



Memorandum

File #: 19-00087

City Council

2/14/2019

LEGISLATIVE ACTION ITEM

SPONSOR: Grover C. Robinson, IV, Mayor

SUBJECT:

AWARD OF CONTRACT FOR INVITATION TO BID (ITB) #18-037 FLEET MAINTENANCE GARAGE RENOVATION

RECOMMENDATION:

That City Council award a contract to Vision Construction Ent., Inc. for ITB #18-037 Fleet Maintenance Garage Renovation in the amount of \$337,500 plus a 15% contingency of \$50,625 for a total amount of \$388,125. Further, that City Council authorize the Mayor to take all actions necessary to execute the contract and complete the project.

HEARING REQUIRED: No Hearing Required

SUMMARY:

On September 28, 2018, the City issued an invitation to bid on the Fleet Maintenance Garage Renovation. This project will consist of demolition work and renovation of the existing building by relocating utilities and modernizing restrooms, relocating the breakroom and office spaces. This project is necessary to bring the facility into compliance with the Americans with Disabilities Act (ADA), and to modernize the facility for improved efficiency, productivity and occupational health related issues.

On November 8, 2018, a total of seven contractors submitted bids; the lowest responsive quote was received from Vision Construction Ent., Inc. It is recommended that Vision Construction Ent., LLC be awarded the contract with a 15% contingency as recommended by the City's Public Works & Facilities Department. The additional contingency is necessary as the facility is nearly fifty years old and there are no detailed drawings or plans available for the building, requiring significant demolition before all modifications and upgrades are fully known.

PRIOR ACTION:

None

FUNDING:

Budget:	<u>\$520,000</u>	Central Services Fund
Actual:	\$337,500 50,625	Base Bid 15% Contingency

33,300	Architectural & Engineering
<u>10,000</u>	Miscellaneous
<u>\$431,425</u>	

FINANCIAL IMPACT:

The Fiscal Year 2018 Budget included \$170,000 in the Central Services Fund for the renovation of the Garage Facility. The balance remaining at the end of Fiscal Year 2018 was carried forward to Fiscal Year 2019. An additional \$350,000 was included in the Fiscal Year 2019 Budget for a total budget of \$520,000. To date, \$33,430.62 has been spent on this project leaving a balance of \$486,569.38 to complete this project.

CITY ATTORNEY REVIEW: Yes

2/5/2019

STAFF CONTACT:

Christopher L. Holley, City Administrator
Dennis Fleming, Sanitation Services and Fleet Management Director

ATTACHMENTS:

- 1) Tab Sheet
- 2) Final Vendor Reference List

PRESENTATION: No