absences payable	169,793	160,018	329,811	3,212
Deposits	195,428	83,713	279,141	
Claims and judgments payable	1,093,000		1,093,000	
Unearned revenue	9,447,641	30,799,533	40,247,174	5,000
Loans payable	20,000		20,000	
Payable from restricted assets				
Due to other governments	1,300,000		1,300,000	
Notes payable	5,463,571	10,321,000	15,784,571	
Accrued interest payable	1,360,748	811,557	2,172,305	
Total current liabilities	25,130,411	49,991,023	75,121,434	38,662
<b>Noncurrent liabilities</b>				
Due to other governments	6,500,000		6,500,000	
Compensated absences payable	4,982,756	1,825,044	6,807,800	
Claims and judgments payable	3,485,294		3,485,294	
Notes payable	90,739,248	46,700,000	137,439,248	
Net Pension liability	62,155,710	16,703,114	78,858,824	
Total OPEB liability	13,064,351	5,098,242	18,162,593	
Total noncurrent liabilities	180,927,359	70,326,400	251,253,759	0
Total liabilities	206,057,770	120,317,423	326,375,193	38,662
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Deferred gain on early retirement	328,274		328,274	
Deferred pension	18,045,541	4,452,217	22,497,758	
Deferred OPEB	6,845,197	2,675,411	9,520,608	
Total deferred outflows of resources	25,219,012	7,127,628	32,346,640	0
<b>NET POSITION</b>				
Net investment in capital assets	190,220,754	212,977,675	403,198,429	128,621
Restricted for				
Capital projects	2,548,709		2,548,709	
Debt service	7,584,293	3,369,612	10,953,905	
Community redevelopment	3,066,052		3,066,052	
Federal housing program	3,352,185		3,352,185	
Other purposes	4,967,276		4,967,276	
Disaster recovery	3,230,148		3,230,148	
Renewal and replacement		12,122,000	12,122,000	
Operations and maintenance		4,841,500	4,841,500	
Unrestricted	(54,704,563)	59,037,375	4,332,812	319,545
<b>Total net position</b>	\$ 160,264,854	\$ 292,348,162	\$ 452,613,016	\$ 448,166

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2021**

<b>Function/Programs</b>	<b>Program Revenues</b>			
	<b><u>Expenses</u></b>	<b><u>Charges for Services</u></b>	<b><u>Operating Grants and Contributions</u></b>	<b><u>Capital Grants and Contributions</u></b>
<b>Primary government</b>				
<b>Governmental activities:</b>				
General government	\$ 12,380,195	\$ 261,078	\$ 5,950,170	\$
Public safety	33,074,865	3,856,136	178,313	709,314
Transportation	7,746,788	1,817,144	435,220	
Culture and recreation	16,196,710	2,605,833	3,196,217	
Economic environment	18,373,202		18,887,579	98,199
Physical environment	13,195,272	2,902,846	2,501,174	130,658
Human services	30,000			
Unallocated depreciation	1,716,378			
Interest on long-term debt	2,909,320			
Total governmental activities	<u>105,622,730</u>	<u>11,443,037</u>	<u>31,148,673</u>	<u>938,171</u>
<b>Business-type activities:</b>				
Utility	32,896,169	50,804,613		
Sanitation	7,884,591	8,867,686		
Port	3,070,577	2,809,593	685,178	347,348
Airport	26,204,842	22,276,241	5,181,552	17,547,420
Total business-type activities	<u>70,056,179</u>	<u>84,758,133</u>	<u>5,866,730</u>	<u>17,894,768</u>
<b>Total primary government</b>	<u>\$ 175,678,909</u>	<u>\$ 96,201,170</u>	<u>\$ 37,015,403</u>	<u>\$ 18,832,939</u>
<b>Component unit:</b>				
Downtown Improvement Board	\$ 1,074,458	\$ 225,877	\$ 326,479	\$
<b>Total component units</b>	<u>\$ 1,074,458</u>	<u>\$ 225,877</u>	<u>\$ 326,479</u>	<u>\$ -</u>

(continued)

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	Net (Expenses) Revenue and Changes in Net Position			Component Unit
	Primary Government			Downtown Improvement Board
Function/Programs	Governmental Activities	Business-type Activities	Total	
<b>Primary government</b>				
<b>Governmental activities:</b>				
General government	\$ (6,168,947)		\$ (6,168,947)	
Public safety	(28,331,102)		(28,331,102)	
Transportation	(5,494,424)		(5,494,424)	
Culture and recreation	(10,394,660)		(10,394,660)	
Economic environment	612,576		612,576	
Physical environment	(7,660,594)		(7,660,594)	
Human services	(30,000)		(30,000)	
Unallocated depreciation	(1,716,378)		(1,716,378)	
Interest on long-term debt	(2,909,320)		(2,909,320)	
Total governmental activities	(62,092,849)		(62,092,849)	
<b>Business-type activities:</b>				
Utility		\$ 17,908,444	17,908,444	
Sanitation		983,095	983,095	
Port		771,542	771,542	
Airport		18,800,371	18,800,371	
Total business-type activities		38,463,452	38,463,452	
<b>Total primary government</b>	(62,092,849)	38,463,452	(23,629,397)	
<b>Component unit:</b>				
Downtown Improvement Board				
Total component units				\$ (522,102)
<b>General revenues:</b>				
Property taxes	18,137,244		18,137,244	597,998
Public service taxes	8,766,213		8,766,213	
Franchise fees	8,706,868		8,706,868	
Communication service tax	3,159,425		3,159,425	
Local business tax	918,590		918,590	
Local option gasoline tax	1,431,737		1,431,737	
Local option sales tax	10,718,928		10,718,928	
Unrestricted intergovernmental revenues	8,225,603		8,225,603	
Unrestricted investment earnings	326,148	377,237	703,385	
Insurance recoveries		1,650,924	1,650,924	
Gain on sale of capital asset	84,366	93,536	177,902	
Miscellaneous	58,984	635,705	694,689	1,781
<b>Transfers</b>	6,966,490	(6,966,490)	0	
<b>Overhead transfers</b>	2,839,300	(2,839,300)	0	
Total general revenues and transfers	70,339,896	(7,048,388)	63,291,508	599,779
Special item- Parking Operations Transfer	689,131		689,131	(740,078)
<b>Change in net position</b>	8,936,178	31,415,064	40,351,242	(662,401)
<b>Net position at beginning of year</b>	151,328,676	260,933,098	412,261,774	1,110,567
<b>Net position September 30, 2021</b>	\$ 160,264,854	\$ 292,348,162	\$ 452,613,016	\$ 448,166

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**SEPTEMBER 30, 2021**

	General Fund	Housing Assistance Payments	Natural Disaster Fund	American Rescue Plan Act Fund	Local Option Sales Tax	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>							
Cash and cash equivalents	\$ 12,541,836	\$ 1,530,109	\$	\$ 4,042,407	\$ 291,420	\$ 20,887,226	\$ 39,292,998
Other cash		3,851				9,036	12,887
Investments	11,535,952	1,412,061		3,722,904	268,386	19,236,346	36,175,649
Accrued interest	114,887						114,887
Accounts receivable (net of allowances)	2,000,505	352,369				462,836	2,815,710
Demolition assessments receivable	13,865						13,865
Due from other funds	854,839					255,218	1,110,057
Due from other governments	1,201,206		2,475,100		977,991	527,958	5,182,255
Prepays and deposits	43,890	785				16,608	61,283
Inventories						647	647
Notes receivable						918,452	918,452
Restricted assets							
Cash and cash equivalents	773,258	278,468			1,333,814	3,695,518	6,081,058
Investments	712,141	253,571			1,228,392	3,403,433	5,597,537
<b>Total assets</b>	<b>\$ 29,792,379</b>	<b>\$ 3,831,214</b>	<b>\$ 2,475,100</b>	<b>\$ 7,765,311</b>	<b>\$ 4,100,003</b>	<b>\$ 49,413,278</b>	<b>\$ 97,377,285</b>
<b>LIABILITIES</b>							
Accounts payable	\$ 726,024	\$ 1,670	\$ 77,414	\$ 1,669	\$ 3,135	\$ 475,468	\$ 1,285,380
Contracts payable	89,056		578,482	36,978	865,179	686,294	2,255,989
Contracts payable - retainage	1,480		62,218		78,716	22,574	164,988
Due to other funds		33,375	10,497,406			387,703	10,918,484
Due to other governments	1,684	3,812				95,946	101,442
Compensated absences payable	116,007					39,964	155,971
Wages and benefits payable	2,078,779						2,078,779
Unearned revenue	860,943	87,803		8,134,073		289,822	9,372,641
Deposits	56,223					124,372	180,595
<b>Total liabilities</b>	<b>3,930,196</b>	<b>126,660</b>	<b>11,215,520</b>	<b>8,172,720</b>	<b>947,030</b>	<b>2,122,143</b>	<b>26,514,269</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>							
Unavailable revenue	65,933	352,369				945,390	1,363,692
<b>Total deferred inflows of resources</b>	<b>65,933</b>	<b>352,369</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>945,390</b>	<b>1,363,692</b>

(continued)

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**SEPTEMBER 30, 2021**

	General Fund	Housing Assistance Payments	Natural Disaster Fund	American Rescue Plan Act Fund	Local Option Sales Tax	Nonmajor Governmental Funds	Total Governmental Funds
<b>FUND BALANCE (DEFICITS)</b>							
Non-spendable	43,890	785				17,255	61,930
Restricted							
Saenger capital	387,344						387,344
Community development projects						26,944,340	26,944,340
Debt service payments					2,383,326	5,022,087	7,405,413
Other restricted	767,308	3,351,400	3,230,148	44,892	3,676,887	4,547,517	15,618,152
Committed							
Park purchases	4,735						4,735
Tree landscape	572,521						572,521
Council reserve	14,042,818						14,042,818
Other committed						3,121,347	3,121,347
Assigned	9,879,232					6,913,127	16,792,359
Unassigned	98,402		(11,970,568)	(452,301)	(2,907,240)	(219,928)	(15,451,635)
Total fund balances	<u>25,796,250</u>	<u>3,352,185</u>	<u>(8,740,420)</u>	<u>(407,409)</u>	<u>3,152,973</u>	<u>46,345,745</u>	<u>69,499,324</u>
<b>Total liabilities, deferred inflows of resources and fund balances (deficits)</b>	<u>\$ 29,792,379</u>	<u>\$ 3,831,214</u>	<u>\$ 2,475,100</u>	<u>\$ 7,765,311</u>	<u>\$ 4,100,003</u>	<u>\$ 49,413,278</u>	
Capital assets used in governmental activities are not financial resources to the governmental funds. The cost of the assets is \$419,069,886 and the accumulated depreciation is \$165,049,421.							260,562,794
Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the funds.							1,363,692
The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position.							9,159,902
Net other post employment benefits (OPEB) liability, as required by Governmental Accounting Standards Statement No. 75, are not due and payable in the current period and therefore are not reported in the governmental funds.							(16,123,795)
Net pension liability (NPL), as required by Governmental Accounting Standards Statement No. 68, is not due and payable in the current period and therefore is not reported in the governmental funds.							(54,036,295)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the governmental funds.							
				Loans payable		(20,000)	
				Notes payable		(96,202,819)	
				Deferred gain on refunding		(328,274)	
				Deferred loss on early retirement		177,920	
				Due to other governments		(7,800,000)	
				Compensated absences		(4,626,847)	
				Accrued interest payable		(1,360,748)	
<b>Net position of governmental activities</b>							<u>\$ 160,264,854</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	General Fund	Housing Assistance Payments	Natural Disaster Fund	American Rescue Plan Act Fund	Local Option Sales Tax	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues:</b>							
Taxes	\$ 30,981,471				\$ 10,718,929	\$ 1,431,737	\$ 43,132,137
Licenses and permits	171,058					2,953,241	3,124,299
Franchise fees	8,706,868					0	8,706,868
Intergovernmental	8,633,012	18,521,418	3,739,526	1,442,749		7,528,188	39,864,893
Charges for services	1,607,458					6,286,666	7,894,124
Fines and forfeits	106,183					41,253	147,436
Assessments	52,383					0	52,383
Interest income	107,762	12,744			12,422	208,741	341,669
Donations						87,071	87,071
Other	409,569		244,866		10,000	17,326	681,761
<b>Total revenues</b>	<u>50,775,764</u>	<u>18,534,162</u>	<u>3,984,392</u>	<u>1,442,749</u>	<u>10,741,351</u>	<u>18,554,223</u>	<u>104,032,641</u>
<b>Expenditures:</b>							
<b>Current -</b>							
General government	6,892,528		794,646	190,805		3,343,756	11,221,735
Public safety	34,558,103		57,700		426,722	2,047,496	37,090,021
Transportation	3,265,142		1,062,214			716,933	5,044,289
Culture and recreation	7,073,737		2,583,987			2,917,928	12,575,652
Economic environment	455,566	17,940,629				176,747	18,572,942
Physical environment	13,904		7,880,849			3,933,515	11,828,268
Human services	30,000					0	30,000
Capital outlay	110,000	11,872	627,437	38,853	6,826,592	9,701,772	17,316,526
<b>Debt service -</b>							
Principal retirement					3,821,387	3,227,181	7,048,568
Interest					476,658	2,484,674	2,961,332
<b>Total expenditures</b>	<u>52,398,980</u>	<u>17,952,501</u>	<u>13,006,833</u>	<u>229,658</u>	<u>11,551,359</u>	<u>28,550,002</u>	<u>123,689,333</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>(1,623,216)</u>	<u>581,661</u>	<u>(9,022,441)</u>	<u>1,213,091</u>	<u>(810,008)</u>	<u>(9,995,779)</u>	<u>(19,656,692)</u>
<b>Other financing sources (uses):</b>							
Transfers in	8,000,000					17,216,696	25,216,696
Transfers (out)	(6,182,804)			(1,620,500)	(1,033,510)	(9,413,392)	(18,250,206)
Sale of capital assets	84,366					0	84,366
<b>Total other financing sources (uses)</b>	<u>1,901,562</u>	<u>0</u>	<u>0</u>	<u>(1,620,500)</u>	<u>(1,033,510)</u>	<u>7,803,304</u>	<u>7,050,856</u>
<b>Net Change in fund balances before special item</b>	<u>278,346</u>	<u>581,661</u>	<u>(9,022,441)</u>	<u>(407,409)</u>	<u>(1,843,518)</u>	<u>(2,192,475)</u>	<u>(12,605,836)</u>
<b>Special item - Parking Transfer</b>						38,626	38,626
<b>Net Change in fund balances</b>	<u>278,346</u>	<u>581,661</u>	<u>(9,022,441)</u>	<u>(407,409)</u>	<u>(1,843,518)</u>	<u>(2,153,849)</u>	<u>(12,567,210)</u>
<b>Fund balances at beginning of year</b>	<u>25,517,904</u>	<u>2,770,524</u>	<u>282,021</u>	<u>0</u>	<u>4,996,491</u>	<u>48,499,594</u>	<u>82,066,534</u>
<b>Fund balances at end of year</b>	<u>\$ 25,796,250</u>	<u>\$ 3,352,185</u>	<u>\$ (8,740,420)</u>	<u>\$ (407,409)</u>	<u>\$ 3,152,973</u>	<u>\$ 46,345,745</u>	<u>\$ 69,499,324</u>

(continued)

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCE**  
**OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

<b>Net change in fund balances - total governmental funds</b>			\$ (12,567,210)
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.			
	Expenditures for capital assets	17,316,526	
	Less current year depreciation	<u>(14,428,750)</u>	2,887,776
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.			5,363,181
Repayment of capital lease payable is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.			1,685,387
Repayment of long-term amounts due to other governments are expenditures in the governmental funds, but the repayment reduces the liability in the statement of net position.			1,300,000
Some revenues reported in the statement of activities do not provide current financial resources, therefore, those revenues are not reported as revenues in governmental funds.			(147,036)
Compensated absences, reported in the statement of activities, does not require the use of current financial resources, therefore, it is not reported as an expenditure in governmental funds.			(285,030)
Accrued interest expense, reported in the statement of activities, do not require the use of current financial resources in governmental funds.			52,012
The change in annual other post employment benefits (OPEB) cost, as required by Governmental Accounting Standards Statement No. 75, does not require the use of current financial resources: therefore, the change is not reported as an expenditure in governmental funds.			(153,858)
The change in annual net pension liability (NPL) cost, as required by Governmental Accounting Standards Statement No. 68, does not require the use of current financial resource; therefore, the change is not reported as an expenditure in governmental funds.			9,257,355
Internal service funds are used by management to charge the costs of certain activities to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities.			1,176,381
The proceeds from the sale of capital assets are reported as revenue in the governmental funds. However, the cost of capital assets disposed must be offset against the sale proceeds resulting in a gain/(loss) on sale of capital assets in the statement of activities. Donations of capital assets do not provide current financial resources to the governmental funds.			
	Net book value of capital assets disposed	(307,744)	
	Donations of capital assets	<u>674,964</u>	
			<u>367,220</u>
<b>Change in net position of governmental activities</b>			<b>\$ 8,936,178</b>

The accompanying notes are an integral part of these financial statements.



**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**GENERAL FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<u>Budgeted Amounts</u>			<u>Variance with Final Budget - Positive/(Negative)</u>
	<u>Original</u>	<u>Final</u>	<u>Actual Amounts</u>	
<b>Revenues:</b>				
Taxes	\$ 30,856,900	\$ 30,980,001	\$ 30,981,471	\$ 1,470
Licenses and permits	76,000	171,058	171,058	0
Franchise fees	9,008,000	8,706,868	8,706,868	0
Intergovernmental	7,846,400	8,633,012	8,633,012	0
Charges for services	1,452,500	1,703,389	1,607,458	(95,931)
Fines and forfeits	143,500	107,563	106,183	(1,380)
Assessments	0	52,383	52,383	0
Interest income	0	107,762	107,762	0
Other	475,000	359,394	409,569	50,175
Total revenues	<u>49,858,300</u>	<u>50,821,430</u>	<u>50,775,764</u>	<u>(45,666)</u>
<b>Expenditures:</b>				
Current -				
General government	7,881,500	8,584,495	6,892,528	1,691,967
Public safety	34,447,700	34,733,811	34,558,103	175,708
Transportation	3,052,600	3,823,411	3,265,142	558,269
Culture and recreation	7,598,600	8,830,658	7,073,737	1,756,921
Economic environment	415,100	1,047,999	455,566	592,433
Physical environment	0	54,339	13,904	40,435
Human services	30,000	30,000	30,000	0
Capital outlay	0	110,000	110,000	0
Total expenditures	<u>53,425,500</u>	<u>57,214,713</u>	<u>52,398,980</u>	<u>4,815,733</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(3,567,200)</u>	<u>(6,393,283)</u>	<u>(1,623,216)</u>	<u>4,770,067</u>
<b>Other financing sources (uses):</b>				
Transfers in	8,000,000	8,000,000	8,000,000	0
Transfers (out)	(6,182,800)	(6,182,806)	(6,182,804)	2
Sale of capital assets	50,000	84,365	84,366	1
Total other financing sources (uses)	<u>1,867,200</u>	<u>1,901,559</u>	<u>1,901,562</u>	<u>3</u>
<b>Net change in fund balances</b>	<u>\$ (1,700,000)</u>	<u>\$ (4,491,724)</u>	<u>278,346</u>	<u>\$ 4,770,070</u>
<b>Fund balances at beginning of year</b>			<u>25,517,904</u>	
<b>Fund balances at end of year</b>			<u>\$ 25,796,250</u>	

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**HOUSING ASSISTANCE PAYMENTS FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget - Positive/(Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues :</b>				
Intergovernmental	\$ 20,038,800	\$ 18,609,144	\$ 18,521,418	\$ (87,726)
Interest income	0	16,632	12,743	(3,889)
Other	<u>33,900</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total revenues	<u>20,072,700</u>	<u>18,625,776</u>	<u>18,534,161</u>	<u>(91,615)</u>
<b>Expenditures :</b>				
Current -				
Economic environment	20,050,700	18,621,303	17,940,628	680,675
Capital outlay	<u>22,000</u>	<u>51,059</u>	<u>11,872</u>	<u>39,187</u>
Total expenditures	<u>20,072,700</u>	<u>18,672,362</u>	<u>17,952,500</u>	<u>719,862</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>0</u>	<u>(46,586)</u>	<u>581,661</u>	<u>628,247</u>
<b>Net change in fund balances</b>	<u>\$ 0</u>	<u>\$ (46,586)</u>	<u>581,661</u>	<u>\$ 628,247</u>
<b>Fund balances at beginning of year</b>			<u>2,770,524</u>	
<b>Fund balances at end of year</b>			<u>\$ 3,352,185</u>	

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**NATURAL DISASTER FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<u>Budgeted Amounts</u>			<u>Variance with Final Budget - Positive/(Negative)</u>
	<u>Original</u>	<u>Final</u>	<u>Actual Amounts</u>	
<b>Revenues:</b>				
Intergovernmental	\$ 0	\$ 46,995,378	\$ 3,739,526	\$ (43,255,852)
Other	0	0	244,866	244,866
Total revenues	0	46,995,378	3,984,392	(43,010,986)
<b>Expenditures:</b>				
Current -				
General government	0	30,341,186	794,646	29,546,540
Public safety	0	233,596	57,700	175,896
Transportation	0	3,131,745	1,062,214	2,069,531
Culture and recreation	0	3,137,589	2,583,987	553,602
Physical environment	0	8,247,845	7,880,849	366,996
Capital outlay	0	1,903,417	627,437	1,275,980
Total expenditures	0	46,995,378	13,006,833	33,988,545
Excess (deficiency) of revenues over (under) expenditures	0	0	(9,022,441)	(9,022,441)
<b>Net change in fund balances</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(9,022,441)</b>	<b>\$ (9,022,441)</b>
<b>Fund balances at beginning of year</b>			282,021	
<b>Fund balances at end of year</b>			<b>\$ (8,740,420)</b>	

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**AMERICAN RESCUE PLAN ACT FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<u>Budgeted Amounts</u>			<u>Variance with Final Budget - Positive/(Negative)</u>
	<u>Original</u>	<u>Final</u>	<u>Actual Amounts</u>	
<b>Revenues:</b>				
Intergovernmental	\$ 0	\$ 19,061,643	\$ 1,442,749	\$ (17,618,894)
Total revenues	0	19,061,643	1,442,749	(17,618,894)
<b>Expenditures:</b>				
Current -				
General government	0	11,886,640	190,805	11,695,835
Capital outlay	0	5,554,503	38,853	5,515,650
Total expenditures	0	17,441,143	229,658	17,211,485
Excess (deficiency) of revenues over (under) expenditures	0	1,620,500	1,213,091	(407,409)
<b>Other financing sources (uses):</b>				
Transfers (out)	0	(1,620,500)	(1,620,500)	0
Total other financing sources (uses)	0	(1,620,500)	(1,620,500)	0
<b>Net change in fund balances</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(407,409)</b>	<b>\$ (407,409)</b>
<b>Fund balances at beginning of year</b>			0	
<b>Fund balances at end of year</b>			<b>\$ (407,409)</b>	

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**LOCAL OPTION SALES TAX FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget - Positive/(Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues:</b>				
Taxes	\$ 9,466,400	\$ 10,718,928	\$ 10,718,929	\$ 1
Interest	0	12,422	12,422	0
Other	0	10,000	10,000	0
Total revenues	9,466,400	10,741,350	10,741,351	1
<b>Expenditures:</b>				
Current -				
Public safety	0	558,230	426,722	131,508
Capital outlay	6,038,200	19,927,517	6,826,592	13,100,925
Debt service -				
Principal retirement	3,821,400	3,821,388	3,821,387	1
Interest	476,800	476,659	476,658	1
Total expenditures	10,336,400	24,783,794	11,551,359	13,232,435
Excess (deficiency) of revenues over (under) expenditures	(870,000)	(14,042,444)	(810,008)	13,232,436
<b>Other financing sources (uses):</b>				
Transfers (out)	0	(16,235,230)	(1,033,510)	(15,201,720)
Total other financing sources (uses)	0	(16,235,230)	(1,033,510)	(15,201,720)
<b>Net change in fund balances</b>	<b>\$ (870,000)</b>	<b>\$ (30,277,674)</b>	<b>(1,843,518)</b>	<b>\$ (1,969,284)</b>
<b>Fund balances at beginning of year</b>			4,996,491	
<b>Fund balances at end of year</b>			<b>\$ 3,152,973</b>	

The accompanying notes are an integral part of these financial statements.



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**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**SEPTEMBER 30, 2021**

	<b>Business-type Activities - Enterprise Funds</b>					<b>Governmental Activities- Internal Service Funds</b>
	<b>Utility Fund</b>	<b>Sanitation Fund</b>	<b>Port Fund</b>	<b>Airport Fund</b>	<b>Total Enterprise Funds</b>	
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents	\$ 11,957,015	\$ 746,540	\$ 1,347,172	\$ 3,278,462	\$ 17,329,189	\$ 3,548,812
Investments	11,011,959	687,535	1,240,694	3,019,339	15,959,527	3,268,319
Accounts receivable (net)	4,865,134	766,432	286,272	2,447,209	8,365,047	663,356
Due from other funds	871,132			10,497,406	11,368,538	139,700
Due from other governments			1,029,365	5,344,541	6,373,906	8,250
Prepaid expenses	57,689	1,240	21,864	67,892	148,685	63,422
Inventory	5,664				5,664	1,577,326
Capital lease receivable	340,738				340,738	
Restricted assets						
Cash and cash equivalents	1,013,090			32,105,525	33,118,615	
Investments	933,017			29,567,973	30,500,990	
Total current assets	<u>31,055,438</u>	<u>2,201,747</u>	<u>3,925,367</u>	<u>86,328,347</u>	<u>123,510,899</u>	<u>9,269,185</u>
<b>Noncurrent assets</b>						
Intangible asset	111,051				111,051	
Prepaid expenses					0	200,000
Advances to other funds					0	577,689
Capital lease receivable	192,489				192,489	
Restricted assets						
Cash and cash equivalents				10,584,858	10,584,858	4,071,529
Investments				9,748,254	9,748,254	3,749,724
Capital assets						
Non-depreciable	922,438	41,093	2,878,381	51,519,614	55,361,526	
Depreciable (net)	67,851,159	4,794,143	12,926,669	128,377,555	213,949,526	1,963,539
Total noncurrent assets	<u>69,077,137</u>	<u>4,835,236</u>	<u>15,805,050</u>	<u>200,230,281</u>	<u>289,947,704</u>	<u>10,562,481</u>
Total assets	<u>100,132,575</u>	<u>7,036,983</u>	<u>19,730,417</u>	<u>286,558,628</u>	<u>413,458,603</u>	<u>19,831,666</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>						
Deferred loss on early retirement				576,572	576,572	
Deferred pension	3,077,722	1,474,868	280,813	1,403,453	6,236,856	1,485,740
Deferred OPEB	487,255	175,735	38,306	212,480	913,776	184,983
Total deferred outflows of resources	<u>3,564,977</u>	<u>1,650,603</u>	<u>319,119</u>	<u>2,192,505</u>	<u>7,727,204</u>	<u>1,670,723</u>

(continued)

The accompanying notes are an integral part of these financial statements.



**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**SEPTEMBER 30, 2021**

	<b>Business-type Activities - Enterprise Funds</b>					<b>Governmental Activities- Internal Service Funds</b>
	<b>Utility Fund</b>	<b>Sanitation Fund</b>	<b>Port Fund</b>	<b>Airport Fund</b>	<b>Total Enterprise Funds</b>	
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Accounts payable	2,263,319	148,058	90,976	646,937	3,149,290	191,930
Contracts payable	337,951	107,111	261,126	2,834,926	3,541,114	1,722
Contracts payable - retainage			50,150	1,064,898	1,115,048	
Due to other funds	373,584	272,209	27,464	171,433	844,690	855,121
Due to other governments			9,750		9,750	
Compensated absences payable	133,699			26,319	160,018	13,822
Claims and judgments payable					0	1,093,000
Unearned revenue	281,820			30,517,713	30,799,533	75,000
Deposits			1,007	82,706	83,713	14,833
Payable from restricted assets						
Notes payable	1,832,000			8,489,000	10,321,000	
Accrued interest payable	114,107			697,450	811,557	
Total current liabilities	<u>5,336,480</u>	<u>527,378</u>	<u>440,473</u>	<u>44,531,382</u>	<u>50,835,713</u>	<u>2,245,428</u>
<b>Noncurrent liabilities</b>						
Compensated absences payable	811,219	445,921	104,727	463,177	1,825,044	355,909
Advances from other funds	380,760	129,673		37,471	547,904	29,785
Claims and judgments payable					0	3,485,294
Notes payable	9,719,000			36,981,000	46,700,000	
Net pension liability	8,235,086	4,049,544	671,843	3,746,641	16,703,114	3,480,707
Total OPEB liability	<u>2,679,165</u>	<u>974,442</u>	<u>218,296</u>	<u>1,226,339</u>	<u>5,098,242</u>	<u>1,071,360</u>
Total noncurrent liabilities	<u>21,825,230</u>	<u>5,599,580</u>	<u>994,866</u>	<u>42,454,628</u>	<u>70,874,304</u>	<u>8,423,055</u>
Total liabilities	<u>27,161,710</u>	<u>6,126,958</u>	<u>1,435,339</u>	<u>86,986,010</u>	<u>121,710,017</u>	<u>10,668,483</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Deferred pension	1,635,203	1,139,752	174,125	1,503,137	4,452,217	1,121,169
Deferred OPEB	<u>1,386,100</u>	<u>533,061</u>	<u>99,065</u>	<u>657,185</u>	<u>2,675,411</u>	<u>552,835</u>
Total deferred outflows of resources	<u>3,021,303</u>	<u>1,672,813</u>	<u>273,190</u>	<u>2,160,322</u>	<u>7,127,628</u>	<u>1,674,004</u>
<b>NET POSITION</b>						
Net investment in capital assets	57,333,648	4,835,236	15,805,050	135,003,741	212,977,675	1,963,539
Restricted						
Debt service				3,369,612	3,369,612	
Renewal and replacement				12,122,000	12,122,000	
Operations and maintenance				4,841,500	4,841,500	
Unrestricted	<u>16,180,891</u>	<u>(3,947,421)</u>	<u>2,535,957</u>	<u>44,267,948</u>	<u>59,037,375</u>	<u>7,196,363</u>
<b>Total net (deficit) position</b>	<u>\$ 73,514,539</u>	<u>\$ 887,815</u>	<u>\$ 18,341,007</u>	<u>\$ 199,604,801</u>	<u>\$ 292,348,162</u>	<u>\$ 9,159,902</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Business-type Activities - Enterprise Funds</b>					<b>Governmental Activities- Internal Service Funds</b>
	<b>Utility Fund</b>	<b>Sanitation Fund</b>	<b>Port Fund</b>	<b>Airport Fund</b>	<b>Total</b>	
<b>Operating revenues:</b>						
Charges for services	\$ 50,804,613	\$ 8,867,686	\$ 2,809,593	\$ 22,276,241	\$ 84,758,133	\$ 5,295,635
Insurance					-	18,220,841
Fines and forfeits		93,623			93,623	
Other	345,919	112,528	93,927	30,925	583,299	15,812
Total operating revenues	51,150,532	9,073,837	2,903,520	22,307,166	85,435,055	23,532,288
<b>Operating expenses:</b>						
Gas purchases	17,854,382				17,854,382	
Salaries and employee benefits	4,493,900	3,485,121	764,443	4,139,037	12,882,501	3,413,781
Materials and supplies	1,251,405	585,043	20,626	188,700	2,045,774	83,982
Repairs and maintenance	546,957	1,318,734	95,378	1,842,300	3,803,369	231,079
Contractual services	4,052,274	274,161	185,718	4,562,019	9,074,172	1,033,601
Office and utilities	1,634,214	565,006	702,289	2,455,827	5,357,336	487,454
Land fill fees	353	1,155,238			1,155,591	
Overhead allocation	1,352,500	648,100	151,500	687,200	2,839,300	
Premiums and claims expense						16,834,620
Total operating expenses before depreciation	31,185,985	8,031,403	1,919,954	13,875,083	55,012,425	22,084,517
Operating income (loss) before depreciation	19,964,547	1,042,434	983,566	8,432,083	30,422,630	1,447,771
Depreciation	2,798,495	496,843	1,302,123	11,518,372	16,115,833	340,947
<b>Operating income (loss)</b>	17,166,052	545,591	(318,557)	(3,086,289)	14,306,797	1,106,824
<b>Nonoperating revenues (expenses):</b>						
Investment interest	109,338	7,535	10,243	250,121	377,237	69,557
Interest expense	(228,214)	(4,445)		(1,498,587)	(1,731,246)	
Amortization of bond expense	(11,516)				(11,516)	
Insurance recoveries			1,650,924		1,650,924	
Gain (loss) on disposal of capital assets	11,619	19,650	(39,000)	60,050	52,319	
Total nonoperating revenues (expenses)	(118,773)	22,740	1,622,167	(1,188,416)	337,718	69,557
Income (loss) before contributions and transfers	17,047,279	568,331	1,303,610	(4,274,705)	14,644,515	1,176,381
<b>Contributions and transfers:</b>						
Contributions						
Federal and state grants			1,029,365	16,252,126	17,281,491	
Passenger facility charge				4,314,643	4,314,643	
Passenger facility charge - Interest				3,308	3,308	
Contributed capital (to) from other funds	(24,459)		3,161		(21,298)	
Donations				2,158,895	2,158,895	
Transfers in (out)	(8,000,000)		87,660	945,850	(6,966,490)	
Total contributions and transfers	(8,024,459)	-	1,120,186	23,674,822	16,770,549	-
<b>Change in net position</b>	9,022,820	568,331	2,423,796	19,400,117	31,415,064	1,176,381
<b>Net position at beginning of year</b>	64,491,719	319,484	15,917,211	180,204,684	260,933,098	7,983,521
<b>Net position at end of year</b>	\$ 73,514,539	\$ 887,815	\$ 18,341,007	\$ 199,604,801	\$ 292,348,162	\$ 9,159,902

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	Business-type Activities - Enterprise Funds					Governmental Activities- Internal Service Funds
	Utility Fund	Sanitation Fund	Port Fund	Airport Fund	Total	
<b>Cash flows from operating activities:</b>						
Cash received from customers	\$ 50,485,543	\$ 9,008,557	\$ 2,567,822	\$ 21,078,564	\$ 83,140,486	\$ 18,467,985
Cash received from other funds					0	5,834,083
Cash payments to suppliers for goods and services	(25,943,848)	(4,517,895)	(1,183,326)	(9,233,267)	(40,878,336)	(19,207,666)
Cash payments to employees for services	(5,807,027)	(4,038,431)	(904,486)	(4,757,708)	(15,507,652)	(4,090,193)
Net cash provided by (used for) operating activities	18,734,668	452,231	480,010	7,087,589	26,754,498	1,004,209
<b>Cash flows from noncapital financing activities:</b>						
Advance from (to) other funds	(77,695)	(104,061)		(23,240)	(204,996)	204,996
Due (from) to other funds				(10,497,406)	(10,497,406)	
Net transfers	(8,000,000)				(8,000,000)	
Net cash provided by (used for) noncapital financing activities	(8,077,695)	(104,061)	0	(10,520,646)	(18,702,402)	204,996
<b>Cash flows from capital and related financing activities:</b>						
Acquisition of capital assets	(7,064,409)	(1,547,607)	(928,272)	(1,708,482)	(11,248,770)	(77,488)
Acquisition of capital assets with grant monies			(344,188)	(10,755,051)	(11,099,239)	
Proceeds from sale of assets	13,836	19,650		60,050	93,536	
Contributions from other governments			202,693	12,246,623	12,449,316	
Contributions from tenants				30,517,713	30,517,713	
Contributions from customers				6,850,664	6,850,664	
Acquisition of capital assets with contributions				(652,148)	(652,148)	
Principal paid on capital debt	(1,795,000)			(2,605,000)	(4,400,000)	
Interest paid on capital debt	(246,217)	(4,445)		(1,478,536)	(1,729,198)	
Proceeds from capital lease	315,547				315,547	
Net cash provided by (used for) capital and related financing activities	(8,776,243)	(1,532,402)	(1,069,767)	32,475,833	21,097,421	(77,488)
<b>Cash flows from investing activities:</b>						
Sale (purchase) of investments	5,170,686	1,254,682	(112,566)	1,564,534	7,877,336	2,978,149
Sale (purchase) of intangible asset	(82,250)					
Interest on investments	109,338	7,535	10,243	250,121	377,237	69,557
Proceeds from insurance claim			1,650,924		1,650,924	
Net cash provided by (used for) investing activities	5,197,774	1,262,217	1,548,601	1,814,655	8,254,573	3,047,706
<b>Net increase (decrease) in cash and cash equivalents</b>	7,078,504	77,985	958,844	30,857,431	37,404,090	4,179,423
<b>Cash and cash equivalents at beginning of year</b>	5,891,601	668,555	388,328	15,111,414	22,059,898	3,440,918
<b>Cash and cash equivalents at end of year</b>	\$ 12,970,105	\$ 746,540	\$ 1,347,172	\$ 45,968,845	\$ 59,463,988	\$ 7,620,341

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**RECONCILIATION OF OPERATING INCOME (LOSS)**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	Business-type Activities - Enterprise Funds					Governmental Activities- Internal Service Funds
	Utility Fund	Sanitation Fund	Port Fund	Airport Fund	Total	
<b>Operating income (loss)</b>	\$ 17,166,052	\$ 545,591	\$ (318,557)	\$ (3,086,289)	\$ 14,306,797	\$ 1,106,824
<b>Adjustments to reconcile operating income (loss) to net cash provided by (used for)</b>						
<b>operating activities:</b>						
Depreciation	2,798,495	496,843	1,302,123	11,518,372	16,115,833	340,947
<b>Change in assets and liabilities:</b>						
(Increase) decrease in accounts receivable	31,221	(9,137)	132,410	(613,680)	(459,186)	31,420
(Increase) decrease in inventory	4,628				4,628	(761,728)
(Increase) decrease in due from other funds	(731,252)				(731,252)	44,000
(Increase) decrease in due from other governments		36,800			36,800	(8,250)
(Increase) decrease in prepaid expense	21,779	129	(2,055)	(6,304)	13,549	55,145
Increase (decrease) in accounts payable	564,025	(27,698)	(64,743)	312,699	784,283	72,688
Increase (decrease) in contracts payable	218,713		28,950	350,073	597,736	(30,901)
Increase (decrease) in due to other funds	16,774	37,231	9,208	38,772	101,985	723,663
Increase (decrease) in due to other governments					0	
Increase (decrease) in deposits		(187)	(458,075)	(614,341)	(1,072,603)	(31,374)
Increase (decrease) in claims and judgments					0	132,103
Increase (decrease) in deferred revenue	192,847				192,847	(25,000)
Increase (decrease) in compensated absences	54,889	76,631	(22,069)	34,519	143,970	30,361
Increase (decrease) in net OPEB obligation	34,129	13,708	2,518	15,948	66,303	13,985
Increase (decrease) in net pension liability	(1,637,632)	(717,680)	(129,700)	(862,180)	(3,347,192)	(689,674)
<b>Net cash provided by (used for)</b>						
<b>operating activities:</b>	\$ 18,734,668	\$ 452,231	\$ 480,010	\$ 7,087,589	\$ 26,754,498	\$ 1,004,209
<b>Noncash investing, capital, and financing activities:</b>						
	Utility Fund	Sanitation Fund	Port Fund	Airport Fund	Total	Internal Service Funds
Amortization of bond expense	\$ (11,516)	\$	\$	\$ 60,625	\$ 49,109	\$
Contribution of capital assets (to) from other funds	(24,459)		3,161		(21,298)	
Gain (loss) on disposal of capital assets	(2,217)		(39,000)		(41,217)	

The accompanying notes are an integral part of these financial statements.



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**CITY OF PENSACOLA, FLORIDA**  
**COMBINED STATEMENT OF FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**SEPTEMBER 30, 2021**

	<b>Total Pension Trust Funds</b>
<b>ASSETS</b>	
Other cash	\$ 633,898
<b>Receivables:</b>	
Employer	531
Employee	39,821
Total receivables	40,352
<b>Investments:</b>	
Short term investments	9,346,069
Debt Securities & Bond Mutual Funds	78,635,958
Convertible Corporate Bonds	30,196,248
Stock Mutual Funds	31,906,587
Mortgage Backed Securities	54,791,446
Commingled Trust Fund	8,722,375
Domestic Stocks	177,329,706
Preferred Stocks	5,749,276
Foreign Stocks	55,991,624
Total investments	452,669,289
<b>Total assets</b>	<b>\$ 453,343,539</b>
<b>LIABILITIES</b>	
Accounts payable	\$ 970,408
Total liabilities	970,408
<b>NET POSITION</b>	
Restricted for pension benefits	\$ 452,373,131

The accompanying notes are an integral part of these financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**COMBINED STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Total Pension Trust Funds</b>
<b>Additions:</b>	
Contributions - city	\$ 11,428,476
Contributions - employee	1,114,228
Commission recapture	2,711
Insurance proceeds - State of Florida	1,213,416
Total contributions	<u>13,758,831</u>
Investment income	
Net appreciation	
in fair value of investments	78,853,682
Interest and dividends	7,157,030
	<u>86,010,712</u>
Less investment expense	2,004,962
Net investment income	<u>84,005,750</u>
Total additions	<u>97,764,581</u>
<b>Deductions:</b>	
Pensions paid - employees	24,318,283
Pensions paid - widows	3,658,274
Refunds to employees	26,255
Deferred retirement option plan	1,895,667
Health insurance assistance	100,464
Administrative expenses	321,961
Total deductions	<u>30,320,904</u>
<b>Change in net position</b>	<u>67,443,677</u>
<b>Net position held in trust for pension benefits:</b>	
Beginning of year	<u>384,929,454</u>
End of year	\$ <u><u>452,373,131</u></u>

The accompanying notes are an integral part of these financial statements.





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**NOTES TO**

**FINANCIAL STATEMENTS**

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**TOPICAL INDEX**

**NOTE I- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Reporting Entity .....	68
Blended Component Unit .....	69
Discretely Presented Component Unit .....	69
Joint Ventures Excluded from Reporting Entity.....	69
Government Wide and Fund Financial Statements.....	72
Basis of Accounting, Measurement Focus and Financial Presentation .....	72
Assets, Liabilities, and Net Position or Equity.....	75
Cash and Cash Equivalents .....	75
Investments .....	75
Interfund Receivables/Payables .....	75
Inventories .....	75
Prepaid Insurance .....	75
Restricted Assets.....	76
Capital Assets.....	76
Deferred Outflows/Inflows of Resources .....	77
Pensions.....	77
Compensated Absences.....	78
Bond Discounts, Issuance Cost, and Refunding Gains and Losses.....	78
Fund Balance.....	78
Net Position .....	79
Method Used to Value Assets.....	79

**NOTE II-STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

General Budget Policies .....	79
Encumbrances .....	80

**NOTE III-DETAIL NOTES ON ALL FUNDS**

Deposits and Investments .....	80
Pension Funds.....	80
Investments .....	86
Accounts Receivable .....	87
Unbilled Utility Service.....	87
Property Tax Calendar and Revenue Recognition .....	87
Accounts Receivable .....	87
Unavailable Revenue/Unearned Revenue.....	88
Capital Assets.....	89
Interfund Receivables, Payables, and Transfers.....	92
Fund Balance/Net Position Deficit.....	94
Special Item - Parking Operations Transfer .....	94
Long Term Debt .....	95

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

Changes in Long Term Debt .....	99
Summary of Debt Service Requirements to Maturity .....	100
Debt Restriction .....	101
Reserves for Pledged Revenue Coverage .....	102
Direct Borrowings, Direct Placements and Lines of Credit .....	104
Florida Ports Finance Commission Agreement.....	104
Loans Payable .....	106
Fund Balance Disclosure .....	106

**NOTE IV-OTHER INFORMATION**

Risk Management .....	115
Pension Plans .....	117
Pension Plan Financial Statements .....	117
Pension Plan Descriptions.....	119
Pension Plan Investments.....	123
Pension Plan Receivables.....	123
Pension Plan Allocated Insurance Contract.....	123
Pension Plan Reserves .....	124
Pension Plan Deferred Retirement Option Program .....	124
Net Pension Liability .....	124
Pension Expense and Deferred/Inflows Outflows of Resources related to Pension.....	125
Payable to Pension Plan.....	130
Postemployment Benefits Other than Pensions (OPEB) .....	130
OPEB General Information about the Plan .....	131
Total OPEB Liability .....	132
Changes to Total OPEB Liability .....	133
OPEB Expense and Deferred/Inflows Outflows of Resources related to OPEB.....	134
Deferred Compensation/Replacement Benefit Program .....	135
Termination Benefits .....	136
Litigation .....	136
Grant Contingencies .....	136
Contractual, Construction, and Equipment Commitments .....	136
Lease Obligations.....	137
Tax Abatements.....	138
Other Significant Commitments .....	139

**NOTE V-SUBSEQUENT EVENTS**

Subsequent Events .....	143
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**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the City of Pensacola (the “City”) have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting. Statements and Interpretations of the GASB have been applied in the preparation of these financial statements.

**A. Reporting Entity**

The City operates under a Mayor-Council structure commonly referred to as a “Strong Mayor” form of government. With the Mayor-Council structure, the Council is the governing body of the City with all legislative powers of the City vested therein, which consisted of seven (7) Council Members, one (1) elected from each of the seven (7) election districts of the City. The Mayor is not a member of Council and does not have voting power. The Mayor is elected at large, has a 4-year term in office, will exercise the executive powers of the City and shall not be a member of Council. The Mayor’s term allows for a maximum of three consecutive four-year terms of office. With the Mayor-Council structure, the Mayor replaces the City Manager as the executive head of the City and shall appoint a City Administrator to assist in managing daily operations.

In evaluating the City as a reporting entity, management has addressed all potential component units for which the City may or may not be financially accountable and, as such, be includable within the City’s financial statements. The City (the primary government) is financially accountable if it appoints a voting majority of the organization’s governing board and 1) it is able to impose its will on the organization or 2) there is a potential for the organization to impose a specific financial benefit or burden to the City. Additionally, the primary government is required to consider other organizations for which exclusion of the nature and significance of their relationship with the City would cause the reporting entity’s financial statements to be misleading or incomplete.

The accompanying financial statements represent the City and its component units and entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the City’s operation. Discretely presented component units are reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the City.

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Blended Component Unit**

**Community Redevelopment Agency (CRA)** - On September 25, 1980, the Pensacola City Council declared itself the CRA pursuant to the provisions of Chapter 163, Part III, Florida Statutes. This action, adopted by Resolution Number 55-80, also outlined the rights, powers, duties, privileges, and immunities invested in the seven-member City Council, acting as the CRA. The City Council selects a chair and a vice-chair from the seven-members of the CRA and approves the annual operating budget. The CRA is considered a blended component unit since the CRA and City has same governing body and management of the primary government has operational responsibility for CRA. The CRA is reported as a special revenue fund of the City. Florida Statute Section 163.387(8) requires an independent audit of the CRA each fiscal year. Audited financial statements of the CRA can be obtained by contacting the City's financial services department: City of Pensacola, 222 West Main Street, Pensacola, FL 32502.

**Discretely Presented Component Unit**

The component unit column in the combined financial statements include the financial data of the City's discretely presented component unit. It is reported in a separate column to emphasize that it is legally separate from the City. The accounting policies of this discretely presented component unit is the same as those detailed for the City. The City's only discretely presented component unit is the Downtown Improvement Board.

**Downtown Improvement Board (DIB)** - The DIB was created in April 1972 by Chapter 72-655, Laws of Florida. The DIB is considered a component unit since the Mayor of the City appoints and the Council approves the five-member board. In addition, the City Council approves the budget of the Board, including the proposed millage rate. Audited financial statements of the DIB can be obtained from their administrative office: Downtown Improvement Board, Post Office Box 653, Pensacola, Florida 32593.

**Joint Ventures Excluded from the Reporting Entity**

The following joint ventures do not meet the criteria for inclusion in the City's financial statements since no financial benefit or burden exists, nor can the City impose its will on the entities.

**Escambia - Pensacola Human Relations Commission (HRC)** - Created by an interlocal agreement between the Escambia County Board of County Commissioners and the Pensacola City Council in 1974, pursuant to Florida Statutes, for the purpose of promoting fair treatment and equal opportunity to all citizens of the community. On March 7, 2019, the Escambia Board of County Commissioners passed an Ordinance to cease operations and reestablish the Human Relations Commission with a new board. The new Commission is composed of nine members: five selected by the Escambia County Board of County Commissioners, four selected by the City Council, and one selected by the other eight members. There is no current or long-term debt nor does the City control the financial operations of the Commission.

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Complete financial statements of HRC can be obtained from their administrative office: Escambia Pensacola Human Relations Commission, 150 West Maxwell St., Pensacola, Florida, 32501.

Summary financial statements including fiduciary funds of these entities are as follows:

**HRC  
Statement of Net Position  
September 30, 2021  
(Unaudited)**

Assets	\$ <u>18,169</u>
Liabilities	<u>-</u>
Net Position:	
Restricted	49,322
Unrestricted	<u>(31,153)</u>
Total Net Position	<u>18,169</u>
Total Liabilities and Net Position	\$ <u><u>18,169</u></u>

**HRC  
Statement of Revenues, Expenses  
and Changes in Net Position  
for the Fiscal Year Ended September 30, 2021  
(Unaudited)**

Revenue	\$ 33,053
Expenses	<u>64,206</u>
Excess of revenue over (under) expenses	<u>(31,153)</u>
Net position Beginning of Year	<u>49,322</u>
Net position at End of Year	\$ <u><u>18,169</u></u>



**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Pensacola - Escambia County Promotion and Development Commission (PEDC)** - Created in 1967 by Chapter 67-1365, Laws of Florida, amended in 1989 by House Bill 984, for the purpose of promoting and developing the industrial, commercial and tourist potential of the County, increasing employment opportunities, improving the economic environment, and expanding the tax base. The nine-member commission consists of representatives from the Escambia County Board of County Commissioners, the Pensacola City Council, the Pensacola Area Chamber of Commerce, and the Town of Century and Tourist Advisory Council. Escambia County and the City of Pensacola each contribute to the operation and maintenance of the PEDC, but neither has control over the financial operations of the PEDC nor can it impose its will.

Complete financial statements of PEDC can be obtained from their administrative office: Pensacola - Escambia County Promotion and Development Commission, 117 West Garden Street, Pensacola, Florida, 32502.

Summary financial statements including fiduciary funds of these entities are as follows:

**PEDC  
Statement of Net Position  
September 30, 2021  
(Audited)**

Assets	\$ <u>6,732,016</u>
Liabilities	<u>2,315,602</u>
Net Position:	
Restricted	61,198
Unrestricted	<u>4,355,216</u>
Total Net Position	<u>4,416,414</u>
Total Liabilities and Net Position	\$ <u><u>6,732,016</u></u>

**PEDC  
Statement of Revenues, Expenses  
and Changes in Net Position  
for the Fiscal Year Ended September 30, 2021  
(Audited)**

Revenue	\$ 776,853
Expenses	<u>805,796</u>
Excess of revenue over (under) expenses	<u>(28,943)</u>
Net position Beginning of Year	<u>4,445,357</u>
Net position at End of Year	\$ <u><u>4,416,414</u></u>

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. The City's fiduciary funds are not presented in the government-wide financial statements since by definition, the assets cannot be used to address activities or obligations of the City (i.e., the assets are being held for the benefit of pension participants). The purpose of the government-wide financial statements is to provide a consolidated financial picture of all City activities. The internal service funds provide services to departments throughout the City; therefore, their direct expenses are eliminated functionally on the government-wide financial statements with the exception of internal payments that qualify as interfund services provided and used. Governmental activities, supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely on fees and charges to customers for support. Likewise, the primary government is reported separately from the discretely presented component unit for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. The purpose of categorizing direct expenses according to function and revenues according to program is to provide an analysis of activities that are revenue sufficient and those that use the support of general revenues. Direct expenses are those expenses that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not included among program revenues are reported instead as general revenues.

Individual fund financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All other funds (nonmajor) are combined according to their category, governmental or business-type, and are reported in a single column. Combining statements for nonmajor funds are found in the Combining Financial Statements section.

**C. Basis of Accounting, Measurement Focus and Financial Presentation**

The basis of accounting refers to when revenues, expenditures/expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise fees, public service taxes, communication service tax, local business tax, local option gasoline tax, local option sales tax, lease revenues and interest associated with the current fiscal period are all considered to be susceptible to accrual and therefore have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received.

The City reports the following major governmental funds:

General Fund - used to account for all financial resources except those required to be accounted for in another fund. All general property taxes, fines, property rentals and certain intergovernmental revenues are recorded in this fund. Typical expenditures are for administration, planning, parks and recreation, public works, and public safety.

Housing Assistance Payments - a special revenue fund that accounts for the proceeds awarded from federal and state agencies that are legally restricted to expenditures for specific purposes.

Natural Disaster Fund - to account for federal and state monies received and expended for disaster relief because of natural disasters.

American Rescue Plan Act Fund - to account for federal monies received and expended for pandemic relief because of Coronavirus virus.

Local Option Sales Tax – a capital projects fund that accounts for the local option infrastructure sales surtax (pursuant to Florida Statutes 212.055) to provide for the construction of various infrastructure improvements including park and recreation improvements, street resurfacing and reconstruction, and payment of associated debt.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The City reports the following major proprietary funds:

Utility Fund – accounts for the assets, operation, and maintenance of the City-owned natural gas service.

Sanitation Fund – accounts for the assets, operation and maintenance of the City-owned garbage and trash services.

Port Fund – accounts for the assets, operation, and maintenance of the City-owned port facility.

Airport Fund – accounts for the assets, operation, and maintenance of the City-owned airport.

Additionally, the government reports the following fund types:

*Internal Service Funds* (ISF) account for services provided to various City departments on a cost reimbursement basis. The services provided include a central warehouse inventory, fleet maintenance, engineering, management information services and a risk management (insurance) program. ISFs are reported as a governmental activity within the government-wide financial statements. Individual fund statements are provided in the Combining Financial Statements section.

*Fiduciary Funds* are trust funds that account for assets held by the City in a trustee capacity for individuals, other governmental units and/or other funds and include the City's General, Firemen's and Police Officers' pension funds. Fiduciary funds are not included in government-wide financial statements, however, a statement of net position and a statement of changes in net position are included as part of the basic financial statements with individual fund statements presented in the Combining Financial Statements section.

Amounts reported as program revenues include 1) charges to customers for goods, services, or privileges provided, and fines and forfeitures, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Those revenues not clearly defined as program revenues are categorized as general revenue. General revenues include resources such as taxes, franchise fees, interest, and sale of assets. As a general rule, the effect of interfund activity is eliminated from the government-wide financial statements.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise and internal service funds are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses that do not meet this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**D. Assets, Liabilities, and Net Position or Equity**

**1. Cash and Cash Equivalents/Investments**

The City of Pensacola has defined *cash and cash equivalents* as cash held at a depository and cash on hand for operating purposes and those investments which are short term and highly liquid. Generally, those investments have original maturities of three (3) months or less. Cash equivalents normally consist of treasury bills, certificates of deposit and money market funds.

All monies, which are not legally restricted to separate administration, are pooled together for investment purposes while each individual fund and/or account is maintained on a daily transaction basis. Investment earnings are distributed in accordance with the participating funds' relative equity.

**2. Investments**

All investments held by the City of Pensacola, including defined benefit pension plans and debt securities are reported at fair value.

**3. Interfund Receivables/Payables**

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected as "due to/from other funds" for the current portion of the receivable/payable or as "advance to/from other funds" for the noncurrent portion of the receivable/payable. Government-wide financial statements eliminate transactions occurring within like-kind activities (i.e., governmental to governmental or business-type to business-type). The residual balance between activities is reported in the government-wide financial statements as "internal balances". Fund financial statements present the entire transaction on the balance sheet as "due to/from other funds" and/or "advance to/from other funds".

**4. Inventories**

Inventories included in the internal service fund's General Stock Fund consist primarily of utility stores, automotive supplies, and fuel for purchase by City departments. Inventories included in the Golf Fund consist of inventories held for resale to the public. All inventories are accounted for by the consumption method and are valued at cost, which approximates market, using the first in, first out method. Appropriate allowances have been made for obsolete and surplus items.

**5. Prepaid Insurance**

The City of Pensacola accounts for property insurance premiums using the consumption method. Property insurance premiums for both governmental and enterprise funds are paid quarterly, with a term year beginning May 1<sup>st</sup> resulting in a prepaid insurance premium for the month of October.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**6. Restricted Assets**

Certain assets of both governmental and business-type activities are restricted by specific provisions of bond resolutions, grant agreements, agreements with outside parties or restricted by City Council or management for a specific purpose. Assets such as these are restricted since their use is limited.

**7. Capital Assets**

Capital assets, which include land, buildings, equipment, improvements other than buildings, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Such assets are recorded at historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets, works of art and similar items, and capital assets received in service concession arrangements are reported at acquisition value as of the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

The City does not capitalize interest on borrowings used to finance the construction of general capital assets. Interest on capital assets is capitalized for proprietary funds; however, when the expense during construction is netted against the related income, the resulting amount is typically immaterial.

The Utility Fund reports intangible assets on the face of the financial statements of \$37,026 and \$74,025. The intangible asset is recorded as the excess of the purchase price over the fair market value of assets acquired and is amortized on a straight-line basis over an estimated useful life of forty years and ten years respectively.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings	15 - 50 years
Improvements other than buildings	15 - 50 years
Infrastructure	15 - 50 years
Machinery and equipment	3 - 10 years
Utility lines and extensions	40 - 50 years
Vehicles and heavy equipment	5 - 25 years

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**8. Deferred outflows/inflows of resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The government only has two items that qualify for reporting in this category.

One is the deferred loss on early retirement reported in the proprietary statement of net position as well as the government-wide statement of net position. A deferred loss on early retirement results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The second is deferred charge on pension and/or Other Postemployment Benefits (OPEB) contributions made by the employer after measurement date and changes in benefits, assumptions, and differences between actual and expected returns.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized an inflow of resources (revenue) until that time. The government has three items that qualify for reporting in this category. Unavailable revenue which arises only under a modified accrual basis of accounting, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from sources such as: special assessments, lease receivables and note receivables. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

The second is a deferred gain on early retirement reported in the proprietary statement of net position as well the government-wide statement of net position. A deferred gain on early retirement results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The third is deferred pension and/or OPEB as well as pension and/or OPEB expenses as a result in changes benefits, assumptions, and differences between actual and expected returns.

**9. Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pension and pension expense, information about the fiduciary net position of the City's pension plans and additions to/deductions from these plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.



**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**10. Compensated Absences**

It is the policy of the City to permit general employees to accumulate up to 500 hours of earned but unused leave benefits (Paid Time Off - PTO), Senior Executive Services (SES) employees may accumulate up to 600 hours of PTO plus 250 hours of retention leave, fire employees may accumulate up to 720 hours of PTO, police sergeants, lieutenants and captains may accumulate up to 500 hours PTO and police officers may accumulate up to 900 hours PTO, which can be paid to the employee upon separation from service. Employees who separate service in good standing can be paid the balance of their accrued PTO. Unpaid compensated absences are recorded as a liability when the benefits are earned in both the government-wide financial statements and proprietary fund financial statements. Governmental funds within the fund financial statements are not required to record a liability of accumulated amounts of unused leave benefits.

**11. Bond Discounts, Issuance Cost, and Refunding Gains and Losses**

In the government-wide financial statements and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Capital appreciation bonds are reported at their accreted value which is computed at the end of each fiscal year. Bond premiums and discounts, as well as prepaid insurance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bond issuance costs are expensed when paid. Bonds payable are reported net of the applicable bond premium or discount. Bond refunding gains and losses are deferred and amortized over the remaining life of the old debt or the life of the new debt, whichever is shorter, using the effective interest method. Bond refunding gains are presented as deferred inflows of resources while losses are presented as deferred outflows of resources.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs (whether or not withheld from the actual debt proceeds received), during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses.

**12. Fund Balance**

GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, establishes fund balance classifications based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. Fund balance classifications are non-spendable, restricted, committed, assigned and unassigned. Each classification reflects the nature and extent to which a restriction is placed upon fund balance.

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE I. - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**13. Net Position**

The government-wide and business-type fund financial statements utilize a net position presentation. Net position is categorized as net investment in capital assets, restricted and unrestricted.

**Net Investment in Capital Assets** is intended to reflect the portion of net position, which is associated with non-liquid, capital assets less outstanding capital asset related debt.

**Restricted Net Position** are liquid assets (generated from revenues and net bond proceeds) which are not accessible for general use because of third-party (statutory, bond covenant or granting agency) limitations.

**Unrestricted Net Position** represents unrestricted assets.

**14. Method Used to Value Investments**

Investments are reported at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Real estate assets are reported at fair value utilizing an income approach to valuation. By contract, an independent appraisal is obtained once every year to determine the fair market value of the real estate assets.

**NOTE II. – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**General Budget Policies**

In accordance with the City Charter, the Mayor prepares and submits the annual budget and capital program to City Council. Once the budget is adopted by City Council, budget amendments are administered in accordance with Chapter 166.241, Florida Statutes, and the procedure established in the Financial Planning and Administration Policy adopted by City Council Resolution.

The Budget Policies outlined in the Financial Planning and Administration Policy allow the Mayor (or designee) to authorize budget amendments if the total appropriations of the fund are not changed. Specifically, the Mayor (or designee) shall have the authority to transfer appropriations between expenditure categories and between departments or programmatic activities except that amounts appropriated for capital outlay cannot be transferred to any other expenditure category provided no transfer shall be made from the appropriations that are contrary to Florida Law. Further, management has established budgetary control within each fund at the line-item level.

Authorized staff within each department may request budget amendments between line items or between departments within a fund subject to final determination by the Finance Director as the Mayor's designee.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE II. – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (Continued)**

Additionally, in accordance with Chapter 166.241, Florida Statutes, appropriations within a fund may only be decreased or increased by resolution with City Council approval. Expenditures for each fund may not legally exceed the total fund appropriation.

A legally adopted budget is employed as a control device for the General Fund, Special Revenue Funds and Debt Service Funds. Enterprise, Capital Projects, and Internal Service Funds are budgeted on a limited non-GAAP basis for management control purposes.

**Encumbrances**

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General, Special Revenue and Capital Projects Funds. The budget for the subsequent year provides a re-appropriation of funds to complete transactions for outstanding encumbrances.

**NOTE III. - DETAIL NOTES ON ALL FUNDS**

**A. Deposits and Investments**

**1. Pension Funds**

The City's pension funds contain investments in certain bonds that are actually mortgage-backed and asset-backed securities which could be classified as "derivative" investments under GASB Technical Bulletin No. 94-1. These securities are based on cash flows from interest and principal payments on underlying mortgages. Therefore, they are sensitive to prepayments by mortgagees, which may result in a decline of interest rates. The City invests in interest and principal securities (a form of mortgage-backed and asset-backed securities) in part to maximize yields and in part to hedge against a rise in interest rates. These investments are within the investment policy guidelines for the pension funds.

**Interest Rate Risk.** The City's General, Fire and Police Pension Plans each have funds invested in bond mutual funds. Each plan has its own investment policy, which restricts the investments that the mutual funds can hold. The policy limits the percentage of plan assets invested in bonds but does not place limits on the length of the maturities.

**Credit Risk.** The risk that an issuer or other counterparty to an investment will not fulfill its obligations. The City's General, Fire and Police Pension Plans investment policies do not address restrictions on the credit risk of investments.

