



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Meeting Agenda 4 - Final Parks and Recreation Board

---

Thursday, August 18, 2022

8:00 AM

Hagler-Mason Conference Room

---

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

### CALL TO ORDER

### ROLL CALL

SWEARING IN OF NEW BOARD MEMBER

### APPROVAL OF MINUTES

CORRECTED MINUTES OF JUNE 16, 2022 PARKS AND RECREATION BOARD

Attachments: [22-6-16 Minutes Corrected Unapproved](#)

MINUTES OF JULY 21, 2022 PARKS AND RECREATION BOARD

Attachments: [22-7-21 Minutes Unapproved](#)

### DIRECTOR'S REPORT

DIRECTOR'S REPORT

Attachments: [22-8-18 Director's Report Parks and Recreation Board](#)

### STAFF REPORTS

SPECIAL EVENTS - NIKKI GRAY

### NEW BUSINESS

PARKS AND RECREATION BOARD MEMBERS PARK ASSIGNMENTS

Attachments: [22-8-18 PR Board Members Park Assignments](#)  
[22-8-18 All Parks Board Members](#)

DISCUSSION - MEMORANDUM OF UNDERSTANDING WITH YOUTH SPORTS PROVIDERS

**Attachments:**     [YOUTH SPORTS PROVIDERS CHECKLIST](#)  
[Southern Youth Sports Association](#)  
[Pensacola Youth Soccer Inc.](#)  
[Northeast Pensacola Wildcats Football Inc.](#)  
[Pensacola Youth Bill Bond Baseball](#)

## **OLD BUSINESS**

## **OPEN FORUM**

## **ADJOURNMENT**

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

---

**File #:** 22-00848

Parks and Recreation Board

8/18/2022

---

### **SUBJECT:**

SWEARING IN OF NEW BOARD MEMBER



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

---

**File #:** 22-00746

Parks and Recreation Board

8/18/2022

---

**SUBJECT:**

CORRECTED MINUTES OF JUNE 16, 2022 PARKS AND RECREATION BOARD





# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Meeting Minutes 3 - Final

### Parks and Recreation Board

---

Thursday, June 16, 2022

8:00 AM

Hagler-Mason Conference Room

---

**Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.**

#### CALL TO ORDER

The meeting was called to order by Chairman Hicks.

Chairman Hicks read a statement to the public about the time delay and how they can participate in the board meeting.

#### ROLL CALL

Chairman Hicks announced that a couple of days after the last meeting we lost our Vice-Chair Maranda Sword suddenly. He had drafted a short statement and sent it to her family and read it out loud at the funeral. Maranda Sword In Memoriam - Maranda served gracefully on our Parks and Recreation Board as a distinguished member and more recently as Vice-Chair. She was a quiet power calm and dignified and always supportive of achieving the best possible for our community. She encouraged us to move forward with integrity. Maranda was present and active in all deliberations and whenever she spoke it was with succinct precision and always she made a telling point. To watch her enter a room was to see grace in motion to receive her smiling greetings was a felt blessing and to hear her clarity on difficult points was enlightening. We are all grateful to have served with her and we feel the loss of her wisdom and guidance deeply.

**Present** 5 - Chairperson Rand Hicks, Antonio Bruni, David Del Gallo, Leah Harrison, and Renee Borden

**Absent** 2 - Alejandra Escobar-Ryan, and Michael Wolf

#### APPROVAL OF MINUTES

MINUTES OF MAY 19, 2022 PARKS AND RECREATION BOARD MEETING

**Attachments:** [22-5-19 Minutes Unapproved](#)

A motion was made by Bruni, seconded by Del Gallo, that this Minutes be Approved. The motion carried by the following vote:

**Yes:** 5 - Chairperson Hicks, Bruni, Del Gallo, Harrison, and Borden

**Absent:** 2 - Escobar-Ryan, and Wolf

## DIRECTOR'S REPORT

### DIRECTOR'S REPORT

**Attachments:** [22-6-19 Director's Report Parks and Recreation Board](#)

Chairman Hicks asked the board members if they had any questions concerning the Director's Report.

\* Member Bruni inquired if the city has a wait list for the summer programs. Interim Director Stills responded, yes we have a wait list on most of the summer programs some are longer than others. Member Bruni asked if anyone gets in from being on a wait list. Interim Director Stills, responded to use as an example the Roger Scott pool people are getting in maybe not as many as we would want we are working on the process at this time. Member Bruni stated he was inquiring if there is a wait list for the day camps. Interim Director Stills responded that the wait we have established does allow individuals to get in. We have a lot of individuals who sign up ahead of time very early in the process with very little turnover. Member Bruni suggested allowing city residents to register two weeks earlier for the programs.

\* Chairman Hicks asked if the Plaza de Luna project was going to be pushed back. Interim Director Stills reported the project is having supply issues it may be completed in August/September.

\* Member Borden inquired if the splash pad was coming back to Plaza De Luna. Interim Director Stills responded yes it is coming back crews are still working on repairs.

\* Member Borden inquired if the splash pad was open and operational at Legion Field. Interim Director Stills responded yes it is had some issues but those have been addressed as of last Friday.

\* Chairman Hicks asked for updates on Roger Scott Tennis Courts. Deputy City Administrator Forte responded the bid will open tomorrow June 17th.

\* Chairman Hicks inquired if the installation was to take place in June for the Julian Olsen bust and the John Sunday plaque. Interim Director Stills stated everything is coming together and will notify board members and neighborhood associations.

\* Chairman Hicks asked for comments on the Moreno Park

Redevelopment Opportunities. Member Borden responded that it is going to be a huge opportunity for the west side. Discussion followed. Deputy City Administrator Forte responded now that city council has resolved support for the overall project and partnering with Baptist Hospital we have had very high level conversations leading up to that point with Baptist. Staff will be meeting with Baptist next week and will start putting together a funding plan in place for city council to consider next month. First before any other actions are to take place we will need the acquisition of the property.

\* Member Borden inquired about the collaboration with PPD to promote center visits. Interim Director Stills responded that PPD uses it as an opportunity for recruitment and community engagement.

\*Member Bruni asked if the city has equipment that would help neighborhoods host movies in the parks. Interim Director Stills responded the city does not own any such equipment that the city contracts the services.

\* Member Harrison inquired about the purchase and use of the house at Magee Field. Interim Director Stills responded the house has been acquired and it will be renovated to use as an after school learning center.

## STAFF REPORTS

### CITY ARBORIST - KRISTOPHER STULTZ

Chairman Hicks asked City Arborist Stultz to come forward. Interim Director Stills asked City Arborist Stultz to give a brief work history before joining the City of Pensacola. City Arborist Stultz began by saying he is a 40+ year professional arborist. He began the first 20 years physically climbing, removing, and pruning trees. Spent next 20 years as a manager and consulting arborist for a large national landscaping firm. Now has the opportunity to work at the City of Pensacola as city arborist and tree specialist to not only help tree companies follow the standards and ordinances of the city but in the same light to help the citizens understand trees. To help citizens to understand how they develop, how they grow, and ultimately how they decline which is the mortality cycle of trees. Also how they affect the urban landscape and what benefits as they grow and as they decline to lower the liability and risk as to when you have large and heavy perennial plants that can cause hazards to person and property. He is here to help the contractors and citizens with their daily business.

\*Member Bruni asked if he sees all tree removal permits private and public that come in to the city. City Arborist Stultz stated since March he has worked closely with the permitting department and now reviews every tree

removal in the city for commercial and residential. City Arborist asked the board if they would like to know the review of the removal process and give the highlights. Chairman Hicks answered yes please. City Arborist Stultz continued to say typically a resident with a large tree they are concerned about will hire a tree care company. The tree care company will put in for permit and I will go out and inspect the tree according to the documentation they have given me. I will measure the tree and do a quick 360 walk around the base and conduct a visual assessment to determine the tree to be considered a risk and what I see visually to mitigate any kind of risk. I will communicate via email and document that communication with the tree care company on any questions I may have or any additional document requirements. e.g. a large tree that has reached heritage size if home owner would like to have tree removed they have to submit documentation that it is a risk or hazard. I will review that with tree care company and try to find ways to mitigate before we go to a removal. e.g. commercial sites especially new developments I will go out to check if identification of the trees are correct. Identify the protected trees, check the measurements provided, and come up with a mitigation plan for that project that includes fees and/or replacement for obtaining the permit to develop site.

\*Member Bruni asked if there was a threshold for permits in terms if you are just trimming trees back. e.g. a two part process where someone trims a tree so much it kills the tree and then comes to you six months later and says this tree is dead and ask to remove tree because it's a hazard. City Arborist Stultz stated in the city ordinance it states to prune a heritage size tree a heritage tree pruning plan must be submitted to the city. This is the number one thing I see the most of from the tree care companies and I help them write this plan.

\*Member Bruni asked if the communications are attached to the permits. City Arborist Stultz stated yes it does stay with the permit process in the system and kept as a record.

\*Member Borden stated from personal experience that tree companies are not applying for permits. They are telling individuals in the city that this tree does not measure heritage size and they are proceeding on with the removal so at this point how would we communicate with you if we feel like a tree is being removed improperly. City Arborist Stultz stated tree care companies should be measuring if I get a question from someone I try to respond as quickly as possible and I will go out and measure. Additionally City Arborist Stultz stated he is working with staff to add more trees on the protected list and making changes to the city ordinance.

City Arborist Stultz stated he is available daily 7:30 in morning to 4:30 in afternoon to meet with or speak to city residents my phone is easily

obtainable my email address is [kstultz@cityofpensacola.com](mailto:kstultz@cityofpensacola.com) and I will be open to speak to any city resident or organization within the city about their trees.

\*Member Bruni asked he is available to come to a neighborhood association meeting. City Arborist Stultz answered yes he is available.

\*Member Del Gallo commented on landscaping firms who blow yard debris into the streets and into the storm systems which is a violation of the city ordinance. Member Del Gallo asked if his department could notify landscaping firms that that practice is against the city ordinance. City Arborist Stultz stated yes he could make a concerted effort to stop and speak to someone. Discussion followed.

## NEW BUSINESS

### CITY COUNCIL AGENDA CONFERENCE (13 JUNE 2022) REVIEW/DISCUSSION

Attachments: [22-6-16 GIS Map All Parks](#)  
[22-6-16 PR Board report June 2022](#)

Chairman Hicks went over the outcome of discussion from the Agenda Conference held Monday, June 13th where a presentation was given reporting to the council the three big action words. Engage, Review, and Report. We try to engage with the public through neighborhood association meetings, though talking directly with folks and listening well and reviewing material offered to us by staff so we stay up to date on projects and where things are going where they been and where we want to go. Finally we want to report to council periodically in a way they deem best. Our attention has been drawn to the inadequate condition at one of the pools. Director has taken steps to remedy the situation as who can have access to the pool first. The director can give us a run down of that. This it is an appropriate time to do so. Interim Director Stills stated he reviewed the MOU agreement with the YMCA and would suggest an amendment in reference to the numbers of camp members who can attend during each time frame to allow for more availability for the public. Interim Director Still will go to Roger Scott pool to do a head count and observe. He has received the pool schedule for the week with the number of participates coming to the pool and open slots available for each time frame. After he observes today staff will make adjustments going forward. Chairman Hicks asked how many can be in the pool at one time. Interim Director Stills replied at Roger Scott the capacity is 115 total facility 80 participates in big pool and 35 in the smaller pool. And off to the side is a smaller pool that is being worked on at this time a new pump was installed electricity is connected working on getting the ph level correct. Chairman Hicks asked do we have groups from Roger Scott and Gull Point coming in daily or every other day and do

they have claim on the space. Interim Director Stills replied they come every other day. Interim Director Stills read from the schedule the groups who will coming in today: 9:15 to 9:45 the YMCA camp has 40 participates; 9:30 to 11:30 Gull Point has 35 participates; 10:00 to 10:30 YMCA camp has 40 participates; 10:45 to 11:15 another group from the YMCA and then another group from Roger Scott coming in at 12:00; the last morning group is another 30 minute YMCA camp group with 40 participates. If all 40 participates are in the big pool that leaves 40 slots available for open swim participates.

\*Member Borden commented she bought two family passes last year and had the same issue of not being able to get in to swim. Member Borden asked about the family passes that the city is selling do we know how many family passes has been sold. Interim Director Stills stated he did not have that information and was hoping to gather that information in the meeting with YMCA. Member Borden asked if we are using Hunter Pool to shift swimmers from the camps to share pool space. Interim Director Stills commented he knew of a group that did leave and went to the other pool. He added that the city is working on making adjustments to make it all run smoother.

\*Member Bruni commented that neighbor associations have come to him also commenting that they are experiencing the same problem having a family pass and not being able to get in the pool to swim.

\*Member Bruni added that from neighbor association meetings he has had suggestions of adding a disc golf trail connecting multiple parks e.g. Scenic Heights Park, Belvedere Park and other within nearby.

Chairman Hicks showed the GIS map page 2 of the report given to city council on the overhead and also given out at board meeting. He added that once the board has added two new members they will reassign the parks. Member Harrison asked if new members have been picked. Chairman Hicks stated one will be decided tonight at the council meeting. Member Bruni asked if the map was on the city's website. Chairman Hicks stated he shared with everyone but it is not on the website but it has been suggested. Member Borden commented since the districts had been redrawn this map is very helpful. Chairman Hicks stated to board that according to National Recreation and Parks Association it is suggested that a city have 9.9 acres per 1000 residents so with a city of 54,000 residents we should have 540 acres of parks and we currently have 595 acres of parks. We are in a great position. Chairman Hicks continue with the report page 4 shows what the parks board has done and where we're going. Our interest is seeing a general assessment of what we need to do with all of resources, activities, etc. by developing a master plan and

happily the University of West Florida has offered to partnership again as they did a few years ago and help us develop a needs assessment to engage the public with our help. Dr. Song will lead that effort and encourage sport management to come forward he is in Administration and Law at the university. The needs assessment will be a big step forward. We are grateful and welcome the partnership and looking forward to working with them enthusiastically.

\*Member Borden asked if this was the first report that was brought before city council. Chairman Hicks stated that yes it was since the board redefined the board duties that was approved last September and asked the council if this is what they are wanting to see and what other things they would want us to bring to them. Member Borden stated she thought it was very well done and thank him for his involvement bringing to councils attention.

\*Member Bruni suggested the city install signs that states the distance to the neighboring park to encourage people to exercise.

#### PARK AMENITY DEDICATION REQUEST - BALL CREW BUILDING - HERMAN JONES

Attachments: [Park Dedication Herman Jones - Ball Crew Building](#)

Tyree Jones addressed the board in support of his request to have the ball crew maintenance building located at Roger Scott dedicated to his father Herman Jones who was employed with city for 30 years in the Parks and Recreation Department on the ballfield crew. Tyree Jones stated his father did a lot and was a major asset to the Parks and Recreation Department. He remembers his father preparing and lining the fields for ball games. Ball Crew Operations Supervisor, Michael Singer addressed the board and spoke of Herman Jones who played a big part in his career and also in his life. Herman Jones was a mentor to me. He was one of the first staff members when the city started the ball crew. He had a major part in building the Roger Scott facilities. The everyday working person gets left out being remembered he had boots on the ground it would be a great opportunity to honor him and have the building named after him for a great person.

Chairperson Hicks asked what exactly he is wanting to do to honor his father. Ball Crew Operations Supervisor, Michael Singer stated that a sign is on the building now but would like to add his name to say Herman Jones Maintenance Building. Chairperson Hicks commented to Tyree to get an estimate of cost and asked if he would undertake the expense so then staff would put it in place, if council approved the request. Tyree stated yes most definitely.

\*Member Borden thanked Tyree Jones for the story her children play there and she remembers his father being there also. Great Memories. The dedication of a 30 year employee making that a great place for kids it all would not be here without the hard work from all you guys.

**A motion was made by Borden, seconded by Harrison, that this request be Approved. The motion carried by the following vote:**

**Yes: 5 - Chairperson Hicks, Bruni, Del Gallo, Harrison, and Borden**

**Absent: 2 - Escobar-Ryan, and Wolf**

## **OLD BUSINESS**

## **OPEN FORUM**

## **ADJOURNMENT**

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*





# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

---

**File #:** 22-00849

Parks and Recreation Board

8/18/2022

---

### **SUBJECT:**

MINUTES OF JULY 21, 2022 PARKS AND RECREATION BOARD



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Meeting Minutes 3 - Draft

### Parks and Recreation Board

---

Thursday, July 21, 2022

8:00 AM

Hagler-Mason Conference Room

---

**Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.**

#### CALL TO ORDER

The meeting was called to order by Chairperson Hicks.

Chairperson Hicks read a statement to the public about the time delay and how they can participate in the board meetings.

#### ROLL CALL

**Present** 6 - Chairperson Rand Hicks, Antonio Bruni, Alejandra Escobar-Ryan, Leah Harrison, Renee Borden, and Morgan Tufto  
**Absent** 2 - David Del Gallo, and Michael Wolf

#### SWEARING IN OF NEW BOARD MEMBER

#### APPROVAL OF MINUTES

##### MINUTES OF JUNE 16, 2022 PARKS AND RECREATION BOARD MEETING

**Attachments:** [22-6-16 Minutes Unapproved](#)

**A motion was made by Borden, seconded by Harrison, that this Minutes be Approved. The motion carried by the following vote:**

**Yes:** 6 - Chairperson Hicks, Bruni, Escobar-Ryan, Harrison, Borden, and Tufto

#### DIRECTOR'S REPORT

##### DIRECTOR'S REPORT

**Attachments:** [22-7-21 Director's Report Parks and Recreation Board](#)

Chairperson Hicks asked the board members if they had any questions concerning the Director's Report.

\* Member Borden questioned the number of swimmers for May and June. Director Stills stated he would inquire and report.

\*Member Harrison asked if the lighting at Operto Square for the basketball courts has been completed. Chairperson Hicks responded he remembers East Hill Neighborhood Association opposing the project.

\* Member Escobar-Ryan asked if the City has plans to install playground equipment with updated designs similar to other cities. Director Stills reported that the City has already begun to install updated playground equipment and will be installing more in upcoming projects.

\*Member Escobar-Ryan asked if the board could see renderings of the playground equipment prior to purchasing and to be part of the planning. Director Stills stated yes the plans can be shared with the board when available. Member Bruni suggested that the board review 3 or 4 options before final decision so the board could present to neighborhood associations asking if they want the playground equipment or should the park become green space. Member Escobar-Ryan suggested adding the park options on the City's website for the community to respond to when a park is in the planning stages to be upgraded.

\*Member Bruni suggested installing mile markers in the parks and signs with directions to an adjoining park.

\*Member Tufto asked if early childhood education is taken in consideration when selecting playground equipment. Director Stills deferred the question to Parks Superintendent Kimball to answer during his presentation.

Chairperson Hicks asked for date for the installation of the John Sunday plaque and the Julian Olsen bust. Director Stills said he will get back with board.

Chairperson Hicks inquired about the Blake Doyle Skate Park starting next month. Director Stills responded Phase I will start August.

Chairperson Hicks inquired about the groundbreaking date that is scheduled next week for the Bruce Beach project. Director Stills responded Phase I will be begin first week of August and groundbreaking is scheduled to be next week July 26 at 11 a.m.

## STAFF REPORTS

### BUDGET REPORT - KENDRA WEEKLEY

**Attachments:** [22-7-21 FINANCIAL SUMMARY 3RD QUARTER FY 22](#)

Planning and Budget Specialist Weekley brought before the board a report that reflects the financials for the third quarter ending in June with a three

year comparison. Planning and Budget Specialist Weekley reported that the expenditures are right on target and the revenues at this time are low.

\* Member Borden asked why is the Culture and Recreation General Fund revenues showing high. Planning and Budget Specialist Weekley explained the Tree Trust Fund is rolled into the total for that fund.

\* Member Bruni stated that during past meetings we have agreed that each child pays a \$10 registration fee to play in the city's youth sports programs; therefore if 972 signed up for the soccer program we should have received \$9,720 in fees. Member Bruni asked if we have received a check for those fees. Planning and Budget Specialist Weekley responded that she is unsure. Member Bruni asked do we know when the last time we received a check from any of the youth programs. Planning and Budget Specialist Weekley responded for baseball it has been a while, soccer may have been received last year. Director Stills responded that the department has had MOU's in place with the youth organizations and has looked at what would work best financially for the department such as the cost involved to maintain the fields and other various things. Discussion followed.

\*Chairman Hicks asked for the MOU's to be available to the board to discuss at next meeting.

\*Member Escobar-Ryan asked in regards to the amounts budgeted and actuals for fiscal year 2020 and 2021 we did not meet 100% of the budget so does that money roll over to the next year. Planning and Budget Specialist Weekley responded it doesn't actually roll over and those years the revenues were down because of the pandemic each year it's budgeted at a new rate.

#### PARKS PRESENTATION - BILL KIMBALL

**Attachments:** [22-7-21 2022 Parks Presentation](#)

Parks Superintendent Kimball brought an overview presentation of the City's Parks

- \* Annual Budget is \$2.5 Million

- \* Parks is broken up into three sections - Parks Crew, Tree Crew, Trash Crew.

- \* Employees 22 Full Time Staff

- \* A park is within a 1/2 mile radius of 97% of all City Residents.

- \* 58 Parks with Playground Structures

- \* 23 Parks with Outdoor Basketball Courts

- \* 4 Boat Launches

- \* 4 Parks with Tennis Courts

- \* 3 Dog Parks

- \* 2 Parks with Splash Pad

Parks Superintendent Kimball asked the board member for questions.

\*Member Borden asked if there is a schedule of which parks get cleaned daily or weekly. Parks Superintendent Kimball responded yes the crews have a weekly schedule and we also have contractors doing some of the mowing in the parks. Member Borden asked if the contractors are at specific parks. Parks Superintendent Kimball responded yes the parks are broken down into zones currently we have 4 zones. This year we have the same contractor taking care of all 4 zones. Member Borden asked if some parks gets more attention. Parks Superintendent Kimball responded yes the more heavily used and high profile parks get more attention minimally every park gets mowed every two weeks.

Parks Superintendent Kimball responded to the playground equipment question asked earlier from Member Tufto. He responded that the vendors that are used are all nationally certified and they encompass ADA accessibility and early learning into all of their designs.

## **NEW BUSINESS**

## **OLD BUSINESS**

## **OPEN FORUM**

Mr. Hayne Haigler Jr. was present at board meeting to inquire about the Roger Scott Tennis Center bidding information. Mr. Haigler inquired if the budget was still \$2.6 Million. Director Stills responded yes that is correct. Mr. Haigler said he had read through proposal and in his option is that it will cost more than the budgeted amount. Mr. Haigler inquired what is the next step if bids come in overbudget. Director Stills responded that the city will consider changing the scope of work to match the funding. Discussion followed and staff responded accordingly to questions.

## **ADJOURNMENT**

*The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.*



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

---

**File #:** 22-00850

Parks and Recreation Board

8/18/2022

---

### **SUBJECT:**

DIRECTOR'S REPORT

## **PARKS AND RECREATION BOARD**

### **DIRECTOR'S REPORT**

**August 18, 2022**

---

#### **PARKS UPDATES:**

- Hunter Pool - work began with completion anticipated for fall 2022.
- Plaza de Luna – construction ongoing; anticipated completion 2022.
- Blake Doyle Skate Park – Construction to begin August 2022.
- Bruce Beach Phase I – Construction to begin August 2022.
- Garden Street Landscaping – work began with anticipated completion 2022.

#### **SPECIAL PROJECTS:**

- Plaza Ferdinand brick paver repairs to be installed when pavers arrive.
- CMPA Amphitheater installing new handrails and lettering.
- John Sunday Plaque Ribbon Cutting August 18<sup>th</sup>.
- Longhollow Park Playground Ribbon Cutting August 23<sup>rd</sup>.
- Bayview Park Playground installation begins August 15<sup>th</sup>.
- Osceola Pole Barn under construction completion anticipated for September.
- Julian Olsen Bust projected installation anticipated for September.
- Kiwanis Solar Lights to be installed in September.
- Sanders Beach Playground to be installed in September.
- Bryant Park replacement playground climbing net to be installed in September.
- Kiwanis Park sensory garden to be installation anticipated for November.
- LED Message Board for Magee Field and Hitzman Park to be installed in September.

#### **SUMMER ATHLETICS UPDATES:**

- Summer Youth Soccer Clinic/Camp held @ Bill Gregory Ball Park  
July 11-13, 18-20, 25-27; 125 Participants
- Summer Youth Volleyball Camp  
July 11-15; 80 Participants

## **PARKS AND RECREATION BOARD**

### **DIRECTOR'S REPORT**

#### **August 18, 2022**

---

- Youth Football & Cheerleading Registration at Roger Scott, Legion Field and Magee Field  
Pre - Season Training has started.
- Summer Adult Kickball, Men's Softball & Co- Ed Softball Leagues at Exchange Park:  
510 Participants; 34 Teams
- Roger Scott Pool:  
July – 6,054 Swimmers
- Cecil T. Hunter Pool:  
July - 2,202 Swimmers

#### **MARKETING UPDATES:**

- Onboarding of Day of Play Section Sponsors: Nemours Children's Health, Torgersen Causey and Florida Blue; Hopscotch Partners Virtus Health and Macaroni Kid Pensacola; and Coca-Cola Pensacola
- Promotion of programs at Jubilee Back to School Event reaching 4,000 families
- Outreach for renewal of Pilates Programming at 9:30 a.m. every third Sunday of the month at CMP
- Movies in the Park Series Finale, pre-show activity sponsorship by Latino Media Gulf Coast
- Bruce Beach Groundbreaking Event
- Blake Doyle Stakepark Groundbreaking Event
- Fall Playbook Rollout (August – November Programs)

#### **RECREATION UPDATES:**

- Summer camp has come to a close and we are transitioning to after school this week (starting August 10).
- We took 25 participants from Bayview Senior Center to see a performance of "Cinderella" at Pensacola Little Theater on Sunday, August 7<sup>th</sup>. The next theater trip is



## **PARKS AND RECREATION BOARD**

### **DIRECTOR'S REPORT**

#### **August 18, 2022**

---

planned for October 2<sup>nd</sup> to see "The Cat's Meow." Tickets are \$5 and that includes admission and 2 concession items.

- Reminder that Bayview Outdoor Rentals continue beyond the summer months and we have kayaks, SUP boards, bicycles, paddle boats and more to rent.
- Gull Point Dance Registration is going on through August 19. Fall Session 1 begins August 22. Details and schedule can be found online at [playpensacola.com](http://playpensacola.com).
- Pensacola Children's Choir will be hosting 3 neighborhood youth choirs this fall at Woodland Heights, Gull Point, and Theophalis May Centers. There is no charge to participate and auditions are not required.



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

---

**File #:** 22-00851

Parks and Recreation Board

8/18/2022

---

**SUBJECT:**

SPECIAL EVENTS - NIKKI GRAY



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

---

**File #:** 22-00853

Parks and Recreation Board

8/18/2022

---

### **SUBJECT:**

PARKS AND RECREATION BOARD MEMBERS PARK ASSIGNMENTS

**Parks & Recreation: Park Assignments per Board Member**

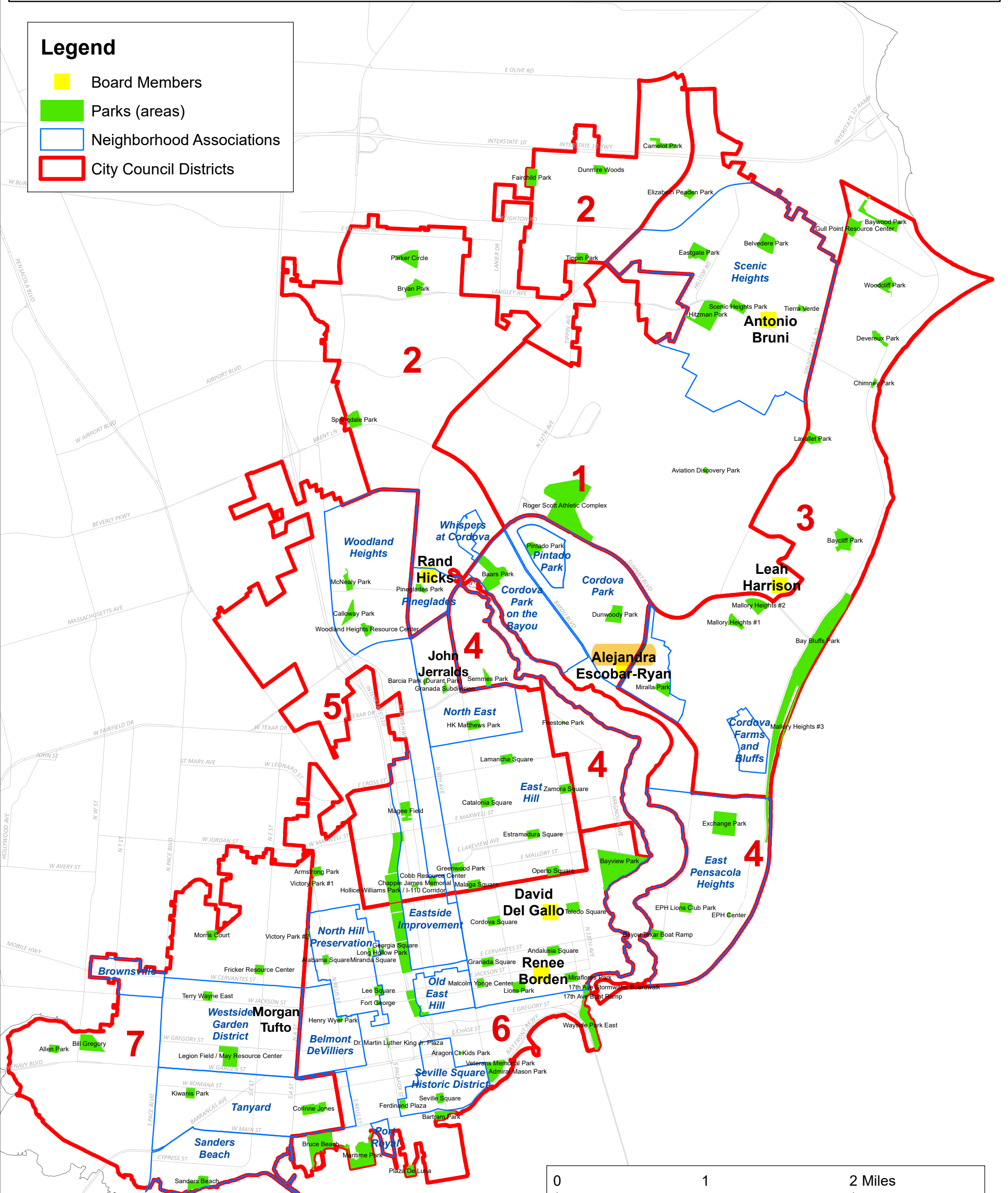
<b>Renee Borden:</b>	(District 6) Andalusia Square, Aragon, Lions Park, EPH Clubhouse, EPH Lions Club, Miraflores, Bruce Beach, Wayside, Admiral Mason, Seville, Veteran's, Plaza de Luna
<b>Antonio Bruni:</b>	(District 1) Aviation Discovery, Belvedere, Eastgate, Elizabeth Peaden, Hitzman, Roger Scott, Vickrey, Scenic Heights, Tierra Verde
<b>David Del Gallo:</b>	(District 6) Alabama Square, Armstrong, Bayview, Cordova Square, Georgia Square, Hollice T. Williams, Longhollow, La Mancha, Malaga, Operto, Toledo Square, Zamora
<b>Alejandra Escobar-Ryan:</b>	(District 4) Baars, Bayou Texar Boat Ramp, Dunwoody, EPH, Exchange, Firestone, Miralla, Pintado, Semmes
<b>Rand Hicks:</b>	(District 2) Parker Circle, Bryan, Pineglades, Springdale, Tippin, Fairchild, Dunmire, Peaden, Camelot
<b>John Jerralds:</b>	(District 5) Magee, Cobb, Chappie James Museum, Estramadura, Cecil T. Hunter Pool, Durant, Granada, H.K. Matthews, McNealy, Miranda Square, Greenwood, Magee Field, Catalonia, Highland Terrace, Woodland Heights
<b>Leah Harrison:</b>	(District 3) Bay Bluffs, Baywood, Chimney, Devereux, Exchange, Lavellet, Baycliff, Gull Point, Mallory Heights 1/2/3, Woodcliff
<b>Morgan Tufto :</b>	(District 7) Corrine Jones, Fricker, Morris Court, Sanders Beach, Henry T. Wyer, Kiwanis, Legion Field, Terry Wayne East
<b>Michael Wolf:</b>	<i>Community Maritime Park, Florida Square, Fort George, MLK Plaza, Plaza Ferdinand VII, Bartram, Bill Gregory, Allen, Victory #1 &amp; #2</i>

*(Italics indicate assignments outside home districts.)*

# City of Pensacola Parks & Recreation Board

## Legend

- Board Members
- Parks (areas)
- Neighborhood Associations
- City Council Districts



## CITY COUNCIL DISTRICTS

DISTRICT	COUNCIL MEMBER
1	Jennifer Brahier
2	Sherri Myers
3	Casey Jones
4	Jared Moore
5	Teniade Broughton
6	Ann Hill
7	Delarian Wiggins

012 Miles

Date: 6/8/2022

This map was prepared by the GIS section of the City of Pensacola and is provided for information purposes only and is not to be used for development of construction plans or any type of engineering services based on information depicted herein. It is maintained for the function of this office only. It is not intended for conveyance nor is it a survey. The data is not guaranteed accurate or suitable for any use other than that for which it was gathered.



