



Memorandum

File #: 18-00036

City Council

2/8/2018

LEGISLATIVE ACTION ITEM

SPONSOR: Ashton J. Hayward, III, Mayor

SUBJECT:

AWARD OF MASTER AGREEMENT FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR AIRPORT IMPROVEMENTS AT PENSACOLA INTERNATIONAL AIRPORT

RECOMMENDATION:

That City Council award contracts to Atkins North America, Inc., Mott MacDonald Florida, LLC, and RS&H, Inc. for professional engineering and architectural services related to airport improvements at the Pensacola International Airport. Further, that City Council authorize the Mayor to take all actions necessary to execute the contracts.

HEARING REQUIRED: No Hearing Required

SUMMARY:

The ongoing maintenance and operation of the Pensacola International Airport requires the services of professional architectural and engineering firms to provide general design, construction administration, and inspection services for various Airport projects planned over the next five years. Rather than soliciting for an engineering firm for each individual project, the Airport contracts with several firms to provide the necessary services over a five-year period. This approach is more efficient, has less impact on the Airport, and is endorsed by both the Federal Aviation Administration and the Florida Department of Transportation.

Due to the number and diversity of anticipated projects over the next five years, Airport Staff proposes to employ three firms which have developed teams to provide architectural and engineering services for the development of construction plans and specifications, construction contract documents, cost estimates, periodic resident project representative services, and construction administration. Additionally, the firms will be able to advise Staff on minor repair and maintenance items, permitting concerns, and other administrative issues that may arise during the term of the contract. The services for each individual project will come to the City for approval in the form of Work Orders.

In April 2017, Staff issued Request for Qualifications No. 17-022 for the services. Four responses were received and opened on May 26, 2017. A review panel comprised of Mr. Derek Owens, City Public Works Director, Mr. Stephen Furman, Santa Rosa County Public Works Director, and Mr. Dave Penzone reviewed the qualification packages submitted and requested that the top three firms and their respective teams make oral presentations. After hearing oral presentations on August 22, 2017 and evaluating the firms, the panel ranked the firms as follows:

1. Atkins North America, Inc.
2. Mott MacDonald Florida, LLC
3. RS&H, Inc.

All three are all nationally recognized firms providing a full spectrum of services, including necessary airport/aviation specific experience. Additionally, two of the firms, Atkins and Mott MacDonald, have branch offices in Pensacola.

The attached contract is substantially similar to the contract issued for services in 2012. The initial 2012 document was developed with the assistance of City and outside legal counsel, and was reviewed by outside legal counsel again in 2017. The contract details the process by which the City will obtain proposed work orders detailing scope, fees and terms for individual projects. The contract has been reviewed and accepted by all three engineering firms.

PRIOR ACTION:

September 2003 - City Council approved a five-year engineering services contract with Reynolds, Smith & Hills, Inc. for engineering services at Pensacola Airport.

July 19, 2012 - City Council approved similar contracts with Atkins North America, Inc. and Hatch Mott MacDonald, LLC for a five-year engineering services for Pensacola Airport.

FUNDING:

N/A

FINANCIAL IMPACT:

Award of contracts to Atkins North America, Inc., Mott MacDonald Florida, LLC, and RS&H, Inc. does not have a financial impact. Once the contracts are executed, staff will obtain appropriate authorization of the individual work orders with provide detailed cost information for the subject project.

CITY ATTORNEY REVIEW: Yes

1/9/2018

STAFF CONTACT:

Eric W. Olson, City Administrator
Daniel Flynn, Airport Director

ATTACHMENTS:

- 1) Tabulation of Respondents to RFQ No. 17-022
- 2) Master Agreement for Architectural and Engineering Services for Airport Improvements at Pensacola International Airport

PRESENTATION: No