



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 17-76

City Council

11/9/2017

LEGISLATIVE ACTION ITEM

SPONSOR: Ashton J. Hayward, III, Mayor

SUBJECT:

SUPPLEMENTAL BUDGET RESOLUTION NO. 17-76 - FY 2018 NON-ENCUMBERED CARRYOVER BUDGET RESOLUTION

RECOMMENDATION:

That City Council adopt Supplemental Budget Resolution No. 17-76.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2018; PROVIDING FOR AN EFFECTIVE DATE.

HEARING REQUIRED: No Hearing Required

SUMMARY:

Purchase orders carried forward were separated from other appropriations to be carried forward in a separate resolution. The attached unencumbered carryover budget resolution includes appropriations for the following:

- Items budgeted in FY 2017 but not purchased or encumbered

For various reasons certain items that were budgeted in FY 2017 were not purchased or encumbered. The unexpended appropriations are carried forward to the new fiscal year so that these items can be purchased.

A balance of \$84,452 remained at the end of FY 2017 within the City Council discretionary Fund and is being carried forward to FY 2018. Appropriations for the purchase of computer equipment and desks for additional Council Support Staff were not purchased in FY 2017 and are being carried forward to FY 2018.

Additionally, balances remaining for the MBE Program, Pensacola Neighborhood Challenge Grants, Parks and Recreation, Public Works, Fire Department, Police Department, Saenger Theatre Capital Projects, Special Grants Fund, Community Development Block Grant Fund, Community Redevelopment Agency Fund, Section 8 Housing Assistance Fund, Law Enforcement Trust Fund, Natural Disaster Fund, Eastside TIF Fund, Westside TIF Fund, Local Option Sales Tax Fund, LOGT Series 2016 Project Fund, Deepwater Horizon Incident Fund, Stormwater Capital Projects Fund, Gas

Utility Fund, Port Fund, Airport Fund, Technology Resources and Central Garage projects are being carried forward.

- Items to be purchased with additional unexpended FY 2017 appropriations

In some instances, departments have requested that unexpended appropriations be used to fund items that were not anticipated at the time the FY 2018 budget was prepared. Sufficient unexpended FY 2017 appropriations are available to fund these requests.

An additional \$100,000 has been appropriated within Parks and Recreation to provide funding for Tree Canopy Maintenance.

Anticipated State Insurance Proceeds for the Fire Pension were less than anticipated. An additional \$153,100 has been appropriated within the General Fund and \$6,900 within the Airport Fund for Fire Pension costs.

Within the Non-Departmental budget in the General Fund, \$15,000 has been appropriated for funding for BRACE and \$100,000 has been appropriated for Homeless Initiatives.

Within the CRA Fund, \$35,000 is being appropriated for necessary repairs at the Baylen Street Promenade due to age and/or weathering.

The Port of Pensacola, in conjunction with the Fire Department applied for and was awarded a U.S. Port Security Grant to provide funding for a Maritime Fire Training Simulator. The City's matching portion for the grant is \$105,125. Within the Local Option Sales Tax Fund there was a savings in the amount of \$83,426 after the purchase of the two pieces of apparatus appropriated in FY 2017. That savings is being appropriated for the City's matching funds for the grant. An additional \$21,699 is being appropriated from savings for the replacement of Thermal Imaging Cameras.

An additional \$200,000 has been appropriated in the Insurance Retention Fund for a "Wellness Initiative".

- Appropriation of fund balance

Fund balance is appropriated as necessary to cover the planned expenditures noted above.

- Changes in revenue estimates

Revenues within the General Fund and the Housing Initiatives Fund have been adjusted with the sale of property located on West Intendencia Street and the 900 Block West Belmont Street where the General Fund received 50% of the proceeds from the sale of the property and the Housing Initiatives fund received the remaining 50%. The sale of the 300 Block of West Intendencia resulted in proceeds of \$108,100 of which 100% will be placed in the Housing Initiatives Fund.

The appropriation for the Special Assessments Fund is being made to provide funding for demolition of various structures.

- Other Changes

Transfers into the CRA Debt Service Fund have been adjusted after the issuance of the 2017 Bonds.

PRIOR ACTION:

September 20, 2017 - City Council formally adopted a beginning FY 2018 Budget

FUNDING:

N/A

FINANCIAL IMPACT:

All appropriations of City funds in the supplemental budget resolution are covered by fund balances, shifts in expenses or changes in revenues. Approval of the supplemental budget resolution provides for a balanced budget for Fiscal Year 2018.

CITY ATTORNEY REVIEW: Yes

10/27/2017

STAFF CONTACT:

Eric W. Olson, City Administrator
Richard Barker, Jr., Chief Financial Officer

ATTACHMENTS:

- 1) Supplemental Budget Resolution No. 17-76
- 2) Supplemental Budget Explanation No. 17-76

PRESENTATION: No