**Custodial Credit Risk.** For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City's retirement plans will not be able to recover the value of their investments that are in the possession of an outside party. The Retirement Plans' Board of Trustees has contracts with each of their money managers which include a requirement that coverage be provided to protect the City's retirement plans from any losses incurred arising out of the money manager's negligence. Therefore, the City does not have a custodial credit risk.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

The General Pension and Retirement investment plan weighted average maturities, amounts and ratings are as follows:

<b>General Pension Investment</b>	<b>Weighted Average Maturity</b>	<b>Amount</b>	<b>Rating</b>
Short term investments	Current	\$ 3,700,423	N/A
Debt Securities & Bond Mutual Funds			
Corporate Bonds	5.01 years	8,327,887	A1 - A3
Corporate Bonds	5.74 years	4,913,352	Aaa
Corporate Bonds	7.09 years	194,490	Aa1 - Aa3
Corporate Bonds	4.96 years	7,861,736	Baa1 - Baa3
Corporate Bonds	3.38 Years	4,827,148	Rating Unavailable
Limited Partnerships	Current	313,250	N/A
Convertible Corporate Bonds			
Corporate Bonds	3.59 years	127,759	A1 - A3
Corporate Bonds	7.96 years	245,095	B1 - B3
Corporate Bonds	3.60 years	221,927	Ba1 - Ba3
Corporate Bonds	4.23 years	312,719	Baa1 - Baa3
Corporate Bonds	4.39 years	12,523,249	Rating Unavailable
Stock Mutual Funds	Current	2,706,318	N/A
Mortgage Backed Securities			
Mortgage Backed Securities	13.31 years	6,024,474	Aaa
Real Estate Investment Trust	Current	17,603,886	N/A
Domestic Stocks	Current	65,713,313	N/A
Commingled Trust Fund	Current	259,977	N/A
Preferred Stocks	Current	2,583,288	N/A
Foreign Stocks	Current	30,655,704	N/A
<b>Total General Pension Investments</b>		<b>\$ 169,115,995</b>	

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

The Firefighters' Relief and Pension investment plan weighted average maturities, amounts and ratings are as follows:

<b>Fire Pension</b>	<b>Weighted Average Maturity</b>	<b>Amount</b>	<b>Rating</b>
Short term investments	Current	\$ 4,167,893	N/A
Debt Securities & Bond Mutual Funds			
Corporate Bonds	4.59 years	7,001,786	A1 - A3
Corporate Bonds	5.74 years	6,257,794	Aaa
Corporate Bonds	7.09 years	133,072	Aa1 - Aa3
Corporate Bonds	5.18 years	5,273,706	Baa1 - Baa3
Corporate Bonds	8.60 years	6,840,281	Rating Unavailable
Limited Partnership	Current	160,822	N/A
Convertible Corporate Bonds			
Corporate Bonds	3.59 years	159,598	A1 - A3
Corporate Bonds	7.96 years	303,396	B1-B2
Corporate Bonds	3.60 years	273,125	Ba1-Ba3
Corporate Bonds	4.23 years	378,450	Baa1 - Baa3
Corporate Bonds	4.32 years	15,650,930	Rating Unavailable
Stock Mutual Funds	Current	29,200,269	N/A
Mortgage Backed Securities			
Mortgage Backed Securities	13.45 years	2,913,594	Rating Unavailable
Real Estate Investment Trust	Current	7,103,282	N/A
Commingled Trust Fund	Current	8,462,398	N/A
Domestic Stocks	Current	49,915,428	N/A
Preferred Stocks	Current	3,165,988	N/A
Foreign Stocks	Current	1,987,903	N/A
<b>Total Fire Pension Investments</b>		<b>\$ 149,349,715</b>	

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

The Police Officers' Retirement investment plan weighted average maturities, amounts and ratings are as follows:

<b>Police Pension</b>	<b>Weighted Average Maturity</b>	<b>Amount</b>	<b>Rating</b>
Short term investments	Current	\$ 1,477,753	N/A
Debt Securities & Bond Mutual Funds			
Corporate Bonds	4.90 years	6,619,510	A1 - A3
Corporate Bonds	10.27 years	7,158,854	Aaa
Corporate Bonds	7.09 years	158,663	Aa1 -Aa3
Corporate Bonds	4.90 years	6,720,137	Baa1-Baa3
Corporate Bonds	4.22 years	2,692,803	Rating Unavailable
Bond Mutual Funds		3,180,667	Rating Unavailable
Mortgage Backed Securities			
Mortgage Backed Securities	14.92 years	9,475,962	Rating Unavailable
Real Estate Investment Trust	Current	11,670,248	N/A
Domestic Stocks	Current	61,700,965	N/A
Foreign Stocks	Current	23,348,017	N/A
<b>Total Police Pension Investments</b>		<b>\$ 134,203,579</b>	

The gross unrealized gains and losses for the marketable equity securities in the pension funds for the fiscal year ended were as follows:

	<b>General Pension and Retirement Fund</b>	<b>Firefighters' Relief and Pension Fund</b>	<b>Police Officers' Retirement Fund</b>	<b>Totals</b>
Unrealized Gains	\$ 31,502,378	\$ 29,230,069	\$ 16,744,888	\$ 77,477,335
Unrealized Losses	(17,215,258)	(16,877,344)	(6,461,353)	(40,553,955)
Net Unrealized Gains	\$ 14,287,120	\$ 12,352,725	\$ 10,283,535	\$ 36,923,380

The average cost method is used in computing realized gains and losses on the sale of marketable equity securities.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

Fair Value Measurements. The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. The City has the following fair value measurements as of September 30, 2021:

<b>General Pension Investment</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>9/30/2021</b>
<b>Investments by Fair Value Level</b>				
Short Term Investments	\$ 3,700,423	\$	\$	3,700,423
Debt Securities & Bond Mutual Funds:				
Corporate Bonds		26,124,613		26,124,613
Limited Partnerships	313,250			313,250
Total Debt Securities & Bond Mutual Funds	<u>4,013,673</u>	<u>26,124,613</u>	<u>-</u>	<u>26,437,863</u>
Convertible Corporate Bonds		13,430,749		13,430,749
Stock Mutual Funds	2,706,318			2,706,318
Mortgage Backed Securities:				
Mortgage Backed Securities		6,024,474		6,024,474
Real Estate Investment Trust			17,603,886	17,603,886
Total Mortgage Baked Securities	<u>-</u>	<u>6,024,474</u>	<u>17,603,886</u>	<u>23,628,360</u>
Domestic Stocks	65,713,313			65,713,313
Commingled Trust Fund	259,977			259,977
Preferred Stocks	2,583,288			2,583,288
Foreign Stocks	30,655,704			30,655,704
Total Investments measured at fair value	<u>\$ 109,632,696</u>	<u>\$ 45,579,836</u>	<u>\$ 17,603,886</u>	<u>\$ 169,115,995</u>

Short term investments, debt securities, stock mutual funds, commingled trust fund and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Debt securities, convertible corporate bonds and mortgage-backed securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

Mortgage-backed securities are valued using valuation methodologies including pricing models and discounted cash flow models. Level 3 valuations incorporate subjective judgements and consider assumptions including capitalization rates, discount rates, cash flows and other factors that are not observable in the market.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

<u>Fire Pension Investment</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>9/30/2021</u>
<b>Investments by Fair Value Level</b>				
Short Term Investments	\$ 4,167,893	\$	\$	\$ 4,167,893
Debt Securities & Bond Mutual Funds:				
Corporate Bonds		25,506,639		25,506,639
Limited Partnerships	160,822			160,822
Total Debt Securities & Bond Mutual Funds	<u>160,822</u>	<u>25,506,639</u>	<u>-</u>	<u>25,667,461</u>
Convertible Corporate Bonds		16,765,499		16,765,499
Stock Mutual Funds		14,670,504	14,529,765	29,200,269
Mortgage Backed Securities:				
Mortgage Backed Securities		2,913,594		2,913,594
Real Estate Investment Trust			7,103,282	7,103,282
Total Mortgage Baked Securities	<u>-</u>	<u>2,913,594</u>	<u>7,103,282</u>	<u>10,016,876</u>
Domestic Stocks	49,915,428			49,915,428
Commingled Trust Fund	8,462,398			8,462,398
Preferred Stocks	3,165,988			3,165,988
Foreign Stocks	1,987,903			1,987,903
Total Investments measured at fair value	<u>\$ 67,860,432</u>	<u>\$ 59,856,236</u>	<u>\$ 7,103,282</u>	<u>\$ 149,349,715</u>

Short term investments, debt securities, commingled trust fund and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Debt securities, convertible corporate bonds, and mortgage-backed securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

Mutual funds, and mortgage-backed classified in Level 3 are valued using valuation methodologies including pricing models and discounted cash flow models. Level 3 valuations incorporate subjective judgements and consider assumptions including capitalization rates, discount rates, cash flows and other factors that are not observable in the market.



**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

<u>Police Pension Investment</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>9/30/2021</u>
<b>Investments by Fair Value Level</b>				
Short Term Investments	\$ 1,477,753	\$	\$	1,477,753
Debt Securities & Bond Mutual Funds:				
Corporate Bonds	5,999,735	17,350,232		23,349,967
Bond Mutual Funds			3,180,667	3,180,667
Total Debt Securities & Bond Mutual Funds	<u>5,999,735</u>	<u>17,350,232</u>	<u>3,180,667</u>	<u>26,530,634</u>
Mortgage Backed Securities:				
Mortgage Backed Securities		9,475,962		9,475,962
Real Estate Investment Trust			11,670,248	11,670,248
Total Mortgage Baked Securities	<u>-</u>	<u>9,475,962</u>	<u>11,670,248</u>	<u>21,146,210</u>
Domestic Stocks	61,700,965			61,700,965
Foreign Stocks	23,348,017			23,348,017
Total Investments by Fair Value	<u>\$ 92,526,470</u>	<u>\$ 26,826,194</u>	<u>\$ 14,850,915</u>	<u>\$ 134,203,579</u>

Short term investments, debt securities and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Debt securities and mortgage-backed securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

Bond Mutual Funds and mortgage-backed securities classified in Level 3 are valued using valuation methodologies including pricing models and discounted cash flow models. Level 3 valuations incorporate subjective judgements and consider assumptions including capitalization rates, discount rates, cash flows and other factors that are not observable in the market.

**2. Investments**

The City's investments of \$105,000,000 are in certificates of deposits with maturities that range from December 2021 to April 2022 and have a weighted average maturity of one year. These investments are not subject to level disclosure in the fair value hierarchy.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**B. Accounts Receivable**

**1. Unbilled Utility Services**

All utility billing is performed on a cyclical basis which gives rise to unbilled gas services at the end of any given period. The City has recorded estimated accounts receivable and the related revenues based on the number of days of unbilled services for each cycle as of the end of the fiscal year.

**2. Property Tax Calendar and Revenue Recognition**

Escambia County Constitutional Officers perform all appraisals, assessments, and collections of City property taxes as an agent for the City of Pensacola. Property valuations are determined each year as of January 1. All property taxes are levied and become due and payable on November 1. The collection period is from November 1 through March 31, with discounts allowed of 4, 3, 2 and 1 percent for early payment in November through February, respectively. All taxes become delinquent on April 1 in the year following assessment, and tax certificates are sold on all real property with unpaid taxes as of June 1. Property tax revenue recognition occurs during the fiscal year of levy (the year the property tax revenue was intended to finance).

As of November 2001, the City of Pensacola assessed a stormwater fee to provide additional revenue for stormwater management improvements. The fee is billed annually by the Escambia County Property Tax Collector on the November property tax roll with the exception of government owned property which is billed directly by the City. The stormwater fee is subject to the same collection laws, discounts and penalties as are property taxes. Stormwater revenues are recognized during the fiscal year in which it is billed.

**3. Accounts Receivable**

Account receivables are shown net of allowances for doubtful accounts as follows:

	<b>Accounts</b>		
<b>Governmental activities:</b>	<b>Receivable</b>	<b>Allowance</b>	<b>Net</b>
General Fund	\$ 2,000,505	\$	\$ 2,000,505
Housing Assistance Payments Fund	1,565,740	1,213,371	352,369
Nonmajor Governmental Funds	462,836		462,836
Internal Service Fund	663,356		663,356
Total governmental activities	<u>\$ 4,692,437</u>	<u>\$ 1,213,371</u>	<u>\$ 3,479,066</u>
<b>Business-type activities:</b>			
Utility Fund	\$ 5,290,740	\$ 425,606	\$ 4,865,134
Sanitation Fund	837,904	71,472	766,432
Port Fund	286,272		286,272
Airport Fund	2,447,209		2,447,209
Total business-type activities	<u>\$ 8,862,125</u>	<u>\$ 497,078</u>	<u>\$ 8,365,047</u>

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**Unavailable/Unearned Revenue**

Governmental funds report a deferred inflow of resources in connection with receivables for revenues that are not considered available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not-yet earned. Amounts that are “unavailable” are not reported as a deferred inflow of resources in entity-wide statements. At the end of the current fiscal year, the various components of unavailable revenue and unearned revenue reported in the governmental funds were as follows:

	<u>Unavailable</u>	<u>Unearned</u>
General Fund		
Special assessments	\$ 13,865	\$
Leases – Land/ROW receivables	52,068	
Prepaid lease payments		212,076
Occupational license fees and fines received for subsequent year		648,867
Special Revenue Funds		
HUD - HCV Cares Act Funding		87,803
HUD - Fraud Recovery	352,369	
CDBG - Housing Rehab Project notes receivable	362,457	
Golf Course- Lease receivables	1,500	
Parks Recreation - Lease receivables	2,000	
Tennis Center- Lease receivables	23,438	
CMP - Use Fee		71,874
CMP - Leases		17,830
CMP - Unearned office rent		7,538
American Rescue Act Funding		8,134,073
Home Reconstruction Loans	555,995	
Grant request and draws prior to meeting all requirements		192,580
	<u>\$ 1,363,692</u>	<u>\$ 9,372,641</u>

The American Rescue Plan grant does not require the City to hold unspent funds in a separate bank account. The unspent monies is not earned so it is not a component of net position at the fund or government wide level. Since the terms of the grant require the funds to be expended within a set number of years and unspent funds are not considered restricted assets of the government unit, the City does not consider presentation of the unspent monies as restricted assets necessary as of September 30, 2021.

The Airport Fund includes \$30,511,325 in unearned revenue related to an advance on project funding as required by the “Project Development Agreement” between VTMAE and the City. This agreement stipulates the timing and use of the funding for the development of a commercial aircraft maintenance, repair, and overhaul (“MRO”) campus at Pensacola International Airport. VT MAE will provide a total of \$35,000,000 towards the estimated \$210,125,000 project as further disclosed in Note IV. H. The unspent funds are not considered earned until funds are expended and therefore are not a component of the Airport's net position.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**C. Capital Assets**

Capital asset activity for governmental activities for the fiscal year ended September 30, 2021 were as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental activities:</b>				
Non-depreciable assets:				
Land	\$ 21,298,341	\$ 221,410	\$	\$ 21,519,751
Construction in progress	4,075,176	13,724,691	(11,257,538)	6,542,329
Total Non-depreciable assets	<u>25,373,517</u>	<u>13,946,101</u>	<u>(11,257,538)</u>	<u>28,062,080</u>
Depreciable assets:				
Buildings	130,883,446	2,304,865	(3,162)	133,185,149
Improvements	57,959,970	961,735		58,921,705
Infrastructure	147,839,412	7,881,963		155,721,375
Equipment	55,954,084	4,313,024	(1,737,608)	58,529,500
Total Depreciable assets	<u>392,636,912</u>	<u>15,461,587</u>	<u>(1,740,770)</u>	<u>406,357,729</u>
Less accumulated depreciation for:				
Buildings	38,802,390	2,949,532		41,751,922
Improvements	29,299,278	1,960,527		31,259,805
Infrastructure	52,942,881	6,097,673		59,040,554
Equipment	37,431,084	3,696,465	(1,286,354)	39,841,195
Total accumulated depreciation	<u>158,475,633</u>	<u>14,704,197</u>	<u>(1,286,354)</u>	<u>171,893,476</u>
Total depreciable assets net of depreciation	<u>234,161,279</u>	<u>757,390</u>	<u>(454,416)</u>	<u>234,464,253</u>
<b>Governmental activities net capital assets</b>	<u><u>\$ 259,534,796</u></u>	<u><u>\$ 14,703,491</u></u>	<u><u>\$ (11,711,954)</u></u>	<u><u>\$ 262,526,333</u></u>

The preceding schedule includes capital assets and accumulated depreciation for both governmental funds and the internal services funds. Per GASB 34 requirements, the internal service funds are reported on the entity-wide statements as a governmental activity. In fiscal year 2021, the net book value of assets held by Internal Service Funds is \$1,963,539. Total depreciation expense for governmental activities for fiscal year 2021 is \$14,769,697. The difference between depreciation expense of \$14,769,697 and the \$14,704,197 increase in accumulated depreciation is \$65,500, which is result of capital assets transferred from business-type activities to government activities that are different from the assets transferred from governmental to business-type activities.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

Capital asset activity for business-type activities for the fiscal year ended September 30, 2021 were as follows:

	<b>Beginning Balance</b>	<b>Increases</b>	<b>Decreases</b>	<b>Ending Balance</b>
<b><u>Business-type activities:</u></b>				
Non-Depreciable Assets:				
Land	\$ 37,820,092	\$ 577,492	\$	\$ 38,397,584
Construction in Progress	6,722,724	17,314,267	(7,073,049)	16,963,942
Total Non-depreciable assets	<u>44,542,816</u>	<u>17,891,759</u>	<u>(7,073,049)</u>	<u>55,361,526</u>
Depreciable Assets:				
Buildings	188,932,778	42,143		188,974,921
Improvements	216,751,128	11,360,237	(799,656)	227,311,709
Equipment	40,584,643	3,807,688	(1,884,777)	42,507,554
Total Depreciable assets	<u>446,268,549</u>	<u>15,210,068</u>	<u>(2,684,433)</u>	<u>458,794,184</u>
Less accumulated depreciation for:				
Building	92,467,910	6,239,275		98,707,185
Improvements	113,151,078	6,960,673	(760,656)	119,351,095
Equipment	25,602,350	2,981,385	(1,797,357)	26,786,378
Total accumulated depreciation	<u>231,221,338</u>	<u>16,181,333</u>	<u>(2,558,013)</u>	<u>244,844,658</u>
Total depreciable assets net of depreciation	<u>215,047,211</u>	<u>(971,265)</u>	<u>(126,420)</u>	<u>213,949,526</u>
<b>Business-type activities net capital assets</b>	<b><u>\$ 259,590,027</u></b>	<b><u>\$ 16,920,494</u></b>	<b><u>\$ (7,199,469)</u></b>	<b><u>\$ 269,311,052</u></b>

Total depreciation expense for business-type activities for fiscal year 2021 is \$16,115,833. The difference between depreciation expense and the increase in accumulated depreciation is \$65,500, which is a result of capital assets transferred from governmental to business-type activities that are different from the assets transferred from business-type to governmental activities.

There are two intangible assets reported in the Utility Fund representing the excess of the purchase price paid over the fair market value of assets acquired. In September 1989, the City purchased the Escambia County Utilities Authority's Timberland Natural Gas Distribution and recorded goodwill of \$131,646. The intangible asset is amortized on a straight-line basis over an estimated useful life of forty years. In October 2021, the City purchased a portion of Okaloosa Gas District service area and recorded goodwill of \$82,250. The intangible asset is amortized on a straight-line basis over an estimated useful life of ten years.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

Depreciation expense was charged to functions/programs of the primary government as follows:

**Governmental activities:**

General Government	\$ 737,990
Public Safety	2,365,897
Physical Environment	1,858,871
Transportation	2,939,986
Economic Environment	46,304
Culture and Recreation	4,763,324
Unallocated Infrastructure	1,716,378
Capital assets held by governmental type internal service funds are charged to the various functions based on their usage	<u>340,947</u>

**Total depreciation expense- governmental activities** **\$ 14,769,697**

Infrastructure reported per requirement of GASB 34 is presented as a separate line item instead of a specific function/program.

**Business-type activities:**

Gas	\$ 2,798,495
Sanitation	496,843
Port	1,302,123
Airport	<u>11,518,372</u>

**Total depreciation expense- business-type activities** **\$ 16,115,833**

The fifteen-year lease agreement for the City owned Amtrak Station expired May 14, 2008. Rail services for the Sunset Limited route which passes through Northwest Florida have been suspended since 2005 as a result of the damages suffered by Hurricane Katrina. The carrying value for the land and building is approximately \$492,357 as reported in the governmental activities.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**D. Interfund Receivables, Payables, and Transfers**

Interfund receivables/payables balances as of September 30, 2021, are as follows:

	<u>Due To</u>	<u>Due From</u>	<u>Advance To</u>	<u>Advance From</u>
<b>Governmental activities:</b>				
General Fund	\$	\$ 854,839	\$	\$
Housing Assistance Fund	33,375			
Natural Disaster Fund	10,497,406			
Nonmajor Governmental Funds	387,703	255,218		
Internal Service Funds	855,122	139,701	577,689	29,785
Total Governmental activities	<u>11,773,606</u>	<u>1,249,758</u>	<u>577,689</u>	<u>29,785</u>
<b>Business-type activities:</b>				
Utility Fund	373,584	871,132		380,760
Sanitation Fund	272,209			129,673
Port Fund	27,464			
Airport Fund	171,433	10,497,406		37,471
Total Business-type activities	<u>844,690</u>	<u>11,368,538</u>	<u>0</u>	<u>547,904</u>
Total governmental and business-type activities	<u>\$ 12,618,296</u>	<u>\$ 12,618,296</u>	<u>\$ 577,689</u>	<u>\$ 577,689</u>

*Internal balances-current* reported in the government-wide statement of net position in the amount of \$10,523,848 represents the amounts receivable/payable between government and business-type activities for end of year payroll liabilities, risk management claims and inter-fund transfers. Included in the interfund balance is a \$10,497,406 interfund transfer between the Airport Fund and the Natural Disaster Fund. As of September 30, 2021, the City's Natural Disaster Fund had pending reimbursements for unobligated Hurricane Sally repairs and clean-up projects. An interfund loan was made from the Airport Fund to cover the negative cash in the Natural Disaster Fund. Project reimbursement is anticipated to be received in fiscal year 2022.

*Internal balances-noncurrent* reported in the government-wide statement of net position in the amount of \$547,904 represents the long-term portion of future claims payable by the governmental-type funds to the business type funds. The Insurance Retention Fund and the Central Service Fund are reported in the government-wide statement as governmental activities. Due to/from and Advance to/from are reported in fund financial statements as shown in the schedule above.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

For the year ended September 30, 2021, interfund transfers are as follows:

<b>Governmental activities:</b>			
<u>Major Governmental Funds</u>	<b>Transfer In</b>	<b>Transfer Out</b>	<b>Purpose</b>
General Fund	\$ 8,000,000	\$ 6,182,804	Transfer from Utility Fund
			Transfer to UCRT, Golf, Eastside TIF, Westside TIF and Stormwater Capital
American Rescue Plan Fund (ARPA)		1,620,500	Transfer to Parking, Recreation and CMP
Local Option Sales Tax Fund (LOST)		1,033,510	Transfer to Port and Airport
<u>Nonmajor Governmental Funds</u>			
Local Option Gasoline Tax (LOGT)		1,536,818	Transfer to Local Option Gasoline Tax Debt Service
Community Redevelopment Agency (CRA)	3,383,531		Transfer from UCRT
Urban Core Redevelopment Trust (UCRT)	2,785,600	7,508,831	City's required contribution
			Transfer to CRA and CRA Debt Service
Parking Fund	300,000		Transfer from ARPA
Golf Course Fund	250,000		Transfer from General Fund
Eastside Tax Increment Financing District	92,207		City's required contribution
		89,318	Transfer to CRA Debt Service
Westside Tax Increment Financing District	319,997		City's required contribution
		278,425	Transfer to CRA Debt
Recreation Fund	786,500		Transfer from ARPA
Community Maritime Park Fund (CMP)	534,000		Transfer from ARPA
Local Option Gas Tax Det Service Fund	1,536,818		Transfer from LOGT
CRA Debt Service	4,493,043		Transfer from UCRT, Eastside TIF and Westside TIF
Stormwater Capital Fund	2,735,000		Transfer from General Fund
<b>Business-type activities:</b>			
Utility Fund		8,000,000	Transfer to General Fund
Port Fund	87,660		Transfer from LOST
Airport Fund	945,850		Transfer from LOST
Total	\$ 26,250,206	\$ 26,250,206	

Transfers reported in the government-wide statement of activities in the amount of \$6,966,490 represent the net amount of transfers between government and business type activities. Fund financial statements report transfers without eliminations within same type activity and are reported in the schedule above.



**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**E. Fund Balance/Net Position Deficit**

The American Rescue Plan Act (Act) Fund has a negative fund balance of \$407,409 for the year ended September 30, 2021. The Act allows revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, relative to revenues collected in the most recent fiscal year prior to the emergency. Finance has calculated the revenue loss based on guidance from the Department of Treasury and identified funds which revenues were hit the hardest by the COVID-19 pandemic. Operating transfers from the American Rescue Plan Act Fund (ARPA Fund) were made directly to those funds in fiscal year 2021 to provide for current operating cash needs. Funds included the Parking Management Fund, Recreation Fund and Community Maritime Park Management Fund. As of September 30, 2021, those three funds which received the operating transfer had used all but \$407,409 of the transfer towards eligible governmental services. As a result of the unspent operating transfers, \$407,409 of intergovernmental revenues in the ARPA fund could not be recognized resulting in a negative fund balance. The City anticipates that the remaining operating transfers will be spent in fiscal year 2022. This will allow for the recognition of the remaining intergovernmental revenues and bring the fund balance back to zero.

The Natural Disaster Fund has a negative fund balance of \$8,740,420 for the year ended September 30, 2021 due to pending reimbursements for unobligated Hurricane Sally repairs and clean-up projects. Project reimbursement is anticipated to be received in fiscal year 2022.

**F. Special Item - Parking Operations Transfer**

On November 29, 2007, the City entered into an Interlocal Agreement with the Pensacola Downtown Improvement Board (DIB) as well as the Community Redevelopment Agency (CRA) for the creation of a comprehensive downtown parking strategy for the centralized and efficient management of downtown parking facilities. As referenced in Section 15. B. of the interlocal agreement, after the fifth annual anniversary of the initial term of the interlocal agreement, the City may upon the affirmative vote of City Council, terminate this Agreement without cause upon one hundred and twenty (120) days prior written notice to the DIB.

The DIB cannot enforce or regulate parking activities and enforcement outside the established district but the City Council wanted to expand the Parking Management District (PMD) boundaries to match those boundaries of the City of Pensacola and bring the PMD under City management effective October 1, 2020. Therefore, on May 28, 2020, the City Council approved the termination of the interlocal agreement and effective October 1, 2020, the Parking Fund operation was transferred to the City of Pensacola to be operated as a fund of the City and managed by the City. The City recognized a special item in fiscal year 2021 totaling \$689,131 representing the net assets and liabilities contributed to the City on October 1, 2020. DIB recognized \$740,078 related to this transaction. The difference is due to capital assets recognition. The City's capital asset threshold is \$5,000 while the DIB's threshold is \$300. Therefore, any capital asset transferred from the DIB with an original purchase price under \$5,000 was not recognized as an asset by the City of Pensacola.

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**G. Long-term Debt**

**Individual Bond Issues and Notes Payable**

Below are the City's individual long-term debt issues which were outstanding on September 30, 2021:

**Governmental activities:**

**Nonmajor Funds**

\$14,314,000 Local Option Gas Tax Revenue Bond, Series 2016 was issued for the purpose of financing the cost of the acquisition and construction of capital improvements to the road system of the City of Pensacola and the costs of issuance on the borrowing. The bond has a fixed interest rate of 1.83% commencing December 31, 2016, to and including December 31, 2026, payable each December 31 and June 30 of each year. Principal payments commenced on December 31, 2016, payable December 31 of each year. Debt service payments are secured with Local Option Gasoline Tax revenues. Final maturity of principal occurs on December 31, 2026. \$ 8,729,000

\$1,307,000 Eastside Redevelopment Revenue Bond, Series 2017 was issued for the purpose of financing certain community redevelopment capital improvements in the Eastside Neighborhood Redevelopment Area included in the Eastside Neighborhood Plan and the costs of issuance on the borrowing. The bond has a fixed interest rate of 3.33% commencing April 1, 2018, to and including April 1, 2037, payable each April 1 and October 1 of each year. Principal payments commenced on April 1, 2018, payable April 1 of each year. Debt service payments are secured with Tax Increment Financing (TIF) revenues derived from the Eastside Redevelopment Area and in the event that these revenues are insufficient, the Local Business Tax. Final maturity of principal occurs on April 1, 2037. 1,096,000

\$4,082,000 Westside Redevelopment Revenue Bond, Series 2017 was issued for the purpose of financing certain community redevelopment capital improvements in the Westside Neighborhood Redevelopment Area included in the Westside Neighborhood Plan and the costs of issuance on the borrowing. The bond has a fixed interest rate of 3.33% commencing April 1, 2018, to and including April 1, 2037, payable each April 1 and October 1 of each year. Principal payments commenced on April 1, 2018, payable April 1 of each year. Debt service payments are secured with Tax Increment Financing (TIF) revenues derived from the Westside Redevelopment Area and in the event that these revenues are insufficient, the Local Business Tax. Final maturity of principal occurs on April 1, 2037. 3,423,000

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

\$8,000,000 Urban Core Redevelopment Revenue Bond, Series 2017 was issued for the purpose of financing certain community redevelopment capital improvements in the Urban Core Redevelopment Area included in the Urban Core Community Redevelopment Plan and the costs of issuance on the borrowing. The bond has a fixed interest rate of 3.60% commencing April 1, 2018, to and including April 1, 2040, payable each April 1 and October 1 of each year. Principal payments commenced on April 1, 2018, payable April 1 of each year. Debt service payments are secured with Tax Increment Financing (TIF) revenues derived from the Urban Core Redevelopment Area and in the event that these revenues are insufficient, a covenant to budget and appropriate non-ad valorem revenues of the City. Final maturity of principal occurs on April 1, 2040.

7,465,000

\$25,000,000 Infrastructure Sales Surtax Revenue Bond, Series 2017 was issued for the purpose of financing the cost of acquisition, construction renovation and equipping of additions, extensions, and improvements to facilities and general infrastructure of the City of Pensacola and the costs of issuance on the borrowing. The bond has a fixed interest rate of 2.15% commencing April 1, 2018, to and including October 1, 2028, payable each October 1 and April 1 of each year. Principal payments commenced on October 1, 2018, payable October 1 of each year. Debt service payments are secured with Infrastructure Sales Surtax revenues. Final maturity of principal occurs on October 1, 2028.

18,821,000

\$58,140,000 Urban Core Redevelopment Refunding and Improvement Revenue Bond, Series 2019 was issued for the purpose of refunding the outstanding principal balance of the Redevelopment Revenue Bonds, Series 2009B, as well as financing certain community redevelopment capital improvements in the Urban Core Redevelopment Area included in the Urban Core Community Redevelopment Plan and the costs of issuance on the borrowing. The bond has a fixed interest rate of 3.40% commencing October 1, 2019, to and including December 31, 2043, payable each April 1 and October 1 of each year. Principal payments commenced on April 1, 2021, payable April 1 of each year. Debt service payments are secured with Tax Increment Financing (TIF) revenues derived from the Urban Core Redevelopment Area and in the event that these revenues are insufficient, a covenant to budget and appropriate non-ad valorem revenues of the City. Final maturity of principal occurs on December 31, 2043.

56,668,819

Total Nonmajor Fund Types 96,202,819

Total Governmental Activities \$ 96,202,819

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**Business-type Activities:**

**Utility Enterprise**

\$5,000,000 Gas System Revenue Note, Series 2011 was issued for the primary purpose of (i) financing the 2011 Project described in the authorizing resolution as including the purchase of five (5) compressed natural gas refuse trucks and the acquisition, construction, and rehabilitation of capital improvements to the System and (ii) paying certain costs of issuance of the 2011 Gas System Note. The taxable note has a fixed interest rate of 2.09% with annual principal installments beginning October 1, 2012. Debt service payments are secured with Net Revenues of the Utility System. Final maturity of principal occurs on October 1, 2021.

\$ 549,000

\$15,000,000 Gas System Revenue Note, Series 2016 was issued for the primary purpose of financing and/or reimbursing the cost of the design, permitting, acquisition, construction, rehabilitation and equipping of certain capital improvements to the system. The note has a fixed interest rate of 1.97% with annual principal installments beginning October 1, 2017. Debt service payments are secured with Net Revenues of the Utility System. Final maturity of principal occurs on October 1, 2026.

11,002,000

Total Utility Enterprise

11,551,000

**Airport Enterprise**

\$5,800,000 Airport Taxable Customer Facility Charge Revenue Note, Series 2008 (as modified in 2018) was issued for the primary purpose of financing the construction and equipping of a rental car service center to serve the Airport. Proceeds were derived from a Bank of America loan. Interest is paid on the first of every month and is calculated using 30-day LIBOR plus .75% per annum. Debt service payments are secured with an additional \$2.50 Customer Facility Charge (CFC). The loan agreement calls for interest only payments through December 2021 at which point the loan expires and principal is due in full.

5,800,000

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

<p>\$12,465,000 Airport Refunding Revenue Note, Series 2015 refunded the outstanding principal of the Airport Refunding Revenue Bonds (Non-AMT), Series 2005A. Note has a fixed interest rate of 2.55% commencing April 1, 2016, to and including October 1, 2027, payable each April 1 and October 1 of each year. Principal payments commenced on October 1, 2016, payable October 1 of each year. Debt service payments are secured with Net Revenues of the Airport. Final maturity of principal occurs on October 1, 2027.</p>	<p>7,715,000</p>
<p>\$6,300,000 Airport Refunding Revenue Note, Series 2017 refunded the outstanding principal of the Airport Revenue Bonds, Series 2012. Note has a fixed interest rate of 2.51% commencing April 1, 2018, to and including October 1, 2027, payable each April 1 and October 1 of each year. Principal payments commenced on October 1, 2018, payable October 1 of each year. Debt service payments are secured with Net Revenues of the Airport. Final maturity of principal occurs on October 1, 2027.</p>	<p>4,630,000</p>
<p>\$29,678,000 Airport Refunding Revenue Note, Series 2018 refunded the outstanding principal of the Airport Revenue Bonds, Series 2008. Note has a fixed rate of 3.93% commencing October 1, 2018 percent to and including October 1, 2038, payable each April 1 and October 1 of each year. Principal payments commenced on October 1, 2018, payable October 1 of each year. Debt service payments are secured with Net Revenues of the Airport and is further secured by certain PFC revenues, to the extent that such PFC revenues are deposited into the bond fund. Final maturity of principal occurs on October 1, 2038.</p>	<p><u>27,325,000</u></p>
<p>Total Airport Enterprise</p>	<p><u>45,470,000</u></p>
<p>Total Business-type Activities</p>	<p><u>\$ 57,021,000</u></p>

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**Changes in Long-Term Liabilities**

Following is a summary of changes in the long-term liabilities for the City as well as the material liabilities for the City's component unit year ended September 30, 2021:

	Beginning Balance		Increases		Decreases		Ending Balance		Due Within One Year
<b>Governmental activities</b>									
Due to other governments	\$ 9,100,000	\$		\$ (1,300,000)	\$		7,800,000	\$	1,300,000
Claims and judgments	4,446,191		1,849,552		(1,717,449)		4,578,294		1,093,000
Compensated absences	4,714,623		3,552,999		(3,115,073)		5,152,549		169,793
Notes payable	101,546,000				(5,343,181)		96,202,819		5,463,571
Loans payable	40,000				(20,000)		20,000		20,000
Capital lease payable	1,685,387				(1,685,387)		-		
OPEB	15,754,267		1,297,300		(3,987,216)		13,064,351		
Pension liability	89,277,831		39,818,066		(66,940,187)		62,155,710		
Governmental activity long-term liabilities	<u>\$ 226,564,299</u>	<u>\$</u>	<u>46,517,917</u>	<u>\$</u>	<u>(84,108,493)</u>	<u>\$</u>	<u>188,973,723</u>	<u>\$</u>	<u>8,046,364</u>
<b>Business-type activities</b>									
Notes payable	\$ 61,421,000	\$		\$ (4,400,000)	\$		57,021,000	\$	10,321,000
Compensated absences	1,841,092		1,329,884		(1,185,914)		1,985,062		160,018
OPEB	6,160,756		504,506		(1,567,020)		5,098,242		
Pension liability	25,101,926		10,584,549		(18,983,361)		16,703,114		
Business-type activity long-term liabilities	<u>\$ 94,524,774</u>	<u>\$</u>	<u>12,418,939</u>	<u>\$</u>	<u>(26,136,295)</u>	<u>\$</u>	<u>80,807,418</u>	<u>\$</u>	<u>10,481,018</u>

The City's outstanding bonds payable and notes payable do not contain any significant events of default with finance-related consequences, termination events with finance related consequences, or subjective acceleration clauses.

Due to other governments includes an Interlocal agreement between the City of Pensacola and the Emerald Coast Utilities Authority (ECUA) which committed the City to contribute to the Main Street Wastewater Treatment Plant Replacement Project (the Project). The City committed \$19.5 million for the project and agreed to budget and appropriate water and sewer franchise fees and the beverage license tax revenues. For accounting purposes, this is a voluntary non-exchange transaction. In December 2012, ECUA provided documentation which showed all eligibility criteria had been met as of September 30, 2012. Therefore, the long-term liability and expenditure was recorded in the City's government-wide financial statements. Since the long-term liability is not due and payable in the current period it is not recorded in the fund financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

Related to this transaction, the City entered in an agreement with the Community Redevelopment Agency (CRA) wherein the annual installments to ECUA will be paid from CRA revenues and any shortfall paid by the City will be reimbursed.

Compensated absences are estimated at year end only. In addition, for the governmental activities, claims and judgments are liquidated by the insurance retention fund and compensated absences are liquidated primarily by the general fund.

Other Postemployment Benefits (OPEB) were calculated by an independent consultant which provided an actuarial valuation of post-employment benefits as required by GASB 75, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions*.

Pension liability was calculated by an independent consultant which provided an actuarial valuation of pension benefits as required by GASB 67, *Financial Reporting for Pension Plans*, and GASB 68, *Accounting and Financial Reporting for Pensions*. Net pension liability is liquidated primarily by the general fund.

**Summary of Debt Service Requirements to Maturity**

Annual debt service requirements to maturity for the City's long-term bonds and notes as well as the material long-term bonds and notes for the City's component unit are as follows; includes both fixed and variable interest rate bonds/notes:

**Governmental Long-Term Debt**

Fiscal Year Ending September 30,	Principal	Interest	Total Principal and Interest
2022	\$ 5,463,571	\$ 2,765,201	\$ 8,228,772
2023	5,591,068	2,629,897	8,220,965
2024	5,724,612	2,491,224	8,215,836
2025	5,854,981	2,349,013	8,203,994
2026	5,989,901	2,203,375	8,193,276
2027-2031	22,312,089	8,977,098	31,289,187
2032-2036	16,088,299	6,389,344	22,477,643
2037-2041	17,345,689	3,724,305	21,069,994
2042-2044	11,832,609	779,864	12,612,473
<b>Total</b>	<b>96,202,819</b>	<b>32,309,321</b>	<b>128,512,140</b>
Less: Current	(5,463,571)	-	(5,463,571)
<b>Total government debt</b>	<b>\$ 90,739,248</b>	<b>\$ 32,309,321</b>	<b>\$ 123,048,569</b>

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

Business-Type Activities Long-Term Debt

Fiscal Year Ending September 30,	Principal	Interest	Total Principal and Interest
2022	\$ 10,321,000	\$ 1,662,477	\$ 11,983,477
2023	4,644,000	1,433,758	6,077,758
2024	4,777,000	1,309,150	6,086,150
2025	4,905,000	1,180,846	6,085,846
2026	5,051,000	1,048,612	6,099,612
2027-2031	12,834,000	3,675,344	16,509,344
2032-2036	8,525,000	2,035,485	10,560,485
2037-2039	5,964,000	357,395	6,321,395
<b>Total</b>	<u>57,021,000</u>	<u>12,703,067</u>	<u>69,724,067</u>
Less: Current	<u>(10,321,000)</u>	<u>-</u>	<u>(10,321,000)</u>
<b>Total business-type debt</b>	<u><u>\$ 46,700,000</u></u>	<u><u>\$ 12,703,067</u></u>	<u><u>\$ 59,403,067</u></u>

Business-type activities long-term debt includes the 2008 Airport Taxable Customer Facility Charges Revenue Note dated February 4, 2008 for \$19,000,000. The note is variable rate debt with interest calculated on 30-day LIBOR plus .75% per annum. Interest is due through December 2021 with a one-time principal payment due at that time. For purposes of the Debt Service Requirement Summary, interest is computed at 5.55%; however, actual interest rates for fiscal year 2021 ranged between 0.84% and 0.90% resulting in interest expense of \$51,144. As of September 30, 2021, the outstanding balance of the Note is \$5,800,000.

**Debt Restriction**

There are a number of limitations and restrictions contained in the various bond indentures. The City is in compliance with all significant limitations and restrictions. The City has no legal debt margin.



**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**Revenues Pledged for Debt Repayment**

The City has pledged future Tax Increment Revenues derived from the Urban Core Redevelopment Area to repay \$6,715,000 in Bonds issued in 2009, \$8,000,000 in Bond issued in 2017 and a \$56,140,000 Bond issued in 2019. Proceeds of the 2009 bonds provided financing for the construction of a Community Maritime Park. Proceeds from the 2019 bond provided financing to refund \$38,925,000 in outstanding 2009 bonds. Proceeds of the 2017 bond and remaining proceeds from the 2019 bond provided financing for certain community redevelopment capital improvements in the Urban Core Community Redevelopment Area included in the Urban Core Community Redevelopment Area Plan. The bonds are secured by Tax Increment Revenues derived from the Urban Core Redevelopment Area, and with respect to the Series 2009B Bonds Federal Direct Payments, and in the event that these revenues are insufficient a Covenant to Budget and Appropriate and are payable through 2043. Principal and interest paid for the current year on the 2017 bond was \$323,175 and the 2019 bonds was \$3,447,941 and Tax Increment Revenues for the current year were \$7,508,831.

The City has pledged future Tax Increment Revenues derived from the Eastside Redevelopment Area to repay a \$1,307,000 Bond issued in 2017. Proceeds of the bond provided financing for certain community redevelopment capital improvements in the Eastside Neighborhood Redevelopment Area included in the Eastside Neighborhood Plan. The bond is secured by Tax Increment Revenues derived from the Eastside Redevelopment Area and in the event that these revenues are insufficient, the Local Business Tax and are payable through 2037. Principal and interest paid for the current year were \$89,195 and Tax Increment Revenues for the current year were \$238,104.

The City has pledged future Tax Increment Revenues derived from the Westside Redevelopment Area to repay a \$4,082,000 Bond issued in 2017. Proceeds of the bond will provide financing for certain community redevelopment capital improvements in the Westside Neighborhood Redevelopment Area included in the Westside Neighborhood Plan. The bond is secured by Tax Increment Revenues derived from the Westside Redevelopment Area and in the event that these revenues are insufficient, the Local Business Tax, and are payable through 2037. Principal and interest paid for the current year were \$279,314 and Tax Increment Revenues for the current year were \$813,589.

The City has pledged future Infrastructure Sales Tax to repay \$25,000,000 in a Bond issued in 2017. Proceeds from the 2017 bond were used to finance the cost of acquisition, construction renovation and equipping of additions, extensions, and improvements to facilities and general infrastructure of the City of Pensacola. Debt service payments are secured with the Infrastructure Sales Tax revenues and are payable through 2028. Principal and interest paid for the current year on the 2017 bond was \$2,563,614 and Infrastructure Sales Tax revenues for the current year were \$10,718,929.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

The City has pledged future Local Option Gasoline Tax (LOGT) revenues to repay \$14,314,000 in a Bond issued in 2016. Proceeds of the bond was used to finance the cost of the acquisition and construction of capital improvements to the road system of the City of Pensacola and the costs of issuance on the borrowing. Debt service payments are secured with the LOGT revenues through 2026. In the event that LOGT is insufficient to pay debt service, the loan is furthered secured by a covenant to budget and appropriate from the City's non-ad valorem revenues. Principal and interest paid for the current year were \$1,537,230 and LOGT revenues for the current year were \$1,431,737. Local Option Gasoline Tax revenues along with funds available in the Local Option Gas Tax Debt Service Fund are sufficient to make annual debt service payments.

The City has pledged future Net Revenues of the Utility System to repay \$20,000,000 in Notes issued in 2011 and 2016. Proceeds of the notes were used to provide financing for the construction of and rehabilitation of capital improvements to the gas system. Debt service payments are secured with the Net Revenues of the Utility System through 2026. Principal and interest paid (cash basis) for the current year were \$2,041,217 and net revenues for the current year were \$19,964,547.

The City has pledged future Net Revenues of the Airport to repay \$48,443,000 in Bonds and Notes issued between 2015 through 2018. Proceeds of the bonds were used to finance the acquisition, construction and rehabilitation improvements to the Airport Facilities as well as refinance its Airport Revenue Refunding Bond, Series 2005A, Airport Improvement Revenue Bonds, Series 2008 and Airport Revenue Bonds, Series 2012. Debt service payments are secured with the Net Revenues of the Airport through 2038. Principal and interest paid (cash basis) for the current year were \$2,310,396 and net revenues for the current year were \$10,443,754. Net Revenues excludes CFC revenues of \$2,759,015 pledged towards the Airport Taxable Customer Facility Charge Revenue Note, Series 2008, operating expenses of \$588,097 and grant operating expenses of \$4,182,589.

The City has pledged future Customer Facility Charge (CFC) Revenues of the Airport to repay \$5,800,000 in Notes issued in 2008 (as modified in 2018). Proceeds of the bonds were used to finance the construction of a rental car service center. Debt service payments are secured with the Customer Facility Charge (CFC) Revenues through 2021. Principal and interest paid (cash basis) for the current year were \$51,479 and net revenues for the current year were \$2,170,918.

The City has pledged future Passenger Facility Charge (PFC) revenue (to the extent they are deposited into the Bond Fund) of the Airport to refinance its Airport Revenue Bonds, Series 2008. Proceeds of the bonds were used to finance acquisition, construction, and rehabilitation improvements to the Airport Facilities. Debt service payments are secured with the Passenger Facility Charge (PFC) revenue to the extent they are deposited into the Bond Fund through 2038. Principal and interest paid (cash basis) for the current year were \$1,721,664 and net revenues for the current year were \$4,314,643.

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**Direct Borrowings, Direct Placements and Lines of Credit**

The City has no direct borrowings, direct placements, or unused lines of credit.

**Florida Ports Finance Commission Agreement**

Florida Ports Financing Commission Revenue Bonds, Series 1999 – On July 17, 1996, the Florida Ports Financing Commission (the “Commission”) was created pursuant to Section 320.20(3) and Chapter 163, Part I, Florida Statutes through an Interlocal Agreement among Canaveral Port Authority, Jacksonville Port Authority and Panama City Port Authority. The Commission’s purpose is to provide a cost-effective means of financing various capital projects for the State of Florida’s ports by issuing bonds and transferring the proceeds thereof to the individual ports. The Commission and SunTrust Bank, Central Florida, National Association, Orlando, Florida (the “Trustee”) entered into an Indenture of Trust, dated September 1, 1999 (the “Indenture”), which authorized the issuance of \$153,115,000 Florida Ports Financing Commission Revenue Bonds (State Transportation Trust Fund), Series 1999 (the Bonds”). The Bonds were refunded in 2011 with principal and interest payments through October 1, 2029.

On October 14, 1999, the Bonds were issued to provide funds to finance the costs of acquiring and constructing capital projects undertaken by 10 ports located in the State of Florida (the “Ports”), including the City. The amount allocated to the City was not to exceed \$3,000,000, which was available for approved expenditures. The Commission loaned the proceeds of the Bonds (the “Loans”) to the Ports pursuant to separate loan agreements (the “Loan Agreements”) entered into between each of the Ports individually and the Commission.

The Loan Agreement entered into by the City provides that the City will repay its Loan solely from moneys due from the State Transportation Trust Funds. Pursuant to Section 320.20(4), Florida Statutes, \$15,000,000 of the revenues received by the State of Florida from motor vehicle registration fees is to be deposited annually in the State Transportation Trust Fund for funding Projects (the “State Moneys”). Basic Payments under the Loan Agreement are payable solely from moneys on deposit in the State Transportation Trust Fund. The Department of Transportation and the Commission entered into a Master Agreement pursuant to which the Department of Transportation agrees to transfer the State Moneys annually into an escrow account held by the State Department of Insurance, Division of Treasury, on behalf of the Trustee which may be drawn upon by the Trustee in order to pay the debt service on the Bonds as the same becomes due. The City has assigned all of its right, title and interest to the moneys allocated to the City from State Moneys to the Trustee on behalf of the Commission, to pay its portion of debt service on the Bonds.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

In addition to the Basic Payments, the City agreed to pay on demand of the Commission or the Trustee additional payments constituting (a) its proportionate share of certain ongoing fees, costs and expenses related to the financing program, (b) all reasonable fees and expenses of the Commission and the administrator of the financing program, (c) its proportionate share of rebate obligations relating to the Bonds pursuant to Section 149 of the Internal Revenue Code of 1986, and (d) any unallowable costs required to be repaid by the Borrower under the Loan Agreement (the "Additional Payments"). The City has agreed to pay from legally available non-ad valorem revenues of its Port facilities (the "Port Revenues") sufficient moneys to make such Additional Payments. Such agreement is applicable solely to the Additional Payments and does not cover the Basic Payments.

The Bonds do not create nor constitute an obligation or debt of the State of Florida or any political subdivision thereof or any public corporation, port or governmental agency existing under the laws of the State of Florida other than the Commission. The Bonds do not constitute the giving, pledging or loan of the faith and credit of the State of Florida or any political subdivision thereof or any public corporation, port or governmental agency existing under the laws of the State of Florida. The Bonds are payable solely from State Moneys as the Basic Payments of the Borrowers.

The financing program of the Commission described above is in substance a grant program, inasmuch as all debt service payments on the Bonds are payable solely from moneys in the State Transportation Trust Fund. The program was structured with Loan Agreements in order to satisfy certain legal requirements. Bondholders have no recourse to the Borrowers, including the City, for payment of the principal and interest on the Bonds.

The City has not recorded a liability for the loan since it does not have any obligation except for moneys due it from the State Transportation Trust Fund. As discussed above, all of such moneys have been assigned to the Trustee to pay the debt. Except to the extent the City is obligated to pay Additional Payments from the Port Revenues, the City has no other obligation on the debt and no other moneys of the Authority have been pledged or are obligated for payment of the debt. As expenditures were incurred for the approved projects, the City recorded a receivable from the Commission for 50% of qualified amounts and recorded the amount to be reimbursed as contributed capital. Monies not expended on approved projects by individual ports (excess project funds) are returned to the funding pool and reallocated. The amount expended by the City in excess of the allocated \$2.7 million was made possible through the excess funding reallocation program. The bond proceeds have since been fully expended by the ports to which they were allocated. The City has incurred in total \$3,904,251 of eligible expenditures.

On January 12, 2021, the Commission agreed to issue Florida Ports Financing Commission Refunding Revenue Bonds, Series 2021 in order to refinance the Series 2011 Bonds with principal and interest payments through October 1, 2029. The City of Pensacola received an additional allocation of \$1,081,712 from the savings that was realized and deposited into the State of Florida's Seaport Grant Program.

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

**Loans Payable**

In February 2017, the Community Maritime Park Associates (CMPA) agreed to pay Northwest Florida Professional Baseball (NFPB) \$100,000 under a non-interest-bearing promissory note to share costs associated with a new video scoreboard. With the dissolution of CMPA on June 1, 2017, all CMPA's contracts and leases were assigned to the City including the \$100,000 outstanding balance of the promissory note. Annual debt service payments are \$20,000 and the loan matures on October 1, 2021.

**H. Fund Balance Disclosure**

Fund Balance information is used to identify the available resources to repay long-term debt, reduce property taxes, add new governmental programs, expand existing ones, or enhance the financial position of the City, in accordance with policies established by the City Council. In accordance with Governmental Accounting and Financial Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the City classifies fund balance as follows.

Non-Spendable Fund Balance – Amounts that are not in a spendable form or are required to be maintained intact (such as inventory or prepaids).

Restricted Fund Balance – Amounts that can be spent only for the specific purposes stipulated by external resource providers (such as grantors) or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.

Committed Fund Balance – Amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority. Commitments may be changed or lifted only by the City Council taking the same formal action that imposed the constraint originally. An Ordinance adopted by Council establishes a fund balance commitment.

Assigned Fund Balance – Amounts the City intends to use for a specific purpose. The City Council via resolution or the Mayor, as authorized by City Council Policy (enacted through resolution), establishes fund balance assignments.

Unassigned Fund Balance – The residual classification for the General Fund and includes amounts that are not contained in the other classifications. Unassigned amounts are the portion of fund balance which is not obligated or specifically designated and is available for any purpose. The general fund is the only fund that reports a positive unassigned balance amount.

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

For classification of fund balance 1) when expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first 2) when expenditures are incurred for purposes for which amounts in any of unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts.

In June 2010, the City Council approved Resolution No. 31-10 which established the Fund Balance Policy of Governmental Funds as well as committed the Council Reserves Fund Balance in the General Fund. On September 25, 2014, the City Council approved the same Council Reserve Policy by Ordinance, amending chapter 3-1 of the Code of the City of Pensacola, Florida, creating section 3-1-13. On March 9, 2017, City Council amended chapter 3-1-13 of the Code of the City of Pensacola, Florida, increasing the minimum reserve from 15 percent to 20 percent. The Council Reserve, which is required to be a minimum of 20 percent of the General Fund beginning adopted appropriations, is reported as committed fund balance in the General Fund. The Council Reserve shall not be used until current year revenues decrease by 5 percent or more of the total adopted beginning estimated revenues, including transfers and all efforts have been exhausted to fund unanticipated needs and/or emergencies, such as implementing a modified hiring freeze and expenditure reductions. Upon determination of the need, the Mayor may initiate use of the reserves through written communication to the City Council, explaining the nature of the emergency with approval by a two-thirds vote of City Council. Proceeds from the sale of City (general government) owned surplus real property, specifically approved by City Council for such purpose, and any other funds identified in the annual budget (and amendments thereto) will be used to increase the reserve. Interest earnings will be applied on the reserve balance each fiscal year.

The City does not have a formal minimum fund balance policy for unassigned fund balance. A schedule of City fund balances is provided in the following pages.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

	<b>Major Funds</b>			
	<b>General Fund</b>	<b>Housing Assistance Payments</b>	<b>Natural Disaster Fund</b>	<b>American Rescue Plan Act Fund</b>
<i><b>Fund Balance</b></i>				
Non-spendable				
Inventories	\$	\$	\$	\$
Prepays	43,890	785		
Subtotal non-spendable fund balance	43,890	785	-	-
Restricted				
Parking				
Redevelopment Rev Bond(s) debt payments				
Stormwater projects				
Section 8 program administrative		3,351,400		
Natural disaster projects			3,230,148	
General government	269,329			44,892
Transportation	194,731			
Physical Environment				
Saenger capital	387,344			
Public safety	69,681			
Community development projects				
Culture and recreation	233,567			
Building inspections				
Local Option Sales Tax debt payment				
Subtotal restricted fund balance	1,154,652	3,351,400	3,230,148	44,892
Committed				
Council Reserve	14,042,818			
Tree landscape	572,521			
Park purchases	4,735			
Stormwater projects				
Subtotal committed fund balance	14,620,074	-	-	-
Assigned				
General government	6,308,542			
Demolition	526,288			
Lien amnesty				
Housing Initiatives Fund	494,402			
Inner City Housing Initiatives				
Parking				
Community development projects				
Natural disaster projects	2,550,000			
Culture and recreation				
Subtotal assigned fund balance	9,879,232	-	-	-
Unassigned	98,402		(11,970,568)	(452,301)
<i><b>Total Fund Balance</b></i>	<u>\$ 25,796,250</u>	<u>\$ 3,352,185</u>	<u>\$ (8,740,420)</u>	<u>\$ (407,409)</u>

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

	<b>Nonmajor Funds</b>		
	<b>Major Funds</b>	<b>Special Revenue Funds</b>	
	<b>Local Option Sales Tax</b>	<b>Special Grants</b>	<b>Local Option Gasoline Tax</b>
			<b>Community Development Block Grant</b>
<b><i>Fund Balance</i></b>			
Non-spendable			
Inventories	\$	\$	\$
Prepays			
Subtotal non-spendable fund balance	-	-	-
Restricted			
Parking			
Redevelopment Rev Bond(s) debt payments			
Stormwater projects			
Section 8 program administrative			
Natural disaster projects			
General government	159,637		
Transportation	1,052,852		1,079,456
Physical Environment			
Saenger capital			
Public safety	1,844,493	209,803	
Community development projects		14,000	106,759
Culture and recreation	619,905		
Building inspections			
Local Option Sales Tax debt payment	2,383,326		
Subtotal restricted fund balance	6,060,213	223,803	1,079,456
Committed			
Council Reserve			
Tree landscape			
Park purchases			
Stormwater projects			
Subtotal committed fund balance	-	-	-
Assigned			
General government			
Demolition			
Lien amnesty			
Housing Initiatives Fund			
Inner City Housing Initiatives			
Parking			
Community development projects			
Natural disaster projects			
Culture and recreation			
Subtotal assigned fund balance	-	-	-
Unassigned	(2,907,240)	(113,169)	(106,759)
Total Fund Balance	\$ 3,152,973	\$ 110,634	\$ 1,079,456



**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

	<b>Nonmajor Funds</b>			
	<b>Special Revenue Funds</b>			
	<b>Community Redevelopment Agency</b>	<b>Urban Core Redevelopment Trust</b>	<b>Stormwater Utility Fund</b>	<b>Parking Fund</b>
<b><i>Fund Balance</i></b>				
Non-spendable				
Inventories	\$	\$	\$	\$
Prepays	136		1,003	74
Subtotal non-spendable fund balance	136	-	1,003	74
Restricted				
Parking				750
Redevelopment Rev Bond(s) debt payments				
Stormwater projects			11,323	
Section 8 program administrative				
Natural disaster projects				
General government				
Transportation				
Physical Environment				
Saenger capital				
Public safety				
Community development projects	1,715,768			
Culture and recreation				
Building inspections				
Local Option Sales Tax debt payment				
Subtotal restricted fund balance	1,715,768	-	11,323	750
Committed				
Council Reserve				
Tree landscape				
Park purchases				
Stormwater projects			264,176	
Subtotal committed fund balance	-	-	264,176	-
Assigned				
General government				
Demolition				
Lien amnesty				
Housing Initiatives Fund				
Inner City Housing Initiatives				
Parking				421,613
Community development projects	4,103,512			
Natural disaster projects				
Culture and recreation				
Subtotal assigned fund balance	4,103,512	-	-	421,613
Unassigned				
<b><i>Total Fund Balance</i></b>	<b>\$ 5,819,416</b>	<b>\$ -</b>	<b>\$ 276,502</b>	<b>\$ 422,437</b>

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

	<b>Nonmajor Funds</b>			
	<b>Special Revenue Funds</b>			
	<b>Law Enforcement Trust</b>	<b>Golf Course Fund</b>	<b>Eastside Tax Increment Financing District</b>	<b>Inspections Fund</b>
<b><i>Fund Balance</i></b>				
Non-spendable				
Inventories	\$	4,247	\$	\$
Prepays				
Subtotal non-spendable fund balance	-	4,247	-	-
Restricted				
Parking				
Redevelopment Rev Bond(s) debt payments				
Stormwater projects				
Section 8 program administrative				
Natural disaster projects				
General government				
Transportation				
Physical Environment				
Saenger capital				
Public safety	271,458			
Community development projects			752,270	
Culture and recreation		26,007		
Building inspections				1,134,991
Local Option Sales Tax debt payment				
Subtotal restricted fund balance	271,458	26,007	752,270	1,134,991
Committed				
Council Reserve				
Tree landscape				
Park purchases				
Stormwater projects				
Subtotal committed fund balance	-	-	-	-
Assigned				
General government				
Demolition				
Lien amnesty				
Housing Initiatives Fund				
Inner City Housing Initiatives				
Parking				
Community development projects				
Natural disaster projects				
Culture and recreation		230,946		
Subtotal assigned fund balance	-	230,946	-	-
Unassigned				
<b><i>Total Fund Balance</i></b>	<b>\$ 271,458</b>	<b>\$ 261,200</b>	<b>\$ 752,270</b>	<b>\$ 1,134,991</b>

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

	<b>Nonmajor Funds</b>			
	<b>Special Revenue Funds</b>			
	<b>Westside Tax Increment Financing District</b>	<b>Recreation Fund</b>	<b>Tennis Fund</b>	<b>CMP Management Services Fund</b>
<b><i>Fund Balance</i></b>				
Non-spendable				
Inventories	\$	\$	\$	\$
Prepays		7	961	10,827
Subtotal non-spendable fund balance	-	7	961	10,827
Restricted				
Parking				
Redevelopment Rev Bond(s) debt payments				
Stormwater projects				
Section 8 program administrative				
Natural disaster projects				
General government				
Transportation				
Physical Environment				
Saenger capital				
Public safety				
Community development projects	884,629			
Culture and recreation		115,719		709,880
Building inspections				
Local Option Sales Tax debt payment				
Subtotal restricted fund balance	884,629	115,719	-	709,880
Committed				
Council Reserve				
Tree landscape				
Park purchases				
Stormwater projects				
Subtotal committed fund balance	-	-	-	-
Assigned				
General government				
Demolition				
Lien amnesty				
Housing Initiatives Fund				
Inner City Housing Initiatives				
Parking				
Community development projects				
Natural disaster projects				
Culture and recreation		841,310	219,561	1,096,185
Subtotal assigned fund balance	-	841,310	219,561	1,096,185
Unassigned				
<b><i>Total Fund Balance</i></b>	<b>\$ 884,629</b>	<b>\$ 957,036</b>	<b>\$ 220,522</b>	<b>\$ 1,816,892</b>

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

	Nonmajor Funds			
	Debt Service Fund		Capital Projects Funds	
	CRA Debt Service	Local Option Gasoline Tax Debt Service	CRA 2017 Project Fund	CRA 2019 Project Fund
<i><b>Fund Balance</b></i>				
Non-spendable				
Inventories	\$	\$	\$	\$
Prepays				
Subtotal non-spendable fund balance	-	-	-	-
Restricted				
Parking				
Redevelopment Rev Bond(s) debt payments	3,485,065			16,596,248
Stormwater projects				
Section 8 program administrative				
Natural disaster projects				
General government				
Transportation		1,537,022		
Physical Environment				
Saenger capital				
Public safety				
Community development projects			6,968,811	
Culture and recreation				
Building inspections				
Local Option Sales Tax debt payment				
Subtotal restricted fund balance	3,485,065	1,537,022	6,968,811	16,596,248
Committed				
Council Reserve				
Tree landscape				
Park purchases				
Stormwater projects				
Subtotal committed fund balance	-	-	-	-
Assigned				
General government				
Demolition				
Lien amnesty				
Housing Initiatives Fund				
Inner City Housing Initiatives				
Parking				
Community development projects				
Natural disaster projects				
Culture and recreation				
Subtotal assigned fund balance	-	-	-	-
Unassigned				
<i><b>Total Fund Balance</b></i>	<u>\$ 3,485,065</u>	<u>\$ 1,537,022</u>	<u>\$ 6,968,811</u>	<u>\$ 16,596,248</u>

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE III. - DETAIL NOTES ON ALL FUNDS (Continued)**

	<u>Nonmajor Funds</u> <u>Capital Projects</u> <u>Funds</u>	
	<u>Stormwater</u> <u>Capital</u>	<u>Total All Funds</u>
<b><i>Fund Balance</i></b>		
Non-spendable		
Inventories	\$	4,247
Prepays		57,683
Subtotal non-spendable fund balance	-	61,930
Restricted		
Parking		750
Redevelopment Rev Bond(s) debt payments		20,081,313
Stormwater projects	893,985	905,308
Section 8 program administrative		3,351,400
Natural disaster projects		3,230,148
General government		473,858
Transportation		3,864,061
Physical Environment		-
Saenger capital		387,344
Public safety		2,395,435
Community development projects		10,442,237
Culture and recreation		1,705,078
Building inspections		1,134,991
Local Option Sales Tax debt payment		2,383,326
Subtotal restricted fund balance	893,985	50,355,249
Committed		
Council Reserve		14,042,818
Tree landscape		572,521
Park purchases		4,735
Stormwater projects	2,857,171	3,121,347
Subtotal committed fund balance	2,857,171	17,741,421
Assigned		
General government		6,308,542
Demolition		526,288
Lien amnesty		-
Housing Initiatives Fund		494,402
Inner City Housing Initiatives		-
Parking		421,613
Community development projects		4,103,512
Natural disaster projects		2,550,000
Culture and recreation		2,388,002
Subtotal assigned fund balance	-	16,792,359
Unassigned		(15,451,635)
<b><i>Total Fund Balance</i></b>	<b>\$ 3,751,156</b>	<b>\$ 69,499,324</b>

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION**

**A. Risk Management**

The City is self-insured with respect to general, auto liability and workers' compensation claims. An excess liability policy for workers' compensation has been purchased. In any given fiscal year, insurance settlements have not exceeded insurance coverage. (Coverage limits have remained relatively constant over the past five years.) The coverage limits and deductibles are as follows:

Primary Coverage	Coverage (in millions)	Deductible
Port operations	50	10,000
Airport operations	75	0
Law Enforcement	2	50,000
Public officials	2	50,000

Excess Liability Coverage	Coverage (in millions)	Self Insured Retentions
Workers' compensation (W/C)	Per Florida Statutory Limits	500,000 Per Occurrence
Gas Operation	35	500,000 Per Occurrence
Gas Operation - Pollution	35	500,000 Per Occurrence

The City has established reserves of \$3,970,408 in the Insurance Retention Fund representing a contract between the City and its employees regarding health, life, dental and survivor disability insurance; a majority of which is survivor disability insurance. This amount is not available for city-wide catastrophic losses.

All departments of the City participate in the self-insurance program and make payments to the Insurance Retention Fund. Claims liability of \$4,578,294 on September 30, 2021 is based on the requirements of *Governmental Accounting Standards Board* (GASB) Statements No. 10 and No. 30, which require that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is a) probable that a liability has been incurred at the date of the financial statements and b) the amount of the loss can be reasonably estimated.

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

Claim liabilities, including incurred but not reported (IBNR) claims, are based on the estimated ultimate cost of settling the claim (including the effects of inflation and other societal and economic factors), using past experience adjusted for current trends, and any other factors that would modify past experience. Claim liabilities also include specific, incremental claim adjustment expenses. In addition, estimated amounts of salvage and subrogation and reinsurance recoverable on unpaid claims are deducted from the liability for unpaid claims. Expenses and liabilities are estimated through a case-by-case review of all claims and the application of historical experience of the outstanding claims. Estimates of IBNR losses are based on historical experience and are stratified to general, automobile and workers' compensation liabilities.

On September 30, 2021, the claims liability for automobile, general and workers' compensation liability were \$489,754, \$201,804, and \$3,886,736 respectively. The City's insurance administrators do not calculate, or report discounted amounts for automobile and general liability. Workers' compensation liability is discounted at a rate of 8%. Each claim under workers' compensation is calculated independently using the monthly payment amount and the present value factor. The undiscounted amount is not calculated, therefore unavailable for disclosure.

