



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Meeting Agenda 4 Parks and Recreation Board

Thursday, September 15, 2022

8:00 AM

Hagler-Mason Conference Room

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

[22-00918](#) MINUTES OF AUGUST 18, 2022 PARKS AND RECREATION BOARD

Attachments: [22-8-18 Minutes Unapproved](#)

DIRECTOR'S REPORT

[22-00919](#) DIRECTOR'S REPORT

Attachments: [22-9-15 Director's Report Parks and Recreation Board](#)

STAFF REPORTS

[22-00920](#) OUTDOOR PURSUITS ADVENTURE PROGRAMS/VOLUNTEER OPPORTUNITIES - PAUL PIPES

Attachments: [22-9-15 Volunteer-Outdoor pursuits Presentation](#)

NEW BUSINESS

[22-00921](#) DISCUSSION - MEMORANDUM OF UNDERSTANDING WITH YOUTH SPORTS PROVIDERS

[22-00922](#) DISCUSSION - NEEDS ASSESSMENT WORKSHOP OCTOBER 20, 2022

OLD BUSINESS

OPEN FORUM

ADJOURNMENT

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to City services, programs and activities. Please call 435-1606 (or TDD 435-1666) for further information. Request must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-00918

Parks and Recreation Board

9/15/2022

SUBJECT:

MINUTES OF AUGUST 18, 2022 PARKS AND RECREATION BOARD



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Meeting Minutes 3 - Draft

Parks and Recreation Board

Thursday, August 18, 2022

8:00 AM

Hagler-Mason Conference Room

Members of the public may attend the meeting in person. City Council encourages those not fully vaccinated to wear face coverings that cover their nose and mouth.

CALL TO ORDER

The meeting was called to order by Chairperson Hicks.

Chairperson Hicks read a statement to the public about the time delay and how they can participate in the board meetings.

ROLL CALL

Present 7 - Chairperson Rand Hicks, Renee Borden, Antonio Bruni, David Del Gallo, Alejandra Escobar-Ryan, Leah Harrison, and Morgan Tufto
Absent 1 - Michael Wolf

SWEARING IN OF NEW BOARD MEMBER

Assistant City Clerk Tice asked John Jerrals to stand and raise his right hand. He was appointed by Council to serve a three-year term. Assistant City Clerk Tice administered the oath. He agreed to serve.

APPROVAL OF MINUTES

MINUTES OF JULY 21, 2022 PARKS AND RECREATION BOARD

Attachments: [22-7-21 Minutes Unapproved](#)

A motion was made by Borden, seconded by Jerrals, that this Minutes be Approved. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Borden, Bruni, Del Gallo, Escobar-Ryan, Jerrals, Harrison, and Tufto

Absent: 1 - Wolf

CORRECTED MINUTES OF JUNE 16, 2022 PARKS AND RECREATION BOARD

Attachments: [22-6-16 Minutes Corrected Unapproved](#)

A motion was made by Jerrals, seconded by Del Gallo, that this Minutes be Approved. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Borden, Bruni, Del Gallo, Escobar-Ryan, Jerralds, Harrison, and Tufto

Absent: 1 - Wolf

DIRECTOR'S REPORT

DIRECTOR'S REPORT

Attachments: [22-8-18 Director's Report Parks and Recreation Board](#)

Member Bruni asked who controls the LED message board at Magee Field. He inquired how Home Owners Associations could advertise on the board. Director Stills responded Marketing Coordinator, Dowdell is the contact person at the city to handle advertising on the marquee.

Member Escobar-Ryan asked how small businesses can get involved with the sponsorships for Movies in the Park. Director Stills responded Special Events Supervisor, Gray is the contact person at the city to help with sponsorships.

Member Harrison inquired about the replacement of a soccer goal at Dunwoody Park. Director Stills responded that it is standard procedure to remove soccer goals at the end of the season and that Parks Superintendent, Kimball is in the process of replacing the goal.

Member Borden stated the basketball goals at Corrine Jones Park are in the need of maintenance. She placed a 311 call stating that of the two goals one has no goal and the other has no net along with asphalt issues. Director Stills responded Parks is aware of the issue and has estimated the cost to be around \$8,000. He will keep her updated on the progress.

Member Del Gallo inquired about the missing Cordova Square Park sign. Director Stills stated staff is working on having it replaced.

