



Memorandum

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**File #:** 19-00003

City Council

1/17/2019

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**LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

AIRPORT MASTER PLAN

**RECOMMENDATION:**

That the City Council approve the Airport Master Plan. Further, that City Council authorize the Mayor to submit the Master Plan to the Florida Department of Transportation and the Federal Aviation Administration.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

In 2016, Pensacola International Airport began the process to update its 1999 Airport Master Plan. The Master Plan is a long-term planning document that provides guidance for the development of the Airport. The Master Plan identifies and prioritizes programs and projects for the Airport to meet its aviation needs.

The master planning process for the Airport followed the requirements outlined by both the Federal Aviation Administration and the Florida Dept. of Transportation. The process inventoried existing conditions, forecasted future aviation demands, reviewed forecast demand vs. existing capacity, forecasted facility requirements, identified and evaluated developmental alternatives, developed airport developmental maps, developed a plan for project timing, and provided a financial framework to undertake the activity.

The Master Plan is divided into three planning phases. Phase I is for years 1-5, Phase II is for years 6-10, and Phase III is for years 11-20. Within each of these planning phases the Master Plan identifies and prioritizes the capital projects.

The City Council, as the governing body for the Airport, approves the Master Plan. Once the document is approved by City Council, it is then submitted to the Florida Department of Transportation and the Federal Aviation Administration for their acceptance. In order for the City of Pensacola to receive State and Federal funding for work at the Pensacola International Airport, the projects must be included in the Master Plan or shown on the Airport Layout Plan (ALP). The ALP is included with the Master Plan and is a graphic presentation of existing and proposed airport facilities and land uses, their locations, and pertinent clearance and dimensional information. The ALP shows the airport location, runway protection zones, approach areas, and other features which may influence airport usage and expansion capabilities.

Approval of the Master Plan provides a working document for the Airport, FDOT, and FAA. Individual

projects will be brought back to the City for approval as they are to be undertaken.

**PRIOR ACTION:**

November 12, 2015 - City Council approved the selection of RS&H, Inc. under Request for Qualifications No. 15-022 for Consulting Services for a Master Plan Update at the Pensacola International Airport.

July 21, 2005 - City Council authorized the City Manager to submit a Passenger Facility Charge application to the Federal Aviation Administration to undertake certain projects at the Pensacola International Airport.

March 10, 2005 - City Council authorized the City Manager to prepare an application to use Passenger Facility Charge funds to undertake certain projects at Pensacola Regional Airport, and to meet and consult with the airlines as part of the application process.

April 12, 1999 - City Council approved the current Airport Master Plan and authorized the City Manager to submit it to the Florida Department of Transportation and the Federal Aviation Administration.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

The Master Plan is a planning document for the Airport. As projects contained in the Master Plan are ready to be undertaken, they will be brought before City Council for approval. Projects contained in the Master Plan may be eligible for Federal and State participation to assist in offsetting development costs. The City's share of funding is budgeted each year in the Airport's Capital Improvement Account.

**CITY ATTORNEY REVIEW:** Yes

12/17/2018

**STAFF CONTACT:**

Christopher L. Holley, City Administrator  
Daniel Flynn, Airport Director

**ATTACHMENTS:**

- 1) 2018 PNS Master Plan Update - Final v1.0

**PRESENTATION:** No