Changes in the Fund's claims liability amount in fiscal year 2020 and 2021 were:

Fiscal Year	Beginning of Fiscal Year Liability	Current Year Claims and Changes in Estimates	Claim Payments	Balance at Fiscal Year End
2020	\$2,967,444	2,341,703	(862,956)	\$4,446,191
2021	\$4,446,191	1,849,552	(1,717,449)	\$4,578,294

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**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**B. Pension Plans**

The financial statements for the General, Fire and Police Pension Plans are presented below:

**STATEMENT OF NET POSITION  
SEPTEMBER 30, 2021**

	<u>General Pension and Retirement Fund</u>	<u>Firefighter's Relief and Pension Fund</u>	<u>Police Officers' Retirement Fund</u>	<u>Total Pension Trust Funds</u>
<b>ASSETS</b>				
Other cash	\$ 118,300	\$ 61,101	\$ 454,497	\$ 633,898
<b>Receivables:</b>				
Employer	181	202	148	531
Employee	9,930	22,199	7,692	39,821
Total receivables	<u>10,111</u>	<u>22,401</u>	<u>7,840</u>	<u>40,352</u>
<b>Investments :</b>				
Short term investments	3,700,423	4,167,893	1,477,753	9,346,069
Debt Securities & Bond Mutual Funds	26,437,863	25,667,461	26,530,634	78,635,958
Convertible Corporate Bonds	13,430,749	16,765,499		30,196,248
Stock Mutual Funds	2,706,318	29,200,269		31,906,587
Mortgage Backed Securities	23,628,360	10,016,876	21,146,210	54,791,446
Commingled Trust Fund	259,977	8,462,398		8,722,375
Domestic Stocks	65,713,313	49,915,428	61,700,965	177,329,706
Preferred Stocks	2,583,288	3,165,988		5,749,276
Foreign Stocks	30,655,704	1,987,903	23,348,017	55,991,624
Total investments	<u>169,115,995</u>	<u>149,349,715</u>	<u>134,203,579</u>	<u>452,669,289</u>
<b>Total assets</b>	<u>\$ 169,244,406</u>	<u>\$ 149,433,217</u>	<u>\$ 134,665,916</u>	<u>\$ 453,343,539</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 253,840	\$ 203,455	\$ 513,113	\$ 970,408
Total liabilities	<u>253,840</u>	<u>203,455</u>	<u>513,113</u>	<u>970,408</u>
<b>NET POSITION</b>				
Restricted for pension benefits	<u>\$ 168,990,566</u>	<u>\$ 149,229,762</u>	<u>\$ 134,152,803</u>	<u>\$ 452,373,131</u>



**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**STATEMENT OF CHANGES IN NET POSITION  
FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>General Pension and Retirement Fund</b>	<b>Firefighter's Relief and Pension Fund</b>	<b>Police Officers' Retirement Fund</b>	<b>Total Pension Trust Funds</b>
<b>Additions:</b>				
Contributions - city	\$ 5,946,411	\$ 1,324,930	\$ 4,157,135	\$ 11,428,476
Contributions - employee	279,948	619,230	215,050	1,114,228
Commission recapture	473	16	2,222	2,711
Insurance proceeds - State of Florida		573,129	640,287	1,213,416
Total contributions	<u>6,226,832</u>	<u>2,517,305</u>	<u>5,014,694</u>	<u>13,758,831</u>
Investment income				
Net appreciation				
in fair value of investments	28,634,719	27,303,793	22,915,170	78,853,682
Interest and dividends	<u>2,637,583</u>	<u>2,006,362</u>	<u>2,513,085</u>	<u>7,157,030</u>
	31,272,302	29,310,155	25,428,255	86,010,712
Less investment expense	<u>787,822</u>	<u>706,936</u>	<u>510,204</u>	<u>2,004,962</u>
Net investment income	<u>30,484,480</u>	<u>28,603,219</u>	<u>24,918,051</u>	<u>84,005,750</u>
Total additions	<u>36,711,312</u>	<u>31,120,524</u>	<u>29,932,745</u>	<u>97,764,581</u>
<b>Deductions:</b>				
Pensions paid - employees	10,838,110	7,268,449	6,211,724	24,318,283
Pensions paid - widows	2,061,620	968,094	628,560	3,658,274
Refunds to employees	10,529	15,726		26,255
Deferred retirement option plan	1,074,753	245,141	575,773	1,895,667
Health insurance assistance	100,464			100,464
Administrative expenses	<u>117,601</u>	<u>115,838</u>	<u>88,522</u>	<u>321,961</u>
Total deductions	<u>14,203,077</u>	<u>8,613,248</u>	<u>7,504,579</u>	<u>30,320,904</u>
<b>Change in net position</b>	<u>22,508,235</u>	<u>22,507,276</u>	<u>22,428,166</u>	<u>67,443,677</u>
<b>Net position restricted for pension benefits:</b>				
<b>Beginning of year</b>	<u>146,482,331</u>	<u>126,722,486</u>	<u>111,724,637</u>	<u>384,929,454</u>
<b>End of year</b>	<u>\$ 168,990,566</u>	<u>\$ 149,229,762</u>	<u>\$ 134,152,803</u>	<u>\$ 452,373,131</u>

The State Insurance proceeds are based on Chapter 185.08 and Chapter 175.101 of the Laws of Florida.

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**Plan Description**

*Plan administration.* The City maintains three contributory, defined benefit, single employer pension plans which are administered by the City's Finance Director. The Firefighters' Relief and Pension Plan covers full-time firefighters; the Police Officers' Retirement Fund covers full-time police officers hired prior to January 1, 2013; the General Pension and Retirement Plan covers non-public safety, full-time employees hired prior to June 18, 2007. The administrative costs are included in the City's cost and contribution rate provided in the actuarial valuation. Benefits and refunds of the defined pension plan are recognized when due and payable in accordance with the terms of the plan.

As of June 18, 2007, the General Pension and Retirement Plan was closed to new participants. Existing non-public safety, full-time employees were given an option to remain in the General Pension and Retirement Plan or join the Florida Retirement System (FRS), multiple-employer, cost sharing public employee retirement system. New participants hired after June 18, 2007 are required to participate in FRS.

The Police Officers' Retirement Fund is for all full-time sworn officers. The Police Officers' Retirement Fund was closed on January 1, 2013 to new participants. The existing participants were given the opportunity to remain in the current plan or participate in the FRS. New officers hired after January 1, 2013 are required to participate in FRS.

Management of all three retirement plans is vested in a Board of Trustees for each plan. The General Pension and Retirement Plan Board consists of six members, two which are elected by the participants, one elected by City Council President and three are appointed by the City Council. The Firefighters' Relief and Pension Plan and the Police Officers' Retirement Fund Board consist of five members, two which are elected by the participants, two are appointed by the City Council and the fifth member is elected by the other four members.

The City also participates in the Florida Retirement System (FRS). The FRS provides two cost sharing, multiple employers defined benefit plans which are administered by Florida Department of Management Services, Division of Retirement (division), including the FRS Pension Plan ("FRS Plan") and Retiree Health Insurance Subsidy ("HIS Plan"). These two plans cover non-public safety, full-time employees hired after June 18, 2007 and new police officers hired after January 1, 2013. Unlike the City's three contributory, defined benefit, single employer pension plans, FRS requires employees to participate in the Federal Social Security Program. The FRS Plan was established and is administered in accordance with Chapter 121, Florida Statutes. The HIS Plan was established and administered in accordance with section 112.363, Florida Statutes.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

The State of Florida issues a publicly available financial report that includes financial statements and required supplementary information for the FRS. That report may be obtained by writing to the Florida Division of Retirement, P.O. Box 9000, Tallahassee, Florida 32399, calling 1-877-377-1737 or from the web site:

[http://www.dms.myflorida.com/workforce\\_operations/retirement/publications](http://www.dms.myflorida.com/workforce_operations/retirement/publications).

*Plan Membership.* Actuarial reports for the General Pension and Retirement plan, Firefighters' Relief and Pension plan and Police Officers' Retirement plan are required to be updated every three years per State Statute Chapter 112.63(2), 175.261(1)(b) and 185.221(2)(b), respectively. Membership of the General Pension and Retirement Plan, on September 30, 2021 as well as the Firefighters' Relief and Pension Plan and the Police Officers' Retirement plan as of September 30, 2021 consisted of the following:

	General Pension and Retirement	Firefighters' Relief and Pension	Police Officers' Retirement
Retirees and beneficiaries receiving benefits	587	178	163
Terminated plan members entitled to but not yet receiving benefits	52	3	15
DROP plan members	26	12	9
Active plan members	87	110	62
Total	<u>752</u>	<u>303</u>	<u>249</u>
Number of participating Employers	1	1	1

The General Pension and Retirement Plan was closed to new participants hired on or after June 18, 2007. The Police Officers' Retirement Fund was closed to new participants hired after January 1, 2013.

Membership of the FRS broken down by class, per City payroll records, as of September 30, 2021 consisted of the following:

DROP	5
Elected Officials	6
Senior Management Retired	1
Regular Class	356
Regular Class Retired	2
Senior Management	10
Special Risk	98
Special Risk Retired	-
Total	<u>478</u>

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

*Benefits Provided.* For the HIS Plan, fiscal year ended June 30, 2021, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30, and the maximum payment is \$150 per month. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event legislative appropriation or available funds fail to provide subsidy benefits to all participants, benefits may be reduced or cancelled. All other pension plan benefits are shown in the chart below.

	<u>FRS Plan</u>	<u>General Pension and Retirement</u>	<u>Firefighters' Relief and Pension</u>	<u>Police Officers' Retirement</u>
Vesting	Prior to 7/1/2011 6 years; On or after 07/1/2011 8 years	6 years	10 years	12 years
Eligibility for retirement	Prior to 7/1/2011 Age 62 with (w/o) 30 yrs. of svc or 30 yrs. of svc w/no age requirement After 7/1/2011 age 65 with 33 yrs if svc	Age 55 w/ 20 yrs. of svc or 30 yrs. of svc w/no age requirement	Age 52 w/10 yrs. of svc or 25 yrs. of svc w/no age requirement	Age 55 w/12 yrs. of svc or 25 yrs. of svc w/ no age requirement
Monthly retirement benefit	Based on final average earnings (highest 5 yrs. Prior to 07/1/2011) highest 5 yrs.) (After 07/1/2011 highest 8 yrs.):  Regular Class - Age 62 1.6% - Age 63 1.63% - Age 64 1.65% - Age 65 1.68%  Senior Mgmt. - Age 62 2%  Elected Officials - Age 62 3%  Special Risk - Age 62 - 2% if hired between 12/1/70 and 9/30/74 - 3% if hired after 10/1/74	Based on final average earnings (last 5 yrs.): - 75% of 1st \$2,400 - 50% of next \$1,200 - 40% of excess or 2.1% times yrs. of svc prior to 10/1/12 and 1.75% times yrs. of svc after 10/1/12 (30 yrs. max) times final monthly average earnings (whichever formula provides the greater benefit) but not less than 25 per yrs. of svc	Based on final average earnings (highest 2 of last 5 yrs.) or last 5 yrs. if less than 20 yrs. on 6/10/2015:  75% of final monthly average earnings for normal retirements with 25 or more yrs. of svc or: - 75% of 1st \$2,400 - 70% of next \$1,200 - 65% of any add 'l amount for disability retirements and normal retirements w/less than 25 yrs. of svc	Based on final average earnings (highest 2 of last 5 yrs. or last 5 if less than 20 yrs. on 1/1/2013):  Percentage of average final compensation for each full year of credited service: - Hired before 10/1/79 receive 2% - Hired on or after 10/1/79 who elected to participate receive 3%
Other Benefits	- Early retirement - Deferred retirement - Disability retirement - Health insurance subsidy - Death benefits - Deferred retirement option program	- Early retirement - Deferred retirement - Disability retirement - Health ins. subsidy - Death benefits - Deferred retirement option program	- Early retirement - Deferred retirement - Disability retirement - Death benefits - Deferred retirement option program	- Early retirement - Deferred retirement - Disability retirement - Death benefits - Deferred retirement option program
Post-retirement COLA	3% per year if retired prior to 7/1/2011; if retired on or after 07/1/2011, years of service before 7/1/2011 divided by total years of service times 3%	Retired prior to 10/1/12 up to 1.5% annually and retired on or after 10/1/12 up to 1% w/a corresponding increase in the CPI	Up to 3% annually w/a corresponding increase in the CPI for those hired prior to 7/1/99; hired between 7/1/99 and 6/10/15 up to 2% annually w/a corresponding increase in CPI; hired after 6/10/15 no COLA	Retired Prior to 1/1/13 up to 3% annually; retired on or after 1/1/13 up to 3% first ten years and not to exceed 2% thereafter w/a corresponding increase in the CPI (Increase at the discretion of Pension Bd)

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

*Contributions.* For the three contributory, defined benefit, single employer pension plans, the Boards of Trustees establishes contributions based on an actuarially determined rate recommended by an independent actuary. The rate is the estimated cost of benefits earned by employees during the year, with an additional amount to finance the unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate, the contribution rate of employees and any Chapter 175/185 funds applied.

The City is required to make contributions to FRS Plan based on state-wide contribution rates, established by the Florida Legislature. The Florida Legislature establishes and amends the contribution requirements and benefit terms of the FRS Plan. The rates are updated as of July 1 of each year. As reported by the FRS, the City's contributions, including employee's three percent contribution to the FRS plan totaled \$2,574,518 for the State's fiscal year ended June 30, 2021.

The HIS Plan is funded by required contributions from FRS participating employers. The Florida Legislature establishes and amends the contribution requirements and benefit terms of the HIS Program. The City's contributions are a percentage of gross compensation for all active FRS members. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. As reported by the FRS, the City's contributions to the plan totaled \$377,607 for the State's fiscal year ended June 30, 2021.

For the year ended September 30, 2021, the contribution rates were as follows:

	FRS Plan	HIS Plan	General Pension and Retirement	Firefighters' Relief and Pension	Police Officers' Retirement
Contributions					
Employee	3.00%	N/A	5.50%	11.00%	5.20%
Employer	See Below	1.66%	116.83%	23.54%	100.52%
Regular Class	10.82%	N/A	N/A	N/A	N/A
Senior Mgmt.	29.01%	N/A	N/A	N/A	N/A
Elect Officials	51.42%	N/A	N/A	N/A	N/A
DROP	18.34%	N/A	N/A	N/A	N/A
Special Risk	25.89%	N/A	N/A	N/A	N/A
Retired	5.85%	N/A	N/A	N/A	N/A
Sr. Mgmt Ret.	22.46%	N/A	N/A	N/A	N/A
Sr. Risk Ret.	10.56%	N/A	N/A	N/A	N/A
State	N/A	N/A	N/A	10.18%	15.48%

All employee contributions to the pension plans are based on a percentage of pay. The remaining contribution percentages shown above are reported as a percentage of pay for comparative purposes only. The General Pension and Retirement and the Police Officers' Retirement plans are closed plans therefore the percentage of pay will continue to increase as participants retire.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**Investments**

*Investment policy.* The City's three contributory, defined benefit, single employer pension plans investment policy for the allocation of invested assets is established and may be amended by their respective Board of Trustees by a majority vote of its members. It is the policy of the Boards of Trustees to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The Board's policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans. The following was the Boards' adopted asset allocation policy as of September 30, 2021 and the State Board of Administrations policy as of June 30, 2021.

	Florida Retirement System (FRS)	General Pension and Retirement	Firefighters' Relief and Pension	Police Officers' Retirement
Asset Class:				
Global Equity	54.2%			
Domestic Equity		37%	37%	45%
International Eq		15%	15%	15%
Master Limited Partnerships		5%	5%	
Real Estate	10.3%	8%	8%	10%
Convertible Sec		10%	10%	
Fixed Income	20.0%	25%	25%	25%
Private Equity	10.8%			
Strategic Investments				
Cash Equivalents/	3.7%			
Short Term	1.0%			
TIPS				5%
Alternatives				
Total	100%	100%	100%	100%

*Concentrations.* The plans did not hold assets in any one organization that exceeded five percent or more of the pension plan's fiduciary net position.

*Rate of Return.* For the year ended September 30, 2021, the annual money-weighted rate of return on pension plan investments for the General Pension and Retirement Plan was 8.46 percent. For the year ended September 30, 2021, the Firefighters' Relief and Pension Plan was 11.12 percent and the Police Officers' Retirement Fund was 8.50 percent. This reflects the changing amounts actually invested.

**Receivables.** The pension plans do not have receivables from long-term contracts.

**Allocated Insurance Contracts.** The pension plans do not have allocated insurance contracts.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**Reserves.** The Police Officers' Retirement Fund has a small portion of funds deposited in a Contribution Surplus Account (\$878,884) as of September 30, 2021. These funds can be used to fund required contributions and possibly for benefit improvements, respectively.

**Deferred Retirement Option Program (DROP)**

The City has a DROP for each of the defined benefit plans established by City ordinance. A participant may join when he/she is eligible to receive a retirement benefit. The DROP provides for an accrual of interest at a 4% rate for all participants in the Firefighters' Relief and Pension Plan who entered prior to June 10, 2015 and 1.3% for those who enter thereafter, 4% for the Police Officers' Retirement Fund who entered prior to January 1, 2013 and 1.3% for those who enter thereafter and 4% for the General Pension and Retirement Plan who entered prior to October 1, 2012 and 1.3% for those who enter thereafter.

The DROP ordinance provides that all participants who entered DROP prior to October 1, 2012 may receive a Cost-of-Living Adjustment (COLA) while in DROP. However, those in the Firefighters' Relief and Pension Plan hired after July 1, 1999 and who enter DROP on or after June 10, 2015, those in the Police Officers' Retirement Fund who enter DROP on or after January 1, 2013 and those in the General Pension and Retirement Plan who entered on or after October 1, 2012 receive no COLA while in DROP.

Drop balances as of September 30, 2021 for the General Pension and Retirement Plan, Firefighters' Relief and Pension Plan and Police Officers' Retirement Fund were \$2,124,597, \$2,066,417, and \$1,291,193, respectively.

The FRS Plan has a DROP available for eligible employees. A participant may join upon reaching normal retirement. Each month the participant defers joining reduces the length of eligible participation. FRS DROP participants accrue interest at a rate of 1.3%.

**Net Pension Liability**

The General Pension and Retirement Plan, the Firefighters' Relief and Pension Plan and the Police Officers' Retirement Fund do not issue audited stand-alone financial statements but rely on the audit performed for the City. All three of the defined benefit pension plans are included within this financial report. The State of Florida issues a publicly available financial report that includes financial statements and required supplementary information for the FRS.

The funded status of the General Pension and Retirement Plan as of September 30, 2020, the Firefighters' Relief and Pension Plan as of October 1, 2020, the Police Officers' Retirement Fund as of October 1, 2020, and the Florida Retirement System and HIS Plan as of June 30, 2021 are provided in the table on the following page.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

	<u>General Pension</u>	<u>Fire Pension</u>	<u>Police Pension</u>	<u>FRS Plan</u>	<u>HIS Plan</u>	<u>Total</u>
Total Pension Liability	\$ 176,495,325	\$ 135,538,471	\$ 137,999,913	\$ 141,672,715	\$ 8,170,853	\$ 599,877,277
Plan Fiduciary Net Position	(146,482,331)	(126,722,487)	(111,724,639)	(136,567,790)	(290,765)	(521,788,012)
Less Reserve Accounts			769,559			
City Net Pension Liability	<u>30,012,994</u>	<u>8,815,984</u>	<u>27,044,833</u>	<u>5,104,925</u>	<u>7,880,088</u>	<u>78,858,824</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	83.00%	93.50%	80.96%	96.40%	3.56%	

*Basis for Allocation.* The City's proportion of the net pension liability for the FRS Plan and HIS plan was calculated based on contributions for each of the fiscal years 2020 and 2021 relative to the contributions of all participants.

On June 30, 2021, the City's FRS Plan proportionate share of net pension liability was .0676%, which was an increase of .0079% from its proportionate share of .0597% measured as June 30, 2020. The City's HIS proportionate share of net pension liability was .0642% which was an increase of .0087% from its proportionate share .0555% measured as of June 30, 2020.

**Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

In accordance with GASB 68, paragraphs 54 and 71, changes in the net pension liability are recognized in pension expense in the current measurement period, except as indicated below. For each of the following, a portion is recognized in pension expense in the current reporting period, and the balance is amortized as deferred outflows or deferred inflows of resources using a systematic and rational method over a closed period, as defined below:

*Differences between expected and actual experience with regard to economic and demographic factors* – amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees).

*Changes of assumptions or other inputs* – amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees).

*Changes in proportion and differences between contributions and proportionate share of contributions* – amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees).

*Differences between expected and actual earnings on pension plan investments* – amortized over five years.



**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

The actuarial recognized pension expense, calculated in accordance with GASB 68, for the year ended September 30, 2021 is as follows: General Pension and Retirement Plan \$(611,461); Firefighters' Relief and Pension Plan \$320,182; and Police Officers' Retirement Fund \$701,871. For the year ended September 30, 2021, the City recognized pension expense of \$1,104,218 for its proportionate share of the FRS Plan and \$976,803 for its proportionate share of the HIS plan.

Contributions made after the measurement date for the year ended September 30, 2021 are as follows: General Pension and Retirement Plan \$5,946,410 (one year of contributions); Firefighters' Relief and Pension Plan \$1,898,059; Police Officers' Retirement Fund \$4,797,421; City's proportionate share of the FRS Plan \$8,103,945 and City's proportionate share of the HIS plan \$109,061. Due to the timing of the actuarial reports, contributions made after the measurement date for the City's three pension plans covered twelve months and contributions made after the measurement date for FRS and HIS covered three months. Contributions made after the measurement date are not included as a deferred outflow of resources in the table below. On September 30, 2021, the City reported deferred outflows of resources, excluding contributions made after the measurement date, and deferred inflows of resources related to pension from the following sources:

	General Pension		Fire Pension		Police Pension		FRS		HIS		Total	Total
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$		\$ 65,009	461,836	\$ 803,870		\$ 874,992		\$ 263,688	3,301	\$ 2,007,559	\$ 465,137
Changes of assumptions			1,535,088			989,420	3,493,043		619,199	324,680	5,647,330	1,314,100
Net difference between projected and actual investment earnings	2,579,997			1,129,850		1,778,872		17,809,801	8,214		2,588,211	20,718,523
Differences in Proportionate Share of Contributions							3,848,178		1,633,054		5,481,232	-
Total	\$ 2,579,997	\$ -	\$ 1,600,097	\$ 1,591,686	\$ 803,870	\$ 2,768,292	\$ 8,216,213	\$ 17,809,801	\$ 2,524,155	\$ 327,981	\$ 15,724,332	\$ 22,497,760

Amounts reported as the net of deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended September 30:	General Pension	Fire Pension	Police Pension	FRS	HIS
2022	\$ 258,693	\$ (415,141)	\$ (1,609,077)	\$ (1,689,672)	\$ 604,900
2023	1,257,295	294,494	(295,894)	(1,970,314)	192,704
2024	1,418,029	652,841	263,779	(2,609,907)	397,604
2025	(354,020)	(523,783)	(323,230)	(3,344,414)	527,767
2026					394,709
Thereafter				20,719	78,490
Total	\$ 2,579,997	\$ 8,411	\$ (1,964,422)	\$ (9,593,588)	\$ 2,196,174

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

*Actuarial assumptions.* The General Pension and Retirement Plan as of September 30, 2020, the Firefighters' Relief and Pension Plan as of October 1, 2020, and the Police Officers' Retirement Fund as of October 1, 2020 total pension liability was determined by an actuarial valuation and the Florida Retirement System was determined by actuarial assumptions as of June 30, 2021, using the following actuarial assumptions, applied to all periods included in the measurement.

	General Pension and Retirement	Firefighters' Relief and Pension	Police Officers' Retirement	FRS Plan	HIS Plan
Actuarial Assumptions:					
Inflation	2.40%	2.70%	2.50%	2.40%	2.40%
Salary increases	4.50% - 9.50%	Service Based	4.00%	3.25%	3.25%
Investment rate of return	7.20%	7.75%	7.13%	6.80%	
Municipal bond rate					2.16%
Mortality	PUB-2021 Headcount Weighted	PUBS.H-2010	PUBS.H-2010	Generational PUB- 2010 with Projection Scale MP-2018	Generational PUB- 2010 with Projection Scale MP-2018

For the City three defined benefit plans, the long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The long-term expected rate of return on the FRS plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption.

The long-term expected rate of return for each major asset class are summarized in the table below:

Asset Class:	General Pension and Retirement	Firefighters' Relief and Pension	Police Officers' Retirement	Florida Retirement System
Domestic Equity	7.31%	8.50%	7.50%	N/A
International Equity	2.71%	4.10%	8.50%	N/A
Global Equity	N/A	N/A	N/A	6.70%
Private Equity	N/A	N/A	N/A	8.50%
Master Limited Partnerships	8.07%	6.40%	N/A	N/A
Real Estate	4.91%	5.00%	4.50%	6.20%
Convertible Sec	5.72%	7.90%	N/A	N/A
Strategic Investments	N/A	N/A	N/A	5.40%
Fixed Income	3.61%	3.70%	2.50%	3.70%
TIPS	N/A	N/A	2.50%	N/A
Global Bonds	N/A	N/A	3.50%	N/A
Cash	N/A	N/A	N/A	2.10%

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

*Discount rate.* The projection of cash flows used to determine the General Pension and Retirement Plan's 7.2% discount rate, the Firefighters' Relief and Pension Plan's 7.75% discount rate, the Police Officers' Retirement Fund's 7.125% discount rate and FRS Plan's 6.80% discount rate assumed that contributions would continue at the current rates. For all plans excluding the HIS Plan, the fiduciary net position was projected to cover all future benefit payments of current plan members. Therefore, the discount rate for calculation of the total pension liability is equal to the long-term expected rate of return. The discount rate used for calculating the total HIS pension liability is equal to the single rate that results in the same actuarial present value as would be calculated by using two different discount rates for the discount at the long-term expected rate of return for benefit payments prior to the projected depletion of the fiduciary net pension (trust assets) and the discount at a municipal bond rate for benefit payments after the projected depletion date. The HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the plan sponsor.

**General Pension**  
**Changes in the Net Pension Liability**

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) -
<b>Balances at 09/30/20</b>	<b>\$ 180,100,922</b>	<b>\$ 141,791,539</b>	<b>\$ 38,309,383</b>
<b>Changes for the year:</b>			
Service Cost	706,288		706,288
Interest	12,830,343		12,830,343
Differences between expected and Actual Experience	(3,644,260)		(3,644,260)
Changes of Assumptions	(62,137)		(62,137)
Contributions - employer		5,946,490	(5,946,490)
Contributions - employee		285,355	(285,355)
New investment income		11,992,518	(11,992,518)
Benefit payments, including refunds of employee contributions	(13,435,831)	(13,435,831)	
Administrative expense		(97,740)	97,740
<b>Net changes</b>	<b>(3,605,597)</b>	<b>4,690,792</b>	<b>(8,296,389)</b>
<b>Balances at 09/30/21</b>	<b>\$ 176,495,325</b>	<b>\$ 146,482,331</b>	<b>\$ 30,012,994</b>

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**Fire Pension**  
**Changes in the Net Pension Liability**

	Increase (Decrease)		
	Total Pension	Plan Fiduciary	Net Pension
	Liability (a)	Net Position (b)	Liability (a) -
<b>Balances at 09/30/20</b>	<b>\$ 132,291,818</b>	<b>\$ 120,827,640</b>	<b>\$ 11,464,178</b>
<b>Changes for the year:</b>			
Service Cost	1,258,728		1,258,728
Interest	9,985,729		9,985,729
Differences between expected and Actual Experience	(511,791)		(511,791)
Changes of assumptions	1,918,859		1,918,859
Contributions - employer		1,738,383	(1,738,383)
Contributions - employee		526,021	(526,021)
New investment income		13,110,520	(13,110,520)
Benefit payments, including refunds of employee contributions	(9,404,872)	(9,404,872)	
Administrative expense		(75,205)	75,205
<b>Net changes</b>	<b>3,246,653</b>	<b>5,894,847</b>	<b>(2,648,194)</b>
<b>Balances at 09/30/21</b>	<b>\$ 135,538,471</b>	<b>\$ 126,722,487</b>	<b>\$ 8,815,984</b>

**Police Pension**  
**Changes in the Net Pension Liability**

	Increase (Decrease)		
	Total Pension	Plan Fiduciary	Net Pension
	Liability (a)	Net Position (b)	Liability (a) -
<b>Balances at 09/30/20</b>	<b>\$ 136,434,444</b>	<b>\$ 104,468,611</b>	<b>\$ 31,965,833</b>
<b>Changes for the year:</b>			
Service Cost	825,932		825,932
Interest	9,511,040		9,511,040
Differences between expected and Actual Experience	699,810		699,810
Changes in Assumptions	(1,978,840)		(1,978,840)
Contributions - employer		4,878,330	(4,878,330)
Contributions - employee		219,429	(219,429)
Contributions - buy back	51,726	51,726	-
New investment income		9,020,508	(9,020,508)
Benefit payments, including refunds of employee contributions	(7,544,199)	(7,544,199)	
Administrative expense		(38,631)	38,631
Other changes		(100,694)	100,694
<b>Net changes</b>	<b>1,565,469</b>	<b>6,486,469</b>	<b>(4,921,000)</b>
<b>Balances at 09/30/21</b>	<b>\$ 137,999,913</b>	<b>\$ 110,955,080</b>	<b>\$ 27,044,833</b>

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

*Sensitivity of the net pension liability to changes in the discount rate.* Below represents the net pension liability of the City, calculated using the current discount rate as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percent-point lower or 1-percent-point higher than the current rate:

<b><u>General Pension</u></b>	1% Decrease 6.20%	Current Discount Rate 7.20%	1% Increase 8.20%
City's net pension liability	\$ 47,151,257	\$ 30,012,994	\$ 15,412,752

<b><u>Fire Pension</u></b>	1% Decrease 6.75%	Current Discount Rate 7.75%	1% Increase 8.75%
City's net pension liability	\$ 24,324,778	\$ 8,815,984	\$ (4,041,589)

<b><u>Police Pension</u></b>	1% Decrease 6.13%	Current Discount Rate 7.13%	1% Increase 8.13%
City's net pension liability	\$ 44,898,255	\$ 27,044,833	\$ 12,400,755

<b><u>FRS</u></b>	1% Decrease 5.80%	Current Discount Rate 6.80%	1% Increase 7.80%
City's net pension liability	\$ 22,829,568	\$ 5,104,925	\$ (9,710,889)

<b><u>HIS</u></b>	1% Decrease 1.21%	Current Discount Rate 2.21%	1% Increase 3.21%
City's net pension liability	\$ 9,110,145	\$ 7,880,088	\$ 6,872,331

**Payable to the Pension Plan**

As of September 30, 2021, the City reported a payable of \$10,111 to the General Pension and Retirement Plan, \$22,401 to the Firefighters' Relief and Pension Plan, \$7,840 to the Police Officers' Retirement Fund, \$153,367 to the FRS Plan, and \$14,034 to HIS Plan for the outstanding amount of contributions to the pension plans required for the year ended September 30, 2021.

**C. Post-Employment Benefits Other Than Pensions (OPEB)**

GASB Statement No. 75, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*, requires governments to account for other post-employment benefits (OPEB) on an accrual basis, rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially determined expense when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. The total OPEB liability is recorded at the fund level for proprietary activities and the allocated amount for governmental activities is presented at the government-wide level.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

The annual OPEB cost is included in the line item of *salaries* for proprietary fund statements and is allocated by function for governmental activities on the government-wide financial statements.

**General Information about the Plan**

*Plan Description.* The City of Pensacola administers a single employer defined benefit plan which offers three plans for health care through Blue Cross Blue Shield of Florida: Health Options HMO, Blue Options PPO Health Savings Account and BlueMedicare Group PPO. Insurance is offered to both active employees and retirees who worked for the City for a continuous six or more years and had health insurance coverage at the time of their retirement.

The City has followed a pay-as-you-go funding policy, contributing only those amounts necessary to provide for its portion of current year benefit costs and expenses plus any addition to the reserve for accrued costs incurred but not yet reported, as determined as part of the insurance contract. The contribution requirements of plan members are established by the City. For active employees, the City pays any remaining required amounts after contributions of plan members are taken into account. Retired members pay the full premium associated with the coverage elected; except for General Pension and Retirement Plan participants who receive a direct subsidy from the General Pension and Retirement Plan of \$56 per month. No assets are accumulated in a trust that meets the criteria of paragraph 4 of GASB Statement 75.

The City contracted with a recognized and certified actuarial firm to provide an actuarial valuation of post-employment benefits (a copy of this report can be obtained by contacting the City of Pensacola's Financial Services Department).

*Benefits provided.* Post-employment benefits, such as health care, are offered on a retiree pay all basis; whereas retired members pay the full premium associated with the coverage elected, except for General Pension and Retirement Plan participants who receive a direct subsidy from the General Pension and Retirement Plan of \$56 per month. The State of Florida, per Statute 112.08(01), requires claims experience of the retiree group to be co-mingled with that of active employees in determining the health plan cost. The co-mingling of claims requirement equates to an implicit subsidy to retirees which creates an OPEB liability on the part of the City. The benefit payments recognized is due to the \$56 monthly subsidy as well as the implicit rate subsidy.

*Employees covered by benefit terms.* On December 31, 2020, the valuation date, the following employees were covered by benefit terms:

Inactive employees or beneficiaries currently receiving a benefit	249
Inactive employees entitled to but not yet receiving a benefit	0
Active employees	727
Total	<u>976</u>

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**Total OPEB Liability**

The total OPEB liability of \$18,162,593 was measured as of December 31, 2020 and was determined by an actuarial valuation as of that date.

*Actuarial assumptions or other inputs.* Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. As such, amounts regarding the funding status of the plan and the annual required contributions of the employer are subject to revision as actual results are compared to past expectations and new estimates are made about the future. Actuarial calculations reflect a long-term perspective. Significant accrual methods and assumptions for the reporting period of September 30, 2021 were as follows:

	<u>FISCAL YEAR 2021</u>
Valuation Date	12/31/2020
Inflation	2.50%
Municipal Bond Index Rate:	
Prior measurement date	2.74%
Measurement date	2.12%
Health Care Cost Trends:	
Pre-Medicare	6.75%
ultimate trend rate	4.50%
year of ultimate trend rate	2030
Post-Medicare	5.13%
ultimate trend rate	4.50%
year of ultimate trend rate	2024

The discount rate used to measure the total OPEB liability was based on the Bond Buyer General Obligation 20-year Municipal Bond Index published at the end of the last week during the month of December by The Bond Buyer

Mortality rates were based on the RP-2000 mortality tables, with sex-distinct collar adjustments that align with the assumption used by the Florida Retirement System Pension Plan as required by 112.63(1)(f), F.S.

The actuarial assumptions used in the December 31, 2020 valuation were based on the results of an actuarial experience study for the period of January 1, 2020 through December 31, 2020.

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**Changes to Total OPEB Liability**

	<b>Total OPEB Liability (a)</b>
<b>Balances at 12/31/19</b>	\$ 21,915,023
<b>Changes for the year:</b>	
Service cost *	133,896
Interest	593,862
Changes in benefit terms	642,604
Differences between expected and actual experience	(5,711,095)
Changes in assumptions or other inputs	1,074,050
Benefit payments	(485,747)
<b>Net changes</b>	<b>(3,752,430)</b>
<b>Balances at 12/31/20</b>	<b>\$ 18,162,593</b>
* The service cost includes interest for the year.	

The total OPEB liability is based upon an actuarial valuation performed as of the Valuation Date, December 31, 2020. An expected total OPEB liability is determined as of December 31, 2020, the Measurement Date, using standard roll forward techniques. The roll forward calculation begins with the total OPEB liability, as of the Measurement Date, December 31, 2019, adds the annual normal cost (also called the Service Cost), interest at the Discount Rate for the year, and then subtracts the Benefit Payments for the year.

The City actuary has assumed no significant changes, other than the change in the Municipal Bond Index Rate, have occurred between the Valuation Date and the Measurement Date.

Since the Prior Measurement Date, the Discount Rate has changed from 2.74% to 2.12% due to a change in the Municipal Bond Rate.

There are no changes in benefit terms since the Prior Measurement Date.

No benefit payments are attributable to the purchase of allocated insurance contracts.



**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

*Sensitivity of the total OPEB liability to changes in the discount rate.* Below represents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percent-point lower or 1-percent-point higher than the current discount rate:

<b>Discount Rate Sensitivity</b>			
	1% Decrease 1.12%	Current Discount Rate 2.12%	1% Increase 3.12%
City's total OPEB liability	\$ 21,227,288	\$ 18,162,593	\$ 15,709,708

*Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates.* The blended rate is comprised of the pre-Medicare health care cost trend rate is 6.75%, decreasing to 4.5% by 2030, and the post-Medicare health care cost trend rate is 5.13%, decreasing to 4.5% by 2024. Below represents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percent-point lower or 1-percent-point higher than the current healthcare cost trend rates:

<b>Health Care Cost Trend Rate Sensitivity</b>			
	1% Decrease Blended Rate	Current Blended Rate	1% Increase Blended Rate
City's total OPEB liability	\$ 15,725,173	\$ 18,162,593	\$ 21,162,294

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended September 30, 2021, the City recognized an OPEB Expense of \$684,869. Contributions made after the measurement date for the year ended September 30, 2021 were \$243,696. Contributions made after the measurement date are not included as a deferred outflow of resources in the table below. On September 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$	\$ 8,930,510
Changes of assumptions or other inputs	3,260,317	590,098
Total	\$ 3,260,317	\$ 9,520,608

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Measurement Period Ended December 31:	
2021	\$ (1,621,214)
2022	(703,232)
2023	(946,928)
2024	(946,928)
2025	(810,358)
Thereafter	(1,231,631)
Total	<u>\$ (6,260,291)</u>

**D. Deferred Compensation/Replacement Benefit Program**

The City of Pensacola also has four retirement plans which are defined contribution pension plans. These plans provide benefits at retirement to general and public safety employees of the City. On September 30, 2021 there were 400 active plan members. The plan provisions and contribution requirements are established and may be amended by the City of Pensacola City Council. The following is a schedule of employee and employer contributions.

	Fire, General & Police Social Security Replacement Plan	Pension Replacement Plan	Non-Social Security Plan	Elected Officers & Part-time Employees Plan
Employee Contribution	1.0%, 4.7%, 5.7% or 6.7%	5.5%	\$10 minimum	7.5%
City Contributions	Matches employee's contribution up to 6.7%	0-5 yrs. of service 1.5% 5-10 yrs. of service 2.5% 10 or more years 6.5%	None	None
Employee Contribution for 9/30/20	\$12,697,939	\$45,047	\$625,619	\$0-
City Contribution for 9/30/20	\$761,257	\$48,741	N/A	N/A

Employer and plan member contributions are recognized in the period that the contributions are due.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

As required by Internal Revenue Code Section 457, the assets are held in trust for the employees' benefit. The Finance Director, selected by the government as the administrator, is responsible for the administration of the plan, including approval of certain investment alternatives (funds) which are made available to plan participants. The government has a fiduciary duty to administer the plan properly and to assure that the investment alternatives made available are reasonable. However, since plan participants select the investment fund or funds in which their deferred compensation accounts are invested, the government has no liability for investment losses which occur as a result of the investments selected by the plan participants.

**E. Termination Benefits**

The City of Pensacola does not offer any termination benefits to employees.

**F. Litigation**

The City is contingently liable with respect to other lawsuits and other claims incidental to the ordinary course of its operations. Although the outcome of these lawsuits is not presently determinable, in the opinion of management, based on the advice of counsel, the resolution of these matters will not have a material adverse effect on the financial condition of the City.

**G. Grant Contingencies**

The City has received numerous state and federal grants. The disbursement of funds received under these programs is subject to review and audit by grantor agencies. Any disbursements disallowed by these agencies could become a liability of the City. In the opinion of management, any such claims should not have a material adverse effect on the financial position of the City.

**H. Contractual, Construction, and Equipment Commitments**

The City has outstanding commitments for contractual services and for the construction and acquisition of property, plant and equipment at year end. The commitments represent the difference between the contract prices of the various projects and the amounts paid on each contract. Outstanding commitments by fund on September 30, 2021 were:

General Fund	\$ 857,864
Housing Assitances Payments	9,313
Natural Disaster Fund	3,870,855
American Rescue Plan Fund	81,871
Local Option Sales Tax	4,620,789
Utility Fund	2,130,635
Sanitation Fund	2,025,382
Port Fund	1,013,861
Airport Fund	61,457,921
Nonmajor Government	3,690,191
Internal Service Fund	104,383
Total	\$ <u>79,863,065</u>

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

The Airport's outstanding commitment of \$61,457,721 is mainly due to project Titan. Project Titan is the continuation of the development of a commercial aircraft maintenance, repair, and overhaul ("MRO") campus at Pensacola International Airport that began with the occupancy of MRO Hangar 1 by VT MAE in the summer of 2018. Project Titan consists of the construction of three additional MRO Hangars, including warehouses/support services centers and an administrative office facility, all of which will be leased to VT MAE under the Master Lease Agreement. Total cost of Project Titan is estimated not exceed the amount of committed funds, currently totaling \$210,125,000. The project will be completed in phases, of which the first phase will be the construction of MRO Hangar 2. Airport's construction commitments will continue to be large until the project is completed.

**I. Lease obligations**

**1. Compressed Natural Gas (CNG) station capital lease.** In October 2012, the City, as lessor, entered into a ten-year non-cancelable contract to lease the CNG Station to ECUA. The CNG station is financed for a principal amount of \$1,898,743 at 2.09% for ten years. In August 2014, the City and ECUA amended the agreement to finance an additional principal amount of \$96,400 at 2.09% for the remaining original lease term (September 30, 2022). The amendment was to fund the construction of a protective enclosure around the equipment at the CNG station. The monthly payments have been increased from \$17,548 to \$18,599 and are paid to the City at the beginning of each month until the end of the term, at which time ECUA will receive ownership of the building. As of September 30, 2021, the outstanding balance is \$238,830. This lease agreement qualifies as a capital lease for accounting purposes. The future minimum lease payments as of September 30, 2021, were as follows:

Year ended September 30,	Governmental Activities
2022	\$ 238,830
Total minimum lease payments	238,830
Less amount representing interest	(2,922)
Present value of minimum lease payments	\$ 235,908

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**2. Compressed Natural Gas (CNG) station capital lease.** In August 2014, the City, as lessor, entered into a ten-year non-cancelable contract to lease a second CNG Station to ECUA. The CNG station is financed for a principal amount of \$965,655 at 2.09% for ten years. The monthly payments of \$8,924 are paid to the City at the beginning of each month until the end of the term (July 31, 2024), at which time ECUA will receive ownership of the building. As of September 30, 2021, the outstanding balance is \$294,396. This lease agreement qualifies as a capital lease for accounting purposes. The future minimum lease payments as of September 30, 2021, were as follows:

Year ended September 30,	Governmental Activities
2022	\$ 101,908
2023	104,059
2024	88,430
Total minimum lease payments	294,397
Less amount representing interest	(9,060)
Present value of minimum lease payments	\$ 285,337

**J. Tax Abatements**

The City of Pensacola provides tax abatements under the Economic Development Ad Valorem Tax Exemption (EDATE) program. The EDATE program provides tax abatements to attract and/or expand businesses within the City limits. The program was established by ordinance in accordance with Florida Statute Chapter 196.1995. The abatements are up to 100% of the assessed value of all improvements to real property made by or for the use of a new business and all tangible personal property of such new business, or up to 100% of the assessed value of all added improvements to real property made to facilitate the expansion of an existing business and the net increase in all tangible personal property acquired to facilitate such expansion of an existing business through a direct reduction of the business's property bill. Tax abatements may be granted to any new or expanding business as defined in Florida Statute Chapter 196. The agreements include recapture provisions should the business receiving the tax abatement fail to meet its commitments, such as the submittal of the annual renewal application. No other commitments were made by the City as part of those agreements.

For the fiscal year ended September 30, 2021, the City abated real and tangible property taxes totaling \$208,027 under the EDATE program, including the following tax abatement agreements that exceed 10 percent of the total amount abated:

- A 100% real property tax abatement to real estate company for opening an apartment complex in the enterprise zone. The abatement amounted to \$197,511.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**B. Other Significant Commitments**

**1. City Land Lease – Port Royal.** On May 1, 1997, the City entered into an agreement with Port Royal Phase II, Inc. (the Developer), a Florida corporation regarding real property known as the Baylen Street Property, Phase II. The Developer has entered into a lease term for a period of 86 years for the purpose of developing a residential project consisting of lots for sixteen single-family residences and eight carriage house units and parking areas. The Developer paid a lump sum of \$420,000 for the initial 50-year lease. Annual lease revenue will be recognized over the 50-year period. For years 51 through 86 the Developer will make annual installments not to be less than \$4,120 adjusted every five years by a factor of the Consumer Price Index. There is a renewal term of 100 years after the initial 86-year term.

**2. Pensacola Energy Contract – Natural Gas Purchases.** Pensacola Energy has the option under its contract with its natural gas supplier, BP Corporation North America, to exercise several hedging options for the purchase of natural gas. This hedging strategy allows Pensacola Energy to purchase a percentage of its natural gas at specified prices for future delivery. Pensacola Energy, in concurrence with its commodities consultant, decide on pricing strategies due to the volatility in the market price of natural gas. Pensacola Energy enters into these hedging contracts to protect itself against volatility in the market price of natural gas. However, due to the instability of the market, the market price to purchase natural gas may be lower than the price at which Pensacola Energy is committed to buy. Should the natural gas supplier fail to fulfill the gas hedging contracts, the terms of the contract include provisions for recovering the cost in excess of the guaranteed price from the natural gas supplier should Pensacola Energy have to procure natural gas on the open market. While Pensacola Energy does take advantage of the hedging contract, since BP Corporation North America is not required to store a set amount of natural gas for Pensacola Energy there is no financial statement value.

**3. Port Leases.** The Port of Pensacola has entered into several long-term leases of land and warehouse space. Listed below is a summary of the current lease terms.

TENANT	TYPE OF PROPERTY	TERM	ANNUAL RENT
CEMEX Ready Mix Effective 10/25/02; Rent Effective 1/1/18	Warehouse	5 years with (3) 5 year Renewals	\$237,072
Sine Qua Non Holdings Effective 11/07/2015	Parking Lots	3 years with (6) 3 year Renewals	\$32,880
Offshore Inland Marine (WH1) Effective 5/1/10	Warehouse	2 years with (2) 5 year and (1) 2- year renewal plus (4) additional 5-year extensions thereafter	\$216,000
Siddiqi Investments, LLC Effective 11/7/15	Parking Lots	3 years with (6) 3-year renewals	\$32,880

**CITY OF PENSACOLA, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

**4. Airport Leases.** Pensacola International Airport has entered into several long-term leases of land and building space. Listed below is a summary of the current lease terms for those leases which are material to the financial statements.

TENANT	TYPE OF PROPERTY	TERM	ANNUAL RENT
Sandspur Development Effective 7/17/2020	Land Lease	50 years with (3) 10 year renewals	\$170,591
VT Mobile Aerospace Engineering, Inc. Effective 5/30/2018	Land Lease	30 years	\$268,885

**5. City Land Lease – Master Lease Agreement.** On March 27, 2006, the City entered into a Master Lease Agreement with Community Maritime Park Associates (CMPA) regarding 27 acres of waterfront property located at the 300 block of Main Street, for the purpose of developing the Community Maritime Park. Under the Master Lease Agreement, the CMPA entered into two ground sub-lease agreements for office buildings which provide for annual common area maintenance (CAM) charges relating to the Private Improvements. With the dissolution of the CMPA on June 1, 2017, the Master Lease Agreement as well as the two ground sub-lease agreements were assigned to the City.

**6. Multi-Use Facility Agreement.** On July 20, 2011, CMPA and Northwest Florida Professional Baseball (NFPB), the owner of the Blue Wahoos “AA” minor league baseball franchise, entered into an agreement for NFPB’s use of the baseball stadium at the Park. The term of the agreement is for 10 years, with two optional 5-year renewal periods, and requires NFPB to pay an annual use fee of \$175,000 plus attendance and variable ticket surcharges. In addition, the agreement requires that revenues collected from the variable ticket surcharge be set aside to fund capital maintenance and repairs at the Vince Whibbs Sr. Community Maritime Park.

In April 2015, NFPB exercised the option to purchase the naming rights to the multi-use facility. After payment of costs and expenses associated with the sale of the naming rights, CMPA was entitled to receive 50% of the revenue generated from the sale which totaled to \$787,500. CMPA will receive these funds over the course of 7 years in annual payments of \$112,500. With the dissolution of the CMPA on June 1, 2017, the Multi-Use Facility Agreement was assigned to the City.

On September 22, 2021, NFPB provided noticed to the City to extend the agreement and exercise their option through March 31, 2032, utilizing both of the two (2) five (5) year renewal terms available under the agreement.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

Community Redevelopment Agency (CRA)

1. *CRA Interlocal Agreement – Downtown Improvement Board.* On October 1, 2005, the Agency and the Pensacola Downtown Improvement Board (DIB) entered into an Interlocal Agreement whereby the Agency agreed to contribute to the DIB an annual amount equal to the funds paid into the Urban Core Redevelopment Trust Fund by the DIB through September 30, 2020. The primary purpose of the contribution was for the development and implementation of a downtown housing and parking strategy or any other proper functions of the DIB, provided such functions are reasonably consistent and compatible with the long-term goals and objectives outlined in the Urban Core Redevelopment Plan. The annual installments to the DIB are paid from Tax Increment Revenues derived from the Urban Core Redevelopment Area. Payments for the year ended September 30, 2021 totaled \$326,479.

2. *CRA Interlocal Agreement - Main Street Wastewater Treatment Plant.* On June 26, 2009, the City and the Agency entered into an Interlocal Agreement whereby the Agency agreed to pay the Emerald Coast Utilities Authority \$19.5 million towards the relocation of the Main Street Wastewater Treatment Plant. The obligation was recorded in fiscal year 2012 upon project completion. Annual installments to the Authority of \$1.3 million began in fiscal year 2013 and will extend through fiscal year 2027. The annual installments to the Authority will be paid from Tax Increment Revenues derived from the Urban Core Redevelopment Area and any shortfall paid by the City will be reimbursed by the Agency when funds are available. Payments for the year ended September 30, 2021 totaled \$1,300,000.

3. *CRA Interlocal Agreement – Eastside Redevelopment Loan.* On September 30, 2016, as amended on August 10, 2017, the City and the Agency entered into an Interlocal Agreement which established the terms and conditions by which the City would provide a loan to the Agency in the principal amount of \$500,000 to finance a portion of the cost associated with the design, construction and acquisition of the General Daniel “Chappie” James, Jr. Museum and Youth Flight Academy. The loan was made from the City’s Insurance Retention Fund to the Agency’s Eastside TIF District and has a thirty (30) year term with interest only being paid until the twenty (20) year Eastside Redevelopment Revenue Bond, Series 2017 has matured. Principal payments begin December 31, 2037 and end on December 31, 2045. Since the principal repayment on the loan does not start until December 31, 2037, the full interfund balance was reduced and a transfer between the Eastside TIF District Fund and the City was recorded. At the point of repayment, the full long term liability will be recorded and the transfer reversed.



**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

4. *CRA Interlocal Agreement – Administrative Services.* On September 22, 2017, as amended on August 13, 2019, the City and the Agency entered into an Interlocal Agreement whereby the City agreed to provide administrative services to the Agency through December 31, 2045. Administrative services include personal, financial, legal, engineering, planning, purchasing, construction, insurance, title and construction services. All personal assigned by the City are employees of the City and are not officers, employees or agents of the Agency. As such, the Agency has no pension obligation, other post-employment obligations or other liabilities related to personal. In consideration of the services, the Agency reimburse the City based on the actual cost of services. Payments for the year ended September 30, 2021 totaled \$537,320.

5. *CRA Interlocal Agreement – Urban Core Landscape Maintenance Services.* On September 22, 2017, the City and the Agency entered into an Interlocal Agreement whereby the City agreed to provide landscape maintenance services and park and public space enhancements and accessibility improvements on the Agency's behalf through December 31, 2043. These services include the cost to maintain any improvements to various public facilities within the Urban Core Community Redevelopment Area which, pursuant to the Urban Core Community Redevelopment Plan, the Agency has made. In consideration of the services, the Agency reimburse the City based on the actual cost of services. Payments for the year ended September 30, 2021 totaled \$311,649.

6. *CRA Interlocal Agreement – Eastside Landscape Maintenance Services.* On November 15, 2017, the City and the Agency entered into an Interlocal Agreement whereby the City agreed to provide landscape, park, property management, leasing, accessibility improvement, public space enhancement, and facilities maintenance services on the Agency's behalf through December 31, 2045. These services include the cost to maintain any improvements to various public facilities within the Eastside Community Redevelopment Area which, pursuant to the Eastside Community Redevelopment Plan, the Agency has made. In consideration of the services, the Agency reimburse the City based on the actual cost of services. Payments for the year ended September 30, 2021 totaled \$16,508.

7. *CRA Interlocal Agreement – Community Policing Innovations.* On September 26, 2019, the City and the Agency entered into an Interlocal Agreement whereby the City agreed to provide additional policing services within the Urban Core Community Redevelopment Area through September 30, 2020. These services aim to reduce crime by reducing opportunities for, and increasing perceived risk of engaging in, criminal activity through visible presence of police. In consideration of the services, the Agency reimburse the City based on the actual cost of services. Payments for the year ended September 30, 2021 totaled \$77,850.

**CITY OF PENSACOLA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2021**

**NOTE IV. – OTHER INFORMATION (Continued)**

8. *CRA Interlocal Agreement – Community Maritime Park Stadium Improvements.* On July 23, 2021, the City and the Agency entered into an Interlocal Agreement whereby the Agency agreed to contribute up to \$2,000,000 to fund certain improvements at the Vince Whibbs Sr. Community Maritime Park Blue Wahoos Stadium. Such improvements include, but are not limited to, the conversion of the Blue Wahoos Stadium baseball field from natural grass to synthetic turf and any irrigation changes need to accommodate the conversion, the conversion of the Blue Wahoos Stadium lights to LED, the removal of existing bullpens and construction of new bullpens, the construction of new batting cages, the purchase of additional training tables, dishwashers and surveillance equipment, internet and phone upgrades, replacement of HWC chairs, painting, repairs to seats, flooring, electrical outlets and elevators all in furtherance of maximizing the use and impact of the Vince Whibbs Sr. Community Maritime Park improvements paid for with tax increment revenues derived from the Urban Core Community Redevelopment Area. As of September 30, 2021, no contributions have been made. Work is anticipated to begin in the second quarter of fiscal year 2023.

**NOTE V. - SUBSEQUENT EVENTS**

On December 30, 2021, the City paid in full the \$5,800,000 Airport Taxable Customer Facility Charge Revenue Note, Series 2008 (as modified in 2018) which was issued for the primary purpose of financing the construction and equipping of a rental car service center to serve the Airport. Proceeds were derived from a Bank of America loan. Debt service payments were made from the additional \$2.50 Customer Facility Charge (CFC). The loan agreement called for interest only payments through December 2021 at which point the loan expired and the \$5,800,000 principal was due in full.



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## **REQUIRED SUPPLEMENTARY INFORMATION**

PENSION FUNDS SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND  
RELATED RATIOS, PROPORTIONATE SHARE OF THE NET PENSION LIABILITY,  
EMPLOYER CONTRIBUTIONS AND  
INVESTMENT RETURNS

OTHER POSTEMPLOYMENT BENEFITS  
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY

**CITY OF PENSACOLA, FLORIDA**  
**GENERAL PENSION & RETIREMENT FUND**  
**REQUIRED SUPPLEMENTARY INFORMATION**

SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS Fiscal Year *							
	2021	2020	2019	2018	2017	2016	2015
<b>Total pension liability</b>							
Service Cost (BOY)	\$ 706,288	\$ 692,814	\$ 806,853	\$ 806,853	\$ 960,937	\$ 875,872	\$ 875,872
Interest	12,830,343	12,870,665	13,096,503	13,087,373	13,265,393	13,080,194	13,039,418
Difference between Expected & Actual Experience	(3,644,260)		(2,139,264)		(6,829,727)		
Changes in Assumptions	(62,137)		3,260,021		8,088,948		
Changes of benefit terms						1,929,586	
Benefit payments, including refunds of member contributions	(13,412,714)	(13,364,040)	(13,213,824)	(14,334,373)	(13,902,080)	(13,007,151)	(13,664,554)
Refunds of contributions	(23,117)	(31,267)			(82,082)	(31,304)	(82,048)
Net change in total pension liability	(3,605,597)	168,172	1,810,289	(440,147)	1,501,389	2,847,197	168,688
Total pension liability - beginning	180,100,922	179,932,750	178,122,461	178,562,608	177,061,219	174,214,022	174,045,334
<b>Total pension liability - ending (a)</b>	<b>\$ 176,495,325</b>	<b>\$ 180,100,922</b>	<b>\$ 179,932,750</b>	<b>\$ 178,122,461</b>	<b>\$ 178,562,608</b>	<b>\$ 177,061,219</b>	<b>\$ 174,214,022</b>
<b>Plan fiduciary net position</b>							
Contributions - employer	\$ 5,946,490	\$ 6,200,753	\$ 6,200,956	\$ 6,788,208	6,788,559	\$ 6,586,144	\$ 6,586,424
Contributions - member	285,355	294,284	305,534	341,314	360,693	375,026	388,789
Net investment income	11,992,518	1,761,461	11,373,720	14,963,864	11,356,088	(2,230,201)	14,895,032
Benefit payments, including refunds of member contributions	(13,412,714)	(13,364,040)	(13,199,103)	(14,334,373)	(13,902,080)	(13,007,151)	(13,664,554)
Health insurance assistance							
Refunds of Contributions	(23,117)	(31,267)	(14,721)		(82,082)	(31,304)	(82,048)
Administrative expense	(97,740)	(113,078)	(112,430)	(134,684)	(102,605)	(126,054)	(103,765)
Other						2,149,812	
Net change in plan fiduciary net position	4,690,792	(5,251,887)	4,553,956	7,624,329	4,418,573	(6,283,728)	8,019,878
Plan fiduciary net position - beginning	141,791,539	147,043,426	142,489,470	134,865,141	130,446,568	136,730,296	128,710,418
<b>Plan fiduciary net position - ending</b>	<b>146,482,331</b>	<b>141,791,539</b>	<b>147,043,426</b>	<b>142,489,470</b>	<b>134,865,141</b>	<b>130,446,568</b>	<b>136,730,296</b>
<b>Total plan fiduciary net position (b)</b>	<b>\$ 146,482,331</b>	<b>\$ 141,791,539</b>	<b>\$ 147,043,426</b>	<b>\$ 142,489,470</b>	<b>\$ 134,865,141</b>	<b>\$ 130,446,568</b>	<b>\$ 136,730,296</b>
<b>City's net pension liability - ending (a)-(b)</b>	<b>\$ 30,012,994</b>	<b>\$ 38,309,383</b>	<b>\$ 32,889,324</b>	<b>\$ 35,632,991</b>	<b>\$ 43,697,467</b>	<b>\$ 46,614,651</b>	<b>\$ 37,483,726</b>
Plan fiduciary net position as a percentage of the total pension liability	83.00%	78.73%	81.72%	80.00%	75.53%	73.67%	78.48%
<b>Covered payroll</b>	<b>5,067,293</b>	<b>5,258,416</b>	<b>5,555,159</b>	<b>6,174,853</b>	<b>6,347,558</b>	<b>6,901,570</b>	<b>6,757,461</b>
<b>City's pension liability as a percentage of covered payroll</b>	<b>592.29%</b>	<b>728.53%</b>	<b>592.05%</b>	<b>577.07%</b>	<b>688.41%</b>	<b>675.42%</b>	<b>554.70%</b>
<b>Annual money-weighted rate of return</b>	<b>8.46%</b>	<b>1.20%</b>	<b>8.02%</b>	<b>11.10%</b>	<b>11.20%</b>	<b>8.80%</b>	<b>-1.90%</b>

\* The amounts presented for each fiscal year were determined as of September 30<sup>th</sup>, of the prior year.

NOTE: Information is presented for those years in which information is available. The General Pension and Retirement Plan is a closed plan therefore the percentage of covered employee payroll will continue to increase as participants retire.

**CITY OF PENSACOLA, FLORIDA  
GENERAL PENSION & RETIREMENT FUND  
REQUIRED SUPPLEMENTARY INFORMATION**

**Notes to Schedule:**

*Method and assumptions used in calculations of actuarially determined contributions.* The actuarially determined contribution rates are calculated as of October 1, two years prior to the end of the fiscal year in which contributions are reported. The following actuarial methods and assumptions were used to determine contribution rates reported in the schedules:

<b>SCHEDULE OF EMPLOYER CONTRIBUTIONS</b>										
<b>Last 10 Fiscal Years *</b>										
	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Actuarially determined employer contribution	\$ 5,946,411	\$ 5,946,490	\$ 6,200,753	\$ 6,200,956	\$ 6,788,208	\$ 6,788,560	\$ 7,515,167	\$ 7,448,089	\$ 7,157,167	\$ 7,157,167
Actual employer contribution	5,946,411	5,946,490	6,200,753	6,200,956	6,788,208	6,788,560	7,515,167	7,448,089	7,157,167	7,157,167
Annual contribution deficiency (excess)	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
Covered payroll	\$ 5,089,969	\$ 5,067,293	\$ 5,258,416	\$ 5,555,159	\$ 6,174,853	\$ 6,347,558	\$ 6,901,570	\$ 6,757,461	\$ 6,961,827	\$ 7,834,617
Actual contributions as a % of covered payroll	116.83%	117.35%	117.92%	111.63%	109.93%	106.95%	108.89%	110.22%	102.81%	91.35%
2014 actuarially determined employer contribution includes \$553,997 in prepaid reserves and excludes \$71,761 in health care contributions.										
Current year covered payroll is not actuarially determined therefore subject to change in future years.										
* Based on contributions made during the fiscal year noted.										

**CITY OF PENSACOLA, FLORIDA  
GENERAL PENSION & RETIREMENT FUND  
REQUIRED SUPPLEMENTARY INFORMATION**

	Fiscal Year 2021	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017	Fiscal Year 2016	Fiscal Year 2015
Valuation Date	9/30/2020	9/30/2018	9/30/2018	9/30/2016	9/30/2016	9/30/2015	9/30/2014
Actuarial Cost Method	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age
Amortization Method	Level Dollar Closed	Level Dollar Closed	Level Dollar Closed	Level Dollar Closed	Level Dollar Closed	Level Dollar Closed	Level Dollar Closed
Remaining Amortization Period	7 years	8 years	9 years	10 years	11 years	12 years	13 years
Asset Valuation Method	5 year smoothed market	5 year smoothed market	5 year smoothed market	5 year smoothed market	5 year smoothed market	5 year smoothed market	5 year smoothed market
Actuarial Assumptions:							
Inflation	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Salary increase	4.50% - 9.50%	4.50% - 9.50%	4.50% - 9.50%	4.50% - 9.50%	4.50% - 9.50%	4.50% - 9.50%	4.50% - 9.50%
Investment rate of return	7.2%, net of pension plan investment expense, including inflation	7.4%, net of pension plan investment expense, including inflation	7.4%, net of pension plan investment expense, including inflation	7.6%, net of pension plan investment expense, including inflation	7.6%, net of pension plan investment expense, including inflation	7.8%, net of pension plan investment expense, including inflation	7.8%, net of pension plan investment expense, including inflation
Cost of living adjustments	1.0-1.5%	1.0-1.5%	1.0-1.5%	1.0-1.5%	1.0-1.5%	1.0-1.5%	1.0-1.5%
Mortality Rates	PUB-2010 Headcount Weighted	RP-2000 Generational Annuitant Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB	RP-2000 Generational Annuitant Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB	RP-2000 Generational Annuitant Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB	RP-2000 Generational Annuitant Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB	RP 2000 Combined Healthy set forward 5 years for males and RP 2000 combined Healthy for females	RP 2000 Combined Healthy set forward 5 years for males and RP 2000 combined Healthy for females

NOTE: Information is presented for those years in which information is available.

