



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

---

**File #:** 13-18

City Council

8/9/2018

---

### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** City Council Vice President Sherri F. Myers

**SUBJECT:**

PROPOSED ORDINANCE NO. 13-18 - AMENDING SECTION 3-3-2 - REGULATING CONTRACTING AND PURCHASE OF COMMODITIES AND SERVICES

**RECOMMENDATION:**

That City Council approve Proposed Ordinance No. 13-18 - Amending Section 3-3-2 of the Code - Regulating contracting and purchase of commodities and services adding language to cover purchase of legal services, on first reading.

AN ORDINANCE AMENDING SECTION 3-3-2 OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA; CONTRACTS FOR PUBLIC WORK AND PURCHASES OF OTHER COMMODITIES AND SERVICES; LOWEST AND BEST RESPONSIBLE BIDDER; REJECTION OF BIDS; APPROVAL OF COUNCIL AND MAYOR; EMERGENCY PURCHASES; REGULATING CONTRACTING AND PURCHASE OF LEGAL SERVICES; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; PROVIDING AN EFFECTIVE DATE.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

There are no specific guidelines regulating how and when departments, staff, the City Attorney or the Mayor may purchase outside legal services. The amendments to Section 3-3-2 of the Code provides that the City Attorney approve the purchasing of outside legal services and such services be evidenced by a contract or similar binding document. These amendments will assure greater transparency and accountability in expenditures of funds for professional services.

The following was spent by the City for outside legal services from FY 2014 - FY 2017:

FY 2014 \$1,451,387.84

FY 2015 \$1,185,191.71

FY 2016 \$1,428,814.40

FY 2017 \$1,500,737.56

**PRIOR ACTION:**

July 17, 2014 - City Council Adopted Ordinance No. 26-14  
July 18, 2014 - Ordinance No. 26-14 vetoed by the Mayor Hayward  
August 28, 2014 - Vote to override Mayor's veto failed

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

None

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**

- 1) Proposed Ordinance No. 13-18

**PRESENTATION:** No