City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 19-00343	Community Redevelopment Agency	7/15/2019

ACTION ITEM

SPONSOR: Jewel Cannada-Wynn, Chairperson

SUBJECT:

AMENDMENT OF COMMUNITY REDEVELOPMENT AGENCY BYLAWS

RECOMMENDATION:

That the Community Redevelopment Agency (CRA) approve the amendment of its bylaws to align the procedures regarding staffing with changes to the interlocal agreement and current City policies and procedures. Further, that the CRA authorize the Chairperson to take all actions necessary to effectuate these changes.

SUMMARY:

Since inception, the CRA's activities and administrative services have been provided by employees of the City of Pensacola through an Interlocal Agreement for Administrative Services. On July 11, 2016, the Community Redevelopment Agency (CRA) took an action to amend the interlocal agreement and its bylaws, in order to directly employ and supervise its staff.

New Mayoral/City Council strategic initiatives, aimed at improving City efficiency and interdepartmental collaboration, support a return to the previous staffing arrangement. The attached revisions to the Bylaws will align the CRA's procedures with these staffing goals and with changes to the interlocal agreement.

PRIOR ACTION:

July 11, 2016 - The CRA approved the direct hire of the CRA Administrator and authorized a solicitation to fill an Assistant Administrator position.

June 5, 2017 - The CRA amended its Bylaws to add provisions for supervision and direction of CRA staff.

September 11, 2017 - The CRA approved an Interlocal Agreement for Administrative Services.

September 14, 2017 - City Council approved an Interlocal Agreement for Administrative Services.

May 7, 2018 - The CRA approved salary increases for the CRA Administrator and Assistant CRA Administrator.

FUNDING:

NA

FINANCIAL IMPACT:

None.

CITY ATTORNEY REVIEW: Yes

7/9/2019

STAFF CONTACT:

M. Helen Gibson, AICP, CRA Administrator
Victoria D'Angelo, Assistant CRA Administrator

ATTACHMENTS:

1) CRA Bylaws - Proposed Amendments

PRESENTATION: No