**CITY OF PENSACOLA, FLORIDA  
FIREFIGHTER'S RELIEF & PENSION FUND  
REQUIRED SUPPLEMENTARY INFORMATION**

SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS							
	Fiscal year *						
	2021	2020	2019	2018	2017	2016	2015
<b>Total Pension Liability</b>							
Service Cost (BOY)	\$ 1,258,728	\$ 1,290,959	\$ 1,263,734	\$ 1,317,501	\$ 1,340,661	\$ 1,189,882	\$ 1,578,578
Interest	9,985,729	9,887,893	9,735,179	9,731,641	9,595,671	9,016,289	9,116,288
Difference between Expected and Actual Experience	(511,791)	(87,339)	260,034	(3,442,328)	(482,293)	30,585	
Changes in Assumptions	1,918,859			967,856		7,780,467	
Changes in Benefit Terms		(1,793)			802,334	(4,080,439)	
Contributions - Buy Back					44,064		
Benefit payments, including refunds of member contributions	(9,404,872)	(10,188,894)	(8,438,858)	(8,511,653)	(8,929,344)	(6,788,324)	(8,163,106)
Net change in total pension liability	3,246,653	900,826	2,820,089	63,017	2,371,093	7,148,460	2,531,760
Total pension liability - beginning	132,291,818	131,390,992	128,570,903	128,507,886	126,136,793	118,988,333	116,456,573
<b>Total pension liability - ending (a)</b>	<b>\$ 135,538,471</b>	<b>\$ 132,291,818</b>	<b>\$ 131,390,992</b>	<b>\$ 128,570,903</b>	<b>\$ 128,507,886</b>	<b>\$ 126,136,793</b>	<b>\$ 118,988,333</b>
<b>Plan fiduciary net position</b>							
Contributions - employer	\$ 1,720,961	\$ 1,658,203	\$ 2,009,062	\$ 2,336,545	3,826,740	\$ 4,334,264	\$ 3,649,568
Contributions - member	543,443	505,660	480,066	449,131	421,774	474,193	457,362
Contributions - Buy Back					44,064		
Net investment income	13,110,520	3,440,824	10,905,810	12,473,832	9,928,990	(1,770,463)	10,980,094
Benefit payments, including refunds of member contributions	(9,404,872)	(10,188,894)	(8,438,858)	(8,511,653)	(8,929,344)	(6,788,324)	(8,163,106)
Administrative expense	(75,205)	(73,186)	(93,728)	(90,536)	(105,921)	(92,822)	(131,563)
Other				81,471			
Net change in plan fiduciary net position	5,894,847	(4,657,393)	4,862,352	6,738,790	5,186,303	(3,843,152)	6,792,355
Plan fiduciary net position - beginning	120,827,640	125,485,033	120,622,681	113,883,891	108,697,588	112,540,740	106,396,777
<b>Plan fiduciary net position - ending</b>	<b>126,722,487</b>	<b>120,827,640</b>	<b>125,485,033</b>	<b>120,622,681</b>	<b>113,883,891</b>	<b>108,697,588</b>	<b>113,189,132</b>
LESS RESERVE ACCOUNTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 648,392
<b>Total plan fiduciary net position (b)</b>	<b>\$ 126,722,487</b>	<b>\$ 120,827,640</b>	<b>\$ 125,485,033</b>	<b>\$ 120,622,681</b>	<b>\$ 113,883,891</b>	<b>\$ 108,697,588</b>	<b>\$ 112,540,740</b>
<b>City's net pension liability - ending (a)-(b)</b>	<b>\$ 8,815,984</b>	<b>\$ 11,464,178</b>	<b>\$ 5,905,959</b>	<b>\$ 7,948,222</b>	<b>\$ 14,623,995</b>	<b>\$ 17,439,205</b>	<b>\$ 6,447,593</b>
Plan fiduciary net position as a percentage of the total pension liability	93.50%	91.33%	95.51%	93.82%	88.62%	86.17%	94.58%
<b>Covered payroll</b>	<b>4,940,394</b>	<b>4,596,890</b>	<b>4,364,222</b>	<b>4,082,999</b>	<b>3,834,292</b>	<b>7,494,388</b>	<b>4,157,835</b>
<b>City's pension liability as a percentage of covered payroll</b>	<b>178.45%</b>	<b>249.39%</b>	<b>135.33%</b>	<b>194.67%</b>	<b>381.40%</b>	<b>232.70%</b>	<b>155.07%</b>
<b>Annual money-weighted rate of return</b>	<b>11.12%</b>	<b>2.83%</b>	<b>9.20%</b>	<b>11.14%</b>	<b>9.18%</b>	<b>-1.56%</b>	<b>10.16%</b>

\* The amounts presented for each fiscal year were determined as of September 30<sup>th</sup>, of the prior year.

NOTE: Information is presented for those years in which information is available.



**CITY OF PENSACOLA, FLORIDA  
FIREFIGHTER'S RELIEF & PENSION FUND  
REQUIRED SUPPLEMENTARY INFORMATION**

**Notes to Schedule:**

*Method and assumptions used in calculations of actuarially determined contributions.* The actuarially determined contribution rates are calculated as of October 1, two years prior to the end of the fiscal year in which contributions are reported. The following actuarial methods and assumptions were used to determine contribution rates reported in the schedules:

<b>FIREFIGHTERS' RELIEF &amp; PENSION FUND SCHEDULE OF EMPLOYER CONTRIBUTIONS Last 10 Fiscal Years *</b>										
	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Actuarially determined employer contribution	\$ 1,898,060	\$ 1,711,806	\$ 1,644,078	\$ 1,993,643	\$ 2,321,285	\$ 3,822,480	\$ 4,334,264	\$ 3,097,587	\$ 3,234,358	\$ 3,494,389
Actual employer contribution	<u>1,898,060</u>	<u>1,720,961</u>	<u>1,658,203</u>	<u>2,009,062</u>	<u>2,336,545</u>	<u>3,826,740</u>	<u>4,334,264</u>	<u>3,097,587</u>	<u>3,234,358</u>	<u>3,562,977</u>
Annual contribution deficiency (excess)	\$ <u>0</u>	\$ <u>(9,155)</u>	\$ <u>(14,125)</u>	\$ <u>(15,419)</u>	\$ <u>(15,260)</u>	\$ <u>(4,260)</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>(68,588)</u>
Covered payroll	\$ 5,629,368	\$ 4,939,900	\$ 4,596,890	\$ 4,364,222	\$ 4,082,999	\$ 3,834,292	\$ 7,494,388	\$ 4,157,835	\$ 4,574,063	\$ 4,847,354
Actual contributions as a % of covered payroll	33.72%	34.84%	36.07%	46.03%	57.23%	99.80%	57.83%	74.50%	70.71%	73.50%
2014 actuarially determined employer contribution excludes \$551,981 in current year prepaid reserves.										
Current year covered payroll is not actuarially determined therefore subject to change in future years.										
* Based on contributions made during the fiscal year noted.										

**CITY OF PENSACOLA, FLORIDA  
FIREFIGHTER'S RELIEF & PENSION FUND  
REQUIRED SUPPLEMENTARY INFORMATION**

	Fiscal Year 2021	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017	Fiscal Year 2016	Fiscal Year 2015
Valuation Date	10/1/2020	10/1/2019	10/1/2018	10/1/2017	10/1/2016	10/1/2015	10/1/2014
Actuarial Cost Method	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed	Level Percentage of Payroll, Closed	Level Percentage of Payroll, Closed	Level Percentage of Payroll, Closed	Level Percentage of Payroll, Closed	Level Percentage of Payroll, Closed	Level Percentage of Payroll, Closed
Remaining Amortization Period	30 years	30 years	30 years	30 years	30 years	30 years	30 years
Asset Valuation Method	5 year phased in period	5 year phased in period	5 year phased in period	5 year phased in period	5 year phased in period	5 year phased in period	5 year phased in period
Actuarial Assumptions:							
Inflation	2.70%	2.70%	2.70%	2.70%	2.70%	3.00%	3.00%
Salary increase	5.5%-12.68%	5.5%-12.68%	5.5%-12.68%	5.5%-12.68%	5.5%-12.68%	5.5%-12.68%	5.5%-13.95%
Investment rate of return	7.75%	7.75%	7.75%	7.75%	7.75%	7.75%	8.00%
Cost of living adjustments	2.875%	2.875%	2.875%	2.875%	2.875%	2.875%	2.875%
Mortality:	PUBS.H-2010	RP-2000 Generational Annuitant Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB	RP-2000 Generational Annuitant Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB	RP-2000 Generational Annuitant Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB	RP-2000 Generational Annuitant Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB	RP 2000 Combined Healthy Projected to 2011 Sex Distinct	1994 UP Mortality Projected to 2006 - Sex Distinct

NOTE: Information is presented for those years in which information is available.

**CITY OF PENSACOLA, FLORIDA  
POLICE OFFICERS' RETIREMENT FUND  
REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF CHANGES IN NET PENSION LIABILITY  
AND RELATED RATIOS  
Fiscal Year \***

	2021	2020	2019	2018	2017	2016	2015
<b>Total Pension Liability</b>							
Service Cost (BOY)	\$ 825,932	\$ 786,760	\$ 816,071	\$ 761,793	\$ 912,596	\$ 818,742	\$ 860,340
Interest	9,511,040	9,193,908	8,949,790	8,977,910	8,876,315	8,390,513	8,151,071
Differences between expected and actual experience	699,810	1,361,896		(2,653,681)		312,274	866,959
Changes of assumptions	(1,978,840)					6,217,609	3,431,350
Contributions - buy back	51,726		47,123	41,367			
Benefit payments, including refunds of member contributions	(7,544,199)	(6,317,326)	(6,397,599)	(8,755,072)	(7,539,629)	(6,446,003)	(5,994,107)
Net change in total pension liability	1,565,469	5,025,238	3,415,385	(1,627,683)	2,249,282	9,293,135	7,315,613
Total pension liability - beginning	136,434,444	131,409,206	127,993,821	129,621,504	127,372,222	118,079,087	110,763,474
<b>Total pension liability - ending (a)</b>	<b>\$ 137,999,913</b>	<b>\$ 136,434,444</b>	<b>\$ 131,409,206</b>	<b>\$ 127,993,821</b>	<b>\$ 129,621,504</b>	<b>\$ 127,372,222</b>	<b>\$ 118,079,087</b>
<b>Plan fiduciary net position</b>							
Contributions - employer	\$ 4,254,519	\$ 4,445,468	\$ 4,528,544	\$ 4,331,190	3,830,736	\$ 3,830,839	\$ 3,825,656
Contributions - member	219,429	211,533	209,565	218,457	227,357	240,097	156,000
Net investment income	9,020,508	4,289,802	9,429,700	11,614,044	8,651,676	(2,362,487)	6,881,022
Benefit payments, including refunds of member contributions	(7,544,199)	(6,317,326)	(6,397,599)	(8,755,072)	(7,539,629)	(6,446,003)	(5,994,107)
Administrative expense	(38,631)	(48,723)	(52,447)	(115,371)	(93,853)	(82,441)	(69,051)
State Insurance	623,811	601,682	572,693	542,277	533,483	512,808	473,283
Member buybacks	51,726		47,123	41,367	-	-	12,024
Net change in plan fiduciary net position	6,587,163	3,182,436	8,337,579	7,876,892	5,609,770	(4,307,187)	5,284,827
Plan fiduciary net position - beginning	104,468,611	101,583,353	93,617,461	85,740,569	80,130,799	84,437,986	79,153,159
<b>Plan fiduciary net position - ending</b>	<b>111,055,774</b>	<b>104,765,789</b>	<b>101,955,040</b>	<b>93,617,461</b>	<b>85,740,569</b>	<b>80,130,799</b>	<b>84,437,986</b>
LESS RESERVE ACCOUNTS	100,694	297,178	371,687	775,007	1,168,510	1,203,293	1,097,405
<b>Total Plan fiduciary net position (b)</b>	<b>\$ 110,955,080</b>	<b>\$ 104,468,611</b>	<b>\$ 101,583,353</b>	<b>\$ 92,842,454</b>	<b>\$ 84,572,059</b>	<b>\$ 78,927,506</b>	<b>\$ 83,340,581</b>
<b>City's net pension liability - ending (a)-(b)</b>	<b>\$ 27,044,833</b>	<b>\$ 31,965,833</b>	<b>\$ 29,825,853</b>	<b>\$ 35,151,367</b>	<b>\$ 45,049,445</b>	<b>\$ 48,444,716</b>	<b>\$ 34,738,506</b>
Plan fiduciary net position as a percentage of the total pension liability	80.4%	76.6%	77.3%	72.5%	65.2%	62.0%	70.6%
<b>Covered payroll</b>	<b>\$ 4,219,795</b>	<b>\$ 4,067,890</b>	<b>\$ 4,030,069</b>	<b>\$ 4,201,063</b>	<b>4,372,250</b>	<b>\$ 4,423,864</b>	<b>4,466,862</b>
<b>City's pension liability as a percentage of covered payroll</b>	<b>640.9%</b>	<b>785.8%</b>	<b>740.1%</b>	<b>836.7%</b>	<b>1030.3%</b>	<b>1095.1%</b>	<b>777.7%</b>
<b>Annual money-weighted rate of return</b>	<b>8.50%</b>	<b>4.15%</b>	<b>9.92%</b>	<b>13.48%</b>	<b>11.11%</b>	<b>-2.34% #</b>	<b>9.00%</b>

\* The amounts presented for each fiscal year were determined as of September 30<sup>th</sup>, of the prior year.

NOTE: Information is presented for those years in which information is available. The Police Officers' Retirement Fund is a closed plan therefore the percentage of covered employee payroll will continue to increase as participants retire.

**CITY OF PENSACOLA, FLORIDA  
POLICE OFFICERS' RETIREMENT FUND  
REQUIRED SUPPLEMENTARY INFORMATION**

**Notes to Schedule:**

*Method and assumptions used in calculations of actuarially determined contributions.* The actuarially determined contribution rates are calculated as of October 1, two years prior to the end of the fiscal year in which contributions are reported. The following actuarial methods and assumptions were used to determine contribution rates reported in the schedules:

<b>SCHEDULE OF EMPLOYER CONTRIBUTIONS</b>										
<b>Last 10 Fiscal Years *</b>										
	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Actuarially determined employer contribution	\$ 4,797,421	\$ 4,878,329	\$ 5,047,150	\$ 5,101,237	\$ 4,873,467	\$ 4,364,219	\$ 4,343,646	\$ 4,298,939	\$ 2,832,155	\$ 3,356,717
Actual employer contribution	4,797,421	4,878,329	5,047,150	5,101,237	4,873,467	4,364,219	4,343,646	4,298,939	2,832,155	3,356,717
Annual contribution deficiency (excess)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Covered payroll	\$ 4,135,576	\$ 4,219,795	\$ 4,067,890	\$ 4,030,089	\$ 4,201,063	\$ 4,372,250	\$ 4,423,864	\$ 4,466,862	\$ 4,870,112	\$ 5,296,929
Actual contributions as a % of covered payroll	116.00%	115.61%	124.07%	126.58%	116.01%	99.82%	98.19%	96.24%	58.15%	63.37%
Current year covered payroll is not actuarially determined therefore subject to change in future years.										
Contributions do not include amounts drawn down from reserves.										
* Based on contributions made during the fiscal year noted.										

**CITY OF PENSACOLA, FLORIDA  
POLICE OFFICERS' RETIREMENT FUND  
REQUIRED SUPPLEMENTARY INFORMATION**

	Fiscal Year 2021	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017	Fiscal Year 2016	Fiscal Year 2015
Valuation Date	10/1/2020	10/1/2019	10/1/2018	10/1/2017	10/1/2016	10/1/2015	10/1/2014
Actuarial cost method	Individual Entry Age	Individual Entry Age	Individual Entry Age	Individual Entry Age	Individual Entry Age	Individual Entry Age	Individual Entry Age
Amortization method	Level Dollar Amount	Level Dollar Amount	Level Dollar Amount	Level Dollar Amount	Level Dollar Amount	Level Dollar Amount	Level Dollar Amount
Remaining Amortization Period	11	12	13 years	14 years	15 years	16 years	17 years
Asset Valuation Method	5 year weighted index	5 year weighted index	5 year weighted index	5 year weighted index	5 year weighted index	5 year weighted index	5 year weighted index
Actuarial Assumptions:							
Inflation	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary increase	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Investment rate of return	7.125%	7.125%	7.125%	7.125%	7.125%	7.125%	7.25%
Cost of living adjustments	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Mortality Rates	PUBS.H-2010	RP-2000 Healthy Annuitant for Males or Females with adjustments for mortality improvements based on Scale BB	RP-2000 Healthy Annuitant for Males or Females with adjustments for mortality improvements based on Scale BB	RP-2000 Healthy Annuitant for Males or Females with adjustments for mortality improvements based on Scale BB	RP-2000 Healthy Annuitant for Males or Females with adjustments for mortality improvements based on Scale BB	RP-2000 Healthy Annuitant for Males or Females with adjustments for mortality improvements based on Scale BB	RP-2000 Healthy Annuitant for Males or Females with adjustments for mortality improvements based on Scale BB

NOTE: Information is presented for those years in which information is available.

**CITY OF PENSACOLA, FLORIDA**  
**FLORIDA RETIREMENT SYSTEM PENSION PLAN**  
**REQUIRED SUPPLEMENTARY INFORMATION**

SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY							
	Fiscal Year						
	2021	2020	2019	2018	2017	2016	2015
City's proportion of the FRS net pension liability (asset)	0.067580322%	0.059663066%	0.055026148%	0.049432047%	0.045283952%	0.041335299%	0.039418763%
City's proportion of the FRS net pension liability (asset)	\$ 5,104,925	\$ 25,858,852	\$ 18,949,722	\$ 14,889,189	\$ 13,394,689	\$ 10,437,195	\$ 5,091,462
Covered payroll	\$ 22,838,497	\$ 21,417,967	\$ 19,573,461	\$ 17,140,563	\$ 15,295,017	\$ 12,840,904	\$ 12,296,508
City's pension liability as a percentage of covered payroll	22.4%	120.7%	96.8%	86.9%	87.6%	81.3%	41.4%
Plan fiduciary net position as a percentage of the total pension liability	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%

NOTE: The amounts presented were determined as of June 30, the end of the State of Florida's fiscal year. Information is presented for those years in which information is available.

SCHEDULE OF EMPLOYER CONTRIBUTIONS							
	Last 5 Fiscal Years						
	2021	2020	2019	2018	2017	2016	2015
Actuarially determined employer contribution	\$ 2,574,518	\$ 1,982,339	\$ 1,706,208	\$ 1,453,249	\$ 1,210,082	\$ 1,099,355	\$ 978,143
Actual employer contribution	2,574,518	1,982,339	1,706,208	1,453,249	1,210,082	1,099,355	978,143
Annual contribution deficiency (excess)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Covered payroll	\$ 25,403,511	\$ 22,014,597	\$ 20,065,477	\$ 17,553,738	\$ 15,648,664	\$ 13,163,322	\$ 12,527,598
Actual contributions as a % of covered payroll	10.13%	9.00%	8.50%	8.28%	7.73%	8.35%	7.81%

NOTE: The amounts presented were determined as of September 30, the end of the City of Pensacola's fiscal year. Information is presented for those years in which information is available.

**CITY OF PENSACOLA, FLORIDA**  
**FLORIDA RETIREMENT SYSTEM PENSION PLAN**  
**REQUIRED SUPPLEMENTARY INFORMATION**

**Notes to Schedule:**

*Method and assumptions used in calculations of actuarially determined contributions.* The following actuarial methods and assumptions were used to determine contribution rates reported in the schedules:

	Fiscal Year 2021	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017	Fiscal Year 2016	Fiscal Year 2015
Valuation Date	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015
Actuarial Cost Method	Individual Entry Age	Individual Entry Age	Individual Entry Age	Individual Entry Age	Ultimate Entry Age Normal	Individual Entry Age	Individual Entry Age
Asset Valuation Method	Level Percentage Closed, Layered	Level Percentage Closed, Layered	Level Percentage Closed, Layered	Level Percentage Closed, Layered	Level Percentage Closed, Layered	Level Dollor Amount Closed	Level Dollor Amount Closed
Asset Valuation Method	20 years	25 years	30 years	30 years	30 years	30 years	30 years
Actuarial Assumptions:							
Inflation	2.40%	2.40%	2.60%	2.60%	2.60%	2.60%	2.60%
Salary increase	Varies	Varies	Varies	3.25%	3.25%	3.25%	3.25%
Investment rate of return	7.00%	7.00%	6.90%	7.00%	7.10%	7.60%	7.65%
Cost of living adjustments	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Mortality Rates	Generational PUB-2010 with Scale MP-2018	Generational PUB-2010 with Scale MP-2018	Generational RP-2000 with Projection Scale BB tables	Generational RP-2000 with Projection Scale BB tables	Generational RP-2000 with Projection Scale BB tables	Generational RP-2000 with Projection Scale BB tables	Generational RP-2000 with Projection Scale BB tables

NOTE: The amounts presented were determined as of June 30, the end of the State of Florida's fiscal year. Information is presented for those years in which information is available.

**CITY OF PENSACOLA, FLORIDA**  
**FRS RETIREE HEALTH INSURANCE SUBSIDY (HIS) PROGRAM**  
**REQUIRED SUPPLEMENTARY INFORMATION**

<b>SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY</b> <b>Fiscal Year</b>							
	2021	2020	2019	2018	2017	2016	2015
City's proportion of the HIS net pension liability (asset)	0.064240703%	0.055541371%	0.051069262%	0.047519167%	0.043820246%	0.041586882%	0.040531215%
City's proportion of the HIS net pension liability (asset)	\$ 7,880,088	\$ 6,781,511	\$ 5,714,139	\$ 5,029,482	\$ 4,685,463	\$ 4,846,779	\$ 4,133,546
Covered payroll	\$ 22,747,410	\$ 19,281,404	\$ 18,165,949	\$ 15,524,948	\$ 13,972,362	\$ 12,840,904	\$ 12,296,508
City's pension liability as a percentage of covered payroll	34.6%	35.2%	31.5%	32.4%	33.5%	37.7%	33.6%
Plan fiduciary net position as a percentage of the total pension liability	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%

NOTE: The amounts presented were determined as of June 30, the end of the State of Florida's fiscal year. Information is presented for those years in which information is available.

<b>SCHEDULE OF EMPLOYER CONTRIBUTIONS</b> <b>Last 7 Fiscal Years</b>							
	2021	2020	2019	2018	2017	2016	2015
Actuarially determined employer contribution	\$ 377,607	\$ 320,059	\$ 283,583	262,412	241,173	\$ 221,345	\$ 169,762
Actual employer contribution	377,607	320,059	283,583	262,412	241,173	221,345	169,762
Annual contribution deficiency (excess)	\$ 0	\$ 0	\$ 0	0	0	\$ 0	\$ 0
Covered payroll	\$ 24,148,144	\$ 20,493,766	\$ 18,244,421	15,596,591	14,039,291	\$ 12,898,569	\$ 12,345,987
Actual contributions as a % of covered payroll	1.56%	1.56%	1.55%	1.68%	1.72%	1.72%	1.38%

NOTE: The amounts presented were determined as of September 30, the end of the City of Pensacola's fiscal year. Information is presented for those years in which information is available.



**CITY OF PENSACOLA, FLORIDA**  
**FRS RETIREE HEALTH INSURANCE SUBSIDY (HIS) PROGRAM**  
**REQUIRED SUPPLEMENTARY INFORMATION**

**Notes to Schedule:**

*Method and assumptions used in calculations of actuarially determined contributions.* The following actuarial methods and assumptions were used to determine contribution rates reported in the schedules:

	Fiscal Year 2021	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017	Fiscal Year 2016	Fiscal Year 2015
Valuation Date	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015
Actuarial Cost Method	Individual Entry Age	Individual Entry Age	Individual Entry Age	Individual Entry Age	Individual Entry Age	Individual Entry Age	Individual Entry Age
Asset Valuation Method	Fair Market Value	Fair Market Value	Fair Market Value	Fair Market Value	Fair Market Value	Fair Market Value	Fair Market Value
Actuarial Assumptions:							
Inflation	2.40%	2.40%	2.60%	2.60%	2.60%	2.60%	2.60%
Salary increase	Varies	Varies	Varies	3.25%	3.25%	3.25%	3.25%
Discount rate	2.21%	2.21%	3.50%	3.87%	3.58%	2.85%	3.80%
Cost of living adjustments	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Mortality Rates	Generational PUB-2010 with Projection Scale MP- 2018	Generational PUB-2010 with Projection Scale MP- 2018	Generational RP-2000 with Projection Scale BB tables	Generational RP-2000 with Projection Scale BB tables	Generational RP-2000 with Projection Scale BB tables	Generational RP-2000 with Projection Scale BB tables	Generational RP-2000 with Projection Scale BB tables

NOTE: The amounts presented were determined as of June 30, the end of the State of Florida's fiscal year. Information is presented for those years in which information is available.

**CITY OF PENSACOLA, FLORIDA  
OTHER POSTEMPLOYMENT BENEFITS (OPEB)  
REQUIRED SUPPLEMENTARY INFORMATION**

**SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY  
AND RELATED RATIOS**

	<b>Fiscal Year</b>			
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b>Total OPEB liability</b>				
Service Cost	\$ 133,896	\$ 91,439	\$ 101,187	\$ 87,688
Interest	593,862	977,708	895,230	798,393
Difference between Expected & Actual Experience	(5,711,095)	(5,486,957)	(392,192)	(368,076)
Changes in Assumptions or Other Inputs	1,074,050	2,968,014	(2,748,991)	5,416,699
Changes of benefit terms	642,604	-	-	-
Benefit payments	<u>(485,747)</u>	<u>(610,816)</u>	<u>(351,400)</u>	<u>(329,792)</u>
Net change in total OPEB liability	(3,752,430)	(2,060,612)	(2,496,166)	5,604,912
Total OPEB liability - beginning	<u>21,915,023</u>	<u>23,975,635</u>	<u>26,471,801</u>	<u>20,866,889</u>
<b>Total OPEB liability - ending</b>	<b><u>\$ 18,162,593</u></b>	<b><u>\$ 21,915,023</u></b>	<b><u>\$ 23,975,635</u></b>	<b><u>\$ 26,471,801</u></b>
 <b>Covered-employee payroll</b>	 34,492,658	 27,368,943	 26,571,789	 23,130,270
 <b>City's total OPEB liability as a percentage of covered-employee payroll</b>	 189.91%	 124.89%	 110.83%	 87.38%

**Notes to Schedule:**

*Changes in benefit terms.* There are no changes in benefit terms since the Prior Measurement Date.

*Changes in assumptions.* Changes in assumptions and other inputs reflect the effects in the discount rate each period. The following are the discount rates used in each period:

2017	3.86%
2018	3.43%
2019	4.13%
2020	2.74%
2021	2.12%

NOTE: Information is presented for those years in which information is available.



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## **COMBINING FINANCIAL STATEMENTS**

NONMAJOR GOVERNMENTAL FUNDS

INTERNAL SERVICE FUNDS

FIDUCIARY FUNDS



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## NONMAJOR GOVERNMENTAL FUNDS

### Special Revenue Funds

*Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.*

**Special Grants Fund** – to account for various private, state and federal grant receipts and the expenditures thereof.

**Local Option Gasoline Tax Fund** - to account for the receipt and expenditures of gasoline tax revenue.

**Community Development Block Grant Fund** - to account for the community development block grant and the housing rehabilitation program federal grant receipts and the expenditures thereof.

**Community Redevelopment Agency Fund** - to account for the tax increment development receipts and expenditures thereof.

**Urban Core Redevelopment Trust** - to account for the tax increment development receipts and the expenditures thereof.

**Stormwater Utility Fund** – to account for the receipt and expenditures for the operating and maintenance activities related to stormwater.

**Parking Fund** – To account for the public parking services receipts and the expenditures thereof.

**Law Enforcement Trust Fund** - to account for proceeds from the sale of confiscated property. Expenditure of such funds is restricted to law enforcement purposes.

**Golf Course Fund** - to account for the revenues and expenditures of the Osceola Golf Course and Pro Shop.

**Eastside Tax Increment Financing District** - to account for the tax increment revenues associated with programs and projects identified in Eastside Community Redevelopment Area.

**Inspections Fund** – to account for the revenues and expenditures of collections as regulated under Florida Statue 553 referred to as the ‘Florida Building Code’.

**Westside Tax Increment Financing District** – to account for the tax increment revenues associated with programs and projects identified in Westside Community Redevelopment Area.

**Recreation Fund** – to account for the revenues and expenditures of recreation center and athletic activities.

**Tennis Fund** – to account for the revenues and expenditures of the Roger Scott Tennis Center.

**CMP Management Services Fund** – to account for the revenues and expenditures related to the Community Maritime Park.

### **Debt Service Fund**

*Debt service funds are used to account for resources accumulated and payments made for principal and interest on long-term debt of governmental funds.*

**CRA Debt Service Fund** - to provide monies for payment of the Redevelopment Revenue Bond(s) financed with tax increment financing revenues derived from the Urban Core, Eastside and Westside Tax Increment Financing Districts.

**Local Option Gas Tax Debt Service Fund** – to provide monies for the payment of the 2016 Local Option Gas Tax Bond. Financing is provided from future Local Option Gasoline Tax proceeds.

### **Capital Projects Funds**

*Capital project funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.*

**CRA 2017 Project Fund** – a capital project fund that accounts for various community development projects within the Pensacola Inner City Community Redevelopment Area. Financing is provided by amounts received from the Eastside Redevelopment Revenue Bond, Series 2017, the Westside Redevelopment Revenue Bond, Series 2017 and the Urban Core Redevelopment Revenue Bond, Series 2017.

**CRA 2019 Project Fund** – a capital project fund that accounts for various community development projects within the Urban Core Redevelopment Area. Financing is provided by amounts received from the Urban Core Redevelopment Revenue Bond, Series 2019.

**Local Option Sales Tax Project Fund** – to account for the construction of various infrastructure improvements. Financing is provided by amounts received from Infrastructure Sales Surtax Revenue Bond, Series 2017.

**Stormwater Capital Fund** – to account for the expenditures of stormwater improvements. Financing is provided by a transfer from the General Fund of matching receipts collected by the stormwater utility fee.



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**CITY OF PENSACOLA, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2021**

	<b>Special Revenue Funds</b>			
	<b>Special Grants</b>	<b>Local Option Gasoline Tax</b>	<b>Community Development Block Grant</b>	<b>Community Redevelopment Agency</b>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 142,753	\$ 492,834	\$	\$ 2,553,792
Other cash			9,036	
Investments	131,471	453,881		2,351,945
Accounts receivable				
Due from other funds	255,218			
Due from other governments	130,402	132,741	256,434	
Prepays and deposits				136
Inventory				
Notes receivable	555,995		362,457	
Restricted assets				
Cash and cash equivalents				521,393
Investments				480,183
<b>Total assets</b>	<b>\$ 1,215,839</b>	<b>\$ 1,079,456</b>	<b>\$ 627,927</b>	<b>\$ 5,907,449</b>
<b>LIABILITIES</b>				
Accounts payable	\$ 258,544	\$	\$ 303	\$ 12,753
Contracts payable				50,063
Contracts payable - retainage				
Due to other funds	2,140		265,167	19,030
Due to other governments	95,946			
Compensated absences payable				5,187
Unearned revenue	192,580			
Deposits				1,000
<b>Total liabilities</b>	<b>549,210</b>	<b>0</b>	<b>265,470</b>	<b>88,033</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue	555,995		362,457	
<b>Total deferred inflows of resources</b>	<b>555,995</b>	<b>0</b>	<b>362,457</b>	<b>0</b>
<b>FUND BALANCE (DEFICITS)</b>				
Non-spendable				136
Restricted	223,803	1,079,456	106,759	1,715,768
Committed				
Assigned				4,103,512
Unassigned	(113,169)		(106,759)	
<b>Total fund balances</b>	<b>110,634</b>	<b>1,079,456</b>	<b>0</b>	<b>5,819,416</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 1,215,839</b>	<b>\$ 1,079,456</b>	<b>\$ 627,927</b>	<b>\$ 5,907,449</b>

(continued)

**CITY OF PENSACOLA, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2021**

	Special Revenue Funds			
	Urban Core Redevelopment Trust	Stormwater Utility Fund	Parking Fund	Law Enforcement Trust
<b>ASSETS</b>				
Cash and cash equivalents	\$	\$ 170,719	\$ 236,559	\$ 144,637
Other cash				
Investments		157,226	217,862	133,206
Accounts receivable				
Due from other funds				
Due from other governments		8,381		
Prepays and deposits		1,003	74	
Inventory				
Notes receivable				
Restricted assets				
Cash and cash equivalents				
Investments				
<b>Total assets</b>	\$ <u>0</u>	\$ <u>337,329</u>	\$ <u>454,495</u>	\$ <u>277,843</u>
<b>LIABILITIES</b>				
Accounts payable	\$	\$ 12,760	\$ 19,203	\$ 6,385
Contracts payable				
Contracts payable - retainage				
Due to other funds		48,067	12,855	
Due to other governments				
Compensated absences payable				
Unearned revenue				
Deposits				
<b>Total liabilities</b>	<u>0</u>	<u>60,827</u>	<u>32,058</u>	<u>6,385</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue				
<b>Total deferred inflows of resources</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>FUND BALANCE (DEFICITS)</b>				
Non-spendable		1,003	74	
Restricted		11,323	750	271,458
Committed		264,176		
Assigned			421,613	
Unassigned				
<b>Total fund balances</b>	<u>0</u>	<u>276,502</u>	<u>422,437</u>	<u>271,458</u>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	\$ <u>0</u>	\$ <u>337,329</u>	\$ <u>454,495</u>	\$ <u>277,843</u>

(continued)

**CITY OF PENSACOLA, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2021**

	Special Revenue Funds			
	Golf Course Fund	Eastside Tax Increment Financing District	Inspections Fund	Westside Tax Increment Financing District
<b>ASSETS</b>				
Cash and cash equivalents	\$ 156,191	\$ 393,254	\$ 663,320	\$ 472,725
Other cash				
Investments	143,847	362,172	610,893	435,362
Accounts receivable				
Due from other funds				
Due from other governments				
Prepays and deposits	3,600			
Inventory	647			
Notes receivable				
Restricted assets				
Cash and cash equivalents				
Investments				
<b>Total assets</b>	<b>\$ 304,285</b>	<b>\$ 755,426</b>	<b>\$ 1,274,213</b>	<b>\$ 908,087</b>
<b>LIABILITIES</b>				
Accounts payable	\$ 32,800	\$ 1,910	\$ 23,270	\$ 2,186
Contracts payable	496		3,980	20,000
Contracts payable - retainage				
Due to other funds	5,351	1,246	30,806	1,272
Due to other governments				
Compensated absences payable			34,777	
Unearned revenue				
Deposits	2,938		46,389	
<b>Total liabilities</b>	<b>41,585</b>	<b>3,156</b>	<b>139,222</b>	<b>23,458</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue	1,500			
<b>Total deferred inflows of resources</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE (DEFICITS)</b>				
Non-spendable	4,247			
Restricted	26,007	752,270	1,134,991	884,629
Committed				
Assigned	230,946			
Unassigned				
<b>Total fund balances</b>	<b>261,200</b>	<b>752,270</b>	<b>1,134,991</b>	<b>884,629</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 304,285</b>	<b>\$ 755,426</b>	<b>\$ 1,274,213</b>	<b>\$ 908,087</b>

(continued)

**CITY OF PENSACOLA, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2021**

	Special Revenue Funds			Debt Service Funds
	Recreation Fund	Tennis Fund	CMP Management Services Fund	CRA Debt Service
<b>ASSETS</b>				
Cash and cash equivalents	\$ 552,453	\$ 116,556	\$ 244,835	\$
Other cash				
Investments	508,788	107,343	225,483	
Accounts receivable	2,000	23,438	437,398	
Due from other funds				
Due from other governments				
Prepays and deposits	7	961	10,827	
Inventory				
Notes receivable				
Restricted assets				
Cash and cash equivalents			559,765	1,814,229
Investments			515,523	1,670,836
<b>Total assets</b>	<b>\$ 1,063,248</b>	<b>\$ 248,298</b>	<b>\$ 1,993,831</b>	<b>\$ 3,485,065</b>
<b>LIABILITIES</b>				
Accounts payable	\$ 20,469	\$ 4,338	\$ 56,077	\$
Contracts payable	12,998		18,551	
Contracts payable - retainage				
Due to other funds			1,769	
Due to other governments				
Compensated absences payable				
Unearned revenue			97,242	
Deposits	70,745		3,300	
<b>Total liabilities</b>	<b>104,212</b>	<b>4,338</b>	<b>176,939</b>	<b>0</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue	2,000	23,438		
<b>Total deferred inflows of resources</b>	<b>2,000</b>	<b>23,438</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE (DEFICITS)</b>				
Non-spendable	7	961	10,827	
Restricted	115,719		709,880	3,485,065
Committed				
Assigned	841,310	219,561	1,096,185	
Unassigned				
<b>Total fund balances</b>	<b>957,036</b>	<b>220,522</b>	<b>1,816,892</b>	<b>3,485,065</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 1,063,248</b>	<b>\$ 248,298</b>	<b>\$ 1,993,831</b>	<b>\$ 3,485,065</b>

(continued)

**CITY OF PENSACOLA, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2021**

	<b>Debt Service Funds</b>	<b>Capital Projects Funds</b>		
	<b>Local Option Gas Tax Debt Service</b>	<b>CRA 2017 Project Fund</b>	<b>CRA 2019 Project Fund</b>	<b>Local Option Sales Tax Project Fund</b>
<b>ASSETS</b>				
Cash and cash equivalents	\$	\$ 3,635,741	\$ 8,882,773	\$
Other cash				
Investments		3,348,380	8,180,699	
Accounts receivable				
Due from other funds				
Due from other governments				
Prepays and deposits				
Inventory				
Notes receivable				
Restricted assets				
Cash and cash equivalents	800,131			
Investments	736,891			
<b>Total assets</b>	<b>\$ 1,537,022</b>	<b>\$ 6,984,121</b>	<b>\$ 17,063,472</b>	<b>\$ 0</b>
<b>LIABILITIES</b>				
Accounts payable	\$	\$	\$	\$
Contracts payable		15,310	467,224	
Contracts payable - retainage				
Due to other funds				
Due to other governments				
Compensated absences payable				
Unearned revenue				
Deposits				
<b>Total liabilities</b>	<b>0</b>	<b>15,310</b>	<b>467,224</b>	<b>0</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue				
<b>Total deferred inflows of resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE (DEFICITS)</b>				
Non-spendable				
Restricted	1,537,022	6,968,811	16,596,248	
Committed				
Assigned				
Unassigned				
<b>Total fund balances</b>	<b>1,537,022</b>	<b>6,968,811</b>	<b>16,596,248</b>	<b>0</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 1,537,022</b>	<b>\$ 6,984,121</b>	<b>\$ 17,063,472</b>	<b>\$ 0</b>

(continued)

**CITY OF PENSACOLA, FLORIDA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2021**

	<u>Capital Projects Funds</u>	<u>Total Nonmajor Governmental Funds</u>
	<u>Stormwater Capital</u>	
<b>ASSETS</b>		
Cash and cash equivalents	\$ 2,028,084	\$ 20,887,226
Other cash		9,036
Investments	1,867,788	19,236,346
Accounts receivable		462,836
Due from other funds		255,218
Due from other governments		527,958
Prepays and deposits		16,608
Inventory		647
Notes receivable		918,452
Restricted assets		
Cash and cash equivalents		3,695,518
Investments		3,403,433
<b>Total assets</b>	<u>\$ 3,895,872</u>	<u>\$ 49,413,278</u>
<b>LIABILITIES</b>		
Accounts payable	\$ 24,470	\$ 475,468
Contracts payable	97,672	686,294
Contracts payable - retainage	22,574	22,574
Due to other funds		387,703
Due to other governments		95,946
Compensated absences payable		39,964
Unearned revenue		289,822
Deposits		124,372
<b>Total liabilities</b>	<u>144,716</u>	<u>2,122,143</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Unavailable revenue		945,390
<b>Total deferred inflows of resources</b>	<u>0</u>	<u>945,390</u>
<b>FUND BALANCE (DEFICITS)</b>		
Non-spendable		17,255
Restricted	893,985	36,513,944
Committed	2,857,171	3,121,347
Assigned		6,913,127
Unassigned		(219,928)
<b>Total fund balances</b>	<u>3,751,156</u>	<u>46,345,745</u>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<u>\$ 3,895,872</u>	<u>\$ 49,413,278</u>

**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Special Revenue Funds</b>			
	<b>Special Grants</b>	<b>Local Option Gasoline Tax</b>	<b>Community Development Block Grant</b>	<b>Community Redevelopment Agency</b>
<b>Revenues:</b>				
Taxes	\$	\$ 1,431,737	\$	\$
Licenses and permits				
Intergovernmental	1,736,354		429,114	
Charges for services				9,262
Fines and forfeits				
Interest income		7,052	5,445	42,124
Donations	83,096			
Other			10,511	
Total revenues	<u>1,819,450</u>	<u>1,438,789</u>	<u>445,070</u>	<u>51,386</u>
<b>Expenditures:</b>				
Current -				
General government			445,070	2,761,490
Public safety	168,415			
Transportation		4,300		
Culture and recreation	673,677			
Economic environment	176,747			
Physical environment	75,000			
Capital outlay	759,887			157,096
Debt service -				
Principal retirement				
Interest				
Total expenditures	<u>1,853,726</u>	<u>4,300</u>	<u>445,070</u>	<u>2,918,586</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(34,276)</u>	<u>1,434,489</u>	<u>0</u>	<u>(2,867,200)</u>
<b>Other financing sources (uses):</b>				
Transfers in				3,383,531
Transfers (out)		(1,536,818)		
Total other financing sources (uses)	<u>0</u>	<u>(1,536,818)</u>	<u>0</u>	<u>3,383,531</u>
<b>Net change in fund balances before special item</b>	<u>(34,276)</u>	<u>(102,329)</u>	<u>0</u>	<u>516,331</u>
<b>Special item - Parking Operations Transfer</b>				
<b>Net Change in fund balances</b>	<u>(34,276)</u>	<u>(102,329)</u>	<u>0</u>	<u>516,331</u>
<b>Fund balances at beginning of year</b>	<u>144,910</u>	<u>1,181,785</u>	<u>0</u>	<u>5,303,085</u>
<b>Fund balances at end of year</b>	<u>\$ 110,634</u>	<u>\$ 1,079,456</u>	<u>\$ 0</u>	<u>\$ 5,819,416</u>

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Special Revenue Funds</b>			
	<b>Urban Core Redevelopment Trust</b>	<b>Stormwater Utility Fund</b>	<b>Parking Fund</b>	<b>Law Enforcement Trust</b>
<b>Revenues:</b>				
Taxes	\$	\$	\$	\$
Licenses and permits				
Intergovernmental	4,723,231			
Charges for services		2,889,883	811,228	
Fines and forfeits		2,278		38,975
Interest income		4,137	709	1,114
Donations				
Other		6,502	141	
Total revenues	<u>4,723,231</u>	<u>2,902,800</u>	<u>812,078</u>	<u>40,089</u>
<b>Expenditures:</b>				
Current -				
General government				
Public safety				53,302
Transportation			712,633	
Culture and recreation				
Economic environment				
Physical environment		3,039,089		
Capital outlay		5,000	15,634	5,057
Debt service -				
Principal retirement				
Interest				
Total expenditures	<u>0</u>	<u>3,044,089</u>	<u>728,267</u>	<u>58,359</u>
Excess (deficiency) of revenues over (under) expenditures	<u>4,723,231</u>	<u>(141,289)</u>	<u>83,811</u>	<u>(18,270)</u>
<b>Other financing sources (uses):</b>				
Transfers in	2,785,600		300,000	
Transfers (out)	(7,508,831)			
Total other financing sources (uses)	<u>(4,723,231)</u>	<u>0</u>	<u>300,000</u>	<u>0</u>
<b>Net change in fund balances before special item</b>	<u>0</u>	<u>(141,289)</u>	<u>383,811</u>	<u>(18,270)</u>
<b>Special item - Parking Operations Transfer</b>			38,626	
<b>Net Change in fund balances</b>	<u>0</u>	<u>(141,289)</u>	<u>422,437</u>	<u>(18,270)</u>
<b>Fund balances at beginning of year</b>	<u>0</u>	<u>417,791</u>	<u>0</u>	<u>289,728</u>
<b>Fund balances at end of year</b>	<u>\$ 0</u>	<u>\$ 276,502</u>	<u>\$ 422,437</u>	<u>\$ 271,458</u>

(continued)



**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Special Revenue Funds</b>			
	<b>Golf Course Fund</b>	<b>Eastside Tax Increment Financing District</b>	<b>Inspections Fund</b>	<b>Westside Tax Increment Financing District</b>
<b>Revenues:</b>				
Taxes	\$	\$	\$	\$
Licenses and permits			2,953,241	
Intergovernmental		145,897		493,592
Charges for services	602,081		23,775	
Fines and forfeits				
Interest income	929	3,365	2,144	4,695
Donations				
Other			22	
Total revenues	<u>603,010</u>	<u>149,262</u>	<u>2,979,182</u>	<u>498,287</u>
<b>Expenditures:</b>				
Current -				
General government		59,384		77,812
Public safety			1,825,779	
Transportation				
Culture and recreation	738,301			
Economic environment				
Physical environment				
Capital outlay			27,409	
Debt service -				
Principal retirement				
Interest		15,000		
Total expenditures	<u>738,301</u>	<u>74,384</u>	<u>1,853,188</u>	<u>77,812</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(135,291)</u>	<u>74,878</u>	<u>1,125,994</u>	<u>420,475</u>
<b>Other financing sources (uses):</b>				
Transfers in	250,000	92,207		319,997
Transfers (out)		(89,318)		(278,425)
Total other financing sources (uses)	<u>250,000</u>	<u>2,889</u>	<u>0</u>	<u>41,572</u>
<b>Net change in fund balances before special item</b>	<u>114,709</u>	<u>77,767</u>	<u>1,125,994</u>	<u>462,047</u>
<b>Special item - Parking Operations Transfer</b>				
<b>Net Change in fund balances</b>	<u>114,709</u>	<u>77,767</u>	<u>1,125,994</u>	<u>462,047</u>
<b>Fund balances at beginning of year</b>	<u>146,491</u>	<u>674,503</u>	<u>8,997</u>	<u>422,582</u>
<b>Fund balances at end of year</b>	<u>\$ 261,200</u>	<u>\$ 752,270</u>	<u>\$ 1,134,991</u>	<u>\$ 884,629</u>

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	Special Revenue Funds			Debt Service Funds
	Recreation Fund	Tennis Fund	CMP Management Services Fund	CRA Debt Service
<b>Revenues:</b>				
Taxes	\$	\$	\$	\$
Licenses and permits				
Intergovernmental				
Charges for services	420,823	130,848	1,398,766	
Fines and forfeits				
Interest income	2,338	763	4,572	5,045
Donations	3,975			
Other			150	
Total revenues	<u>427,136</u>	<u>131,611</u>	<u>1,403,488</u>	<u>5,045</u>
<b>Expenditures:</b>				
Current -				
General government				
Public safety				
Transportation				
Culture and recreation	555,279	65,357	885,314	
Economic environment				
Physical environment				
Capital outlay	5,221			
Debt service -				
Principal retirement			20,000	1,842,181
Interest				2,297,444
Total expenditures	<u>560,500</u>	<u>65,357</u>	<u>905,314</u>	<u>4,139,625</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(133,364)</u>	<u>66,254</u>	<u>498,174</u>	<u>(4,134,580)</u>
<b>Other financing sources (uses):</b>				
Transfers in	786,500		534,000	4,493,043
Transfers (out)				
Total other financing sources (uses)	<u>786,500</u>	<u>0</u>	<u>534,000</u>	<u>4,493,043</u>
<b>Net change in fund balances before special item</b>	<u>653,136</u>	<u>66,254</u>	<u>1,032,174</u>	<u>358,463</u>
<b>Special item - Parking Operations Transfer</b>				
<b>Net Change in fund balances</b>	<u>653,136</u>	<u>66,254</u>	<u>1,032,174</u>	<u>358,463</u>
<b>Fund balances at beginning of year</b>	<u>303,900</u>	<u>154,268</u>	<u>784,718</u>	<u>3,126,602</u>
<b>Fund balances at end of year</b>	<u>\$ 957,036</u>	<u>\$ 220,522</u>	<u>\$ 1,816,892</u>	<u>\$ 3,485,065</u>

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Debt Service Funds</b>	<b>Capital Project Funds</b>		
	<b>Local Option Gas Tax Debt Service</b>	<b>CRA 2017 Project Fund</b>	<b>CRA 2019 Project Fund</b>	<b>Local Option Sales Tax Project Fund</b>
<b>Revenues:</b>				
Taxes	\$	\$	\$	\$
Licenses and permits				
Intergovernmental				
Charges for services				
Fines and forfeits				
Interest income	204	35,004	68,600	
Donations				
Other				
Total revenues	<u>204</u>	<u>35,004</u>	<u>68,600</u>	<u>0</u>
<b>Expenditures:</b>				
Current -				
General government				
Public safety				
Transportation				
Culture and recreation				
Economic environment				
Physical environment				
Capital outlay		3,433,091	1,543,954	1,030,875
Debt service -				
Principal retirement	1,365,000			
Interest	172,230			
Total expenditures	<u>1,537,230</u>	<u>3,433,091</u>	<u>1,543,954</u>	<u>1,030,875</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(1,537,026)</u>	<u>(3,398,087)</u>	<u>(1,475,354)</u>	<u>(1,030,875)</u>
<b>Other financing sources (uses):</b>				
Transfers in	1,536,818			
Transfers (out)				
Total other financing sources (uses)	<u>1,536,818</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net change in fund balances before special item</b>	<u>(208)</u>	<u>(3,398,087)</u>	<u>(1,475,354)</u>	<u>(1,030,875)</u>
<b>Special item - Parking Operations Transfer</b>				
<b>Net Change in fund balances</b>	<u>(208)</u>	<u>(3,398,087)</u>	<u>(1,475,354)</u>	<u>(1,030,875)</u>
<b>Fund balances at beginning of year</b>	<u>1,537,230</u>	<u>10,366,898</u>	<u>18,071,602</u>	<u>1,030,875</u>
<b>Fund balances at end of year</b>	\$ <u><u>1,537,022</u></u>	\$ <u><u>6,968,811</u></u>	\$ <u><u>16,596,248</u></u>	\$ <u><u>0</u></u>

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Capital Projects Funds</b>	<b>Total Nonmajor Governmental Funds</b>
	<b>Stormwater Capital</b>	
<b>Revenues:</b>		
Taxes	\$	\$ 1,431,737
Licenses and permits		2,953,241
Intergovernmental		7,528,188
Charges for services		6,286,666
Fines and forfeits		41,253
Interest income	20,501	208,741
Donations		87,071
Other		17,326
Total revenues	<u>20,501</u>	<u>18,554,223</u>
<b>Expenditures:</b>		
Current -		
General government		3,343,756
Public safety		2,047,496
Transportation		716,933
Culture and recreation		2,917,928
Economic environment		176,747
Physical environment	819,426	3,933,515
Capital outlay	2,718,548	9,701,772
Debt service -		
Principal retirement		3,227,181
Interest		2,484,674
Total expenditures	<u>3,537,974</u>	<u>28,550,002</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(3,517,473)</u>	<u>(9,995,779)</u>
<b>Other financing sources (uses):</b>		
Transfers in	2,735,000	17,216,696
Transfers (out)		(9,413,392)
Total other financing sources (uses)	<u>2,735,000</u>	<u>7,803,304</u>
<b>Net change in fund balances before special item</b>	<u>(782,473)</u>	<u>(2,192,475)</u>
<b>Special item - Parking Operations Transfer</b>		<u>38,626</u>
<b>Net Change in fund balances</b>	<u>(782,473)</u>	<u>(2,153,849)</u>
<b>Fund balances at beginning of year</b>	<u>4,533,629</u>	<u>48,499,594</u>
<b>Fund balances at end of year</b>	<u>\$ 3,751,156</u>	<u>\$ 46,345,745</u>

**CITY OF PENSACOLA, FLORIDA**  
**SCHEDULES OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE—BUDGET AND ACTUAL (GAAP BASIS)**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	Special Grants			Local Option Gasoline Tax		
	Budget	Actual	Variance Positive/ (Negative)	Budget	Actual	Variance Positive/ (Negative)
<b>Revenues:</b>						
Taxes	\$	\$	\$	\$ 1,431,737	\$ 1,431,737	\$ 0
Licenses and permits						
Intergovernmental	3,502,626	1,736,354	(1,766,272)			
Charges for services						
Fines and forfeits						
Interest income				7,052	7,052	0
Donations	308,541	83,096	(225,445)			
Other						
Total revenues	<u>3,811,167</u>	<u>1,819,450</u>	<u>(1,991,717)</u>	<u>1,438,789</u>	<u>1,438,789</u>	<u>0</u>
<b>Expenditures:</b>						
Current -						
General government						
Public safety	519,793	168,415	351,378			
Transportation				4,300	4,300	0
Culture and recreation	744,017	673,677	70,340			
Economic environment	1,370,761	176,747	1,194,014			
Physical environment	173,800	75,000	98,800			
Human services			0			
Capital outlay	1,002,796	759,887	242,909			
Debt service -						
Principal retirement						
Interest						
Total expenditures	<u>3,811,167</u>	<u>1,853,726</u>	<u>1,957,441</u>	<u>4,300</u>	<u>4,300</u>	<u>0</u>
Excess (deficiency) of revenues over (under) expenditures	<u>0</u>	<u>(34,276)</u>	<u>(34,276)</u>	<u>1,434,489</u>	<u>1,434,489</u>	<u>0</u>
<b>Other financing sources (uses):</b>						
Transfers in						
Transfers (out)				(1,536,818)	(1,536,818)	0
Total other financing sources (uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>(1,536,818)</u>	<u>(1,536,818)</u>	<u>0</u>
<b>Net change in fund balances before special item</b>	<u>0</u>	<u>(34,276)</u>	<u>(34,276)</u>	<u>(102,329)</u>	<u>(102,329)</u>	<u>0</u>
<b>Special item - Parking Operations Transfer</b>						
<b>Net Change in fund balances</b>	<u>\$ 0</u>		<u>\$ (34,276)</u>	<u>\$ (102,329)</u>		<u>\$ 0</u>
<b>Fund balances at beginning of year</b>		<u>144,910</u>			<u>1,181,785</u>	
<b>Fund balances at end of year</b>		<u>\$ 110,634</u>			<u>\$ 1,079,456</u>	

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**SCHEDULES OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE—BUDGET AND ACTUAL (GAAP BASIS)**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Community Development Block Grant</b>			<b>Community Redevelopment Fund</b>		
	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>
<b>Revenues:</b>						
Taxes	\$	\$	\$	\$	\$	\$
Licenses and permits						
Intergovernmental	1,504,354	429,114	(1,075,240)			
Charges for services				9,679	9,262	417
Fines and forfeits						
Interest income		5,445	5,445	42,124	42,124	0
Donations						
Other		10,511	10,511			
Total revenues	<u>1,504,354</u>	<u>445,070</u>	<u>(1,059,284)</u>	<u>51,803</u>	<u>51,386</u>	<u>417</u>
<b>Expenditures:</b>						
Current -						
General government	1,469,354	445,070	1,024,284	7,090,380	2,761,490	4,328,890
Public safety						
Transportation						
Culture and recreation						
Economic environment						
Physical environment						
Human services						
Capital outlay	35,000	0	35,000	647,451	157,096	490,355
Debt service -						
Principal retirement						
Interest						
Total expenditures	<u>1,504,354</u>	<u>445,070</u>	<u>1,059,284</u>	<u>7,737,831</u>	<u>2,918,586</u>	<u>4,819,245</u>
Excess (deficiency) of revenues over (under) expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>(7,686,028)</u>	<u>(2,867,200)</u>	<u>4,819,662</u>
<b>Other financing sources (uses):</b>						
Transfers in				3,383,531	3,383,531	0
Transfers (out)						
Total other financing sources (uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,383,531</u>	<u>3,383,531</u>	<u>0</u>
<b>Net change in fund balances before special item</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(4,302,497)</u>	<u>516,331</u>	<u>4,819,662</u>
<b>Special item - Parking Operations Transfer</b>						
<b>Net Change in fund balances</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (4,302,497)</u>		<u>\$ 4,819,662</u>
<b>Fund balances at beginning of year</b>		<u>0</u>			<u>5,303,085</u>	
<b>Fund balances at end of year</b>		<u>\$ 0</u>			<u>\$ 5,819,416</u>	

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**SCHEDULES OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE—BUDGET AND ACTUAL (GAAP BASIS)**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Urban Core Redevelopment Trust</b>			<b>Stormwater Utility Fund</b>		
	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>
<b>Revenues:</b>						
Taxes	\$	\$	\$	\$	\$	\$
Licenses and permits						
Intergovernmental	4,723,231	4,723,231	0			
Charges for services				2,889,882	2,889,883	1
Fines and forfeits				2,278	2,278	0
Interest income				4,137	4,137	0
Donations						
Other				6,502	6,502	0
Total revenues	<u>4,723,231</u>	<u>4,723,231</u>	<u>0</u>	<u>2,902,799</u>	<u>2,902,800</u>	<u>1</u>
<b>Expenditures:</b>						
Current -						
General government						
Public safety						
Transportation						
Culture and recreation						
Economic environment						
Physical environment				3,248,299	3,039,089	209,210
Human services						
Capital outlay				5,000	5,000	0
Debt service -						
Principal retirement						
Interest						
Total expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,253,299</u>	<u>3,044,089</u>	<u>209,210</u>
Excess (deficiency) of revenues over (under) expenditures	<u>4,723,231</u>	<u>4,723,231</u>	<u>0</u>	<u>(350,500)</u>	<u>(141,289)</u>	<u>209,211</u>
<b>Other financing sources (uses):</b>						
Transfers in	2,785,600	2,785,600	0			
Transfers (out)	<u>(7,508,831)</u>	<u>(7,508,831)</u>	<u>0</u>			
Total other financing sources (uses)	<u>(4,723,231)</u>	<u>(4,723,231)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net change in fund balances before special item</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(350,500)</u>	<u>(141,289)</u>	<u>209,211</u>
<b>Special item - Parking Operations Transfer</b>						
<b>Net Change in fund balances</b>	<u>\$ 0</u>		<u>\$ 0</u>	<u>\$ (350,500)</u>		<u>\$ 209,211</u>
<b>Fund balances at beginning of year</b>		<u>0</u>			<u>417,791</u>	
<b>Fund balances at end of year</b>		<u>\$ 0</u>			<u>\$ 276,502</u>	

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**SCHEDULES OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE—BUDGET AND ACTUAL (GAAP BASIS)**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Parking Fund</b>			<b>Law Enforcement Trust</b>		
	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>
<b>Revenues:</b>						
Taxes	\$	\$	\$	\$	\$	\$
Licenses and permits						
Intergovernmental						
Charges for services	811,229	811,228	1			
Fines and forfeits				34,623	38,975	4,352
Interest income	708	709	(1)	915	1,114	199
Donations						
Other	140	141	(1)			
Total revenues	<u>812,077</u>	<u>812,078</u>	<u>(1)</u>	<u>35,538</u>	<u>40,089</u>	<u>4,551</u>
<b>Expenditures:</b>						
Current -						
General government						
Public safety				80,293	53,302	26,991
Transportation	820,303	712,633	107,670			
Culture and recreation						
Economic environment						
Physical environment						
Human services						
Capital outlay	30,400	15,634	14,766	5,202	5,057	145
Debt service -						
Principal retirement						
Interest						
Total expenditures	<u>850,703</u>	<u>728,267</u>	<u>122,436</u>	<u>85,495</u>	<u>58,359</u>	<u>27,136</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(38,626)</u>	<u>83,811</u>	<u>122,435</u>	<u>(49,957)</u>	<u>(18,270)</u>	<u>31,687</u>
<b>Other financing sources (uses):</b>						
Transfers in	300,000	300,000	0			
Transfers (out)				199	0	199
Total other financing sources (uses)	<u>300,000</u>	<u>300,000</u>	<u>0</u>	<u>199</u>	<u>0</u>	<u>199</u>
<b>Net change in fund balances before special item</b>	<u>261,374</u>	<u>383,811</u>	<u>122,435</u>	<u>(49,758)</u>	<u>(18,270)</u>	<u>31,886</u>
<b>Special item - Parking Operations Transfer</b>	<u>38,626</u>	<u>38,626</u>	<u>0</u>			
<b>Net Change in fund balances</b>	<u>\$ 300,000</u>	<u>422,437</u>	<u>\$ 122,435</u>	<u>\$ (49,758)</u>		<u>\$ 31,886</u>
<b>Fund balances at beginning of year</b>		<u>0</u>			<u>289,728</u>	
<b>Fund balances at end of year</b>		<u>\$ 422,437</u>			<u>\$ 271,458</u>	

(continued)



**CITY OF PENSACOLA, FLORIDA**  
**SCHEDULES OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE—BUDGET AND ACTUAL (GAAP BASIS)**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Golf Course Fund</b>			<b>Eastside Tax Increment Financing District</b>		
	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>
<b>Revenues:</b>						
Taxes	\$	\$	\$	\$	\$	\$
Licenses and permits						
Intergovernmental				145,897	145,897	0
Charges for services	603,580	602,081	(1,499)			
Fines and forfeits						
Interest income	929	929	0	3,365	3,365	0
Donations						
Other						
Total revenues	<u>604,509</u>	<u>603,010</u>	<u>(1,499)</u>	<u>149,262</u>	<u>149,262</u>	<u>0</u>
<b>Expenditures:</b>						
Current -						
General government				760,155	59,384	700,771
Public safety						
Transportation						
Culture and recreation	855,234	738,301	116,933			
Economic environment						
Physical environment						
Human services						
Capital outlay	5,300	0	5,300	51,500	0	51,500
Debt service -						
Principal retirement				15,000	15,000	0
Interest						
Total expenditures	<u>860,534</u>	<u>738,301</u>	<u>122,233</u>	<u>826,655</u>	<u>74,384</u>	<u>752,271</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(256,025)</u>	<u>(135,291)</u>	<u>120,734</u>	<u>(677,393)</u>	<u>74,878</u>	<u>752,271</u>
<b>Other financing sources (uses):</b>						
Transfers in	250,000	250,000	0	92,208	92,207	(1)
Transfers (out)				(89,318)	(89,318)	0
Total other financing sources (uses)	<u>250,000</u>	<u>250,000</u>	<u>0</u>	<u>2,890</u>	<u>2,889</u>	<u>(1)</u>
<b>Net change in fund balances before special item</b>	<u>(6,025)</u>	<u>114,709</u>	<u>120,734</u>	<u>(674,503)</u>	<u>77,767</u>	<u>752,270</u>
<b>Special item - Parking Operations Transfer</b>						
<b>Net Change in fund balances</b>	<u>\$ (6,025)</u>		<u>\$ 120,734</u>	<u>\$ (674,503)</u>		<u>\$ 752,270</u>
<b>Fund balances at beginning of year</b>		<u>146,491</u>			<u>674,503</u>	
<b>Fund balances at end of year</b>		<u>\$ 261,200</u>			<u>\$ 752,270</u>	

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**SCHEDULES OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE—BUDGET AND ACTUAL (GAAP BASIS)**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Inspections Fund</b>			<b>Westside Tax Increment Financing District</b>		
	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>
<b>Revenues:</b>						
Taxes	\$	\$	\$	\$	\$	\$
Licenses and permits	2,953,241	2,953,241	0	493,592	493,592	0
Intergovernmental						
Charges for services	23,775	23,775	0			
Fines and forfeits						
Interest income	2,144	2,144	0	4,695	4,695	0
Donations						
Other	22	22	0			
Total revenues	<u>2,979,182</u>	<u>2,979,182</u>	<u>0</u>	<u>498,287</u>	<u>498,287</u>	<u>0</u>
<b>Expenditures:</b>						
Current -						
General government				962,441	77,812	884,629
Public safety	2,960,745	1,825,779	1,134,966			
Transportation						
Culture and recreation						
Economic environment						
Physical environment						
Human services						
Capital outlay	27,409	27,409	0			
Debt service -						
Principal retirement						
Interest						
Total expenditures	<u>2,988,154</u>	<u>1,853,188</u>	<u>1,134,966</u>	<u>962,441</u>	<u>77,812</u>	<u>884,629</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(8,972)</u>	<u>1,125,994</u>	<u>1,134,966</u>	<u>(464,154)</u>	<u>420,475</u>	<u>884,629</u>
<b>Other financing sources (uses):</b>						
Transfers in				319,998	319,998	0
Transfers (out)				(278,426)	(278,426)	0
Total other financing sources (uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>41,572</u>	<u>41,572</u>	<u>0</u>
<b>Net change in fund balances before special item</b>	<u>(8,972)</u>	<u>1,125,994</u>	<u>1,134,966</u>	<u>(422,582)</u>	<u>462,047</u>	<u>884,629</u>
<b>Special item - Parking Operations Transfer</b>						
<b>Net Change in fund balances</b>	<u>\$ (8,972)</u>		<u>\$ 1,134,966</u>	<u>\$ (422,582)</u>		<u>\$ 884,629</u>
<b>Fund balances at beginning of year</b>		<u>8,997</u>			<u>422,582</u>	
<b>Fund balances at end of year</b>		<u>\$ 1,134,991</u>			<u>\$ 884,629</u>	

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**SCHEDULES OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE—BUDGET AND ACTUAL (GAAP BASIS)**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Recreation Fund</b>			<b>Tennis Fund</b>		
	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>
<b>Revenues:</b>						
Taxes	\$	\$	\$	\$	\$	\$
Licenses and permits						
Intergovernmental						
Charges for services	420,826	420,823	(3)	130,915	130,848	(67)
Fines and forfeits						
Interest income	2,338	2,338	0	763	763	0
Donations	3,975	3,975	0			
Other						
Total revenues	<u>427,139</u>	<u>427,136</u>	<u>(3)</u>	<u>131,678</u>	<u>131,611</u>	<u>(67)</u>
<b>Expenditures:</b>						
Current -						
General government						
Public safety						
Transportation						
Culture and recreation	604,821	555,279	49,542	123,978	65,357	58,621
Economic environment						
Physical environment						
Human services						
Capital outlay	71,480	5,221	66,259	7,700	0	7,700
Debt service -						
Principal retirement						
Interest						
Total expenditures	<u>676,301</u>	<u>560,500</u>	<u>115,801</u>	<u>131,678</u>	<u>65,357</u>	<u>66,321</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(249,162)</u>	<u>(133,364)</u>	<u>115,798</u>	<u>0</u>	<u>66,254</u>	<u>66,254</u>
<b>Other financing sources (uses):</b>						
Transfers in	786,500	786,500	0			
Transfers (out)						
Total other financing sources (uses)	<u>786,500</u>	<u>786,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net change in fund balances before special item</b>	<u>537,338</u>	<u>653,136</u>	<u>115,798</u>	<u>0</u>	<u>66,254</u>	<u>66,254</u>
<b>Special item - Parking Operations Transfer</b>						
<b>Net Change in fund balances</b>	<u>\$ 537,338</u>		<u>\$ 115,798</u>	<u>\$ 0</u>		<u>\$ 66,254</u>
<b>Fund balances at beginning of year</b>		<u>303,900</u>			<u>154,268</u>	
<b>Fund balances at end of year</b>		<u>\$ 957,036</u>			<u>\$ 220,522</u>	

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**SCHEDULES OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE—BUDGET AND ACTUAL (GAAP BASIS)**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>CMP Management Services Fund</b>		
	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>
<b>Revenues:</b>			
Taxes	\$	\$	\$
Licenses and permits			
Intergovernmental			
Charges for services	1,399,826	1,398,766	(1,060)
Fines and forfeits			
Interest income	4,572	4,572	0
Donations			
Other	150	150	0
Total revenues	<u>1,404,548</u>	<u>1,403,488</u>	<u>(1,060)</u>
<b>Expenditures:</b>			
Current -			
General government			
Public safety			
Transportation			
Culture and recreation	101,400	885,314	(783,914)
Economic environment	1,272,176	0	1,272,176
Physical environment			
Human services			
Capital outlay	80,000	0	80,000
Debt service -			
Principal retirement	20,000	20,000	0
Interest			
Total expenditures	<u>1,473,576</u>	<u>905,314</u>	<u>568,262</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(69,028)</u>	<u>498,174</u>	<u>567,202</u>
<b>Other financing sources (uses):</b>			
Transfers in	534,000	534,000	0
Transfers (out)			
Total other financing sources (uses)	<u>534,000</u>	<u>534,000</u>	<u>0</u>
<b>Net change in fund balances before special item</b>	<u>464,972</u>	<u>1,032,174</u>	<u>567,202</u>
<b>Special item - Parking Operations Transfer</b>			
<b>Net Change in fund balances</b>	<u>\$ 464,972</u>		<u>\$ 567,202</u>
<b>Fund balances at beginning of year</b>		<u>784,718</u>	
<b>Fund balances at end of year</b>		<u>\$ 1,816,892</u>	

**CITY OF PENSACOLA, FLORIDA**  
**SCHEDULES OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE—BUDGET AND ACTUAL (GAAP BASIS)**  
**NONMAJOR DEBT SERVICE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>CRA Debt Service Fund</b>			<b>Local Option Gas Tax Debt Service</b>		
	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>
<b>Revenues:</b>						
Taxes	\$	\$	\$	\$	\$	\$
Licenses and permits						
Intergovernmental						
Charges for services						
Fines and forfeits						
Interest income	5,044	5,044	0	204	204	0
Donations						
Other						
Total revenues	<u>5,044</u>	<u>5,044</u>	<u>0</u>	<u>204</u>	<u>204</u>	<u>0</u>
<b>Expenditures:</b>						
Current -						
General government						
Public safety						
Transportation						
Culture and recreation						
Economic environment						
Physical environment						
Human services						
Capital outlay						
Debt service -						
Principal retirement	2,089,188	1,842,181	247,007	1,373,359	1,365,000	8,359
Interest	2,408,900	2,297,444	111,456	178,664	172,230	6,434
Total expenditures	<u>4,498,088</u>	<u>4,139,625</u>	<u>358,463</u>	<u>1,552,023</u>	<u>1,537,230</u>	<u>14,793</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(4,493,044)</u>	<u>(4,134,581)</u>	<u>358,463</u>	<u>(1,551,819)</u>	<u>(1,537,026)</u>	<u>14,793</u>
<b>Other financing sources (uses):</b>						
Transfers in	4,493,044	4,493,044	0	1,536,819	1,536,818	(1)
Transfers (out)						
Total other financing sources (uses)	<u>4,493,044</u>	<u>4,493,044</u>	<u>0</u>	<u>1,536,819</u>	<u>1,536,818</u>	<u>(1)</u>
<b>Net change in fund balances before special item</b>	<u>0</u>	<u>358,463</u>	<u>358,463</u>	<u>(15,000)</u>	<u>(208)</u>	<u>14,792</u>
<b>Special item - Parking Operations Transfer</b>						
<b>Net Change in fund balances</b>	<u>\$ 0</u>		<u>\$ 358,463</u>	<u>\$ (15,000)</u>		<u>\$ 14,792</u>
<b>Fund balances at beginning of year</b>		<u>3,126,602</u>			<u>1,537,230</u>	
<b>Fund balances at end of year</b>		<u>\$ 3,485,065</u>			<u>\$ 1,537,022</u>	

## INTERNAL SERVICE FUNDS

*Internal service funds are used to account for the financing of goods or services provided by one department to other departments of the government on a cost reimbursement basis.*

**General Stock Account** - to account for the cost of operating a central warehouse facility used by other City departments. Material purchases are recovered from the users.

