



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 19-00334

City Council

7/18/2019

LEGISLATIVE ACTION ITEM

SPONSOR: City Council Member Jewel Cannada-Wynn

SUBJECT:

AMENDMENT NO. 1 TO INTERLOCAL AGREEMENT FOR ADMINISTRATIVE SERVICES BETWEEN THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PENSACOLA

RECOMMENDATION:

That the City Council approve Amendment No. 1 to the Interlocal Agreement for Administrative Services between the Community Redevelopment Agency of the City of Pensacola, Florida and the City of Pensacola, Florida.

HEARING REQUIRED: No Hearing Required

SUMMARY:

Since inception, the CRA's activities and administrative services have been provided by employees of the City of Pensacola through an Interlocal Agreement for Administrative Services. On July 11, 2016, the Community Redevelopment Agency (CRA) took an action to amend the Interlocal Agreement and its bylaws, in order to directly employ and supervise its staff.

New Mayoral/City Council strategic initiatives, aimed at improving City efficiency and interdepartmental collaboration, support a return to the previous staffing arrangement. The attached amendment to the Interlocal Agreement for Administrative Services will better align the CRA's staffing procedures with these goals.

PRIOR ACTION:

July 11, 2016 - The CRA approved the direct hire of Helen Gibson as CRA Administrator and authorized a solicitation to fill an Assistant Administrator position.

June 5, 2017 - The CRA amended its Bylaws to add provisions for supervision and direction of CRA staff.

September 11, 2017 - The CRA approved an Interlocal Agreement for Administrative Services.

September 14, 2017 - City Council approved an Interlocal Agreement for Administrative Services.

May 7, 2018 - The CRA approved salary increases for the CRA Administrator and Assistant CRA Administrator.

FUNDING:

N/A

FINANCIAL IMPACT:

None

STAFF CONTACT:

Don Kraher, Council Executive
M. Helen Gibson, AICP, CRA Administrator
Victoria D'Angelo, Assistant CRA Administrator

ATTACHMENTS:

- 1) Amendment No. 1 - Administrative Services Interlocal
- 2) City Organizational Chart

PRESENTATION: No