Member De Gallo asked if Director Stills had any new information on the new Kupfrian's Park being acquired by the city. Director Stills stated that it is still in negotiations stage at this time. Member Bruni stated his opposition to the city acquiring another park to maintain when the city should be reducing it's footprint.

Chairperson Hicks suggested adding the progress of the needs assessment into the Director's report.

Director Stills suggested to the board that they share data points with districts in mind that they would want to have included in the needs assessment. Member Borden suggested having a special workshop to

have a brain storming session. Discussion followed regarding different options to prepare for the needs assessment.

Motion: To have an open discussion to invite the public to October's board meeting to discuss what data points we want to focus on for the Needs Assessment from UWF.

A motion was made by Harrison, seconded by Jerralds, that this Discussion Item be Approved. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Borden, Bruni, Del Gallo, Escobar-Ryan, Jerralds, Harrison, and Tufto

Absent: 1 - Wolf

STAFF REPORTS

SPECIAL EVENTS - NIKKI GRAY

Special Events Supervisor, Gray brought an update to Special Event Permitting with the City of Pensacola. Annually, over 200 special events are permitted along with 6 large-scale parades, 10-20 large-scale festivals and concerts, and over a dozen park rentals. The new Cultural Affairs Coordinator, Robinson will be working together to coordinate the Movies in the Park for next season. Small businesses who would like to get involved with sponsorships with Movies in the Park can contact her or Marketing Coordinator, Dowdell.

Organizers who want to have a successful event should:

- *Contact the Special Event's office at least 60 days in advance for smaller events and six months or even a year or more for larger events.

- *Parades will need six months or more to plan because of road closures.

- *Always have a backup plan sometimes it is needed (rain dates).

- *The goal is to have the permitting process completed 30 days prior to event date.

Director Stills shared with the board that all the hard work and time involved and obstacles to address Special Events Supervisor, Gray does a great job.

Member Borden asked if the City's website has a checklist for organizers. Special Events Supervisor, Gray stated each event is unique so it is best to contact her office.

Member Borden asked if the revenue from permitting is funneled back through Parks and Recreation. Special Events Supervisor, Gray stated revenue goes into the General Fund.

NEW BUSINESS

DISCUSSION - MEMORANDUM OF UNDERSTANDING WITH YOUTH SPORTS PROVIDERS

Attachments: [YOUTH SPORTS PROVIDERS CHECKLIST](#)

[Southern Youth Sports Association](#)

[Pensacola Youth Soccer Inc.](#)

[Northeast Pensacola Wildcats Football Inc.](#)

[Pensacola Youth Bill Bond Baseball](#)

Director Stills informed the board that staff had drafted a Youth Sports Providers Checklist. The checklist will be used going forward to gather required documents and information during the renewal process of the Memorandum of Understanding. He told board members the draft checklist will be emailed to them and asked for a reply with comments and edits. (on file with background material). He explained the draft checklist is a two page document. First page is a checklist to use in-house and the other will be for the Youth Sports Provider to complete and return by the fourth week of games. At the board meeting, a copy of Memorandum of Understanding from Southern Youth Sports Association, Pensacola Youth Soccer Inc., Northeast Pensacola Wildcats Football Inc., and Bill Bond Baseball League Pensacola 2021 was handed out to board members (on file with background material). Board members requested to postpone discussion to next month to allow time to review.

A motion was made by Bruni, seconded by Escobar-Ryan, that this New Business be Postponed. The motion carried by the following vote:

Yes: 8 - Chairperson Hicks, Borden, Bruni, Del Gallo, Escobar-Ryan, Jerrals, Harrison, and Tufto

Absent: 1 - Wolf

PARKS AND RECREATION BOARD MEMBERS PARK ASSIGNMENTS

Attachments: [22-8-18 PR Board Members Park Assignments](#)

[22-8-18 All Parks Board Members](#)

Chairperson Hicks asked board members if they are satisfied with the list of the parks assigned to them and did they have comments.

Member Escobar-Ryan asked what is the goal and what do we do with the information we collect. Chairperson Hicks suggested board members attend homeowners association meetings to ask what would they like to see improved at the park and report back.

Member Borden suggested having the park assignment on the Park's website so public could connect to who is responsible for that particular park.

Chairperson Hicks told board members if they have parks to add or want to make changes to give that information to Assistant to Director, Carlton.