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

---

**File #:** 22-00852

Parks and Recreation Board

8/18/2022

---

### **SUBJECT:**

DISCUSSION - MEMORANDUM OF UNDERSTANDING WITH YOUTH SPORTS PROVIDERS



## YOUTH SPORTS PROVIDERS CHECKLIST

*In-House Use Only*

Organization: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

All items must be on file prior to the official start of the Youth Sports Provider's League Play/Practice Season with Parks and Recreation.

### Documentation Requirements

- ☐ Memorandum of Understanding
- ☐ Hold Harmless Agreement includes City of Pensacola
- ☐ Current List of All Staff, Volunteers, Board Members, and Coaches
- ☐ Copy of Organization's By-Laws, Constitution, Rules & League Guidelines
- ☐ Copy of any written Disciplinary Guidelines for participants & parents
- ☐ Certificate of Insurance-Additional Insured City of Pensacola
- ☐ Copy of all Level 1 background checks performed\*  
(includes all coaches, assistant coaches, board members, referees and volunteers)

\*Challenges to failed screenings require written justification and Director's approval

	Spring	Fall
Number of Registered Participants		
Fees Received by the City (\$10 per participant)		
Proposed In-kind or Maintenance Cost Brief Description of In-kind Services:		
PROPOSED TOTAL		



## YOUTH SPORTS PROVIDERS CHECKLIST

*Must be turned in by the fourth week of games*

Organization: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

	Spring	Fall
Number of Registered Participants		
City Fees Paid (\$10 per participant)		
In-kind or Maintenance (Must Include Receipts)	Receipts	Receipts
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
Total In-Kind Maintenance		
Net		





**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CITY OF PENSACOLA  
AND  
YOUTH SPORTS PROVIDER: Southern Youth Sports Assoc.**

The City of Pensacola ("City") through its Parks and Recreation Department wishes to encourage the development of youth and to facilitate participation of Pensacola youth in sports activities. The City enters into this Memorandum of Understanding ("MOU") with the Youth Sports Provider listed above ("YSP") to establish the responsibilities of both parties and to establish clear terms as to the use of City owned facilities by the YSP.

**DEFINITIONS**

A. "Youth Sports Provider" for purposes of this MOU is defined as a non-profit or not-for-profit organization dedicated to youth development in the City of Pensacola through team participation in organized sport activities.

B. "Primary Facilities" for purposes of this MOU are as follows:

Legion Field  
Magee Field  
Roger Scott Park  
Malcolm Yonge  
Hitzman Park  
Terry Wayne East Park  
Bill Gregory Park  
Lions Park  
Vickrey Resource Center  
Cobb Resource Center  
Fricker Resource Center  
Woodland Heights Resource Center  
Theophalis May Resource Center  
Gull Point Resource Center

## YOUTH SPORTS PROVIDER

Youth Sports Provider agrees:

- I. To provide the following documents to the City via the Parks and Recreation Athletics Superintendent:
  - A) A current list of all staff, volunteers, board members and coaches prior to the start of the program. Changes must be provided to the City in an updated list throughout the term of his Agreement.
  - B) A complete schedule showing specific dates, times, and field locations for each practice and league games prior to the start of any team practices or league play.
  - C) A copy of the Youth Service Provider's By-Laws, Constitution, Standard Operation Procedures, and Disciplinary Guidelines.
  - D) Proof of commercial general liability insurance with a minimum liability limit of \$1,000,000 per occurrence and in the aggregate. The City of Pensacola must also be listed as an "additional insured" on the policy. Certificate holder shall read -- City of Pensacola, c/o Parks and Recreation Department, P.O. Box 12910, Pensacola, FL 32521.
  - E) A list of board members with phone numbers, e-mail addresses, and physical addresses to the Parks and Recreation Department, within 14 days of the occurrence of such board meetings.
  - F) A copy of an annual audit upon request.
  
- II. The YSP must notify the Parks and Recreation Department via the Parks and Recreation Athletics Superintendent of all of the following within the time frames specified:
  - A) Immediately upon a change in leadership within the Youth Sports Provider organization. This will require a new MOU be executed by the new President and Vice President.
  - B) All Board Meetings at least 48 hours in advance of scheduled board meetings.
  - C) Any accidents/incidents that require medical attention or when public safety personnel were called to assist with a situation no later than 12 pm of the next business day. The notification must include the specific location, date and time of the incident; the name of the persons involved; and a description of the incident.
  - D) Damaged or unsafe City property must be reported immediately. This includes fields, buildings, bleachers, press boxes, parking lots, fences, goals, goal posts, dugouts, scoreboards, bases, benches, sidewalks, restrooms, concession equipment, trees, etc.
  - E) Additional use of facilities/program space requests must be in writing a minimum of 10 working days prior and additional fees will apply.

- F) Request in writing, through the Parks and Recreation Department, Attention: Athletic Superintendent and obtain permission of the City prior to bringing a mobile concession or merchandise vendor into a City park, facility, or sports complex.

III. The Youth Sports Provider shall ensure that:

- A) All equipment necessary to conduct a quality program is provided.
- B) After each use of a facility, all trash from the grounds is placed in a City provided receptacle.
- C) Restrooms are monitored and basic cleaning and restocking throughout the day, occurs as needed.
- D) It adheres to all facility operating hours and closures during severe weather, due to repairs, renovations or holidays.
- E) It has conducted all background checks and other requirements in accordance with Florida Statutes, in particular FS 943.0438, and that all requirements have been timely and properly enforced. In addition, while engaging in activities upon City property and City owned facilities, the YSP shall not employ or utilize the volunteer services of any person who has been convicted of or pled guilty or nolo contendere to or has had an adjudication withheld of any of the following charges: A sexual offense, child abuse, contributing to delinquency of a minor, or abuse of an elderly or vulnerable person.
- F) Policies are in place and are enforced to ensure there is no discrimination to YSP youth participants, their families, caretakers, guardians or observers based upon race, creed, religion, national origin, disability or sex.
- G) The City of Pensacola is named as a partner at all its events, contests, programs, etc., and includes the City of Pensacola Parks and Recreation Department logo on all publications, flyers, and promotional materials. This information must be received for review by the City of Pensacola Parks and Recreation Athletic Supervisor no less than sixty (60) days prior to the start of the program. Any additional requests for informative advertisements must be approved in advance and in writing by the City.
- H) A fee of 25% of all moneys collected from additional fee-based tournaments, clinics, events, etc. outside of the normal sport season, must be submitted to the City of Pensacola's Parks and Recreation Department no later than ten (10) days after the tournament, clinic, event, etc.
- I) A fee of \$10.00, if fees are collected, for every registered child is paid to the City prior to City facility use.
- J) It pays for any requested facility maintenance, which occurs outside the normal weekday operating hours for City custodial staff or ballfield maintenance staff.
- K) It contracts for all outside labor needed to conduct the youth sports activity, including game officials, clinicians, concessionaires, etc.
- L) A pre-season inspection of all City owned assets, including fields, buildings, bleachers, press boxes, parking lots, fences, goals, goal posts, dugouts, scoreboards, bases, benches, sidewalks, restrooms, concession equipment, trees, etc. is conducted with the Parks and Recreation Department Athletic Superintendent.

- M) It provides its own concessionaire and that the Youth Sports Provider/Concessionaire will be responsible for all cleaning, inspections, permitting, licensing, and taxes.
- N) Utilities are turned off after each session at each location. Failure to do so more than twice in one season may require the Youth Sports Provider to pay for a staff person to make nightly rounds to provide such service.
- O) It is responsible for obtaining and paying for portable restrooms at other locations if desired at any City locations, and that all locations, especially practice locations, may not have restroom facilities.
- P) It will add the City of Pensacola to its Hold Harmless Agreement included as part of the league registration and provide to the City upon request.
- Q) The Youth Sports Provider shall keep accurate records and accounts in accordance with the terms and conditions of this Agreement and upon request by the City shall provide those records for an audit to be made related to the calculation of the amounts payable to the City.

### **CITY OF PENSACOLA**

The City of Pensacola agrees:

- I. To provide the following to the Youth Sports Provider:
  - A) Field space to adequately manage the youth sport being offered. However, as continuous growth may impact the City's ability to offer additional space, therefore, growth must be managed and coordinated with the City.
  - B) Clean, stocked restrooms at the start of each day that activities are scheduled. All locations, especially practice locations, may not have restroom facilities. The Youth Sports Program will be responsible for obtaining and paying for portable restrooms at other locations if desired.
  - C) Provide sports field lining for all scheduled games. Practice fields may be lined by the Youth Sports Provider; however, this needs to be coordinated with the Parks and Recreation Department Athletic Superintendent in advance to avoid potential conflicts.
  - D) Turf and pest management for all game playing surfaces and pest management on practice surfaces.
  - E) Mowing for all practice locations.
  - F) Inspect all City owned assets prior to each season.
  - G) Concession space at the primary game location. All locations, especially practice locations, may not have concession facilities.
  - H) Routine maintenance to all City owned assets.
  - I) Make repairs in a timely manner as needed to all City owned assets.
  - J) Water, trash pickup, and utilities for the primary facility.
  - K) Practice facilities will only receive trash pickup.



## POINTS OF CONTACT

A. Primary Youth Sports Provider

Point of Contact: Tammy May  
Address: 1320 W. Gregory St.  
Pensacola, Florida  
Cell phone: 850-777-0165  
Email: may\_t@bellsouth.net

Secondary Youth Sports Provider

Point of Contact: Raymond Palmer  
Address: 1320 W. Gregory St.  
Pensacola, Florida  
Cell phone: 850-221-3889  
Email: rdp4gators@aol.com

B. City of Pensacola Parks and Recreation Department

Superintendent Cheryl Fox  
222 W. Main Street  
Pensacola, Florida 32502  
(850) 436-5670

## HOLD HARMLESS

- A. The "Responsible Party" agrees to fully indemnify, defend and save harmless, the City of Pensacola, its officers, agents, employees and volunteers from and against all actions, damages, costs, liabilities, claims, losses, judgments, penalties fees, and expenses of every type and description, including, but not limited to, any fees and/or costs reasonably incurred by the City of Pensacola caused by or result from any negligent act or omission or willful misconduct of the Responsible Party in connection with its use of the City of Pensacola Facility. This shall be a continuing release and shall remain in effect until revoked in writing.
- B. Youth Sports Provider will add the City of Pensacola to its Hold Harmless Agreement included as part of the league registration and provide to the City upon request.


## CANCELLATION

This agreement may be cancelled upon thirty (30) days written notice by either party upon delivery to the other party. This MOU can be canceled immediately upon notice in writing to the YSP by the City based upon, but not limited to the following: fraud, lack of compliance with applicable rules, regulations, an ordinance, failure to remit proper payment, and failure to perform in a timely manner any provision of this agreement.

## EFFECTIVE DATE

This agreement shall take effect upon date of signing and shall remain in full force and effect until the end of calendar year 2021.

### CITY OF PENSACOLA

By:   
Mayor

Kerrith Fiddler  
OU=Office of the Mayor, O=City  
of Pensacola, CN=Kerrith Fiddler,  
E=kfiddler@cityofpensacola.com  
your signing location here  
2021-01-21 14:59:35

Attest:

  
City Clerk

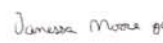


(Seal)

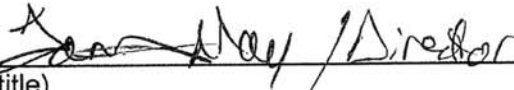
Approved as to content:

  
Parks and Recreation Director


Approved as to form and execution:

  
Vanessa Moore  
Assistant City  
Attorney  
2021-01-07 14:45:07  
City Attorney

### YSP

By:   
(title)

Witnesses:

  
Signature

  
Print

  
Signature

  
Print


---

---

## MEMORANDUM

---

---

**TO:** Grover Robinson, IV, Mayor  
**FROM:** Brian Cooper, Parks and Recreation Director   
**SUBJECT:** Southern Youth Sports Association  
**DATE:** January 13, 2021

---

The City would like to renew our Memorandum of Understanding with Southern Youth Sports Association to provide academic, social, and physical programs through sports. Southern Youth Sports Association will pay the City \$10.00 per child and 25% of fees collected from tournaments, clinics, etc. The City will provide field maintenance, clean restrooms, water, trash pickup, and utilities. The MOU expires on December 31, 2021.



**Southern Youth Sports  
Association (SYSA)**

**POLICIES & PROCEDURES  
MANUAL**



## **TABLE OF CONTENTS**

<b>MISSION STATEMENT...</b>	<b>pg. 3</b>
<b>OBJECTIVES.....</b>	<b>pg. 3</b>
<b>PHILOSOPHY OF YOUTH SPORTS.....</b>	<b>pg. 3</b>
<b>FAIR PLAY CONCEPTS.....</b>	<b>pg. 4</b>
<b>CREATING A PROTECTIVE SHIELD.....</b>	<b>pg. 5</b>
<b>GENERAL POLICIES.....</b>	<b>pgs. 5-9</b>
A. Participation	
B. Sign-ups	
C. Creating Balanced Teams	
D. Team Formation Process	
E. Practice and Game Schedules	
F. Game Cancellations	
G. Locations	
H. League Rules	
I. Payments	
J. Insurance	
K. Medical Emergencies	
L. Photos	
M. Trophies	
N. Fundraising	
O. Selection of Volunteer Coaches	
P. Grievances	
Q. Protests	
R. Zero Tolerance Policy	
S. Safety	
T. Weather	
U. Alcoholic beverages	
 <b>PARTICIPANT SECTION.....</b>	 <b>pgs. 10-12</b>
a. Responsibilities and Expectations	
b. Players Code of Ethics	
c. Corrective Action Policy	
 <b>PARENTS SECTION.....</b>	 <b>pgs. 13-20</b>
a. Youth Sports Parent	
b. Important Don'ts for Parents	
c. Guidelines for Supportive Parents	
d. Responsibilities and Expectations	
e. Parents Code of Ethics	
f. Corrective Action Policy	
g. Complaint against a coach procedure	
h. Coaching expectations	
 <b>APPENDIX.....</b>	 <b>pgs. 21-24</b>
a. Accident Report Form	
b. Coaches Evaluations	

Participation in youth sports plays a valuable role in the development of children. Aspects of teamwork, dedication, discipline, physical fitness, self-esteem, and fair play all contribute to the overall growth and maturation of young people. The SYSA takes this responsibility seriously and strives to offer quality programs which will aid in this development.

This handbook is presented to serve as a reference for you, as a parent or coach, so you will understand the philosophies of this organization regarding youth sports and allow you to do your part to make each program a success.

I look forward to your involvement with the SYSA.

Sincerely,

SYSA Board of Directors

## MISSION STATEMENT

The mission of the SYSA is to respond to the academic, social and physical needs of each child through the appropriate involvement of community, youth and staff. We are committed to the development of the full potential of each child. Our programs and activities focus on the development of responsibility, cooperation and acceptance.

## OBJECTIVES

The objectives of the SYSA are as follows:

- To offer these programs to fulfill the recreation needs and wants as a service to the community.
- To offer an equal amount of participation opportunities to both young men and women regardless of race, creed, religion, or socio-economic status.
- *To make these programs safe and enjoyable in an atmosphere that promotes learning and participation first and competition second.*
- To have the best possible people volunteer as coaches and to thoroughly train them to do the best that they can.
- *To demand from our coaches that those who need the most assistance are given it, rather than those who are already advanced.*
- To expect that good sportsmanship and fair play are standard behaviors.
- To demand from our parents to respect our volunteer coaches by being supportive of their coaching strategies and philosophies.
- To ensure that the child's participation in youth sports is a **positive** and worthwhile experience.

## PHILOSOPHY OF YOUTH SPORTS

The SYSA fervently believes in the benefits of participation in organized youth sports. Participation in sports has proven to build self-esteem, promote teamwork, develop the body as well as the mind, and is an integral part of the maturation process. Therefore, the goal of the SYSA is to provide programs and services to young people of all backgrounds that will build the foundation for them to grow up healthy, competent, and caring individuals in our community. In order to operate successful youth sports programs; we will enforce the following five philosophies:

- **Everyone plays:** Our program goal is for kids to play. We mandate that every player on every team must play at least half of every game.
- **Balanced Teams:** Each year we form new teams as evenly balanced as possible because it is fair and more fun when teams of equal ability play.
- **Open Registration:** Our program is open to ALL children between the ages of 5-15.
- **Positive coaching:** Encouragement of player effort provides for greater enjoyment by the players and ultimately leads to better skilled and better motivated players.
- **Good Sportsmanship:** We strive to create a positive environment based on mutual respect rather than a win-at-all costs attitude. Our program is designed to instill good sportsmanship.

## **FAIR PLAY CONCEPTS**

Playing sports can be an exciting and enjoyable struggle, both with you and others. The feelings of being excited and having fun are closely tied to your attitudes-what you think and feel about the game, the other team, and yourself. Top athletes have a set of attitudes that we call "fair play". But what exactly is fair play? Here are some of the key points.

### **Respect for the Other Team**

You need the other team. Without the other team you can't play. So you need to show respect for the other players by treating them as needed partners, not as enemies. When you play against a good, strong team that you respect, you usually play a better game.

### **Respect for Yourself**

We know that how people look at things influences what they do. So, if you think of yourself as a good player, as an important part of the team, you are more likely to play like one-to set goals for yourself, practice on your own, and perform well in games. Fair play means that you believe in yourself and see yourself as important in some things, not everything.

### **Cooperation with Officials**

The rules of the game help you play the game better. Fair play means that you go along with the rules and cooperate with the referees, who are there for one main purpose-to make sure the game, is played better. If you are really honest with yourself and with the referees, you'll usually get more out of the game.

### **Getting involved**

A good player wants to get into the game but also wants others to play. Fair play means you defend the right to play both for yourself and for others.

### **Building the Team**

To be a good team member, you need to get to know all of your teammates and the coach and to let them get to know you. We are all different in ability and in skills. Fair play is listening to each other, sharing ideas and feelings, and helping each other increase strengths and reach goals.

### **Sticking Up for What You Believe**

If you believe in fair play and stick up for it, you will be respected. It means taking a stand in favor of the things listed above. It means letting others know that you value your teammates, the other team, yourself, and the rules of the game. We all like to win but it shouldn't be at the cost of giving up what we believe in.

### **CREATING THE PROTECTIVE SHIELD**

This youth sports program exists to help children in the development of positive life skills and self-concepts. Our goal is to provide safe, enjoyable recreation opportunities for participants.

We are against any forms of abuse or maltreatment of children in youth sports. We each have a responsibility to do what we can to prevent any and all forms of child abuse.

We intend to take reasonable and intentional action to protect participants from any form of abuse or maltreatment and to deal with any transgressions in a timely and appropriate manner.

The SYSA uses all reasonable efforts to screen employees, and/or volunteers in order to avoid instances where young athletes may be endangered, neglected, or abused.

Although no organization can make every participant 100% safe from all forms of abuse, through screening, training, supervision, and steps to create a healthy environment for children to thrive in youth sports, we are taking critical steps toward protecting all of our participants. *It is our mission to teach the basic skills which young people need to play sports in a safe and nurturing environment, where all children get an equal chance to play regardless of play level.*

*Every child in our leagues has the right to have fun while participating in our program.*

We will not tolerate any abusive behaviors that may jeopardize a child's well-being.

Adopted from the National Alliance for Youth Sports Child Abuse and Youth Sports: A Comprehensive Risk Management Program

## GENERAL POLICIES

### Participation

- Most SYSA programs are participatory in nature and do not require participants to try-out to participate. All sports will emphasize the pleasure of skill development and physical fitness and avoid preoccupation with winning and perfectionism.
- Where equal and separate programs do not exist, girls and boys will be granted an equal opportunity to participate.
- Each child should receive playing time as described in individual sports rules. Every player participates for a significant period of time in every game or practice.

### Sign-Ups

1. Every sports league program has registration deadlines and unique rules on how the SYSA must assemble teams. The SYSA will establish sign-up periods for each sport and will allow enough advance time for complete teams to be assembled before league registration deadlines.
2. **Team Requests** - The SYSA realizes requesting certain teams for reasons of transportation, child care, friends, etc., would be appreciated by parents. **However, we do not honor special requests.** We are dedicated to the Player Rating System and making teams as BALANCED as possible.
3. Because of team size restrictions, signing up does not guarantee a position on a team roster. Therefore, the SYSA takes sign-ups on a *first-come, first-serve basis*. Reasonable efforts will be made to create additional teams when available teams are over-enrolled.
4. Team Size
  - A. The SYSA establishes minimum team sizes for each sport based upon experience. This is done to reduce forfeited games and to assure that players have reasonable rest breaks that the Department would expect for that sport.
  - B. The SYSA establishes maximum team sizes for each sport based upon experience. This is done to assure reasonable levels of playing time for each registered player and to assure that each has the opportunity to receive appropriate amounts of direction from the coaches.
  - C. The SYSA, from time to time, will approve minor changes to the minimum or maximum team sizes to deal with unique circumstances that may arise. The Department may consult a coach if we are considering making changes.
5. The SYSA will not allow a child to move up to an older age division, unless the younger division has an abundance of players and the older division is short of players. A child moving up must have played at least one year in the league they wish to move up from. If there is a special request to move a player up, the program coordinator will consider the request. The program coordinator will make the final decision after the supervisor confers with the player's past coach(es) and future coach(es).

### Creating Balanced Teams

**Attention Parents / Guardians & Coaches:** Please note, before you register a participant for this program, that the SYSA utilizes a 'Draft' system to ensure parity of teams. *Only the HEAD coach's son/daughter is guaranteed a slot on the team he/she is coaching. Any siblings will also be guaranteed a spot on the team as well.* We cannot accept requests or guarantee a specific coach, team or any other player in the league since this would take away from the purpose of the drafting system. **Thanks for your support.**

### **Team Formation Process**

When the SYSA has more than one team entered in the same classification/age group, the following criteria will be used to formulate team rosters; with the objective of creating evenly matched and diverse teams by distributing players equitably(listed below by priority) . **We are sorry we cannot honor specific team, coach or carpool requests. "The only exception will be siblings registered in the same age and coaches with their children. NO OTHER EXCEPTIONS WILL BE MADE.**

- For grades K-2 a random draft process based on age, grade, and experience will be used.
- For grades 3-6 team formation is based on several criterion:
  1. Grade, Age, or Both
  2. Experience and skill level
  3. Skills sessions may be held prior to each season allowing Recreation personnel, high school coaches, and volunteer staff to informally evaluate players.
  4. Past Rosters

### **Practice and Game Schedules**

- Practice and game schedules are prepared according to the following criteria:
  - A. Facility availability. There may be times, with limited notice, that regularly scheduled activities may be canceled or relocated to a different facility.
  - B. Coach's availability: For some programs coaches are able to choose which days they are available to practice. Most times we do not know who is coaching until registration has been completed and coaching applications have been accepted.

### **Game Cancellations and Rescheduling**

- If a game is canceled due to weather or other unforeseeable circumstances, all efforts will be made to reschedule that game.
- However, due to time restraints and/or field usage conflicts, some games may not be rescheduled.
- It will be the decision of the SYSA and head coaches of some of the programs to decide if and when the games will be made up.

### **Locations**

- Field locations and facility locations are indicated on the schedules of each individual sport.

### **League Rules**

- Website links can be found at [www.sysatigers.org](http://www.sysatigers.org) for all youth league rules or will be posted directly on our site. Parents are encouraged to read the rules to become familiar with the sport.

### **Payments and Refunds**

- Payments are due for all programs at time of registration
- If a program is cancelled, the participant is entitled to a full refund or a credit to the individual's household account for use within the current fiscal year.
- Refunds to those who choose to drop a program will be determined on a case by case basis. In order to cancel and receive a refund (minus a \$5.00 administrative fee) you must personally contact the SYSA five business days prior to the first day of program. Please allow 4-6 weeks for processing.

### **Insurance**

- While SYSA maintains a general liability insurance policy, it is recommended that all participants be covered under a personal medical /accident insurance policy.

### **Medical Emergencies**

- For any injury or accident that requires something other than a cleaning and covering with a bandage, coaches and parents are required to seek professional medical assistance through 911 calls.
- If medical transportation is required, the charges incurred will be billed to the parents and/or the parent's/guardian's insurance policy.
- Please notify the league if your child has a pre-existing medical condition (i.e. allergies, medications, physical impairments, etc.) on the registration form; the league will then inform the coach of the situation. This is essential in order to determine the severity of an accident and to assist the medical personnel who respond to the scene.

### **Photo Release & Team Photos**

- Photographs are occasionally taken of program participants during various recreation activities. These photographs are used to promote SYSA in future editions of the Program Guide, on the web and a variety of other SYSA. If you prefer that you or your child not be photographed, please notify us. The SYSA will schedule team photos for all youth sports. Photos are optional-participants do not need to purchase. Head coaches will receive a free 5x7 team photo.

### **Trophies/Awards**

Coaches are encouraged to have an end-of-season party for their teams. The SYSA can reserve space to host a party at any of our park shelters and possibly our facilities at no charge. At least a two week advance notice is required. We also have discounted pizza deals with many of the local pizza shops in town. Give us a call before placing your order; we may be able to help you get a discount.

- 
- 

### **Fundraising**

- No individual fundraising efforts will be permitted.
- All donations and sponsorships must be approved by the SYSA. All revenue will be maintained and allocated by the SYSA.

### **Selection of Volunteer Coaches**

Application Procedure: In order to ensure the safety of all participants in the SYSA, all individuals wishing to volunteer as a head coach for a youth sports team within the SYSA must follow this procedure:

- Submit to SYSA, a completed Volunteer Application
- Provide written consent for SYSA to conduct a criminal background check.
- 

Background Checks: All new head coaches may be required to undergo a criminal background investigation. This process is to further ensure the safety and well being of all participants. All coaches will be subject to random background and criminal investigations.

A person will be disqualified and prohibited from serving as a volunteer with the SYSA if the person:

1. Fails to consent to a personal criminal background search; or
2. Has been convicted (including crimes whereby a plea of "no contest" was entered) of a crime of child abuse, sexual assault, child neglect, murder, voluntary manslaughter, felony assault, arson,



- robbery, burglary, indecent exposure, public lewdness, terrorist threats, any offense against a minor, kidnapping, or felony violations of the Controlled Substance Act; or,
3. Has been twice convicted, in any combination, of the following offenses: Misdemeanor Assault, or any violation of the Controlled Substance Act; or,
  4. Has been subject to any court order involving any sexual abuse or physical abuse of a minor, including but not limited to domestic order for protection.
  5. Has been adjudged liable for civil penalties or damages involving sexual or physical abuse of children; or
  6. Has been subject to any court order involving any sexual or physical abuse of a minor, including but not limited to domestic order for protection. The SYSA shall have final decision on all personnel matters.

### **Grievances**

Any participant, parent, or volunteer may file a grievance when necessary. All grievances should be written and directed through the following sequence of authorities: Coach; Program Coordinator; Recreation Director; Board.

Grievances will be heard regarding all matters pertaining to conduct in violation of the Code of Ethics as indicated within the SYSA Program Policies and Procedures manual.

- The procedure for filing a grievance is to first provide the Program Coordinator with written documentation of the grievance including: date of incident(s), name(s) of person(s) involved, name(s) of any witness(es), and a brief description of the incident(s).
- If necessary, a meeting with the Program Coordinator or Recreation Director will be scheduled.
- If the matter is not resolved it may be forwarded to the Board of Directors.

**Protests** No protests of games or contests will be permitted

- Decisions of on-field officials will stand

**Safety** A safe playing environment is essential to provide a high quality recreational sports program.

- Coaches should report any and all findings or accidents to the SYSA, regardless of the nature of the incident; use the accident report form, which is provided to you.

### **Weather**

- The safety of participants, officials, and spectators is the primary concern in cases of inclement weather.
- Once the game has started the officials will have the responsibility to remove the players from the field if the conditions become extreme.
- If ordered to do so, please find a safe shelter in an automobile or building until instructed to return to the playing field or told that the game has been cancelled.
- In most programs games are played rain or shine. Cancellations occur only due to severe weather or persistent rain. If you think the weather is questionable please call our information line at (850)438-6233 to check for possible cancellations. If there is an old message or no message pertaining to the day you are inquiring about than no cancellations have occurred.
- Programs that use school facilities will be cancelled in the event that the school is closed for a snow day.

### **Alcoholic Beverages**

- Alcoholic beverages are not permitted in public parks
- No coach or other volunteer shall participate in any SYSA sponsored event, including practices and games, while under the influence of alcohol or drugs.

## **Participant Section**

### **RESPONSIBILITIES AND EXPECTATIONS**

Participation in youth sports programs can have a lasting and meaningful effect on children's lives. Therefore, it is the goal of SYSA to provide the highest quality of athletic programs to ensure that a child's experience with sport is a positive one. It takes the cooperation of everyone involved, including the participant, to make this happen. Therefore the SYSA has established the following responsibilities for participants to adhere to:

- **Players will listen to their coaches and be respectful of their elders.**
- **Players will take care of the facilities, equipment, and uniforms, which they are given.**
- **Players will make sure to eat the right foods and drink plenty of water before and after practices and games.**
- **Players will avoid all types of taunting and belittling remarks to their teammates or opponents.**
- **Players will show good sportsmanship at all times, win or lose.**
- **Players will not make sports a priority over schoolwork or family.**
- **Players will refrain from horseplay and all other dangerous activities, in which they may become hurt.**
- **Players will participate for the love of the game and competition and not to win at all costs.**

## PLAYERS CODE OF ETHICS

**I hereby pledge to be positive about my youth sports experience responsibility for my participation by following this Player's Code of Ethics Pledge:**

- I will encourage good sportsmanship from fellow players, coaches, officials, and parents at every game and practice by demonstrating good sportsmanship.
- I will attend every practice and game that I can, and will notify my coach if I cannot.
- I will expect to receive fair and equal amount of playing time.
- I will do my very best to listen and learn from my coaches.
- I will treat my coaches, other players, officials and fans with respect regardless of race, sex, creed, or abilities and I will expect to be treated accordingly.
- I will deserve to have fun during my sports experience and will alert parents or coaches if it stops being fun!
- I deserve to play in an environment that is free of drugs, tobacco, and alcohol and expect adults to refrain from their use at all youth sports events.
- I will encourage my parents to be involved with my team in some capacity because it's important to me.
- I will do my very best in school.
- I will remember that sports are an opportunity to learn and have fun.

### CORRECTIVE ACTION POLICY

Players who fail to adhere to the Code of Conduct or do not live up to their responsibilities or expectations will be subject to disciplinary action. SYSA does not want a problem child to spoil the experience of youth sports for the other children in the programs. Therefore, SYSA has instituted a Corrective Action Policy to establish appropriate consequences for inappropriate behavior.

The Corrective Action Policy is a guide to assist coaches and the SYSA run a quality program. The Corrective Action Policy is a 4-step system designed to forgive a mistake but to firmly address chronic misbehavior.

For violations of the Code of Conduct or Expectations, these steps will be followed:

Step 1 – Verbal Warning	Coach will discuss undesirable conduct with player and parents and stress that this behavior will not be tolerated.
Step 2 – Period Suspension	Coach will bench the offending player for 1 period of time during a game when he/she should be playing. Coach will inform the Recreation Director of the problem and why the child is sitting out 1 game period.
Step 3 – Game Suspension	Coach will bench the offending player for 1 entire game when he/she should be playing. Coach will inform Program Coordinator of the 3 <sup>rd</sup> offense, at which time the player and the parent(s) must attend a meeting with the Coach and the Recreation Director before the player is allowed to resume playing. The player will be warned that the next offense will result in his/her expulsion from the league.
Step 4 – League Expulsion	The participant on the 4 <sup>th</sup> offense will be expelled from the league and no refund will be given. The parent will then have to make a formal request to be re-instated into this league. The child and parent(s) will then have to meet with the Recreation Director prior to the start of the season to determine if the child is capable of playing within the guidelines of this program.

These guidelines are not absolute in dealing with behavioral problems. Severe situations could merit harsher sanctions against participant.

## YOUTH SPORTS PARENTS

Being a parent is a tough job, and when a member of the family decides to join a youth sports team, it gets even tougher.

You've done a lot already to bring up your child. You've created the environment in which your child has grown. You've shared your values with your child by the structure you've given his/her life and by the model you have been for him/her. You've exposed him/her to the world as he/she knows it.

Since your child joined a youth sports team, you've been involved in a whole new set of things. You have had to adjust the family routine; a lot of your time has gone into transporting your child to practice at inconvenient times and to weekend games. You have sacrificed some of your own interests, and others in your family have had to adjust, but you have gotten some returns too. There is the pride you feel as your son or daughter plays. There is some kind of expression of thanks your child has "said" to you. You have met other parents and gained new friends.

Being a youth sports parent isn't easy, but the rewards sure are grand!