**Insurance Retention Fund** - to account for the City's self-insurance program.

**Central Services Fund** - to account for the operation of the City Mail Room, Management Information Services, Engineering, and City Garage Facilities.

**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF NET POSITION**  
**INTERNAL SERVICE FUNDS**  
**SEPTEMBER 30, 2021**

	General Stock Account	Insurance Retention Fund	Central Services Fund	Total
<b>ASSETS</b>				
<b>Current assets:</b>				
Cash and cash equivalents	\$ 19,146	\$ 1,790,398	\$ 1,739,268	\$ 3,548,812
Investments	17,632	1,648,887	1,601,800	3,268,319
Accounts receivable (net)		663,356		663,356
Due from other funds		139,700		139,700
Due from other governments		8,250		8,250
Prepaid expenses		30,433	32,989	63,422
Inventory	1,577,326			1,577,326
Total current assets	<u>1,614,104</u>	<u>4,281,024</u>	<u>3,374,057</u>	<u>9,269,185</u>
<b>Noncurrent assets:</b>				
Prepaid expense		200,000		200,000
Advances to other funds		577,689		577,689
Restricted assets				
Cash and cash equivalents		4,071,529		4,071,529
Investments		3,749,724		3,749,724
Capital assets				
Depreciable (net)			1,963,539	1,963,539
Total noncurrent assets	<u>0</u>	<u>8,598,942</u>	<u>1,963,539</u>	<u>10,562,481</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Deferred pension		213,351	1,272,389	1,485,740
Deferred OPEB		20,181	164,802	184,983
Total deferred outflows of resources	<u>0</u>	<u>233,532</u>	<u>1,437,191</u>	<u>1,670,723</u>
<b>Total assets and deferred outflows</b>	<u>\$ 1,614,104</u>	<u>\$ 13,113,498</u>	<u>\$ 6,774,787</u>	<u>\$ 21,502,389</u>
<b>LIABILITIES</b>				
<b>Current liabilities:</b>				
Accounts payable	\$ 22,342	\$ 114,577	\$ 55,011	\$ 191,930
Contracts payable			1,722	1,722
Due to other funds	728,392	18,221	108,508	855,121
Compensated absences payable			13,822	13,822
Claims and judgments payable		1,093,000		1,093,000
Unearned revenue		75,000		75,000
Deposits		14,833		14,833
Total current liabilities	<u>750,734</u>	<u>1,315,631</u>	<u>179,063</u>	<u>2,245,428</u>
<b>Noncurrent liabilities:</b>				
Compensated absences payable		40,002	315,907	355,909
Advances from other funds			29,785	29,785
Claims and judgments payable		3,485,294		3,485,294
Net pension liability		497,730	2,982,977	3,480,707
Total OPEB liability		114,403	956,957	1,071,360
Total noncurrent liabilities	<u>0</u>	<u>4,137,429</u>	<u>4,285,626</u>	<u>8,423,055</u>
Total liabilities	<u>750,734</u>	<u>5,453,060</u>	<u>4,464,689</u>	<u>10,668,483</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Deferred pension		135,921	985,248	1,121,169
Deferred OPEB		63,170	489,665	552,835
Total deferred inflows of resources	<u>0</u>	<u>199,091</u>	<u>1,474,913</u>	<u>1,674,004</u>
<b>NET POSITION</b>				
Net investment in capital assets			1,963,539	1,963,539
Unrestricted	863,370	7,461,347	(1,128,354)	7,196,363
Total net position	<u>863,370</u>	<u>7,461,347</u>	<u>835,185</u>	<u>9,159,902</u>
<b>Total liabilities and net position</b>	<u>\$ 1,614,104</u>	<u>\$ 13,113,498</u>	<u>\$ 6,774,787</u>	<u>\$ 21,502,389</u>

**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF REVENUES, EXPENSES,**  
**AND CHANGES IN FUND NET POSITION**  
**INTERNAL SERVICE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<u>General Stock Account</u>	<u>Insurance Retention Fund</u>	<u>Central Services Fund</u>	<u>Total</u>
<b>Operating revenues:</b>				
Charges for services	\$	\$	\$ 5,295,635	\$ 5,295,635
Health		11,594,876		11,594,876
Dental		318,676		318,676
Vision		60,316		60,316
Life		263,727		263,727
Survivor disability		162,457		162,457
Liability		5,820,789		5,820,789
Other		13,710	2,102	15,812
Total operating revenues	<u>0</u>	<u>18,234,551</u>	<u>5,297,737</u>	<u>23,532,288</u>
<b>Operating expenses:</b>				
Salaries and employee benefits		528,751	2,885,030	3,413,781
Materials and supplies		10,489	73,493	83,982
Repairs and maintenance		15,475	215,604	231,079
Contractual services		29,617	1,003,984	1,033,601
Office and utilities		54,927	432,527	487,454
Premiums and claims expense -				
General liability		3,367,015		3,367,015
Workmen's compensation		1,572,878		1,572,878
Auto		596,568		596,568
Health		10,421,866		10,421,866
Dental		320,238		320,238
Vision		60,942		60,942
Life		255,341		255,341
Survivor disability		239,772		239,772
Total operating expenses before depreciation	<u>0</u>	<u>17,473,879</u>	<u>4,610,638</u>	<u>22,084,517</u>
Operating income (loss) before depreciation	<u>0</u>	<u>760,672</u>	<u>687,099</u>	<u>1,447,771</u>
Depreciation			340,947	340,947
<b>Operating income (loss)</b>	<u>0</u>	<u>760,672</u>	<u>346,152</u>	<u>1,106,824</u>
<b>Nonoperating revenues (expenses):</b>				
Investment interest		57,011	12,546	69,557
Total nonoperating revenues (expenses)	<u>0</u>	<u>57,011</u>	<u>12,546</u>	<u>69,557</u>
<b>Change in net position</b>	<u>0</u>	<u>817,683</u>	<u>358,698</u>	<u>1,176,381</u>
<b>Net position at beginning of year</b>	<u>863,370</u>	<u>6,643,664</u>	<u>476,487</u>	<u>7,983,521</u>
<b>Net position at end of year</b>	<u>\$ 863,370</u>	<u>\$ 7,461,347</u>	<u>\$ 835,185</u>	<u>\$ 9,159,902</u>



**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF CASH FLOWS**  
**INTERNAL SERVICE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<u>General Stock Account</u>	<u>Insurance Retention Fund</u>	<u>Central Services Fund</u>	<u>Total</u>
<b>Cash flows from operating activities:</b>				
Cash received from customers	\$	\$ 13,170,248	\$ 5,297,737	\$ 18,467,985
Cash received from other funds	750,734	5,083,349		5,834,083
Cash payments to suppliers for goods and services	(761,728)	(16,754,628)	(1,691,310)	(19,207,666)
Cash payments to employees for services		(598,551)	(3,491,642)	(4,090,193)
Net cash provided by (used for) operating activities	<u>(10,994)</u>	<u>900,418</u>	<u>114,785</u>	<u>1,004,209</u>
<b>Cash flows from noncapital financing activities:</b>				
Advance from (to) other funds		226,949	(21,953)	204,996
Net cash provided by (used for) noncapital financing activities	<u>0</u>	<u>226,949</u>	<u>(21,953)</u>	<u>204,996</u>
<b>Cash flows from capital and related financing activities:</b>				
Acquisition of capital assets			(77,488)	(77,488)
Net cash provided by (used for) capital and related financing activities	<u>0</u>	<u>0</u>	<u>(77,488)</u>	<u>(77,488)</u>
<b>Cash flows from investing activities:</b>				
Sale (purchase) of investments	17,907	2,097,289	862,953	2,978,149
Interest on investments		57,011	12,546	69,557
Net cash provided by (used for) investing activities	<u>17,907</u>	<u>2,154,300</u>	<u>875,499</u>	<u>3,047,706</u>
<b>Net increase (decrease) in cash and cash equivalents</b>	<u>6,913</u>	<u>3,281,667</u>	<u>890,843</u>	<u>4,179,423</u>
<b>Cash and cash equivalents at beginning of year</b>	<u>12,233</u>	<u>2,580,260</u>	<u>848,425</u>	<u>3,440,918</u>
<b>Cash and cash equivalents of end of year</b>	<u>\$ 19,146</u>	<u>\$ 5,861,927</u>	<u>\$ 1,739,268</u>	<u>\$ 7,620,341</u>

**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF CASH FLOWS**  
**RECONCILIATION OF OPERATING INCOME TO NET CASH**  
**INTERNAL SERVICE FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<u>General Stock Account</u>	<u>Insurance Retention Fund</u>	<u>Central Services Fund</u>	<u>Total</u>
<b>Operating income (loss)</b>	\$	\$ 760,672	\$ 346,152	\$ 1,106,824
<b>Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:</b>				
Depreciation			340,947	340,947
<b>Change in assets and liabilities:</b>				
(Increase) decrease in accounts receivable		31,420		31,420
(Increase) decrease in inventory	(761,728)			(761,728)
(Increase) decrease in due from other funds		44,000		44,000
(Increase) decrease in due from other governments		(8,250)		(8,250)
(Increase) decrease in prepaid expenses		52,220	2,925	55,145
Increase (decrease) in accounts payable	22,342	18,973	31,373	72,688
Increase (decrease) in contracts payable		(12,796)	(18,105)	(30,901)
Increase (decrease) in due to other funds	728,392	18,221	(22,950)	723,663
Increase (decrease) in deposits		(31,374)		(31,374)
Increase (decrease) in claims and judgments		132,103		132,103
Increase (decrease) in deferred revenue		(25,000)		(25,000)
Increase (decrease) in compensated absences		13,069	17,292	30,361
Increase (decrease) in net OPEB obligation		1,678	12,307	13,985
Increase (decrease) in net pension liability		(94,518)	(595,156)	(689,674)
<b>Net cash provided by (used for) operating activities</b>	\$ <u>(10,994)</u>	\$ <u>900,418</u>	\$ <u>114,785</u>	\$ <u>1,004,209</u>



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## **FIDUCIARY FUNDS**

*Fiduciary funds are trust funds used to account for assets held by the City in a trustee capacity for individuals, other governmental units and/or other funds.*

### **PENSION TRUST FUNDS**

*Pension Trust Funds account for financial operations of the City's three pension plans.*

**General Pension and Retirement Fund** – to account for the accumulation of resources to be used for pension and retirement payments for substantially all City employees except for those in the Fire and Police Pension Funds. Resources are contributed by employees and the City at actuarially determined rates. On June 18, 2007 the City's General Pension and Retirement Plan was closed to all new employees. Existing participants were given the option to participate in the Florida Retirement System or remain in the City's General Pension and Retirement Plan.

**Firefighter's Relief and Pension Fund** – to account for the accumulation of resources to be used for pension and retirement payments for all firefighters. Resources are contributed by employees and the City at actuarially determined rates.

**Police Officer's Retirement Fund** – to account for the accumulation of resources to be used for pension and retirement payments for all police officers. Resources are contributed by employees and the City at actuarially determined rates. On January 1, 2013 the City's Police Officers' Retirement Fund was closed to all new employees. Existing participants were given the option to participate in the Florida Retirement System or remain in the City's Police Officers' Retirement Fund.

**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**SEPTEMBER 30, 2021**

	<u>General Pension and Retirement Fund</u>	<u>Firefighter's Relief and Pension Fund</u>	<u>Police Officers' Retirement Fund</u>	<u>Total Pension Trust Funds</u>
<b>ASSETS</b>				
Other cash	\$ 118,300	\$ 61,101	\$ 454,497	\$ 633,898
<b>Receivables:</b>				
Employer	181	202	148	531
Employee	9,930	22,199	7,692	39,821
Total receivables	<u>10,111</u>	<u>22,401</u>	<u>7,840</u>	<u>40,352</u>
<b>Investments :</b>				
Short term investments	3,700,423	4,167,893	1,477,753	9,346,069
Debt Securities & Bond Mutual Funds	26,437,863	25,667,461	26,530,634	78,635,958
Convertible Corporate Bonds	13,430,749	16,765,499		30,196,248
Stock Mutual Funds	2,706,318	29,200,269		31,906,587
Mortgage Backed Securities	23,628,360	10,016,876	21,146,210	54,791,446
Commingled Trust Fund	259,977	8,462,398		8,722,375
Domestic Stocks	65,713,313	49,915,428	61,700,965	177,329,706
Preferred Stocks	2,583,288	3,165,988		5,749,276
Foreign Stocks	30,655,704	1,987,903	23,348,017	55,991,624
Total investments	<u>169,115,995</u>	<u>149,349,715</u>	<u>134,203,579</u>	<u>452,669,289</u>
<b>Total assets</b>	<u>\$ 169,244,406</u>	<u>\$ 149,433,217</u>	<u>\$ 134,665,916</u>	<u>\$ 453,343,539</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 253,840	\$ 203,455	\$ 513,113	\$ 970,408
Total liabilities	<u>253,840</u>	<u>203,455</u>	<u>513,113</u>	<u>970,408</u>
<b>NET POSITION</b>				
Restricted for pension benefits	<u>\$ 168,990,566</u>	<u>\$ 149,229,762</u>	<u>\$ 134,152,803</u>	<u>\$ 452,373,131</u>

**CITY OF PENSACOLA, FLORIDA**  
**COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>General Pension and Retirement Fund</b>	<b>Firefighter's Relief and Pension Fund</b>	<b>Police Officers' Retirement Fund</b>	<b>Total Pension Trust Funds</b>
<b>Additions:</b>				
Contributions - city	\$ 5,946,411	\$ 1,324,930	\$ 4,157,135	\$ 11,428,476
Contributions - employee	279,948	619,230	215,050	1,114,228
Commission recapture	473	16	2,222	2,711
Insurance proceeds - State of Florida		573,129	640,287	1,213,416
Total contributions	<u>6,226,832</u>	<u>2,517,305</u>	<u>5,014,694</u>	<u>13,758,831</u>
Investment income				
Net appreciation				
in fair value of investments	286,347,19	27,303,793	22,915,170	78,853,682
Interest and dividends	<u>2,637,583</u>	<u>2,006,362</u>	<u>2,513,085</u>	<u>7,157,030</u>
	31,272,302	29,310,155	25,428,255	86,010,712
Less investment expense	<u>787,822</u>	<u>706,936</u>	<u>510,204</u>	<u>2,004,962</u>
Net investment income	<u>30,484,480</u>	<u>28,603,219</u>	<u>24,918,051</u>	<u>84,005,750</u>
Total additions	<u>36,711,312</u>	<u>31,120,524</u>	<u>29,932,745</u>	<u>97,764,581</u>
<b>Deductions:</b>				
Pensions paid - employees	10,838,110	7,268,449	6,211,724	24,318,283
Pensions paid - widows	2,061,620	968,094	628,560	3,658,274
Refunds to employees	10,529	15,726		26,255
Deferred retirement option plan	1,074,753	245,141	575,773	1,895,667
Health insurance assistance	100,464			100,464
Administrative expenses	<u>117,601</u>	<u>115,838</u>	<u>88,522</u>	<u>321,961</u>
Total deductions	<u>14,203,077</u>	<u>8,613,248</u>	<u>7,504,579</u>	<u>30,320,904</u>
<b>Change in net position</b>	<u>22,508,235</u>	<u>22,507,276</u>	<u>22,428,166</u>	<u>67,443,677</u>
<b>Net position restricted for pension benefits:</b>				
<b>Beginning of year</b>	<u>146,482,331</u>	<u>126,722,486</u>	<u>111,724,637</u>	<u>384,929,454</u>
<b>End of year</b>	<u>\$ 168,990,566</u>	<u>\$ 149,229,762</u>	<u>\$ 134,152,803</u>	<u>\$ 452,373,131</u>



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## STATISTICAL SECTION

This part of the City of Pensacola's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the city's overall financial health.

**Financial Trends** - These schedules contain trend information to help the reader understand how the city's financial performance and well-being have changed over time.

**Revenue Capacity** - These schedules contain information to help the reader assess the factors affecting the city's ability to generate its property, sales taxes, and utility revenue.

**Debt Capacity** - These schedules present information to help the reader assess the affordability of the city's current levels of outstanding debt and the city's ability to issue additional debt in the future. Note the city has no general obligation debt.

**Demographic and Economic Information** - These schedules offer demographic and economic indicators to help the reader understand the environment within which the city's financial activities take place and to help make a comparison over time and with other governments.

**Operating Information** - These schedules contain information about the city's operations and resources to help the reader understand how the city's financial information relates to the services the city provides and the activities it performs.

***Sources:** Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.*





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# **FINANCIAL TRENDS**

**CITY OF PENSACOLA, FLORIDA**  
**CHANGES IN NET POSITION**  
**LAST TEN FISCAL YEARS**  
*(accrual basis of accounting)*

	Fiscal Year									
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Expenses</b>										
Governmental activities:										
General Government	\$ 30,598,069 (a)	\$ 11,030,982	\$ 10,140,686	\$ 11,459,325	\$ 10,675,142	\$ 13,421,994	\$ 12,382,833	\$ 12,101,937	\$ 14,024,575	\$ 12,380,195
Public safety	30,960,121	30,934,597	33,276,740	31,187,510	32,478,560	41,001,683	37,978,435	36,484,101	40,407,906	33,074,865
Transportation	2,992,464	2,679,732	2,942,516	3,205,374	4,051,784	2,896,355	4,057,926	5,333,798	6,768,664	7,746,788
Culture and recreation	18,824,265	18,544,968	12,968,344	14,030,560	13,467,494	13,651,877	13,787,334	14,315,481	14,374,666	16,196,710
Economic environment	13,780,462	14,808,193	13,876,714	16,362,079	16,502,619	17,947,509	18,318,018	16,877,887	17,914,891	18,373,202
Physical environment	2,893,391	2,855,920	4,922,313	5,470,198	3,146,051	4,218,895	4,033,681	5,524,973	7,903,072	13,195,272
Human services	30,000	30,000	30,000	30,000	30,000	30,000	30,000	14,492,331 (e)	9,453,927	30,000
Unallocated depreciation	3,028,787	3,316,233	3,418,471	3,592,828	3,898,568	4,139,867	2,025,235	1,917,285	1,797,534	1,716,378
Interest on long-term debt	3,712,342	5,397,074 (b)	5,272,532	5,091,611	5,139,876	4,514,339	4,324,860	5,953,180	3,144,298	2,909,320
Total governmental activities expenses	<u>106,819,901</u>	<u>89,597,699</u>	<u>86,848,316</u>	<u>90,429,485</u>	<u>89,390,094</u>	<u>101,822,519</u>	<u>96,938,322</u>	<u>113,000,973</u>	<u>115,789,533</u>	<u>105,622,730</u>
Business-type activities:										
Utility	25,338,365	28,928,155	33,899,904	30,526,216	31,136,870	33,575,070	34,940,330	34,105,382	31,835,300	32,896,169
Sanitation	6,179,795	6,096,488	6,636,126	6,115,820	6,883,649	7,385,517	6,901,117	7,488,155	7,805,854	7,884,591
Port	2,633,916	2,628,491	2,646,153	2,609,159	2,601,580	2,869,779	2,615,462	2,713,331	3,521,004	3,070,577
Airport	26,110,733	25,093,721	24,331,152	23,833,660	25,085,705	25,102,535	26,533,722	28,606,833	28,398,131	26,204,842
Total business-type activities expenses	<u>60,262,809</u>	<u>62,746,855</u>	<u>67,513,335</u>	<u>63,084,855</u>	<u>65,707,804</u>	<u>68,932,901</u>	<u>70,990,631</u>	<u>72,913,701</u>	<u>71,560,289</u>	<u>70,056,179</u>
Total primary government expenses	<u>\$ 167,082,710</u>	<u>\$ 152,344,554</u>	<u>\$ 154,361,651</u>	<u>\$ 153,514,340</u>	<u>\$ 155,097,898</u>	<u>\$ 170,755,420</u>	<u>\$ 167,928,953</u>	<u>\$ 185,914,674</u>	<u>\$ 187,349,822</u>	<u>\$ 175,678,909</u>
<b>Program Revenues</b>										
Governmental activities:										
Charges for Services:										
General Government	\$ 493,530	\$ 526,039	\$ 679,868	\$ 538,272	\$ 540,401	\$ 492,954	\$ 296,437	\$ 286,817	\$ 1,220,454	\$ 261,078
Public safety	1,901,310	1,903,583	2,308,840	2,304,786	2,165,304	2,434,239	2,191,063	2,553,611	2,584,504	3,856,136
Transportation	543,851	538,138	619,630	636,372	722,452	808,801	695,121	738,270	967,281	1,817,144
Culture and recreation	2,387,544	3,192,352	2,763,580	2,817,702	3,064,679	2,996,558	2,826,837	2,777,016	1,749,952	2,605,833
Physical environment	2,543,121	2,498,829	2,619,208	2,609,127	2,785,085	2,713,930	2,779,337	2,845,664	2,845,965	2,902,846
Operating grants and contributions	18,674,020	20,526,485	15,686,464	19,435,541	20,937,879	20,751,603	21,219,767	36,160,940	32,131,025	31,148,673
Capital grants and contributions	6,880,444	3,438,904	4,522,447	9,770,999	5,240,998	5,952,566	3,239,646	2,533,119	1,675,802	938,171
Total governmental activities program revenues	<u>33,423,820</u>	<u>32,624,330</u>	<u>29,200,037</u>	<u>38,112,799</u>	<u>35,456,798</u>	<u>36,150,651</u>	<u>33,248,208</u>	<u>47,895,437</u>	<u>43,174,983</u>	<u>43,529,881</u>
Business-type activities:										
Charges for Services										
Utility	36,900,749	42,891,258	49,170,177	45,466,269	43,278,297	44,741,994	49,914,141	50,231,748	46,608,310	50,804,613
Sanitation	6,838,663	6,948,353	6,989,558	7,060,514	7,084,148	7,190,675	7,744,185	8,255,120	8,439,456	8,867,686
Port	2,401,744	1,808,200	1,906,423	1,900,212	1,609,280	1,058,964	1,259,626	2,400,834	2,740,267	2,809,593
Airport	17,996,001	18,729,817	18,915,396	21,073,261	21,887,992	21,638,635	23,190,940	25,921,379	20,718,662	22,276,241
Operating grants and contributions										5,866,730
Capital grants and contributions	7,834,262	13,462,418	6,076,663	8,685,517	12,843,595	28,704,147	24,610,034	10,172,410	16,912,674	17,894,768
Total business-type activities program revenues	<u>71,971,419</u>	<u>83,840,046</u>	<u>83,058,217</u>	<u>84,185,773</u>	<u>86,703,312</u>	<u>103,334,415</u>	<u>106,718,926</u>	<u>96,981,491</u>	<u>95,419,369</u>	<u>108,519,631</u>
Total primary government program revenues	<u>\$ 105,395,239</u>	<u>\$ 116,464,376</u>	<u>\$ 112,258,254</u>	<u>\$ 122,298,572</u>	<u>\$ 122,160,110</u>	<u>\$ 139,485,066</u>	<u>\$ 139,967,134</u>	<u>\$ 144,876,928</u>	<u>\$ 138,594,352</u>	<u>\$ 152,049,512</u>

(continued)

**CITY OF PENSACOLA, FLORIDA**  
**CHANGES IN NET POSITION**  
**LAST TEN FISCAL YEARS**  
*(accrual basis of accounting)*

	Fiscal Year									
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Net (Expense)/Revenue</b>										
Governmental activities	\$ (73,396,081)	\$ (56,973,369)	\$ (57,648,279)	\$ (52,316,686)	\$ (53,933,296)	\$ (65,671,868)	\$ (63,690,114)	\$ (65,105,536)	\$ (72,614,550)	\$ (62,092,849)
Business-type activities	11,708,610	21,093,191	15,544,882	21,100,918	20,995,508	34,401,514	35,728,295	24,067,790	23,859,080	38,463,452
Total primary government net expenses	\$ (61,687,471)	\$ (35,880,178)	\$ (42,103,397)	\$ (31,215,768)	\$ (32,937,788)	\$ (31,270,354)	\$ (27,961,819)	\$ (41,037,746)	\$ (48,755,470)	\$ (23,629,397)
<b>General Revenues and Other Changes in Net Assets</b>										
Governmental activities:										
Taxes:										
Property taxes	\$ 12,311,601	\$ 12,096,544	\$ 12,232,594	\$ 12,728,973	\$ 13,312,773	\$ 13,781,024	\$ 14,638,449	\$ 15,718,156	\$ 16,953,100	\$ 18,137,244
Public service taxes and franchise fees	14,252,846	14,160,542	15,720,253	16,339,157	16,000,690	16,092,524	17,222,374	17,135,120	17,097,763	17,473,081
Communication services tax	3,600,306	3,468,827	3,115,591	3,026,561	3,127,266	2,853,565	3,095,646	3,069,511	3,185,927	3,159,425
Local business tax	885,161	902,106	917,179	909,057	914,773	902,333	915,792	939,973	944,046	918,590
Local option gasoline tax	1,557,013	1,524,736	1,553,809	1,541,616	1,585,310	1,353,590	1,365,613	1,364,246	1,301,270	1,431,737
Local option sales tax	6,401,758	6,665,836	7,015,227	7,337,154	7,662,504	7,881,842	8,524,108	8,901,413	8,698,808	10,718,928
Contribution from other governments										
Intergovernmental revenues	6,123,014	6,368,742	6,502,204	6,719,109	6,846,265	6,999,518	7,330,410	7,630,878	7,485,820	8,225,603
Unrestricted investment earnings	1,948,024	1,918,865	1,902,728	1,939,068	2,026,216	1,780,315	946,252	1,683,080	1,358,607	326,148
Insurance recoveries										
Donation of capital assets										
Miscellaneous	32,315	20,547	41,068	4,872	14,316	139,669	35,573	29,113	38,755	58,984
Net gain (loss) on sale of asset	105,387	87,400	71,972	56,851		1,496,281	2,529,358	708,896	94,056	84,366
Gain (loss) on impairment of asset - Hurricane Ivan										
Special Item			(1,306,106)	5,351,922 (c)		14,266,276 (d)				689,131
Transfers	8,000,000	8,000,000	8,206,788	8,070,459	8,000,000	8,000,000	8,000,000	7,282,376	5,752,854	6,966,490
Overhead transfers	2,366,900	2,094,600	2,372,500	2,376,600	2,355,500	2,458,900	2,480,300	2,662,700	2,708,800	2,839,300
Total governmental activities	57,584,325	57,308,745	58,345,807	66,401,399	61,845,613	78,005,837	67,083,875	67,125,462	65,619,806	71,029,027
Business-type activities:										
Unrestricted investment earnings	42,597	106,780	121,682	170,836	215,216	467,169	837,949	1,353,089	1,281,334	377,237
Insurance recoveries										1,650,924
Donation of capital assets										
Miscellaneous	392,351	371,655	373,481	511,037	424,772	919,630	753,915	605,249	515,442	635,705
Net gain (loss) on sale of asset	66,358	2,000	43,870	19,196		64,870	29,531	112,180	75,921	93,536
Gain (loss) on impairment of asset - Hurricane Ivan										
Special Item		470,000								
Transfers	(8,000,000)	(8,000,000)	(8,206,788)	(8,070,459)	(8,000,000)	(8,000,000)	(8,000,000)	(7,282,376)	(5,752,854)	(6,966,490)
Overhead transfers	(2,366,900)	(2,094,600)	(2,372,500)	(2,376,600)	(2,355,500)	(2,458,900)	(2,480,300)	(2,662,700)	(2,708,800)	(2,839,300)
Total business-type activities	(9,865,594)	(9,144,165)	(10,040,255)	(9,745,990)	(9,715,512)	(9,007,231)	(8,858,905)	(7,874,558)	(6,588,957)	(7,048,388)
Total primary government	\$ 47,718,731	\$ 48,164,580	\$ 48,305,552	\$ 56,655,409	\$ 52,130,101	\$ 68,998,606	\$ 58,224,970	\$ 59,250,904	\$ 59,030,849	\$ 63,980,639
<b>Change in Net Position</b>										
Governmental activities	\$ (15,811,756)	\$ 335,376	\$ 697,528	\$ 14,084,713	\$ 7,912,317	\$ 12,333,969	\$ 3,393,761	\$ 2,019,926	\$ (6,994,744)	\$ 8,936,178
Business-type activities	1,843,016	11,949,026	5,504,627	11,354,928	11,279,996	25,394,283	26,869,390	16,193,232	17,270,123	31,415,064
Total primary government	\$ (13,968,740)	\$ 12,284,402	\$ 6,202,155	\$ 25,439,641	\$ 19,192,313	\$ 37,728,252	\$ 30,263,151	\$ 18,213,158	\$ 10,275,379	\$ 40,351,242

**Notes:** (a) In FY12, the City made a one time \$19.5 million contribution to ECUA for Main Street Waste Water Treatment Plant Relocation Project.

(b) In FY 13, CMPA Construction Fund interest was included into governmental activities due to GASB No. 65 implementation.

(c) In FY 15, BP claim was settled for the BP Deep Horizon Oil Spill in 2010 and the City was awarded \$5,351,922

(d) In FY 17 , the City cancelled the \$54,079,902 loan the CTA Investment Fund, LLC made to CMPA and the loan the City made to CTA Investment Fund, LLC which resulted in a net gain to the City of \$14,266,276.

(e) In FY 19, the City created the Hospital Special Assesment Fund to account for the receipts from local hospitals and subsequently submit to the State for health care provisions.

**CITY OF PENSACOLA, FLORIDA**  
**NET POSITION BY COMPONENT**  
**LAST TEN FISCAL YEARS**  
*(accrual basis of accounting)*

	Fiscal Year									
	2012	2013	2014	2015 (b)	2016	2017	2018	2019	2020	2021
Governmental activities										
Net investment in capital assets	\$ 170,014,519	174,961,171	\$ 175,446,759	\$ 173,000,255	\$ 163,348,312	\$ 190,491,657	\$ 191,203,167	\$ 186,615,457	\$ 186,703,675	\$ 190,220,754
Restricted	20,560,416	17,644,779	16,283,438	27,838,599	35,352,306	29,751,412	23,754,264	24,688,258	29,203,635	24,748,663
Unrestricted	(6,865,663) (a)	(8,838,200)	(7,264,919)	(63,328,173)	(53,277,620)	(62,486,102)	(58,653,937)	(52,980,295)	(64,578,634)	(54,704,563)
Total governmental activities net position	\$ 183,709,272	183,767,750	\$ 184,465,278	\$ 137,510,681	\$ 145,422,998	\$ 157,756,967	\$ 156,303,494	\$ 158,323,420	\$ 151,328,676	\$ 160,264,854
Business-type activities										
Net investment in capital assets	\$ 132,621,897	133,809,955	\$ 131,081,295	\$ 135,878,607	\$ 142,842,026	\$ 168,168,989	\$ 186,225,485	\$ 194,787,731	\$ 198,846,540	\$ 212,977,675
Restricted	8,800,733	8,833,733	8,703,100	9,904,200	9,956,165	10,497,398	12,176,912	13,227,612	13,905,112	20,333,112
Unrestricted	16,214,273	25,949,463	34,313,383	20,040,759	24,305,371	23,831,458	29,067,346	35,647,632	48,181,446	59,037,375
Total business-type activities net position	\$ 157,636,903	168,593,151	\$ 174,097,778	\$ 165,823,566	\$ 177,103,562	\$ 202,497,845	\$ 227,469,743	\$ 243,662,975	\$ 260,933,098	\$ 292,348,162
Primary government										
Net investment in capital assets	\$ 302,636,416	308,771,126	\$ 306,528,054	\$ 308,878,862	\$ 306,190,338	\$ 358,660,646	\$ 377,428,652	\$ 381,403,188	\$ 385,550,215	\$ 403,198,429
Restricted	29,361,149	26,478,512	24,986,538	37,742,799	45,308,471	40,248,810	35,931,176	37,915,870	43,108,747	45,081,775
Unrestricted	9,348,610	17,111,263	27,048,464	(43,287,414)	(28,972,249)	(38,654,644)	(29,586,591)	(17,332,663)	(16,397,188)	4,332,812
Total primary government net position	\$ 341,346,175	352,360,901	\$ 358,563,056	\$ 303,334,247	\$ 322,526,560	\$ 360,254,812	\$ 383,773,237	\$ 401,986,395	\$ 412,261,774	\$ 452,613,016

**Notes:** (a) In FY12, the City made a one time \$19.5 million contribution to ECUA for Main Steet Waste Water Treatment Plant Relocation Project.  
(b) The City implemented GASB Statement 68 in fiscal year 2015.

**CITY OF PENSACOLA, FLORIDA**  
**PROGRAM REVENUES BY FUNCTION/PROGRAM**  
**LAST TEN FISCAL YEARS**  
*(accrual basis of accounting)*

Function/Programs	Fiscal Year									
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Governmental activities:										
General government	\$ 7,713,091	\$ 3,003,380	\$ 3,153,436	\$ 3,283,833	\$ 3,427,107	\$ 3,700,398	\$ 3,901,755	\$ 4,479,037	\$ 6,187,932	\$ 6,211,248
Public safety	2,580,263	3,367,697	3,328,936	2,484,036	2,349,489	2,666,971	2,280,040	2,818,481	2,677,146	4,743,763
Transportation	793,491	538,138	859,734	2,807,030	1,911,016	808,801	695,121	747,358	967,281	2,252,364
Culture and recreation	7,145,440	8,091,572	4,990,080	6,822,539	5,076,963	4,168,728	3,916,783	4,118,589	1,819,592	5,802,050
Economic environment	12,418,071	14,930,338	13,503,294	16,793,245	17,147,764	17,850,657	17,484,499	16,858,471	17,662,062	18,985,778
Physical environment	2,773,464	2,693,205	3,364,557	5,922,116	5,544,459	6,955,096	4,970,010	4,411,169	4,437,043	5,534,678
Human services								14,462,332 (a)	9,423,927	
Total governmental activities	<u>33,423,820</u>	<u>32,624,330</u>	<u>29,200,037</u>	<u>38,112,799</u>	<u>35,456,798</u>	<u>36,150,651</u>	<u>33,248,208</u>	<u>47,895,437</u>	<u>43,174,983</u>	<u>43,529,881</u>
Business-type activities:										
Utility	38,054,431	42,987,116	49,387,343	45,939,470	43,761,940	45,297,295	50,548,308	50,231,748	46,608,310	50,804,613
Sanitation	6,838,663	7,014,670	6,989,558	7,074,746	7,084,148	7,192,089	7,744,185	8,255,120	9,620,538	8,867,686
Port	2,586,212	2,532,976	2,026,744	2,108,450	2,457,376	2,753,554	4,971,116	5,186,090	3,156,635	3,842,119
Airport	24,492,113	31,305,284	24,654,572	29,063,107	33,399,848	48,091,477	43,455,317	33,308,533	36,033,886	45,005,213
Total business-type activities	<u>71,971,419</u>	<u>83,840,046</u>	<u>83,058,217</u>	<u>84,185,773</u>	<u>86,703,312</u>	<u>103,334,415</u>	<u>106,718,926</u>	<u>96,981,491</u>	<u>95,419,369</u>	<u>108,519,631</u>
<b>Total primary government</b>	<u>\$ 105,395,239</u>	<u>\$ 116,464,376</u>	<u>\$ 112,258,254</u>	<u>\$ 122,298,572</u>	<u>\$ 122,160,110</u>	<u>\$ 139,485,066</u>	<u>\$ 139,967,134</u>	<u>\$ 144,876,928</u>	<u>\$ 138,594,352</u>	<u>\$ 152,049,512</u>

**Notes:** (a) In FY 19, the City created the Hospital Special Assessment Fund to account for the receipts from local hospitals and subsequently submit to the State for health care provisions.

**CITY OF PENSACOLA, FLORIDA**  
**FUND BALANCE, GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**  
*(modified accrual basis of accounting)*

	Fiscal Year									
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
General Fund										
Non-spendable	\$ 24,780	\$ 33,976 (a)	\$ 37,491	\$ 31,016	\$ 28,729	\$ 23,339	\$ 23,422	\$ 26,635	\$ 50,814	\$ 43,890
Restricted	428,618	381,561	447,395	632,697	665,283	891,857	1,038,512	880,968	1,064,330	1,154,652
Committed	8,399,115	8,654,687	8,816,950	9,210,488	10,143,175	11,694,280	14,017,235	14,397,663	14,628,212	14,620,074
Assigned	2,187,305	2,196,081	2,986,393	2,761,806	2,640,289	2,692,973	4,591,459	7,170,387	9,236,622	9,879,232
Unassigned	1,100,516	1,167,855	1,110,671	1,102,141	1,128,736	1,721,705	208,800	1,516,294	537,926	98,402
Total General Fund	<u>\$ 12,140,334</u>	<u>\$ 12,434,160</u>	<u>\$ 13,398,900</u>	<u>\$ 13,738,148</u>	<u>\$ 14,606,212</u>	<u>\$ 17,024,154</u>	<u>\$ 19,879,428</u>	<u>\$ 23,991,947</u>	<u>\$ 25,517,904</u>	<u>\$ 25,796,250</u>
All Other Governmental Funds										
Non-spendable	\$ 3,163,567	\$ 7,661,628	\$ 3,770,589	\$ 7,510,198	\$ 3,437,808	\$ 3,519,866	17,153	19,944	20,867	18,040
Restricted	66,544,108	58,187,514	57,319,028	58,928,951	75,306,214 (b)	38,838,782	53,562,885	62,274,000	56,111,278	49,200,597
Committed	4,207,674	3,047,291	3,695,188	5,760,423	6,525,521	5,888,016	5,181,575	5,571,152	4,191,794	3,121,347
Assigned	6,858	8,102	715,949	3,137,792	1,712,813	867,343	716,721	872,612	4,844,743	6,913,127
Unassigned	(6,082,300)	(7,778,573)	(6,974,974)	(7,341,255)	(6,642,268)	(8,547,881)	(260,165)	(415,247)	(8,620,052)	(15,550,037)
Total all other governmental funds	<u>\$ 67,839,907</u>	<u>\$ 61,125,962</u>	<u>\$ 58,525,780</u>	<u>\$ 67,996,109</u>	<u>\$ 80,340,088</u>	<u>\$ 40,566,126</u>	<u>\$ 59,218,169</u>	<u>\$ 68,322,461</u>	<u>\$ 56,548,630</u>	<u>\$ 43,703,074</u>

**Notes:** (a) Increase in non-spendable fund balance is related to the prepayment of bond principal in the Local Option Sales Tax fund  
(b) Increase in restricted fund balance is related to the unspent bond proceeds in the Local Option Gas Tax Project Fund.

**CITY OF PENSACOLA, FLORIDA**  
**CHANGES IN FUND BALANCE, GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**  
*(modified accrual basis of accounting)*

	Fiscal Year									
Revenues	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Taxes	\$ 31,234,509	\$ 31,300,035	\$ 32,259,057	\$ 33,316,544	\$ 34,076,354	\$ 34,883,249	\$ 37,034,176	\$ 38,493,239	\$ 39,663,462	\$ 43,132,137
Licenses and permits	1,132,486	1,072,138	1,277,978	1,346,721	1,415,580	1,771,849	1,593,488	1,751,816	1,797,767	3,124,299
Franchise fees	7,774,176	7,518,556	8,295,596	8,565,974	8,289,710	8,218,881	8,727,806	8,635,180	8,517,452	8,706,868
Intergovernmental	28,045,478	29,348,015	25,037,986	34,883,053	31,227,672	31,348,598	30,882,832	31,258,032	32,281,626	39,864,893
Charges for services	5,842,665	6,584,768	6,472,779	6,634,483	6,995,182	7,008,094	6,621,643	6,763,745	6,058,848	7,894,124
Fines and forfeits	337,858	427,168	483,732	318,933	286,782	153,648	166,780	271,104	239,869	147,436
Assessments	51,729	10,663	35,191	14,347	27,187	78,741	52,326	14,519,578	9,462,697	52,383
Interest income	1,958,681	1,943,236	1,921,332	1,943,368	2,045,038	1,812,692	994,564	1,714,509	1,401,730	341,669
Donations	199,965	334,093	529,217	106,536	1,017,668	2,011,038	1,125,245	71,160	20,498	87,071
Other	706,264	809,905	1,576,588	915,518	1,320,438	775,965	840,582	647,406	713,365	681,761
Total revenues	77,283,811	79,348,577	77,889,456	88,045,477	86,701,611	88,062,755	88,039,442	104,125,769	100,157,314	104,032,641
Expenditures										
Current -										
General government	7,986,834	8,822,473	8,370,721	9,763,178	8,731,145	8,756,239	9,394,210	9,315,718	10,686,826	11,221,735
Public safety	29,892,275	29,678,412	31,613,523	33,344,112	32,344,989	31,692,091	32,948,093	33,820,334	35,378,579	37,090,021
Transportation	2,531,637	2,208,999	2,558,589	3,002,495	3,703,713	2,601,106	2,484,138	3,030,089	3,966,855	5,044,289
Culture and recreation	15,962,500	13,224,751	8,265,301	9,888,492	8,961,041	8,901,116	9,207,741	9,255,731	9,168,428	12,575,652
Economic environment	13,671,431	14,720,255	13,795,153	16,379,088	16,512,073	17,840,723	17,613,088	16,821,741	17,765,989	18,572,942
Physical environment	3,009,598	2,918,934	4,927,340	5,596,702	3,345,057	4,089,950	3,233,928	4,190,835	5,791,302	11,828,268
Human services	30,000	30,000	30,000	30,000	30,000	30,000	30,000	14,492,331	9,453,927	30,000
Capital outlay	14,483,196	11,278,564	9,115,258	10,770,532	12,963,404	18,210,965	23,324,603	14,190,938	14,818,379	17,316,526
Debt service -										
Principal retirement	3,504,241	6,884,053 (a)	3,365,000	3,520,000	3,695,000	4,561,000	7,740,418	6,332,419	6,593,729	7,048,568
Interest	4,162,404	5,988,052	5,758,346	5,602,755	5,600,516	5,182,598	3,934,010	4,240,349	2,625,797	2,961,332
Total expenditures	95,234,116	95,754,493	87,799,231	97,897,354	95,886,938	101,865,788	109,910,229	115,690,485	116,249,811	123,689,333
Excess (deficiency) of revenues over (under) expenditures	(17,950,305)	(16,405,916)	(9,909,775)	(9,851,877)	(9,185,327)	(13,803,033)	(21,870,787)	(11,564,716)	(16,092,497)	(19,656,692)

(continued)



**CITY OF PENSACOLA, FLORIDA**  
**CHANGES IN FUND BALANCE, GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**  
*(modified accrual basis of accounting)*

	<b>Fiscal Year</b>									
	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>Other financing sources (uses)</b>										
Transfers in	28,398,726	20,869,255	65,692,097 (b)	22,172,579	21,700,560	22,697,499	18,645,522	23,813,700	22,556,620	25,216,696
Transfers (out)	(19,898,726)	(12,869,255)	(57,485,309) (b)	(14,379,367)	(13,525,081)	(13,388,403)	(10,645,522)	(16,531,324)	(16,803,766)	(18,250,206)
Capital Lease Note Issuance				6,460,954 (d)						
Loan proceeds						100,000		58,140,000		
Sale of capital assets	105,387	87,400	67,545	55,366		1,487,365	2,526,004	701,970	91,769	84,366
Contributed capital from other funds										
Contributed capital from other governments										
Reimbursement of prior year expenditures										
Insurance recoveries						20,000				
Payment to refund debt								(41,182,811)		
Bonds Issued					14,314,000	5,389,000	33,000,000			
Issuance Cost					(92,109)	(44,822)	(147,900)	(160,008)		
<b>Total other financing sources (uses)</b>	<b>8,605,387</b>	<b>8,087,400</b>	<b>8,274,333</b>	<b>14,309,532</b>	<b>22,397,370</b>	<b>16,260,639</b>	<b>43,378,104</b>	<b>24,781,527</b>	<b>5,844,623</b>	<b>7,050,856</b>
<b>Net change in fund balances</b>										
before prior period adjustments/special items	(9,344,918)	(8,318,516)	(1,635,442)	4,457,655	13,212,043	2,457,606	21,507,317	13,216,811	(10,247,874)	(12,605,836)
Special Item-NMTC Unwind						(39,813,626) (e)				
Special item - sale of capital asset	3,495,507									
Special item - BP Settlement				5,351,922 (c)						
Special item - Parking Transfer										38,626
PPA/Change in accounting principle		1,898,397								
<b>Net change in fund balances</b>	<b>\$ (5,849,411)</b>	<b>\$ (6,420,119)</b>	<b>\$ (1,635,442)</b>	<b>\$ 9,809,577</b>	<b>\$ 13,212,043</b>	<b>\$ (37,356,020)</b>	<b>\$ 21,507,317</b>	<b>\$ 13,216,811</b>	<b>\$ (10,247,874)</b>	<b>\$ (12,567,210)</b>
<b>Debt service as a percentage of</b>										
noncapital expenditures	9.46%	15.19%	11.59%	10.47%	11.21%	11.65%	13.48%	10.42%	9.09%	9.41%

Notes: (a) In FY 13, principal payments on the Capital Funding Revenue Bonds, Series 2010 A began.

(b) In FY 14, Maritime Community Construction Fund was closed and residual equity transfers were made to the CRA and Debt Service Fund.

(c) In FY 15, BP claim was settled for the BP Deep Horizon Oil Spill in 2010 and the City was awarded \$5,351,922.

(d) In FY 15, Motorola released \$6,460,954 to finance the acquisition of technology related equipment.

(e) In FY 17, the City forgave the loan made with CTA Investment Fund, LLC of \$39,813,626.

## **REVENUE CAPACITY**

**CITY OF PENSACOLA, FLORIDA**  
**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**  
**LAST TEN FISCAL YEARS**  
*(in thousands of dollars)*

<b>Fiscal Year</b>	<b>Personal Property</b>	<b>Real Property</b>	<b>Central Property</b>	<b>Less: Tax-Exempt Property</b>	<b>Total Taxable Assessed Value</b>	<b>Total Direct Tax Rate</b>
2012	\$ 534,538	\$ 4,300,878	\$ 5,391	\$ 1,873,379	\$ 2,967,428	4.2895
2013	517,534	4,147,698	5,277	1,763,287	2,907,222	4.2895
2014	552,382	4,223,888	5,581	1,840,040	2,941,811	4.2895
2015	539,820	4,491,889	5,682	1,964,598	3,072,793	4.2895
2016	561,229	4,729,674	5,627	2,109,546	3,186,984	4.2895
2017	507,305	5,034,056	5,850	2,222,806	3,324,405	4.2895
2018	520,566	5,306,319	5,809	2,307,122	3,525,572	4.2895
2019	557,576	5,717,586	6,173	2,500,346	3,780,989	4.2895
2020	668,682	6,182,529	5,985	2,769,526	4,087,670	4.2895
2021	605,422	6,504,333	6,640	2,745,635	4,370,760	4.2895

**Source:** Escambia County Property Appraiser's Office

**Notes:** Property is reassessed every year. Property is assessed at actual value; therefore, the assessed values are equal to actual value. Tax rates are per \$1,000 of assessed value.

**CITY OF PENSACOLA, FLORIDA**  
**DIRECT AND OVERLAPPING PROPERTY TAX RATES**  
**LAST TEN FISCAL YEARS**  
*(rate per \$1,000 of assessed value)*

Fiscal Year	City Of Pensacola Total Direct Rate	Overlapping Rates				
		City Of Pensacola Downtown Improvement Board	Escambia County School Board	Escambia County (a)	Escambia County Library MSTU (b)	Northwest Florida Water Management District
2012	4.2895	2.0000	7.8210	6.9755		0.0400
2013	4.2895	2.0000	7.7580	6.9755		0.0400
2014	4.2895	2.0000	7.5570	6.6165	0.3590	0.0400
2015	4.2895	2.0000	7.3220	6.6165	0.3590	0.0390
2016	4.2895	2.0000	7.1130	6.6165	0.3590	0.0378
2017	4.2895	2.0000	6.8760	6.6165	0.3590	0.0366
2018	4.2895	2.0000	6.6310	6.6165	0.3590	0.0353
2019	4.2895	2.0000	6.3250	6.6165	0.3590	0.0338
2020	4.2895	2.0000	6.0430	6.6165	0.3590	0.0327
2021	4.2895	2.0000	5.9280	6.6165	0.3590	0.0311

**Source:** Escambia County Tax Collector

**Notes:** (a) Escambia County property tax rates do not include MSTU rate. The MSTU rate is a rate charged to County-Only residents.  
(b) Beginning FY 2014 Escambia County began applying Library MSTU to fund the West Florida Public Library System. This MSTU is charged to both City and County properties.

**CITY OF PENSACOLA, FLORIDA  
PRINCIPAL PROPERTY TAX PAYERS  
CURRENT YEAR AND NINE YEARS AGO**

Taxpayer	2021			2012		
	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Sacred Heart Hospital	\$ 298,631,385	1	0.97%	\$ 46,197,923	2	0.23%
Gulf Power	167,709,461	2	0.55%	95,294,904	1	0.48%
Baptist Hospital	155,086,603	3	0.51%			----
Pensacola Southtowne Owner LLC	52,040,657	4	0.17%			----
Simon Debartolo/Simon Properties	50,491,636	5	0.16%	34,831,566	3	0.18%
Chapins Landing	44,909,196	6	0.15%			----
Armstrong World Industries	31,578,948	7	0.10%	30,773,169	4	0.16%
Bellsouth/Southern Bell	26,808,455	8	0.09%	20,208,012	6	0.10%
Walmart	23,578,517	9	0.08%	23,367,823	5	0.12%
Cordova Regency	21,644,243	10	0.07%			----
Gayfers/Higbee	----	----	----	17,339,455	7	----
Pensacola POB Inc	----	----	----	15,396,711	8	----
Moulton Properties	----	----	----	13,864,407	9	0.07%
Reichhold Inc/Arizona Chemical	----	----	----	13,282,193	10	0.07%
Total	\$ <u>872,479,101</u>		<u>2.85%</u>	\$ <u>310,556,163</u>		<u>1.57%</u>

**Source:** Escambia County Tax Collector

**CITY OF PENSACOLA, FLORIDA  
PROPERTY TAX LEVIES AND COLLECTIONS  
PAST TEN FISCAL YEARS**

Fiscal Year Ended September 30,	Taxes Levied for the Fiscal Year (a)	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years (c)	Totals Collections to Date	
		Amount (b)	Percentage of Levy		Amount (d)	Percentage of Levy
2012	\$ 12,728,569	12,279,754	96.5%	\$ 31,847	\$ 12,311,601	96.7%
2013	12,470,529	12,055,999	96.7%	40,546	12,096,545	97.0%
2014	12,618,899	12,170,283	96.4%	62,311	12,232,594	96.9%
2015	13,156,494	12,701,481	96.5%	27,493	12,728,974	96.8%
2016	13,670,568	13,232,668	96.8%	80,105	13,312,773	97.4%
2017	14,260,035	13,768,035	96.6%	12,989	13,781,024	96.6%
2018	15,122,942	14,589,079	96.5%	49,369	14,638,448	96.8%
2019	16,218,558	15,655,210	96.5%	62,946	15,718,156	96.9%
2020	17,534,064	16,896,732	96.4%	56,368	16,953,100	96.7%
2021	18,748,372	18,093,919	96.5%	43,324	18,137,243	96.7%

**Source:** Escambia County Tax Collector.

**Notes:** (a) The tax levy is based on the tax roll as certified by the Escambia County Property Appraiser.

(b) Current tax collections are after applicable discounts for early payment.

(c) Collections represent subsequent and current year delinquent revenues.

(d) Property taxes collected are accounted for in the General Fund.

**CITY OF PENSACOLA, FLORIDA**  
**TAXABLE SALES BY CATEGORY**  
**LAST TEN CALENDAR YEARS**  
*(in thousands of dollars)*

	Calendar Year									
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021 (a)</u>
General merchandise stores	\$ 700,221	\$ 719,356	\$ 741,251	\$ 747,540	\$ 796,846	\$ 764,661	\$ 772,478	\$ 804,314	\$ 837,736	\$ 692,926
Grocery stores	227,557	232,516	242,179	252,702	259,820	275,592	291,707	305,567	341,687	284,813
Hotels and apartments	196,948	212,653	239,013	260,427	278,032	292,298	325,431	350,089	294,496	358,372
Lumber and building materials	217,582	246,944	269,521	273,741	306,993	343,579	368,248	415,590	541,361	565,543
Manufacturing and mining	59,046	68,843	62,944	69,620	79,555	101,702	130,644	120,665	99,706	96,117
Motor vehicle dealers	705,531	743,242	823,294	861,382	902,727	948,633	995,785	1,067,119	1,071,133	1,010,285
Office space and commercial rentals	208,092	213,965	217,941	220,022	226,118	232,768	272,278	307,300	299,737	256,546
Restaurants and lunchrooms	<u>524,039</u>	<u>549,825</u>	<u>576,942</u>	<u>614,241</u>	<u>645,724</u>	<u>674,666</u>	<u>698,068</u>	<u>728,320</u>	<u>656,232</u>	<u>636,133</u>
Total	<u>\$ 2,839,016</u>	<u>\$ 2,987,344</u>	<u>\$ 3,173,085</u>	<u>\$ 3,299,675</u>	<u>\$ 3,495,815</u>	<u>\$ 3,633,899</u>	<u>\$ 3,854,639</u>	<u>\$ 4,098,964</u>	<u>\$ 4,142,088</u>	<u>\$ 3,900,735</u>

City direct sales tax rate (b)

**Source:** Florida Department of Revenue

**Notes:** Data presented reflects Escambia County.

(a) 2021 data only represents the first nine months of the calendar year.

(b) The city has no direct tax rate. However, the city receives a portion of the proceeds from the Half Cent Sales Tax and the Local Option Sales Tax. The distribution of the proceeds of the Half Cents Sales Tax and the Local Option Sales Tax to the incorporated municipalities of the County are controlled by the formula set forth in Section 218.65 and 218.62, Florida Statutes.

**CITY OF PENSACOLA, FLORIDA  
DIRECT AND OVERLAPPING SALES TAX RATES  
LAST TEN FISCAL YEARS**

<b>Fiscal Year</b>	<b>Local Option Sales Tax Escambia County</b>	<b>Half Cent Sales Tax School District</b>
2012	1.00%	0.50%
2013	1.00%	0.50%
2014	1.00%	0.50%
2015	1.00%	0.50%
2016	1.00%	0.50%
2017	1.00%	0.50%
2018	1.00%	0.50%
2019	1.00%	0.50%
2020	1.00%	0.50%
2021	1.00%	0.50%

**Source:** City Budget Office

**Note:** The city has no direct tax rate. However, the city receives a portion of the proceeds from the Local Option Sales Tax. The distribution of the proceeds of the Local Option Sales Tax to the incorporated municipalities of the County are controlled by the formula set forth in Section 218.62, Florida Statutes.



**CITY OF PENSACOLA, FLORIDA**  
**SALES TAX REVENUE PAYERS BY INDUSTRY**  
**CURRENT YEAR AND NINE YEARS AGO**  
*(in thousands of dollars)*

	<b>2021</b>			<b>2012</b>	
	<b>Tax Liability (a)</b>	<b>Percentage of Total</b>		<b>Liability (a)</b>	<b>Percentage of Total</b>
Retail trade	\$ 218,963	52.59%	\$	140,997	54.26%
Services	74,082	17.79%		53,401	20.55%
Manufacturing and mining	6,584	1.58%		3,678	1.42%
Wholesale trade	14,721	3.54%		6,128	2.36%
Construction	38,458	9.24%		13,898	5.35%
Finance, insurance, and real estate	40,568	9.74%		24,066	9.26%
Transportation and utilities	17,785	4.27%		14,647	5.64%
Agricultural	2,696	0.65%		1,132	0.44%
Other	2,485	0.58%		1,919	0.74%
Total	\$ 416,342	100.00%	\$	259,866	100.00%

**Source:** Florida Department of Revenue Office of Research

**Notes:** Data presented reflects Escambia County. Data is presented on the State Fiscal Year of July 1 - June 30.

(a) Tax liability represents the state percentage of the tax liability paid by businesses in Escambia County. Total tax liability was not available by industry for Escambia County.

**CITY OF PENSACOLA, FLORIDA**  
**ENERGY SERVICES OF PENSACOLA**  
**GAS SOLD IN MCFS BY TYPE OF CUSTOMER**  
**LAST TEN FISCAL YEARS**  
*(in thousands of Mcfs)*

	Fiscal Year									
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>Type of Customer</b>										
Residential -Inside City Limits	245	286	347	306	243	201	270	257	239	273
Residential -Outside City Limits	570	650	767	695	578	501	640	611	590	657
Commercial -Inside City Limits	304	307	322	310	301	298	324	326	292	306
Commercial -Outside City Limits	393	407	441	415	390	351	401	408	389	410
Municipal	27	23	26	25	24	22	25	23	24	25
Interruptible	633	1,063	1,089	1,046	944	639	647	707	690	674
Transportation	1,068	1,159	1,331	1,377	1478	1887	1978	1799	2015	1984
Total	<u>3,240</u>	<u>3,895</u>	<u>4,323</u>	<u>4,174</u>	<u>3,958</u>	<u>3,899</u>	<u>4,285</u>	<u>4,131</u>	<u>4,239</u>	<u>4,329</u>
Total direct rate per Mcf (a)	\$ 16.55	\$ 16.93	\$ 17.21	\$ 19.86	\$ 22.25	\$ 24.99	\$ 23.02	\$ 23.59	\$ 23.62	\$ 23.57

**Source:** Pensacola Energy

**Notes:** (a) Total direct rate per Mcf is calculated using residential in/out, commercial in/out, and municipal customers. Interruptible and transportation direct rates are not available.

**CITY OF PENSACOLA, FLORIDA  
ENERGY SERVICES OF PENSACOLA  
GAS RATES  
LAST TEN FISCAL YEARS**

Fiscal Year	Residential - Inside City Limits			Residential - Outside of City Limits			Commercial - Inside City Limits		
	Fixed Monthly Charge	Base Rate per Mcf	PGA & WNA Rate per Mcf (a)	Fixed Monthly Charge	Base Rate per Mcf	PGA & WNA Rate per Mcf (a)	Fixed Monthly Charge	Base Rate per Mcf	PGA & WNA Rate per Mcf (a)
2012(c)	8.95	7.52	8.27	10.00	9.29	8.31	15.85	7.52	7.37
2013	8.95	7.52	8.46	10.00	9.29	8.49	15.85	7.52	7.91
2014(d)	9.08	7.63	7.88	10.15	9.43	7.92	16.09	7.63	7.77
2015(e)	9.22	7.74	7.51	10.30	9.57	7.47	16.33	7.74	7.23
2016(f)	9.21	7.73	9.54	10.29	9.56	9.54	16.31	7.73	8.17
2017	9.21	7.73	11.75	10.29	9.56	11.67	16.31	7.73	9.72
2018 (g)	9.52	7.99	8.51	10.63	9.88	8.49	16.85	7.99	7.40
2019 (h)	9.75	8.18	8.63	10.88	10.12	8.46	17.25	8.18	7.88
2020 (i)	9.94	8.34	8.27	11.09	10.31	8.25	17.58	8.34	7.29
2021	9.94	8.34	8.43	11.09	10.31	8.5	17.58	8.34	7.89

Fiscal Year	Commercial - Outside of City Limits			Municipal			Interruptible and Transportation (b)		
	Fixed Monthly Charge	Base Rate per Mcf	PGA & WNA Rate per Mcf (a)	Fixed Monthly Charge	Base Rate per Mcf	PGA & WNA Rate per Mcf (a)	Fixed Monthly Charge	Base Rate per Mcf	PGA & WNA Rate per Mcf (a)
2012(c)	18.00	9.29	7.37	20.00	2.93	6.36	200.00	N/A	N/A
2013	18.00	9.29	7.97	20.00	2.93	7.55	200.00	N/A	N/A
2014(d)	18.27	9.43	7.74	20.30	2.97	7.64	200.00	N/A	N/A
2015(e)	18.54	9.57	7.26	20.60	3.01	7.15	200.00	N/A	N/A
2016(f)	18.52	9.56	8.28	20.58	3.01	7.72	200.00	N/A	N/A
2017	18.52	9.56	9.88	20.58	3.01	8.70	200.00	N/A	N/A
2018 (g)	19.14	9.88	7.75	21.26	3.11	7.20	200.00	N/A	N/A
2019 (h)	19.60	10.12	7.79	21.77	3.18	7.26	200.00	N/A	N/A
2020 (i)	19.97	10.31	7.37	22.18	3.24	6.68	200.00	N/A	N/A
2021	19.97	10.31	7.92	22.18	3.24	7.23	200.00	N/A	N/A

**Source:** Pensacola Energy

- Notes:** (a) The Purchase Gas Adjustment (PGA) is a monthly adjustment to the gas rate due to increases in the cost of gas purchased for resale. The Weather Normalization Adjustment (WNA) is an adjustment to the gas rate to account for fluctuations in consumption due to colder or warmer weather during the months of October through March of the previous or current fiscal year. PGA and WNA rates are based on a yearly average. Both the base rate and the PGA/WNA rates need to be taking into consideration when determining the yearly rate per Mcf.
- (b) Interruptible and transportation rates per Mcf are not reported as rates are negotiated on a customer by customer bases.
- (c) The increase to rates took effect in the beginning of the monthly October 2011 billing cycle
- (d) The increase to rates took effect in the beginning of the monthly October 2013 billing cycle
- (e) The increase to rates took effect in the beginning of the monthly October 2014 billing cycle
- (f) The decrease to rates took effect in the beginning of the monthly October 2015 billing cycle
- (g) The increase to rates took effect in the beginning of the monthly October 2017 billing cycle
- (h) The increase to rates took effect in the beginning of the monthly October 2018 billing cycle
- (i) The increase to rates took effect in the beginning of the monthly October 2019 billing cycle

## **DEBT CAPACITY**

**CITY OF PENSACOLA, FLORIDA**  
**RATIOS OF OUTSTANDING DEBT BY TYPE**  
**LAST TEN FISCAL YEARS**  
*(dollars in thousands, except for per capita)*

Fiscal Year	Governmental Activities							Business-type Activities			Total Primary Government	Percentage of Personal Income (a)	Per Capita (a)									
	Tax and Franchise Fee Bonds	Local Option Sales Tax Bond(s) (b)	Local Option Gas Tax Note	Community Redevelopment Notes	Maritime Community Park Construction Bonds	Maritime Community Park Loans Payable	Capital Leases	Gas Revenue Bonds/Notes	Airport Revenue Bonds/Notes													
2012	\$	3,240	18,190	\$	-	\$	414	\$	45,640	\$	-	\$	14,445	\$	77,810	\$	159,739	2.36%	\$	531		
2013		-	15,495		-		-		45,105		-		151		12,550		75,310		148,611	2.09%		490
2014		-	12,690		-		-		44,545		-		115		10,595		72,745		140,690	1.96%		459
2015		-	9,750		-		-		43,787		-		6,539		8,585		66,526		135,187	1.82%		437
2016		-	6,660		14,314		-		43,190		-		6,501		6,510		63,069		140,244	1.85%		446
2017		-	3,415		14,043		5,389		42,152		100		6,461		19,355		60,254		151,169	1.88%		479
2018		-	25,000		12,750		13,008		41,074		80		4,915		16,830		59,988		173,645	2.16%		542
2019		-	23,048		11,434		70,825		1,175		60		3,323		15,105		50,594		175,564	2.16%		552
2020		-	20,957		10,094		70,495		-		40		1,685		13,346		48,075		164,692	1.86%		518
2021		-	18,821		8,729		68,653		-		20		-		11,551		45,470		153,244	1.69%		472

**Notes:** Details regarding the city's outstanding debt can be found in the notes to the financial statements.

(a) See demographic and economic statistics schedule for personal income and population data. These ratios are calculated using Escambia County population and personal income for the corresponding calendar year.