OLD BUSINESS

OPEN FORUM

Chairperson Hicks asked board members if they had viewed the Agenda Conference in relation to the presentation of the Roger Scott Tennis Center or if they had read the article in the Pensacola News Journal. If so, let's discuss.

Member Bruni stated he had read two articles in the Pensacola News Journal. One pertaining to the Roger Scott Tennis Center stating it did not have the funding and a second article pertaining to the Kuperian House which the city is proposing to purchase from Baptist Hospital. He stated he can not agree with expanding when we do not have funds to an obligation we have agreed on.

Member Borden stated she had gone back several years online to see when was the last time we did the clay courts at Roger Scott and the amount of money we have already invested. This has been an on-going problem and we have neglected maintenance to build new clay courts. We don't know how much revenue we receive from the Tennis Center and the number of members. We need an understanding of how much money is being brought in from the Tennis Center. This should be open to the public.

Director Stills responded that contractually the Tennis Center pays the City of Pensacola \$125,000 annually to operate the Tennis Center. Will make more information transparent when available.

Member Harrison asked if the city receives income from the Tennis Center for the high school and college tournaments.

Chairperson Hicks asked for Member Del Gallo perspective. Member Del Gallo stated his company was the low bidder on the Roger Scott Tennis Center project. His staff has been working on the budget and gave that information to the Administrative Staff. Suggestions have come up to put up 12 asphalt courts the rate on the return of the investment is very poor to go that route.

Chairperson Hicks asked Member Del Gallo to explain to board the difference between asphalt courts and concrete courts. Member Del Gallo explained the life expectancy and the maintenance of each type.

Member Borden asked in regards to the cost estimate from consultants did

we know the cost before bidding.

Member Harrison asked what can the board could do as a board.

Deputy City Administrator answered Member Borden that it is standard practice to receive an option of cost at 60%, 90%, and 100% from the engineer of record. He stated yes the city was aware the bids were going to be higher. Our team internally has researched 17 courts with similar re-builds in the southeast area inquiring about the average life span for newly built asphalt courts compared to concrete. The average life span for a newly built asphalt court is 20 years. We could build new asphalt courts and stay close to or within budget we have. We will need to have a real discussion to decide to go with an asphalt or a concrete surface.

Member Borden stated the goal is to have new courts that are safe to play on, bring back the tournaments, and stay within budget then the best case scenario would be to have asphalt courts. Then we start putting away funds for later on if we really want to have post tension concrete courts.

Member Del Gallo stated he wanted to make a motion to have it on record and to take a vote to approve going forward with post tension concrete.

Motion to take a vote to go forward with post tension concrete for the Roger Scott Tennis Center project.

**A motion was made by Del Gallo, seconded by Jerralds, that this be Approved.
The motion carried by the following vote:**

Yes: 4 - Chairperson Hicks, Bruni, Del Gallo, and Jerralds

No: 1 - Borden

Absent: 4 - Escobar-Ryan, Harrison, Tufto, and Wolf

ADJOURNMENT

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City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-00919

Parks and Recreation Board

9/15/2022

SUBJECT:

DIRECTOR'S REPORT

PARKS AND RECREATION BOARD

DIRECTOR'S REPORT

September 15, 2022

PARKS UPDATES:

- Hunter Pool - work began with completion anticipated for fall 2022.
- Plaza de Luna – construction ongoing; anticipated completion fall 2022.
- Garden Street Landscaping – work began with anticipated completion fall 2022.
- Blake Doyle Skate Park – construction started; anticipated completion summer 2023.
- Bruce Beach Phase I – construction started; anticipated completion fall 2023.

SPECIAL PROJECTS:

- Lions Park new benches are being installed
- Hitzman Park pavilion and dog park new benches and tables have been installed.
- Plaza Ferdinand supply issues with the electrical panel.
- CMPA Amphitheater installing new handrails and lettering.
- Bayview Park Playground installation anticipated completion September 19th.
- Julian Olsen Bust projected installation anticipated for September.
- Kiwanis Solar lights to be installed in September.
- Sanders Beach playground to be installed in September.
- Bryant Park replacement playground climbing net to be installed in September.
- LED message board for Magee Field and Hitzman Park to be installed in September.
- Kiwanis Park sensory garden anticipated installation for November.