## IMPORTANT DON'TS FOR PARENTS

1. Don't put yourself in the place of your son or daughter on the field. Your child is in the game, not you. Glory or grief, it is his/her game.
2. Don't talk about the "big game" all day. Chances are the "big game" isn't as important to your child as it is to you. Your child will most likely keep the game in its proper perspective if only you would.
3. Don't criticize your child or other children on your child's team or other teams.
4. Don't yell instructions to your child; that is the coach's job. Besides, your child will be able to hear your voice over the crowd, which will make him/her more nervous. Please shout encouragement only.
5. Don't start analyzing your child's performance right after the game. All your child wants is peace, quiet, and something to eat.
6. Never criticize the coach, even if it is apparent that he doesn't understand the game. Before you complain, decide whether you are ready to give up your valuable free time to step into the shoes of the coach. If not, don't complain.
7. Don't abuse or criticize the officials. This type of behavior does not promote the respect for authority you expect from your children.
8. Don't decide that your child has a future with a professional team, but don't write him off either. Kids mature athletically at different paces.
9. Don't forget to praise your child for simply performing. Don't over praise or dwell on a mistake with scorn or anger.
10. Don't forget to praise all of the players after a game, even if they lost.
11. Don't take sports so seriously. Even the "big game" can't solve the world's problems. Just let the kids have fun!

#### GUIDELINES FOR SUPPORTIVE PARENTS

Few youth programs are successful without the support of parents. Below are a few guidelines for concerned parents as they strive to support their young athletes:

- Supportive parents focus on mastering sport skills and strategies rather than on competitive ranking.
- Supportive parents decrease the pressure to win.
- Supportive parents believe that the sport's primary value is the opportunity for self-development.
- Supportive parents understand the risks that competition places on a child.
- Supportive parents communicate their true concerns directly with the coach.
- Supportive parents understand and respect the differences between parental roles and coaching roles.
- Supportive parents control negative emotions and think positively.
- Supportive parents avoid the use of fear and punishment to get kids to perform better.
- Supportive parents avoid criticizing children, coaches, and officials.
- Supportive parents recognize and understand expressions of insecurity and provide support when necessary.
- Supportive parents avoid the use of guilt to manipulate children to perform the way they want them to.
- Supportive parents show empathy for the young athlete.

## RESPONSIBILITIES AND EXPECTATIONS

In order for a program to be truly successful, it takes the cooperation of everyone involved: players, coaches, officials, league administrators, and especially parents. Parents have the following responsibilities and expectations when participating in SYSA Programs:

### **Parents have a responsibility to their children:**

To make sure that your child gets the most out of his or her playing experience, parents should show their unwavering support, including positive reinforcement of your child's performance and effort. This is absolutely essential, especially at an early age, to ensure their healthy development. Parents should also be positive role models, including, but not limited to, showing proper sportsmanship at all times and refraining from negativity of any kind.

### **Parents have a responsibility to the coaches:**

Coaches volunteer their personal time to spend it with your child. They need you to be supportive of their decisions and not undermine their efforts. If you don't agree with a coach, you are expected to tell that coach, but make certain it is done at the right time and place and not in front of the children. **It is not acceptable to approach a coach before or during a game to discuss playing time etc.** Parents are also expected to drop off and pick up their children on time for games and practice, and it is highly encouraged for parents to stay and participate in order to maintain control of the group and assist the coach as needed.

### **Parents have a responsibility to the league:**

League Administrators cannot be at all games and practices of all teams. Therefore, in order to maintain the protective shell around these programs, it is essential for parents to report abusive behavior or any other situation that needs to be addressed to the league administrator. This is the only way that these programs can achieve their intended goals.

### **Parents have a responsibility to the other parents:**

Personal gain and satisfaction should not be derived from you child's performance. Competition and taunting between parents is never acceptable, and no parent should ever feel embarrassed or disappointed by their team or child's performance. Good plays should always be cheered, and disappointments should always be consoled, no matter whose team it affects.

### **Parents have a responsibility to themselves:**

It is your responsibility to enjoy watching your child and other children participate and learn. The joy and pride associated with watching children participate in sports should be experienced to the fullest, because a lifetime of memories is being created before your very eyes.

## PARENTS CODE OF ETHICS

**I hereby pledge to provide positive support, care, and encouragement for my child participating in youth sports by following this Parents' Code of Ethics Pledge:**

- I will encourage good sportsmanship by demonstrating positive support for all players, coaches, and officials at every game, practice, or other youth sports event.
- I will place the emotional and physical well being of my child ahead of a personal desire to win.
- I will insist that my child play in a safe and healthy environment
- I will support coaches and officials working with my child, in order to encourage a positive and enjoyable experience for all.
- I will demand a sports environment for my child that is free of drugs, tobacco, and alcohol and will refrain from their use at all youth sports events.
- I will remember that the game is for youth - not adults.
- I will do my very best to make youth sports fun for my child.
- I will ask my child to treat other players, coaches, fans, and officials with respect regardless of race, sex, creed, or ability.
- I will require that my child's coach be trained in the responsibilities of being a youth sports coach and that the coach upholds the Coaches Code of Ethics.
- I will encourage my child at all times and teach them that honest effort is as important (maybe even more important) than winning.
- I will remain in the spectator area during competitions.
- **I will support my child's coach and let him/her coach during the game.**
- I will accept that officials are doing the best job they can.
- I will keep my emotions under control.
- I will help when asked by a coach or official.
- I will remember that my child will get the most out of sports with my love and **positive support**.



### CORRECTIVE ACTION POLICY

Parents who do not follow the Code of Ethics will be subject to a Corrective Action Policy. It is the philosophy of the SYSA, that parents should not spoil the experience of participation in youth sports for the children. Furthermore, SYSA will never punish a child for the actions of his or her parents(s). Therefore, the following guidelines have been established for addressing problem parents.

For violations of the Code of Ethics or Responsibilities and Expectations, the following steps will be taken:

Step 1: Verbal Warning – Coach will discuss undesirable conduct with parents and stress that this behavior will not be tolerated. Coach will document this conversation and forward to Recreation Director or Program Coordinator.

Step 2: Written Warning – Coach or official will notify the Recreation Director or Program Coordinator of continued breach of Code of Ethics and league will bring parent(s) in for a meeting to discuss actions and what the proper behavior is. Furthermore, there will be a formal letter of reprimand given to the parent(s) stating that the next offense will lead to parent being banned from the sporting event venue for a period of 1 game.

Step 3: Game Suspension - SYSA will ban the parent(s) from attending the next scheduled contest and another letter will be given to parent(s) stating that the next offense will lead to parent being banned from all future contests.

Step 4: Season Suspension – The parent(s) will be banned from attending all league contests after a 4<sup>th</sup> offense. The parent(s) will then have to make a formal request to be re-instated into this league. The parent(s) will then have to meet with the Recreation Director or Program Coordinator prior to the start of the season to determine if the parent(s) is capable of behaving within the spirit and letter of the guidelines of this program.

These guidelines are not absolute in dealing with behavioral problems. Severe situations could merit harsher sanctions against the parent(s) .

#### COMPLAINT AGAINST A COACH PROCEDURES

**All grievances should be written and directed through the following sequence of authorities: Coach; Program Coordinator; Recreation Director; Board of Directors.**

- The procedure for filing a grievance against a coach is to first provide the Program Coordinator with written documentation of the grievance including: date of incident(s), name(s) of person(s) involved, name(s) of any witness(es), and a brief description of the incident(s).
- Gather information and eyewitness accounts of the event(s) that took place from everyone involved to determine if a violation of the letter or intent of the Coaches' Code of Ethics Pledge has occurred. This may include the site supervisor, game officials, and other coaches, parents and children.
- Require the member coach to attend a meeting to address the complaint and to offer his/her side of the incident.
- The Recreation Director has the authority to determine the severity of the situation and whether or not the affected coach has violated the expected behaviors outlined under each of the canons of the Code of Ethics Pledge that comprise the Code of Conduct.

The Recreation Director has the authority to enforce the appropriate range of disciplinary actions outlined in the Code of Conduct. The information will be logged in the member file.

## The SYSA Coaching Expectations:

### Now you're a Coach

For your players, you, the coaches are the single most important adult leader. You will help the players have fun, learn skills, develop sportsmanship, and discuss values in a meaningful way.

### Coaching Philosophy

As the coach, forget the professional and college coach models and the win at all cost approach. Do not try to get your feeling of self-worth from your team's win-loss record. Coaching youth sports calls for **teaching** the fundamentals properly, **developing** the basic team concepts, **working** on fair play values **and encouraging** all players to participate and enjoy the sport. The most important element is the relationship between the **coach** and the **team**. ***The coach is a leader, role model, teacher and friend.*** This relationship is far more significant than points scored or the games won.

**The quality of the coach-team relationship is the ultimate measure of success for youth sports coaches.**

- **Keep it simple:** Most sports are relatively simple to play and can be enjoyed by all ages. Overcomplicated formations, plays and strategies tend to confuse and frustrate youth. By keeping it simple, it will build self-esteem and confidence.
- **Work on basic skills:** Younger teams especially should concentrate on fundamentals. Teach skills and concentrate on the basic. Help players become conscious of the importance of proper execution. Stop the action often to help individual players improve, but don't interfere excessively.
- **Work with every player on your team:** The most highly skilled and least skilled players on your team should be given equal attention. **Every player should be helped to improve in ability and to enjoy the game. It is important that every player participates and has fun, rather than just a few good players dominating the action.**
- **Teach 'Fair Play':** Playing fair is an essential part of youth sports. Respect for one's self, team mates, the other team, the rules and the officials who uphold them.
- **Help players set and evaluate individual goals:** Competing against oneself is perhaps the best way to improve skills, help players measure their skills, set goals for the future and work to reach those goals. What is important is not so much how players measure up against each other, but how much each player learns and reaches new levels of skills and enjoyment.
- **Keep winning in perspective:** Winning games is only one of the many goals that are important in sports. Help players and their parents become aware of other important goals: learning skills, becoming better physically fit, being a good leader and a good follower, dealing with the emotions of sports and having fun.

## Coaching Policies, Procedures & Guidelines

### You Will:

- Read and review all league rules and paperwork pertaining to the season prior to the first scheduled day.
- Coaches should arrive to practice at least 15 minutes early to set up and should not leave until every child has been picked up by a parent/guardian.
- Contact parents and players when necessary.
- **Conduct parent/players meeting.**
- **Distribute all materials given to you by the Director in a timely manner.**
- Return any paperwork distributed to you by the Director in a timely manner.
- Look at yourself and explore your own motivations, values and goals.
- Listen to and share with other adult leaders.
- Explain your discipline procedures for behavior problems, missed practices, etc., (nothing too severe, unless cleared with Rec. Director, refer to policies and procedure manual for guidance).
- Stress parental and player conduct during a game.
- Inform parents about proper equipment: appropriate clothing, good fitting shoes and water.
- Players are responsible for their own equipment.
- Require clean uniforms for every game.
- Stress the need for players to maintain good school grades.
- Get parents involved: at practice, umpire, score keeper, team mom, etc.
- Verify your roster, making sure all player information is correct; pass on any corrections to the Recreation Department. Absolutely no roster changes without notifying the Program Coordinator first!
- Question and answer period after every practice and game.

### Conduct Practice Sessions:

- **Come prepared to practice.** Prepare a practice plan outlining the skills you will be teaching and the drills you will use to teach them for that day. Make copies for those parents who may assist you.
- Get to know your players personally.
- Help them set goals and work towards them.
- Lead discussions by asking questions and introducing problems and situations for players to deal with.
- Teach appropriate skills, chants and physical fitness.
- Build teamwork.
- Enjoy yourself and let your players know it.
- **ABSOLUTELY NO PRACTICE SESSIONS SHALL BE SCHEDULED AT ALTERNATE TIMES OR LOCATIONS WITHOUT RECEIVING PERMISSION FROM THE STREETSBORO PARKS & RECREATION DEPARTMENT FIRST. Practice must be conducted the time, day, and location scheduled by the Recreation Department unless you receive permission in **advance (7 days)** from the Recreation Department to practice at/on another time, day, or location. Failure to do so will result in actions of the **ENFORCEMENT OF THE CODE OF CONDUCT.****

### Game Responsibilities:

- See that your players are present and ready to play.
- Pre-game warm ups.
- Introduce yourself to the game official and the opposing teams coach.
- Fill out any paperwork (rosters etc.) prior to the start of the game and submit properly.
- **Control yourself, players and parent behavior during and after the game.**
- **Coach and encourage your team during the game. DO NOT try and officiate the game from the sideline!! If you would like to officiate, please call the Rec. Department.**
- **Coaches and players must clean their bench area before leaving the facility!**

## Accident Report Form

This form must be filled out for all injuries. Use the back of this form if necessary.

Date of accident \_\_\_\_\_ Time \_\_\_\_\_

Name of injured person \_\_\_\_\_

Age \_\_\_\_\_ Grade \_\_\_\_\_ Parents' names \_\_\_\_\_

Circumstances of accident...Explain in detail how accident happened and where you were....

---

---

Scene of accident...Describe location where accident occurred.

---

---

Injuries and damage...Describe nature of injuries.

---

---

Was further medical attention required? If, what, where, and when?

---

Treated by: \_\_\_\_\_

Witnesses: Give names, addresses and phones of all witnesses who know anything about accident or circumstances surrounding it.

---

---

---

---

Date of this report \_\_\_\_\_ By: \_\_\_\_\_

**PROGRAM EVALUATION – YOUTH SPORTS**

How did your child benefit from this program? \_\_\_\_\_

What did you like best/least about this program? \_\_\_\_\_

What did your child like best/least about this program? \_\_\_\_\_

What would you like to see changed – if anything? \_\_\_\_\_

Comment on the selection process for the teams (if applicable). \_\_\_\_\_

How did you register?

Mail \_\_\_\_\_ Online \_\_\_\_\_ Walk In \_\_\_\_\_ Drop Box \_\_\_\_\_

How did you find out about the program?

Newspaper \_\_\_\_\_ Pamphlet \_\_\_\_\_ Postcard \_\_\_\_\_ Word of Mouth \_\_\_\_\_

Was the registration process: (check all that apply)

Convenient \_\_\_\_\_ Efficient \_\_\_\_\_ Confusing \_\_\_\_\_ Other \_\_\_\_\_ (explain below)

Did your child have fun? \_\_\_\_\_ Does your child agree with this evaluation? \_\_\_\_\_

Taking everything into consideration, the season as a whole was: \_\_\_\_\_

Would you like to teach, coach or volunteer for the South Youth Sports Association? Please leave name, phone #, and email. \_\_\_\_\_

What other types of courses would you like to see offered by the SYSA? \_\_\_\_\_

General Comments: \_\_\_\_\_

This form is utilized by Southern Youth Sports Association to evaluate volunteer coaches.

Please check if coach is satisfactory.

If not, please note improvements needed.

Satisfactory      Needs Improvement

Place the emotional & physical well being of my players ahead of a personal desire to win.	<input type="radio"/>	
Treat each player as an individual remembering the large range of emotional & physical development for the same age group.	<input type="radio"/>	
Do my best to provide a safe playing situations for my players.	<input type="radio"/>	
Do my best to organize practices that are fun & challenging for all of my players.	<input type="radio"/>	
Promise to review & practice the basic first aid principals needed to treat injuries to my players.	<input type="radio"/>	
Lead by example in demonstrating fair play and sportsmanship to all of my players.	<input type="radio"/>	
Provide a sports environment for my team that is free of drugs, tobacco, and alcohol, and I will refrain from their use at all youth sports events.	<input type="radio"/>	
Be knowlegable of the rules of each sport that I coach, and I will teach these rules to my players.	<input type="radio"/>	
Use coaching techniques appropriate for each of the skills I teach.	<input type="radio"/>	
Remember that I am a youth sports coach, and that the game if for children and not adults.	<input type="radio"/>	
Followed and complied with all policies & procedures expected of me as set forth by the Southern Youth Sports Association.	<input type="radio"/>	

Coaches Signature\_\_\_\_\_

Date\_\_\_\_\_

League Administrator\_\_\_\_\_

Date Reviewed\_\_\_\_\_

Will recommend this coach for future coaching positions? \_\_\_\_YES \_\_\_\_NO

COMMENTS:

## **BY-LAWS**

Southern Youth Sports Association Inc.

### **ARTICLE I** **NAME**

#### **Section 1.1 Name**

The name of this organization is the Southern Youth Sports Association Incorporated.

### **ARTICLE II** **MISSION STATEMENT**

#### **Section 2.1 Mission Statement**

The mission of the Southern Youth Sports Association is to increase educational achievements and occupational awareness and opportunity of youth who may be or may have the opportunity of becoming "at risk."

### **ARTICLE III** **MEMBERSHIP**

#### **Section 3.1 Governing Board**

The Southern Youth Sports Association Inc. shall be administered by a governing board.

#### **Section 3.2 Membership/Number**

The Governing Board shall be comprised of at least 5 members and no more than 10. The Executive Director of the Southern Youth Sports Association Inc. shall be a member of the Governing Board.

#### **Section 3.3 Election/Length of Terms**

The members of the Governing Board shall be nominated by the nominating committee and voted upon by the existing governing board at an annual meeting. Each member shall be elected for a two-year term and may only continue for one successive two-year term.



### **Section 3.4 Resignation/Vacancy**

A vacancy created through resignation or any other manner shall be filled through the nominating process. The member elected shall finish the term of the vacancy and may be elected for an additional two-year term at the annual meeting and a subsequent two-year term.

## **ARTICLE IV** **OFFICERS**

### **Section 4.1 Number**

The governing board shall annually elect a chairperson, vice-chairperson, secretary and treasurer.

### **Section 4.2 Election**

Officers shall be elected at the last meeting of the governing board before the close of the fiscal year and shall take office immediately upon election.

### **Section 4.3 Term**

Officers shall serve for a period of one year and may be elected to serve for one additional consecutive term.

### **Section 4.4 Vacancy**

When a vacancy occurs, the vacancy shall be filled through election by a majority vote of the governing board in either a regular or special meeting. The elected officer shall complete the term of the vacant officer.

### **Section 4.5 Chairperson**

The chairperson shall preside at all meetings of the governing board and may call special meetings when deemed appropriate. The chairperson shall appoint the chairpersons for all standing committees and may set up committees as deemed necessary.

### **Section 4.6 Vice-Chairperson**

The vice-chairperson shall perform the duties of the chairperson in his or her absence.

#### **Section 4.7 Secretary**

The secretary shall be responsible for the official records of the board and shall ensure their authenticity. The secretary shall take minutes of the board meetings and ensure that copies of the minutes are distributed to all board members prior to the board meetings.

#### **Section 4.8 Treasurer**

The treasurer shall be responsible for the financial records of the board and shall be the chairperson for the finance committee. The treasurer shall assist with any mandatory financial obligations as required by law and at the end of his/her term, shall give all financial documents and books relating to the corporation to the newly elected treasurer.

### **ARTICLE V** **COMMITTEES**

#### **Section 5.1 Standing Committees**

The standing committees for the governing board shall be:

1. Public Relations Committee
2. Fundraising Committee
3. Executive Committee
4. Personnel Committee
5. By-Laws Committee
6. Program and Policy Committee

#### **Section 5.2 Numbers of Members**

Each standing committee shall consist of the Chairperson of the committee and no less than two other members selected by the committee chairperson. Persons who are not members of the Board may be invited to serve on any committee, except only governing board members may be chairpersons.

#### **Section 5.3 Manners of Selection**

The Chairperson of each committee shall be selected by the Governing Board chairperson within 30 days after the election of officers. The committee chairperson shall appoint the additional members of his/her committee.

## ARTICLE VI MEETINGS

### **Section 6.1 Regular Business Meetings**

The governing board shall meet as often as necessary to conduct business, however, the Board shall meet at least once per calendar quarter. The meetings shall be conducted in accordance with Robert's Rules of Order (latest edition).

### **Section 6.2 Special Meetings**

A special meeting may be called by the Chairperson with appropriate notice to all board members.

### **Section 6.3 Notice of Meetings**

Notice of regular meetings shall be provided in writing to all board members no less than 10 days before the date of the board meeting. The notice shall include the date, time and place of the meetings.

Notice of special meetings shall be provided in writing to all board members no less than 5 days before the date of the special meeting, unless the situation dictates that a shorter period of notice is necessary. The notice shall include the date, time and place of the meeting.

### **Section 6.4 Quorum**

A quorum shall consist of three members. No board action can be taken without a quorum present.

### **Section 6.5 Voting**

Each board member shall have one vote.

## ARTICLE VII AMMENDMENT OF BY-LAWS

### **Section 7.1 Amendment**

These by-laws may be amended or repealed by a two-thirds (2/3) vote of the members of the governing board. Notice must be given in writing of the amendments or sections to be amended or repealed at least 10 days prior to the vote.

ARTICLE VIII  
INDEMNITY

**Section 8.1 Indemnity Clause**

Any person made a party to any action suit or proceeding by reason of the fact that he or she is or was a governing board member of the corporation or of any association which he or she served as such at the request of the corporation shall be indemnified by the corporation against the reasonable expenses, including attorney's fees, actually and necessarily incurred by him or her in connection with any appeal therein, except in relation to matters as to which it shall be adjudged in such action, suit or proceeding that such governing board member is liable for negligence or misconduct in the performance of his or her duties. The corporation may also reimburse to any governing board member the reasonable cost of settlement of any such action, suit or proceeding if it is found by majority of the governing board to be in the best interest of the corporation that such settlement be made and that such governing board member was not guilty of negligence or misconduct.

The foregoing right of indemnification shall be deemed exclusive of any other rights to which any governing board member may be entitled apart from the provisions of this section.



## *Southern Youth Sports Association (SYSA)*

*www.sysatigers.org*

*1320 West Gregory St.*

*Pensacola, FL 32502*

*Phone: (850) 438-6233 Fax: (850) 497-6705*

### **Board Members**

Chandler, John

[jchandler@bhcpns.org](mailto:jchandler@bhcpns.org)

850-432-2240

3413 W. Hernandez St.

PENSACOLA, FL 32505

May, Lumon

[lumonmay@bellsouth.net](mailto:lumonmay@bellsouth.net)

850-723-9087

609 West Belmont St.

PENSACOLA, FL 32501

Palmer, Raymond

[rdp4gators@aol.com](mailto:rdp4gators@aol.com)

850-221-3889

1206 Portland St.

PENSACOLA, FL 32534

Wilson, Ardelia

850-291-1299

1525 N. "J" St.

PENSACOLA, FL 32501

Watkins, Elder Bobby

[bishopwatkins07@yahoo.com](mailto:bishopwatkins07@yahoo.com)

2159 Cliff Brook Ave

PENSACOLA, FL 32526

Novotny, Galen, Esq.

850-436-4840

[gnovotny@esclaw.com](mailto:gnovotny@esclaw.com)

1419 E. Gonzalez St.

PENSACOLA, FL 32501

May, LaDonna

850-477-9639

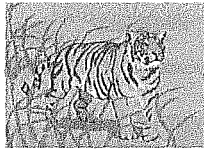
[Ladonna.may@gmail.com](mailto:Ladonna.may@gmail.com)

6325 Ferguson Dr.

PENSACOLA, FL 32503

Walker, Veronica  
850-209-1166  
veronica.walker@gmail.com  
1801 W. Jackson St.  
Pensacola, FL 32501

Tammie May  
850-777-0165  
may\_t@bellsouth.net  
609 West Belmont St.  
PENSACOLA, FL 32501



## *Southern Youth Sports Association (SYSA)*

*www.sysatigers.org*

*1320 West Gregory St.*

*Pensacola, FL 32502*

*Phone: (850) 438-6233 Fax: (850) 497-6705*

### **Staff**

Tammie May

William Webster

Destiny Padgett

Armoni May

Javier Smith

Bryant Fields

Edward Lewis

Willie Pope

## **Volunteers**

Raymond Palmer  
Gerald Palmer  
Tyrone Evans  
Steve Jenkins  
Javier Smith  
Eddie Gaston  
Kenny Hamilton  
George Barge  
Damin Darnes  
Coach Hill  
Deborah Glaze  
Justin Richard  
Bobby Watkins  
Bill Dee Williams  
Willie Rodgers  
Mike Riley  
Domonic Jones  
Timothy Henderson  
Shaun Charley  
Ralph Davis  
Felicia Smith  
Artavia Taylor  
Kennis Reaves  
Louis Purifoy  
Sam Howard  
Rob King  
Maurice Dunn  
Mattie Spencer  
Charleston Floyd  
Christopher James  
Terrell Hankins  
Greg Perkins  
Dea'Terrance Ankum  
Ezekal Crumpton  
Javar Graham  
James Watson  
Brian Stallworth  
Chris Lett  
Sonny Culpepper  
Ari Houston



Tre Bonner  
Tim Rease  
Dominique Hughley  
Timothy Clausell  
Michael Norris  
Michael Johnson  
Freelan Patterson  
Dennie Stallworth  
Brandon Sanders  
Lawrence Paul  
Joe Heilman  
Charlana Ankum  
Jerritha Stacey  
Sydney Walton  
Aylla Whitehurst  
Laila Whitehurst  
Tameika Crayton  
Amari Ankum  
Shameka Hankins  
Otarya Johnson  
Yazaundria Lane  
Terriana Posey  
Danielle Blackmon  
Lauren Charles  
Demaya Jenkins  
Kyndall Taylor  
Shareka English  
Kiara Dortch  
Kylah Hardaway  
Mykiyla Robinson  
Moran English  
John Chandler  
Galen Novotny  
Curtis Mobley  
Edward Lewis  
Bryant Fields  
Michelle Inere



## *Southern Youth Sports Association (SYSA)*

*www.sysatigers.org*

*1320 West Gregory St.*

*Pensacola, FL 32502*

*Phone: (850) 438-6233 Fax: (850) 497-6705*

The SYSA uses the Theophalis May Resource Center for games and practices Monday-Friday, 4:30pm-9:00pm, and Saturday-Sunday, 8:00am-8:00pm. The SYSA uses Legion Field, Terry Wayne, and Bill Gregory for football practices, Monday-Friday, 4:30pm-8:00pm.

## Sadler Sports: AYF Insurance Plan



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/ DD/ YYYY)  
07/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
SADLER & COMPANY, INC.  
P.O. BOX 5866  
COLUMBIA, SOUTH CAROLINA 29250-5866

CONTACT NAME: Sports Dept  
PHONE (A/ C, No. Ext): 800-622-7370 | FAX (A/ C, No): 803-256-4017  
E-MAIL ADDRESS: ayf@sadlersports.com  
PRODUCER CUSTOMER ID#:

INSURED  
AMERICAN YOUTH FOOTBALL, INC. AND  
AMERICAN YOUTH CHEER AS MEMBERS OF  
SOUTHERN YOUTH SPORTS ASSOCIATION  
c/o Tammie May  
609 W BELMONT ST  
PENSACOLA, FL 32501

Application ID: 296728

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: SCOTTSDALE INSURANCE COMPANY	
INSURER B: NATIONWIDE LIFE INSURANCE	
INSURER C: NATIONAL CASUALTY COMPANY	
INSURER D:	

## COVERAGES

## CERTIFICATE NUMBER

## REVISION NUMBER

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/ DD/ YYYY)	POLICY EXP (MM/ DD/ YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X		KRS0000008424700	12:18PM ET 07/01/2020	12:01AM ET 06/30/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO PREMISES RENTED TO YOU (Ea occurrence) \$1,000,000 PREMISES MEDICAL PAYMENTS \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE NONE PRODUCTS- COMP/ OP AGG \$1,000,000 LEGAL LIAB TO PARTICIPANTS \$1,000,000
C	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON- OWNED AUTOS			KKO0000008424800	12:18PM ET 07/01/2020	12:01AM ET 06/30/2021	COMBINED SINGLE LIMIT (Ea Accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input checked="" type="checkbox"/> SEXUAL ABUSE / MOLESTATION <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS- MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION			KRS0000008424700	12:18PM ET 07/01/2020	12:01AM ET 06/30/2021	EACH OCCURRENCE \$1,000,000 AGGREGATE \$2,000,000 EACH OCCURRENCE N/A AGGREGATE N/A
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER / MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A	N/A	N/A	<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EOMLOYEE E.L. DISEASE - POLICY LIMIT
B	<b>PARTICIPANT ACCIDENT</b>			BAX0000031261700	12:18PM ET 07/01/2020	12:01AM ET 06/30/2021	EXCESS MEDICAL \$100,000 DEATH + SPECIFIC LOSS \$10,000 DEDUCTIBLE \$500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**RE: COVERED SPORTS** NOTE: The maximum number of players cannot exceed 36 players per team. Tackle Football - 7u Division (1 teams), Tackle Football - 8u Division (1 teams), Tackle Football - 10u Division (1 teams), Tackle Football - 12u Division (1 teams), Tackle Football - 14u Division (1 teams), Cheer / Dance / Step / Majorette Squads / Inspiration - Class 1 (no charge) (4 teams)  
The certificate holder is added as an additional insured, but only with respect to the liability arising out of the operations of the insured above.

## CERTIFICATE HOLDER

## CANCELLATION

RELATIONSHIP:  
Property Owner/ Lessor

City of Pensacola  
222 West Main St  
PENSACOLA, FL 32502

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE (company A)

AUTHORIZED REPRESENTATIVE (company B)

Coverage is only extended to U.S. events and activities

\*\* NOTICE TO TEXAS INSURED: The insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas.

ACORD 25 (2014/01)

© 1988-2014 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD



A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login.gov.

 Log In

[Login.gov FAQs](#)

 ALERT: SAM.gov will be down for scheduled maintenance Saturday, 02/13/2021 from 8:00 AM to 1:00 PM.

Search Results

Current Search Terms: SOUTHERN YOUTH SPORTS ASSOC\*

Total records:0

Result Page:

Sort by Relevance ▼ Order by Descending ▼


Save PDF Export Results Print

Your search for SOUTHERN YOUTH SPORTS ASSOC\* returned the following results...

No records found.

Result Page:

Save PDF Export Results Print



IBM-P-20210115-1535  
WWW2

Search Records

Data Access

Check Status

About

Help

Disclaimers

Accessibility

Privacy Policy

FAPIS.gov

GSA.gov/IAE

GSA.gov

USA.gov

This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Florida Not For Profit Corporation

SOUTHERN YOUTH SPORTS ASSOCIATION INC.

### Filing Information

<b>Document Number</b>	N05000001115
<b>FEI/EIN Number</b>	27-0116180
<b>Date Filed</b>	01/24/2005
<b>State</b>	FL
<b>Status</b>	ACTIVE
<b>Last Event</b>	AMENDMENT
<b>Event Date Filed</b>	02/13/2006
<b>Event Effective Date</b>	NONE

### Principal Address

1320 WEST GREGORY ST  
PENSACOLA, FL 32502

Changed: 01/25/2013

### Mailing Address

1320 WEST GREGORY ST  
PENSACOLA, FL 32502

Changed: 01/25/2013

### Registered Agent Name & Address

MAY, TAMMIE  
1320 WEST GREGORY ST  
PENSACOLA, FL 32502

Address Changed: 01/15/2015

### Officer/Director Detail

#### **Name & Address**

Title VP

MAY, LUMON  
1320 WEST GREGORY ST  
PENSACOLA, FL 32502

Title Officer

PALMER, RAY  
1320 WEST GREGORY ST  
PENSACOLA, FL 32502

Title S

Wilson, Ardelia  
1320 WEST GREGORY ST  
PENSACOLA, FL 32502

Title Officer

WATKINS, ELDER B  
1320 WEST GREGORY ST  
PENSACOLA, FL 32502

Title P

CHANDLER, JOHN  
1320 WEST GREGORY ST.  
PENSACOLA, FL 32501

Title Officer

Lewis, Karl D, Dr.  
1320 WEST GREGORY ST  
PENSACOLA, FL 32502

Title Officer

Novotny, Galen, Esq.  
1320 WEST GREGORY ST  
PENSACOLA, FL 32502

Title Officer

May, LaDonna  
1320 WEST GREGORY ST  
PENSACOLA, FL 32502

Title Officer

Walker, Veronica  
1320 WEST GREGORY ST  
PENSACOLA, FL 32502

**Annual Reports**

Report Year	Filed Date
2018	02/21/2018
2019	04/08/2019
2020	04/07/2020

**Document Images**

<a href="#">04/07/2020 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/08/2019 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/21/2018 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/06/2017 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/23/2016 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/15/2015 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/09/2014 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/25/2013 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/05/2012 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/05/2011 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/06/2010 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/16/2009 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/28/2008 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/03/2007 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/08/2006 – ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/13/2006 – Amendment</a>	<a href="#">View image in PDF format</a>
<a href="#">01/24/2005 – Domestic Non-Profit</a>	<a href="#">View image in PDF format</a>

Florida Department of State, Division of Corporations

## Kim Carmody

---

**From:** Alex Odee  
**Sent:** Friday, August 5, 2022 1:08 PM  
**To:** Kim Carmody  
**Cc:** Cheryl Fox  
**Subject:** FW: [EXTERNAL] Re: FINANCIALS NEEDED - ACTION REQUIRED

### Alex Odee

Athletics Coordinator

Visit us at <https://www.playpensacola.com>

Exchange Park

3200 E. Lakeview Ave

Pensacola, FL 32503

Office: 850.436.5678

[aodee@cityofpensacola.com](mailto:aodee@cityofpensacola.com)



[Follow us on Facebook](#)

[Check out our latest Activity Guide!](#)

*Florida has a very broad public records law. As a result, any written communication created or received by City of Pensacola officials and employees will be made available to the public and media, upon request, unless otherwise exempt. Under Florida law, email addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this office. Instead, contact our office by phone or in writing.*

---

**From:** TAMMIE MAY <may\_t@bellsouth.net>  
**Sent:** Friday, August 5, 2022 11:16 AM  
**To:** Alex Odee <AOdee@cityofpensacola.com>  
**Subject:** [EXTERNAL] Re: FINANCIALS NEEDED - ACTION REQUIRED

**THIS EMAIL IS FROM AN EXTERNAL EMAIL ACCOUNT**

Good morning,

Southern Youth Sports Association's financials are below.