(b) Capital Funding Revenue Bonds, Series 2010A were outstanding during fiscal years 2010-2017. The Infrastructure sales Surtax Revenue Bond, Series 2017 was issued in fiscal year 2018. The Series 2017 Bond shows as a note payable in the financial statements.

**CITY OF PENSACOLA, FLORIDA**  
**DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES**  
**AS OF SEPTEMBER 30, 2021**  
*(dollars in thousands)*

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable</u>	<u>Estimated Share of Direct and Overlapping Debt</u>
<b>Other Debt</b>			
Escambia County			
Sales Tax Revenue Bonds/Notes	\$ 115,692	16.87%	\$ 19,517
Capital Improvement Bonds/Notes	37,395	16.87%	6,309
Escambia County School District			
State Board of Education Bonds	1,084	16.87%	183
Sales Tax Revenue Bonds	39,301	16.87%	6,630
Certificates of Participation	49,020	16.87%	8,270
Subtotal, overlapping debt			<u>40,908</u>
<b>City Direct Debt</b>			
City direct debt bond(s)/notes			96,203
City direct debt loans payable			<u>20</u>
Subtotal, direct debt			<u>96,223</u>
<b>Total direct and overlapping debt</b>			<b><u>\$ 137,131</u></b>

**Source:** Debt outstanding provided by Escambia County Clerks office.

Estimated percentages for Escambia County is obtained by dividing the city's population by the counties population.

Estimated percentages for Escambia County School Board is obtained by dividing the city's population by the counties population.

**Notes:** Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Pensacola. This process recognizes that, when considering the city's ability to issue and repay long term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every tax payer is a resident - and therefore responsible for repaying the debt - of each overlapping government.

Escambia County School District Bonds includes \$11,778,069 of unamortized premiums.

Escambia County Sales Tax Revenue Bonds, Series 2017 and Capital Improvement Refunding Revenue Bonds, Series 2018 includes \$13,291,891 of unamortized premiums.

**CITY OF PENSACOLA, FLORIDA**  
**PLEDGED REVENUE COVERAGE**  
**LAST TEN FISCAL YEARS**  
*(dollars in thousands)*

	Tax and Franchise Fee Bonds						Local Option Sales Tax Bonds				
Fiscal Year	Public Service Tax	Half Cent Sales Tax	Electric Franchise Fee	Debt Service		Coverage	Local Option Sales Tax	Debt Service		Coverage	
				Principal	Interest			Principal	Interest		
2012	\$ 6,466	\$ 3,716	\$ 5,504	\$ 3,105	\$ 192	4.76	\$ 6,402	-	877	7.30	
2013	6,621	3,845	5,152	3,240	65	4.73	6,666	\$ 2,695	\$ 821	1.90	
2014	7,425	4,054	5,793	-	-	-	7,015	2,805	708	2.00	
2015	7,773	4,192	6,110	-	-	-	7,337	2,940	575	2.09	
2016	7,711	4,359	5,880	-	-	-	7,662	3,090	596	2.08	
2017	7,874	4,479	5,688	-	-	-	7,882	3,245	242	2.26	
2018	8,495	4,810	5,920	-	-	-	8,524	3,415	331	2.28	
2019	8,500	5,062	5,761	-	-	-	8,901	1,952	517	3.61	
2020	8,580	4,918	5,743	-	-	-	8,699	2,091	473	3.39	
2021	8,766	6,001	5,848	-	-	-	10,719	2,136	428	4.18	
Community Redevelopment Bond(s)						Eastside Community Redevelopment Bond(s)					
Fiscal Year	Urban Core Tax		Debt Service (g)		Coverage	Eastside Tax		Debt Service		Coverage	
	Increment Revenues		Principal	Interest		Increment Revenues	Principal	Interest			
2012	\$ 3,959	\$ 399	\$ 2,115		1.57	\$ -	\$ -	\$ -	-	-	
2013	3,791	949	2,101		1.24	-	-	-	-	-	
2014	3,790	560	2,142		1.40	-	-	-	-	-	
2015	4,075	580	2,112		1.51	-	-	-	-	-	
2016	4,428	605	2,087		1.64	-	-	-	-	-	
2017	4,794	1,045	2,064		1.54	104	-	-	-	-	
2018	5,260	1,210	2,130		1.57	120	62	27	1.35		
2019	5,898	1,255	2,899		1.42	159	48	41	1.79		
2020	6,837	1,300	1,680		2.29	208	50	40	2.31		
2021	7,509	1,631	2,140		1.99	238	51	38	2.67		
(continued)											

(continued)

**CITY OF PENSACOLA, FLORIDA  
PLEDGED REVENUE COVERAGE  
LAST TEN FISCAL YEARS**  
*(dollars in thousands)*

<b>Westside Community Redevelopment Bond(s)</b>					<b>Local Option Gas Tax Revenue Bonds</b>				
<b>Fiscal Year</b>	<b>Westside Tax Increment Revenues</b>	<b>Debt Service</b>		<b>Coverage</b>	<b>Local Option Gasoline Tax</b>	<b>Debt Service</b>		<b>Coverage</b>	
		<b>Principal</b>	<b>Interest</b>			<b>Principal</b>	<b>Interest</b>		
2012	\$ -	\$ -	\$ -	-	\$ 1,557	\$ -	\$ -	-	
2013	-	-	-	-	1,525	-	-	-	
2014	-	-	-	-	1,554	-	-	-	
2015	-	-	-	-	1,542	-	-	-	
2016	-	-	-	-	1,462	-	-	-	
2017	195	-	-	-	1,477	271	242	2.88	
2018	307	194	85	1.10	1,366	1,293	245	0.89	(h)
2019	432	150	129	1.55	1,364	1,316	221	0.89	(h)
2020	637	155	124	2.28	1,301	1,340	197	0.85	(h)
2021	814	160	119	2.92	1,432	1,365	172	0.93	(h)

<b>Gas Revenue Bonds</b>						
<b>Fiscal Year</b>	<b>Utility Charges for Services</b>	<b>Less: Operating Expense (a)</b>	<b>Net Available Revenue</b>	<b>Debt Service</b>		<b>Coverage</b>
				<b>Principal</b>	<b>Interest</b>	
2011	\$ 39,439	\$ 30,961	\$ 8,478	\$ 1,405	\$ 251	5.12
2012	\$ 37,222	\$ 24,470	\$ 12,752	\$ 1,405	\$ 390	7.10
2013	43,212	27,939	15,273	1,895	416	6.61
2014	49,488	33,176	16,312	1,955	358	7.05
2015	45,783	29,947	15,836	2,010	306	6.84
2016	43,642	30,450	13,192	2,075	240	5.70
2017	45,094	32,549	12,545	2,026	246	5.52
2018	50,240	33,788	16,452	2,525	386	5.65
2019	50,630	32,761	17,869	1,725	317	8.75
2020	46,951	30,186	16,765	1,759	282	8.21
2021	51,150	31,185	19,965	1,795	246	9.78

(continued)



**CITY OF PENSACOLA, FLORIDA  
PLEDGED REVENUE COVERAGE  
LAST TEN FISCAL YEARS**  
*(dollars in thousands)*

**Airport Revenue Bonds**

Fiscal Year	Airport Revenues	Expenses			Net Revenue	Debt Service		Coverage before Other Requirements	Other Requirements (b)	Coverage after Prepaid
		Total	Less Grant	Operating/ (a) Maintenance		Principal	Interest			
2012	\$ 16,188	\$ 12,687	\$ 33	\$ 12,654	\$ 3,534	\$ 1,980	\$ 1,284	1.08	2,459	1.84
2013	16,788	12,037	12	12,025	4,763	2,040	1,310	1.42	678	1.62
2014	16,793	11,491	-	11,491	5,302	2,080	1,333	1.55	858	1.80
2015	18,796	11,090	221	10,869	7,927	2,145	1,277	2.32	1,246	2.68
2016	19,479	12,759	-	12,759	6,720	2,180	1,082	2.06	2,407	2.80
2017	19,111	12,847	101	12,746	6,365	2,275	986	1.95	3,479	3.02
2018	20,525	13,311	43	13,268	7,257	2,315	777	2.35	4,749	3.88
2019	22,984	15,078	62	15,016	7,968	2,831	723	2.24	4,749	3.58
2020	18,747	14,739	5,404 (j)	9,335	9,412	1,715	589	4.09	3,954	5.80
2021	19,548	13,287	4,183 (j)	9,104	10,444	1,768	542	4.52	3,684	6.12

**Airport Revenue Note CFC**

**Airport Revenue Bonds PFC**

Fiscal Year	Customer Facility Charge	Less: Operating Expense	Net Available Revenue	Debt Service		Coverage (e)	Passenger Facility Charge	Debt Service		Coverage (f)
				Principal	Interest			Principal	Interest	
2012	\$ 1,809	\$ 886	\$ 923	\$ -	\$ 145	6.37	3,003	\$ 440	\$ 1,698	1.40
2013	1,944	662	1,282	-	114	11.25	2,958	460	1,675	1.39
2014	2,128	741	1,387	-	109	12.72	3,025	485	1,652	1.42
2015	2,424	720	1,704	-	118	14.44	3,104	510	1,627	1.45
2016	2,415	640	1,775	-	94	18.88	3,127	535	1,600	1.46
2017	2,540	679	1,861	-	141	13.20	3,299	560	1,573	1.55
2018	2,730	711	2,019	-	228	8.86	3,876	590	1,543	1.82
2019	2,972	1,037	1,935	-	176	10.99	4,323	263	658	4.69
2020	2,003	1,767	236	-	114	2.07	2,859	804	917	1.66
2021	2,759	588	2,171	-	51	42.57	4,318	836	885	2.51

Source: City Finance Office

**Notes:** Details regarding the city's outstanding debt can be found in the notes to the financial statements. Interest consist of both variable and fixed rates.

(a) Operating expenses are net of depreciation expenses.

(b) The other requirements amount is comprised of the prior year's coverage plus non-obligated capital improvements and any excess operating funds.

(c) Excludes debt payments which were paid with bond proceeds.

(d) Excludes debt payments which were paid with sinking fund reserves.

(e) The coverage table is for illustrative purposes as required by GAAP. See CFC Bank of America Note.

(f) The coverage table is for illustrative purposes as required by GAAP. See PFC Rate Maintenance covenant in Resolution 17-08 for coverage requirements.

(g) Excludes debt payments which were paid with bond proceeds and federal subsidy payments.

(h) Local Option Gasoline Tax revenues along with funds available in the Local Option Gas Tax Debt Service Fund are sufficient to make annual debt service payments.

(j) Fiscal year 2020 and 2021 includes \$5 million and \$4 million, respectively, in CARES Act grant funding which paid for Airport operations.

## **DEMOGRAPHIC AND ECONOMIC INFORMATION**

**CITY OF PENSACOLA, FLORIDA  
DEMOGRAPHIC AND ECONOMIC STATISTICS  
LAST TEN CALANDER YEARS**

<b>Calendar Year</b>	<b>Pensacola Population</b>	<b>Escambia County Population</b>	<b>Personal Income (in thousands)</b>	<b>Per Capita Personal Income</b>	<b>Median Age</b>	<b>School Enrollment</b>	<b>Unemployment Rate</b>
2012	52,508	300,701	\$ 6,777,801	\$ 22,540	38	39,870	8.3%
2013	51,820	303,567	7,102,254	23,396	37	40,077	6.5%
2014	52,028	306,630	7,187,713	23,441	38	40,127	5.8%
2015	52,191	309,539	7,433,269	24,014	39	40,206	4.7%
2016	53,690	314,788	7,572,855	24,057	37	40,125	4.9%
2017	54,185	315,607	8,044,507	25,489	37	40,234	4.9%
2018	54,583	320,502	8,030,819	25,057	37	39,807	4.0%
2019	54,422	318,174	8,139,527	25,582	37	39,499	3.3%
2020	54,382	318,081	8,831,201	27,764	37	39,828	4.5%
2021	54,312	321,905	9,091,962	28,022	38	38,181	3.8%

**Source:** Population, personal income, median age and unemployment rate data provide by the Florida Legislature Office of Economic and Demographic Research, Florida Department of Economic Opportunity and U.S. Census. School enrollment data provided by Escambia County school system, public relations office.

**Notes:** All data is applicable to Escambia County except for Pensacola population.  
(a) Decrease in population numbers are based on the United States Census in 2010.

**CITY OF PENSACOLA, FLORIDA  
PRINCIPAL EMPLOYERS  
CURRENT YEAR AND NINE YEARS AGO**

	2021			2012		
	Employees	Rank	Percentage of Total MSA Employment	Employees	Rank	Percentage of Total MSA Employment
<b><u>Employer</u></b>						
Local Government	15,700	1	6.78%	15,700	1	8.31%
Navy Federal Credit Union	8,500	2	3.67%	----	----	----
Baptist Health Care	7,347	3	3.17%	3,763	5	1.99%
Federal Government	6,700	4	2.89%	6,800	2	3.60%
State Government	6,500	5	2.81%	6,300	3	3.33%
Sacred Heart Health System	4,820	6	2.08%	5,000	4	2.65%
Pensacola Christian College	1,584	7	0.68%	----	----	----
Ascend Performace Materials	1,288	8	0.56%	1,400	7	0.74%
West Florida Healthcare	1,200	9	0.52%	1,300	9	0.69%
Innisfree Hotel	750	10	0.32%	----	----	----
Lakeview Center	----	----	----	2,000	6	1.06%
University of West Florida	----	----	----	1,231	10	0.65%
Gulf Power Company	----	----	----	1,400	8	0.74%
Total	<u>54,389</u>		<u>0.00%</u>	<u>44,894</u>		<u>23.75%</u>

**Source:** Florida West and Florida Department of Economic Opportunity.

**Notes:** Principal employer information is only available on a calendar year basis and for the Pensacola Metropolitan Statistical Area. Actual numbers are not available, therefore estimates are presented.



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## **OPERATING INFORMATION**

**CITY OF PENSACOLA, FLORIDA**  
**OPERATING INDICATORS BY FUNCTION/PROGRAM**  
**LAST TEN FISCAL YEARS**

	Fiscal Year									
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>Governmental activities:</b>										
General Government										
Permits issued	5,659	5,796	6,818	6,729	7,162	8,034	8,606	9,105	9,180	11,602
Building inspections conducted	11,482	10,998	13,682	14,021	13,661	15,067	18,642	18,666	17,147	18,913
Police										
Residential burglary responses	640	457	463	354	360	321	272	183	125	244
Commercial burglary responses	144	81	82	108	84	62	60	49	40	74
Emergency responses	94,911	96,808	83,375	82,201	84,804	94,293	93,800	87,706	79,621	86,296
Physical arrests	3,316	3,773	3,225	3,174	2,438	2,972	3,697	3,959	2,781	2,781
Traffic violations	6,018	8,179	8,199	6,826	6,795	7,996	7,315	8,391	8,523	5,713
Fire										
Emergency responses	6,050	5,896	5,846	6,446	6,323	7,166 (k)	7,571 (j)	7,874 (j)	5,743	5,435
Fires extinguished	222	197	187	221	197	255 (k)	210 (j)	252 (j)	276	238
Inspections	1,652	764 (d)	676	776	1,041	2,034 (k)	2,824 (j)	2,574 (j)	1,778	3,640
Transportation (a)										
Traffic signals maintained	293	388	363	333	449	328	354	291	178	176
Traffic warning signals maintained	38	27	41	29	32	34	31	25	34	36
Street lights maintained	197	273	199	221	209	294	207	233	183	175
Street name markers replaced	204	192	284	206	257	194	213	297	231	220
Traffic control signs replaced	659	749	748	740	978	1,037	996	1,007	971	1,230
Culture and recreation										
Parks and recreation										
Number of programs offered	258	309	324	298	425	452	459	477	375 (k)	252 (k)
City resident program participants	363,183	452,968	231,624 (f)	189,292	310,437 (i)	277,241	338,461	307,117	136,578 (k)	130,611 (k)
County resident program participants	52,763	57,243	65,248	45,272	113,682	99,795	76,913	61,456	58,511 (k)	39,438 (k)
Golf Course										
Rounds played	36,643	36,570	20,408 (e)	18,449	25,874	27,394	26,243	25,487	28,411	23,087
Tournaments held	56	59	56	62	74	78	79	79	62	42
Tournament participants	3,149	3,245	2,273	3,410	4,810	4,914	4,983	4,972	2,841	1,722
Libraries (c)										
Items circulated	746,146	702,345	-	-	-	-	-	-	-	-
Public computer use	149,746	153,443	-	-	-	-	-	-	-	-
Program Attendance	13,364	15,518	-	-	-	-	-	-	-	-
Information Transactions	88,407	114,002	-	-	-	-	-	-	-	-
City resident library card usage	31,401	29,079	-	-	-	-	-	-	-	-
County resident library card usage	83,438	81,983	-	-	-	-	-	-	-	-
Economic environment										
Homes repaired/rehabilitated	3	22	25	32	28	12	27	11	8	6
New homes constructed	2	3	4	4	3	2	2	-	-	-
First-time homebuyers assisted/Foreclosure Prevention	120	99	76	142 (g)	115	122	130	76	84	55
Families assisted (monthly)	2,179	2,321	2,247	2,375	2,376	2,417	2,285	2,165	2,167	2,078
Housing inspections conducted	5,034	4,762	4,553	4,793	4,108	3,912	3,532	3,618	3,027	3,301
Nutritional Meal Programs (monthly)	1,241	1,306	1,389	1,653	1,997	1,721	1,382	1,382	1,703	323
Physical environment (a)										
Miles of paved streets swept	29,232	24,467	22,754	22,825	22,907	21,619	23,743	22,381	23,329	23,329

(continued)

**CITY OF PENSACOLA, FLORIDA  
OPERATING INDICATORS BY FUNCTION/PROGRAM  
LAST TEN FISCAL YEARS**

	Fiscal Year									
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>Business-type Activities:</b>										
Utility										
Average daily consumption in mmbtu's (b)	7,404	9,245	10,662	10,371	9,748	9,564	10,527	10,167	10,760	11,146
Maximum daily consumption in mmbtu's	23,363	26,612	38,569	32,629	28,093	28,803	39,593	27,795	28,206	28,363
In City customer connections	16,580	16,581	16,214	16,236	15,853	14,461	13,664	13,853	14,021	14,309
Outside City customer connections	40,990	41,193	41,686	41,741	40,788	37,329	35,350	35,821	36,237	36,954
Sanitation										
Customers	19,095	19,176	19,224	19,325	19,535	19,747	19,895	20,402	20,386	20,934
Refuse collected (tons)										
Garbage	14,805	15,308	15,113	14,512	15,395	15,455	15,685	16,510	17,218	18,979
Green Waste	12,583	11,999	12,691	13,001	14,769	13,211	13,281	12,523	13,282	10,706
Recycling (new in FY 2009)	4,539	3,847	3,782	4,805	4,745	4,605	4,141	4,282	3,874	2,936
Construction/Demolition (C&D)	1,676	1,582	1,429	1,579	2,202	2,213	1,568	1,739	2,185	2,190
Port										
Tonnage exported	67,003	66,927	98,468	56,696	30,506	54,641	36,269	10,517	597 (l)	4,566
Tonnage imported	157,156	148,514	86,814	161,073	170,503	177,294	78,445	81,893	104,420	173,876
Number of vessels in port	69	74	68	54	51	20	31	29	26	28
Airport										
Mainland carriers	2	2	3	2	2	3	5	5	5	7
Regional commuter services	9	8	7	7	9	10	10	10	11	11
Passengers enplaned	756,229	758,158	774,320	797,854	802,260	834,504	951,751	1,100,121	692,616 (l)	1,041,318
Passengers deplaned	758,769	758,376	768,662	796,204	802,482	834,393	950,920	1,100,445	689,515 (l)	1,036,102
Air freight enplaned in pounds	4,229,417	4,563,173	4,608,702	4,617,580	4,196,031	4,839,066	5,815,192	4,763,078	4,937,432	5,657,427
Mail enplaned in pounds	-	476	576	2,513	2 (h)	1,202	-	-	-	598
Total flights (private and commercial)	105,333	102,502	105,630	104,400	97,858	114,026	115,268	125,213	107,441	102,294

**Sources:** Various city departments.

**Notes:** No operating indicators are available for the human services function. For those indicators that are null, data is not available.

(a) Data provided is based on estimates.

(b) MMBTU stands for one million British Thermal Unit.

(c) The Santa Rosa Library was transferred to the County in FY07. The West Florida Library system was transferred to the County in FY14.

(d) In 2013, the Fire Dept had a temporary decrease in staff which resulted in fewer inspections.

(e) In 2014, the Golf Course was damaged due to a flood in April

(f) Two resource centers closed to due the flood and one resource center closed to the general public which was used as a shelter for 4 weeks following the flood.

(g) Beginning in FY 14, the City initiated a new program to prevent foreclosure.

(h) In 2016, commercial airlines have shifted from carrying mail to allow more space for passenger luggage which produces greater revenue.

(i) The increase in participants in the center programs was due to implementation of new programs.

(j) Fire operating Indicators were restated for years 2017 and 2018.

(k) In FY 20-21 the City's operations were reduced to due COVID-19 pandemic.

(l) One of Port's large tenants had a decrease in sales overseas.



**CITY OF PENSACOLA, FLORIDA**  
**CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM**  
**LAST TEN FISCAL YEARS**

	Fiscal Year										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Governmental Activities:</b>											
General Government											
Police											
Stations	1	1	1	1	1	1	1	1	1	1	1
Patrol units	140	140	140	140	140	140	146	148	149	144	143
Fire											
Stations	6	6	6	6	6	6	6	6	6	6	6
Apparatus	31	31	31	31	31	31	31	31	31	32	32
Transportation (a)											
Miles of street	332	332	332	332	332	332	325	325	325	326	326
Traffic warning signals	51	60	57	60	60	64	66	66	65	64	66
Traffic control signals	90	92	92	92	92	92	92	92	92	86	96
Traffic control signs	10,033	10,293	10,367	10,581	10,543	10,519	10,536	10,557	10,621	10,959	10,959
Culture and recreation											
Parks and recreation											
Parks	92	93	93	93	93	93	93	93	93	93	93
Acreage	478	517	517	517	592	592	592	593	600	600	600
Golf course											
Par	70	70	70	70	70	70	70	70	70	70	70
Acreage	123	123	123	123	108	123	123	123	123	123	123
Yardage	6,400	6,400	6,400	6,400	6,450	6,400	6,400	6,400	6,400	6,400	6,400
Libraries (b)											
Number of libraries	3	3	3	-	-	-	-	-	-	-	-
Number of volumes	292,291	296,373	309,609	-	-	-	-	-	-	-	-
Economic environment (a)											
Street lights	7,757	7,780	7,804	7,794	7,798	7,891	7,887	7,906	8,124	9,103	9,508
Street name markers	5,676	5,676	5,676	5,685	5,691	5,703	5,709	5,711	5,734	5,749	5,749
Berths	3	3	3	3	3	3	3	3	3	3	3
Physical environment											
Street Sweepers	7	7	7	7	7	7	7	7	7	7	7

(continued)

**CITY OF PENSACOLA, FLORIDA  
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM  
LAST TEN FISCAL YEARS**

	Fiscal Year										
	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>Business-type activities:</b>											
Utility											
Miles of gas mains	1,630	1,632	1,638	1,680	1,610	1,621	1,639	1,654	1,719	1,745	1,761
Sanitation											
Collection trucks - residential											
Garbage	12	12	11	11	11	11	11	10	10	9	8
Collection trucks - trash collection											
Container	2	2	2	2	2	2	2	2	2	2	2
Grapplers	9	9	9	9	9	9	9	9	10	11	13
Shuttle	2	2	2	2	2	2	2	2	2	2	2
Dump	1	1	1	1	1	-	-	-	-	-	-
Tractor	1	1	1	1	1	1	1	1	1	1	1
Shuttle trailers	8	8	8	8	8	8	8	8	8	8	2
Collection trucks - residential											
Recycling	4	4	6	6	6	7	7	5	7	7	5
Port											
Warehouses	7	7	7	7	7	7	7	7	7	7	7
Berths	5	5	5	5	5	5	5	5	5	5	5
Airport											
Runway 17-35 length and width in square feet	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150
Runway 8-26 length and width in square feet	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150	7000x150
Terminal building in square feet	181,808	181,808	181,808	181,808	181,808	181,808	181,808	181,808	181,808	181,808	181,808

**Sources:** Various city departments.

**Notes:** No capital asset indicators are available for the economic environment and human services function. For those indicators that are null, data is not available.

(a) Data provided is based on estimates.

(b) The Santa Rosa Library was transferred to the County in FY07. The West Florida Library system was transferred to the County in FY14.

(c) The change is due to a physical count of inventory.

**CITY OF PENSACOLA, FLORIDA**  
**FULL-TIME-EQUIVALENT CITY GOVERNMENT POSITIONS BY FUNCTION/PROGRAM**  
**LAST TEN FISCAL YEARS**

<b>Function/Program</b>	<b>Fiscal Year</b>									
	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>Governmental activities:</b>										
General Government										
Mayor	11	11	10	9	8	8	8	8	11	11
City Manager	0	0	0	0	0	0	0	0	0	0
City Clerk	3	3	3	4	3	3	2	2	3	3
City Council	1	1	2	2	4	5	5	5	5	5
Legal	4	4	4	4	3	3	4	4	6	6
Human Resources	9	8	7	7	7	10	10	10	11	13
Civil Service	0	0	0	0	0	0	0	0	0	0
Financial Services	29	29	27	27	27	25	25	25	24	24
Planning Services	8	7	6	6	7	8	7	8	8	8
Garage	17	17	17	17	17	17	17	17	17	18
Technology Resources	17	17	14	14	15	14	14	14	14	17
CRA	2	2	0	0	0	2	2	2	2	3
Public Safety										
Police	205	204	203	203	204	204	204	204	205	206
Fire	111	114	114	114	115	116	123 (e)	123	123	125
Inspection Services	10	10	10	11	12	12	12	12	12	12
Transportation										
Public Works	54 (b)	46	24 (d)	24	23	23	23	23	23	23
Culture and Recreation										
Neighborhood Services (a)	28 (b)	29	48 (d)	48	47	48	48	48	50	57
Golf Course	5	4	4	4	3	3	3	3	3	3
Library (c)	36	36	0	0	0	0	0	0	0	0
Economic Environment										
Housing	22	22	22	20	20	20	20	20	19	23
Physical Environment										
Stormwater utility	29	26	26	26	27	27	27	27	27	27
Engineering	12	9	8	8	8	8	8	8	8	9
<b>Business-type activities:</b>										
Utility	117	117	117	117	117	117	115	114	114	122
Sanitation	41	43	43	43	43	43	43	43	43	49
Port	10	10	9	9	9	9	8	8	8	9
Airport	61	61	53	53	51	51	53	53	56	57
	<u>842</u>	<u>830</u>	<u>771</u>	<u>770</u>	<u>770</u>	<u>776</u>	<u>781</u>	<u>781</u>	<u>792</u>	<u>830</u>

Source: City Budget Office

Notes: (a) Number of employees represent full time budgeted positions. Parks and recreation has part-time temporary employees to help facilitate programs during the summer.  
(b) As part of reorganization, public works employees moved to park works.  
(c) Beginning October 2014, the City was no longer responsible for the library system. The library system was transferred to the County at the end of the previous fiscal year.  
(d) As part of reorganization, public works employees moved to park works.  
(e) Six fire cadets were added with the revitalization of the Fire Cadet Program.

## **OTHER AUDIT REPORTS SECTION**



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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING  
STANDARDS**

Honorable Mayor and  
Members of the City Council  
City of Pensacola, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Pensacola, Florida ("the City"), as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated February 7, 2022.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Warren Averett, LLC*

Pensacola, Florida  
February 7, 2022

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR  
EACH MAJOR FEDERAL PROGRAM, STATE PROJECT AND PASSENGER FACILITY  
CHARGE PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

Honorable Mayor and  
Members of the City Council  
City of Pensacola, Florida

**Report on Compliance for Each Major Federal Program, State Project, and Passenger Facility Charge Program**

We have audited the City of Pensacola, Florida's (the "City") compliance with the types of compliance requirements described in the *OMB Compliance Supplement*, the requirements described in the *Department of Financial Services' State Projects Compliance Supplement*, and the compliance requirements described in the *Passenger Facility Charge Audit Guide for Public Agencies*, issued by the Federal Aviation Administration, that could have a direct and material effect on each of the City's major federal programs, state projects and its passenger facility charges for the year ended September 30, 2021. The City's major federal program and state financial assistance projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal and state awards applicable to its federal programs, state projects, and passenger facility charges.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the City's major federal programs, state projects, and passenger facility charges based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); Chapter 10.550, *Rules of the Auditor General*, and *Passenger Facility Charge Audit Guide for Public Agencies*. Those standards, the Uniform Guidance, Chapter 10.550, and Passenger Facility Charge Audit Guide require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program, state project, and passenger facility charges program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program, state project, and passenger facility charges program. However, our audit does not provide a legal determination of the City's compliance.



### ***Opinion on Each Major Federal Program, State Project, and Passenger Facility Charge Program***

In our opinion, City of Pensacola, Florida complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs, state projects, and passenger facility charges program for the year ended September 30, 2021.

### **Report on Internal Control over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program, state project, and passenger facility charges program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program, state project, and passenger facility charges program and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.550, *Rules of the Auditor General*, and *Passenger Facility Charge Audit Guide for Public Agencies*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program, state project, or passenger facility charge program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program, state project, or passenger facility charges program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program, state project, or passenger facility charges program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### ***Purpose of this Report***

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.550, *Rules of the Auditor General*, and *Passenger Facility Charge Audit Guide for Public Agencies*. Accordingly, this report is not suitable for any other purpose. Accordingly, this report is not suitable for any other purpose.

*Warren Averett, LLC*

Pensacola, Florida  
February 7, 2022

**INDEPENDENT ACCOUNTANTS' REPORT ON EXAMINATION OF  
COMPLIANCE REQUIREMENTS IN ACCORDANCE WITH CHAPTER 10.550,  
RULES OF THE AUDITOR GENERAL**

Honorable Mayor and  
Members of the City Council  
City of Pensacola, Florida

We have examined the City of Pensacola, Florida's (hereinafter referred to as the "the City") compliance with the following requirement for the year ended September 30, 2021:

(1) Florida Statute 218.415 in regards to investments.

Management is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on the City's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the City complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion.

Our examination does not provide a legal determination on the City's compliance with specified requirements.

In our opinion, the City has complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2021.

This report is intended solely for the information and use of the City and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

*Warren Averett, LLC*

Pensacola, Florida  
February 7, 2022

**CITY OF PENSACOLA, FLORIDA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2021**

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**SECTION I - SUMMARY OF AUDITOR RESULTS**

**FINANCIAL STATEMENTS**

Type of auditors' report issued:	Unmodified Opinion
Internal control over financial reporting:	
Material weakness(es) identified?	_____ Yes <input checked="" type="checkbox"/> No
Significant deficiency (ies) identified that are not considered to be material weakness(es)?	_____ Yes <input checked="" type="checkbox"/> None reported
Noncompliance material to financial statements noted?	_____ Yes <input checked="" type="checkbox"/> No

**FEDERAL PROGRAM AND STATE FINANCIAL ASSISTANCE PROJECTS**

Internal control over major federal programs and state projects:	
Material weakness(es) identified?	_____ Yes <input checked="" type="checkbox"/> No
Significant deficiency(ies) identified that are not considered to be material weakness(es)?	_____ Yes <input checked="" type="checkbox"/> None reported
Type of auditors' report issued on compliance for major federal programs and state projects:	Unmodified Opinion
Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance or Chapter 10.550, <i>Rules of the Auditor General</i> ?	_____ Yes <input checked="" type="checkbox"/> No

**IDENTIFICATION OF MAJOR PROGRAM**

**Federal Program:**

Federal Assistance Listing Number 20.106 – U.S. Department of Transportation – Airport Improvement Program  
Federal Assistance Listing Number 21.027 – U.S. Department of Treasury – American Rescue Plan: Coronavirus State and Local Fiscal Recovery Funds  
Federal Assistance Listing Number 97.036 – U.S. Department of Homeland Security – Disaster Grants - Public Assistance

Dollar threshold used to distinguish between type A and type B programs:	\$ 1,108,752
Auditee qualified as low-risk auditee?	<input checked="" type="checkbox"/> Yes    _____ No

**CITY OF PENSACOLA, FLORIDA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2021**

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**SECTION I - SUMMARY OF AUDITOR RESULTS – (CONTINUED)**

**IDENTIFICATION OF MAJOR STATE FINANCIAL ASSISTANCE PROJECTS**

State Projects:

CSFA No. 40.043 – Department of Economic Opportunity – Economic Development Tax Refund,  
Tax Credit, and Grant Program

CSFA No. 55.004 – Department of Transportation - Aviation Grant Programs

Dollar threshold used to distinguish  
between type A and type B programs: \$ 750,000

**SECTION II - FINANCIAL STATEMENT FINDINGS**

There are no findings which were required to be reported in accordance with government auditing standards generally accepted in the United States of America.

**SECTION III – MAJOR FEDERAL PROGRAM AND STATE PROJECT FINDINGS AND QUESTIONED COSTS**

There are no audit findings required to be reported in accordance with the Uniform Guidance or Chapter 10.550, *Rules of the Auditor General*.

**CITY OF PENSACOLA, FLORIDA  
SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED SEPTEMBER 30, 2021**

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There were no prior year audit findings.



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**CITY OF PENSACOLA, FLORIDA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS,  
PASSENGER FACILITY CHARGE AND STATE FINANCIAL ASSISTANCE  
FOR THE PERIOD ENDING SEPTEMBER 30, 2021**

<b>Federal/State Agency, Pass-Through Entity, Federal Program/State Project</b>	<b>Assistance Listing Number</b>	<b>Contract Grant Number</b>	<b>Pass-Through Entity Identifying Number</b>	<b>Passed Through to Sub recipients</b>	<b>Total Expenditures</b>	<b>Passenger Facility Charge Revenue</b>
<b>FEDERAL AWARDS</b>						
<b>U.S. SMALL BUSINESS ADMINISTRATION</b>						
COVID-19 Shuttered Venue Operators Grant	59.075	SBAHQ21SV001961		\$ -	\$ 662,016	
<b>Total U.S. Small Business Administration</b>				<b>-</b>	<b>662,016</b>	
<b>U.S. DEPARTMENT OF TREASURY</b>						
COVID-19 American Rescue Plan: Coronavirus State and Local Fiscal Recovery Funds	21.027	NA		-	1,442,749	
<i>Passed through Florida Department of Transportation</i>						
COVID-19 American Rescue Plan: Coronavirus State and Local Fiscal Recovery Funds	21.027	449499-2-84-01		-	685,178	
				-	2,127,927	
<i>Passed through Escambia County BOCC:</i>						
COVID-19 Coronavirus Relief Fund	21.019	Y2269		-	840,928	
COVID-19 Coronavirus Relief Fund <i>SHIP</i>	21.019	050-2020		-	20,000	
Total COVID-19 Coronavirus Relief Fund Cluster				-	860,928	
<b>Total U.S. Department of Treasury</b>				<b>-</b>	<b>2,988,855</b>	
<b>U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</b>						
<i>CDBG-Entitlement Grants Cluster:</i>						
COVID-19 Community Development Block Grant (CARES)	14.218	B-20-MW-12-0016		-	38,732	
<i>Passed through Escambia County BOCC:</i>						
Community Development Block Grant	14.218	B-14/20-MC-12-0016		-	103,235	
Housing Rehabilitation	14.218	B-14/20-MC-12-0016		-	291,899	
Aid to Private Agencies	14.218	B-14/20-MC-12-0016		-	49,936	
Total CDBG-Entitlement Grants Cluster				-	483,802	
<i>Passed through Escambia County Florida:</i>						
HOME Investment Partnerships Program	14.239	B-20-UC-120012		-	98,533	
<i>Housing Voucher Cluster:</i>						
Section 8 Housing Choice Vouchers Program	14.871	FL092VO-0255		-	16,237,519	
COVID-19 Section 8 Housing Choice Vouchers Program ( <i>Vouchers Cares Act</i> )	14.871	FL092VO0243		-	1,714,982	
Total Housing Voucher Cluster				-	17,952,501	
<b>Total U. S. Department of Housing and Urban Development</b>				<b>-</b>	<b>18,534,836</b>	
<b>U. S. DEPARTMENT OF JUSTICE</b>						
Bulletproof Vest Partnership Program	16.607	2019BUBX19035000		-	10,416	
Bulletproof Vest Partnership Program	16.607	2020BUBX20022770		-	9,956	
Total Bulletproof Vest Partnership Program Cluster				-	20,372	
Law Enforcement Trust Fund	16.922	N/A		-	13,330	
<i>Passed through the State of Florida, Department of Law Enforcement:</i>						
Edward Byrne Memorial Justice Assistance Program	16.738	2020-JAGC-ESCA-2-Y5-099		-	55,880	
Edward Byrne Memorial Justice Assistance Program	16.738	2020-DJ-BX-0551		-	9,271	
Total Edward Byrne Memorial Justice Assistance Program Cluster				-	65,151	
<b>Total U. S. Department of Justice</b>				<b>-</b>	<b>98,853</b>	
<b>U. S. DEPARTMENT OF TRANSPORTATION</b>						
Airport Improvement Program	20.106	N/A		-	6,208,371	
COVID-19 Airport Improvement Program ( <i>Cares Act</i> )	20.106	N/A		-	5,234,600	
				-	11,442,971	
<i>National Priority Safety Program Cluster:</i>						
<i>Passed through State of Florida, Florida Department of Transportation:</i>						
National Priority Safety Program	20.616	G1S99		-	11,658	
Total National Priority Safety Program Cluster				-	11,658	
<b>Total U. S. Department of Transportation</b>				<b>-</b>	<b>11,454,629</b>	
<b>U.S. DEPARTMENT OF HOMELAND SECURITY</b>						
<i>Passed through State of Florida, Florida Division of Emergency Management:</i>						
Disaster Grants - Public Assistance - Federal 75%	97.036	Z2566		-	2,289,602	
Port Security Grant Program	97.056	EMW-2019-PU-00016-S01		-	77,722	
Port Security Grant Program	97.056	DHS-17-GPD-056-00-01		-	153,173	
Port Security Grant Program	97.056	EMW-2019-PU-00016		-	150,671	
Total Port Security Grant Program Cluster				-	381,566	
Assistance to Firefighters Grant	97.044	EMW-2019-FG-10291		-	518,604	
<i>Passed through Florida Division of Emergency Management</i>						
Hazard Mitigation Grant	97.039	H0155		-	39,265	
<b>Total U.S. Department of Homeland Security</b>				<b>-</b>	<b>3,229,037</b>	

**CITY OF PENSACOLA, FLORIDA**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS,**  
**PASSENGER FACILITY CHARGE AND STATE FINANCIAL ASSISTANCE**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2021**

<b>Federal/State Agency, Pass-Through Entity, Federal Program/State Project</b>	<b>Assistance Listing Number</b>	<b>Contract Grant Number</b>	<b>Pass-Through Entity Identifying Number</b>	<b>Passed Through to Sub recipients</b>	<b>Total Expenditures</b>	<b>Passenger Facility Charge Revenue</b>
<b><u>FEDERAL AWARDS CONTINUED</u></b>						
<b><u>EXECUTIVE OFFICE OF THE PRESIDENT</u></b>						
Passed through Santa Rosa County Sheriff's Office:						
High Intensity Drug Trafficking Areas Program	95.001	G18GC007A		-	523	
High Intensity Drug Trafficking Areas Program	95.001	G20GC007A		-	2,381	
High Intensity Drug Trafficking Areas Program	95.001	G19GC007A		-	7,283	
<b>Total Executive Office of the President</b>				<b>-</b>	<b>10,187</b>	
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>				<b>\$ -</b>	<b>\$ 36,978,413</b>	
<b>PASSENGER FACILITY CHARGE</b>					<b>\$ 1,705,229</b>	<b>\$ 4,317,467</b>
<b><u>STATE FINANCIAL ASSISTANCE</u></b>						
<b><u>FLORIDA HOUSING FINANCE CORPORATION</u></b>						
SHIP Program	40.901	SHIP 2021		\$ -	\$ 19,483	
<b>Total Florida Housing Finance Corporation</b>				<b>-</b>	<b>19,483</b>	
<b><u>FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION</u></b>						
Resilient Coastlines Program	37.098	R2116		-	75,000	
<b>Total Florida Department of Environmental Protection</b>				<b>-</b>	<b>75,000</b>	
<b><u>FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY</u></b>						
Economic Development Tax Refund, Tax Credit, and Grant Program	40.043	G0009		-	2,748,162	
<b>Total Florida Department of Economic Opportunity</b>				<b>-</b>	<b>2,748,162</b>	
<b><u>FLORIDA DEPARTMENT OF TRANSPORTATION</u></b>						
Aviation Grant Programs	55.004	G0Z27		-	1,976,392	
Aviation Grant Programs	55.004	G1P51		-	84,600	
Total Aviation Grant Programs Cluster				-	2,060,992	
Seaport Grant Programs	55.005	44554819401		-	34,733	
Seaport Grant Programs	55.005	44554919401		-	158,784	
Total Seaport Grant Programs Cluster				-	193,517	
<b>Total Florida Department of Transportation</b>				<b>-</b>	<b>2,254,509</b>	
<b>TOTAL EXPENDITURES OF STATE FINANCIAL ASSISTANCE</b>				<b>\$ -</b>	<b>\$ 5,097,154</b>	

**NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, PASSENGER FACILITY CHARGE AND STATE FINANCIAL ASSISTANCE**

The schedule of expenditures of federal awards, passenger facility charge, and state financial assistance is presented on the accrual basis of accounting in accordance with generally accepted accounting principles. Such expenditures are recognized following the cost principles contained in 2 CFR 200 Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement.

The City has elected to use the 10-percent de minimis indirect cost rate as covered in 2 CFR 200.414 of the Uniform Guidance for Federal Awards.

The City has a loan program for low income housing renovations funded through the Community Development Block Grants and a loan program for home reconstruction funded through the HOME Investment Partnerships Program Grants. Under these programs, repayments to the City are considered program revenues (income) and loans of such funds to eligible recipients are considered expenditures. The amount of loan funds disbursed to program participants for the year was \$17,040 and \$0.00, respectively, and is presented in this schedule. The amount of principal and interest received in loan repayments for the year was \$64,626 and \$95,946 respectively. The balance of the loans outstanding as of fiscal year end consist of:

Community Development Block Grants CFDA number 14.218 \$956,455  
HOME Investment Partnerships Program Grants CFDA number 114.239 \$690,040

- 1 Includes debt service of \$1,705,229
- 2 Includes interest earnings of \$2,824
- 3 Total EHV funds included \$0.00



## MANAGEMENT LETTER

Honorable Mayor and  
Members of the City Council  
City of Pensacola, Florida

### Report on the Financial Statements

We have audited the financial statements of the City of Pensacola, Florida (hereinafter referred to as the "City"), as of and for the year ended September 30, 2021, and have issued our report thereon dated February 7, 2022.

### Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); Chapter 10.550 *Rules of the Florida Auditor General*; and *Passenger Facility Charge Audit Guide for Public Agencies*, issued by the Federal Aviation Administration.

### Other Reports Requirements

We have issued our Independent Auditors' Report on Internal Control Over Financial Reporting and Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*; Independent Auditor's Report on Compliance for Each Major Federal Program, State Project, Passenger Facility Charge Program and on Internal Control over Compliance Required by the Uniform Guidance; Schedule of Findings and Questioned Costs; and Independent Accountants' Report on Examination of Compliance Requirements in Accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports and schedule, which are dated February 7, 2022, should be considered in conjunction with this management letter.

### Prior Audit Findings

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. No findings were reported in the prior year.

### Financial Condition and Management

Sections 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require that we apply appropriate procedures and report the results of our determination as to whether or not the City has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

#### **Special District Component Units**

Section 10.554(1)(i)5.c, *Rules of the Auditor General*, requires that we determine whether or not a special district that is a component unit of the City provided the financial information necessary for proper reporting of the component unit, within the audited financial statements of the City in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we determined that all special district component units provided the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

#### **Additional Matters**

Section 10.554 (1)(i)3., *Rules of the Auditor General*, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

#### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

*Warren Averett, LLC*

Pensacola, Florida  
February 7, 2022

**CITY OF PENSACOLA, FLORIDA**  
**FINANCIAL DATA SCHEDULE**  
**SECTION 8 HOUSING CHOICE VOUCHERS PROGRAM**  
**ASSISTANCE LISTINGS NUMBER 14.871**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

Line Item #	Account Description	HCV Program 14.871	HCV CARES Act Funding 14.HCC	EHV Program 14.EHV	Total
<b>Assets:</b>					
<b>Current Assets:</b>					
<b>Cash:</b>					
111	Unrestricted	\$ 2,924,913		21,108	2,946,021
113	Other restricted	373,363	29,612	129,064	532,039
<b>100</b>	<b>Total cash</b>	<u>3,298,276</u>	<u>29,612</u>	<u>150,172</u>	<u>3,478,060</u>
<b>Receivables:</b>					
128	Fraud recovery	1,565,740			1,565,740
128.1	Allowance for doubtful accounts - Fraud	(1,213,371)			(1,213,371)
<b>120</b>	<b>Total receivables</b>	<u>352,369</u>	<u>0</u>	<u>0</u>	<u>352,369</u>
142	Prepaid expenses and other assets	785			785
<b>150</b>	<b>Total current assets</b>	<u>3,651,430</u>	<u>29,612</u>	<u>150,172</u>	<u>3,831,214</u>
<b>290</b>	<b>Total assets</b>	<u>\$ 3,651,430</u>	<u>29,612</u>	<u>150,172</u>	<u>3,831,214</u>
<b>Liabilities:</b>					
<b>Current liabilities:</b>					
312	Accounts payable <= 90 days	\$ 290	1,380		1,670
331	Accounts payable - HUD PHA Programs	3,754		58	3,812
333	Accounts payable - other government	31,619	1,756		33,375
342	Deferred revenue	352,369	26,476	61,327	440,172
<b>310</b>	<b>Total current liabilities</b>	<u>388,032</u>	<u>29,612</u>	<u>61,385</u>	<u>479,029</u>
<b>300</b>	<b>Total liabilities</b>	<u>388,032</u>	<u>29,612</u>	<u>61,385</u>	<u>479,029</u>
<b>Equity:</b>					
508.3	Nonspendable Fund Balance	785	0	0	785
509.3	Restricted Fund Balance	373,363	0	67,737	441,100
512.3	Unassigned fund balance	2,889,250	0	21,050	2,910,300
<b>513</b>	<b>Total equity/net assets</b>	<u>3,263,398</u>	<u>0</u>	<u>88,787</u>	<u>3,352,185</u>
<b>600</b>	<b>Total liabilities and equity/net assets</b>	<u>\$ 3,651,430</u>	<u>29,612</u>	<u>150,172</u>	<u>3,831,214</u>

**CITY OF PENSACOLA, FLORIDA**  
**FINANCIAL DATA SCHEDULE**  
**SECTION 8 HOUSING CHOICE VOUCHERS PROGRAM**  
**ASSISTANCE LISTINGS NUMBER 14.871**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

Line Item #	Account Description	HCV Program 14.871	HCV CARES Act Funding 14.HCC	EHV Program 14.EHV	Total
<b>Revenues</b>					
<b>Other revenue:</b>					
70600	HUD PHA Operating Grants	\$ 16,710,571	1,713,843	88,763	18,513,177
71100	Investment Income - unrestricted	11,581	1,139	24	12,744
71400	Fraud Recovery	8,241			8,241
<b>70000</b>	<b>Total revenues</b>	<u>16,730,393</u>	<u>1,714,982</u>	<u>88,787</u>	<u>18,534,162</u>
<b>Expenses</b>					
91100	Administrative salaries	426,958	306,426		733,384
91200	Auditing fees	35,000			35,000
91500	Employee benefit contributions - administrative	350,343	118,154		468,497
91810	Allocated Overhead	85,000			85,000
91900	Other operating - administrative	3,015	229		3,244
93100	Water	408			408
93200	Electricity	8,019			8,019
93300	Gas	550			550
93600	Sewer	459			459
93800	Other utilities expense	604			604
94200	Maintenance and operations - materials and other	203,029	21,086		224,115
94300	Maintenance and operations - contracts	70,898	1,889		72,787
96110	Property insurance	8,652			8,652
96200	Other general expenses	438			438
<b>96900</b>	<b>Total operating expenses</b>	<u>1,193,373</u>	<u>447,784</u>	<u>0</u>	<u>1,641,157</u>
<b>97000</b>	<b>Excess operating revenue over operating expenses</b>	<u>15,537,020</u>	<u>1,267,198</u>	<u>88,787</u>	<u>16,893,005</u>
<b>Other expenses:</b>					
97300	Housing Assistance Payments	15,038,146	1,261,326		16,299,472
97600	Capital outlays - governmental funds	6,000	5,872		11,872
<b>90000</b>	<b>Total expenses</b>	<u>16,237,519</u>	<u>1,714,982</u>	<u>0</u>	<u>17,952,501</u>
<b>10000</b>	<b>Excess (deficiency) of total revenue over (under) total expenses</b>	<u>\$ 492,874</u>	<u>0</u>	<u>88,787</u>	<u>581,661</u>
11030	Beginning Equity	\$ 2,770,524	0	0	2,770,524
11170	Administrative Fee Equity	\$ 2,890,035	0	21,050	2,911,085
11180	Housing Assistance Payments Equity	\$ 373,363	0	67,737	441,100
11190	Unit Months Available	29,892	0	0	29,892
11210	Number of Unit Months Leased	24,886	0	0	24,886



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# City of Pensacola

AUDIT RESULTS

FOR THE YEAR ENDED SEPTEMBER 30, 2021





- This Year's Audit Results
- Other Audit Matters
- Major Estimates and Judgments

# This Year's Audit Results

Matter	Conclusion
Opinions on Financial Statements	<ul style="list-style-type: none"> <li>Fairly stated in all material respects.</li> <li>Considered a “clean” or “unmodified” report.</li> <li>Issued on February 7, 2022</li> </ul>
Reporting on Required Supplementary Information	<ul style="list-style-type: none"> <li>We have applied certain limited procedures which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide assurance on this information.                             <ul style="list-style-type: none"> <li>MDA</li> <li>Pension Funds – Schedule of Changes in Net Pension Liability and Related Ratios, Proportionate Share of the Net Pension Liability, Employer Contributions and Investment Returns</li> <li>Schedule of Changes in Total OPEB Liability and Related Ratios</li> </ul> </li> </ul>



# This Year's Audit Results

Matter	Conclusion
Reporting on Supplementary Information	<ul style="list-style-type: none"> <li>▪ Introductory &amp; Statistical Section - was not subjected to auditing procedures applied in the audit of the basic financial statements, thus we express no opinion on it.</li> <li>▪ The following information was subjected to the procedures applied in the audit of the basic financial statements and is fairly stated in all material respects in relation to the City's financial statements. <ul style="list-style-type: none"> <li>▪ Combining and Individual Nonmajor fund financial statements and schedules</li> <li>▪ Financial Data Schedule</li> <li>▪ Schedule of Expenditures of Federal Awards, Passenger Facility Charges and State Financial Assistance</li> </ul> </li> </ul>

# This Year's Audit Results

Matter	Conclusion
Reporting under Government Auditing Standards	<ul style="list-style-type: none"> <li>No instances of noncompliance or other matters identified and reported .</li> <li>No material weaknesses were identified</li> </ul>
Reporting on an Examination of Compliance Requirements in Accordance with Ch. 10.550, <i>Rules of the Auditor General</i>	<ul style="list-style-type: none"> <li>City complied, in all material respects, with (1) Florida Statute 218.415 in regards to investments.</li> </ul>

# This Year's Audit Results

Matter	Conclusion
Report on Compliance for Each Major Federal Program, State Project and Passenger Facility Charge Program and Internal Control	<ul style="list-style-type: none"> <li>▪ We believe the City complied in all material respects with compliance requirements that could have a direct and material effect on each of its federal programs, state projects and the passenger facility charges program</li> <li>▪ No material weaknesses in internal control identified and reported related to each major federal program, state project and the passenger facility charges program.</li> </ul>
<ul style="list-style-type: none"> <li>▪ Federal Programs:                             <ul style="list-style-type: none"> <li>• Federal Assistance Listing Number 20.106 – U.S. Department of Transportation – Airport Improvement Program</li> <li>• Federal Assistance Listing Number 21.027 – U.S. Department of Treasury – American Rescue Plan: Coronavirus State and Local Fiscal Recovery Funds</li> <li>• Federal Assistance Listing Number 97.036 – U.S. Department of Homeland Security – Disaster Grants - Public Assistance</li> </ul> </li> <li>▪ State Projects:                             <ul style="list-style-type: none"> <li>• CSFA No. 40.043 – Department of Economic Opportunity – Economic Development Tax Refund, Tax Credit, and Grant Program</li> <li>• CSFA No. 55.004 – Department of Transportation - Aviation Grant Programs</li> </ul> </li> </ul>	

# This Year's Audit Results

Matter	Conclusion
Adjustments detected by the audit process	<ul style="list-style-type: none"> <li>None.</li> </ul>
Other matters	<ul style="list-style-type: none"> <li>No instances of fraud or illegal acts were noted.</li> <li>No material uncertainties were noted.</li> <li>No significant changes to our planned scope or approach were required during year end fieldwork.</li> </ul>
Financial statement disclosures	<ul style="list-style-type: none"> <li>The disclosures are neutral, consistent and clear.</li> </ul>
Disagreements with management	<ul style="list-style-type: none"> <li>None.</li> </ul>
Management consultations with other accountants	<ul style="list-style-type: none"> <li>Management has informed us that they have not consulted with other accountants.</li> </ul>
Difficulties encountered performing the audit	<ul style="list-style-type: none"> <li>None.</li> </ul>
Management representations	<ul style="list-style-type: none"> <li>Management has provided us with certain representations that are included in the management representation letter.</li> </ul>

# Other Audit Matters

## Changes in Accounting Policies

- None noted in the current year.

## Significant or Unusual Transactions

- We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

## Accounting Policies

- Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements.

# Major Estimates and Judgments

Certain aspects of accounting are more qualitative and require more judgment and estimation by management. The following items represent the more significant qualitative areas:

- Reserve for doubtful accounts receivable
- Reserve for doubtful loans receivable
- Decisions over what to capitalize, useful lives of depreciable assets and losses on such assets not yet realized
- Measurement of the actuarial obligations for the pension plans, other post-employment benefit plans and self-insurance plan

We have assessed these areas in considering the overall fairness and completeness of the financial statements taken as a whole.



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00236

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council President Ann Hill  
City Council Member Jared Moore

**SUBJECT:**

DEDICATION OF A PLAQUE AT BAYVIEW PARK IN HONOR OF THE MASSACRED CREEK INDIAN WOMEN AND CHILDREN

**RECOMMENDATION:**

That City Council approve the dedication of a plaque at Bayview Park in honor of the Massacred Creek Indian Women and Children.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Battle at Bayou Texar, First Seminole War, April 1818:

In the closing phases of the First Seminole War (1817-1818), a U.S. supply boat ascended the Escambia River from Pensacola bound for American Fort Crawford (East Brewton, AL). This boat was attacked by hostile Creeks. This prompted Major White Youngs at Fort Crawford to launch an April 1818 assault by American forces into Spanish Florida, the target being several Creek encampments on Bayou Texar, only a mile from Spanish Pensacola. Without Creek warriors present to protect them, Youngs' assault on Bayou Texar resulted in around 30 Creek women and children being massacred. This action on Bayou Texar partially prompted General Andrew Jackson to march his troops westward from St. Marks, where he captured Pensacola and the Spanish fortifications in May of 1818; bringing an end to major military events in the war and convincing Spain of the futility of holding onto their colony of Florida.

This plaque will be placed in honor of the Creek women and children who lost their lives.

**PRIOR ACTION:**

January 20, 2022 - Parks and Recreation Board approved this request.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

Any and all costs not borne by the requestor or requestor's organization will be assumed by the Parks and Recreation Department.

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**

- 1) Park Amenity Dedication Form - Massacred Creek Indian Women and Children
- 2) Review of Historic Accuracies of Battle at Bayou Texar
- 3) Letter of Support ICO MVSKE Park Amenity Dedication
- 4) Plaque Bayview Massacred Creek Indian Women & Children - Proposed Location Marker
- 5) Parks & Recreation Board January 20, 2022, Meeting Minutes

**PRESENTATION:** No



# Park Amenity Dedication PROPOSAL FORM

The installation of any plaque as a dedication to an individual or group at a City facility must be approved. Please fill out the form below. You will be notified of the decision.

## Nominating Party

NAME: CHIEF DAN "SKY HORSE" HELMS, SANTA ROSA CREEK TRIBE  
(INDIVIDUAL OR REPRESENTATIVE OF GROUP)

ADDRESS: 4750 WILLARD NORRIS RD, MILTON, FL 32570

DAY PHONE: 850-748-2441 EVENING PHONE: \_\_\_\_\_

E-MAIL: CHIEFDAN@SANTAROSACREEKTRIBE.ORG

## PERSON/ORGANIZATION/EVENT BEING HONORED

NAME: MASSACRED CREEK INDIAN WOMEN AND CHILDREN

PARK DEDICATION WOULD BE LOCATED: BAYVIEW

DESCRIBE THE SIGNIFICANT CONTRIBUTIONS MADE BY THE HONOREE:

SEE ATTACHED

SIGNATURE Chief Dan Sky Horse DATE 12/11/2021

PLEASE FORWARD TO THE PARKS AND RECREATION DEPARTMENT:

222 West Main Street  
Pensacola, FL 32502  
Phone: 850.436.5670  
Fax: 850.436.5199

## Battle at Bayou Texar, First Seminole War, April 1818

In the closing phases of the First Seminole War (1817-1818), a U.S. supply boat ascending the Escambia River from Pensacola, bound for American Fort Crawford (East Brewton, AL), was attacked by hostile Creeks. This prompted Major White Youngs at Fort Crawford to launch an April 1818 assault by American forces into Spanish Florida, the target being several Creek encampments on Bayou Texar, only a mile from Spanish Pensacola. Without Creek warriors present to protect them, Youngs' assault on Bayou Texar resulted in around 30 Creek women and children being massacred. This action on Bayou Texar partially prompted General Andrew Jackson to march his troops westward from St. Marks, where he captures Pensacola and the Spanish fortifications in May of 1818, bringing an end to major military events in the war and convincing Spain of the futility of holding onto their colony of Florida.



*Santa Rosa Creek Tribe*

***Chief Dan Helms***

*"Sky Horse"*

*Cell 850-748-2441*

*ChiefDan@SantaRosaCreekTribe.org*

*4750 Willard Norris Rd.  
Milton, Fl. 32570*

*833-SR-CREEK  
www.santarosacreektribe.org*



**MEMORANDUM**

To: Parks and Recreation Board

From: Gregg Harding, Historic Preservation Planner **GH**

Date: January 6, 2022

Re: **Review for historical accuracies of the proposed "Battle at Bayou Texar, First Seminole War, April 1818" marker**

---

I have reviewed the proposed marker text and have corresponded with Dr. Brian Rucker, history professor at Pensacola State College. The proposed text appears to be an accurate overview of the April 1818 attack and its significance in bringing Andrew Jackson to Pensacola and ultimately leading to Spain's abandonment of Florida.

**Battle at Bayou Texar, First Seminole War, April 1818**

In the closing phases of the First Seminole War (1817-1818), a U.S. supply boat ascending the Escambia River from Pensacola, bound for American Fort Crawford (East Brewton, AL), was attacked by hostile Creeks. This prompted Major White Youngs at Fort Crawford to launch an April 1818 assault by American forces into Spanish Florida, the target being several Creek encampments on Bayou Texar, only a mile from Spanish Pensacola. Without Creek warriors present to protect them, Youngs' assault on Bayou Texar resulted in around 30 Creek women and children being massacred. This action on Bayou Texar partially prompted General Andrew Jackson to march his troops westward from St. Marks, where he captured Pensacola and the Spanish fortifications in May of 1818, bringing an end to major military events in the war and convincing Spain of the futility of holding onto their colony of Florida.



# **The Florida House of Representatives**

**Representative Michelle Salzman**

**District 1**

To: The City of Pensacola

Subj: LETTER OF SUPPORT ICO MVSKOKE PARK AMENITY DEDICATION

January 7, 2022

It brings me great pleasure to write to the city of Pensacola requesting approval of the Mvskoke Park Amenity that has been requested by Chief Dan Helms of the Santa Rosa Creek Tribe.

This placard that will be placed in Bayview Park is a remembrance of the history of our community and how we became the diverse and culturally rich community that we are. We should not erase the history of our ancestors, we should celebrate it and embrace the journey. Through history, we can learn how past societies, systems, ideologies, governments, cultures and technologies were built, how they operated, and how they have changed. The rich history of the world helps us to paint a detailed picture of where we stand today.

I am grateful for the opportunity to have this brought before the board and am looking forward to a beautiful unveiling in Bayview Park.

Regards,

A handwritten signature in black ink, appearing to read "Michelle Salzman", is written over a light blue rectangular background.

Representative Salzman

**District Address**

Suite G  
3101 West Michigan Avenue  
Pensacola, Florida 32526-1876  
(850) 941-6091

**Tallahassee Address**

1401 The Capitol  
402 South Monroe Street  
Tallahassee, Florida 32399-1300  
(850) 717-5001

Proposed location of marker

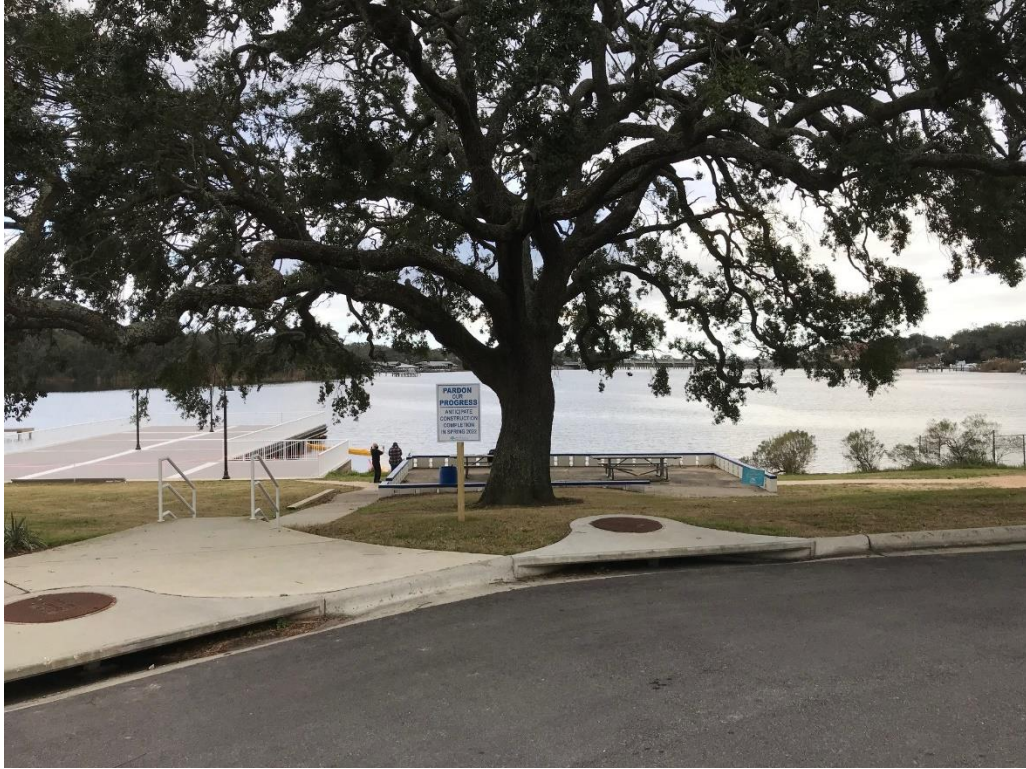


County Property Appraiser



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# Historical Markers

## OVERVIEW OF THE FLORIDA HISTORICAL MARKER PROGRAM

### Program Overview

The Florida Historical Marker Program is one of the Division of Historical Resources' most popular and visible public history programs. It is designed to raise public awareness of Florida's rich cultural history and to enhance the enjoyment of our historic sites by citizens and tourists. These markers allow us to tell the stories of the places and people who created the Florida that we all enjoy today, by identifying the churches, schools, archaeological sites, battlefields and homes that represent our past.