ATHLETICS UPDATES:

- Youth Soccer League season registration recently closed. Practices to start September 12th.
- Fall Baseball/T-Ball League season registration recently closed. Practices start September 12th.
- NEP Football – 260 Football Players, 72 Cheerleaders
- Legion Field Football – 194 Football Players, 59 Cheerleaders

PARKS AND RECREATION BOARD

DIRECTOR'S REPORT

September 15, 2022

- Magee Field Football – 162 Football Players, 67 Cheerleaders
- Adult Kickball, Men's Softball & Co-Ed Softball Leagues at Exchange Park: 510 Participants; 34 Teams
- Cecil T. Hunter Pool:
August – 429 Swimmers
September – 32 Swimmers
- Roger Scott Pool
August – 2,208 Swimmers
September – 255 Swimmers

SEPTEMBER MARKETING UPDATES:

- Onboarding of Play Sunshine Sponsor Liberty Dental and Play Sponsor Mathnasium of Pensacola
- Onboarding of Pensacola Senior Games Sponsor Cigna
- Attended Florida Recreation and Park Association 2022 Annual Conference August 29 – September 1
- Promotional Advertisement of 5210 Day of Play, Pensacola Senior Games
- Cancellation of OAR Fest – reframed marketing materials to highlight fall programming
- Event postponement of 5210 Day of Play
 - Met with Florida Department of Health to determine November as a better time to host Day of Play this year and likely in future years
 - Update Sponsors, Media Partners, and City website to include digital collateral, social media, event calendars, newsletter (7K subscriber base) and issued a press release
- Promotional Advertisement of Ongoing, Fall Activities and Programs via Radio, Newspaper, Billboard, Magazine, Newsletter
- Fall Playbook Rollout distribution at centers and local businesses throughout Pensacola
- Winter 2023 Playbook Design and Planning (December – March programs)

RECREATION UPDATES:

- Valerie's House Grief Support program for youth will begin hosting group meetings at Cobb Center on October 4, 2022 in partnership with the City of Pensacola. During each bimonthly meeting, children and their caregivers will separate into peer groups to

PARKS AND RECREATION BOARD

DIRECTOR'S REPORT

September 15, 2022

participate in healing activities to discuss their losses. The curriculum relies on art and play to help youth identify, express, and process their grief. Group meetings are offered at no cost to families.

- Registration for Gull Point Dance Session 2 begins October 3rd. Class dates are October 17-December 15. Participants can register online at www.webtrac.cityofpensacola.com or call the center for more details.
- Fricker Center's Adult Basketball League registration online at www.webtrac.cityofpensacola.com. Teams will play a 6-game regular season with a championship tournament. Hurry registration ends October 1st.
- The Alpha Elite Basketball League for Youth will have open registration October 1-November 4. Registration is available online or in person at Fricker Resource Center. Teams will be formed at Cobb, Fricker and Woodland Heights resource centers through individual registrations and outside teams may register as well. The league will follow a 6-game season starting in December followed by a double-elimination tournament in February. Open to youth ages 5-12 and 13-14.
- We will celebrate Myra Williams on Friday Sept 16th for her 32 years of service to the City of Pensacola and Parks and Recreation. Myra is semi-retired from the City having completed her time in DROP as a full-time employee and now volunteers and works 15 hours a week with the seniors at Cobb Center organizing their bingo games, social events, monthly birthday celebrations, and weekly fish fry luncheons. All board members are invited to attend and help us celebrate Myra's dedication and work with the City of Pensacola this Friday at 11am at Cobb Center Multipurpose Room.



City of Pensacola

222 West Main Street
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Memorandum

File #: 22-00920

Parks and Recreation Board

9/15/2022

SUBJECT:

OUTDOOR PURSUITS ADVENTURE PROGRAMS/VOLUNTEER OPPORTUNITIES - PAUL PIPES

Volunteer/Outdoor Pursuits



Volunteer Program

Since FY2019 the volunteer program has had

- 5,964 volunteers
- 14,073 hours volunteered
- Value= \$339,464.65 (State value of \$22.08 per hour in 2019, \$24.93 per hour 2020, 2021, & 2022)



Volunteers for 2022

- 73 park projects completed,

1487 volunteers

3,626.25 total hours

\$ 90,402.41 value



Volunteer Groups



Volunteer Groups



Volunteer Groups



Volunteer Groups contd.