Basketball income-\$24,322

Basketball expenses-\$19,606

Football income-\$29,600

Football expenses-\$25,142

Tammie May  
Southern Youth Services Association (SYSA)





**MEMORANDUM OF UNDERSTANDING  
BETWEEN CITY OF PENSACOLA AND  
YOUTH SPORTS PROVIDER:**

Pensacola Youth Soccer Inc.

The City of Pensacola ("City") through its Parks and Recreation Department wishes to encourage the development of youth and to facilitate participation of Pensacola youth in sports activities. The City enters into this Memorandum of Understanding ("MOU") with the Youth Sports Provider listed above ("YSP") to establish the responsibilities of both parties and to establish clear terms as to the use of City owned facilities by the YSP.

**DEFINITIONS**

A. "Youth Sports Provider" for purposes of this MOU is defined as a non-profit or not-for-profit organization dedicated to youth development in the City of Pensacola through team participation in organized sport activities.

B. "Primary Facilities" for purposes of this MOU are as follows:

Legion Field  
Magee Field  
Roger Scott Park  
Malcolm Yonge  
Hitzman Park  
Terry Wayne  
East Park  
Bill Gregory Park  
Lions Park  
Vickrey Resource Center  
Cobb Resource Center  
Fricker Resource Center  
Woodland Heights Resource Center  
Theophallis May Resource Center  
Gull Point Resource Center

## YOUTH SPORTS PROVIDER

Youth Sports Provider agrees:

- I. To provide the following documents to the City via the Parks and Recreation Athletics Superintendent:
  - A) A current list of all staff, volunteers, board members and coaches prior to the start of the program. Changes must be provided to the City in an updated list throughout the term of his Agreement.
  - B) A complete schedule showing specific dates, times, and field locations for each practice and league games prior to the start of any team practices or league play.
  - C) A copy of the Youth Service Provider's By-Laws, Constitution, Standard Operation Procedures, and Disciplinary Guidelines.
  - D) Proof of commercial general liability insurance with a minimum liability limit of \$1,000,000 per occurrence and in the aggregate. The City of Pensacola must also be listed as an "additional insured" on the policy. Certificate holder shall read -- City of Pensacola, c/o Parks and Recreation Department, P.O. Box 12910, Pensacola, FL 32521.
  - E) A list of board members with phone numbers, e-mail addresses, and physical addresses to the Parks and Recreation Department, within 14 days of the occurrence of such board meetings.
  - F) A copy of an annual audit upon request.
- II. The YSP must notify the Parks and Recreation Department via the Parks and Recreation Athletics Superintendent of all of the following within the time frames specified:
  - A) Immediately upon a change in leadership within the Youth Sports Provider organization. This will require a new MOU be executed by the new President and Vice President.
  - B) All Board Meetings at least 48 hours in advance of scheduled board meetings.
  - C) Any accidents/incidents that require medical attention or when public safety personnel were called to assist with a situation no later than 12 pm of the next business day. The notification must include the specific location, date and time of the incident; the name of the persons involved; and a description of the incident.
  - D) Damaged or unsafe City property must be reported immediately. This includes fields, buildings, bleachers, press boxes, parking lots, fences, goals, goal posts, dugouts, scoreboards, bases, benches, sidewalks, restrooms, concession equipment, trees, etc.
  - E) Additional use of facilities/program space requests must be in writing a minimum of 10 working days prior and additional fees will apply.

- F) Request in writing, through the Parks and Recreation Department, Attention: Athletic Superintendent and obtain permission of the City prior to bringing a mobile concession or merchandise vendor into a City park, facility, or sports complex.

III. The Youth Sports Provider shall ensure that:

- A) All equipment necessary to conduct a quality program is provided.
- B) After each use of a facility, all trash from the grounds is placed in a City provided receptacle.
- C) Restrooms are monitored and basic cleaning and restocking throughout the day, occurs as needed.
- D) It adheres to all facility operating hours and closures during severe weather, due to repairs, renovations or holidays.
- E) It has conducted all background checks and other requirements in accordance with Florida Statutes, in particular FS 943.0438, and that all requirements have been timely and properly enforced. In addition, while engaging in activities upon City property and City owned facilities, the YSP shall not employ or utilize the volunteer services of any person who has been convicted of or pled guilty or nolo contendere to or has had an adjudication withheld of any of the following charges: A sexual offense, child abuse, contributing to delinquency of a minor, or abuse of an elderly or vulnerable person.
- F) Policies are in place and are enforced to ensure there is no discrimination to YSP youth participants, their families, caretakers, guardians or observers based upon race, creed, religion, national origin, disability or sex.
- G) The City of Pensacola is named as a partner at all its events, contests, programs, etc., and includes the City of Pensacola Parks and Recreation Department logo on all publications, flyers, and promotional materials. This information must be received for review by the City of Pensacola Parks and Recreation Athletic Supervisor no less than sixty (60) days prior to the start of the program. Any additional requests for informative advertisements must be approved in advance and in writing by the City.
- H) A fee of 25% of all moneys collected from additional fee-based tournaments, clinics, events, etc. outside of the normal sport season, must be submitted to the City of Pensacola's Parks and Recreation Department no later than ten (10) days after the tournament, clinic, event, etc.
- I) A fee of \$10.00, if fees are collected, for every registered child is paid to the City prior to City facility use. The total fee due can be offset with expenditures by the YSP that improve utilized facilities. These improvements must be approved by the director of Parks and Recreation and must be direct improvements to the facility. League needs/expenses do not qualify.
- J) It pays for any requested facility maintenance, which occurs outside the normal weekday operating hours for City custodial staff or ballfield maintenance staff.
- K) It contracts for all outside labor needed to conduct the youth sports activity, including game officials, clinicians, concessionaires, etc.
- L) A pre-season inspection of all City owned assets, including fields, buildings, bleachers, press boxes, parking lots, fences, goals, goal posts, dugouts, scoreboards, bases, benches, sidewalks, restrooms, concession equipment, trees, etc. is conducted with the Parks and Recreation Department Athletic Superintendent.

- M) It provides its own concessionaire and that the Youth Sports Provider/Concessionaire will be responsible for all cleaning, inspections, permitting, licensing, and taxes.
- N) Utilities are turned off after each session at each location. Failure to do so more than twice in one season may require the Youth Sports Provider to pay for a staff person to make nightly rounds to provide such service.
- O) It is responsible for obtaining and paying for portable restrooms at other locations if desired at any City locations, and that all locations, especially practice locations, may not have restroom facilities.
- P) It will add the City of Pensacola to its Hold Harmless Agreement included as part of the league registration and provide to the City upon request.
- Q) The Youth Sports Provider shall keep accurate records and accounts in accordance with the terms and conditions of this Agreement and upon request by the City shall provide those records for an audit to be made related to the calculation of the amounts payable to the City.

### CITY OF PENSACOLA

The City of Pensacola agrees:

- I. To provide the following to the Youth Sports Provider:
  - A) Field space to adequately manage the youth sport being offered. However, as continuous growth may impact the City's ability to offer additional space, therefore, growth must be managed and coordinated with the City.
  - B) Clean, stocked restrooms at the start of each day that activities are scheduled. All locations, especially practice locations, may not have restroom facilities. The Youth Sports Program will be responsible for obtaining and paying for portable restrooms at other locations if desired.
  - C) Provide sports field lining for all scheduled games. Practice fields may be lined by the Youth Sports Provider; however, this needs to be coordinated with the Parks and Recreation Department Athletic Superintendent in advance to avoid potential conflicts.
  - D) Turf and pest management for all game playing surfaces and pest management on practice surfaces.
  - E) Mowing for all practice locations.
  - F) Inspect all City owned assets prior to each season.
  - G) Concession space at the primary game location. All locations, especially practice locations, may not have concession facilities.
  - H) Routine maintenance to all City owned assets.
  - I) Make repairs in a timely manner as needed to all City owned assets.
  - J) Water, trash pickup, and utilities for the primary facility.
  - K) Practice facilities will only receive trash pickup.

## POINTS OF CONTACT

### A. Primary Youth Sports Provider

Point of Contact: Phil Nickerson

Address: 707 E. Cervantes Street, Suite B #114, Pensacola, FL 32501

Pensacola, Florida

Cell phone: 8503888784

Email: info@pensacolayouthsoccer.com

### Secondary Youth Sports Provider

Point of Contact: Michele Coleman

Address: 707 E. Cervantes Street, Suite B #114, Pensacola, FL 32501

Pensacola, Florida

Cell phone: 2024987767

Email: info@pensacolayouthsoccer.com

### B. City of Pensacola Parks and Recreation Department

Superintendent: Cheryl Fox

222 W. Main Street

Pensacola, Florida 32502

(850) 436-5670

## HOLD HARMLESS

- A. The "Responsible Party" agrees to fully indemnify, defend and save harmless, the City of Pensacola, its officers, agents, employees and volunteers from and against all actions, damages, costs, liabilities, claims, losses, judgments, penalties fees, and expenses of every type and description, including, but not limited to, any fees and/or costs reasonably incurred by the City of Pensacola caused by or result from any negligent act or omission or willful misconduct of the Responsible Party in connection with its use of the City of Pensacola Facility. This shall be a continuing release and shall remain in effect until revoked in writing.
- B. Youth Sports Provider will add the City of Pensacola to its Hold Harmless Agreement Included as part of the league registration and provide to the City upon request.

### CANCELLATION

This agreement may be cancelled upon thirty (30) days written notice by either party upon delivery to the other party. This MOU can be canceled immediately upon notice in writing to the YSP by the City based upon, but not limited to the following: fraud, lack of compliance with applicable rules, regulations, an ordinance, failure to remit proper payment, and failure to perform in a timely manner any provision of this agreement.

### EFFECTIVE DATE

This agreement shall take effect upon date of signing and shall remain in full force and effect until the end of calendar year 2020.

CITY OF PENSACOLA

YSP

By: [Signature]

Mayor

By: President, Pensacola Youth Soccer Inc.  
(title)

Attest:

Witnesses:

[Signature: Sueha L. Bennett]  
City Clerk (Seal)

[Signature]  
Signature

Phil Nicklison

Print

Approved as to content:

[Signature: Adam H. Hill]  
Parks and Recreation Director

[Signature: Michele Coleman]  
Michele Coleman (Dec 28, 2021 08:59 EST)  
Signature

Print

Approved as to form and execution:

[Signature]  
City Attorney

AMENDED AND RESTATED  
BYLAWS  
OF  
PENSACOLA YOUTH SOCCER, INC.  
a Florida Not for Profit Corporation

---

ARTICLE I -- PURPOSES

The Corporation is organized and shall be operated on a not-for-profit basis and exclusively for charitable, scientific, and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), or in accordance with any corresponding provision of any future United States Internal Revenue Law and the regulations thereunder. The corporation shall have perpetual existence. The specific purposes for which the Corporation is organized are:

- (a) To provide, in the Pensacola, Florida area and other geographical areas educational and character building programs for the benefit of the community through teaching and promoting an interest in the game of soccer, particularly among young people under nineteen (19) years of age and particularly by offering high-level competitive programs with advanced technical and tactical team and player training;
- (b) To promote the social welfare of the community through programs that combat juvenile delinquency through the game of soccer;
- (c) To sponsor, manage and operate exhibitions, tournaments, clinics, contests and other educational activities;
- (d) To encourage and promote exchange programs between participating teams and teams in other jurisdictions by means of trips to those jurisdictions for competitions or by hosting teams from other jurisdictions for competitions in Northwest Florida;
- (e) To protect and advance the interests of the game of soccer and of the community by encouraging sportsmanlike competition and a high level of skill and technique by participants in exhibits tournaments and contests;
- (f) Co-operate in and encourage the objects and sanctions of the Federation Internationale de Football Association (FIFA), the United States Soccer Federation (USSF), United States Youth Soccer Association (USYSA), US Club Soccer, and the Florida Youth Soccer Association (FYSA)
- (g) To attract support for and to receive grants, contributions, donations and gifts to be used to further these corporate purposes and the purposes of any not-for-profit and federally tax-exempt organization which is affiliated with the Corporation;

- (h) To promote, by distribution, donation, or loan, the interests of any not-for-profit and federally tax-exempt organization which is affiliated with the Corporation and which furthers the purposes of the Corporation, the purposes of which are not inconsistent with those of the Corporation;
- (i) To buy, own, sell, exchange, convey, assign, mortgage or lease any interest in real estate and personal property and to construct, maintain and operate improvements thereon necessary or incident to the not-for-profit mission of the Corporation;
- (j) To contract with other organizations, for-profit and not-for-profit, with individuals, and with governmental agencies in furtherance of these purposes;
- (k) To operate exclusively for religious, charitable, scientific and educational purposes within the meaning of Section 501(c)(3) of the IRC in the course of which operation:
  - 1. No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its managers, officers, or other persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of the Corporation;
  - 2. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office except as authorized under the Code; and
- (l) Notwithstanding any other provisions of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the IRC, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the IRC;
- (m) To operate without regard to race, age, sex, religion or national origin;
- (n) To make distributions to organizations described in Code Sections 170(c), 2055(a) and 2522(a), as amended; and
- (o) To operate, participate in and/or manage any other programs or activities that are not prohibited by law and that do not conflict with the provisions of Section 501(c)(3) of the Code.



## ARTICLE II -- POWERS

All corporate powers shall be exercised by or under the authority of, and the business and affairs of this Corporation shall be managed under the direction of, the Board of Directors. Except as limited herein, this Corporation shall have all of the powers prescribed in the Florida Not for Profit Act, Chapter 617, Florida Statutes. No part of the assets, income or profits of the Corporation shall be distributable to, or inure to the benefit of, its members, directors or officers or any private individual, except that the Corporation shall be authorized and empowered to pay reasonable compensation to its employees for services rendered and to make payments and distributions in the furtherance of the purposes set forth herein. Notwithstanding any other provision hereof, the Corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt under Section 501(c)(3) of the Code or by an organization, contributions to which are deductible under Section 170 of such Code. This Corporation is intended to qualify as a public charity exempt from tax under Code §501(c)(3) and is to be governed and operated so as to qualify for such exemption.

## ARTICLE III -- PROHIBITED ACTIVITIES

Under no circumstance shall assets or income, or any part thereof, of this Corporation inure to the benefit of or be distributed to any of the Directors, appointed as set forth hereunder, or any other private person, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of the Corporation. Further, the Corporation shall not engage in propaganda campaigns or otherwise attempt to influence legislation and the Corporation shall not participate in or intervene in (including the publishing and distribution of statements) any political campaign on behalf of (or in opposition to) any candidate for public office. Notwithstanding any other provision of these Bylaws, the Corporation shall not carry on any activities not permitted to be carried on by an organization exempt from federal income tax under §501(c)(3) of the Code or by an organization, contributions to which are deductible under §§ 170(c), 2055(a) and 2522(a) of the Code.

## ARTICLE IV -- TERM

This Corporation shall continue in perpetuity. However, should the Board of Directors distribute all of the assets and income of the Corporation for qualifying purposes, the Board of Directors may, by unanimous written consent, terminate the existence of this Corporation. The Board of Directors is expressly authorized to continue to operate the Corporation and administer its assets for so long as they believe, in their absolute discretion, that the Corporation can continue to effectively accomplish the purposes for which it was organized.

## ARTICLE V -- PRIVATE FOUNDATION RULES

The Corporation is prohibited from engaging in any act of self-dealing as defined in Code §4941(d), from retaining any excess business holdings as defined in Code §4943(c) which would subject the trust to tax under Code §4943, from making any investments which would subject the trust to tax under Code §4944 and from making any taxable expenditures as defined in Code §4945(d).

## ARTICLE VI -- DIRECTORS

(a) This Corporation shall initially have at least three (3) and not more than fifteen (15) Directors. The number of Directors may be increased or decreased (but not below three (3) Directors) from time to time by a majority of the Directors at a meeting of Directors or by unanimous written consent of the Directors.

(b) Directors may be removed, with or without cause, by a majority vote of the other Directors. In the event of a tie vote with regard to the removal of a Director, then the then serving Chairperson of the Board shall cast the deciding ballot, or if the subject of the removal vote is the Chairperson, then the deciding ballot shall be cast by the then serving Vice Chairperson, if one has been elected by the Board.

(c) If at any time there is only one member of the Board of Directors, such Director shall select no less than two (2) additional individuals to serve on the Board of Directors of the Corporation.

(d) The Directors shall generally serve for a three (3) year term except that the Directors may vote to establish different terms for individual Directors in order to provide for staggered terms and thereby prevent a disproportionate number of Directors' term from expiring at the same time.

(e) The Board of Directors may appoint a Nominating Committee who shall recommend individuals for election to serve on the Board of Directors and shall also recommend individual Directors for re-election to serve additional terms on the Board in accordance with this Article VI. The Nominating Committee shall also recommend the term of any individual Director if less than a three (3) year term. If the Board has not elected a Nominating Committee, the Board shall serve as the Nominating Committee.

(f) Individuals recommended for election (or re-election) by the Nominating Committee shall be elected (or re-elected) to the Board of Directors for the term specified by the Nominating Committee if a majority of the then serving Directors vote to elect (or re-elect) such individual to the Board of Directors at a regular or special meeting of the Directors or by unanimous written consent signed by all of the then serving Directors.

## ARTICLE VII -- DIRECTORS' MEETINGS

(a) A meeting of the Board of Directors shall be held annually for the election of officers and for the transaction of other business. Regular meetings of the Board of Directors may be held at such time and place as shall from time to time be determined by the Chairman of the Board of Directors. Unless waived as provided by statute, oral or written notice of the time and place of special meetings of the Board of Directors shall be given to each Director either by personal communication, telephone, personal delivery or mail, fax or email (with written confirmation of receipt by the recipient Board member of such email notice) at least seven (7) days before the meeting. Members of the Board of Directors may participate in a meeting of the Board held by conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other at the same time. Notice of a meeting of the Board of Directors need not be given to a Director who signs a waiver of notice either before or after the meeting. Attendance of a Director at a meeting shall constitute a waiver of notice of that meeting and a waiver of any and all objections to the place of the meeting, the time of the meeting and the manner in which it has been called or convened, except when a Director states, at the beginning of the meeting or promptly upon arrival at the meeting, any objection to the transaction of business because the meeting is not lawfully called or convened. The waiver of notice need not describe either the business to be transacted at or the purpose of the special meeting.

(b) At all meetings of the Board of Directors, the presence of a majority of the total number of Directors shall be necessary and sufficient to constitute a quorum for the transaction of business. Unless otherwise required by the Articles of Incorporation, these Bylaws, or Florida Statutes, the act of a majority of the Directors present shall be the act of the Board of Directors. In the absence of a quorum, a majority of the Directors present may adjourn the meeting from time to time until a quorum shall be present for the transaction of business.

(c) Any action required or permitted to be taken at a meeting of the Board of Directors (or a committee of the Board of Directors) may be taken without a meeting if the action is taken by the written consent of all members of the Board of Directors (or of the committee of the Board of Directors). The action must be evidenced by one or more written consents describing the action to be taken and signed by each Director (or committee member), which consent(s) shall be filed in the minutes of the proceedings of the Board of Directors. The action taken shall be deemed effective when the last Director signs the consent, unless the consent specifies otherwise.

(d) A Chairman of the Board shall be elected by majority vote of the Board of Directors to serve for a two (2) year term. The Board may elect a Vice Chairman to carry out the functions of the Chairman in the Chairman's absence. The Vice Chairman shall serve for a two (2) year term. A Chairman or Vice Chairman may serve for successive terms as recommended by the Nominating Committee. The Chairman of the Board shall preside over all meetings of the Board of Directors. The absence of the Chairman of the Board from a meeting shall not preclude the existence of a quorum and shall not preclude the other Directors from conducting such meeting of the Directors at which a quorum is otherwise present. If a Vice Chairman has not been elected or if the Vice

Chairman is not present at a meeting, the Directors present at such meeting may elect a chairman to serve for purposes of that meeting.

(e) A Director who is present at a meeting of the Board of Directors or a committee of the Board of Directors when corporate action is taken is deemed to have assented to the action taken unless (i) the Director objects at the beginning of the meeting (or promptly upon his or her arrival) to the holding of the meeting or transacting specified business at the meeting, or (ii) the Director votes against or abstains from the action taken.

(f) The Board of Directors, by resolution, may designate from among its members one or more committees each of which must have at least two members and, to the extent provided in the designating resolution, shall have and may exercise all the authority of the Board of Directors, except such authority as may be reserved to the Board of Directors under Florida law. The Board of Directors, by resolution adopted in accordance with this section, may designate one or more Directors as alternate members of any such committee who may act in the place and stead of any absent member or members at any meeting of such committee. Any meetings of any Committee hereunder shall be held in accordance with these Bylaws and any action of any Committee shall be documented in written minutes or consents of such Committees which minutes or written consents shall be submitted to the Board of Directors at its next meeting following such Committee action.

#### ARTICLE VIII -- OFFICERS

(a) The officers of this Corporation shall consist of a president, a vice president, a secretary and a treasurer, each of whom shall be elected by the Board of Directors at its initial meeting and shall serve until the first annual meeting of the Board of Directors or until their earlier resignation, removal from office or death. The secretary or any assistant secretary of this Corporation shall be responsible for preparing minutes of the directors' meetings and for authenticating the records of this Corporation. Such additional officers, and assistant officers and agents as may be deemed appropriate, may be elected or appointed from time to time by the Board of Directors. All officers and agents shall have such authority and perform such duties as the Board of Directors or executive committee, if any, from time to time may determine.

(b) Select CManager. The Select Manager shall (i) oversee the administration and management of all Select teams within the Corporation; (ii) coordinate Select team tryouts, uniform

ordering, and conducts the Select portion of annual orientation; shall assist team managers and registration with Select player registrations and transfers; assist team managers with event scheduling to include State and National competitions and tournaments for which the players and/or teams might be eligible; conducts team manager meetings and serves as the Corporation's representative to the league established as the primary league of the Corporation for Select teams.

(c) Recreational Manager. The Recreational Manager shall (i) oversee the administration and management of all Recreational teams within the Corporation; (ii) coordinate Recreational team tryouts, uniform ordering, and conducts the Recreational portion of annual orientation; shall conduct Recreational player registrations and transfers; and be responsible, subject to the Board's delegation, of the Recreational program.

(d) League Director(s). The League Director(s) is identified, hired, and reports to the Board of Directors. The League Director(s) is responsible for the administration, management, planning, organization, direction, soccer activities related to the Corporation, including the Recreational Manager and the Select Manager. The League Director shall work collaboratively with the Board of Directors, players, staff and volunteers. The League Director(s) will operate under a binding contractual agreement and shall be paid as defined in the Contract/Agreement.

#### ARTICLE IX -- FISCAL YEAR

The fiscal year of this Corporation shall be from January 1 through December 31.

#### ARTICLE X -- INDEMNIFICATION

(a) Each person (including the heirs, executors, administrators, or estate of such person) (1) who is or was a Director of this Corporation, (2) who is or was an officer of this Corporation, or (3) who is or was serving at the request of the Corporation as its representative in the position of a Director, officer, trustee, partner, agent, or employee of another corporation, partnership, joint venture, trust or other enterprise and as to whom the Corporation has agreed to grant such indemnity hereunder, shall be indemnified by the Corporation as of right to the fullest extent permitted or authorized by current or future legislation or by current or future judicial or administrative decision (but, in the case of any future legislation or decision, only to the extent that it permits the Corporation to provide broader indemnification rights than permitted prior to the legislation or decision), against all fines, liabilities, settlements, losses, damages, costs and expenses, including

attorneys' fees, asserted against him or incurred by him in his or her capacity as such Director, officer, trustee, partner, agent, employee or representative, or arising out of his or her status as such Director, officer, trustee, partner, agent, employee or representative. The foregoing right of indemnification shall not be exclusive of other rights to which those seeking indemnification may be entitled. The Corporation may maintain insurance, at its expense, to protect itself and any such person against any such fine, liability, cost or expense, including attorney's fees, whether or not the Corporation would have the legal power to directly indemnify him against such liability.

(b) Costs, charges and expenses (including attorneys' fees) incurred by a person referred to in paragraph (a) of this Article in defending a civil or criminal suit, action or proceeding may be paid (and, in the case of Directors of the Corporation, shall be paid) by the Corporation in advance of the final disposition thereof upon receipt of an undertaking to repay all amounts advanced if it is ultimately determined that the person is not entitled to be indemnified by the Corporation as authorized by this Article, and upon satisfaction of other conditions established from time to time by the Board of Directors or required by current or future legislation (but, with respect to future legislation, only to the extent that it provides conditions less burdensome than those previously provided).

(c) If this Article or any portion of it is invalidated on any ground by a court of competent jurisdiction, the Corporation nevertheless indemnifies each Director of the Corporation to the fullest extent permitted by all portions of this Article that has not been invalidated and to the fullest extent permitted by law.

#### ARTICLE XI - DIRECTOR AND OFFICER CONFLICTS OF INTEREST

(a) No member of the Board of Directors or officer shall have a material personal interest, either directly or indirectly, in conflict with the interests of this Corporation, unless such interest is disclosed and approved as provided herein. If a Director or officer should have any conflict of interest, he or she shall disclose such conflict to the Board of Directors and, if so directed by the Board of Directors, abstain from voting with respect to matters involving the conflict. The Board of Directors shall decide what action, if any, to take in light of a conflict of interest, which action may (but is not required to) include accepting the Director's abstention, requiring the Director to terminate the conflict of interest or causing the Director's appointment as a Director to be terminated.

(b) In addition to the limitations on conflicts of interest, no Director or officer shall enter into a transaction with or have any dealing with this Corporation unless such transaction or dealing is disclosed fully to all members of the Board of Directors at a regular or special meeting, at which there is a quorum without counting the interested Directors, and the Board of Directors approves the transaction by a vote of three-fourths of all Directors attending the meeting. Notice and a description of the transaction shall be given to each Director at least ten (10) days prior to the meeting.

(c) Any new officer or Director will be advised of this policy upon election to his office.

## ARTICLE XII -- AMENDMENT OF BYLAWS

These Bylaws may be amended from time to time by action of the Board of Directors. Notwithstanding the foregoing, these Bylaws shall not be amended in any manner or form which might result in the loss of the Corporation's tax exempt status under Code Section 501(c)(3).

## ARTICLE XIII. AFFILIATION

The Corporation's Recreational league and the Corporation's Select league shall be affiliated with such organizations as agreed by the Board of Directors. The organization shall comply with the authority, rules, and guidelines of those bodies. The affiliations are predicated upon the shared goals and objectives leading to the advancement of youth soccer in Pensacola, Florida.

I HEREBY CERTIFY that the foregoing Amended and Restated Bylaws were duly adopted by the Board of Directors of the Corporation effective as of the \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Secretary

10:36 AM

01/05/22

Accrual Basis

**Pensacola Youth Soccer**  
**Profit & Loss**  
 January through December 2021

	Jan - Dec 21
Ordinary Income/Expense	
Income	
Other Types of Income	
Rebates	18.71
Total Other Types of Income	18.71
Program Income	
Registration	
Registration Refunds	-1,257.62
Registration - Other	169,183.71
Total Registration	167,926.09
Total Program Income	167,926.09
Total Income	167,944.80
Gross Profit	167,944.80
Expense	
Business Expenses	
Licensing Fees	7,861.25
Total Business Expenses	7,861.25
Contract Services	
Accounting Fees	1,275.00
Clinic Coaches	5,310.00
Outside Contract Services	34,600.00
Referee Assignor	2,816.00
Referee Payments	15,306.91
Total Contract Services	59,007.91
Facilities and Equipment	
Equip Rental and Maintenance	2,556.45
Soccer Equipment	22,217.47
Facilities and Equipment - Other	772.28
Total Facilities and Equipment	25,546.20
Operations	
Background Checks	3,615.83
Bank Fees	0.26
Books, Subscriptions, Reference	117.00
Computer and Internet Expense	3,318.57
Employee Relations	1,068.50
Marketing	1,016.66
Postage, Mailing Service	383.00
Supplies	2,473.79
Telephone, Telecommunications	105.49
Uniforms	20,347.80
Total Operations	32,346.60
Other Types of Expenses	
Insurance - Dir. and Off. Liab	1,872.80
Insurance - General Liability	1,629.00
Total Other Types of Expenses	3,501.80
Reimbursement(accidental pmts)	0.00
Total Expense	128,263.76
Net Ordinary Income	39,681.04
Net Income	39,681.04

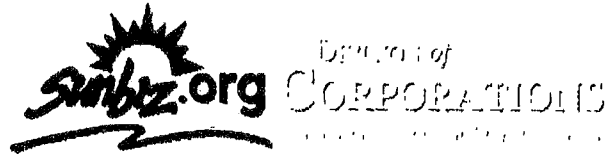
Michael Burnett, EA  
 EA Michael Burnett, EA (2015-5, 2017-6, 2018-7, 2019-8, 2020-9, 2021-10)

Accountant

Jan 6, 2022

Page 1





[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Florida Not For Profit Corporation  
PENSACOLA YOUTH SOCCER, INC.

### Filing Information

**Document Number** N19000001580  
**FEI/EIN Number** 83-4580561  
**Date Filed** 02/14/2019  
**State** FL  
**Status** ACTIVE

### Principal Address

707 E. Cervantes Street  
Suite B #114  
PENSACOLA, FL 32501

Changed: 03/31/2021

### Mailing Address

PHIL NICKINSON  
707 E. CERVANTES STR., STE. B#114  
PENSACOLA, FL 32501

### Registered Agent Name & Address

JONES, ROBERT L, III  
707 E. CERVANTES STR.  
STE. B #114  
PENSACOLA, FL 32501

Name Changed: 06/10/2020

Address Changed: 02/12/2022

### Officer/Director Detail

#### **Name & Address**

Title President

NICKINSON, PHIL  
5150 FLAX ROAD  
PENSACOLA, FL 32504

Title Secretary

PETERSON, TRAVIS  
2335 ARRIVISTE WAY  
PENSACOLA, FL 32504

Title VP

JONES, ROBERT L, III  
3957 Menendez Dr  
PENSACOLA, FL 32503

Title Treasurer


Coleman, Michele  
4585 Lavallet Lane  
PENSACOLA, FL 32504


**Annual Reports**

Report Year	Filed Date
2020	06/10/2020
2021	03/31/2021
2022	02/12/2022

**Document Images**

<a href="#"><u>02/12/2022 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>03/31/2021 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>06/10/2020 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>02/14/2019 -- Domestic Non-Profit</u></a>	<a href="#">View image in PDF format</a>

 Entity Validation Ticket Processing Delays [Show Details](#)

 Planned Maintenance Schedule [Show Details](#)



[See All Alerts](#)



[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Search

Advanced Search



[Search Results](#)

[Saved Searches](#)

[Actions](#)

Select Domain  
Entity Information

All Entity Information

Entities

Disaster Response Registry

Exclusions

Filter By

Keyword Search

Enter a keyword or phrase to search for entities. You can also filter by state, CAGE code, and other criteria.

☐ All States

☐ All CAGE Codes

☐ All Entity Types

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID

Entity Name

Entity ID



No matches found

We found 0 matches for your search. Please try a different search term.

[Go Back](#)



Download

[Our Website](#)

[Our Partners](#)

[Policies](#)

[Customer Service](#)



This is a U.S. General Services Administration (GSA) system that provides information for official use only. This system is not intended for public release and is not to be distributed outside of the GSA. For more information, please contact the GSA at 204 E. St., Washington, DC 20540.

---

## MEMORANDUM

---

**TO:** Grover Robinson, IV, Mayor  
**FROM:** Adrian Stills, Interim Parks and Recreation Director  
**SUBJECT:** Pensacola Youth Soccer, Inc.  
**DATE:** March 18, 2022

---

The City would like to renew our Memorandum of Understanding with Pensacola Youth Soccer, Inc. to provide social and physical programs through sports. Pensacola Youth Soccer, Inc. will pay the City \$10.00 per child and 25% of fees collected from tournaments, clinics, etc. The City will provide field maintenance, clean restrooms, water, trash pickup, and utilities. The MOU expires on January 1, 2023.

**CONTRACTS/AGREEMENTS REQUIRING MAYORAL SIGNATURE**  
**FINAL DOCUMENT REVIEW FORM**  
(blue form page 1)

**DEPARTMENT**

Document Title: MDO - Pensacola Youth Soccer, Inc.