#### **Q: What are the dimensions of a historical marker?**

**A:** Cast aluminum, text area is 30" high by 42" wide; dark blue background; letters and Florida Heritage emblem are white; comes with a 7' concrete post coated with brushed aluminum (three feet of the post goes into the ground). Markers weigh around 95lbs.

#### **Q: How long does it take to produce a historical marker?**

**A:** Marker production usually takes 6–8 weeks after the finalized text is submitted to the manufacturer. This estimate is based on the manufacturer's production backlog. At times of high production, it can take 10-12 weeks to receive your marker.





# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Meeting Minutes 3 - Final

### Parks and Recreation Board

---

Thursday, January 20, 2022

8:00 AM

Hagler-Mason Conference Room

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**Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.**

#### CALL TO ORDER

#### ROLL CALL

**Present** 5 - Chairperson Rand Hicks, Renee Borden, Antonio Bruni, Alejandra Escobar-Ryan, and David Del Gallo  
**Absent** 4 - Vice Chair Maranda Sword, Leah Harrison, Michael O'Donovan, and Michael Wolf

#### APPROVAL OF MINUTES

1. MINUTES OF DECEMBER 16, 2021 PARKS AND RECREATION BOARD MEETING

**Attachments:** [21-12-16 Minutes Unapproved](#)

**A motion was made by Del Gallo, seconded by Borden, that this Minutes be Approved. The motion carried by the following vote:**

**Yes:** 5 - Chairperson Hicks, Bruni, Del Gallo, Escobar-Ryan, and Borden

**Absent:** 4 - Vice Chair Sword, Harrison, Wolf, and O'Donovan

#### DIRECTOR'S REPORT

Director Cooper brought the following updates:

- \* Kiwanis Dog Park project wrapping up perimeter fencing; will meet to discuss where to place dog features.
- \* Roger Scott Tennis Center was rejected as proposed by council; it was re-designed to eliminate the parking area and moved stormwater from where the concern of trees were reducing the number of trees that were to be removed; will re-bid and will be on March's agenda.
- \* Bayview Park Playground Council Moore is requesting additional funding for Play and Pour at council meeting.
- \* Hitzman Park received quotes to install nets behind each soccer fields; these will go in prior to soccer season.
- \* McGee Field is almost complete; electricity to be turned back on to check system.
- \* Cecil T Hunter pool project anticipating the approval of award to bid at

tonight's council meeting.

- \* Skate Park should have the final bid plans within 7 to 10 days.

- \* Long Hollow and Mallory Heights 2 playground equipment ready to install and Sanders Beach playground equipment ordered.

- \* Dunwoody Park will be moved to #10 as in poor condition on the playground condition list.

- \* Malcolm Yonge Gym lease with Lighthouse Christian Academy will be on tonight's agenda; the lease will allow both academy and city to run athletic programs. Lighthouse Academy will make capital improvements to the building up to \$25,000 annually.

- \* Blueway Trail a planning grant acceptance will be on tonight's agenda; a trail that will start at Sanders Beach and have points all along the entire bay and bayou up to 12th avenue bridge Baars Park is the proposed end of trail. Planning phase will involve a lot of public input to determine best location for that terminus on that end of trail or a turn around point.

Discussion followed in reference to leases; how often it's re-negotiated, and how is it determined who purchases equipment and makes improvements.

## STAFF REPORTS

### 2. Athletics Presentation - Cheryl Fox

Attachments: [Athletics Presentation](#)

Athletic Coordinator Alex Odee brought a presentation with a brief overview that encompassed various youth and adult sports programs. Both he and Superintendent Cheryl Fox oversees all sports programs. The staff is separated into three categories-Administration, Ball Field Maintenance, and Vickrey Center. One change from last year's staff is Mike Desorbo who has retired from staff but is very active at the Exchange Park.

- \* Youth Basketball and Youth Volleyball programs are ran in-house and the Soccer, T-Ball/Baseball, and Football/Cheer are ran by outside organizations. Youth tournaments for baseball, softball, and kickball are held at the Exchange Park.

- \* Youth tournaments for Volley Ball and Karate are held at the Vickrey Center. Various Youth Summer Camps are overseen by staff - Chip Boes Basketball Camp is held at the Malcolm Yonge Gym, PSC's Girl's Volleyball Camp that has been exploding in numbers in the past years, British Soccer Camp, UWF Soccer Camp and the Panhandle Extreme College Fast Pitch Softball Camp.

- \* Adult Programs for the Men's Softball, Co-Ed Softball, and Co-Ed Kickball, that run year round, are held at the Exchange Park and for the Men's Volleyball, Women's Volleyball, and Co-Ed Volleyball are held at the Vickrey Center typically run from summer to November with great success in finishing it's first year.

\* Adult Tournaments for Softball, Baseball, and Kickball are held at the Exchange Park. SPA the governing body for slow pitch softball also holds the tournaments at the Exchange Park which brings in a lot of people from around the county.

\* Senior Programs which includes the Senior Games is held every September for two weeks always a massive success brings in people from around the state and other states to play. Senior Softball is held at Exchange Park and Lions Park. Senior Volleyball and Pickleball are held weekly at the Vickrey Center and Malcolm Yonge Gym.

Member Borden ask who runs the pools. Athletic Coordinator Odee explained the city owns pools and the city contracts the YMCA to operate them each year. Member Borden ask how the swim meets at the pools are organized. Athletic Coordinator Odee explained the swim meets are handled as a rental to the school district.

Member Escobar-Ryan asked is it possible that the summer camps be expanded the registration for the programs. Athletic Coordinator Odee explained that for the summer camp registration starts as early as possible in the new year should be up already. Some outside organization are listed on the City's website with a link to register.

## NEW BUSINESS

### 3. Park Amenity Dedication Request - Massacred Creek Indian Women and Children

**Attachments:** [Park Amenity Dedication Proposal Form - Massacred Creek Indian Women and Children](#)  
[Memorandum Proposed Battle at Bayou Texar, First Seminole War, April 1818](#)  
[Letter of Support The Florida House of Representatives, Representative Michelle Salzman, District 1](#)  
[Proposed Location of Marker](#)

Chief Dan Sky Horse Helms spoke in his native language "Hello, How are you? in the Muscogee language I am Chief Sky Horse, that is my name" and then translated into English.

Chief Helms brought presentation to request a park amenity at Bayview Park. Chief Helms introduced follow members of Santa Rosa Creek Indian Tribe council: Chairman Larry Holt, Mary Engstrom, Tracy Gibbs, and John David Ellis.

Chief Helms brought before the board the presentation to request a park amenity at Bayview Park for the Massacred Creek Indian Women and Children. He began his presentation by telling of the Creek cosmology of the oak tree and two dogs. In the Creek Indian cosmology, the oak tree is

considered a sacred tree. Looking back two hundred years ago, one thing that was done underneath the oak tree was that Creek Indian women would sit and sew underneath the oaks trees. This is where the women would see a pattern to be sewn onto their clothing received from the creator. The women would see this pattern as they sat and watched the sun filter down the moving oak leaves onto the ground. This unique pattern would then be sewn onto her clothing for the rest of their lives and incorporated into the clothing for her children. One day in the Spring of 1818 as the women were sewing getting ready for the Green Harvest Festival underneath the oak trees the children playing on a day when the men where away and the camp was being taken care of by the women and children, their dreams were shuttered. On this day, they were surrounded by American soldiers and were brutality slaughtered. We do not like to speak of things like this. We prefer to talk about the contributions our people have made. In the beginning of Pensacola, the Pantan-Leslie Trading Post was successful because of the Creek Indians and the founders of Pensacola who are of Creek Indian descendants. Chief Dan Helms spoke in his native language. "We are still here." We are making a request today an in memoriam to those women and children who lost their lives that day. Now the story of the dogs. In the Creek cosmology, when the soul travels the red road to return to the creator at the final part of the road is a bridge and on each side of the bridge is a dog and any Creek Indian who mistreated a dog in their lifetime while on earth is not allowed to finish crossing the bridge they are banished to wonder among the stars. The area we have requested to have the in memoriam be located is right next to an oak tree which is fitting and right next to a dog park which is also fitting. If the city is gracious enough to grant the request, at the dedication of the in memoriam our people will dance our traditional stomp dance for the young women who never got that opportunity. We respectfully and humbly request that you allow this in memoriam to be placed in Bayview Park.

Director Cooper stated Historic Preservation Planner, Gregg Harding had researched and validated the history of the request. Also, the City had received a letter of support from Florida House of Representatives, Representative Michelle Salzman, District 1. Director Cooper stated also that Mayor, Grover Robinson, IV is very much in support of request.

Chairman Hicks asked Historic Preservation Planner, Harding to come forward to give a summary statement.

Historic Preservation Planner Harding confirmed that the history details were accurate and that he had spoken with History Professor, Brian Rucker at Pensacola State College who had also confirmed the details of the history associated with the request. He is very much in support for the Native American Indians as they were a big part of Pensacola's history.

Historic Preservation Planner Harding offered to questions from the board and handed out a packet of aerial photographs of the location and information of the marker.

Member Borden asked if this would tie in with the University of West Florida Historic Village in downtown Pensacola as a trail that would reference this marker. Historic Preservation Planner, Harding responded that the state marker program is a state sponsor program and those will be available to be seen on the following website Florida Division of Historical Resources once it had been updated with the information.

Member Escobar-Ryan thanked Chief Helms for sharing the beautiful story of the cosmology of the tree and the gift to inspire the history of the past by placing the marker at Bayview Park.

**A motion was made by Escobar-Ryan, seconded by Del Gallo, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 5 - Chairperson Hicks, Bruni, Del Gallo, Escobar-Ryan, and Borden

**Absent:** 4 - Vice Chair Sword, Harrison, Wolf, and O'Donovan

**4. Roger Scott Athletic Complex Tree Protection Plan Ordinance**

**Attachments:** [No. 21-01096 Roger Scott Athletic Complex Tree Protection Plan Ordinance 36-20](#)

Chairman Hicks invited comments to the proposed Roger Scott Athletic Complex Tree Protection Plan. Discussion followed. A motion was made to move forward with a concept that protects trees and with possible future development when necessary.

**A motion was made by Del Gallo, seconded by Borden, that this Discussion Item be Approved. The motion carried by the following vote:**

**Yes:** 5 - Chairperson Hicks, Borden, Bruni, Escobar-Ryan, and Del Gallo

## **OLD BUSINESS**

**5. Proposed Amendment to City Code Section 6-3-8. Injuring Trees, Buildings and Other Property**

**Attachments:** [No. 21-01093 Proposed Amendment 6-3-8 Injuring Trees, Buildings and Other Property Proposed Amendment 6-3-8](#)

**6. Parks and Recreation Request for a Master Plan**

Discussion followed in reference to the Request for a Master Plan. Motions were delayed to have the presence of Director Cooper and/or Deputy City Administrator Forte present and will add to next agenda.

**OPEN FORUM**

Hayne Haigler thanked the board for their support and all the great work they do. Mr. Haigler said he enjoyed the presentation by Chief Helms for the memoriam. Mr. Haigler asked the board to please think about the future when making decisions the decisions that are made now will be there in 15 years.

**ADJOURNMENT**

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00240

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council President Ann Hill  
City Council Member Jared Moore

**SUBJECT:**

PLACING A PLAQUE AND BENCH IN BAYVIEW PARK IN HONOR OF DR. PHILIP PAYNE

**RECOMMENDATION:**

That City Council approve the placement of a plaque and park bench in Bayview Park in honor of Dr. Philip Payne.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Dr. Payne was the founder of the Bayou Texar Foundation, committing many years to the improvement of the condition of the Bayou, laying the groundwork for the enactment of the stormwater utility fee. This utility fee has enabled the near 100% retrofit of the stormwater systems and many outfalls in the Bayou. The result being improved water quality.

This request of a plaque and bench is to honor Dr. Payne's endless dedication to the Bayou.

**PRIOR ACTION:**

August 19, 2021 - Parks and Recreation Board approved this request.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

Any costs not borne by the requestor, or the requestor's organization will be assumed by the Parks and Recreation Department.

**STAFF CONTACT:**



Don Kraher, Council Executive

**ATTACHMENTS:**

- 1) Park Amenity Dedication Form - Dr. Philip Payne
- 2) 8-19-21 Parks and Recreation Board Meeting Minutes

**PRESENTATION:** No

# Park Amenity Dedication PROPOSAL FORM

The installation of any plaque as a dedication to an individual or group at a City facility must be approved. Please fill out the form below. You will be notified of the decision.

## Nominating Party

NAME: Blair Stephenson, Bayou TEXAS FOUNDATION  
(INDIVIDUAL OR REPRESENTATIVE OF GROUP)

ADDRESS: 1907 E GONZALEZ ST., PENSACOLA, FL 32501

DAY PHONE: 850-261-1774 EVENING PHONE: same

E-MAIL: blairay@bellsouth.net

## PERSON/ORGANIZATION/EVENT BEING HONORED

NAME: DR Philip A. Payne

PARK DEDICATION WOULD BE LOCATED: Bayview Park  
(I have a particular spot in mind for bench placement) ☺

## DESCRIBE THE SIGNIFICANT CONTRIBUTIONS MADE BY THE HONOREE:

FOUNDER of the Bayou TEXAS FOUNDATION. Committed many years personally to the improvement of condition of the Bayou. Laying the groundwork for the enactment of the stormwater utility which has enabled the near 100% retrofit of the stormwater systems many outfalls in the Bayou.

SIGNATURE Blair L. Stephenson DATE July 12, '21

PLEASE FORWARD TO THE PARKS AND RECREATION DEPARTMENT:

222 West Main Street  
Pensacola, FL 32502  
Phone: 850.436.5670  
Fax: 850.436.5199



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Meeting Minutes 3 - Final

### Parks and Recreation Board

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Thursday, August 19, 2021

8:00 AM

Hagler-Mason Conference Room

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Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

#### 1. CALL TO ORDER

#### 2. ROLL CALL

**Present** 7 - Chairperson Rand Hicks, Vice Chair Maranda Sword, Renee Borden, Antonio Bruni, David Del Gallo, Alejandra Escobar-Ryan, and Leah Harrison

**Absent** 1 - Michael Wolf

#### APPROVAL OF MINUTES

#### 3. MINUTES FOR THE PARKS AND RECREATION BOARD JULY 15, 2021

**Attachments:** [July 15, 2021 Minutes Unapproved](#)

A motion was made by Del Gallo, seconded by Vice Chair Sword, that this Action Item be Approved. The motion carried by the following vote:

**Yes:** 7 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, and Harrison

**Absent:** 1 - Wolf

#### PRESENTATIONS

#### 4. NATURAL RESOURCE DAMAGE ASSESSMENT (NRDA) PRESENTATION

**Attachments:** [NRDA FLORIDA RESTORATION PLAN GRANT FUNDING](#)

Funds from BP oil spill will pay for the two projects. Money was allocated originally to the fish hatchery, but the project was cancelled and the funds returned. Funds were granted for the Kayak Fishing Trailhead Project and the Fishing Tournament Marina Projects. Both projects received more than was applied for due to inflation, changes in scope, and Fish/Wildlife for admin of the grant.

The projects must be environmentally friendly with no public marinas, fueling, etc. The project will be audited for 2 years to be sure it is being used as intended. The marina will be able to be handicap accessible.

The Sanders Beach Corrine Jones ramp will be converted to accommodate paddle craft. Marina is 90% designed and will be out for bid soon. The paddling trail will be 9.5 miles. The concept is subject to change.

The estimated time line is that it will be fully permitted in Sept/Oct or later. Construction of the project will also take into account the Sturgeon migration season. Construction should begin next spring with completion expected in 2023. At this point Baars Park neighborhood has voiced some concerns about the park being included on the paddling trail, so a final determination whether or not to include it has not been made.

Parts of these projects are listed on the City's website on the Capital Improvement webpage.

## 5. HOLLICE T. WILLIAMS PARK AND SKATE PARK DESIGNS

Attachments: [Hollice Williams Park Plan](#)

Matt Posner (RESTORE Program Manager at Escambia County, Florida) and Allen Vinson (HDR Engineering) brought the presentation.

Mr. Vinson walked the board through the conceptual drawings. As many as 200 children practice football during the fall in this area. The players also bring parents and siblings. What will those people do during practices? HDR incorporated a fitness trail and obstacle course.

He continued discussing the park including skatepark and community gardens, places to display art, demonstration kitchen and restrooms, amphitheater, historical landmarks, and vendor booths in the shape of train cars that will be available during events. The project will also include multiple stormwater areas.

Questions included possible how the project will be funded. The plan will be phased in beginning with the skate park. The funding sources will designate what order the different aspects of the project will be completed.

Robyn Tice spoke as a concerned neighbor. She is excited about the project. But she still has a few concerns such as parking, location of parallel parking, noise and lighting issues. Bike lanes for street and sidewalk riders will also be addressed as well as shade for the playground.

## 6. DIRECTOR'S REPORT

\* Estramadura and Operto playgrounds have been installed. Granada Square and Longhollow Parks will be next.

- \* An architect for the new community resource center has been selected - Carter Quina[Quina Grundhoefer].
- \* Playgrounds are being ordered for Sanders Beach and Bayview Parks.
- \* The waterfront repairs at Bayview Park are underway. Sanders Beach is not far behind it.
- \* Soccer may be starting Monday at Hitzman Park.
- \* Roger Scott Tennis Center design is almost complete.
- \* Hunter Pool construction will begin later this year.
- \* Director Cooper explained that since the inception of the skatepark, the funding for it has changed. He went into details.
- \* The Pensacola Police Department (PPD) is being reorganized, and Officer Bell will be transferring to the street and pulled off special projects, such as acting as park ranger. The parks will be added to the beat for regular visitations by PPD. Director Cooper thanked him for everything he was able to accomplish.

## STAFF REPORTS

### 8. PARKS PRESENTATION

Attachments: [Parks Presentation](#)

- Superintendent Bill Kimball brought a brief presentation about Parks.
- \* Parks is broken up into three sections - Parks Crew, Tree Crew, and Trash Crew.
  - \* Out of the four boat launches that we operate, one is currently open, and another one is being used, the other two are awaiting repairs caused by Hurricane Sally.
  - \* Currently we have three dog parks, with a fourth one that will be added soon at Kiwanis Park.
  - \* We have added another park with a splash pad, both of which are not currently open.
  - \* We remove on average about 80 trees per year, and prune over 200 trees.

### 7. CITY OF PENSACOLA BASKETBALL COURTS

Attachments: [City of Pensacola Basketball Courts](#)

Director Cooper had asked Assistant Thorsen to email the board members a map showing all of the basketball courts in the City limits. Discussion followed. It was mentioned that the basketball courts outside of Woodland Heights Resource Center have been moved to the nearby Calloway Park in order to make space for additional parking. The additional parking has not been built due to a change in Council priorities and the bids coming in way over budget. Only one basketball court has lights. Lights could be added IF the courts are not surrounded by homes, and if parking would not be an issue.

Where else could lights be added? Who is using the courts, how are they getting there, where do they live? Discussion followed. The Board discussed whether to place the lights in the neighborhoods where people live, or ask the Neighborhood Associations where would be a good location. Different parks were discussed. If lights are added, add timers to the lights to turn them off at 7:30 to correspond to Daylight Savings time.

What about Hollice T. Williams. Blair Stephenson - Put in lighting in Operto on timers. Corrine Jones park is used by County. Operto is a neighborhood league. Based on Off Bell. How to get public opinion on the subject? Could we allow them to play until 7:30 pm? Maybe the P&R Brd can poll the NA's they are working with for their input. Can the users give feedback as well? Can the results be reported back to 1 person (HT)? Only place we get complaints is at Operto, and it is due to parking. Question of funding was also raised.

Member Harrison volunteered to draft a plan to reach out to the users of the basketball courts to get their opinions as well.

**A motion was made by Del Gallo, seconded by Harrison, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 7 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, and Harrison

**Absent:** 1 - Wolf

## NEW BUSINESS

### 9. PARK AMENITY DEDICATION - DR. PHILIP A. PAYNE

**Attachments:** [Park Amenity Dedication Form - Dr Philip A Payne](#)

Blair Stephenson mentioned that Dr. Payne began the Bayou Texar preservation foundation and was a big supporter of the storm water fee. Aug 23 will be the 20th year that Council enacted a storm water utility fee. The water quality has greatly improved since that time. The foundation will pay for the plaque and bench in Bayview Park.

**A motion was made by Del Gallo, seconded by Harrison, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, and Harrison

**Absent:** 2 - Escobar-Ryan, and Wolf

### 10. PARK AMENITY DEDICATION - DANNY WILLIAMS

**Attachments:** [Park Amenity Dedication - Danny Williams](#)

**A motion was made by Del Gallo, seconded by Borden, that this Action Item be**

**Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, and Harrison

**Absent:** 2 - Escobar-Ryan, and Wolf

**11. PARK AMENITY DEDICATION - DENNIS BROWN**

**Attachments:** [Park Amenity Dedication - Dennis Brown](#)

Several people requested to speak regarding the merits of both Danny Williams and Dennis Brown. Both men are highly respected by both the parents and the children that they interact with.

**A motion was made by Del Gallo, seconded by Borden, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, and Harrison

**Absent:** 2 - Escobar-Ryan, and Wolf

**12. PARK AMENITY DEDICATION - ELWOOD**

**Attachments:** [Park Amenity Dedication Form - Elwood Zam](#)

**This Action Item was Postponed.**

**OLD BUSINESS****13. PARKS AND RECREATION BOARD DUTIES**

**A motion was made by Chairperson Hicks that this Action Item be Postponed. The motion carried by the following vote:**

**Yes:** 4 - Chairperson Hicks, Vice Chair Sword, Borden, and Bruni

**Absent:** 4 - Del Gallo, Escobar-Ryan, Harrison, and Wolf

**14. OPEN FORUM****15. ADJOURNMENT**

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*





# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00237

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council Member Jennifer Brahier

**SUBJECT:**

NAMING A COURT AT ROGER SCOTT TENNIS CENTER IN HONOR OF MARIO ALVAREZ.

**RECOMMENDATION:**

That City Council approve the naming of a tennis court at Roger Scott Tennis Center in honor of Mario Alvarez.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Mr. Alvarez started playing tennis around 1967, while in the U.S. Navy, stationed in Hawaii. By 1976 he was mastering the game, and as such was made a member of the All-Navy Tennis team. He competed alongside other notable Pensacola residents such as Ralph "Skeeter" Carson (The tennis facility at The University of West Florida is named in his honor).

In the mid-1980's, while the residents Tennis Pro at NAS Pensacola, Mario began hosting monthly tennis tournaments at the base. These tournaments were well received, and over the years have transitioned to the courts at Bayview Park, and are still as popular a tournament as ever after 3+ decades.

Mario has been a teaching pro for over 40 years. He has impacted thousands of people with his common-sense approach to the game. Mario's heart is all about giving back to the community, through programs such as:

- Special Olympics
- Pollack Kids & Wheelchair Tennis
- Tennis Across America
- Racquet Round-Up

Due to Mario's lifelong involvement in teaching tennis professionally over the years, he was awarded the lifetime Member of the USPTA by the United States Professional Tennis Association.

Mario has helped MANY junior ranked tennis players earn scholarships to various colleges and universities, and has assisted local high school teams to win district competitions.



Mario is the last actively playing, founding member of the Under The Hill League at the Roger Scott Tennis Center. He initially served on the Executive Committee, then as a captain and player. In the 33 years that this league has existed part of the league's overall success was having Mario's leadership and enthusiasm ever-present. At 82 years old, he is still on the court every Monday of every UTHL session, competing, teaching and inspiring those around him.

Annually, Mario is still active in helping and playing in the Senior Games, at both the local and national levels. His highest Senior Games national ranking for his age group was #6 in Singles and #1 in doubles.

This request seeks to name Court 7 in honor of Mario Alvarez.

**PRIOR ACTION:**

November 18, 2021 - Parks and Recreation Board approved this request.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

Any costs not borne by the requestor, or the requestor's organization will be assumed by the Parks and Recreation Department.

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**

- 1) Park Amenity Dedication Form - Mario Alvarez
- 2) 11-18-21 Parks and Recreation Board Meeting Minutes

**PRESENTATION:** No

October 26, 2021

Ms. Ericka Burnett, City Clerk  
222 West Main Street  
3<sup>rd</sup> Floor  
Pensacola, FL 32502

Dear Ms. Burnett,

This is a request pursuant to section 2-3-3, Naming City Property.

The two groups named below, as well as many private citizens, are asking that this request be honored in the naming of a single tennis court (Court 7) that is part of the larger property known as the Roger Scott Tennis Center. If this request is honored, a plaque of durable quality, measuring 3' x 2', will be attached to the fence at one end of Court 7. A prototype picture of the proposed plaque is attached.

The person for whom the court would be so named is Mario Alvarez. Based on a local or national stage, there are very few Pensacola players, past or present, who are more deserving of this honor.

Mario started playing tennis around 1967, while in the U.S. Navy, stationed in Hawaii. By 1976 he was mastering the game, and as such was made a member of the All-Navy Tennis team. He competed alongside other notable Pensacola residents such as Ralph "Skeeter" Carson (The tennis facility at The University of West Florida is named in his honor).

In the mid-1980's, while the resident Tennis Pro at NAS Pensacola, Mario began hosting monthly tennis tournaments at the base. These tournaments were well received, and over the years have transitioned to the courts at Bayview Park, and are still as popular a tournament as ever after 3+ decades.

Mario has been a teaching pro for over 40 years. He has impacted thousands of people with his common-sense approach to the game. Mario's heart is all about giving back to the community, through programs such as:

- Special Olympics
- Pollack Kids & Wheelchair Tennis
- Tennis Across America
- Racquet Round-Up

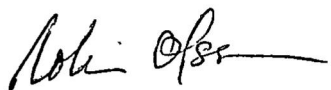
Due to Marios lifelong involvement in teaching tennis professionally over the years, he was awarded the 'Lifetime Member of the USPTA' by the United States Professional Tennis Association.

Mario has helped MANY junior ranked tennis players earn scholarships to various colleges & universities, and has assisted local high school teams to win district competitions.

Mario is the last actively playing, founding member of the Under The Hill League at the Roger Scott Tennis Center. He initially served on the Executive Committee, then as a captain & player. In the 33 years that this league has existed, part of the leagues overall success was having Mario's leadership & enthusiasm ever-present. At **82 years old**, he is still on the court every Monday of every UTHL session, competing, teaching and inspiring those around him.

Annually, Mario is still active in helping & playing in the Senior Games, at both the Local & National levels. His highest Senior Games national ranking for his age group was #6 in Singles & #1 in doubles.

Thank you for your consideration in allowing the tennis community to give due & well-deserved respect to one of its own.



(Needs Signature)

Robin Olsson  
Director, the Over 50 But Under the Hill League  
A Tennis League for Senior Men



(Needs Signature)

Terry Thrash  
USTA FL Tennis Ambassador  
President, Greater Pensacola Tennis Assn.

PROPOSED  
ORDINANCE NO. 34-14

ORDINANCE NO. 34-14

AN ORDINANCE CREATING SECTION 2-3-3 OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA; PROVIDING CRITERIA AND PROCEDURES FOR NAMING CITY PROPERTY IN RECOGNITION OF INDIVIDUALS OR GROUPS; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PENSACOLA, FLORIDA:

SECTION 1. Section 2-3-3 of the Code of the City of Pensacola, Florida, is hereby created to read:

**Sec. 2-3-3. Naming City Property.**

- (a) Intent of Criteria. The criteria provided herein are intended to provide an identifiable process which citizens may utilize to propose the recognition of individuals who have made a significant contribution to the city, region or nation and whose memory may be honored by the designation of their name and achievements associated with a structure, street, park or other public place in the City of Pensacola. Such individuals may be City residents, historic figures, former elected officials or former City employees whose work, actions or life has made a significant contribution to the community or society. Consideration of such recognition will be made by the City Council without reference to such immutable characteristics as race, religion, ethnicity, gender, age or disability. These criteria are intended to be flexible so that there will be an opportunity for recognition of any individual deserving of such, who may not meet all of the objective criteria contained herein. In addition, the City Council recognizes that many of the facilities of the City have established interest groups such as neighborhood associations or other affinity groups, and it is the intent of the Council to solicit input from all such interest groups when appropriate.
- (b) Criteria.
- i. Parks may be named after streets, geographical locations, historical figures, events, concepts or as otherwise determined by the City Council.
  - ii. Parks may be named for individuals or groups that have made exceptional contributions to the Pensacola community.
  - iii. Parks may be named for an historical figure or an individual or family or organization that has made a significant land, monetary or service contribution to the acquisition of the property, park

system or the community in general. These may include the names of early residents or citizens and/or events of significance to the area's history or development which have directly impacted the park's development.

- iv. Current elected officials and currently employed City staff shall not be eligible for consideration until they are no longer in office or have been retired from city service for at least four (4) years.
- v. In order to accommodate the interest in recognizing or honoring individuals deserving such recognition or honor, the City Council may elect to honor individuals by the erection of informational signage or plaques at a particular facility, structure or portion thereof, without naming the entire park, structure or facility after one individual or preempting the opportunity to recognize more than one person's achievements or contributions. However, the renaming of a park, structure or facility from one name to another will be discouraged and accepted only for exceptional reasons.

(c) Procedure.

- i. Members of Council or other individuals or groups that propose to name or rename a park, structure, facility or portion thereof must submit a letter to the City Clerk with sufficient information or evidence to support a naming or name change. The Clerk shall forward a copy of the letter to the offices of the Mayor, the City Council President and the Director of Neighborhood Services. If a renaming is being proposed, the letter must document why the existing name no longer holds any historical significance, or otherwise why the existing name is no longer appropriate.
- ii. If the property or facility under review is within the purview of the Parks and Recreation Board, that Board will review such request and discuss the request at a meeting of the Board. Following Board consideration, the Board will make its recommendations to the City Council. If the property or facility under review is within the purview of another organization or board, that organization or board will be given the opportunity to consider the request for naming or renaming and make its recommendation to the City Council.
- iii. The City Council will make the final decision on all naming or renaming requests.

SECTION 2. If any word, phrase, clause, paragraph, section or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provision or applications of the ordinance which can be given effect without the invalid or unconstitutional provisions or application, and to this end the provisions of this ordinance are declared severable.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extend of such conflict.

SECTION 4. This ordinance shall become effective on the fifth business day after adoption, unless otherwise provided pursuant to Section 4.03(d) of the City Charter of the City of Pensacola.

Adopted: September 11, 2014

Approved: *Frank Cannady*  
President of the City Council

Attest:

*Crisha L. Burnett*  
City Clerk

# CITY OF PENSACOLA

## PROCLAMATION

**WHEREAS** his friends and colleagues gather today to honor Mario Alvarez for his immense impact on Northwest Florida's tennis community, and

**WHEREAS,** Mario Alvarez has, over the course of over 40 years, taught & inspired thousands of local tennis players as a tennis professional, and through his involvement with such organizations as: Special Olympics, Pollack Kids & Wheelchair Tennis, Tennis Across America & National Senior Games, sharing selflessly, to those old & young, the joy of tennis, and the camaraderie that comes with sport, and

**WHEREAS,** Mario Alvarez worked to help establish the Over 50 But Under The Hill League (known today as the Under The Hill League), attracting well over a thousand players (in its' 33 years of existence) aged 50 and over to re-ignite their love of the game and to grow the sport among senior men in the area, along with Captaining teams through the years and acting as Executive Council & Captain throughout the years,

**THEREFORE,** be it resolved that I, \_\_\_\_\_, Mayor of the City of Pensacola, do hereby proclaim \_\_\_\_\_, 2021, as

### MARIO ALVAREZ DAY

In the City of Pensacola, Florida.

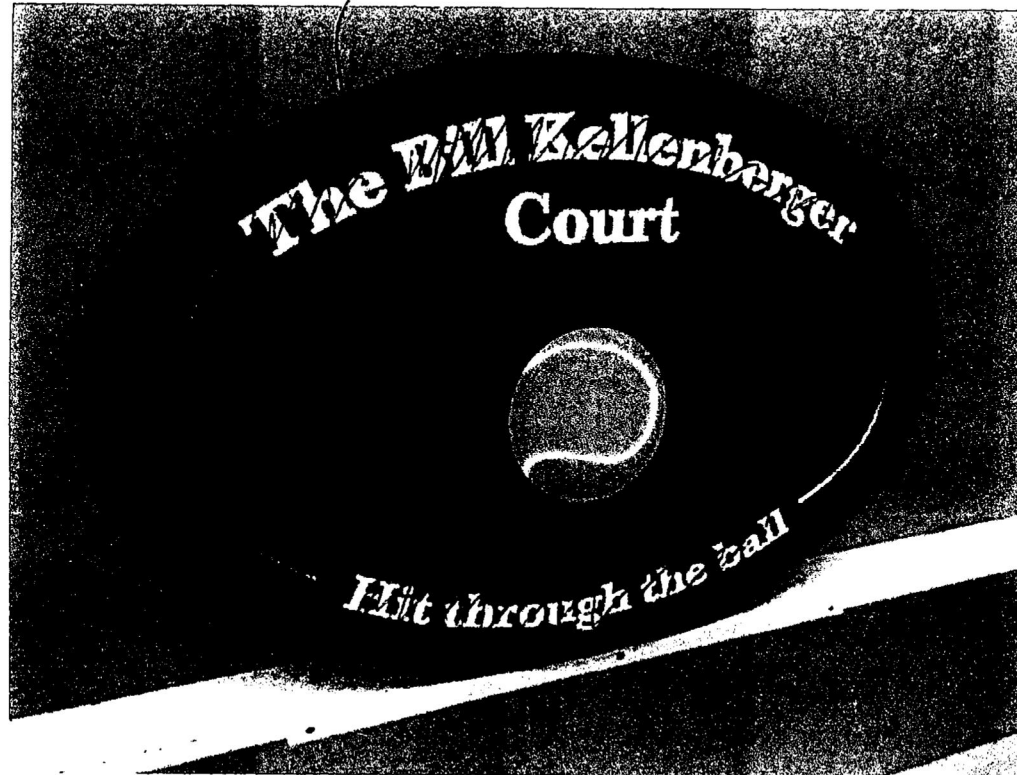
IN WITNESS THEREOF, I have hereunto set my hand and have caused the great seal to be affixed this \_\_\_\_ day of \_\_\_\_\_ in the year of our Lord Two Thousand and Eighteen.

\_\_\_\_\_

\_\_\_\_\_  
Mayor

Proposed Plaque Style - 2'x3'

The Mario Alvarez  
Court.





Mr. Robin Olsson  
6714 Tyler Drive  
Milton, FL 32570  
[robolsson@yahoo.com](mailto:robolsson@yahoo.com)  
850-777-4037

To: Ms. Erika Burnett  
Clerk, City of Pensacola

RE: Mario Alvarez

Attached is a request for a naming opportunity. I have included for your convenience a copy to go to the mayor, the President of the City Council, and the Director of Neighborhood Services.

If anything else is needed, please contact me and I will see that what you need is furnished to you quickly.

Thank you for your service and assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robin Olsson', with a long horizontal flourish extending to the right.

Robin Olsson  
10/26/21



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Meeting Minutes 3 - Final

### Parks and Recreation Board

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Thursday, November 18, 2021

8:00 AM

Hagler-Mason Conference Room

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**Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.**

#### 1. CALL TO ORDER

Chairperson Hicks read a statement to the public informing them about a one-minute delay when the meeting is viewed via the live stream on the City's website.

#### 2. ROLL CALL

**Present** 7 - Chairperson Rand Hicks, Vice Chair Maranda Sword, Renee Borden, Antonio Bruni, David Del Gallo, Alejandra Escobar-Ryan, and Michael Wolf

**Absent** 2 - Leah Harrison, and Mike O'Donovan

#### APPROVAL OF MINUTES

#### 3. MINUTES OF OCTOBER 21, 2021 PARKS AND RECREATION BOARD MEETING

**Attachments:** [Minutes of October 21, 2021 - Unapproved](#)

**A motion was made by Del Gallo, seconded by Escobar-Ryan, that this Minutes be Approved. The motion carried by the following vote:**

**Yes:** 9 - Borden, Bruni, Del Gallo, Escobar-Ryan, Chairperson Hicks, Wolf, Vice Chair Sword, Harrison, and O'Donovan

#### 4. DIRECTOR'S REPORT

Director Cooper introduced Sheri Carlton the new Assistant to the Director and David Forte, Deputy City Administrator.

Director Cooper brought the following updates:

- Kiwanis Park is well under way the dog park fencing and the amenities are going in project nearing completion.
- Magee Field successful in purchasing the house adjacent to them; someone in community will put together an Impact 100 grant to renovate it into an educational center.
- Long Hollow Playground is scheduled to start early December.
- Bayview Community Center is scheduled to reopen to public next week.
- Roger Scott Tennis Center tonight we have a council item to accept county's interlocal agreement where they have agreed to pay 1/2 cost of

renovation pay up 1.3 million.

- Hunter Pool bids open next week.
- Skate Park will have final design and final bid documents mid December.
- Bayview Park and Sanders Beach Park we are wrapping up funding and purchasing for the play ground equipment.
- Osceola Pole Barn secured funding for project and will go to December council meeting.

Member Bruni asked if the city will be removing 77 protected trees for the expansion of the tennis courts project at Roger Scott. Director Cooper explained that the project will take the 18 courts and will expand the footprint of each court going west towards the Vickrey Center to create more room between each court so the players would have more room to turn around and it would enable the city to bring back the international tennis tournaments. It is also a requirement of our agreement with the YMCA that we put in a parking lot for future plan of a YMCA fitness facility. The parking lot increases the impervious surface therefore an stormwater retention pond will be required. The percentage of trees allowed to be removed stated in the city ordinance when developing a site is within that percentage. Being that the city is within the percentage allowable the city does not have to mitigate but the city will be planting 60 trees as part to the project. Discussion followed in regards to the removal of trees.

Member Borden asked when plans become available is it the boards purview to review the plans prior to posting for bid for discussion. Director Cooper stated although it typically is not the boards responsibility because an engineering firm designs the plans and three city departments reviews the plans before going out to bid he did welcome all board members to ask questions and if they wanted to review that he would make them available.

The following motions was made-

We encourage the council to accept funding of interlocal agreement for the completion of the Roger Scott Tennis Court project and to examine all possible alternatives to redirect stormwater runoff so that we can save as many trees as possible expressly the heritage live oaks.

**A motion was made by Borden, seconded by Wolf, that this be Approved. The motion carried by the following vote:**

**Yes:** 6 - Borden, Bruni, Chairperson Hicks, Wolf, Harrison, and O'Donovan

**No:** 3 - Del Gallo, Escobar-Ryan, and Vice Chair Sword

## STAFF REPORTS

5. ADRIAN STILLIS - GOLF COURSE PRO AND GENERAL MANAGER  
(OSCEOLA GOLF COURSE)

Adrian Stills, Osceola Golf Course Manager began presentation with a brief biography stating he grew up in Pensacola, went to Catholic High, got a golf scholarship at South Carolina State, a couple PGA tours in mid 80's, moved away, and came back to Pensacola after 20 years in Orlando. Is a city employee at Osceola Golf Course going on 16 years. Osceola golf course was first employment as a 16 year old which is the same pro shop that he now runs and governs. Involved with starting the chapter of First Tee and was the first Executive Director also involved in junior golf and other golf related activities within the community.

Adrian continued with presentation about the Osceola Golf Course. The golf course was built in 1926 which will be coming up on the 100 year anniversary in a few years. Osceola has evolved over the years as it was part of a dairy farm that had supplied dairy to all of Escambia County. Osceola is seeing an upward trend with about 35,000 to 38,000 rounds of golf annually. Osceola is increasingly conducting more tournaments, junior tournaments and junior activities, such as First Tee. The tournaments are providing a revenue for 501c3 and non-profits to raise funds for their organization at a low cost. Osceola is in better condition and with the pandemic people are coming back. People can socialize safely and get engaged in outdoor physical activities. This trend has increased the revenue for Osceola along with an upward trend of weddings and receptions being held at the Osceola clubhouse.

First Tee is a program that Osceola is engaged in that teaches kids life skills through the game's inherent nine core values. It has a curriculum that talks about how to engage juniors and teach them the importance of respect, integrity and good sportsmanship. The ages of the kids range from 6 to 17. Osceola is the first site for what is now Gulf Coast First Tee the chapter goes from Pensacola to Panama City. The chapter is doing about 48 programs per year with the juniors.

Escambia High School just had a fund raising tournament who had 108 people come out and raised \$7,000 dollars for their baseball booster program. The city has a big event tomorrow with the Mayor's Cup a tournament that started 10 years ago to raise funds for a lot of different charities but most of the funds will go to the First Tee chapter. Adrian invited all board members to come out play golf and to network with each other.

Director Cooper spoke briefly about the golf course stating that it is now in the best shape and that the clubhouse has been renovated and is in great shape. Osceola has the only covered/shaded driving ranges in Northwest Florida. Recently put down approximately 600 ft. of new cart path. Taking every opportunity to making improvements. Director Cooper told Adrian he

was doing a great job.

Member Borden asked about sponsoring youth golf and summer camps and coordinating with schools and cross marketing.

Adrian explained he does private golf instructions, youth golf clinics and First Tee depending on age group one can go on-line at [firstteegulfcoast.com](http://firstteegulfcoast.com) to register kids for a 10 week program throughout school year and also through summer. He has adopted Sherwood Elementary through the national school foundation and also present at Sacred Heart School.

Chairman Hicks asked what comparative golf courses in this area have experienced.

Adrian stated everyone in the golf industry at this time has seen an increase. We have improved our product and have raised our rates slightly but under everyone else.

Chairman Hicks suggested having a board meeting on site and asked Adrian if he would host a meeting. Adrian said he has a new projector screen and it would be his pleasure.

## NEW BUSINESS

### 6. NAMING OF TENNIS COURT AT ROGER SCOTT TENNIS CENTER AFTER MARIO ALVAREZ

Attachments: [Court Dedication to Mario Alvarez](#)

Robin Olsson, Director, Under the Hill Tennis League at the Roger Scott Tennis Center addressed the board with his request to have a court named in honor of Mario Alvarez. He shared that Mr. Alvarez started playing tennis around 1967, while in the U.S. Navy he learned and excelled in the sport by 1976 he was chosen as a member of the All-Navy Tennis team. He played with another notable Pensacola resident by the name of Ralph "Skeeter" Carson (The tennis facility at the University of West Florida is named in his honor). In the mid-1980's, while a resident Tennis Pro at NAS Pensacola, Mario began hosting monthly tennis tournaments at the base. These tournaments were well received, and over the years have transitioned to the courts at Bayview Park, and are still as popular a tournament as ever after 35 years decades. Mario has been a teaching pro for over 40 years. He has impacted thousands of people with his common-sense approach to the game. Mario's heart is all about giving back to the community, through programs such as: Special Olympics, Pollack Kids and Wheelchair Tennis, Tennis Across America, and Racquet Round-Up. Due to Mario's lifelong involvement in teaching tennis professionally over the years, he was awarded the 'Lifetime Member of the USPTA' by the United States Professional Tennis Association. Mario has helped MANY junior ranked tennis players earn scholarships to various

colleges and universities, and has assisted local high school teams to win district competitions. Mario is the last actively playing, founding member of the Under the Hill League at the Roger Scott Tennis Center. He initially served on the Executive Committee, then as a captain and player. In the 33 years that this league has existed, part of the leagues overall success was having Mario's leadership and enthusiasm ever-present. At 82 years old, he is still on the court every Monday of every UTHL session, competing, teaching and inspiring those around him. Annually, Mario is still active in helping and playing in the Senior Games, both the Local and National levels. His highest Senior Games national ranking for his age group was #6 in Singles and #1 in Doubles. Robin thanked the board for listening to his request.

Chairman Hicks stated it was a great presentation and thanked him of his patience in waiting so long to present.

**A motion was made by Del Gallo, seconded by Escobar-Ryan, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 9 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, Wolf, Harrison, and O'Donovan

## **7. OLD BUSINESS**

Member Escobar-Ryan commented she is very happy to see the emailed newsletter from the Marketing Coordinator as it is a wonderful addition to the way we communicate with people in Pensacola and hope this continues to reach everyone.

Chairman Hicks noted the board stills has the question to go before Council Executive Kraher to extend our issue to the council about asking for a master plan so we may gage and access the entirety of the parks and recreation system so we would then know what to do to improve tennis, to add disc golf, to expand soccer fields, to put basketball courts and lights where they are really needed. Some of the other consideration that really depends on that question is getting it to council so Council Executive Kraher is working to get that on their schedule to get that in front of them.

Member Del Gallo inquired about what had talked in the past about parks that are coming up that we may consider turning into green space is there anything we need to talk about on parks being worked on and needing improvements that we might discuss. Director Cooper stated he will be working with Council Executive Kraher putting something before council to talk about a long term master plan.

Member Bruni asked if we had a master plan example from another community that has been done recently. Director Cooper stated he could get a set easily and would share with him.

Chairman Hicks noted that Director Cooper and Superintendent Kimball both have a good knowledge of what parks are in poor condition that need attention so if we had to act before the master plan we have a capable guidance from the staff to do good things.

Member Del Gallo questioned so in the mean time we have a park in poor condition is in poor condition because of it gets a lot of use or because it sits there nobody uses it and it is weathered we need to talk about those type things before a decision is made involving spending funds. Chairman Hicks added or to recognize that a playground be removed because the child basis is not there.

Chairman Hicks would like to add on next month's agenda continuing discussion of the masterplan.

## **8. OPEN FORUM**

## **9. ADJOURNMENT**

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00238

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council President Ann Hill  
City Council Member Teniade Broughton

**SUBJECT:**

NAMING OF THE NEW PRESS BOX AT MAGEE FIELD IN HONOR OF DANNY WILLIAMS.

**RECOMMENDATION:**

That City Council approve the naming of the new press box at Magee Field in honor of Danny Williams.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Mr. Williams was one of the founding fathers for the Rattler program, dedicating over 30 years as a volunteer for this non-profit organization.

This request seeks to honor the contributions made by Mr. Williams, naming the new press box in his honor.

**PRIOR ACTION:**

August 19, 2021-Parks and Recreation Board approved this request

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

Any costs not borne by the requestor, or the requestor's organization will be assumed by the Parks and Recreation Department.

**STAFF CONTACT:**

Don Kraher, Council Executive



**ATTACHMENTS:**

- 1) Park Amenity Dedication Form - Danny Williams
- 2) 8-19-21 Parks and Recreation Board Meeting Minutes

**PRESENTATION:** No

# Park Amenity Dedication PROPOSAL FORM

The installation of any plaque as a dedication to an individual or group at a City facility must be approved. Please fill out the form below. You will be notified of the decision.

## Nominating Party

**NAME:** EAST PENSACOLA STUDENT ATHLETE PROGRAM (MAGEE FIELD)  
(INDIVIDUAL OR REPRESENTATIVE OF GROUP)

**ADDRESS:** 2400 MARTIN LUTHER KING BLVD

**DAY PHONE:** 850-390-0180 **EVENING PHONE:** \_\_\_\_\_

**E-MAIL:** TCSDAYCARE@YMAIL.COM

## PERSON/ORGANIZATION/EVENT BEING HONORED

**NAME:** DANNY WILLIAMS

**PARK DEDICATION WOULD BE LOCATED:** NAME ON NEW PRESS BOX

**DESCRIBE THE SIGNIFICANT CONTRIBUTIONS MADE BY THE HONOREE:**  
ONE OF THE FOUNDING FATHERS FOR RATTLER PROGRAM 30+ YEARS  
VOLUNTEER FOR OVER 30+ YEARS TO A NON PROFIT ORGANIZATION.

**SIGNATURE** Anthony Caldwell **DATE** 7/8/2021

**PLEASE FORWARD TO THE PARKS AND RECREATION DEPARTMENT:**

222 West Main Street  
Pensacola, FL 32502  
Phone: 850.436.5670  
Fax: 850.436.5199



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Meeting Minutes 3 - Final

### Parks and Recreation Board

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Thursday, August 19, 2021

8:00 AM

Hagler-Mason Conference Room

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Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

#### 1. CALL TO ORDER

#### 2. ROLL CALL

**Present** 7 - Chairperson Rand Hicks, Vice Chair Maranda Sword, Renee Borden, Antonio Bruni, David Del Gallo, Alejandra Escobar-Ryan, and Leah Harrison

**Absent** 1 - Michael Wolf

#### APPROVAL OF MINUTES

#### 3. MINUTES FOR THE PARKS AND RECREATION BOARD JULY 15, 2021

**Attachments:** [July 15, 2021 Minutes Unapproved](#)

A motion was made by Del Gallo, seconded by Vice Chair Sword, that this Action Item be Approved. The motion carried by the following vote:

**Yes:** 7 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, and Harrison

**Absent:** 1 - Wolf

#### PRESENTATIONS

#### 4. NATURAL RESOURCE DAMAGE ASSESSMENT (NRDA) PRESENTATION

**Attachments:** [NRDA FLORIDA RESTORATION PLAN GRANT FUNDING](#)

Funds from BP oil spill will pay for the two projects. Money was allocated originally to the fish hatchery, but the project was cancelled and the funds returned. Funds were granted for the Kayak Fishing Trailhead Project and the Fishing Tournament Marina Projects. Both projects received more than was applied for due to inflation, changes in scope, and Fish/Wildlife for admin of the grant.

The projects must be environmentally friendly with no public marinas, fueling, etc. The project will be audited for 2 years to be sure it is being used as intended. The marina will be able to be handicap accessible.

The Sanders Beach Corrine Jones ramp will be converted to accommodate paddle craft. Marina is 90% designed and will be out for bid soon. The paddling trail will be 9.5 miles. The concept is subject to change.

The estimated time line is that it will be fully permitted in Sept/Oct or later. Construction of the project will also take into account the Sturgeon migration season. Construction should begin next spring with completion expected in 2023. At this point Baars Park neighborhood has voiced some concerns about the park being included on the paddling trail, so a final determination whether or not to include it has not been made.

Parts of these projects are listed on the City's website on the Capital Improvement webpage.

## 5. HOLLICE T. WILLIAMS PARK AND SKATE PARK DESIGNS

Attachments: [Hollice Williams Park Plan](#)

Matt Posner (RESTORE Program Manager at Escambia County, Florida) and Allen Vinson (HDR Engineering) brought the presentation.

Mr. Vinson walked the board through the conceptual drawings. As many as 200 children practice football during the fall in this area. The players also bring parents and siblings. What will those people do during practices? HDR incorporated a fitness trail and obstacle course.

He continued discussing the park including skatepark and community gardens, places to display art, demonstration kitchen and restrooms, amphitheater, historical landmarks, and vendor booths in the shape of train cars that will be available during events. The project will also include multiple stormwater areas.

Questions included possible how the project will be funded. The plan will be phased in beginning with the skate park. The funding sources will designate what order the different aspects of the project will be completed.

Robyn Tice spoke as a concerned neighbor. She is excited about the project. But she still has a few concerns such as parking, location of parallel parking, noise and lighting issues. Bike lanes for street and sidewalk riders will also be addressed as well as shade for the playground.

## 6. DIRECTOR'S REPORT

\* Estramadura and Operto playgrounds have been installed. Granada Square and Longhollow Parks will be next.

- \* An architect for the new community resource center has been selected - Carter Quina[Quina Grundhoefer].
- \* Playgrounds are being ordered for Sanders Beach and Bayview Parks.
- \* The waterfront repairs at Bayview Park are underway. Sanders Beach is not far behind it.
- \* Soccer may be starting Monday at Hitzman Park.
- \* Roger Scott Tennis Center design is almost complete.
- \* Hunter Pool construction will begin later this year.
- \* Director Cooper explained that since the inception of the skatepark, the funding for it has changed. He went into details.
- \* The Pensacola Police Department (PPD) is being reorganized, and Officer Bell will be transferring to the street and pulled off special projects, such as acting as park ranger. The parks will be added to the beat for regular visitations by PPD. Director Cooper thanked him for everything he was able to accomplish.

## STAFF REPORTS

### 8. PARKS PRESENTATION

Attachments: [Parks Presentation](#)

- Superintendent Bill Kimball brought a brief presentation about Parks.
- \* Parks is broken up into three sections - Parks Crew, Tree Crew, and Trash Crew.
  - \* Out of the four boat launches that we operate, one is currently open, and another one is being used, the other two are awaiting repairs caused by Hurricane Sally.
  - \* Currently we have three dog parks, with a fourth one that will be added soon at Kiwanis Park.
  - \* We have added another park with a splash pad, both of which are not currently open.
  - \* We remove on average about 80 trees per year, and prune over 200 trees.

### 7. CITY OF PENSACOLA BASKETBALL COURTS

Attachments: [City of Pensacola Basketball Courts](#)

Director Cooper had asked Assistant Thorsen to email the board members a map showing all of the basketball courts in the City limits. Discussion followed. It was mentioned that the basketball courts outside of Woodland Heights Resource Center have been moved to the nearby Calloway Park in order to make space for additional parking. The additional parking has not been built due to a change in Council priorities and the bids coming in way over budget. Only one basketball court has lights. Lights could be added IF the courts are not surrounded by homes, and if parking would not be an issue.

Where else could lights be added? Who is using the courts, how are they getting there, where do they live? Discussion followed. The Board discussed whether to place the lights in the neighborhoods where people live, or ask the Neighborhood Associations where would be a good location. Different parks were discussed. If lights are added, add timers to the lights to turn them off at 7:30 to correspond to Daylight Savings time.

What about Hollice T. Williams. Blair Stephenson - Put in lighting in Operto on timers. Corrine Jones park is used by County. Operto is a neighborhood league. Based on Off Bell. How to get public opinion on the subject? Could we allow them to play until 7:30 pm? Maybe the P&R Brd can poll the NA's they are working with for their input. Can the users give feedback as well? Can the results be reported back to 1 person (HT)? Only place we get complaints is at Operto, and it is due to parking. Question of funding was also raised.

Member Harrison volunteered to draft a plan to reach out to the users of the basketball courts to get their opinions as well.

**A motion was made by Del Gallo, seconded by Harrison, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 7 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, and Harrison

**Absent:** 1 - Wolf

## NEW BUSINESS

### 9. PARK AMENITY DEDICATION - DR. PHILIP A. PAYNE

**Attachments:** [Park Amenity Dedication Form - Dr Philip A Payne](#)

Blair Stephenson mentioned that Dr. Payne began the Bayou Texar preservation foundation and was a big supporter of the storm water fee. Aug 23 will be the 20th year that Council enacted a storm water utility fee. The water quality has greatly improved since that time. The foundation will pay for the plaque and bench in Bayview Park.

**A motion was made by Del Gallo, seconded by Harrison, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, and Harrison

**Absent:** 2 - Escobar-Ryan, and Wolf

### 10. PARK AMENITY DEDICATION - DANNY WILLIAMS

**Attachments:** [Park Amenity Dedication - Danny Williams](#)

**A motion was made by Del Gallo, seconded by Borden, that this Action Item be**

**Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, and Harrison

**Absent:** 2 - Escobar-Ryan, and Wolf

**11. PARK AMENITY DEDICATION - DENNIS BROWN**

**Attachments:** [Park Amenity Dedication - Dennis Brown](#)

Several people requested to speak regarding the merits of both Danny Williams and Dennis Brown. Both men are highly respected by both the parents and the children that they interact with.

**A motion was made by Del Gallo, seconded by Borden, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, and Harrison

**Absent:** 2 - Escobar-Ryan, and Wolf

**12. PARK AMENITY DEDICATION - ELWOOD**

**Attachments:** [Park Amenity Dedication Form - Elwood Zam](#)

**This Action Item was Postponed.**

**OLD BUSINESS****13. PARKS AND RECREATION BOARD DUTIES**

**A motion was made by Chairperson Hicks that this Action Item be Postponed. The motion carried by the following vote:**

**Yes:** 4 - Chairperson Hicks, Vice Chair Sword, Borden, and Bruni

**Absent:** 4 - Del Gallo, Escobar-Ryan, Harrison, and Wolf

**14. OPEN FORUM****15. ADJOURNMENT**

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00239

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council Member Teniadé Broughton  
City Council President Ann Hill

**SUBJECT:**

DEDICATION OF A NEW CLASSROOM AT MAGEE FIELD IN HONOR OF DENNIS BROWN

**RECOMMENDATION:**

That City Council approve the naming of a new classroom at Magee Field in honor of Dennis Brown.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Mr. Brown is one of the founding fathers for the Rattler program, dedicating over 25 years as a volunteer to this non-profit organization.

This request to name a new classroom / office is to honor the tireless work Mr. Brown has done over the years.

**PRIOR ACTION:**

August 19, 2021 - Parks and Recreation Board approved this request

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

Any costs not borne by the requestor, or the requestor's organization will be assumed by the Parks and Recreation Department.

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**



- 1) Park Amenity Dedication Form - Dennis Brown
- 2) 8-19-21 - Parks and Recreation Board Meeting Minutes

**PRESENTATION:** No

# Park Amenity Dedication PROPOSAL FORM

The installation of any plaque as a dedication to an individual or group at a City facility must be approved. Please fill out the form below. You will be notified of the decision.

## Nominating Party

**NAME:** EAST PENSACOLA STUDENT ATHLETE PROGRAM (MAGEE FIELD)  
(INDIVIDUAL OR REPRESENTATIVE OF GROUP)

**ADDRESS:** 2400 MARTIN LUTHER KING BLVD

**DAY PHONE:** 850-390-0180 **EVENING PHONE:** \_\_\_\_\_

**E-MAIL:** TCSDAYCARE@YMAIL.COM

## PERSON/ORGANIZATION/EVENT BEING HONORED

**NAME:** DENNIS BROWN

**PARK DEDICATION WOULD BE LOCATED:** NAME ON NEW CLASSROOM/OFFICE

**DESCRIBE THE SIGNIFICANT CONTRIBUTIONS MADE BY THE HONOREE:**  
ONE OF THE FOUNDING FATHERS FOR RATTLER PROGRAM 25+ YEARS  
VOLUNTEER FOR OVER 25+ YEARS TO A NON PROFIT ORGANIZATION.

**SIGNATURE** Anthony Caldwell **DATE** 7/8/2021

**PLEASE FORWARD TO THE PARKS AND RECREATION DEPARTMENT:**

222 West Main Street  
Pensacola, FL 32502  
Phone: 850.436.5670  
Fax: 850.436.5199



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Meeting Minutes 3 - Final

### Parks and Recreation Board

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Thursday, August 19, 2021

8:00 AM

Hagler-Mason Conference Room

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Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

#### 1. CALL TO ORDER

#### 2. ROLL CALL

**Present** 7 - Chairperson Rand Hicks, Vice Chair Maranda Sword, Renee Borden, Antonio Bruni, David Del Gallo, Alejandra Escobar-Ryan, and Leah Harrison

**Absent** 1 - Michael Wolf

#### APPROVAL OF MINUTES

#### 3. MINUTES FOR THE PARKS AND RECREATION BOARD JULY 15, 2021

**Attachments:** [July 15, 2021 Minutes Unapproved](#)

A motion was made by Del Gallo, seconded by Vice Chair Sword, that this Action Item be Approved. The motion carried by the following vote:

**Yes:** 7 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, and Harrison

**Absent:** 1 - Wolf

#### PRESENTATIONS

#### 4. NATURAL RESOURCE DAMAGE ASSESSMENT (NRDA) PRESENTATION

**Attachments:** [NRDA FLORIDA RESTORATION PLAN GRANT FUNDING](#)

Funds from BP oil spill will pay for the two projects. Money was allocated originally to the fish hatchery, but the project was cancelled and the funds returned. Funds were granted for the Kayak Fishing Trailhead Project and the Fishing Tournament Marina Projects. Both projects received more than was applied for due to inflation, changes in scope, and Fish/Wildlife for admin of the grant.

The projects must be environmentally friendly with no public marinas, fueling, etc. The project will be audited for 2 years to be sure it is being used as intended. The marina will be able to be handicap accessible.

The Sanders Beach Corrine Jones ramp will be converted to accommodate paddle craft. Marina is 90% designed and will be out for bid soon. The paddling trail will be 9.5 miles. The concept is subject to change.

The estimated time line is that it will be fully permitted in Sept/Oct or later. Construction of the project will also take into account the Sturgeon migration season. Construction should begin next spring with completion expected in 2023. At this point Baars Park neighborhood has voiced some concerns about the park being included on the paddling trail, so a final determination whether or not to include it has not been made.

Parts of these projects are listed on the City's website on the Capital Improvement webpage.

## 5. HOLLICE T. WILLIAMS PARK AND SKATE PARK DESIGNS

Attachments: [Hollice Williams Park Plan](#)

Matt Posner (RESTORE Program Manager at Escambia County, Florida) and Allen Vinson (HDR Engineering) brought the presentation.

Mr. Vinson walked the board through the conceptual drawings. As many as 200 children practice football during the fall in this area. The players also bring parents and siblings. What will those people do during practices? HDR incorporated a fitness trail and obstacle course.

He continued discussing the park including skatepark and community gardens, places to display art, demonstration kitchen and restrooms, amphitheater, historical landmarks, and vendor booths in the shape of train cars that will be available during events. The project will also include multiple stormwater areas.

Questions included possible how the project will be funded. The plan will be phased in beginning with the skate park. The funding sources will designate what order the different aspects of the project will be completed.

Robyn Tice spoke as a concerned neighbor. She is excited about the project. But she still has a few concerns such as parking, location of parallel parking, noise and lighting issues. Bike lanes for street and sidewalk riders will also be addressed as well as shade for the playground.

## 6. DIRECTOR'S REPORT

\* Estramadura and Operto playgrounds have been installed. Granada Square and Longhollow Parks will be next.

- \* An architect for the new community resource center has been selected - Carter Quina[Quina Grundhoefer].
- \* Playgrounds are being ordered for Sanders Beach and Bayview Parks.
- \* The waterfront repairs at Bayview Park are underway. Sanders Beach is not far behind it.
- \* Soccer may be starting Monday at Hitzman Park.
- \* Roger Scott Tennis Center design is almost complete.
- \* Hunter Pool construction will begin later this year.
- \* Director Cooper explained that since the inception of the skatepark, the funding for it has changed. He went into details.
- \* The Pensacola Police Department (PPD) is being reorganized, and Officer Bell will be transferring to the street and pulled off special projects, such as acting as park ranger. The parks will be added to the beat for regular visitations by PPD. Director Cooper thanked him for everything he was able to accomplish.

## STAFF REPORTS

### 8. PARKS PRESENTATION

Attachments: [Parks Presentation](#)

- Superintendent Bill Kimball brought a brief presentation about Parks.
- \* Parks is broken up into three sections - Parks Crew, Tree Crew, and Trash Crew.
  - \* Out of the four boat launches that we operate, one is currently open, and another one is being used, the other two are awaiting repairs caused by Hurricane Sally.
  - \* Currently we have three dog parks, with a fourth one that will be added soon at Kiwanis Park.
  - \* We have added another park with a splash pad, both of which are not currently open.
  - \* We remove on average about 80 trees per year, and prune over 200 trees.

### 7. CITY OF PENSACOLA BASKETBALL COURTS

Attachments: [City of Pensacola Basketball Courts](#)

Director Cooper had asked Assistant Thorsen to email the board members a map showing all of the basketball courts in the City limits. Discussion followed. It was mentioned that the basketball courts outside of Woodland Heights Resource Center have been moved to the nearby Calloway Park in order to make space for additional parking. The additional parking has not been built due to a change in Council priorities and the bids coming in way over budget. Only one basketball court has lights. Lights could be added IF the courts are not surrounded by homes, and if parking would not be an issue.

Where else could lights be added? Who is using the courts, how are they getting there, where do they live? Discussion followed. The Board discussed whether to place the lights in the neighborhoods where people live, or ask the Neighborhood Associations where would be a good location. Different parks were discussed. If lights are added, add timers to the lights to turn them off at 7:30 to correspond to Daylight Savings time.

What about Hollice T. Williams. Blair Stephenson - Put in lighting in Operto on timers. Corrine Jones park is used by County. Operto is a neighborhood league. Based on Off Bell. How to get public opinion on the subject? Could we allow them to play until 7:30 pm? Maybe the P&R Brd can poll the NA's they are working with for their input. Can the users give feedback as well? Can the results be reported back to 1 person (HT)? Only place we get complaints is at Operto, and it is due to parking. Question of funding was also raised.

Member Harrison volunteered to draft a plan to reach out to the users of the basketball courts to get their opinions as well.

**A motion was made by Del Gallo, seconded by Harrison, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 7 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, and Harrison

**Absent:** 1 - Wolf

## NEW BUSINESS

### 9. PARK AMENITY DEDICATION - DR. PHILIP A. PAYNE

**Attachments:** [Park Amenity Dedication Form - Dr Philip A Payne](#)

Blair Stephenson mentioned that Dr. Payne began the Bayou Texar preservation foundation and was a big supporter of the storm water fee. Aug 23 will be the 20th year that Council enacted a storm water utility fee. The water quality has greatly improved since that time. The foundation will pay for the plaque and bench in Bayview Park.