Volunteer Groups



Adopt A Spot Program

- The City of Pensacola partnered with Keep Pensacola Beautiful and the Adopt-a-Spot program invites individuals and groups such as neighborhood and athletic associations, church groups, youth groups, scouts, businesses, civic organizations and families to show community pride and take an active role in helping maintain and beautify one of our 93 parks and greenspaces.
- As of Sept. 2022 there is currently 28 parks and greenspaces on the active adoption list.
- Ocean Hour holds monthly and bi-monthly cleanups at 9 of the City's parks.



Eagle Scout Projects

- Frisco 1355
- Miraflores Boyscout Bldg.
- Fricker Center
- Chimney Park
- Hitzman-Optimist Park
- From the Ground Up Garden
- Mallory Heights 3
- Bay Bluffs Park



City Partners/Volunteer Groups

FWC

Florida Fish and Wildlife Conservation Commission

Fish Florida

Klondike Archery Range

Panhandle Bowhunter's Association

Pensacola Recreational Fisherman's Association

UWF Outdoor Pursuits

Ocean Hour

Keep Pensacola Beautiful

UF/IFAS Extension Office

NATTC

Seacrest Fitness

Steve's Catfish Farm

Epilepsy Florida

Longleaf Alliance GCPEP Eco System Support

FFNWF

Panhandle Watershed

Earth Action/Earth Ethics

Scenic Hwy Foundation

From the Ground Up Garden

Outcast Bait and Tackle

Coastal Angler Magazine

Girl Scouts

BSA

UWF Delta Phi Lambda

Pensacola Christian College

CISMA

Audubon Society

Native Plant Society

Scenic Heights N.A.

L.D.S. Church

Fire Department

Human Resources

Sierra Club Emerald Coast

Belmont/Devilliers NA

DEFY (Drug Education for Youth)

UWF PIKE Fraternity

United Way Escambia

Skills USA Florida

Omega Delta Phi

UWF Honors

Catholic High Girls Basketball

Sea No Limits Fishing Clinic

IFAS UF Extension Office

FYCCN

ECCWA

Blackwater Canoe Rentals

Big Lagoon State Park

American Institute for Certified Planners

Cox Communications



Outdoor Pursuits

To provide educational experiences to kids through outdoor activities.

- Beginning Fishing Camps
- Advanced Fishing Camps
- SUP/Kayak Camps
- Adventure Camps
- Fishing/Archery days
- Intro to Outdoor Survival Skills



Beginning Fishing Camp

- This camp teaches children ages 7-12 the basics of fishing from knot tying, casting, and baiting their own hook.



Advanced Fishing Camp



- This camp takes kids 8-16 to different locations throughout our area to fish. They visit Fort Pickens, Palafox Pier, Maritime Park, and even took a charter trip in the Gulf. They learn species identification, morphology, rules and regulations, and ethical angling.



SUP/Kayak Camp

Kids ages 9-16 learn the fundamentals of kayaking and stand up paddle boarding. The kids spend the first day learning basic skills, paddling strokes, parts of the vessel, and safety afloat practices. The rest of the week is spent traveling to different locations with a river day trip on Thursday.



Adventure Camp



Kids will experience a new outdoor activity each day of the week.

- Fishing
- Kayaking
- Rock climbing
- Archery
- Hiking and more



Fishing/Archery Day Camps

- Fishing/Archery Day Camp is set up for days kids are out of school. I got a level 1 archery and a marine science certification through FYCCN where I can teach kids the fundamentals of fishing and archery. Kids will learn about types of bows and the parts, safe range practices, and various shooting techniques.
- They are also educated on fish habitats, species identification, morphology, regulations, and types of tackle and equipment used for both saltwater and freshwater fishing.
- FYCCN provides a curriculum and some equipment to help the camps be successful.



Intro to Outdoor Survival Skills Camp



Bayview Outdoor Pursuits Center





City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-00921

Parks and Recreation Board

9/15/2022

SUBJECT:

DISCUSSION - MEMORANDUM OF UNDERSTANDING WITH YOUTH SPORTS PROVIDERS



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-00922

Parks and Recreation Board

9/15/2022

SUBJECT:

DISCUSSION - NEEDS ASSESSMENT WORKSHOP OCTOBER 20, 2022