☐ Project ☐ Contract ☐ Lease ☒ Other (Check One)

Brief Description: Renewal of MDO with Pensacola Youth Soccer, Inc. to provide social and physical programs through sports. MDO expires January 1, 2023 (14 City Parks)

Contract Cost: \$ \_\_\_\_\_

Department: Parks & Recreation

Approved by Mayor:     /    /    

Department Contact Person: ASTILL/Klarmody

OR

Approved By Council:     /    /    

Sent to Contract Admin. (Purchasing)     /    /    

**CONTRACT ADMINISTRATOR (PURCHASING)**

Date Received 4/19/22

N/A Debarment Check

☐ Pending (See comments below): \_\_\_\_\_

Sent to Department     /    /    

☒ Approved: [Signature]  
(Signature)

(Signature)

Sent to Budget Review 4/20/22

Comments: \_\_\_\_\_

**BUDGET REVIEW**

Date Received 4/22/22

☐ Pending (See comments below): \_\_\_\_\_

Sent to Department     /    /    

☒ Approved: [Signature]  
(Signature)

(Signature)

Sent to Risk Manager 4/22/22

Comments: \_\_\_\_\_

**RISK MANAGER**

Date Received 4/22/22

☐ Pending (See comments below): \_\_\_\_\_

Sent to Department     /    /    

☒ Approved: [Signature]  
(Signature)

(Signature)

Sent to City Attorney 4/22/22

Comments: \_\_\_\_\_

CONTRACTS/AGREEMENTS REQUIRING MAYORAL SIGNATURE  
FINAL DOCUMENT REVIEW FORM  
(blue form page 2)

CITY ATTORNEY

Date Received 4/22/22

☐ Pending (See comments below): \_\_\_\_\_

Sent to Department   /  /  

☒ Approved: \_\_\_\_\_

(Signature)

(Signature)

Sent to Mayor 4/22/22

Comments: \_\_\_\_\_

MAYOR'S OFFICE (CITY ADMINISTRATOR)

Date Received 4/22/22

☐ Pending (See comments below): \_\_\_\_\_

Sent to Department   /  /  

☒ Approved: \_\_\_\_\_

(Signature)

(Signature)

Sent to City Clerk 4/25/22

Comments: \_\_\_\_\_

CITY CLERK

Date Received 4/25/22

☐ Pending (See comments below): \_\_\_\_\_

Sent to Dept/ Admin/Legal   /  /  

☒ Approved: \_\_\_\_\_

(Signature)

(Signature)

Retained original/ copy in Maxxvault 4/25/22

Comments: \_\_\_\_\_

Returned 1 original(s) to Department 4/26/22

Initials: ELB

SCANNED  
4/26/22  
ELB

# POS SALES RECEIPT

Soccer  
Spring 2019

Receipt # 514980  
Payment Date: 04/23/19  
Household #: 999999999

City of Pensacola  
300 Tonawanda Dr  
Pensacola FL 32506

Internal ZZZHousehold

Phone: (850)453-7599  
Visit us on the Web at: [www.playpensacola.com](http://www.playpensacola.com)

## POS Transaction Details

Misc:	EP Soccer per player, EPSOCC	Fees + Tax	Discount	Amount Due
Quantity:	1	7,800.00	0.00	0.00

Processed on 04/23/19 @ 16:43:27 by AO

FEEs CHARGED ON NEW LINE ITEMS (+)	7,800.00
DISCOUNT APPLIED AGAINST THESE FEEs (-)	0.00
TAX CHARGED ON NEW FEEs (+)	0.00

<b>TOTAL DUE</b>	<b>7,800.00</b>
------------------	-----------------

NEW FEEs PAID ON THIS RECEIPT (-)	7,800.00
-----------------------------------	----------

<b>TOTAL PAID</b>	<b>7,800.00</b>
-------------------	-----------------

Payment of ==> 7,800.00 Made By ==> CHECK With Reference ==> Check #1217; Spring 2019 Soccer

Help us improve by taking one or more of our surveys to evaluate Play Pensacola Parks and Recreation's programs, facilities and events. Visit [PlayPensacola.com](http://PlayPensacola.com) and click Parks and Recreation Surveys or follow this link:  
<http://fl-pensacola.civicplus.com/1174/Parks-and-Recreation-Surveys>

# POS SALES RECEIPT

Receipt # 545915  
Payment Date: 02/11/20  
Household #: 999999999

Soccer  
Fall 2019

City of Pensacola  
300 Tonawanda Dr  
Pensacola FL 32506

Internal ZZZHousehold

Phone: (850)453-7599  
Visit us on the Web at: [www.playpensacola.com](http://www.playpensacola.com)

## POS Transaction Details

Misc: EP Youth Soccer, EPYSOC  
Quantity: 1

<u>Fees + Tax</u>	<u>Discount</u>	<u>Amount Due</u>
9,080.00	0.00	0.00

Processed on 02/11/20 @ 16:47:13 by AO

FEEs CHARGED ON NEW LINE ITEMS (+)	9,080.00
DISCOUNT APPLIED AGAINST THESE FEES (-)	0.00
TAX CHARGED ON NEW FEES (+)	0.00

<b>TOTAL DUE</b>	<b>9,080.00</b>
------------------	-----------------

NEW FEES PAID ON THIS RECEIPT (-)	9,080.00
-----------------------------------	----------

<b>TOTAL PAID</b>	<b>9,080.00</b>
-------------------	-----------------

Payment of ==> 9,080.00 Made By ==> CHECK With Reference ==> Check #1045; Fall 2019 Season

Help us improve by taking one or more of our surveys to evaluate Play Pensacola Parks and Recreation's programs, facilities and events. Visit [PlayPensacola.com](http://PlayPensacola.com) and click Parks and Recreation Surveys or follow this link:  
<http://fi-pensacola.civicplus.com/1174/Parks-and-Recreation-Surveys>





**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CITY OF PENSACOLA  
AND  
YOUTH SPORTS PROVIDER: Northeast Pensacola Wildcats Football Inc.**

The City of Pensacola ("City") through its Parks and Recreation Department wishes to encourage the development of youth and to facilitate participation of Pensacola youth in sports activities. The City enters into this Memorandum of Understanding ("MOU") with the Youth Sports Provider listed above ("YSP") to establish the responsibilities of both parties and to establish clear terms as to the use of City owned facilities by the YSP.

**DEFINITIONS**

A. "Youth Sports Provider" for purposes of this MOU is defined as a non-profit or not-for-profit organization dedicated to youth development in the City of Pensacola through team participation in organized sport activities.

B. "Primary Facilities" for purposes of this MOU are as follows:

Legion Field  
Magee Field  
Roger Scott Park  
Malcolm Yonge  
Hitzman Park  
Terry Wayne East Park  
Bill Gregory Park  
Lions Park  
Vickrey Resource Center  
Cobb Resource Center  
Fricker Resource Center  
Woodland Heights Resource Center  
Theophalls May Resource Center  
Gull Point Resource Center

## YOUTH SPORTS PROVIDER

Youth Sports Provider agrees:

- I. To provide the following documents to the City via the Parks and Recreation Athletics Superintendent:
  - A) A current list of all staff, volunteers, board members and coaches prior to the start of the program. Changes must be provided to the City in an updated list throughout the term of his Agreement.
  - B) A complete schedule showing specific dates, times, and field locations for each practice and league games prior to the start of any team practices or league play.
  - C) A copy of the Youth Service Provider's By-Laws, Constitution, Standard Operation Procedures, and Disciplinary Guidelines.
  - D) Proof of commercial general liability insurance with a minimum liability limit of \$1,000,000 per occurrence and in the aggregate. The City of Pensacola must also be listed as an "additional insured" on the policy. Certificate holder shall read -- City of Pensacola, c/o Parks and Recreation Department, P.O. Box 12910, Pensacola, Fl. 32521.
  - E) A list of board members with phone numbers, e-mail addresses, and physical addresses to the Parks and Recreation Department, within 14 days of the occurrence of such board meetings.
  - F) A copy of an annual audit upon request.
- II. The YSP must notify the Parks and Recreation Department via the Parks and Recreation Athletics Superintendent of all of the following within the time frames specified:
  - A) Immediately upon a change in leadership within the Youth Sports Provider organization. This will require a new MOU be executed by the new President and Vice President.
  - B) All Board Meetings at least 48 hours in advance of scheduled board meetings.
  - C) Any accidents/incidents that require medical attention or when public safety personnel were called to assist with a situation no later than 12 pm of the next business day. The notification must include the specific location, date and time of the incident; the name of the persons involved; and a description of the incident.
  - D) Damaged or unsafe City property must be reported immediately. This includes fields, buildings, bleachers, press boxes, parking lots, fences, goals, goal posts, dugouts, scoreboards, bases, benches, sidewalks, restrooms, concession equipment, trees, etc.
  - E) Additional use of facilities/program space requests must be in writing a minimum of 10 working days prior and additional fees will apply.

- F) Request in writing, through the Parks and Recreation Department, Attention: Athletic Superintendent and obtain permission of the City prior to bringing a mobile concession or merchandise vendor into a City park, facility, or sports complex.

III. The Youth Sports Provider shall ensure that:

- A) All equipment necessary to conduct a quality program is provided.
- B) After each use of a facility, all trash from the grounds is placed in a City provided receptacle.
- C) Restrooms are monitored and basic cleaning and restocking throughout the day, occurs as needed.
- D) It adheres to all facility operating hours and closures during severe weather, due to repairs, renovations or holidays.
- E) It has conducted all background checks and other requirements in accordance with Florida Statutes, in particular FS 943.0438, and that all requirements have been timely and properly enforced. In addition, while engaging in activities upon City property and City owned facilities, the YSP shall not employ or utilize the volunteer services of any person who has been convicted of or pled guilty or nolo contendere to or has had an adjudication withheld of any of the following charges: A sexual offense, child abuse, contributing to delinquency of a minor, or abuse of an elderly or vulnerable person.
- F) Policies are in place and are enforced to ensure there is no discrimination to YSP youth participants, their families, caretakers, guardians or observers based upon race, creed, religion, national origin, disability or sex.
- G) The City of Pensacola is named as a partner at all its events, contests, programs, etc., and includes the City of Pensacola Parks and Recreation Department logo on all publications, flyers, and promotional materials. This information must be received for review by the City of Pensacola Parks and Recreation Athletic Supervisor no less than sixty (60) days prior to the start of the program. Any additional requests for informative advertisements must be approved in advance and in writing by the City.
- H) A fee of 25% of all moneys collected from additional fee-based tournaments, clinics, events, etc. outside of the normal sport season, must be submitted to the City of Pensacola's Parks and Recreation Department no later than ten (10) days after the tournament, clinic, event, etc.
- I) A fee of \$10.00, if fees are collected, for every registered child is paid to the City prior to City facility use.
- J) It pays for any requested facility maintenance, which occurs outside the normal weekday operating hours for City custodial staff or ballfield maintenance staff.
- K) It contracts for all outside labor needed to conduct the youth sports activity, including game officials, clinicians, concessionaires, etc.
- L) A pre-season inspection of all City owned assets, including fields, buildings, bleachers, press boxes, parking lots, fences, goals, goal posts, dugouts, scoreboards, bases, benches, sidewalks, restrooms, concession equipment, trees, etc. is conducted with the Parks and Recreation Department Athletic Superintendent.

- M) It provides its own concessionaire and that the Youth Sports Provider/Concessionaire will be responsible for all cleaning, inspections, permitting, licensing, and taxes.
- N) Utilities are turned off after each session at each location. Failure to do so more than twice in one season may require the Youth Sports Provider to pay for a staff person to make nightly rounds to provide such service.
- O) It is responsible for obtaining and paying for portable restrooms at other locations if desired at any City locations, and that all locations, especially practice locations, may not have restroom facilities.
- P) It will add the City of Pensacola to its Hold Harmless Agreement included as part of the league registration and provide to the City upon request.
- Q) The Youth Sports Provider shall keep accurate records and accounts in accordance with the terms and conditions of this Agreement and upon request by the City shall provide those records for an audit to be made related to the calculation of the amounts payable to the City.

### CITY OF PENSACOLA

The City of Pensacola agrees:

- I. To provide the following to the Youth Sports Provider:
  - A) Field space to adequately manage the youth sport being offered. However, as continuous growth may impact the City's ability to offer additional space, therefore, growth must be managed and coordinated with the City.
  - B) Clean, stocked restrooms at the start of each day that activities are scheduled. All locations, especially practice locations, may not have restroom facilities. The Youth Sports Program will be responsible for obtaining and paying for portable restrooms at other locations if desired.
  - C) Provide sports field lining for all scheduled games. Practice fields may be lined by the Youth Sports Provider; however, this needs to be coordinated with the Parks and Recreation Department Athletic Superintendent in advance to avoid potential conflicts.
  - D) Turf and pest management for all game playing surfaces and pest management on practice surfaces.
  - E) Mowing for all practice locations.
  - F) Inspect all City owned assets prior to each season.
  - G) Concession space at the primary game location. All locations, especially practice locations, may not have concession facilities.
  - H) Routine maintenance to all City owned assets.
  - I) Make repairs in a timely manner as needed to all City owned assets.
  - J) Water, trash pickup, and utilities for the primary facility.
  - K) Practice facilities will only receive trash pickup.

## POINTS OF CONTACT

### A. Primary Youth Sports Provider

**Point of Contact:** Anthony Porterfield, President

Address: 3143 Albert Ct.

Pensacola, Florida

**Cell phone:** 850-554-3462

**Email:** [marzette.porterfield@ascension.org](mailto:marzette.porterfield@ascension.org)

**Secondary Youth Sports Provider**

**Point of Contact:** Scot Brazell, Vice President

**Address:** Howe St.

**Pensacola, Florida**

Cell phone: 850-291-2353

**Email:** [scotbrazell@gmail.com](mailto:scotbrazell@gmail.com)

**B. City of Pensacola Parks and Recreation Department**

**Superintendent**

222 W. Main Street

**Pensacola, Florida 32502**

**(850) 436-5670**

**HOLD HARMLESS**

- A. The "Responsible Party" agrees to fully indemnify, defend and save harmless, the City of Pensacola, its officers, agents, employees and volunteers from and against all actions, damages, costs, liabilities, claims, losses, judgments, penalties fees, and expenses of every type and description, including, but not limited to, any fees and/or costs reasonably incurred by the City of Pensacola caused by or result from any negligent act or omission or willful misconduct of the Responsible Party in connection with its use of the City of Pensacola Facility. This shall be a continuing release and shall remain in effect until revoked in writing.
- B. Youth Sports Provider will add the City of Pensacola to its Hold Harmless Agreement included as part of the league registration and provide to the City upon request.

### CANCELLATION

This agreement may be cancelled upon thirty (30) days written notice by either party upon delivery to the other party. This MOU can be canceled immediately upon notice in writing to the YSP by the City based upon, but not limited to the following: fraud, lack of compliance with applicable rules, regulations, an ordinance, failure to remit proper payment, and failure to perform in a timely manner any provision of this agreement.


### EFFECTIVE DATE

This agreement shall take effect upon date of signing and shall remain in full force and effect until the end of calendar year 2022.

CITY OF PENSACOLA

By:   
Mayor

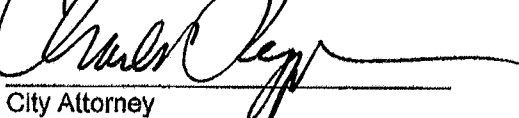
Attest: \_\_\_\_\_

  
City Clerk (Seal)

Approved as to content:

  
Parks and Recreation Director


Approved as to form and execution:

  
City Attorney

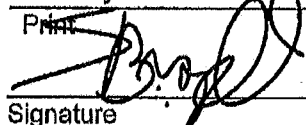
YSP NEP Wildcats Football Inc.

By: Anthony Porterfield, President  
(title)

Witnesses:

  
Signature

Anthony Porterfield, President

Print   
Signature

Scot Brazell, Vice President

Print

Sadler Sports: AYF Insurance Plan  
**American Youth Football / American Youth Cheer Online Application**  
**Verification of Coverage**

Application Receipt Date / Time: 06/29/2021 11:40:12 AM - entered by Customer

**I. GENERAL INFORMATION**

Application ID: 325940  
Application Status: Complete  
Sports Organization Name: NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC  
Type of Organization: league  
Name of Association:  
Name of Conference: NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC  
I understand that if applying as a multi team Association and/ or Conference, General Liability coverage for my Association and/ or Conference as an entity, and respective directors and officers, may be voided unless insurance is reported and paid on behalf of ALL teams under such Association and/ or Conference, whether they will participate in regional or national championships or not. Also, if applying as a conference, I will submit a list of all Association names as a part of this enrollment. RLL  
Legal Name of All Member Associations:  
Client type: renewal  
Contact's Name: Robin Larrieu  
Primary Location Address: PO Box 10414  
Address 2:  
City: Pensacola  
State: FL  
County:  
Postal / Zip Code: 32524  
Primary Phone: (850) 629-0236  
Secondary Phone: (850) 529-9236  
Fax:  
Email Address: nepwildcatstreasurer@gmail.com  
Website:  
Alternate Contact Name: Robin Larrieu  
Alternate Phone:  
Alternate Email:  
If renewing, which type of communication that you received best prompted you to renew your coverage:  
How did you find out about Sadler & Company: Already doing business with Sadler  
Do your Facility Owners Require a Certificate Of Insurance? Yes  
Have you ever had a sexual abuse / molestation claim? No  
If yes, please provide details on the approximate date the claim was reported to the insurance carrier, the approximate amount paid by the insurance carrier for expenses/ settlement/ jury verdict, a brief description of the circumstances of the claim, and what steps have been taken to reduce the chances of another similar claim: No  
Have you had a General Liability claim of any type greater than \$25,000 over the past three years? No  
If yes, please provide details on the approximate date the claim was reported to the insurance carrier, the approximate amount paid by the insurance carrier for expenses/ settlement/ jury verdict, a brief description of the circumstances of the claim, and what steps have been taken to reduce the chances of another similar claim: No  
Total number of football players in organization: 280  
Total number of cheerleaders in organization: 50  
I understand that I must purchase membership through AYF for all teams and squads for which I have purchased insurance. RLL  
I understand that if additional teams are formed, that I will report and pay additional charges to both AYF and Sadler Sports Insurance under Add/ Delete form. RLL  
Online Agreement and Warranty Statement accepted? Yes

**II. MEDICAL EXPENSE / GENERAL LIABILITY INSURANCE**

State National Insurance Company, Inc.  
Accident Policy Number ZPX0000055377600  
Zurich American Insurance Company  
General Policy Number OVR-0000002-00  
Zurich American Insurance Company  
Non- Owned / Hired Auto Liability OVR-0000002-00  
Effective Date 12:01AM ET 06/30/2021  
Expiration Date 12:01AM ET 06/30/2022

Limits	\$100,000 Accident / \$2,000,000 General Liability
Accident Insurance Deductible	\$500
Accident Insurance Plan	Full Excess

**Team Selection**

I understand, when calculating the number of teams within the organization, I MUST purchase coverage for every team in each age division within the organization. Intentional under reporting may void coverage and prevent claims from being paid. A single team may not exceed 36 players. The # of teams/ squads reported will be cross- referenced with AYF membership registrations and with your websites: RLL  
**EXAMPLES (for your reference, but apply to your own situation)**  
**CONFERENCE** - If you have 5 Associations with 5 teams within each association = 25 teams to be reported.  
**ASSOCIATION** - If your association has 5 teams that are separated based on age, division, etc. and 36 or fewer players. (EX: 6/7/8, 9/10, 11/12, 13/14, Flag) = 5 teams to be reported.  
**TEAM** - You are only one (1) team if all of your players are in the same age, division, etc and 36 or fewer players on the team. Otherwise, you must report more than one team.

Sadler Sports: AYF Insurance Plan

Division	# of Teams	Total
Tackle Football - 7u Division	1	\$297.08 (\$297.08 per team/squad)
Tackle Football - 8u Division	1	\$297.08 (\$297.08 per team/squad)
Tackle Football - 9u Division	1	\$297.08 (\$297.08 per team/squad)
Tackle Football - 10u Division	1	\$339.91 (\$339.91 per team/squad)
Tackle Football - 11u Division	1	\$339.91 (\$339.91 per team/squad)
Tackle Football - 12u Division	1	\$339.91 (\$339.91 per team/squad)
Tackle Football - 13u Division	0	\$0.00 (\$457.45 per team/squad)
Tackle Football - 14u Division	1	\$457.45 (\$457.45 per team/squad)
Tackle Football - 16u Division	0	\$0.00 (\$457.45 per team/squad)
Tackle Football (girls) - 17u Division	0	\$0.00 (\$562.30 per team/squad)
Flag Football - Ages 5-17	0	\$0.00 (\$108.67 per team/squad)
7v7 Passing Team (ages 5-17)	0	\$0.00 (\$108.67 per team/squad)
Flag/ Touch Plus (limited contact with hands only)	0	\$0.00 (\$185.13 per team/squad)
Cheer / Dance / Step / Majorette Squads / Inspiration - Class 1 (no charge) Cheer/ Dance/ Step/ Majorette Squads Affiliated with Your Football Teams (Must Enter Squads Although No Charge) (Ages 5-18). NOTE: Only Available when purchasing football teams (Inspiration up to age 22)	1	\$0.00 (\$0.00 per team/squad)
Cheer / Dance / Step / Majorette Squads / Inspiration - Class 2 Cheer/ Dance/ Step/ Majorette Squads Affiliated with Your Football Teams that will also participate in competitions other than local league or official AYF Regional or National Championships (NOTE: Class 2 squads must also be Class 1 and show the # of squads for each. (Ages 5-18) (Inspiration up to age 22)	0	\$0.00 (\$76.35 per team/squad)
Cheer / Dance / Step Squads / Inspiration - Class 3 Cheer/ Dance/ Step Squads Not Affiliated with your football teams (Independent Cheer/ Dance/ Step Squads). (Ages 5-18) (Inspiration up to age 22)	0	\$0.00 (\$124.07 per team/squad)
Inspiration Flag Football (Handicapped) - Ages 5-22 All Teams	0	\$0.00 (\$108.67 per team/squad)
<b>Totals</b>		<b>\$2,368.42</b>



**Sadler Sports: AYF Insurance Plan**

Limite		Charges
Option 2	\$100,000 Accident / \$2,000,000 General Liability (\$500 Accident Deductible)	\$2,988.42
\$1,000,000	Additional Coverage: Directors & Officers Liability	\$315.00
	State Surplus Lines Tax/ Surcharge	\$0.00
\$25,000	Additional Coverage: Crime	\$200.00
	State Surplus Lines Tax/ Surcharge	\$0.00
\$0	Additional Coverage: Equipment	Not Covered
	State Surplus Lines Tax/ Surcharge	\$0.00
<b>TOTAL CHARGES: \$2,988.42</b>		

### III. CERTIFICATES OF INSURANCE

The certificate holder is added as an additional Insured, but only with respect to the liability arising out of the operations of the Insured above.

LIST OF PREVIOUSLY ADDED FACILITY OWNERS AND SPONSORS	Action
City of Pensacola - Property Owner/ Lessor (endorsements: KRGL56) 222 W Main St - Pensacola, FL 32502 approval status: Approved	-
Escambia County School District Booker T Washington - Property Owner/ Lessor (endorsements: KRGL56) 800 College Pkwy - Pensacola, FL 32504 approval status: Approved	-

### IV. ADDITIONAL COVERAGES

Additional Coverages are effective only upon final underwriting and acceptance by the carrier. If effective, all Additional Coverages expire one year after effective date.

#### Directors & Officers Liability (\$1,000,000 limit, \$1,000 deductible)

Policy Number: 88 DNO 75598  
Effective Date: 07/24/2021  
Carrier: Nationwide Mutual Insurance Company

Cyber Privacy & Client Identity Theft: Network Remediation - \$5,000 / loss or theft of client personal information - \$2,500 per person with \$25,000 aggregate

Annual Revenue: 50000

Number of Employees: 0

Number of Volunteers: 20

Did your sports organization purchase a D & O Policy LAST YEAR from an insurance agency OTHER THAN Sadler & Company? No

Has there been any claim made, or is there any now pending, against any corporation or persons proposed for this Insurance? No  
details:

Has any claim that would fall within the scope of the proposed Insurance been made against any person or entity proposed for this insurance (including without limitation any claim against such person or entity for any employment practice, as described in the proposed Insurance, or any complaint against any such person or entity before the Equal Employment Opportunity Commission or any similar state or local authority), except as follows (include the loss payment and defense cost)? If so, give details: No

Has any person or entity proposed for this Insurance is cognizant of any fact, circumstance or situation (including without limitation any suspected or threatened claim against any such person or entity for any employment practice, as described in the proposed Insurance, or any suspected or threatened complaint against any such person or entity before the Equal Employment Opportunity Commission or any similar state or local authority) which might afford grounds for a claim that would fall within the scope of the proposed Insurance? If so, give details: No

Premium Accepted: \$315.00  
Cyber Privacy & Client Identity Theft:  
NSLPA Membership Fee: \$5.00  
Notes:

#### Crime Insurance (\$25,000 limit, \$500 deductible)

Policy Number: 681M000008709800  
Effective Date: 07/24/2021  
Carrier: Allied Property and Casualty Insurance Company

In the past six (6) years, has the league discovered losses in dishonesty, burglary, robbery, disappearance, destruction or forgery? No  
details:

Premium Accepted: \$200.00  
Taxes: \$0.00  
Notes:

#### Equipment Coverage - NOT APPLIED FOR

#### Summary of Declined Additional

## V. POLICY PERIOD CHANGES

Date	Approved	Effective Date	Change
08/23/2021 01:26 PM	Yes	08/23/2021 08:26 PM	Add COI: Escambia County School District Booker T Washington - Property Owner/ Lessor - 600 Colloge Pkwy - - Pensacola, FL 32504 - Approval Status: Approved

Sadler & Company, Inc. \* P.O. Box 5866 \* Columbia, SC 29260-5866  
Phone: 1-800-622-7370 \* Fax: (803) 256-4017 \* Email: syl@sadlersports.com



## NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS

NEP BYLAWS ADOPTED ON MAY 06, 2014

Amended: Feb 19, 2020

### ARTICLE 1: NAME AND LOCATION

#### **Section 1: NAME**

The name of this organization shall be Northeast Pensacola Wildcats Football, Inc. referred to herein as NEP or the "Association."

#### **Section 2: LOCATION**

The mailing address for all official correspondence will be Post Office Box 10414, Pensacola, FL 32524.

#### **Section 3: AFFILIATION**

The Association shall be affiliated with the USA Youth Football League, also known as Heads Up Football, for the 2014 season and all following seasons unless the NEP Executive Board makes the decision to change its affiliation at the completion of a season. The NEP Cheer program will be affiliated with GCYSA or its successor unless the NEP Executive Board makes the decision to change its affiliation at the completion of a season.

### ARTICLE 2: GOALS

#### **Section 1: SPECIFIC GOALS**

The purpose of NEP is to provide recreational athletic opportunities to youth in the Pensacola, Escambia County Florida area. The purpose and goal of the NEP football and cheerleading program is to promote a safe and competitive environment that teaches the fundamentals of football and cheerleading, while stressing the importance of teamwork, mental and physical conditioning, athletic training and education. NEP also emphasizes its coaches and players exhibit, at all times, a respectful disposition, good sportsmanship, citizenship, and high moral character.

#### **Section 2: NON-PROFIT STATUS**

This corporation is organized exclusively for charitable, scientific and educational purposes, in relation to youth sports and athletic programs, including for such purposes as making distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

### ARTICLE 3: BASIC POLICIES

The following are the basic policies of NEP:

- a) The Board of Directors will have charge of all athletic activities sponsored by the Association. The Board of Directors shall develop and publish rules and regulations to govern all athletics endeavors including, but not limited to, the qualifications and conduct of coaches, volunteers, parents, players, participants, and all those present during NEP games, events, or activities.
- b) The Board of Directors rules and regulation shall be consistent with the Corporation's Articles of Incorporation and shall be interpreted and enforced as an addendum to these bylaws.
- c) No person(s), except for the Executive Board, shall be authorized to make any statements, whether written or oral, purporting to represent the official policy, position, or opinion of NEP, the Association, or the football and cheerleading programs without first having obtained the expressed written approval of the NEP Executive Board.
- d) No person(s), except the Executive Board, shall be authorized to solicit funds or services in the name of NEP, the Association, or the football and cheerleading programs without first having obtained the expressed written approval of the NEP Executive Board.
- e) Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public



## **NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS**

- purpose. Any such assets not disposed of by the District Court of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes
- f) The Team Colors of the NEP Wildcats shall be Royal Blue and Gold. Helmets will be Gold.
  - g) The Association, the Board of Directors, and all those affiliated in any way with NEP, the Association, or the football and cheerleading programs, shall comply with Memorandum of Understanding from the City of Pensacola Neighborhood Services Department.
  - h) Any proposal of an expense over \$100.00 shall require approval of the Executive Board by majority vote. Any proposal of an expense presented to the Executive Board shall be accompanied by a minimum of three (3) bids and should be discussed at the next board meeting.

### **ARTICLE 4: BOARD OF DIRECTORS AND THEIR ELECTION**

#### **Section 1: NOMINATIONS AND ELECTIONS**

- a) Only those persons who are eligible and who have acknowledged their consent to serve, if elected, shall be nominated for and appointed to serve on the Board of Directors. The candidates should be in good standing in the community, willing to submit to a background check, and fully committed to fulfill the duties and responsibilities of his or her position on the Board of Directors.
- b) Notification of willingness to serve must be presented in writing or via e-mail to the current Executive Board during the month of October. Any candidate that has an unfavorable background check will be notified immediately by the current President or Vice-President of NEP and will not be permitted to serve as a member of the Board of Directors.
- c) Elected Board Members may serve as a Head Coach or Assistant Coach provided that the respective position responsibilities do not interfere with their duties of their position on the Board of Directors.
- d) The election for open seats on the Board of Directors will take place at the annual election meeting in November at a location designated by the current Executive Board. The Board of Directors shall be elected by a simple majority vote of all members who have paid the full balance of all fees due and owing, and who are in good standing with NEP and the Association. All paid members must vote in person at the election meeting.

#### **Section 2: BOARD OF DIRECTOR POSITIONS AND THEIR TERM OF OFFICE**

- a) The Park President shall serve a two (2) year term.
- b) The Vice President, Secretary, Treasurer, Cheer Coordinator, Football Commissioner, and Player Safety Coordinator shall hold office for a period of one (1) year, but may succeed himself/herself at the discretion of the current Board of Directors.
- c) Each Member at Large shall hold office for a period of one (1) year, but may succeed himself/herself at the discretion of the current Board of Directors.
- d) No one person may hold more than one elected Board of Directors position.
- e) Terms shall commence on January 1st and end on December 31st.
- f) A vacancy occurring in any office shall be filled for the unexpired term by a person appointed with a simple majority vote of the Executive Board of NEP.
- g) The Board of Directors will be responsible for administering all football and cheerleading activities.

### **ARTICLE 5: DUTIES OF EXECUTIVE BOARD MEMBERS**

**Section 1:** The Executive Board shall consist of the Park President, Vice President, Secretary, Treasurer, Cheer Coordinator, Football Commissioner, and Player Safety Coordinator. The Executive Board shall be comprised of the seven (7) members of the Board of Directors, which shall have voting privileges. The two (2) Member at Large positions are not members of the Executive Board, and thus shall not record official votes on park matters. All voting powers of an Executive Board member shall be consistent with and the same as any other member of the Executive Board. The Board shall keep cash reserves totaling \$5,000.00 in a reserve account at all times. The Executive Board reserves the right to appoint any other non-voting positions and/or committees which it deems



## **NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS**

necessary to carry out the duties and responsibilities of the Board of Directors and to serve the best interest of NEP and the Association.

### **Section 2: PRESIDENT**

His or her duties shall include but are not limited to:

- a) Be the official representative of NEP, the Association, and the Football and Cheerleading programs in all matters involving the USA Youth Football League or its successors.
- b) Be responsible for scheduling all Board of Directors meetings.
- c) Liaise between NEP and the City of Pensacola Neighborhood Services Department and coordinate all program activities in which City of Pensacola parks and facilities are utilized by the program.
- d) When necessary, appoint a replacement for open positions on the Board. The Executive Board will approve these appointments.
- e) Investigate the circumstances involved in the removal of a coach, player, parent, or member that has displayed improper conduct as described by the governing policies.
- f) Develop and maintain sponsor relations.
- g) Oversee the ordering of all football equipment and uniforms.
- h) Sign all written contracts approved by the Executive Board of NEP and the Association.
- i) Coordinate the work of the Executive Board Members in order that the purposes of the organization may be promoted.
- j) Have overall responsibility and coordination for all financial programs including registration, sponsorships, concessions, etc. as well as expenditures.
- k) Report directly to the Board of Directors as to all communications between the Program and the City of Pensacola Neighborhood Services Department and/or the USA Youth Football League or its successor.
- l) Perform any other duties as assigned/agreed upon by the Board.
- m) Vote on all Board matters.

