



Legislation Details (With Text)

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**Title:** EVALUATION PROCESS FOR CITY COUNCIL STAFF

**Sponsors:** Sherri Myers

**Indexes:**

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**Attachments:** 1. Council Executive Performance Evaluation Fom, 2. Executive Assistant to Council Performance Evaluation Fom, 3. Executive Assistant Performance Evaluation Fom

Date	Ver.	Action By	Action	Result
10/12/2017	1	City Council	Withdrawn	Pass
10/9/2017	1	Agenda Conference	Placed for Discussion	Pass

**DISCUSSION ITEM**

**FROM:** City Council Member Sherri F. Myers

**SUBJECT:**

EVALUATION PROCESS FOR CITY COUNCIL STAFF

**SUMMARY:**

Section 4.02(a) of the City Charter allows for the City Council to have certain staff members. In the normal course of action, a mechanism needs to be in place in order to evaluate these staff members.

The Council Executive has created evaluation forms for staff along with a process to be followed for evaluation purposes for your consideration and discussion.

**PRIOR ACTION:**

None

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**

1) Council Executive Performance Evaluation Form

- 2) Executive Assistant to Council Performance Evaluation Form
- 3) Executive Assistant Performance Evaluation Form

**PRESENTATION:** No