**A motion was made by Del Gallo, seconded by Harrison, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, and Harrison

**Absent:** 2 - Escobar-Ryan, and Wolf

### 10. PARK AMENITY DEDICATION - DANNY WILLIAMS

**Attachments:** [Park Amenity Dedication - Danny Williams](#)

**A motion was made by Del Gallo, seconded by Borden, that this Action Item be**

**Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, and Harrison

**Absent:** 2 - Escobar-Ryan, and Wolf

**11. PARK AMENITY DEDICATION - DENNIS BROWN**

**Attachments:** [Park Amenity Dedication - Dennis Brown](#)

Several people requested to speak regarding the merits of both Danny Williams and Dennis Brown. Both men are highly respected by both the parents and the children that they interact with.

**A motion was made by Del Gallo, seconded by Borden, that this Action Item be Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, and Harrison

**Absent:** 2 - Escobar-Ryan, and Wolf

**12. PARK AMENITY DEDICATION - ELWOOD**

**Attachments:** [Park Amenity Dedication Form - Elwood Zam](#)

**This Action Item was Postponed.**

**OLD BUSINESS****13. PARKS AND RECREATION BOARD DUTIES**

**A motion was made by Chairperson Hicks that this Action Item be Postponed. The motion carried by the following vote:**

**Yes:** 4 - Chairperson Hicks, Vice Chair Sword, Borden, and Bruni

**Absent:** 4 - Del Gallo, Escobar-Ryan, Harrison, and Wolf

**14. OPEN FORUM****15. ADJOURNMENT**

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00241

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council President Ann Hill  
City Council Member Jared Moore

**SUBJECT:**

PLACEMENT OF A PLAQUE AND BASKET OF TENNIS BALLS AT THE BAYVIEW PARK DOG BEACH IN HONOR OF ELWOOD

**RECOMMENDATION:**

That City Council approve the placement of a plaque and basket of tennis balls at the Bayview Park Dog Beach in honor of Elwood.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Thomas Zam, human of Elwood, the Great Elwood (an English Mastiff Brindle) has requested that a plaque and basket of tennis balls be located at the Bayview Park dog beach. The balls would be supplied by Roger Scott Tennis Center.

The basket will be filled every Friday for those K-9's that want to play. The East Hill Neighborhood Association will maintain the site.

Mr. Zam, a professional skate boarder, has made this request to memorialize Elwood who was by his side until his passing from cancer.

**PRIOR ACTION:**

August 19, 2021 - Parks and Recreation Board Approved this request

**FUNDING:**

N/A

**FINANCIAL IMPACT:**



Any costs not borne by the requestor, or the requestor's organization will be assumed by the Parks and Recreation Department.

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**

- 1) Park Amenity Dedication Form - Elwood via his human, Thomas Zam.
- 2) Picture Elwood 1
- 3) Picture Elwood 2
- 4) 9-16-21 Parks and Recreation Board Meeting Minutes

**PRESENTATION:** No

# Park Amenity Dedication PROPOSAL FORM

The installation of any plaque as a dedication to an individual or group at a City facility must be approved. Please fill out the form below. You will be notified of the decision.

## Nominating Party

NAME: Thomas E. Zam  
(INDIVIDUAL OR REPRESENTATIVE OF GROUP)

ADDRESS: 2995 Newton Dr.

DAY PHONE: 619-832-3555 EVENING PHONE: Same as Day

E-MAIL: trueSk8boardmag@gmail.com

## PERSON/ORGANIZATION/EVENT BEING HONORED

NAME: Elwood - Dog of Thomas ZAM

PARK DEDICATION WOULD BE LOCATED: BAYVIEW DOG BEACH

## DESCRIBE THE SIGNIFICANT CONTRIBUTIONS MADE BY THE HONOREE:

No significant contribution has been made.  
Project would be installed and memorial  
designed to give back to the community

SIGNATURE T. E. Zam DATE 6-21-21

PLEASE FORWARD TO THE PARKS AND RECREATION DEPARTMENT:

222 West Main Street  
Pensacola, FL 32502  
Phone: 850.436.5670  
Fax: 850.436.5199



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**467**



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Meeting Minutes 3 - Final

### Parks and Recreation Board

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Thursday, September 16, 2021

8:00 AM

Hagler-Mason Conference Room

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**Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.**

#### 1. CALL TO ORDER

Chairperson Hicks read a statement to the public informing them about a one-minute delay when the meeting is viewed via the live stream on the City's website.

#### 2. ROLL CALL

**Present** 7 - Chairperson Rand Hicks, Vice Chair Maranda Sword, Renee Borden, Antonio Bruni, David Del Gallo, Alejandra Escobar-Ryan, and Michael Wolf

**Absent** 1 - Leah Harrison

#### APPROVAL OF MINUTES

#### 3. MINUTES OF THE MAY 20, 2021 PARKS AND RECREATION BOARD

**Attachments:** [May 20, 2021 Minutes - Unapproved](#)

**A motion was made by Bruni, seconded by Vice Chair Sword, that this Minutes be Approved. The motion carried by the following vote:**

**Yes:** 7 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, and Wolf

**Absent:** 1 - Harrison

#### 4. MINUTES OF THE AUGUST 19, 2021 PARKS AND RECREATION BOARD MEETING

**Attachments:** [August 19, 2021 Minutes - Unapproved](#)

**A motion was made by Escobar-Ryan, seconded by Del Gallo, that this Minutes be Approved. The motion carried by the following vote:**

**Yes:** 7 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, and Wolf

**Absent:** 1 - Harrison

#### 5. DIRECTOR'S REPORT

Director Cooper noted that the Mayor working with Governor DeSantis

assigned the Bayview Center as a monoclonal antibody site to fight coronavirus, so it is closed to the public at this time, except for the outdoor pursuits area. Our Magee Field project is coming along well. The house adjacent to the field has been acquired, and will be used as an educational component to the kids who use the field. We have completed the installation of new playgrounds at Estramadura and Operto Square and volunteers. It's hoped that we'll complete the installation of new playgrounds at Granada Square and Longhollow Park by month's end. A new merry-go-round has been installed at Lavellet, and storm repairs have been finished at Springdale and Tierra Verde. For 2022, we are purchasing three playgrounds for Bayview, Sanders Beach, and Mallory Heights I. Renovations at Bayview's water park to repair Hurricane Sally damage are well underway, including boat launches. The Dragon Boat festival and Oar Fest are coming soon, and Paul Pipes is in the area daily. Work at Sanders Beach, Maritime Park, and Plaza de Luna is coming up to repair storm damage. At the time of our meeting, the Escambia County Commissioners were meeting and were to consider providing \$1.3 million to help fund the Roger Scott Tennis Center construction. Approval would let us take the next steps in renovation there. Mayor Robinson worked diligently with Commissioner Bender to place the Roger Scott project on the EOCC agenda. Bids will soon come to rebuild the Hunter Pool building. We have met with the contractor on the Kiwanis Dog Park to adjust the footage of the park and remove the chain link fence, taking the light poles out, installing a split-rail fence if acquirable through Pride in the state prison system. We are meeting with HDR, the firm designing the Skate Park for the Hollice T Williams corridor. The skate park will be the first to launch either late in 2021 or early in 2022. We are wrapping up Hitzman Park, and have more work to do with the engineering firm on stormwater management that addresses ongoing drainage issues in the ponds. The rest of the park and soccer fields have been turned over to P and R, so those programs are getting started. Deja Dowdell is working with the Mayor and the Scenic Heights Neighborhood president to setup the final ribbon-cutting date for Hitzman in the next 4-5 weeks. Director Cooper then introduced Kendra Weekley, our new Budget Manager and Specialist in the Parks & Recreation Department she replaces Melinda Meola, who retired from the City after thirty years of service. We'll miss Melinda, but are excited to have Kendra on board. She'll bring our board periodic financial reports.

We had a question from Mr. Bruni about Mallory Heights which is not an LOST program. The repair work there is to re-level the area to ensure safety. It's used as a practice field for soccer and for remote control air plane groups. Parking is currently situated on the right flank of the park.

Mr. Bruni's next question was about the spillway draining out of the soccer complex. In his experience it can gather to an 18-inch depth right into the disc golf area. Mr. Cooper noted that an engineered plan is in the works to get the water into the ground or direct it out somehow.

Mr. Hicks noted that he and the director had visited Hitzman after receiving an email from a council person about drainage issues and ADA concerns there. Each issue was addressed, and Mr. Cooper is developing timely. The City will look at the issue and take remedial steps as necessary. Ms. Borden wondered if these issues arose during the punch-out phase, to which Mr. Cooper responded that the council person's issues were not all related to construction. Because of the council person's note, he identified missing locks on the new fences and drainage problems, ADA turn-radius for a picnic table, etc., and is addressing those now. The construction firm had indeed met all the outstanding items on the punch list. Landscaping issues that remained a real so being addressed. We are looking forward to the grand opening.

## STAFF REPORTS

### 6. STAFF PRESENTATION - PAUL PIPES - OUTDOOR PURSUITS AND VOLUNTEER PROJECTS

Paul Pipes, Outdoor Pursuits and Volunteer Coordinator, then offered us a fine presentation of Parks and Recreation's outdoor programs. We have 93 parks and green spaces to manage. Paul coordinates and brings in volunteers who work in the parks as well as steering Keep Pensacola Beautiful, and he interfaces with the community's businesses and coordinates our summer camps. He is also in charge of the outdoor pursuits program from Bayview Community Resource Center, which is off to a great start. Boy Scout programs are a standout. Paul addressed the volunteer program first. Since he began, Paul has brought in 4,477 volunteers who offered 10,447 hours of service, which converts into \$249,062.24 in value. Despite COVID-19, in 2021 they completed 102 park projects (including Easter, Halloween, etc.). Among our partnerships are Keep Pensacola Beautiful and the Adopt a Park program with quarterly cleanups that now includes 18 parks; Ocean Hour, working cleanup with another 9 on a bimonthly basis; Eagle Scout programs; and still more. An enormous number of city partners and volunteer groups are involved. Paul then talked about our Outdoor Pursuits program, which includes beginning and advanced fishing camps, standup paddle board and kayak camps, adventure camps, fishing and archery days, and a program advancing outdoor survival skills. Bayview Outdoor Pursuits Center opened in May 2021, and we had a great summer with rentals for boats, kayaks,

paddleboard, bicycles, camping gear, outdoor backpacking, etc. He is working on some adult programming too. We have numerous property loan agreements, so we get substantial support from FYCCN. The Oar Fest has taken 2 years to develop in partnership with Visit Pensacola and other stop remote all approaches to the water. It's a free community event that will be held on Saturday, 23 October 2021 from 10 to 2 with competitive family and fun races. Ms. Borden asked about grant funding, and Paul noted that we would receive 5 or 6 since he joined the department. The rentals do produce some income stream for the department. Kayak rentals have produced about \$10K. Ms. Escobar-Ryan asked about how volunteers can come forward and what is needed. There's a volunteer interest form on the website. He sends updated activity lists to those who've expressed interest so they can find a current fit. Ms. Escobar-Ryan then asked how many kids are we serving and how can we make it bigger. Overall, there are roughly 400 people enrolled. Mr. Cooper noted that Paul's confined by space demands. If we had more, we could serve more. For instance, we have access to only 2 vans to transport kids, and are trying to secure more for future use. An aging bus might be replaced with vans. Mr. Bruni drew attention again to the limits of our resources, like the courts at Roger Scott. There is significant unmet demand. Mr. Hicks noted that if Paul Epstein were present, he would tell us that in business, you never want to run out of your number 1 and 2 items. In the Parks and Recreation system, if there's more demand for soccer fields, tennis courts, water sports, disc golf, then we need to meet it. Mr. Cooper is aware of the areas of growing demand. Tim Land began a program that Paul Pipes has significantly furthered. As part of the Rec Fund, the Outdoor Pursuits program has to break even. It'll continue to grow, and we'll need extra staff. Board members can accentuate volunteer opportunities at neighborhood association meetings they are attending.

## **NEW BUSINESS**

### **7. COMPLETE STREETS AND THE ACTIVE TRANSPORTATION PLAN**

Mr. Hicks drew attention to the promotion of David Forte to Deputy City Administrator and the hire of Caitlin Cerame to be the City's Transportation Planner. We're hoping that Caitlin can attend next month's meeting to present a picture of what complete streets might look like in Pensacola. The Council has approved an Active Transportation Plan with \$166,000 of funding towards these ideas. What the board might do to help promote recreational hiking, walking, and cycling brings this to pic forward. A few years ago, we formed a Bicycle Advisory Committee as an extension of the Parks and Recreation board which applied to be designated as a Bicycle Friendly Community (awarded an honorable mention). Mr. Bruni commented that in his observation, the City incomplete streets consideration focuses on the downtown core and ignores areas outside.



We should be able to take several routes to reach the downtown area. He is not interested in Davis Highway as an avenue for his six-year old child, and would like to see complete streets brought to Langley, Summit, Bayou Boulevard. If Langley had been converted into a complete street, it could have connected with the Leap Trail. Mr. Wolf noted the partnership between the County and the City to convert West Jackson from A to Fairfield into a complete street with bike lanes, etc. The board expressed interest in working with the administration and council to promote this theme. Ms. Borden offered that a map on our website noting where bike trails/hiking trails are would be a real help. Mr. Hicks mentioned that Caitlin Cerame would present the developing ideas (maybe with visuals) at our next meeting. He referred also to two safe biking routes posted on our website that were created by Christian Wagley with Bike Pensacola through funding from Council woman Sherri Myers. Ms. Borden asked if there was away to connect these with Visit Pensacola, with whom she connects her visiting clients, as well as with our Parks and Recreation website. Mr. Hicks agreed, and suggested a more dynamic engagement with all social media currently relevant, sharing information everywhere possible in every way possible. So we will try to share all our information, current and forthcoming, with Visit Pensacola. David Forte, Deputy City Administrator, formally introduced us to Caitlin Cerame, our new Transportation Planner, who is coming to the City from the Emerald Coast Resource Council. The Active Transportation Plan is different from complete streets, and it's in more robust state of development: it addresses how we build a transportation network to accommodate all user southside of motorized vehicles. They'll present the Active Transportation Plan next month and highlight how they are using complete street theory to flesh it out. She's here from the ECRC, which did regional transportation planning for our Florida/Alabama region (TPO). She was present when the City sent it's list in 2018 to the TPO for the bike/ped plan. Caitlin is beginning with a description of the services with the ATP and what the deliverables will be and what the engagement will be with boards and the public. They're glad for the early opportunity to work with the Park and Recreation board and develop desired out comes with safety and connectivity. Cohesion and directness are key to cyclists, and they understand that. To a question from Mr. Wolf about her job regarding motorized traffic, Caitlin replied that they would be looking at traffic volumes: stress levels for pedestrians will be gauged as a service. On street parking is an element of complete streets. LDCs will be reviewed, impact analysis, and parking regulations may enter too. Mr. Wolf asked if she'll be seeking grants to implement plans. Mr. Forte noted that first plans will be developed and afterwards they will seek grants. Grant awards are based on submitted plans.(For instance, Lake Wales was

recently awarded \$800,000 on the basis of their submitted Active Transportation Plan.)

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## OLD BUSINESS

### 8. PARK AMENITY DEDICATION - ELWOOD

Attachments: [Park Amenity Dedication Form - Elwood Zam](#)

Thomas Zam addressed the board in support of his request that his dog, the Great Elwood(an English mastiff brindle), be memorialized at Bayview. He shared a touching story about Elwood's life with him as a professional skate boarder. When Elwood passed away from cancer, a Viking funeral was held in St. Petersburg. Here in Pensacola, Thomas would like to place a plaque in Bayview Park with a basket for tennis balls that will be filled every Friday for the dogs that want to play. East Hill Neighborhood Association will maintain the site. Mr. Wolf motioned to approve, and was seconded by Ms. Escobar-Ryan, and the vote to approve was unanimous. It will go next to the Council Executive, then to the Council for an October approval.

**A motion was made by Wolf, seconded by Escobar-Ryan, that this Action Item be Adopted. The motion carried by the following vote:**

**Yes:** 7 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, and Wolf

**Absent:** 1 - Harrison

### 9. FURTHER DISCUSSION OF PARKS AND RECREATION BOARD DUTIES

Mr. Hicks summarized the board's redefined duties as to engage, review, and report, and suggested we approach the park system comprehensively with a view to what we can achieve, and how we can serve administration staff, the Mayor, and the City Council to collect all our voices and ideas and work through the Council Executive in solidarity with the Director and Superintendents. We could review, for instance, the nature and state of park equipment and amenities, which recreational activities are on the ascendant. The future installation of play ground equipment is within the board's review. To survey the state of the park system and how we move forward is the opening question. Regarding the third element, Ms. Borden asked if we have heard from the Council about if they're looking for a report. Mr. Hicks replied that the Council will get back to us about how frequently they want reports and whether in oral or written presentations. [Comprehensive look and then drill down into specific subjects.] Alternatively, Mr. Hicks as chair could consult with Don Kraher, Council Executive, and bring back as early as next month an approach to seek Council's guidance on their will. Ms. Escobar-Ryan wants to establish a

means by which we can assess a park and share that documentation. To centralize information so that it's accessible to all, including council members, would be key. Mr. Hicks agreed, noting that we can consolidate what comes from our engagement with neighborhood associations and utilize the assessment tools provided by herself and Mr. Wolf. All such data could be collected and made accessible on our website. Mr. Bruni would like to see us engage more in policy issues and leave the day-to-day to Mr. Cooper and staff, and cited a number of possibilities, like allowing parks to age out if they're not really needed. Mr. Hicks suggested that policy direction and park review are both part of our defined duties. We could use the needs assessment from UWF's Matt Ruckman in 2016 as a beginning guide (distributed to us in May 2021). Perhaps we keep the parks but redirect what our goals are in parks themselves: one of the takeaways from the study was that parks are mostly used for walking. One consideration then is whether we need more trees and less unused play ground equipment in areas where we have mature populations and fewer families. Mr. Cooper agreed, noting that in one case staff took a lot of fire when a playground was reduced in size. This is a policy decision. We as board members can engage the neighborhood associations and explain situations and developing decisions as we go along. It would encourage neighborhood engagement, and our board members are willing to do this. Ms. Sword agreed, and Mr. Wolf expressed concern if a park is simply neglected. Our intent is simply not to replace playground equipment it ages out and isn't really needed. Mr. Cooper noted that Councilwoman Brahier successfully moved \$500,000 towards a pair fund for Parks and Recreation. Ms. Escobar-Ryan supported the comprehensive review suggested earlier as well as the retirement of unused play ground areas. Ms. Borden suggested a masterplan beyond what we achieved with the UWF study. Soccer was a main theme, and soccer was developed at Hitzman based on that plan. The question is how and when do we update a master plan that reviews comprehensively the park system. Mr. Cooper agreed. A long term master plan would be a great benefit, but would cost hundreds of thousands of dollars. It would be a matter of council priorities to hire a consultant who would address the public and every neighborhood association. It would go beyond the three plans that currently guide Parks and Recreation decision making. Mr. Bruni suggested we ask the City Council to authorize a masterplan for Parks and Recreation. Mr. Del Gallo agreed that a master plan might be nice, even if it's unlikely. He asked if we could have a list of upcoming park renovations and which neighborhoods they're in, and address the association where relevant. The monies saved could be spent on summer programs, where kids clearly need more resources. Mr. Cooper agreed he could extend such appraisals to us. Mr. Hicks came back to the earlier point that we can go to the Council Executive seeking a comprehensive review which we could present to the Council on how we survey the parks and advise the Council and Mayor. Mr.

Wolf said it's a great idea, but the only way to do it is to have public engagement through a master plan, which is then presented to the Council and accepted. Mr. Wolf made a motion that we approach the Council Executive to explore options in developing a parks master plan for the City of Pensacola which would be extended to the City Council. The motion was seconded by Mr. Bruni. The vote to approve was unanimous. Mr. Hicks encouraged all board members to continue to attend the neighborhood association meetings.

**A motion was made by Wolf, seconded by Bruni, that this Discussion Item be Approved. The motion carried by the following vote:**

**Yes:** 7 - Chairperson Hicks, Vice Chair Sword, Borden, Bruni, Del Gallo, Escobar-Ryan, and Wolf

**Absent:** 1 - Harrison

**10. BASKETBALL COURT LIGHTS LETTER TO NEIGHBORHOOD ASSOCIATIONS**

The last item was postponed to next month's agenda.

**11. OPEN FORUM**

Mr. Cooper noted that this was Heidi Thorsen's last day assisting the board. She has been promoted to the Airport. Lauren Williams will be the new Assistant to the Director.

**12. ADJOURNMENT**

There being no further business, the meeting was adjourned.

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00245

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council President Ann Hill

**SUBJECT:**

SENDING A LETTER TO THE PUBLIC SERVICE COMMISSION RELATED TO CURRENT CONSUMER UTILITY RATES AND REQUESTING A REVIEW OF FP&L FILINGS.

**RECOMMENDATION:**

That City Council authorize the Council President to send a letter to the Public Service Commission requesting a review of the FP&L rate structure, filings and inadequacies in fuel diversity and fuel supply reliability.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

In October of 2021 the Public Service Commission approved the rate settlement, which FP&L reached with the state Office of Public Counsel (who represents consumers in utility issues). Under the four-year settlement agreement, FP&L will be able to raise rates in 2022, 2023, 2024 and 2025. The results of the merger with Gulf Power have resulted in Northwest Florida customers paying more than FP&L customers in other areas. In December of 2021 the Public Service Commission issued its written order to the October vote.

Recently the City of Crestview has issued a letter to the Public Service Commission "requesting a re-investigation into FP&L's rate increase filings for accuracy, review the current rates effective January 1, 2022 to ensure they are fair and reasonable and, if necessary, direct FP&L to address inadequacies in fuel diversity and fuel supply reliability which have resulted in unconscionable fuel charges to FP&L customers following the rate increase which was effective January 1, 2022." Crestview's letter is attached for review.

This item seeks to gain Council approval for a similar letter to be sent on behalf of the citizens of Pensacola.

**PRIOR ACTION:**

None

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

None

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**

- 1) Crestview Letter to the PSC

**PRESENTATION:** No



February 4, 2022

VIA FACSIMILE TO 1-800-511-0809 &  
ELECTRONIC MAIL TO [contact@psc.state.fl.us](mailto:contact@psc.state.fl.us)

Florida Public Service Commission  
Office of Consumer Assistance & Outreach  
2540 Shumard Oak Boulevard,  
Tallahassee, FL 32399-0850.

Re: FPL

Dear Sir or Madam:

I write to you today on behalf of the City of Crestview, Florida and its citizens, concerning your December 12, 2021 approval of dramatic rate increases (the "Rate Increase") by Florida Power & Light Company ("FPL"). In short, we request that PSC staff be directed to re-investigate FPL's rate increase filings for accuracy, review the current rates effective January 1, 2022 to ensure they are fair and reasonable, and, if necessary, direct FPL pursuant to the PSC's jurisdiction in Section 366.05 (8), Florida Statutes, to address inadequacies in fuel diversity and fuel supply reliability which have resulted in unconscionable fuel charges to FPL customers following the Rate Increase which was effective January 1, 2022.

First, we note that the PSC's own records reflect that FPL residential customers formerly served by Gulf Power pay the highest utility cost of any investor-owned utility in the State of Florida.<sup>i</sup>

The PSC's December 12, 2021 approval of the Rate Increase contains the following excerpt:

The 2021 Settlement has a minimum four year term through December 31, 2026. Base rates and service charges will be increased to generate an additional \$692 million of annual revenue effective January 1, 2022. Effective January 1, 2023, FPL's base rates and service charges will be increased to generate an additional \$560 million in annual revenue. FPL is authorized to expand its Solar Base Rate Adjustments to construct an additional 1,788 megawatts of solar projects in 2024 and 2025. FPL's regulatory return on common equity is set at 10.6% for all purposes with a range of 9.7% to 11.7%. [ \* \* \* ] Finally, effective January 1, 2022, unified FPL rates will apply to all customers throughout the former FPL and Gulf service territories.

That passage reveals the following unbelievable facts the PSC determined, and allowed in the Rate Increase:



City Hall  
198 Wilson St N. Crestview, FL 32536  
Tim Bolduc, City Manager 850.682.1560, ext. 252

1. FPL will generate an additional \$692,000,000 in revenue in 2022 as a result of the Rate Increase;
2. FPL will generate an additional \$560,000,000 in revenue in 2023 as a result of the Rate Increase;
3. The total of the two above facts is that \$1,252,000,000 (\$1.2 BILLION) in additional revenue would be shouldered by rate-paying customers;
4. Despite record inflation leading to higher costs of goods, as well as a slumping economy from the effects of COVID, the PSC permitted FPL to keep a 10% profit margin, effectively removing any risk from the cost of doing business.

These are staggering numbers. Particularly so when, because of FPL's own business decisions, approximately 80% of its generating capacity utilizes a non-diverse fuel source (liquefied natural gas) that is at historically record high prices. Other forms of fuel for generation remain viable and cost-efficient but were shunned by FPL subsequent to its acquisition of Gulf Power. Solar power generation fares no better in a discussion of costs. The result of FPL's poor strategic decisions about fuel types for generation clearly suggest that it lacks fuel diversity and supply reliability, which are matters expressly within the PSC's jurisdiction. And yet, the PSC allowed FPL to pass on to its customers record high costs resulting from its poor planning while maintaining a lofty profit margin.

It is fundamentally unfair for FPL customers formerly served by Gulf Power to suffer from the highest utility costs of any investor-owned utility in Florida. The customers – our citizens, friends and neighbors – had virtually no voice and no representation. What was promised as a modest “2.5%” increase<sup>ii</sup> has turned out to be a ten-fold underestimation by FPL and the PSC in what customers actually are billed.

I request that the PSC, as the entity with exclusive jurisdiction to set rates for investor-owned utilities, review the FPL rate structure to ensure rates are “fair and reasonable” as required by Section 366.05 (1) (a), Florida Statutes. Further, I request that the PSC require FPL to address inadequacies in fuel diversity and fuel supply reliability that at least in part resulted in exorbitant utility bills for FPL customers. Our residents, and every FPL customer, deserve another look by the PSC at this crippling situation created by FPL.

Thank you in advance for your consideration.

Sincerely,



Tim Bolduc  
City Manager

<sup>i</sup> See Exhibit A. [http://www.psc.state.fl.us/Files/PDF/Utilities/Electricgas/BillingAdjustments/ba\\_total-2022.pdf](http://www.psc.state.fl.us/Files/PDF/Utilities/Electricgas/BillingAdjustments/ba_total-2022.pdf)

<sup>ii</sup> <http://newsroom.fpl.com/2021-08-10-FPL-reaches-comprehensive-four-year-rate-settlement-agreement-keeping-bills-low-and-accelerating-the-nations-largest-solar-buildout> (“In fact, residential bills are projected to grow modestly from 2021-2025 at an average annual rate of 2.5%[.]”)



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**Florida Investor-Owned Electric Utilities Total Cost for 1,000 Kilowatt Hours - Residential Service**

**January - December 2022**

January - December 2022	Florida Power			Duke Energy Florida <sup>(1)</sup>	Tampa Electric Company	Florida Public Utilities Company
	Florida Power & Light Co.	& Light Company (former Gulf Power)				
Base Rate Charges	\$75.82	\$75.82		\$80.91	\$78.69	\$40.68
Fuel and Purchased Power Cost Recovery Clause	\$34.87	\$34.87		\$36.81	\$27.45	\$69.89
Energy Conservation Cost Recovery Clause	\$1.34	\$1.34		\$2.83	\$2.36	\$1.34
Environmental Cost Recovery Clause	\$2.99	\$2.99		\$0.28	\$1.38	N/A
Capacity Cost Recovery Clause	\$2.39	\$2.39		\$11.03	\$0.31	N/A
Storm Damage Cost Surcharge	N/A	\$11.00		\$0.00	N/A	\$14.34
Storm Protection Plan Cost Recovery	\$2.14	\$2.14		\$3.00	\$3.29	N/A
Asset Securitization Charge	N/A	N/A		\$2.48	N/A	N/A
Transition Rider/Credit	-\$1.98	\$21.06		N/A	N/A	N/A
Clean Energy Transition Mechanism	N/A	N/A		N/A	\$4.41	N/A
Gross Receipts Tax and Regulatory Assesment Fee	\$3.10	\$4.00		\$3.62	\$3.02	\$3.24
Total	\$120.67	\$155.61		\$140.96	\$120.91	\$129.49

<sup>(1)</sup> Duke's 2022 base rate charges represents a weighted average: the December - February bill is \$88.68; the March - November bill is \$78.32.



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 22-00235

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council President Ann Hill

**SUBJECT:**

HIRING OF YVETTE MCLELLAN AS COUNCIL STAFF WITH THE TITLE OF SPECIAL ASSISTANT TO THE COUNCIL EXECUTIVE.

**RECOMMENDATION:**

That City Council approve the hiring of Yvette McLellan as Council Staff with the title of Special Assistant to the Council Executive.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Section 4.02(a)(6) of the City Charter states in part:

The City Council shall establish an Office of the City Council and shall have as its staff the following who shall be responsible to the City Council through the President of the Council:

(e) Other Staff. The City Council may create and fill other staff positions for the purpose of assisting it in the performance of its legislative function.

Currently the City Council has, as their staff the following: a Council Executive (Don Kraher), Executive Assistant (Elaine Mager), Council Assistant (Sonja Gaines) and a part-time Strategic Budget Planner (Melanie Kruszona).

A prospect has presented itself whereby the City Council has an opportunity to hire Yvette McLellan. Yvette has some 35 years of experience with the city, coming up through the ranks to her current position of Deputy Finance Director. Having worked on the Administration (Executive) side of the equation during our current form of government, she is seeking a change with a desire to work for City Council.

It is proposed that City Council hire Yvette under Section 4.02(a)(6)(e) - other - and title her as Special Assistant to the Council Executive. The intent is to have Yvette assist the Council Executive with the entering of Granicus Items, reviewing administration items for completeness to ensure that City Council has the information necessary to make an informed decision, assist with research for Council Members, assisting in development of policies desired by Council as well as assisting Council's current staff. Yvette has a wealth of experience that will fit into any category and will allow

her the freedom to assist where needed. This will allow the Council Executive more available time to research items for City Council, assist in the development of ordinances for legal review, take a more in depth and detailed review of current policies, many of which are antiquated and to help better assist in the overview of council activities and desires.

**PRIOR ACTION:**

November 4, 2014 - Charter Amendment passed via referendum vote requiring City Council to establish the office of the City Council, thereby authorizing Council to hire their own staff.

**FUNDING:**

Budget:	\$ 30,000.00	Remaining Funds For Budget Analyst to City Council
	<u>91,900.00</u>	Remaining Funds For Legal Counsel for City Council
	<u>\$121,900.00</u>	

Actual: \$ 78,000.00 Estimated Salary & Benefits 4/4/22 - 9/30/22

**FINANCIAL IMPACT:**

Within the Fiscal Year 2022 Budget, there are sufficient funds to provide funding for Ms. McLellan's current salary and benefits beginning April 4, 2022 through September 30, 2022. Should City Council approve this hire, the Fiscal Year 2023 Budget will be requested to be adjusted accordingly.

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**

- 1) Yvette McLellan Resume

**PRESENTATION:** No

**YVETTE McLELLAN**  
**633 Parish Lakes Drive**  
**Foley, Alabama 36535**  
**Telephone: (850) 449-1554**  
**E-Mail: rjgr34@aol.com**

**WORK EXPERIENCE:**

**8/86 - Present**

**CITY OF PENSACOLA, FLORIDA**

**12/19 – Present**

**DEPUTY FINANCE DIRECTOR – FINANCIAL SERVICES DEPARTMENT**

Assist the Finance Director in the day-to-day functioning of the Financial Services Director in such areas as directing and developing policies for the Financial Services Department including budgeting, financial planning, payroll, purchasing, accounts receivable, general accounting, investments, debt management and issuance, grants administration, risk management, property and leases and pension administration. Oversight of the Budget Office, Risk Management, Property and Leases and Payroll and Pensions. Ensures proper accounting and financial reporting of City activities in accordance with Generally Accepted Accounting Principles, sound business practices and relevant local, state, and federal regulations. Assists in the development of the annual budget as well as the development and review of the City's Pension and OPEP actuarial reports. Performs financial reporting by planning, organizing and directing assigned activities; manage and participate in the preparation of the Comprehensive Annual Financial Report and the annual budget; and oversees the preparation of various financial statements. Create and/or review complex data analysis, financial statements, projections, and departmental budgets; writes technical reports and analysis of complex financial statements. Prepares various calculations pertaining to collective bargaining agreements. Assist and advise the Finance Director in developing internal control policies, guidelines and procedures.

**02/02 – 12/19**

**BUDGET MANAGER – FINANCIAL SERVICES DEPARTMENT**

Review departmental budget requests and compile summary reports and recommendations for Mayor and Staff. Oversee preparation of Budget Preparation Manual and Annual Budget Document in accordance with GFOA Budget Awards Program. Prepare the financial overview included in the annual budget document. Prepare annual Budget-In-Brief document. Coordinate entire budget process in accordance with State guidelines. Prepare the Florida Truth In Millage (TRIM) package to be in compliance with TRIM law. Prepare Financial Services Department budget. Provide assistance to other departments in the preparation of their budget requests. Prepare annual Council Budget Briefing Package. Conduct annual review of revenues and oversee the preparation of the annual City Revenue Manual. Prepare revenue forecasts and monitor monthly revenues. Prepare analytical reports as needed for financial evaluation and projections. Prepare monthly and quarterly financial reports. Monitor department budgets on an ongoing basis ensuring compliance with budgetary guidelines. Review Legislative Agenda Items to ensure accurate budgetary information provided to City Council. Review all requisitions for purchase orders to ensure within the legal guidelines. Work with state and local governmental offices on varying revenue-related legislative items. Prepare supplemental budget resolutions as well as prepare the City Council item associated with the resolution. Provide various calculations regarding cost of union negotiations. Assist Payroll Staff with various payroll calculations/ordinances/rules. Work with audit staff to conduct budgetary end of year closing.

## **WORK EXPERIENCE (continued):**

### **08/99 – 02/02 SENIOR ADMINISTRATIVE OFFICER III – FINANCIAL SERVICES DEPARTMENT**

Review departmental budget requests and compile summary reports for City Manager Staff. Oversee preparation of Budget Preparation Manual and Budget Document in accordance with GFOA Budget Awards Program. Coordinate entire budget process in accordance with State guidelines. Prepare Finance Department budget. Provide assistance to other departments in the preparation of their budget requests. Conduct annual review of revenues and prepare the annual City Revenue Manual. Prepare revenue forecasts and monitor monthly revenues. Prepare analytical reports as needed for financial evaluation and projections. Prepare monthly and quarterly financial statements. Prepare monthly revenue and expenditure projections. Monitor department budgets on an ongoing basis ensuring compliance with budgetary guidelines. Work with state and local governmental offices on varying revenue-related legislative items. Work with audit staff to conduct budgetary end of year closing.

### **05/98 – 8/99 ADMINISTRATIVE OFFICER III – FINANCIAL SERVICES DEPARTMENT**

Prepare monthly and quarterly financial statements. Prepare monthly revenue projections and expenditure status reports. Monitor department budgets on an ongoing basis ensuring compliance with budgetary guidelines. Review departmental budget requests and compile summary reports for City Manager Staff. Prepare Budget Preparation Manual and Budget Document in accordance with GFOA Budget Awards Program. Coordinate entire budget process in accordance with State guidelines. Prepare Finance Department budget. Prepare analytical reports as needed for financial evaluation and projections. Provide assistance to other departments in the preparation of their budget requests. Conduct annual review of revenues and prepare the annual City Revenue Manual. Assist in preparation of Comprehensive Annual Financial Report and the Annual Report to Bondholders.

### **05/94 - 05/98 ADMINISTRATIVE OFFICER II - FINANCIAL SERVICES DEPARTMENT**

Assist Finance Department Director with various operations in Finance Department. Prepare monthly and quarterly financial statements. Review departmental budget requests and compile summary reports for City Manager Staff. Prepare Budget Preparation Manual and Budget Document in accordance with GFOA Budget Awards Program. Coordinate entire budget process in accordance with State guidelines. Prepare Finance Department budget. Prepare analytical reports as needed for financial evaluation and projections. Provide assistance to other departments in the preparation of their budget requests. Conduct annual review of revenues and prepare the annual City Revenue Manual. Assist in preparation of Comprehensive Annual Financial Report and the Annual Report to Bondholders.

### **10/90 - 05/94 ADMINISTRATIVE OFFICER I – FINANCIAL SERVICES DEPARTMENT**

Assist Assistant Finance Director with various operations in Finance Department. Prepare monthly and quarterly financial statements along with other various monthly reports for balancing purposes. Assist in preparation of Comprehensive Annual Financial Report. Assist in preparation of Annual Budget document. Prepare Analytical Review Reports for Auditors. Prepare Semi-Monthly Payroll Forecasting Report for monitoring purposes. Prepare Monthly Enterprise Revenue Reports. Prepare Monthly Revenue Distribution Reports. Prepare various monthly and semi-monthly reports for analytical purposes. Prepare Pension Analysis Reports. Train and assist Finance Department computer users with various software (i.e. WordPerfect, Lotus 1-2-3, Harvard Graphics, Paradox). Distribute monthly computer reports to departments.

**WORK EXPERIENCE (continued):****1/90 - 10/90    ADMINISTRATIVE ACCOUNTS CLERK – FINANCIAL SERVICES DEPARTMENT**

Assist in preparation of Comprehensive Annual Financial Report. Assist in preparation of Annual Budget document. Maintain records on microcomputers. Prepare department documents, (i.e. spreadsheets, balance sheets, Purchase Orders, RP's, Checks, etc.). Assist Accounting Division when necessary. Aide computer users in solving software problems. Assist in preparation of State of Florida Reports. Distribute monthly computer reports to departments.

**12/86 - 1/90    ADMINISTRATIVE ACCOUNTS CLERK - RISK MANAGEMENT DEPARTMENT**

Maintain all data and programs on microcomputers. Type all department correspondence. Prepare monthly department reports. Supervise the work of receptionist in the typing, filing and general office duties. Assist employees/retirees with complaints and questions regarding health/dental/life insurance. Assist Safety Officer in recovery of restitution and subrogation activities. Conduct orientation meetings for new employees and exit meetings for retiring and resigning employees. Process active and retired payroll for health/dental/life insurance deductions. Maintain financial records and confidential files. Maintain data regarding any accidents regarding City property.

**8/86 - 12/86    CLERK III - HUMAN RESOURCES DEPARTMENT.** Type correspondence for Assistant Department Director and Personnel Officer. Handle all incoming telephone calls and assist individuals needing information. Prepare and distribute applications for prospective employees. Process employee leave slips.

**EDUCATION:**

Graduated from The University of West Florida; Bachelor's Degree in Business Administration - Management. Cum Laude; 1999.

Graduated from Pensacola Junior College. Received an Associates Degree in Business Administration; 1983. Graduated from William J. Woodham High School; 1981.

**SPECIAL PROFESSIONAL ACHIEVEMENTS:**

1990 – Present - Received GFOA Distinguished Budget Award for City of Pensacola Annual Budget (31 Consecutive Years.

2001 – Present - National Budget Reviewer for the Government Finance Officer's Association

2013 – Received Mayor's Outstanding Management Award for Excellent Management Abilities

**ORGANIZATIONS:**

- Active Member in National, Florida and Local Chapter of the Government Finance Officers' Association.
- Past President of the Panhandle Chapter of the Florida Government Finance Officers Association
- United Way of West Florida
  - 2010 – 2020 - Served on the Board of Directors
    - 2011 – 2013 – Co-Chair of the Community Investment Committee
    - 2013 – 2015 – Chair of the Community Investment Committee
    - 2015 – 2017 - Co-Chair of the Board of Directors
    - 2017 – 2019 – Chair of the Board of Directors
    - 2019 – 2020 – Immediate Past Chair of Board of Directors
- Nativity of Our Lord Catholic Church – Finance Council Chair – 2015 - 2019



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 2022-022

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

RESOLUTION NO. 2022-022 - AMENDING THE FUND BALANCE POLICY OF GOVERNMENTAL FUNDS - COUNCIL RESERVE (GENERAL FUND)

**RECOMMENDATION:**

That City Council adopt Resolution No. 2022-022:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PENSACOLA, FLORIDA AMENDING THE FUND BALANCE POLICY OF GOVERNMENTAL FUNDS OF THE CITY COUNCIL RELATED TO COUNCIL RESERVE (GENERAL FUND); PROVIDING SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

On September 9, 2010, City Council adopted Resolution No. 31-10 which created the Fund Balance Policy of Governmental Funds in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The policy aimed to more clearly define the nature and extent of the constraints placed on a government's fund balance. The policy included a section on General Fund Council Reserves which set a minimum reserve of fifteen percent of the General Fund beginning adopted appropriations and outlined the use, replenishment and funding of such reserves.

On October 9, 2014, City Council adopted Ordinance No. 39-14 which created Section 3-1-13 of the Code of the City of Pensacola, Florida in order to commit the Council Reserve fund balance in the General Fund. The ordinance mirrored the General Fund Council Reserves section of the Fund Balance Policy of Governmental Funds.

On January 12, 2017, City Council approved amending the Council Reserves (General Fund) section of the Fund Balance Policy to increase Council Reserves from fifteen percent to twenty percent.

On March 9, 2017, City Council adopted Ordinance No. 04-17 amending the minimum reserve to twenty percent in order to comply with Fund Balance Policy.

The City has exceeded the twenty percent minimum reserve requirement every year since the ordinance was amended and as of September 30, 2021, City Council reserve was at 22.77% of the fiscal year 2022 beginning adopted appropriations.

On February 24, 2022, City Council adopted Ordinance No. 05-22, amending the Section 3-1-11 to allow the Finance Director the discretion to determine if annual interest earnings should be applied to the reserve balance each year or allow the interest earnings to remain in the general fund to be used towards general fund operations.

Adoption of Resolution No. 2022-022 will amend such section of the Fund Balance Policy in order to keep the policy consistent with City code.

**PRIOR ACTION:**

September 9, 2010 - City Council adopted Resolution No. 31-10 which committed the Council reserves fund balance in the general fund.

October 9, 2014 - City Council adopted Ordinance No. 39-14 which committed the Council reserves fund balance in the general fund.

January 12, 2017 - City Council approved amending the Council reserves fund balance in the general fund to increase Council Reserves from 15 percent to 20 percent.

March 9, 2017 - City Council adopted Ordinance No. 04-17 on second reading amending the Council reserves fund balance in the general fund to increase Council Reserves from 15 percent to 20 percent.

February 24, 2022 - City Council adopted Ordinance No. 05-22 on second reading amending the Council reserves fund balance in the general fund to allow the Finance Director the discretion to determine if annual interest earnings should be applied to the reserve balance each fiscal year.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

Annual interest earnings not applied to the reserve balance will allow the interest earnings to remain in the general fund to be used towards general fund operations.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

1/18/2022

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator

Amy Miller, Deputy City Administrator - Administration & Enterprise



Amy Lovoy, Finance Director

**ATTACHMENTS:**

- 1) Resolution No. 2022-022

**PRESENTATION:** No

RESOLUTION  
NO. 2022-022

A RESOLUTION  
TO BE ENTITLED:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PENSACOLA, FLORIDA AMENDING THE FUND  
BALANCE POLICY OF GOVERNMENTAL FUNDS OF THE  
CITY COUNCIL RELATED TO COUNCIL RESERVE  
(GENERAL FUND); PROVIDING SEVERABILITY;  
PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council has previously adopted the Fund Balance Policy of Governmental Funds in Resolution 31-10 adopted September 9, 2010;

WHEREAS, the City Council has previously amended the Fund Balance Policy of Governmental Funds on January 12, 2017;

WHEREAS, the City Council adopted Ordinance No. 05-22, amending Section 3-1-11 of the City Code on February 24, 2022;

WHEREAS, the policies pertain to Fund Balance Policy of Governmental Funds require further revisions in order formalize the changes to the Section 3-1-11 of the Code of the City of Pensacola, Florida;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PENSACOLA, FLORIDA:

SECTION 1. That the City Council hereby adopts the revised Fund Balance Policy of Governmental Funds as it relates to Council Reserves (General Fund), attached hereto:

SECTION 2. If any section, subsection, clause or provision of this resolution is held invalid, such holding shall not affect the validity of the remainder.

SECTION 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. This Resolution shall become effective on the fifth business day after adoption, unless otherwise provided pursuant to Section 4.03(d) of the City Charter of the City of Pensacola.

Adopted: \_\_\_\_\_

Approved: \_\_\_\_\_  
President of City Council

Attest:

\_\_\_\_\_  
City Clerk

**FUND BALANCE POLICY** - Adopted by Resolution September 9, 2010 effective Noon, January 10, 2011; amended March 9, 2017 effective January 12, 2017.

**A. Fund Balance Policy**

The City hereby establishes and will maintain reservations of Fund Balance, as defined herein, in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Policy shall only apply to the City's governmental funds. Fund Balance shall be composed of restricted, committed, assigned, non-spendable and unassigned amounts.

Fund Balance information is used to identify the available resources to repay long-term debt, reduce property taxes, add new governmental programs, expand existing ones, or enhance the financial position of the City, in accordance with policies established by the City Council.

**B. Definitions**

**Fund Balance** – refers to the difference between assets and fund liabilities in the governmental funds balance sheet and is referred to as fund equity.

**Non-Spendable Fund Balance** – Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (principal of an endowment fund, for example).

**Restricted Fund Balance** – Amounts that can be spent only for the specific purposes stipulated by external resource providers (such as grantors), or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.

**Committed Fund Balance** – Amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision making authority. Commitments may be changed or lifted only by the City Council taking the same formal action that imposed the constraint originally.

**Assigned Fund Balance** – Amounts the City intends to use for a specific purpose.

**Unassigned Fund Balance** – The residual classification for the general fund and includes amounts that are not contained in the other classifications. Unassigned amounts are the portion of fund balance which is not obligated or specifically designated and is available for any purpose.

**C. Classification of Fund Balance**

1. When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first.
2. When expenditures are incurred for purposes for which amounts in any of unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts.

**D. Reservations of Fund Balance**

The fund balances of the City's governmental funds include but are not limited to:

1. Non-spendable Fund Balance
  - a. *Inventory Reserve*

The inventory fund balance reserve is established to indicate those amounts relating to inventories that are not in spendable form.
  - b. *Prepaid and Deposits Reserve*

The prepaid and deposits fund balance reserve is established to indicate those amounts relating to prepaids and deposits that are not in spendable form.
2. Restricted Fund Balance
  - a. *Encumbrances*

The City encumbers funds associated with a purchase order which is evidence of a contract by third party restriction.
3. Committed Fund Balance

The City Council hereby establishes the following committed fund balance reserves:

  - a. *Tree Planting Trust Fund Reserve*

Ordinance 31-09 establishes and provides for funding of the Tree Planting Trust Fund. Expenditures are also authorized by ordinance and may be made with appropriate approval.
  - b. *Park Purchases Reserve*

Ordinance 9-96 establishes and provides for funding of an escrow account for park, recreation or open space needs in lieu of dedication of land for residential subdivisions. The funds are to be used for acquiring parks and developing playgrounds with appropriate approval.

c. *Council Reserve (General Fund)*

A minimum reserve of 20 percent of the General Fund beginning adopted appropriations (expenditure budget) should be incrementally established and maintained for use in meeting unanticipated needs and/or emergencies.

1. Use of Council Reserve. Council reserves shall be used only after all efforts have been exhausted to fund unanticipated needs and/or emergencies, such as implementing a modified hiring freeze and expenditure reductions. Once the Mayor has determined that it is necessary to draw down Council reserves, written communication should be provided by the Mayor to City Council, explaining the nature of the unanticipated need and/or emergency and requires approval by a two-thirds vote of City Council. Use of funds may only be initiated when current fiscal year revenues decrease by 5 percent or more of the total adopted beginning estimated revenues, including transfers. A maximum of fifty percent of the shortfall or fifty percent of the prior fiscal year ending Council reserve balance may be drawn, whichever is less. At no time may the reserve be less than 7.5 percent of adopted annual appropriations or half of the prior fiscal year ending Council reserve balance, whichever is greater. The Council reserve may not be used for more than two consecutive years.
2. Replenishment of Council Reserve. If the reserves are drawn down below the minimum required level of 20 percent, then a budgetary plan shall be implemented to return the reserve to a minimum 20 percent level in no more than a 5 year period. The progress of replenishment should be reported in the annual budget.
3. Funding of Council Reserves. Proceeds from the sale of City (general government) owned surplus real property and any other funds identified in the budget will be used to increase the reserve. Interest earnings may, upon discretion of the City's Finance Director, ~~will~~ be applied on the reserve balance each fiscal year.

4. Assigned Fund Balance

a. *Carry Forward*

The carryforward fund balance reserve is identified by the Mayor at the close of each fiscal year, subject to approval of City Council, and is comprised of the designated and departmental carry forwards.

1. Designated Carry Forward – funds identified in the annual budget (and any amendments thereto) to provide for differences, if any, between budgeted revenues and expenditures.

2. Departmental carry forward – funds for which appropriations have been made in previous fiscal years that have been approved by the Mayor to be carried forward to subsequent fiscal years, subject to City Council approval.

*b. Special Assessments*

The special assessment fund balance reserve is established to indicate those funds derived from and available for the special assessment program.

**E. Authority to Assign**

The Mayor shall have authority to assign amounts of fund balance to a specific purpose; however, before expenditure, amounts must be appropriated by City Council.

**F. Minimum Level of Unassigned Fund Balance**

The City does not currently have a formal minimum fund balance policy.

**G. Annual Review and Determination of Fund Balance Reserve Amounts**

Compliance with the provisions of this policy shall be reviewed, presented and discussed as part of the annual Comprehensive Annual Financial Report (CAFR) process and presentation to City Council, and the amounts of restricted, committed, assigned, non- spendable and unassigned fund balance shall be reported. In addition, the amount of the Council reserve will be reviewed as part of the annual budget.

**H. Additional Information, Requirements and Responsibilities**

It will be the responsibility of the City to keep this policy current.



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

**File #:** 2022-027

City Council

3/10/2022

### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

SUPPLEMENTAL BUDGET RESOLUTION NO. 2022 - 027 - FLORIDA DEPARTMENT OF TRANSPORTATION HIGHWAY BEAUTIFICATION GRANT

**RECOMMENDATION:**

That City Council adopt Supplemental Budget Resolution No. 2022 - 027.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022, PROVIDING FOR AN EFFECTIVE DATE.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Grant funding has been secured through the Florida Department of Transportation (FDOT) Agency for landscape improvements on Garden Street from "A" Street to "C" Street. These funds were awarded on the basis of inclusion of highway beautification elements designed by the City's Engineering and Construction Services Division. In essence, these funds allow the City to plant trees, shrubs, and ground cover along the corridor. The award of \$23,919.00 comes from the FDOTs Highway Beautification Program. This will serve to beautify the right-of-way and continue the city's ongoing efforts to improve the Garden Street Corridor.

**PRIOR ACTION:**

September 20, 2021 - The CRA adopted Resolution No. 2021-04 CRA authorizing the CRA to apply for and accept an FDOT Beautification Grant.

September 23, 2021 - City Council adopted Resolution No. 2021-81 authorizing the CRA to apply for and accept an FDOT Beautification Grant.

**FUNDING:**



Budget:   \$ 23,919.00 Westside Tax Increment Financing (TIF) Fund  
              23,919.00 FDOT Grant  
              47,838.00

Actual:   \$ 47,838.00

**FINANCIAL IMPACT:**

Funding in the amount of \$23,919.00 is available in the Fiscal Year 2022 Westside Tax Increment Financing (TIF) complete streets budget. The FDOT Beautification grant will provide the remaining \$23,919.00. Adoption of the supplemental budget resolutions by City Council will appropriate the grant funds.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:**   Yes

2/16/2022

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator  
David Forte, Deputy City Administrator - Community Development  
Amy Tootle, Public Works & Facilities Director  
Brad Hinote, City Engineer

**ATTACHMENTS:**

- 1) Supplemental Budget Resolution No. 2022-027
- 2) Supplemental Budget Explanation No. 2022-027

**PRESENTATION:**   No

**RESOLUTION  
NO. 2022-027**

A RESOLUTION  
TO BE ENTITLED:

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE  
FISCAL YEAR ENDING SEPTEMBER 30, 2022; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PENSACOLA, FLORIDA

SECTION 1. The following appropriations from funds on hand in the fund accounts stated below, not heretofore appropriated, and transfer from funds on hand in the various accounts and funds stated below, heretofore appropriated, be, and the same are hereby made, directed and approved to-wit:

**A. SPECIAL GRANTS FUND**

As Reads	State Grants	713,142
Amended		
To Read:	State Grants	737,061
As Reads	Operating Expenses	1,118,909
Amended		
To Read:	Operating Expenses	1,142,828

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 3. This resolution shall become effective on the fifth business day after adoption, unless otherwise provided pursuant to Section 4.03(d) of the City Charter of the City of Pensacola.

Adopted: \_\_\_\_\_

Approved: \_\_\_\_\_  
President of City Council

Attest:

\_\_\_\_\_  
City Clerk

THE CITY OF PENSACOLA

MARCH 2022 - SUPPLEMENTAL BUDGET RESOLUTION - FDOT HIGHWAY BEAUTIFICATION GRANT - RES NO. 2022-027

FUND	AMOUNT	DESCRIPTION
<b>SPECIAL GRANTS FUND</b>		
Estimated Revenues		
State Grants	23,919	Increase appropriation for State Grants - FDOT Highway Beautification Grant
Total Revenues	<u>23,919</u>	
Appropriations		
Operating Expenses	23,919	Increase appropriation for Operating Expenses
Total Appropriations	<u><u>23,919</u></u>	



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 06-22

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council Member Sherri Myers

**SUBJECT:**

PROPOSED ORDINANCE NO. 06-22 - AMENDING SECTION 3-1-8 - ADDING PROVISIONS FOR THE PURCHASE OF OUTSIDE LEGAL SERVICES

**RECOMMENDATION:**

That City Council approve Proposed Ordinance No. 06-22 on first reading:

AN ORDINANCE AMENDING SECTION 3-1-8 OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA; ADDING PROVISIONS FOR THE PURCHASE OF OUTSIDE LEGAL SERVICES; PROVIDING FOR SEVERABILITY, REPEALING CLAUSE; PROVIDING AN EFFECTIVE DATE.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Currently there are no specific guidelines regulating how and when departments, staff, the City Attorney or the Mayor may purchase outside legal services. The amendments to Section 3-1-8 of the Code of the City of Pensacola provides that the City's director of finance review payments for outside legal services and that purchase of legal services exceeding \$25,000 in a fiscal year be reported to City Council. These amendments will assure greater transparency and accountability in the expenditures of funds for professional services.

**PRIOR ACTION:**

July 17, 2014 - A similar item was brought before City Council and passed unanimously.

July 18, 2014 - City Council was notified that the Mayor was exercising his/her Veto Powers pursuant to City Charter Article V, Section 4.01(a)(10)

August 28, 2014 - City Council failed to override the Mayor's Veto of this item with 4 assenting and 5 dissenting.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

None

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**

- 1) Proposed Ordinance No. 06-22

**PRESENTATION:** No

PROPOSED  
ORDINANCE NO. 06-22

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE  
TO BE ENTITLED:

AN ORDINANCE AMENDING SECTION 3-1-8 OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA; ADDING PROVISIONS FOR PURCHASE OF OUTSIDE LEGAL SERVICES; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PENSACOLA, FLORIDA:

SECTION 1. Section 3-1-8 of the Code of the City of Pensacola, Florida, is hereby amended to read as follows:

Sec. 3-1-8. Payment of Claims.

- (a) Subject to the provisions of subsection 1-1-1(c), no claim against the city shall be paid except those certified by the director of the appropriate department or his or her designee, and by means authorized by the director of finance. The director of finance shall cause to have examined all payrolls, bills and other claim and demands against the city and shall issue no payment unless he/she finds that the claim is in proper form, including, with regard to legal services, that the purchase of such services complies with subsection 3-3-2, is correctly computed and duly certified; and that it is justly and legally due and payable, that an appropriation has been made therefor which has not been exhausted, and that the payment has been otherwise legally authorized; and that there is money in the city treasury to make payment. He/she may require any claimant to make oath to the validity of a claim. He/she may investigate any claim, and for that purpose may examine witnesses under oath, and if he/she finds a claim to be fraudulent, erroneous or otherwise invalid, he/she shall not issue payment therefor.
- (b) The City Attorney shall report all purchases of outside legal services to the City Council when such services to a single vendor exceeds \$25,000 during any fiscal year, and he/she shall provide a quarterly update to Council for all additional purchases of legal services from the vendor.

SECTION 2. If any word, phrase, clause, paragraph, section or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the ordinance which can be given effect without the invalid or unconstitutional provisions or application, and to this end the provisions of this ordinance are declared severable.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. This ordinance shall take effect on the fifth business day after adoption, unless otherwise provided pursuant to Section 4.03(d) of the City Charter of the City of Pensacola.

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_  
President of City Council

Attest:

\_\_\_\_\_  
City Clerk



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 08-22

City Council

3/10/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council Member Sherri Myers

**SUBJECT:**

PROPOSED ORDINANCE NO. 08-22 - AMENDING SECTION 3-3-1 REGULATING CONTRACTING AND PURCHASE OF LEGAL SERVICES

**RECOMMENDATION:**

That City Council approve Proposed Ordinance No. 08-22 on first reading:

AN ORDINANCE AMENDING SECTION 3-3-1 OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA; REGULATING CONTRACTING AND PURCHASE OF LEGAL SERVICES; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; PROVIDING AN EFFECTIVE DATE

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Currently within this code section there are no specific guidelines regulating how and when departments, staff, the City Attorney or the Mayor may purchase outside legal services. The amendments to the Code of the City of Pensacola Section 3-3-1 provides that the city attorney approve the purchasing of outside legal services and such services be evidenced by a contract or similar binding document. These amendments will assure greater transparency and accountability in the expenditures of funds for professional services.

**PRIOR ACTION:**

July 17, 2014 - City Council passed a similar code section amendment unanimously.

July 18, 2014 - City Council was notified that the Mayor exercised his/her veto powers as provided in City Charter Section 4.01(a)(10).

August 28, 2014 - City Council failed to override the Mayor's veto with 4 members assenting and 5 members dissenting

**FUNDING:**



N/A

**FINANCIAL IMPACT:**

None

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**

- 1) Proposed Ordinance No. 08-22

**PRESENTATION:** No

PROPOSED  
ORDINANCE NO. 08-22

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE  
TO BE ENTITLED:

AN ORDINANCE AMENDING SECTION 3-3-1 OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA; REGULATING CONTRACTING AND PURCHASE OF LEGAL SERVICES; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PENSACOLA, FLORIDA:

SECTION 1. Section 3-3-1 of the Code of the City of Pensacola, Florida, is hereby amended to read as follows:

(a) Definitions.

- (1) Commodity means any of the various supplies, materials, equipment, goods, merchandise and all other personal property purchased, leased or otherwise contracted for by the city.
- (2) Invitation to bid means a written solicitation for sealed competitive bids with the title, date, and hour of the public bid opening designated and specifically defining the commodity, group of commodities or services for which bids are sought. It includes instructions prescribing all conditions for bidding and shall be distributed to all prospective bidders simultaneously. The invitation to bid is normally used when the city is capable of specifically defining the scope of work for which a contractual service is required or when the city is capable of establishing precise specifications defining the actual commodity or group of commodities required.
- (3) Request for proposals means a written solicitation for sealed proposals with the title, date, and hour of the public opening designated. The request for proposals is normally used when it would be difficult for the city to specifically define the scope of work for which the commodity, group of commodities, or contractual service is required and when the city is requesting that a qualified vendor propose a commodity, group of commodities or contractual service to meet the needs of the city. A request for proposals should include, but is not limited to, general information, applicable laws and rules, functional or general specifications, statement of work, proposed instructions, and evaluation criteria. Requests for proposals should state the relative importance of price and any other evaluation criteria.

(4) Purchases of commodities and services. The purchase of commodities and services that have been specifically adopted in the annual budget within a program of a department, division, office or similar or appropriated by council may be contracted for or purchased by the mayor without further action of council. Subject to the authority granted in subsections (c) and (d), below, regarding tier one city certified small business enterprises, the purchase of or contracting for commodities or services in an amount exceeding twenty-five thousand dollars (\$25,000.00), that has not been specifically adopted in the annual budget or appropriated by council, must be approved by council prior to purchase or contract. All contracts for commodities or services that exceed a term of three years shall be approved by the City Council.

(5) Services means all purchases other than commodities.

(b) Purchases of commodities and services. The purchase of commodities and services that have been specifically adopted in the annual budget or appropriated by council may be contracted for or purchased by the mayor without further action of council. Subject to the authority granted in subsections (c) and (d), below, regarding tier one city certified small business enterprises, and subject to the provisions of subsections (i), (j) and (k) below, regarding legal services, the purchase of or contracting for commodities or services in an amount exceeding twenty-five thousand dollars (\$25,000.00), that has not been specifically adopted in the annual budget or appropriated by council, must be approved by council prior to purchase or contract.

(c) Public works and improvements. Any public work or improvement may be executed either by contract, or by direct labor, as may be determined by the council; if the cost does not exceed twenty-five thousand dollars (\$25,000.00), or does not exceed one-hundred thousand dollars (\$100,000.00) if contracting with a tier one city certified small business enterprise (SBE), the mayor may make the determination. Before authorizing the direct execution of any work or improvement costing more than twenty-five thousand dollars (\$25,000.00), or one hundred thousand dollars (\$100,000.00) if contracting with a tier one city-certified small business enterprise (SBE), detailed plans and estimates shall be submitted to the council by the mayor unless the council does not require same. Contracts for public work in excess of twenty-five thousand dollars (\$25,000.00), or one hundred thousand dollars (\$100,000.00) if contracting with a tier one city-certified small business enterprise (SBE), shall be signed by the mayor after approval thereof by the city council. When the invitation to bid procedure is utilized, contracts for all such works or improvements at an estimated cost in excess of twenty-five thousand dollars (\$25,000.00), or one-hundred thousand dollars (\$100,000.00) if contracting with a tier one city certified small business enterprise (SBE) or more shall be awarded to the lowest and best responsible bidder after such public advertisement and competition as may be prescribed by ordinance and there shall

be a separate accounting for each work or improvement so executed. The mayor shall have the authority to reject all bids and advertise again. Contract advertisements shall contain a reservation of the foregoing right.

- (d) The mayor has the authority to award all contracts for the purchase of commodities and services with a value not in excess of twenty-five thousand dollars (\$25,000.00), or one-hundred thousand dollars (\$100,000.00) if contracting with a tier one city certified small business enterprise (SBE) without competitive bids. Whenever the purchase of commodities or services with an estimated cost in excess of twenty-five thousand dollars (\$25,000.00), or one-hundred thousand dollars (\$100,000.00) if contracting with a tier one city certified small business enterprise (SBE) is contemplated by the city, the council shall reserve the option to utilize the invitation to bid procedure, request for proposals, informal quotes or to authorize the mayor to negotiate, depending upon which alternative is deemed by the council to be in the best interest of the city.
- (e) The mayor has the authority to award all contracts for the purchase of commodities and services with a value not in excess of twenty-five thousand dollars (\$25,000.00), or one-hundred thousand dollars (\$100,000.00) if contracting with a tier one city certified small business enterprise (SBE) without competitive bids. Whenever the purchase of commodities or services with an estimated cost in excess of twenty-five thousand dollars (\$25,000.00), or one-hundred thousand dollars (\$100,000.00) if contracting with a tier one city certified small business enterprise (SBE) is contemplated by the city, the council shall reserve the option to utilize the invitation to bid procedure, request for proposals, informal quotes or to authorize the mayor to negotiate, depending upon which alternative is deemed by the council to be in the best interest of the city.
- (f) Nothing contained herein shall be construed to prevent the city from purchasing commodities and/or services under the provisions of state purchasing contracts pursuant to F.S. § 287.042(2), as the same may be amended from time to time, from vendors at federal contract prices, and from any vendor so long as purchases are at or below listed state/federal contract price; from contracts of other municipal governments or other governmental agencies or political subdivisions providing the vendor extends the same terms and conditions of the contract to the city; or from purchasing specialized items from sole source vendors without competitive bids.
- (g) The mayor is hereby authorized to enter into any contract for services or make purchases of commodities that do not exceed twenty-five thousand dollars (\$25,000.00), or one-hundred thousand dollars (\$100,000.00) if contracting with a tier one city certified small business enterprise (SBE), in any twelve-month period. The twelve-month period limitation applies to the purchase of commodities or services from a single vendor for the same project.
- (h) All purchases are subject to availability of funds in the city's budget.

- (i) All purchases of legal services through private attorneys, law firms or any other entity shall be confirmed by the city attorney. All employees, staff, department heads, the Mayor or his designee shall submit a confirmation statement in writing to the City Attorney which shall include:
  - (i) The nature of the legal services to be provided and the issues involved,
  - (ii) The reasons that private legal services are needed rather than those of the City Attorney,
  - (iii) The estimated number of hours for the work and the estimated total contract amount for the purchase of the legal services.
- (j) The City Attorney shall review all confirmation statements for outside legal services and shall acknowledge receipt of the statement within 5 working days. The City Attorney shall maintain records of all such confirmation statements.
- (k) All contracts for purchases of outside legal services shall be in writing and shall be reviewed by the City Attorney. Such contracts shall be signed by the Mayor, and shall describe, among other things, the vendor, the type and scope of the work to be done, the fees to be charged and the department or other city office or division or other organizational unit of city government paying for the services.

SECTION 2. If any word, phrase, clause, paragraph, section or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the ordinance which can be given effect without the invalid or unconstitutional provisions or application, and to this end the provisions of this ordinance are declared severable.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. This ordinance shall take effect on the fifth business day after adoption, unless otherwise provided pursuant to Section 4.03(d) of the City Charter of the City of Pensacola.

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_  
President of City Council

Attest:

\_\_\_\_\_  
City Clerk