### **Section 3: VICE PRESIDENT**

His or her duties shall include but are not limited to:

- a) Preside over all regular and special meetings in the absence of the President.
- b) Succeed the President for the remainder of his/her term of office in the event he/she is unable or unwilling to continue in said office.
- c) Shall serve at all times and act in the capacity as the Park President in his absence.
- d) Be responsible for initiating all football/cheerleading registration activities including sufficient advertising of dates and times.
- e) Assist in the registration of Players and Cheerleaders.
- f) Perform any other duties as assigned/agreed upon by the Board of Directors.
- g) Vote on all Board matters.

### **Section 4: SECRETARY**

His or her duties include but are not limited to:

- a) Keep an accurate record of the proceedings of all meetings of the Board of Directors and the Executive Board.
- b) Record all voting in the minutes.
- c) Prepare and disseminate minutes of the meetings to the appropriate board members at the following meeting of the Executive Board.
- d) Keep a copy of the current bylaws.
- e) Be responsible for the preparation and counting of any necessary ballots.
- f) Maintain a current and complete roster of all players and cheerleaders of NEP.
- g) Maintain rosters of all coaches and players on all teams and prepare copies of these to be given to the coaches for their use during the season.



## **NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS**

- h) Assist in submitting required rosters with all necessary information to any governing body prior to games. Work with the Football Commissioner, Cheerleading Coordinator and Head Coaches to ensure this is done.
- i) Update NEP's website and social networks throughout his/her term. Ensure all website and social networks are updated with correct information in a timely manner.
- j) Assist in the registration of Players and Cheerleaders.
- k) Perform any other duties as assigned/agreed upon by the Board.

### **Section 5: TREASURER**

His or her duties include but are not limited to:

- a) Receive monies of NEP, keeping an accurate record thereof and shall deposit them in the name of NEP in a bank or credit union approved by the Executive Board.
- b) Pay all bills as authorized by the Board.
- c) Maintain signing authority of all NEP accounts. The primary authorized signers on the accounts will be the Treasurer and President. The Secretary is authorized to sign in the President's absence.
- d) All checks must be signed by the Treasurer and one other authorized signer to ensure financial integrity of purchases.
- e) Present a statement of accounting at every meeting and when otherwise requested by a board member.
- f) Make sure that the Executive Board maintains a reserve account with cash reserve totaling at least \$5,000.00 at all times.
- g) File or cause to be filed such annual reports with the IRS, the State of Florida and local agencies as required by law.
- h) Submit annual financial report in December to the Executive Board which includes gross receipts and disbursements for the previous year.
- i) Serve as Administrator for the online registration site and track all players/cheerleaders outstanding account balances. Provide reports of registrants to the Executive Board as requested.
- j) Assist in the registration of Players and Cheerleaders.
- k) Perform any other duties as assigned/agreed upon by the Board.

### **Section 6: Football Commissioner -- his or her duties include but are not limited to:**

- a) Assist the President and Vice President with all park concerns, to include football rosters, weigh-ins, schedules, practices, background checks, coaches training, equipment, etc.
- b) Responsible for the distribution of football equipment/uniforms. Inventory of all equipment must be taken prior to distribution and a log must be kept showing what the commissioner has received.
- c) Coordinate with Head Coaches to turn in all NEP football equipment at the end of the season.
- d) Communicate from the Executive Board to Head Coaches of football and vice versa.
- e) Assist the Treasurer in creating and maintaining the football budget per season by collecting competitive bids from quality vendors and accounting for all expenses related to the football program.
- f) Report to the Executive Board about the condition of the grounds and necessary equipment maintenance and repairs.
- g) Be responsible for managing weight scale.
- h) Be responsible for resolving football coaches, parents and/or fan disputes.
- i) Assist in the registration of Players and Cheerleaders.
- j) Perform any other duties as assigned by the President or Board of Directors.

### **Section 7: Player Safety Coordinator -- his or her duties include but are not limited to:**

- a) Ensure the weather conditions are suitable for activity and recommend suspension of activity when appropriate and as mandated by the League. This includes severe rain, lightning, temperature (heat index/wet bulb), and field conditions.
- b) Monitor players for symptoms of head injury; evaluate, and remove from play when necessary (decision may supersede coaches' or parents' decision for instances of removal from play)



## **NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS**

- c) Responsible for coordinating emergency response in case first responders are called to an event, such as instances of significant player/spectator injury, or disturbance of peace.
- d) If applicable, responsible for educating Board/coaches on the location and use of the park ABD
- e) Perform any other duties as assigned by the President or the Board of Directors.

### **Section 8: Cheerleading Coordinator -- his or her duties include but are not limited to:**

- a) Aid and assist the Cheerleader coaches in the promulgation of the cheerleader program or any designated events including practices and camps.
- b) Will direct, schedule and assist Cheerleader coaches in the fitting and issuing of uniforms.
- c) Assist the Treasurer in creating and maintaining the cheerleading budget per season by collecting competitive bids from quality vendors and accounting for all expenses related to the cheer program.
- d) Give report on any cheer issues, praises, progress, etc.
- e) Schedule dates, times and gathering materials for cheer registration.
- f) Assist in the registration of Cheerleaders and Players.
- g) Perform any other duties as assigned by the President or the Board of Directors.

### **Section 9: Members at Large**

There shall be two (2) Members at Large who are elected to the Board of Directors. The Members at Large are non-voting members of the Board of Directors and are not members of the Executive Board. Their duties include but are not limited to:

- a) Assist the Executive Board members with their duties as needed
- b) Perform any other duties as assigned by the President or Executive Board.
- c) Provide input, suggestions, information and guidance on matters related to NEP, the Association, and the Football and Cheerleading Programs.

## **ARTICLE 6: POSITIONS AND COMMITTEES**

### **Section 1: HEAD COACHES, ASSISTANT COACHES AND COMMITTEES**

The Executive Board will determine the number of coaches for each team not to exceed USA Youth Football requirements. Assistant Coaches will be appointed by the Head Coach and approved by the Board. It is the responsibility of the Executive Board to ensure that all coaches meet the requirements and standards of NEP and USA Youth Football League.

### **Section 2: HEAD COACHES**

His or her duties include but are not limited to:

- a) Being responsible for the overall management of his/her coaching staff and team (*Coaching Staff must also submit to annual background checks. Any candidate that has an unfavorable background check will be notified immediately by the current President or Vice President of NEP*).
- b) Be the primary point of contact between the team and parents.
- c) Must attend the League's coach's clinic, complete any required certification courses and have a valid league ID card.
- d) Work jointly with applicable program director on the distribution of uniforms and/or equipment to his/her coaching staff and team.
- e) Assist in the collection and returning of all equipment that was issued to his/her coaching staff and team.
- f) Actively participate at NEP registration events during the off season.
- g) Assist with facilities upkeep before and after games and practices as required.



## **NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS**

- h) Must display good sportsmanship, follow the rules of competition and follow the league coaches Code of Conduct.
- i) Responsible for the discipline of all players/cheerleaders on his/her team and will ensure players who cause friction on the team are reported to their parents for their actions. Any disciplinary action resulting in a coach removing a player/cheerleader from the team must be brought before the Board of Directors.
- j) No coach shall degrade a child for any reason.
- k) Under no circumstance is a coach allowed to use physical contact to discipline a child on his or her team.
- l) Must be able to attend the majority of practices, games and coaches meetings.
- m) Football coaches should attempt to allow every player to participate in games. Parents should be informed that all players are NOT guaranteed participation in every game due to many factors, including but not limited to, safety concerns. Every player is required to participate in assigned practices.
- n) Responsible for knowing Article 11, Section 3, coaches Code of Conduct.
- o) Assist in the registration of Players and Cheerleaders.
- p) Must have prior approval from the Executive Board to coach on two different teams.
- q) Must clearly communicate practice schedules, game schedules, practice cancellations due to inclement weather or other circumstances. Communication should also include a letter, or meeting, for the parents at the beginning of the season outlining practice schedules, contact information, player safety, player and parent conduct, expectations and goals for the team, and other relevant information.
- r) Perform any other duties as assigned by the President of the Board of Directors.

### **Section 3: ASSISTANT COACHES**

His or her duties include but are not limited to:

- a) Act as aide to Head Coaches.
- b) Serve at the pleasure of the Head Coach and may be removed by the Head Coach
- c) Must have a respectful disposition, display good sportsmanship, and follow the rules of competition.
- d) Responsible for knowing Article 11, Section 3, coaches Code of Conduct.
- e) Submit to annual background checks. Any candidate that has an unfavorable background check will be notified immediately by the current President or Vice President of NEP.
- f) Recommended to attend the League's coach's clinic, complete any required certification courses and have a valid league ID card.
- g) Under no circumstance is an assistant coach allowed to use physical contact to discipline a child.
- h) Must have prior approval from the Executive Board to coach on two different teams.

### **Section 4: COMMITTEES**

The Executive Board, by simple majority vote of those in attendance, may designate one or more committees.

a. Types of committees include but are not limited to:

- 1) Jamboree
- 2) Homecoming
- 3) Equipment
- 4) Fundraising

b. Any such committee will have no power or authority to amend the bylaws, obtain property or assets of NEP, enter into contracts on behalf of NEP, or fundraise on behalf of NEP without the expressed written consent of the Executive Board.





## **NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS**

### **ARTICLE 7: MEETINGS**

#### **Section 1: REGULAR MEETINGS**

NEP Executive Board members will hold regular monthly meetings during the off-season and meetings during the regular season as the President or Board deems necessary. All regular meetings are open to the public and location and time must be posted on the website at least ten (10) days prior to the meeting.

#### **Section 2: SPECIAL MEETINGS**

Special meetings can be called at the request of the President of NEP. These meetings may or may not be open to the public.

#### **Section 3: ANNUAL ELECTION MEETING**

The annual election meeting shall be held in November and shall be open to the public at a location designated by the current Executive Board of Directors.

#### **Section 4: PARTICIPATION**

- a) The privilege of voting shall be limited to paid members (i.e. accounts paid in full) and members who are in good standing with the Association.
- b) Any member who is in good standing, and who is paid in full, may present at a meeting of the NEP Board of Directors and shall be allowed to address the Board of Directors regarding pertinent items.
- c) There must be at least a quorum of Executive Board members present to vote on any matter brought before the Board of Directors at regular or special meetings. A quorum shall consist of four (4) of the seven (7) Executive Board members.

#### **Section 5: SPECIAL ACTION**

For situations requiring an Executive Board action where there is not time to hold a special meeting, the President may call for a vote via email on an issue. In this instance, a majority of the Executive Board must vote affirmatively for the action to be declared passed.

### **ARTICLE 8: REGISTRATION**

#### **Section 1: FEES**

- a) Registration fees for each player will be set prior to registration by the Executive Board.
- b) Registration fees for football players shall include the use of NEP equipment, including a helmet and shoulder pads, which shall be returned to NEP at the end of the football season.
- c) The registration fee for football players will also include a game jersey, game pants, and game socks, which the player may keep at the end of the season.
- d) Registration fees for new cheerleaders includes a full uniform, pep rally uniform, pomps, shoes and bows.
- e) All fees will be collected by the Treasurer or his/her designee.
- f) Total amount of fees must be paid in full by deadlines set by the Executive Board.

#### **Section 2: DATES**

Registration dates for all players will be set each year by the Executive Board.

#### **Section 3: REFUNDS**

- a) All football fees are refundable until uniforms have been ordered, at which point the uniform fee becomes non-refundable. Exceptions will be made in extreme circumstances as decided by the Executive Board.
- b) No refunds will be given for Cheerleading after the registration deadline.
- c) Any disputed refund request will be brought to the Executive Board's attention in a regular meeting and will be voted on by simple majority vote.

#### **Section 4: OUTSTANDING BALANCES**



## NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS

- a) Any returning player with a prior year balance for registration fees, equipment, uniforms, etc. shall not be allowed to register for the current year until such times as the prior year's balance is paid and all amounts due for the current year are paid in advance.
- b) Debts will be communicated to the league in instances of park transfer requests (Formerly the transfer form)

### ARTICLE 9: TEAMS

#### **Section 1: Number of Teams**

The number of teams that will be fielded in a given season will be decided by the Executive Board. The Executive Board reserves the right to set a maximum or minimum for the number of players on a team, in compliance with league rules.

#### **Section 2: Team Fundraising**

Teams are not required to organize separate fundraising activities or events; however, teams are permitted to work in conjunction with the Board of Directors to organize fundraising activities or events. All fundraising activities or events shall be approved by the Executive Board and such activities must follow any rules or regulations adopted by the Executive Board. Funds raised on behalf of an NEP team shall be used for said team, in alignment with the activity/activities that were approved by the Board of Directors. Any surplus from such fundraising activities or events shall be distributed back to the park for the general fund to be used to support NEP, the Association or the football and cheerleading programs. Any individual who collects money on behalf of NEP as a result of fundraising activities and intentionally withholds such funds from NEP, or converts such funds for their own personal use, will be reported to law enforcement for criminal prosecution.

### ARTICLE 10: NEP GENERAL RULES

- 1) Every effort of good sportsmanship should be exhibited during and after the game for all players, coaches and fans. Issues or complaints should first be addressed to the team's Head Coach or appropriate Director. If the issue/complaint is unresolved at that level, it should be submitted to the Executive Board in writing.
- 2) The program will provide all registered football players, whose account is paid in full, with a helmet and shoulder pads (i.e. equipment). This equipment is the property of NEP and shall be returned to the team's Head Coach at the end of the season. Failure to return NEP equipment will result in your player forfeiting his or her right to register and participate in future NEP or associated league athletic activities or events until equipment is returned or replaced.
- 3) All equipment issued by NEP shall be signed for, by the coach and player's parent/guardian, upon issue and when returned at the end of each season. The equipment is expected to be returned in the same condition it was issued barring normal wear and tear.
- 4) There will be no fee waivers or scholarships given to any player.
- 5) Any individual involved in an active litigation against NEP, to include coaches, players or Board of Directors will immediately forfeit participation with NEP.
- 6) Head Coaches must be at least 21 years of age and Assistant Coaches must be a minimum of 18 years of age.
- 7) Players must play within their assigned age group. Players are not permitted to play up in age group except in extremely unique circumstances (as decided by the Board) that must be documented with all parties before being brought before the Executive Board and will require a unanimous vote.

#### **Section 1: PLAYERS**

- a) All players will conduct themselves within the rules of the game and fair play.
- b) The use of drugs, tobacco and/or alcohol will lead to immediate dismissal from the program.
- c) Foul language at any time will not be tolerated.
- d) Player conduct determined by the Head Coach to be detrimental to the unity and development of the team may result in disciplinary action, including but not limited to, dismissal from the team, subject to the review by the Executive Board.



## **NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS**

- e) All players are required to suit out in their assigned uniforms during all game events.

### **Section 2: PARENTS**

The football and cheerleading programs are run by volunteers and NEP depends on parent involvement. The Executive Board encourages parents to be involved with your child's team (Team Mom, fundraising opportunities etc.).

- a) Derogatory remarks made by parents, family, friends, or guests of a player or participant in reference to coaches, players, or board members will not be tolerated and may result in the players/participants expulsion from the program.
- b) No fighting, profanity, alcohol, drugs, smoking or weapons in the park or around children, players or participants.
- c) No parent shall degrade a child for any reason.
- d) All registration fees must be paid in full by prescribed deadlines in order for players to receive equipment.
- e) Parents shall address the Head Coach of any concerns prior to notifying the Executive Board. All concerns should be addressed either before or after practices and games and conducted in a professional manner.

### **Section 3: COACHES**

The term "Coach" shall include Head Coach and Assistant Coach, or any person in a team leadership role.

- a) All coaches shall adhere to all league rules and policies.
- b) Under no circumstance does a coach have the authority to decide not to play a scheduled game. Not showing up for a game without contacting the appropriate program director or another member of the Executive Board with justifiable explanation, will be grounds for immediate removal and terminates any rights to coach within NEP.
- c) Head Coaches are responsible for the behavior of assistant coaches, players and parents.
- d) All coaches must behave in such a manner that the principles, integrity and dignity of the sport are maintained and serve as a role model to parents and players.
- e) All coaches are required to dress in the assigned coach's shirt during all scheduled games and events designated which require uniforms of NEP players.
- f) Head Coaches are responsible for effectively communicating practice schedules, game schedules, changes to practice or game schedules and any other league news that directly impact the players or the team.
- g) No coach shall speak on behalf of the park without prior approval from the Executive Board.

## **ARTICLE 11: PROBLEM SOLVING GUIDELINES**

The NEP football and cheerleading programs are considered our family and like any family from time to time there will be misunderstandings and disagreements. We rely on our Executive Board members, coaches, players and parents to be civil toward each other and try to work out problems without intervention. However, if that cannot be accomplished, the following procedures should be utilized.

- a) Players having problems with another player should report the matter immediately to any of his/her team's coaches. The assistant coach shall attempt to resolve the matter. If the assistant coach cannot resolve the situation then it must be reported to the head coach who shall resolve the matter between the players and consult with the player's parents if necessary. The decision of the head coach shall be final.
- b) Coaches on the same team having problems will be resolved immediately by the head coach of that team. The decision of the head coach shall be final.
- c) Coaches on different teams or head coaches having a problem will immediately bring the matter to the attention of the Executive Board.



## NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS

- d) The Executive Board shall hear both sides and resolve the matter immediately, if possible. The decision of the Executive Board shall be final.
- e) Parents having problems with a coach or coaches should report the matter to the head coach who shall resolve the matter. If the problem is with a head coach, the Executive Board shall handle the matter. In the case of parent complaints, the Executive Board shall hear both sides and make a decision. The decision of the Executive Board is final.
- f) In situations involving violations of these rules, the penalty imposed, if any, is within the sole discretion of the Executive Board, and depending on the circumstances, a lesser or greater penalty may be applied, including but not limited to, expulsion from the program.
- g) The Executive Board for NEP reserves the right to have any person(s) removed from the premises, which may result in NEP filing formal charges for trespassing, if he or she is found to be disturbing the peace or acting in a manner that endangers the health, safety, or welfare of parents, players, or participants of NEP athletic events.

### ARTICLE 12: PLAYER SAFETY PROTOCOLS

**Section 1:** During any sport, players may occasionally incur injuries. These cover a vast range of symptoms and etiologies. Minor injuries such as scrapes, bruises, etc. may be treated with first aid as deemed appropriate and agreeable to the coach and parent (Player Safety Coordinator may also be consulted). More serious injuries may be subject to evaluation/triage by the Player Safety Coordinator. The Player Safety Coordinator may remove a child from play and recommend consulting a physician. Ultimately it is up to the parent to follow up on these recommendations. The Player Safety Coordinator reserves the right to prohibit a player from return-to-play until a note/documentation is received from a healthcare provider that the player may do so.

**Section 2:** In the event of emergency, the Player Safety Coordinator will ensure the emergency response is activated, along with assistance from any Board members, coaches, and parents as deemed necessary by the Player Safety Coordinator. This includes but is not limited to: calling for emergency responders (ambulance, police, etc.), requesting retrieval of emergency equipment such as an AED or ice bath, crowd control, and direct instructions on managing the patient until said emergency services arrive.

#### **Section 3: Weather Protocols:**

In the event of general inclement weather/conditions, the Player Safety Coordinator may deem the environment unfit for activity. In such situations, the Board will discuss and decide on cancelling/suspending activity until such conditions improve.

- a. Lightning: per league and FHSAA guidelines, if lightning is detected within a 10 mile radius of the area, activity will be immediately suspended and people will be encouraged to seek shelter until there has been no lightning detected within a 10 mile radius for a period of at least 30 minutes. After these conditions have been satisfied, activity may resume unless otherwise contraindicated.
- b. Heat: per league and FHSAA guidelines, activity will be suspended if the heat index value reaches >110 degrees fahrenheit. Activity may not resume until conditions fall below that threshold.
- c. If Heat Index is below 110 degrees fahrenheit at practice, Wet Bulb Globe Temperature guidelines may be followed, provided you have access to WBGT data--
- d) WBGT is between 87-90 degrees fahrenheit: players are restricted to shells (helmet/shoulder pads and shorts) and must receive at least four (4) breaks per hour, each at least 5 minutes in duration. Activity may be



## NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS

no longer than two (2) hours in total and any conditioning must be performed without equipment on.

ii) WBGT is between 90-92 degrees fahrenheit; players are not permitted to wear any equipment and must receive at least four (4) breaks per hour, each at least 5 minutes in duration. Activity may be no longer than one (1) hour in total and NO conditioning may be conducted. (walk-through practices are strongly encouraged in this event)

iii) WBGT > 92 degrees fahrenheit; No activity may be conducted

### **Section 4: Concussion Protocol:**

NEP Wildcats Football Inc. adheres to the standard concussion protocol as written by USA Football. Any player thought to have sustained a concussion should be referred to the Player Safety Coordinator for evaluation. If the Player Safety Coordinator feels there is any reasonable suspicion of concussion, the player will be removed from activity and referred to a healthcare professional for evaluation. The player will not be permitted to return to activity until a note/documentation has been received by NEP that the player may do so, at which point the standard return to play for concussions will be followed:

- Day 1- Player may participate in solo drills/conditioning. No equipment shall be worn on day 1. If the player does not experience any symptoms, they may advance to (Day 2)
- Day 2- Player may participate in non-contact drills in a helmet only. Player may condition. If the player does not experience any symptoms, they may advance to (Day 3). \*\*If the player experiences symptoms, they must restart the process at Day 1.
- Day 3- Player may wear shells (helmet and shoulder pads with shorts) Player may participate in limited, controlled contact drills and conditioning. Player may not participate in full team contact drills. If the player does not experience any symptoms, they may advance to (Day 4). \*\*If the player experiences symptoms, they must restart the process at Day 1.
- Day 4- Player may dress in full gear and participate in a full practice (not cleared for competition until they have completed this full practice). If the player completes a full practice and is symptom-free, they are cleared for full return to competition. \*\*If the player experiences symptoms, they must restart the process at Day 1.

At any point, the Player Safety Coordinator, coach, or parent reserves the right to withhold a player from activity if they feel there is a safety concern.

### **ARTICLE 13: INDEMNIFICATION**

The Association may indemnify and insure its officers, directors, employees, agents, coaches and volunteers to the fullest extent permitted by law.

### **ARTICLE 14: AMENDMENTS**

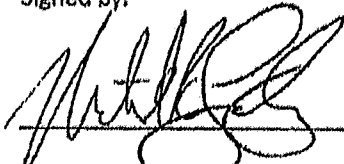


## NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC. BYLAWS

- 1) These Bylaws may be altered, amended, rescinded or repealed at any annual or special meeting of the Executive Board by the affirmative vote of at least four (4) members, provided that notice thereof is given in accordance with these Bylaws and is otherwise required by law.
- 2) Bylaw changes will be posted for 30 days on the NEP website after they have been approved by a simple majority vote of the members of the Executive Board. Once the 30 day period has expired, the amended bylaw will immediately supersede the original by law it is replacing.

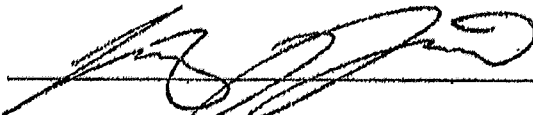
These bylaws have been reviewed and accepted by the NEP Executive Board on Feb. 19, 2020.

Signed by:

  
\_\_\_\_\_  
Mike Frantz, President

2/19/20

Date

  
\_\_\_\_\_  
Anthony Porterfield, Vice President

2/19/2020

Date

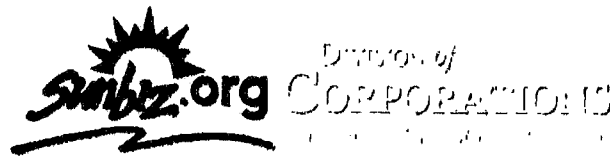
Name	Title	Phone	Email	Address
Anthony Porterfield	President	850-564-3462	ant13g@yahoo.com	3143 Albert Ct., Pensacola, 32504
Scot Brazell	Vice President	850-291-2353	ScotBrazell@gmail.com	4710 Howe St., Pensacola, 32504
Robin Larrieu	Treasurer	850-529-9236	robin@coastallinspections.com	1602 E Yonge St., Pensacola, 32503
Jamie Brazell	Secretary	850-291-2351	JamieL.Brazell@gmail.com	4710 Howe St., Pensacola, 32504
Jillian Keefe	Cheer Coordinator	850-460-0182	Jillian.Keefe@yahoo.com	1400 Langley Ave., APT A, Pensacola, 32504
Shaun Tyng	Commissioner	434-242-4575	Shaun.Tyng@gmail.com	5700 Esperanto Dr., Pensacola, 32526
Jim Allen	Safety Coordinator	850-723-8664	jimbosa85@aol.com	7630 Stallworth Ln., Pensacola, 32526
Alonda Jones	Member-at-Large	850-464-7314	alonda.jones@gmail.com	2959 Meredith Dr., Pensacola, 32504
Tori Woods	Member-at-Large	850-294-5547	Tori.Woods00@gmail.com	10449 Senegal Dr., Pensacola, 32534

Date	Event	Facility Needs	Comments
3/1/2022	Registration (returning players)	NA	online reg
3/15/2022	Registration (returning players)	NA	online reg
6/4/2022 ; 6/11/2022	Uniform Fittings	Equipment Room	we typically handle/staff this so no additional needs from the city; we will be at the equipment room and families will come to the facility to get fitted for uniforms/equipment
7/1/2022 - 7/22/2022	Conditioning Workouts	Roger Scott	usually 1 baseball field and 1 rec field works for this
7/26/2022 - 11/18/2022	In Season Practice/Competition	Roger Scott	Practices daily except Sunday/Wednesdays...Games on Saturdays (8 teams at facility with around 30 kids each)



<b>MONEY IN</b>	
TOTAL SPONSORS	\$10,700
CONCESSIONS/SPIRIT TABLE	\$35172.88
FOOTBALL REGISTRATION	\$48720.00
CHEER REGISTRATION	\$19920.00
<b>GROSS INCOME</b>	<b>\$114512.88</b>
LESS COLLECTION LOSSES	-\$2290.26
LESS SIBLING DISCOUNT	-\$400
LESS EQUIPMENT DISCOUNT	-\$500.00
<b>TOTAL DISCOUNTS &amp; LOSSES</b>	<b>-\$3190.26</b>
<b>NET INCOME</b>	<b>\$111322.62</b>

<b>EXPENSES</b>	
League Dues-Includes City fees, NWFYSA, ECCA, AYF	\$7,000
Sadler Insurance	\$3,340
Park equipment (storage, first aid, etc)	\$300
Sponsor signs	\$250
PO Box Rental	\$70
SunBiz -FL Corp Filing	\$62
Game Security	\$1,300
Coaches screening (coaches pay)	\$900
Trophies based on \$10 per player	\$2,500
Coaches Shirts based on 30 new shirts	\$1,200
<b>TOTAL OVERHEAD EXPENSES</b>	<b>\$16,922</b>
Football Uniforms	\$21,248
Cheer Expenses (see separate detailed budget)	\$10,000
Football Equipment( \$2500) & Reconditioning (\$1320)	\$4,000
Helmet Decals	\$800
BCA Gear for FB (Cheer included above)	\$1125.00
Cheer Routine Music (Included above)	\$0
Homecoming	\$2,000
Total expenses	-\$56,095
<b>ANTICIPATED NET</b>	<b>\$17585.57</b>



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Florida Not For Profit Corporation

NORTHEAST PENSACOLA WILDCATS FOOTBALL, INC.

### Filing Information

**Document Number** N08000004037

**FEI/EIN Number** 26-2427597

**Date Filed** 04/24/2008

**State** FL

**Status** ACTIVE

### Principal Address

2130 Summit Blvd  
Pensacola, FL 32503

Changed: 05/05/2021

### Mailing Address

P O Box 10414  
PENSACOLA, FL 32524

Changed: 04/30/2013

### Registered Agent Name & Address

Larrieu, Robin  
1602 E Yonge St  
PENSACOLA, FL 32503

Name Changed: 07/31/2020

Address Changed: 07/31/2020

### Officer/Director Detail

#### **Name & Address**

Title President

Frantz, Michael  
3995 Piedmont Rd  
Pensacola, FL 32503

Title Treasurer

Larrieu, Robin  
1602 E Yonge St  
Pensacola, FL 32503

Title Secretary

Siefert, Megan  
P O Box 10414  
PENSACOLA, FL 32524

Title VP

Porterfield, Marzette  
2109 ANNA CT  
Milton, FL 32583

#### **Annual Reports**

<b>Report Year</b>	<b>Filed Date</b>
2019	04/07/2019
2020	07/31/2020
2021	05/05/2021

#### **Document Images**

<a href="#"><u>05/05/2021 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>07/31/2020 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>04/07/2019 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>05/01/2018 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>04/05/2017 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>04/25/2016 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>04/20/2015 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>04/30/2014 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>04/30/2013 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>04/30/2012 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>04/19/2011 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>03/09/2010 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>08/20/2009 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>04/27/2009 -- ANNUAL REPORT</u></a>	<a href="#">View image in PDF format</a>
<a href="#"><u>04/24/2008 -- Domestic Non-Profit</u></a>	<a href="#">View image in PDF format</a>



Entity Validation Ticket Processing Delays [Show Details](#)

Planned Maintenance Schedule [Show Details](#)



[See All Alerts](#)



[Privacy](#) [Accessibility](#) [Language](#) [Sign Out](#)

[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Search [All Words](#) [eg. 1620N-1002](#)



[Search Results](#)

[Saved Searches](#)

[Actions](#)

Select Domain  
Entity Information



## No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

[Go Back](#)

All Entity Information

Entities

Disaster Response Registry

Exclusions

Filter By

### Keyword Search

For more information on how to use our keyword search, visit our [help guide](#).

☐ Any Words

☒ All Words

☐ Exact Phrase

Entity

Entity Name

Northeast Pentacola Wildcats Football, Inc

Unique Entity ID

CAGE + NCAGE

Location

Entity Status

☒ Active

☐ Inactive

☐ Suspended

[Reset](#)



[Feedback](#)

### Our Website

[About SAM](#)  
[Contact Us](#)  
[Help](#)  
[Privacy](#)

### Our Partners

[Acquisition](#)  
[Contracting](#)  
[Finance](#)  
[Logistics](#)

### Policies

[Acquisition](#)  
[Contracting](#)  
[Finance](#)  
[Logistics](#)

### Customer Service

[Help](#)  
[Feedback](#)  
[Contact Us](#)  
[Privacy](#)



This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

---

---

## MEMORANDUM

---

---

**TO:** Grover Robinson, IV, Mayor  
**FROM:** Adrian Stills, Interim Parks and Recreation Director  
**SUBJECT:** Northeast Pensacola Wildcats Football, Inc  
**DATE:** March 18, 2022

---

The City would like to renew our Memorandum of Understanding with Northeast Pensacola Wildcats Football, Inc. to provide social and physical programs through sports. Northeast Pensacola Wildcats Football, Inc will pay the City \$10.00 per child and 25% of fees collected from tournaments, clinics, etc. The City will provide field maintenance, clean restrooms, water, trash pickup, and utilities. The MOU expires on January 1, 2023.

**CONTRACTS/AGREEMENTS REQUIRING MAYORAL SIGNATURE**  
**FINAL DOCUMENT REVIEW FORM**  
(blue form page 1)

**DEPARTMENT**

Document Title: MOC - Northeast Pensacola Wildcats Football, Inc.

☐ Project ☐ Contract ☐ Lease ☒ Other (Check One)

Brief Description: Renewal of MOC with Northeast Pensacola Wildcats Football, Inc. to provide social and physical programs through sports. MOC expires January 1, 2023 (City Parks)

Contract Cost: \$ \_\_\_\_\_

Department: Parks & Recreation

Approved by Mayor:      /      /     

Department Contact Person: ASTILL/Kearney

OR

Approved By Council:      /      /     

Sent to Contract Admin. (Purchasing) APR 19 2022

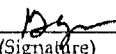
**CONTRACT ADMINISTRATOR (PURCHASING)**

Date Received      /      /     

N/A Debarment Check

     Pending (See comments below): \_\_\_\_\_

Sent to Department      /      /     

☒ Approved:  (Signature)

Sent to Budget Review 4/20/22


Comments: \_\_\_\_\_

**BUDGET REVIEW**

Date Received 4/22/22

     Pending (See comments below): \_\_\_\_\_

Sent to Department      /      /     

☒ Approved:  (Signature)

Sent to Risk Manager 4/22/22


Comments: \_\_\_\_\_

**RISK MANAGER**

Date Received 4/22/22

     Pending (See comments below): \_\_\_\_\_

Sent to Department      /      /     

☒ Approved:  (Signature)

Sent to City Attorney 4/22/22

Comments: \_\_\_\_\_

CONTRACTS/AGREEMENTS REQUIRING MAYORAL SIGNATURE  
FINAL DOCUMENT REVIEW FORM  
(blue form page 2)

CITY ATTORNEY

Date Received 4/22/22

\_\_\_\_ Pending (See comments below): \_\_\_\_\_

Sent to Department \_\_\_\_/\_\_\_\_/\_\_\_\_

✓ Approved: Charles V. [Signature]  
(Signature)

Sent to Mayor 4/22/22

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

MAYOR'S OFFICE (CITY ADMINISTRATOR)

Date Received 4/22/22

\_\_\_\_ Pending (See comments below): \_\_\_\_\_

Sent to Department 4/25/22

✓ Approved: [Signature]  
(Signature)

Sent to City Clerk 4/25/22

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CITY CLERK

Date Received 4/25/22

\_\_\_\_ Pending (See comments below): \_\_\_\_\_

Sent to Dept/ Admin/ Legal \_\_\_\_/\_\_\_\_/\_\_\_\_

✓ Approved: Tricka L. Bennett  
(Signature)

Retained original/copy in Maxxvault \_\_\_\_/\_\_\_\_/\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Returned 6 original(s) to Department \_\_\_\_/\_\_\_\_/\_\_\_\_

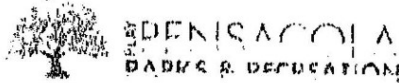
Initials: ELB

## 2021 INCOME AND EXPENSES NEP

<b>MONEY IN</b>	
TOTAL SPONSORS	10,700.00
CONCESSIONS/SPIRIT TABLE	35,172.88
FOOTBALL REGISTRATION	48,720.00
CHEER REGISTRATION	19,920.00
<b>GROSS INCOMI</b>	<b>\$ 114,512.88</b>
LESS COLLECTION LOSSES	(2,290.26)
LESS SIBLING DISCOUNT	(400.00)
LESS EQUIPMENT DISCOUNT	(500.00)
<b>TOTAL DISCOUNTS &amp; LOSSES</b>	<b>(3,190.26)</b>
<b>NET INCOMI</b>	<b>\$ 111,322.62</b>

<b>EXPENSES</b>	
League Dues-includes City fees, NWFYSA, ECCA, AYF	7,000.00
Sadler Insurance	3,340.00
Park equipment (storage, first aid, etc)	300.00
Sponsor signs	250.00
PO Box Rental	70.00
SunBiz -FL Corp Filing	62.00
Game Security	1,300.00
Coaches screening (coaches pay)	900.00
Trophies based on \$10 per player	2,500.00
City of Pensacola Fees	2,000.00
Coaches Shirts based on 30 new shirts	1,200.00
<b>TOTAL OVERHEAD EXPENSE</b>	<b>\$ 18,922.00</b>
Football Uniforms	21,247.78
Cheer Expenses (see separate detailed budget)	10,000.00
Football Equipment( \$2500) & Reconditioning (\$1320)	4,000.00
Helmet Decals	800.00
BCA Gear for FB (Cheer included above)	1,125.00
Cheer Routine Music (included above)	-
Homecoming	2,000.00
Total expenses	<b>\$ (58,094.78)</b>
<b>NET</b>	<b>\$ 15,585.57</b>





**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CITY OF PENSACOLA  
AND *Bill Bond Baseball*  
YOUTH SPORTS PROVIDER: *League Pensacola 2021***

The City of Pensacola ("City") through its Parks and Recreation Department wishes to encourage the development of youth and to facilitate participation of Pensacola youth in sports activities. The City enters into this Memorandum of Understanding ("MOU") with the Youth Sports Provider listed above ("YSP") to establish the responsibilities of both parties and to establish clear terms as to the use of City owned facilities by the YSP.

**DEFINITIONS**

A. "Youth Sports Provider" for purposes of this MOU is defined as a non-profit or not-for-profit organization dedicated to youth development in the City of Pensacola through team participation in organized sport activities.

B. "Primary Facilities" for purposes of this MOU are as follows:

Legion Field  
Magee Field  
Roger Scott Park  
Malcolm Yonge  
Hiltzman Park  
Terry Wayne East Park  
Bill Gregory Park  
Lions Park  
Vickrey Resource Center  
Cobb Resource Center  
Fricker Resource Center  
Woodland Heights Resource Center  
Theophanis May Resource Center  
Gull Point Resource Center

### YOUTH SPORTS PROVIDER

Youth Sports Provider agrees:

- I. To provide the following documents to the City via the Parks and Recreation Athletics Superintendent:
  - A) A current list of all staff, volunteers, board members and coaches prior to the start of the program. Changes must be provided to the City in an updated list throughout the term of his Agreement.
  - B) A complete schedule showing specific dates, times, and field locations for each practice and league games prior to the start of any team practices or league play.
  - C) A copy of the Youth Service Provider's By-Laws, Constitution, Standard Operation Procedures, and Disciplinary Guidelines.
  - D) Proof of commercial general liability insurance with a minimum liability limit of \$1,000,000 per occurrence and in the aggregate. The City of Pensacola must also be listed as an "additional insured" on the policy. Certificate holder shall read -- City of Pensacola, c/o Parks and Recreation Department, P.O. Box 12910, Pensacola, FL 32521.
  - E) A list of board members with phone numbers, e-mail addresses, and physical addresses to the Parks and Recreation Department, within 14 days of the occurrence of such board meetings.
  - F) A copy of an annual audit upon request.
- II. The YSP must notify the Parks and Recreation Department via the Parks and Recreation Athletics Superintendent of all of the following within the time frames specified:
  - A) Immediately upon a change in leadership within the Youth Sports Provider organization. This will require a new MOU be executed by the new President and Vice President.
  - B) All Board Meetings at least 48 hours in advance of scheduled board meetings.
  - C) Any accidents/incidents that require medical attention or when public safety personnel were called to assist with a situation no later than 12 pm of the next business day. The notification must include the specific location, date and time of the incident; the name of the persons involved; and a description of the incident.
  - D) Damaged or unsafe City property must be reported immediately. This includes fields, buildings, bleachers, press boxes, parking lots, fences, goals, goal posts, dugouts, scoreboards, bases, benches, sidewalks, restrooms, concession equipment, trees, etc.
  - E) Additional use of facilities/program space requests must be in writing a minimum of 10 working days prior and additional fees will apply.

- F) Request in writing, through the Parks and Recreation Department, Attention: Athletic Superintendent and obtain permission of the City prior to bringing a mobile concession or merchandise vendor into a City park, facility, or sports complex.

III. The Youth Sports Provider shall ensure that:

- A) All equipment necessary to conduct a quality program is provided.
- B) After each use of a facility, all trash from the grounds is placed in a City provided receptacle.
- C) Restrooms are monitored and basic cleaning and restocking throughout the day, occurs as needed.
- D) It adheres to all facility operating hours and closures during severe weather, due to repairs, renovations or holidays.
- E) It has conducted all background checks and other requirements in accordance with Florida Statutes, in particular FS 943.0438, and that all requirements have been timely and properly enforced. In addition, while engaging in activities upon City property and City owned facilities, the YSP shall not employ or utilize the volunteer services of any person who has been convicted of or pled guilty or nolo contendere to or has had an adjudication withheld of any of the following charges: A sexual offense, child abuse, contributing to delinquency of a minor, or abuse of an elderly or vulnerable person.
- F) Policies are in place and are enforced to ensure there is no discrimination to YSP youth participants, their families, caretakers, guardians or observers based upon race, creed, religion, national origin, disability or sex.
- G) The City of Pensacola is named as a partner at all its events, contests, programs, etc., and includes the City of Pensacola Parks and Recreation Department logo on all publications, flyers, and promotional materials. This information must be received for review by the City of Pensacola Parks and Recreation Athletic Supervisor no less than sixty (60) days prior to the start of the program. Any additional requests for informative advertisements must be approved in advance and in writing by the City.
- H) A fee of 25% of all moneys collected from additional fee-based tournaments, clinics, events, etc. outside of the normal sport season, must be submitted to the City of Pensacola's Parks and Recreation Department no later than ten (10) days after the tournament, clinic, event, etc.
- I) A fee of \$10.00, if fees are collected, for every registered child is paid to the City prior to City facility use.
- J) It pays for any requested facility maintenance, which occurs outside the normal weekday operating hours for City custodial staff or ballfield maintenance staff.
- K) It contracts for all outside labor needed to conduct the youth sports activity, including game officials, clinicians, concessionaires, etc.
- L) A pre-season inspection of all City owned assets, including fields, buildings, bleachers, press boxes, parking lots, fences, goals, goal posts, dugouts, scoreboards, bases, benches, sidewalks, restrooms, concession equipment, trees, etc. is conducted with the Parks and Recreation Department Athletic Superintendent.

- M) It provides its own concessionaire and that the Youth Sports Provider/Concessionaire will be responsible for all cleaning, inspections, permitting, licensing, and taxes.
- N) Utilities are turned off after each session at each location. Failure to do so more than twice in one season may require the Youth Sports Provider to pay for a staff person to make nightly rounds to provide such service.
- O) It is responsible for obtaining and paying for portable restrooms at other locations if desired at any City locations, and that all locations, especially practice locations, may not have restroom facilities.
- P) It will add the City of Pensacola to its Hold Harmless Agreement included as part of the league registration and provide to the City upon request.
- Q) The Youth Sports Provider shall keep accurate records and accounts in accordance with the terms and conditions of this Agreement and upon request by the City shall provide those records for an audit to be made related to the calculation of the amounts payable to the City.

### CITY OF PENSACOLA

The City of Pensacola agrees:

- I. To provide the following to the Youth Sports Provider:
  - A) Field space to adequately manage the youth sport being offered. However, as continuous growth may impact the City's ability to offer additional space, therefore, growth must be managed and coordinated with the City.
  - B) Clean, stocked restrooms at the start of each day that activities are scheduled. All locations, especially practice locations, may not have restroom facilities. The Youth Sports Program will be responsible for obtaining and paying for portable restrooms at other locations if desired.
  - C) Provide sports field lining for all scheduled games. Practice fields may be lined by the Youth Sports Provider; however, this needs to be coordinated with the Parks and Recreation Department Athletic Superintendent in advance to avoid potential conflicts.
  - D) Turf and pest management for all game playing surfaces and pest management on practice surfaces.
  - E) Mowing for all practice locations.
  - F) Inspect all City owned assets prior to each season.
  - G) Concession space at the primary game location. All locations, especially practice locations, may not have concession facilities.
  - H) Routine maintenance to all City owned assets.
  - I) Make repairs in a timely manner as needed to all City owned assets.
  - J) Water, trash pickup, and utilities for the primary facility.
  - K) Practice facilities will only receive trash pickup.

### POINTS OF CONTACT

A. Primary Youth Sports Provider

Point of Contact: Garrett Henderson

Address: 8540 Baisden Rd

Pensacola, Florida

Cell phone: 850-637-4283

Email: garrett.henderson@yahoo.com

Secondary Youth Sports Provider

Point of Contact: Rachael Palmer

Address: 316 S. Bayless St.

Pensacola, Florida

Cell phone: 850-698-4884

Email: rpalmer@evanlaw.com

B. City of Pensacola Parks and Recreation Department

Superintendent: Cheryl Fox

222 W. Main Street

Pensacola, Florida 32502

(850) 436-6670

### HOLD HARMLESS

- A. The "Responsible Party" agrees to fully indemnify, defend and save harmless, the City of Pensacola, its officers, agents, employees and volunteers from and against all actions, damages, costs, liabilities, claims, losses, judgments, penalties fees, and expenses of every type and description, including, but not limited to, any fees and/or costs reasonably incurred by the City of Pensacola caused by or result from any negligent act or omission or willful misconduct of the Responsible Party in connection with its use of the City of Pensacola Facility. This shall be a continuing release and shall remain in effect until revoked in writing.
- B. Youth Sports Provider will add the City of Pensacola to its Hold Harmless Agreement included as part of the league registration and provide to the City upon request.


### CANCELLATION

This agreement may be cancelled upon thirty (30) days written notice by either party upon delivery to the other party. This MOU can be canceled immediately upon notice in writing to the YSP by the City based upon, but not limited to the following: fraud, lack of compliance with applicable rules, regulations, an ordinance, failure to remit proper payment, and failure to perform in a timely manner any provision of this agreement.

### EFFECTIVE DATE

This agreement shall take effect upon date of signing and shall remain in full force and effect until the end of calendar year 2021.

CITY OF PENSACOLA

By:  Kerrith Fiddler  
OU=Office of the Mayor, O=City  
of Pensacola, CN=Kerrith Fiddler,  
E=kfiddler@cityofpensacola.com  
your signing location here  
2021-08-04 09:35:46 for  
Mayor

YSP

By:  Garrett Henderson (President)  
(title)

Attest:

Lisha L. Burnett  
City Clerk



(Seal)

Witnesses:

Charity Sammons  
Signature  
Charity Sammons  
Print

Approved as to content:

B. C.  
Parks and Recreation Director

Signature

Print

Approved as to form and execution:

Vanessa Moore  
Vanessa Moore  
Assistant City  
Attorney  
2021-08-04 09:22:49

---

---

## MEMORANDUM

---

---

**TO:** Grover Robinson, IV, Mayor  
**FROM:** Brian Cooper, Parks and Recreation Director *bc*  
**SUBJECT:** Bill Bond Baseball League of Pensacola, Inc.  
**DATE:** July 29, 2021

---

The City would like to renew our Memorandum of Understanding (MOU) with Bill Bond League of Pensacola, Inc. for another year to provide a place to engage in competitive youth baseball play at a more intense and higher level. Bill Bond Baseball League of Pensacola, Inc. will pay the City \$10.00 per child registered and 25% of all moneys collected from additional fee-based tournaments, clinics, events, etc., outside of the normal sport season. The City will provide field maintenance, clean restrooms, water, trash pickup, and utilities. The MOU expires on December 31, 2021.



THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> K&K INSURANCE GROUP, INC. 1712 MAGNAVOX WAY PO BOX 2338 FORT WAYNE IN 46801		<b>CONTACT NAME:</b> Cheryl Pettibone <b>PHONE (A/C, No. Ext):</b> 800-736-7358 <b>FAX (A/C, No):</b> 847-953-2873 <b>E-MAIL ADDRESS:</b> Cheryl.Pettibone@kandkinsurance.com															
<b>INSURED</b> MEMBER NO: BILL BOND-PENSACOLA BABE RUTH LEAGUE DBA: BILL BOND-PENSACOLA BABE RUTH LEAGUE 3985 Montalvo Pensacola, FL, 32504		<b>INSURER(S) AFFORDING COVERAGE</b> <table border="1"> <tr> <th>INSURER A:</th> <th>NAIC #</th> </tr> <tr> <td>Nationwide Mutual Insurance Company</td> <td>23787</td> </tr> <tr> <td>INSURER B: Nationwide Life Insurance Company</td> <td>66869</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER A:	NAIC #	Nationwide Mutual Insurance Company	23787	INSURER B: Nationwide Life Insurance Company	66869	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER A:	NAIC #																
Nationwide Mutual Insurance Company	23787																
INSURER B: Nationwide Life Insurance Company	66869																
INSURER C:																	
INSURER D:																	
INSURER E:																	
INSURER F:																	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			RPG-307746-00	02/07/2020 12:01 AM	02/01/2021 12:01 AM	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS-COMP/OP AGG \$1,000,000 PARTICIPANT LEGAL LIABILITY \$1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			RPG-307746-00	02/07/2020 12:01 AM	02/01/2021 12:01 AM	COMBINED SINGLE LIMIT (Ea Accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<b>UMBRELLA LIAB</b> # OCCUR <b>EXCESS LIAB</b> # CLAIMS-MADE DED RETENTION						EACH OCCURRENCE AGGREGATE
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
B	<b>PARTICIPANT ACCIDENT</b>			BAX-307747-00	02/07/2020 12:01 AM	02/01/2021 12:01 AM	Excess Medical \$250,000 AD&D \$ 15,000


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

ADDITIONAL INSURED: ANY PERSON, ORGANIZATION OR ENTITY WHO IS ENGAGED IN PROVIDING THE PREMISES, IS A SPONSOR OR CO-PROMOTER, BUT SOLELY WITH RESPECT TO THE OPERATIONS OF THE NAMED INSURED.

SEXUAL ABUSE/MOLESTATION: \$1,000,000 PER OCCURRENCE/\$2,000,000 AGGREGATE

## CERTIFICATE HOLDER

## CANCELLATION

Evidence of Coverage	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



**Bill Bond Baseball 2021 Board Members**

Garrett Henderson  
President  
3540 Baisden Rd  
Pensacola, FL 32503  
(850) 637-4233  
[garrettevanhenderson@yahoo.com](mailto:garrettevanhenderson@yahoo.com)

Rachael Gilmer  
Immediate Past President  
3101 Brittany Trace  
Pensacola, FL 32504  
(850) 698 4884  
[rgilmer@levinlaw.com](mailto:rgilmer@levinlaw.com)

Melanie Rhodes  
Vice President  
125 Chipley Ave  
Pensacola, Florida 32503  
(850) 529-8770  
[mrhodes@landrumhr.com](mailto:mrhodes@landrumhr.com)

Ashley Snyder  
Secretary  
210 Munro Rd  
Pensacola, Florida 32503  
(270) 519-5253  
[weitlam@gmail.com](mailto:weitlam@gmail.com)

Scott Grissett  
Treasurer  
5131 Yesteroaks Circle  
Pensacola, FL 32504  
[sjgrissett@gmail.com](mailto:sjgrissett@gmail.com)  
(850) 287 4079

Donald Krehely  
3360 Valdor Place  
Pensacola, FL 32503  
[dkrehely@gmail.com](mailto:dkrehely@gmail.com)  
(850) 384-0877

Mike Clarke  
4250 Langley Ave  
Pensacola, FL 32504  
[mclarke@hantoclarke.com](mailto:mclarke@hantoclarke.com)  
(850) 393-6012

Mike Singer  
720 Mohegan Circle  
Cantonment, FL 32533'  
[msinger16@cox.net](mailto:msinger16@cox.net)  
(850) 454-578

Brett Farrar  
8453 Old Spanish Trail Road  
Pensacola, FL 32514  
[brettfarrar2003@yahoo.com](mailto:brettfarrar2003@yahoo.com)  
(850) 512-0914

**BY-LAWS  
OF  
BILL BOND BASEBALL LEAGUE**

**ARTICLE 1  
MANAGERS AND COACHES**

**SECTION 1. Manger Responsibility** – For the purpose of the by-laws of the Bill Bond League, the Manager shall be responsible for the coaches and players on his team. In the absence of the manager, the manager shall designate one of his coaches to assume responsibility.

**SECTION 2. Location of Managers and Coaches during Games** – During the game each team will be permitted a manager and two coaches inside the fenced area. Offensively, coaches or manager may occupy the first and third base boxes if so desired. Defensively, only one coach is allowed on the field, and must stay in the front of the dugout.

**SECTION 3. Selection of Managers and Coaches** – The manager and coaches of the Bill Bond League will be selected as outlined in Article VI of the Constitution.

- A. There will be one manager and up to two assistants per team at Minors and older and one manager and up to three assistants per team tee-ball and Rookies. The coach pitcher at Rookies counts as one of the four total coaches allowed on the team.
- B. Additional help at practices and as substitute coaches during games is allowed pending a cleared background check, but coaching costs covered by the League will only be for the number of coaches as outlined in Section 3A.

**SECTION 4. Sportsmanlike Conduct** – Managers, coaches, and players shall refrain from un-sportsmanlike conduct while participation in activities of the Bill Bond League. They should all follow the rules and guidelines laid out in the Code of Conduct that they sign upon registration to play and/or coach at the Bill Bond League. Repeated display of un-sportsmanlike conduct may result in removal from the league by a majority vote of the Board.

**SECTION 5. Compliance with Babe Ruth/Cal Ripken Baseball Rules** – Managers and coaches will insure compliance with all rules of Babe Ruth League Baseball Rules and Regulations and the local park rules.

**SECTION 6. Equipment** – Managers shall be responsible for all equipment assigned to his/her team and see that it is turned in at the end of the season.

**SECTION 7. Manager Vacancies** – The following shall apply when a manager vacancy occurs in the Bill Bond League.

- A. All Manager selections will be approved by the Board of Directors and follow Article VI of the Constitution.
- B. Should a manager vacancy occur during the regular season, the Board of Directors will approve the interim coach.

## **ARTICLE II FUND RAISING**

**SECTION 1. Sponsorship and Fund Raising** – Teams in the league will be sponsored by a business and will display the name or logo of the business somewhere on the uniform and or a practice jersey. Each sponsor will be charged a predetermined sponsorship fee. Board members will be responsible for contacting sponsors and setting sponsorship fees.

**SECTION 2. Concession Stand** – The concession stand, which is under the authority of the board, will be used as a source of revenue to help defray league expenses.

**SECTION 3. Fund Raising** – Managers and coaches shall support all fund raising campaigns of the league and encourage players on their respective teams to participate in such activities. All fundraising must have board approval prior to the start of the fundraiser.

## **ARTICLE III REGISTRATION, SCHEDULING, ROSTERS, UMPIRES, PARTICIPATION RULES, DRAFT, ETC.**

**SECTION 1. Registration** – Spring registration will close no later than the second Sunday in February. Fall registration will close no later than the third Sunday in September. The board may re-open registration after the close date as long as a majority of the board is in favor. The Board may end registration earlier than the listed dates at its discretion.

**SECTION 2. Opening Date** – The opening date for league play will be determined by the Board prior to evaluations.

**SECTION 3. Insurance** – Insurance shall be carried on all league players, managers, coaches, and league officials. The cost of said players listed on team rosters would defray insurance. Insurance will be in effect by the first day of clinics or evaluations, whichever comes first.

**SECTION 4. Number of Games** – Each league team will play a minimum of 12 games. Canceled, postponed or rained-out games will be played unless they have no bearing on the league standing and do not interfere with all-star team's schedules for practice or

tournaments. The Board will have full discretion whether or not to make up a previously scheduled game.

**SECTION 5. Schedules** – The Board shall be responsible for preparing league schedules in accordance with Babe Ruth/Cal Ripken Baseball Rules. Rained out games will be rescheduled and pitching eligibility in accordance with Babe Ruth/Cal Ripken Baseball Rules will apply as to the date of the newly scheduled game.

**SECTION 6. League Championships** - League championships will be determined by overall win record in each division. In the event that two teams tie, a one game play-off will decide the division champion. If three or more teams tie a round robin play-off will decide the champion. Division champions will only be named during the spring season.

**SECTION 7. Umpires** – Umpires for the league will be paid by the league. Two umpires will be utilized per game whenever possible.

**SECTION 8. Trophies** – The league shall present awards for first and second place finishes during the Spring season. Awards will be given to each rostered player on the first and second place teams.

The Board will have discretion as to whether individual awards will be given out at the end of the spring season. The following are possible individual awards that the Board may choose to give at the conclusion of the Spring season. This list is not inclusive and some, all or additional individual awards may awarded at the Board's discretion as determined by a majority vote of the Board.

- A. Most Home Runs
- B. Best Batting Average – Minimum of 40 official at-bats.
- C. Best Pitcher – Minimum of 30 innings pitched.
- D. Strikeout award – Given to the pitcher with the most strikeouts at the end of the season.
- E. Best Sportsman Award – Determined by the manager and given to one player from each team.
- F. Most Valuable Player – MVP – Managers from each team will submit 1 nomination from within their league. If more than 1 player receives a vote then there will be a ballot listing all players from which the managerd will vote. The player with the highest number of votes wins.

**SECTION 11. Player Eligibility/Roster/Pitching**

- A. **Player Eligibility** – The player's playing age will be determined by their age as of April 30<sup>th</sup> of that season. Example a player who is 12 on April 30<sup>th</sup> will be eligible to play in the Majors divisions.

- B. Rosters** – Teams will have a roster of up to 11 players at Babe Ruth through Minors and up to 12 players at Rookies through Tee ball. Players will be chosen using the rules set in Section 14. Prior to the draft, the board will decide the number of players per team for each league.
- C. Pitching** –The pitch count rules will follow MLB Pitch Smart as listed below. All other pitching rules under Babe Ruth Baseball Rules will apply. If there is any conflict between the guidelines the most restrictive rules will apply during regular season games. For tournament play, teams may follow the pitching rules specific for that particular tournament even if they are more liberal than the pitch counts set forth below.

PITCH COUNT RULES						
AGE	DAILY MAX	REQUIRED REST (PITCHES)				
		0 Days	1 Days	2 Days	3 Days	4 Days
9-10	75	1-20	21-35	36-50	51-65	66+
11-12	85	1-20	21-35	36-50	51-65	66+
13-15	95	1-20	21-35	36-50	51-65	66+

**SECTION 12. Player Participation** – All managers will be required to play all players present on the roster. All present rostered players must be on the batting lineup and all present rostered players must play a minimum of 1 inning in the field. Penalty for not playing the required number of players during a normal six inning game or a game that goes the full time limit is forfeiture of the game to the opposing team.

- A. Definition of Player Participation** – A player must have at least one (1) plate appearance and plays one-half inning in the field. Courtesy runners are not considered as having participated in the game. All starters and substitutes may re-enter a game once.
- B. Starting lineups** - Team managers will be required to furnish one copy of their starting lineup to the official scorekeeper and opposing team manager at least 15 minutes prior to the game. The remainder of their roster is due at game time. All eligible players must be listed in the starting lineup.
- C. Courtesy Runners** – Courtesy runners are optional at the discretion of the batting team's coach for a catcher or pitcher. The courtesy runner must be a player who is not currently in the lineup. If all players are currently in the lineup, the last player to make an out must be used. The courtesy runner will remain on base until crossing home plate or put out during the game.
- D. Player Shortage** – Minors through Babe Ruth must have at least 8 players present at the game start time or the game is a forfeit. The 9th spot in the line-

up will be an automatic out. A late player can only be added to the line-up as 9<sup>th</sup> or 10<sup>th</sup> batter

Tee ball through Rookies must have at least 8 players present at the game start time or game is a forfeit. Only the 10<sup>th</sup> spot in the line-up will be an automatic out. A late player can only be added to the line-up as 9<sup>th</sup>, 10<sup>th</sup> or 11<sup>th</sup> batter.

- E. If a full team starts a game and during the course of the game less than 9 players are available to finish (injury or illness) an out will be given to that batter 1 time only when it is their at bat, then the remaining lineup will bat in order. Exception to the rule: If the 9<sup>th</sup> player is missing b/c of a coaches decision or anything other than an injury or illness then the board will review the situation and may go back to rule that game a forfeit in favor of the team with the full roster.

**SECTION 13. Official Game Time** – Time limits for games are as follows: Tee Ball – fifty (50) minutes; Rookies and Minors – one (1) hour and twenty (20) minutes; Major Leagues – one (1) hour and thirty (30) minutes; Babe Ruth two (2) hours. Games will be called for “time” after the completion of the inning after the time limit has expired unless the score is tied or a regulation game (defined by the Babe Ruth Baseball rules) has not been completed. If home team is winning and batting when time expires, the game will end and score will be reported as is. The head umpire will keep the game clock for making all game time determinations.

Games will end prior to time being called if the mercy run rule applies. **Mercy Run**

**Rule:** For 6 inning games – 15 runs after 3 innings (2 ½ if home team leading), 8 after 4 (3 ½ if home team leading)

At the Board’s discretion game times can be changed without an amendment to the Bylaws. A change to game times must be approved by a majority of the Board and if it is a permanent change the Bylaws should be amended to reflect the change as soon as practical.

## **SECTION 14: Player Assessment and Drafting for Bill Bond Baseball**

### **A. Coaching and Team Formation**

1. The Board should run an open registration for coaches along with the player registration. Specific dates for registration will be determined annually by the Board.
2. For each division, the Board will allocate a participant headcount per team.
3. The number of players allowed to sign up will be limited for each division based on the pre-determined headcount. The first families who sign up and pay will be

guaranteed a spot in the league. Signing up but not paying timely does not guarantee a spot in the league. Any and all players who sign up and pay over and above that limit will be placed on a waiting list.

4. The Board will make every effort to secure additional coaches in order to provide opportunities in each division for any players on the waiting list. This will be done prior to the player selection process/draft.
5. Players will not roll over with the same team from year to year. Each player will re-enter the draft each season.

**B. Assessments-** The method of determining player assessments and assigning a player rating is determined by the Board but will consist of ranking players 1-5 with 5 being the highest rated.

### **C. Player Selection**

1. Tee Ball, Rookies and Minors Managers will have the ability to freeze up to four players prior to the start of the draft plus one out of park freeze. An out of park freeze is a player who did not play at Bill Bond in the prior spring season.
2. Majors and Babe Ruth Managers will have the ability to freeze up to five players prior to the start of the draft plus one out of park freeze. An out of park freeze is a player who did not play at Bill Bond in the prior spring season.
3. All freezes must be submitted to the Board prior to player evaluation scores being released. If the manager has a child(ren) in the age group he/she is managing that player(s) must be one of the freezes. If assistant coaches are named prior to the player draft then the assistant coaches' child(ren) playing in the age group the parent is coaching must also be frozen.
4. Players will be placed in groups based on their evaluation score. These groups are typically as follows but can be changed at the discretion of the board. 5 is the highest ranking:
  - a. Group 1: Players with a rating of 4.0-5.0
  - b. Group 2: Players with a rating of 3.0-3.9
  - c. Group 3: Players with a rating of 2.0-2.9



- d. Group 4: Players with a rating of 1.0-1.9
  - e. Group 5: Players with a rating of 0.0-0.9
5. Bill Bond Board Members will conduct the Draft. If a Board member is also a Manager in the league drafting, they will abstain from their official capacity for that particular draft. If a Manager cannot be present for the draft they must designate someone in writing (email) to [president@billbond.org](mailto:president@billbond.org). If a Manager does not designate an alternate, their picks will be made by someone designated by the board.
  6. The draft is a snake draft (up and back). The order of the draft is determined by picking names out of a hat. Each player will be ranked 1-5 from player evaluations. 5's will be placed together, 4's together and so on. Managers may pick any player; from 5-1 he wants including blind draw. Managers must choose frozen players with first pick in the round that they fall in.  
  
**Example:** Manager A's son was ranked a 4 in tryouts. Once all the 5's are gone, Manager A has to pick his son with his next pick. If one 5 is left on Manager A's turn, he can pick the 5, but he must take his son with his first pick in the round of 4s.
  7. If a frozen player is not taken in his/her appropriate slotting, that player is no longer frozen and free to be drafted by other teams.
  8. The draft will continue until all players are selected. At no time may a manager not make a selection; all must pick until the draft is complete.
  9. Players may be traded immediately after the draft, but only those of the same skill level and **with approval of the board officials**. If the board members do not deem the swap equitable it **WILL NOT** be approved. The decision of the board is final.
  10. Once the board declares the draft is over, rosters will be official. No trades will be accepted once the draft is over.
  11. **SIBLINGS** - Siblings will be placed on the same team unless otherwise requested by the parents. If a team picks a player with a sibling, they are bound to take the sibling in the round that is appropriate to the siblings rating. Example: Team A selects Player A (rated a 5) in the round of 5s. Player A's sibling is rated a 3. Team A must select player A's sibling first in the round of 3s.



12. A manager may only release a player after they have written a letter to the board explaining the reasoning and then must receive board approval. NO manager may release a player without the consent of the board.
  - a. A parent may request a release from the coach through a written request. The coach DOES NOT have to release the player, it is the coaches decision to release a player.
  - b. A player may be released if his/her parent becomes the manager of another team in that division.
  - c. The Board has the power to resolve any and all matters relating to releases and transactions that the Board deems appropriate.

#### **ARTICLE IV**

#### **ALL STAR TEAMS AND IN SEASON TOURNAMENT TEAMS**

**SECTION 1. All-Star Coaches** – Any coach or manager interested in managing the All Star team must submit their name and a paragraph as to why they should be AS manager to the Board by a date set by the Board. All coaches and managers will have a minimum of three days' notice as to when their submission is due. The Board will review all submissions and chose the All Star manager by a majority vote. The All Start manager will then select two coaches to assist him/her. Any additional coaches will be the financial responsibility of the manager and coach.

**SECTION 2. All-Star Players** – All-star teams from each league will be chosen by the managers of the respective league. Teams will consist of 11 players voted in by the respective division regular season managers. All-star managers will be allowed to add players up to the maximum allowed by Babe Ruth Baseball rules.

#### **SECTION 3: All Star Team Selection**

1. Bill Bond will have post-season All Star teams for tee ball, Rookies, Minors, Majors, and Babe Ruth. Each season the Board will determine how many All Star teams will be chosen in each division based on the number of players in that division, talent level and any other factors the Board deems relevant. If a particular division cannot support more than one team, then only 1 team will be selected and it will be made up of the best 11 players in that division. All Star teams will be chosen in accordance with the Babe Ruth Baseball rules
2. Each manager will nominate players from his team to be voted on by the coaches for selection to the All Star teams
3. All Star managers will be selected according to the process stated in Section 1. Coaches will not be allowed personal selections for the team. Any and all issues related to the selection of coaches will be at the discretion of the Board.

4. Additional players for each team will be selected by the All Star Manager. The maximum number of players as stated in the Babe Ruth Baseball Rules.
5. The All Star teams at 9U and above must compete in the Cal Ripken district tournament. If they win they must compete in the Cal Ripken regional tournament. The All Star Manager and parents will decide in which additional tournaments the team will participate. Teams must get Board approval to forgo competing in the Cal Ripken All Star tournament track.

#### **SECTION 4: In Season Tournament Teams**

1. LEAGUE PLAY/TEAMS ALWAYS COME FIRST
2. During the spring season, game fields on Wednesdays will be reserved for tournament team practices.
3. The League will pay insurance for all Tournament Teams
4. In season tournament team coaches will be selected by a majority vote of the Board following submission of an application to manage and cleared background check.
5. The Tournament Teams at 12U and under will all wear similar Bill Bond tournament team jerseys to be designed and or approved by the Board and a Bill Bond team hat.
6. All Tournament Team players at 12U and under must be registered and active participants in the current Spring Bill Bond rec season.
7. Tournament Team Managers will hold 1 or more tryouts with at least one tryout date occurring after January 1 of the current season. Selection of the team players will be at the sole discretion of the approved tournament team manager.
8. Tournament Teams will receive two scheduled practice days per week at Bill Bond or a Bill Bond designated practice field.
9. Tournament Team players are responsible for all fees and costs associated with the tournament team including but not limited to uniforms, tournament fees, and gear. The league will cover insurance for the tournament teams. The fee structure to play will be setup by the tournament team manager based on their tournament plans and will be separate from league play expenses.
10. 13U, 14U and 15U Tournament Teams: The 13 and older tournament teams will follow the same rules as laid out above except as clearly noted here:

- a. Players selected to the 13U, 14U and 15U Tournament Teams will have the option of playing in the league in addition to the tournament team or playing solely on the Tournament Team. Players playing solely on the Tournament Team will pay a 50.00 fee to the league to register with Bill Bond. If a player is playing within the league in addition to the tournament team this fee is waived.
- b. Players on these teams must use "Bill Bond" somewhere within their name for all tournament registrations. i.e. Bill Bond 14U Raptors. They must also have a Bill Bond logo somewhere on their jersey.
- c. For 13U, 14U and 15U tournament teams at least 6 players on the team must have played Bill Bond regular season baseball the prior spring season and or played on a Bill Bond tournament team the prior spring season.

## **BILL BOND LEAGUE OF PENSACOLA, INC. CODE OF CONDUCT**

### **I. COACHES**

Coaches shall remain unconditionally supportive of the Bill Bond League of Pensacola, Inc.'s commitment to the ideals of good sportsmanship, team play, honesty, loyalty, courage and respect for authority. Likewise, coaches shall remain sensitive to the physical and emotional well being of the players on his/her team. In order to adhere to these doctrines the coaches agree as follows:

- Coaches will be positive role models.
- Coaches will display and instill in their players the principals of good sportsmanship and team play.
- Coaches will conduct themselves in a manner that best serves the interests of the players.
- Coaches will do their best to provide the players a positive experience.
- Coaches will ensure that winning and/or losing teams do so in a manner, which exhibits respect and good sportsmanship.
- Coaches will treat all players, parents, spectators and league officials with respect.
- Coaches will provide instruction in a manner that is constructive and supportive.
- Coaches will not ridicule or demean players, umpires or league officials.
- Coaches will not tolerate behavior that endangers the health or well-being of a child.
- Coaches will comply with the decisions of league officials and observe all rules, policy and procedure as established or endorsed by Bill Bond.
- Coaches will teach the game of baseball to the best of their ability.
- Coaches will be drug and alcohol free while at any Bill Bond athletic event.
- Coaches will not use any tobacco products in the dugout or on the playing field.

Coaches acknowledge the need to demonstrate fundamental proficiencies with respect to the game of baseball and first aid. Consequently, all coaches agree to attend, any skill sessions that may be required by the Board of Directors and moreover, any first aid courses that may be mandated by the Board.

### **II. PARENTS AND SPECTATORS**

The Parent and Spectator shall support the players, coaches, umpires and league officials. Parents and Spectators shall not "coach" or "officiate". Parents and Spectators agree as follows:

- Parents and Spectators will be positive role models.
- Parents and Spectators will display and instill in all players, the principals of good sportsmanship and team play.
- Parents and Spectators will conduct themselves in a manner that best serves the interests of the players.
- Parents and Spectators will do their best to provide the players a positive experience.
- Parents will make certain that their children show respect for all other players, coaches, officials and spectators.
- Parents and Spectators agree not to ridicule or demean players, coaches, umpires, or league officials in any public forum.
- Parents agree to inform the coach of any disability or ailment that may affect the safety of their child.
- Parents and Spectators agree to treat all players, coaches and umpires fairly and with respect.
- Parents and Spectators will comply with the decisions of league officials.
- Parents will support the rules, regulations and bylaws as established or endorsed by Bill Bond.

- Parents and Spectators will not question an umpire's call.
- Parents and Spectators will respect the opponent and avoid any confrontation with opposing players, spectators, or coaches.
- Parents and Spectators will be drug and alcohol free while at any Bill Bond athletic event.

### III. PLAYERS

Players shall:

- Display good sportsmanship and team play at all times.
- Follow the direction of the Coaching Staff.
- Respect all, coaches, players, league officials, umpires and spectators.
- Make every attempt to be on time and ready to play for all games and practices.

Players shall not:

- Use abusive or profane language.
- Taunt or humiliate any other player.
- Question an umpire's call.
- Abuse, mistreat or mishandle any Bill Bond equipment or property.

### CONSEQUENCES

All members of the Organization are subject to consequences which may lead to discipline or possible termination of membership as determined necessary by the Bill Bond Board of Directors due to failure to comply with the Code of Conduct. All members agree to abide by these rules as part of their registration in the program. It is the responsibility of all members to be familiar with the guidelines set forth in the Code of Conduct.

### ACKNOWLEDGEMENT:

As a Team Manager for Bill Bond League of Pensacola, Inc., I hereby acknowledge both the receipt and understanding of the Bill Bond League of Pensacola, Inc.'s Code of Conduct. Further, I understand that as a Team Manager for Bill Bond League of Pensacola, Inc., it is my ultimate responsibility to conduct myself in accordance with this Code so as to model good and appropriate behavior for my assistant coaches, parents, spectators and players. Failure to conduct myself in accordance with this Code and/or the failure to attempt to control the actions of my assistant coaches, parents, spectators and players can result in disciplinary action by the Board of Directors for Bill Bond League of Pensacola, Inc., up to and including removal as a Team Manager.

---

Print Team Name Here

---

Print Manager Name Here

---

Sign Here

# **CONSTITUTION OF BILL BOND LEAGUE**

## **ARTICLE I**

The name of the league shall be the Bill Bond League of Pensacola, Inc., and shall consist of the following divisions: T-ball, Rookies, Minor League, Major League, and Babe Ruth League. The ages for each division are determined by the Babe Ruth Baseball Rules

## **ARTICLE II**

The purpose for which this League is organized is to develop and operate in conformity with and pursuant to the principles of rules and regulations enumerated by Babe Ruth Baseball.

In conjunction with such purpose, the objective of this League is that, through the medium of a supervised, competitive baseball program, guided by Babe Ruth/Cal Ripken Baseball, this league will seek to implant in the youth of the community, ideas of good sportsmanship, honesty, loyalty, courage, and reverence.

## **ARTICLE III**

This League shall be guided by the principles, rules, and regulations enumerated by Babe Ruth/Cal Ripken Baseball.

The League shall be a corporation, not for profit, under Chapter 617 of the Florida Statutes and other applicable Statutes.

The League shall consist of all managers, coaches, officers and directors (aka the Board of Directors), all persons assisting the above persons and any and all persons in any way directly affiliated with the Bill Bond League of Pensacola, Inc.

## **ARTICLE IV**

The principal operation of this League shall be in and about the City of Pensacola, County of Escambia, State of Florida

## **ARTICLE V**

This League shall have the following powers in addition to the powers expressly or implicitly conferred on it by law:

To make and enforce rules and regulation to govern itself on a local basis, but consistent with, and not contrary to the rules and regulations promulgated by Babe Ruth/Cal Ripken Baseball.

## **ARTICLE VI**

Managers and coaches of the League shall be selected, based upon the following criteria:

- A. Registration as a Coach through the Bill Bond website.
- B. Approval by a majority of the Board of Directors.
- C. Completion and successful clearance of a coach's volunteer background check.

Last Updated October 16, 2019

A team coaching staff will consist of: One (1) manager and assistant coaches as selected by the manager. The manager and all coaches will all be required to submit a background check. The manager is responsible for the actions of the team and its coaches.

## **ARTICLE VII**

### **Section 1. Officers of the League**

The number of officers to be elected to administer the rules and regulations shall be four (4), the President, Vice-President, Secretary, and Treasurer. Their term of office shall be for a period of one (1) year. The officers shall be elected during the first regular meeting of the end of a regular baseball season. All officers shall be selected by the majority board approval.

### **Section 2. Board of Directors (9)**

The Board of Directors of the League shall consist of the President, Vice-President, Secretary, Treasurer,; and up to five (5) member-at-large, selected by the majority board approval.

### **Section 3. Voting**

Each member of the Board of Directors will have one vote cast by him/her at any official business meeting of the Board of Directors. A majority vote (one more than half) is required for any issue to pass. Any person on the Board of Directors, not present, may authorize in writing the casting of his/her vote to a person so designated by the Board member in advance of the meeting. This "Proxy" must, however, be in writing. It may be specific or general in nature, as to the power vested to the "designee".

### **Section 4. Quorum**

A majority (one more than half) of the members of the board, appointed at that time, is necessary to conduct business at a Board Meeting.

## **ARTICLE VIII**

There shall be one (1) annual meeting held during August each year. At this meeting the following business must be conducted:

- A. Final financial report
- B. Elect officers for next season

## **ARTICLE IX**

The Constitution of the Bill Bond League may be amended in the following manner:

In order to amend the Constitution of the Bill Bond League, a motion must be submitted, seconded, and carried by at least a majority of those present during a regular meeting, provided it does not conflict with any other rules or regulations promulgated herein. The secretary will then record the motion and second as passed by a majority of those Board Members present, and prepare the motion to be presented to the members at the next regular meeting, at which time there will be a full and complete discussion of such change. The motion will then be delayed until the third regular meeting. At which time the motion will be brought to the floor by the Secretary and will require a vote of not less than three-fourths (3/4) of the total membership of the Board of Directors.

## **ARTICLE X**

Last Updated October 16, 2019

## Section 1. Duties of Officers

- A. President – The President shall be the chief executive officer of the Bill Bond League. He/She shall have general charge over and responsibility for business and affairs of the league. All other officers shall be subject to the authority and supervision of the President. The President may enter into and execute, in the name of the League contracts or instruments in regular course of business which are authorized either generally or specifically by the members of the Bill Bond League. He/She shall have the general powers and duties a management usually vests in the office of President of a baseball league, including the following, but not limited to:
1. President at all League Meetings
  2. Assume full responsibility for the operation of the local league
  3. Appoint all committees and shall supervise the activities thereof
  4. See that the League adheres to the rules, regulations, and policies of Babe Ruth/Cal Ripken Baseball
  5. Be administratively responsible for local league protests and disputes.
- B. Vice-President – The Vice-President shall perform such duties and have such authority from time to time as may be delegated by the President. In the event of the absence/death, inability, or refusal to act by the President, the Vice-President shall perform the duties and be vested with the authority of the President.
- C. Secretary- The Secretary shall cause all notices of all meeting to be served as prescribed in the Constitution and shall keep or cause to be kept the minutes of all meetings of the members of the League. The Secretary shall have charge of all official records of the League's activities, notify all members of elections, perform such other duties this office may require, and such other powers as are incidental to that office or assigned by the President.
- D. Treasurer – The Treasurer shall have the custody of all the funds and securities of the league and shall keep or cause to be kept, records and/or regular books of accounts for the league. The Treasurer will have the authority to sign all checks, dispense league funds as approved by the League officers, report on the status of the League's funds, prepare budgets and assume the responsibility for all local league finances. The Treasurer shall perform other such duties and powers as are incidental to the office or shall be assigned by the President.

## Section 2. Removal of Officers

A majority vote of the Board of Directors may remove any officer of the League, if such action, in the judgement of the Board of Directors, is in the best interest of the League. Appointments or elections to a League office shall not of itself establish or create contract right.

## Section 3. Vacancies of Office

The Board of Directors may fill all vacancies in offices, regardless of the cause of such vacancies, for the remainder of such office.





[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Florida Not For Profit Corporation  
BILL BOND LEAGUE OF PENSACOLA, INC.

### Filing Information

<b>Document Number</b>	N25038
<b>FEI/EIN Number</b>	59-2879709
<b>Date Filed</b>	02/19/1988
<b>Effective Date</b>	02/17/1988
<b>State</b>	FL
<b>Status</b>	ACTIVE
<b>Last Event</b>	AMENDMENT
<b>Event Date Filed</b>	03/24/2009
<b>Event Effective Date</b>	NONE

### Principal Address

2030 Summit Boulevard  
PENSACOLA, FL 32503

Changed: 07/13/2019

### Mailing Address

PO BOX 10869  
PENSACOLA, FL 32524

Changed: 04/26/2004

### Registered Agent Name & Address

Grissett, Scott  
5131 Yesteroaks Circle  
PENSACOLA, FL 32504

Name Changed: 01/26/2020

Address Changed: 01/26/2020

### Officer/Director Detail

#### **Name & Address**

Title Treasurer

GRISSET, SCOTT  
5131 YESTEROAKS CIRCLE

PENSACOLA, FL 32504

Title VP

Gilmer, Rachel  
3224 Bayou Lane  
Pensacola, FL 32503

Title Secretary

Snyder, Ashley  
210 Munro  
Pensacola, FL 32503

Title Director

Krehley, Donald  
3360 Valdor Place  
Pensacola, FL 32503

Title Director

Rhodes, Melanie  
125 Chipley Avenue  
Pensacola, FL 32503

Title Director

Farrar, Brett  
4520 Menewa Path  
Pensacola, FL 32504

Title President

Henderson, Garrett  
3540 Baisden Rd  
Pensacola, FL 32503

Title Director

Singer, Michael , Sr.  
519 North M St  
Pensacola, FL 32501

Title Director

Michael, Clarke  
4250 Langley Ave  
Pensacola, FL 32504

Annual Reports

Report Year	Filed Date
2010	07/13/2010

2019	07/13/2019
2020	01/26/2020
2021	02/04/2021

#### **Document Images**

<a href="#">02/04/2021 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/26/2020 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">07/13/2019 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/25/2018 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/04/2017 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/07/2016 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/23/2015 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/13/2014 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/04/2013 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/16/2012 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/20/2011 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/31/2010 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/24/2009 -- Amendment</a>	<a href="#">View image in PDF format</a>
<a href="#">01/22/2009 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/19/2008 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/16/2007 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/24/2006 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/06/2005 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/26/2004 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/07/2003 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/13/2002 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/29/2001 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/01/2000 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/02/1999 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">06/11/1998 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/16/1997 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/23/1996 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/01/1995 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>

## **2021 Bill Bond Baseball Spring Season Schedule**

**12/13/2020 (Tentative)**

- **December 1<sup>st</sup> – Registration Opens**
- **January 23<sup>rd</sup> – Coaches Clinic**
- **January 30<sup>th</sup> – Players Clinic**
- **February 6<sup>th</sup> – Players Clinic**
- **February 13<sup>th</sup> – Tryouts**
- **March 27<sup>th</sup> – Opening Day**
- **March 27<sup>th</sup> – May 28<sup>th</sup> – Regular Season**
  - Games throughout the Week for each Division.
  - Each Team will play approximately 15 games.
  - Games Start at 5:30 pm.
- **May 29<sup>th</sup> – July 10<sup>th</sup> – All Star Season**
  - Roger Scott Fields will be used for Practice for Bill Bond All Star Teams

### **Field Locations for Games**

**Roger Scott Field 1 - Majors**

**Roger Scott Field 2 – Babe Ruth**

**Roger Scott Field 3 – T-ball**

**Roger Scott Field 4 – Minors**

**Roger Scott Field 5 – Coach Pitch**

### **Practice Field Locations**

**Utilize Roger Scott Fields prior to Day Light Savings Time.**

**Coordinate with the City to utilize Parks throughout the City post Day Light Savings Time.**

Monthly Opening Balance					
Operating Account	\$ 42,926.26	\$ 56,478.61	\$ 58,743.31	\$ 57,401.64	\$ 33,793.36
Capital Account	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49
All-Star Account	\$ 920.39	\$ 920.39	\$ 920.39	\$ 920.39	\$ 920.39
Prior Month Ending Balance	\$ 46,431.14	\$ 59,983.49	\$ 62,248.19	\$ 60,906.52	\$ 37,298.24

Category	Jan-19	Feb-19	Mar-19	Apr-19	May-19
<b>INCOME</b>					
Field of Dreams					
Amazon Credit					
Bank Credit				\$ 10.24	
Equipment Credit					\$ 38.32
SportsNgin Merchant Fee Credit	\$ 19,379.00	\$ 5,902.00	\$ 5,461.20		
Concessions				\$ 254.00	\$ 3,500.13
Contributions					\$ 5.00
Vendor Credit					
Tournament Team/All Star Team Contribution				\$ 1,354.75	\$ 1,041.23
Registration Fees 2019					
Registration Fees - Fall Ball (refunds included)					
League / Team Sponsorships		\$ 11,250.00	\$ 6,200.00	\$ 6,950.00	\$ 5,500.00
All Star Team Sponsorships					
14u Travel Team Transfer Reimbursement					
13u Travel Team Transfer Reimbursement					
Fence Signs					
Bond Apparel	\$ 96.00	\$ 64.00		\$ 1,332.00	\$ 45.00
<b>TOTAL INCOME</b>	<b>\$ 19,475.00</b>	<b>\$ 17,216.00</b>	<b>\$ 11,661.20</b>	<b>\$ 9,900.99</b>	<b>\$ 10,129.68</b>

<b>All Stars/Travel Transfers/Deposits</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
--	-------------	-------------	-------------	-------------	-------------

<b>EXPENSES-Operating Account</b>					
Advertisment					
All Stars Expense					\$ 1,074.75
All Stars Transfer	\$ 32.00				\$ 8,750.00

Rec Select Fees and uniforms		\$ 650.00	\$ 1,200.00	\$ 1,495.00	
Background Checks		\$ 1,836.00	\$ 127.50		
SportsNgin Merchant Fee & Refund		\$ 549.09	\$ 560.00	\$ 75.00	
Banking Fees (Operating Account) BB&T				\$ 0.24	\$ 7.50
Field of Dreams program					
Bond Apparel					
Closing Ceremonies					\$ 3,128.05
Concessions			\$ 216.00	\$ 121.00	
Credit Card Fees					
Gospel Project T-ball Fees					\$ 125.00
Cal Ripken/Babe Ruth Fees	\$ 3,856.00				\$ 312.11
Dues / Professional Fees					
Equipment	\$ 1,874.65	\$ 118.45	\$ 7,421.83	\$ 6,203.28	
Fence Signs			\$ 8,100.00	\$ 1,680.00	
Field Maintenance			\$ 75.33		
Insurance - Bill Bond League					\$ 156.00
Meals - Volunteers					
Clinic Instruction					
Opening Day	\$ 50.00				
Permit					
Petty Cash					
Pre-season expenses			\$ 68.81		
Post Office Box/postage	\$ 142.00				
Refunds		\$ 38.00			
Subscriptions		\$ 99.00	\$ 449.97		
Tax (auto-deduct)					
Scorekeepers				\$ 1,225.00	\$ 2,200.00
14u Travel Team Transfer					
13u Travel Team Transfer					
Raptor Transfer		\$ 250.00			\$ 695.00
Umpires				\$ 4,770.00	\$ 13,610.00
Uniforms		\$ 10,590.85	\$ 714.11	\$ 17,939.75	\$ 106.00
Raptor Hats		\$ 819.91			
USSSA Fees / Tournaments					
Utilities			\$ 251.20		
Website/Registration Fee					

<b>TOTAL EXPENSES-Operating Account</b>		<b>\$ 5,954.65</b>	<b>\$ 14,951.30</b>	<b>\$ 19,184.75</b>	<b>\$ 33,509.27</b>	<b>\$ 30,164.41</b>
<b>EXPENSES-All Star &amp; Capital account</b>						
Banking Fees (Allstar Account) Fee		\$ -	\$ -	\$ -	\$ -	\$ -
All Star Account Expenses		\$ -	\$ -	\$ -	\$ -	\$ -
Capital Account Expenses		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENSES-Other Accounts</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET CHANGE Operating Acct.</b>		<b>\$13,520.35</b>	<b>\$ 2,264.70</b>	<b>(\$7,523.55)</b>	<b>\$ (23,608.28)</b>	<b>(\$20,034.73)</b>

		Monthly Ending Balance				
Operating Account		\$ 56,446.61	\$ 58,743.31	\$ 51,219.76	\$ 33,793.36	\$ 13,758.63
Capital Account		\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49
All-Star Account		\$ 920.39	\$ 920.39	\$ 920.39	\$ 920.39	\$ 920.39
Monthly Ending Balance		\$ 59,951.49	\$ 62,248.19	\$ 54,724.64	\$ 37,298.24	\$ 17,263.51

<b>VARIANCE</b>	Operating Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Capital Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	All-Star Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

\$ 13,758.63	\$ 3,925.00	\$ 4,387.72	\$ 21,707.49	\$ 17,300.13	\$ 7,525.14	\$ 20,090.46
\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49
\$ 9,670.39	\$ 4,448.51	\$6,437.36	\$692.14	\$559.15	\$ 559.15	\$ 559.15
<b>\$ 26,013.51</b>	<b>\$ 10,958.00</b>	<b>\$ 13,409.57</b>	<b>\$ 24,984.12</b>	<b>\$ 20,443.77</b>	<b>\$ 10,668.78</b>	<b>\$ 23,234.10</b>

Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	YTD Totals
							\$ -
	\$ 683.00	\$ 15,022.00	\$ 270.00		\$ 12,600.00	\$ 17,144.00	\$ 76,461.20
							\$ 3,754.13
							\$ 5.00
\$ 48.15							\$ 15,282.68
\$ 380.35	\$ 12,506.35						\$ -
			\$ 800.00				\$ -
		\$ 15,459.69					\$ 30,700.00
							\$ 15,459.69
			\$ 14.37	\$ 180.00			\$ -
<b>\$ 428.50</b>	<b>\$13,189.35</b>	<b>\$30,481.69</b>	<b>\$ 1,084.37</b>	<b>\$ 180.00</b>	<b>\$12,600.00</b>	<b>\$17,144.00</b>	<b>\$ 1,731.37</b>
							<b>\$ 143,394.07</b>

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
------	------	------	------	------	------	------

	\$ 65.93					
\$ 2,048.95	\$ 12,660.70					\$ 15,784.40
\$ 6,763.18		\$ 12,421.92				



							\$ 3,345.00
\$ 75.00	\$ 728.00	\$ 951.14					\$ 2,938.23
	\$ 12.00						\$ 19.74
							\$ -
							\$ -
							\$ 3,128.05
							\$ -
							\$ 4,168.11
							\$ -
					\$ 7,500.00		\$ 23,118.21
							\$ 9,780.00
							\$ 75.33
							\$ 156.00
							\$ -
		\$ 2,250.00	\$ 699.99				\$ 2,949.99
			\$ 5,000.00		\$ 2,500.00		\$ 7,550.00
							\$ 68.81
					\$ 134.00		\$ 276.00
\$ 500.00		\$ 371.59					\$ 871.59
\$ 875.00							\$ 4,300.00
			\$ 3,880.00				\$ 22,260.00
		\$ 1,919.00	\$ 375.00				\$ 31,644.71
							\$ 819.91
							\$ -
				\$ 34.68	\$ 23.54		\$ 309.42
							\$ -

\$10,262.13	\$12,726.63	\$13,161.92	\$ 5,491.73	\$ 9,954.99	\$ 34.68	\$10,157.54	\$ 133,563.50
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(\$9,833.63)	\$ 462.72	\$17,319.77	(\$4,407.36)	(\$9,774.99)	\$12,565.32	\$6,986.46	\$ 9,830.57

\$ 3,925.00	\$ 17,048.42	\$ 21,707.49	\$ 17,300.13	\$ 7,525.14	\$ 20,090.46	\$ 27,076.92	\$ (15,849.34)
\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ -
\$ 9,670.39	\$ (8,212.19)	\$ 6,437.36	\$ 692.14	\$ 559.15	\$ 559.15	\$ 559.15	\$ (361.24)
\$ 16,179.88	\$ 11,420.72	\$ 30,729.34	\$ 20,576.76	\$ 10,668.78	\$ 23,234.10	\$ 30,220.56	\$ (16,210.58)

\$0.00	(\$12,660.70)	(\$15,459.69)	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$12,660.70	\$15,459.69	\$0.00	\$0.00	\$0.00	\$0.00

<b>Monthly Opening Balance</b>			
<b>Operating Account</b>			
<b>Capital Account</b>			
<b>Raptor Account Tournament Team Account</b>			
<b>Prior Month Ending Balance</b>			
<b>Category</b>			
<b>INCOME</b>			
<b>13u Travel Team Transfer Reimbursement</b>			
<b>All Star Team Sponsorships</b>			
<b>Amazon Credit</b>			
<b>Bank Credit</b>			
<b>Bond Apparel</b>			
<b>Concessions</b>			
<b>Contributions</b>			
<b>Equipment Credit</b>			
<b>Fence Signs</b>			
<b>Field of Dreams</b>			
<b>League / Team Sponsorships</b>			
<b>Registration Fees - Fall Ball (refunds included)</b>			
<b>Registration Fees 2020</b>			
<b>SportsNgin Merchant Fee Credit</b>			
<b>Tournament Team/All Star Team Contributions</b>			
<b>Transfer from All Star Account</b>			
<b>Transfer from Tournament Team Account</b>			
<b>Transfer from Bill Bond Accounts</b>			
<b>Umpire Credit</b>			
<b>Vendor Credit</b>			
<b>TOTAL INCOME</b>			
<b>All Stars/Travel Transfers/Deposits</b>			
<b>EXPENSES-Operating Account</b>			
<b>13u Team Reimbursement</b>			
<b>13u Team Transfer (Remainin 2019 12u AS Funds)</b>			
<b>Adverstisement</b>			
<b>All Stars Transfer</b>			
<b>Background Checks</b>			
<b>Banking Fees (Operating Account) BB&amp;T</b>			
<b>Baseballs</b>			
<b>Bond Apparel</b>			
<b>Cal Ripken/Babe Ruth Fees</b>			
<b>Clinic Instruction</b>			
<b>Closing Ceremonies</b>			
<b>Concessions</b>			
<b>COVID 19 Refunds (Spring 2020 Season)</b>			
<b>Credit Card Fees</b>			
<b>Dues / Professional Fees</b>			

Equipment			
Fence Signs			
Field Maintenance			
Field of Dreams program			
Gospel Projectet T-ball Fees			
Insurance - Bill Bond League			
Meals - Volunteers			
Opening Day			
Permit			
Petty Cash			
Post Office Box/postage			
Pre-season expenses			
Raptor Transfer Tournament Team			
Scorekeepers			
SportsNgin Merchant Fee & Refund			
SportsNgin Subscription			
Tax (auto-deduct)			
Tournament Fees			
Umpires			
Uniforms			
Utilities			
Website/Registration Fee			
<b>TOTAL EXPENSES-Operating Account</b>			
EXPENSES-All Star & Capital account			
Banking Fees (Allstar Account) Fee			
All Star Account Expenses			
Capital Account Expenses			
<b>TOTAL EXPENSES-Other Accounts</b>			
<b>NET CHANGE Operating Acct.</b>			
Monthly Ending Balance			
Operating Account			
Capital Account			
All-Star Account			
Monthly Ending Balance			
<b>VARIANCE</b>			
	Operating Account		
	Capital Account		
	All-Star Account		
			\$7,046.06
Tournament Team	\$542.88		



January	February	March	April	May	June
\$ 27,076.92	\$ 33,425.38	\$ 47,882.34	\$ 52,275.29	\$ 48,316.57	\$ 45,992.73
\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49
\$ 559.15	\$ 559.15	\$ 559.15	\$ 559.15	\$ 1,927.42	\$ 1,427.42
\$ 30,220.56	\$ 36,569.02	\$ 51,025.98	\$ 55,418.93	\$ 52,828.48	\$ 50,004.64
Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
	\$ 1,926.28				
					\$ 300.00
					\$ 67.00
				\$ 84.81	
	\$ 22,050.00	\$ 10,393.10		\$ 2,000.00	\$ 1,500.00
\$ 6,672.00	\$ 550.00				
	\$ 5,225.00	\$ 3,295.00		\$ 2,145.00	
		\$ 110.00			
				\$ 1,500.00	\$ 1,310.00
					\$ 1,515.00
					\$ 2,580.00
\$ 6,672.00	\$ 29,751.28	\$ 13,798.10	\$ -	\$ 5,729.81	\$ 7,272.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,926.28				
	\$ 3,242.08				
	\$ 1,912.50				
					\$ 360.00
	\$ 350.00				
					\$ 9,838.00

	\$ 824.20		\$ 2,007.84	\$ 1,200.11	\$ 1,503.91
				\$ 4,440.00	
	\$ 100.00				
	\$ 2,857.00				
				\$ 300.00	
	\$ 5,750.00				\$ 180.00
\$ 300.00	\$ 235.00	\$ 623.36		\$ 590.00	
		\$ 500.00			
				\$ 1,500.00	\$ 950.00
					\$ 8,560.00
		\$ 8,258.25			\$ 9,090.87
\$ 23.54	\$ 23.54	\$ 23.54	\$ 24.60	\$ 23.54	\$ 23.54
\$ 323.54	\$ 15,294.32	\$ 9,405.15	\$ 2,032.44	\$ 8,053.65	\$ 30,506.32
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$6,348.46	\$14,456.96	\$4,392.95	(\$2,032.44)	(\$2,323.84)	(\$23,234.32)
\$ 33,425.38	\$ 47,882.34	\$ 52,275.29	\$ 50,242.85	\$ 45,992.73	\$ 22,758.41
\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49
\$ 559.15	\$ 559.15	\$ 559.15	\$ 559.15	\$ 1,927.42	\$ 1,427.42
\$ 36,569.02	\$ 51,025.98	\$ 55,418.93	\$ 53,386.49	\$ 50,504.64	\$ 26,770.32
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00





July	August	September	October	November	December		
\$22,758.41	\$ 22,338.28	\$34,418.14	\$36,389.60	\$29,366.06			
\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49			
\$ 145.32	\$ 145.32	\$20.42	\$20.42	\$ 20.42			
\$25,488.22	\$ 25,068.09	\$37,023.05	\$38,994.51	\$31,970.97	\$ -		
Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD Totals	
						\$ -	
						\$ -	
						\$ -	
						\$ 300.00	
\$ 624.75						\$ 624.75	
						\$ 67.00	
\$ 2,000.00						\$ 2,084.81	
						\$ -	
						\$ -	
\$ 1,100.00						\$ 37,043.10	
	\$ 15,072.00	\$ 3,940.00				\$ 19,012.00	
						\$ 7,222.00	
						\$ 10,665.00	
\$ 1,046.80	\$ 100.00					\$ 1,256.80	
						\$ -	
						\$ 2,810.00	
						\$ 1,515.00	
						\$ 2,580.00	
						\$ -	
\$ 4,771.55	\$15,172.00	\$ 3,940.00	\$ -	\$ -	\$ -	\$85,180.46	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
						\$ -	
						\$ -	
						\$ 1,926.28	
						\$ 3,242.08	
						\$ -	
						\$ -	
						\$ 1,912.50	
						\$ -	
\$ 920.00							
						\$ -	
						\$ 350.00	
						\$ -	
						\$ -	
						\$ -	
\$ 1,146.68	\$ 253.50	\$ 1,020.00				\$ 12,258.18	
.						\$ -	
						\$ -	

\$ 2,000.00						\$ 7,536.06	
						\$ 4,440.00	
	\$ 1,966.00					\$ 2,066.00	
						\$ -	
						\$ -	
						\$ 2,857.00	
						\$ 300.00	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ 5,930.00	
\$ 1,000.00	\$ 260.00	\$ 280.00				\$ 1,540.00	
\$ 125.00						\$ 1,873.36	
		\$ 595.00				\$ 595.00	
		\$ 50.00				\$ 550.00	
	\$ 550.00					\$ 3,000.00	
			\$ 7,000.00	\$ 3,770.00		\$ 19,330.00	
				\$ 2,355.41		\$ 19,704.53	
	\$ 62.64	\$ 23.54	\$ 23.54		\$ 33.67	\$ 285.69	
						\$ -	
\$ 5,191.68	\$ 3,092.14	\$ 1,968.54	\$ 7,023.54	\$ 6,125.41	\$ 33.67	\$ 87,770.40	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(\$420.13)	\$12,079.86	\$1,971.46	(\$7,023.54)	(\$6,125.41)	(\$33.67)	(\$2,589.94)	
\$ 22,338.28	\$ 34,418.14	\$ 36,389.60	\$ 29,366.06	\$ 23,240.65	\$ (33.67)	\$ (27,110.59)	
\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ 2,584.49	\$ -	\$ (2,584.49)	
\$ 145.32	\$ 145.32	\$ 20.42	\$ 20.42	\$ 20.42	\$ -	\$ (559.15)	
\$ 25,068.09	\$ 37,147.95	\$ 38,994.51	\$ 31,970.97	\$ 25,845.56	\$ (33.67)	\$ (30,254.23)	
(\$1,046.80)	(\$100.00)	\$0.00	\$0.00	\$0.00	\$0.00		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
\$1,046.80	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00		