



Memorandum

File #: 19-00424

City Council

9/26/2019

LEGISLATIVE ACTION ITEM

SPONSOR: Grover C. Robinson, IV, Mayor

SUBJECT:

AWARD OF ENGINEERING CONTINUING SERVICES CONTRACTS FOR RFQ#19-023 PROFESSIONAL CONSULTING SERVICES FOR CONSTRUCTION, RENOVATION, AND EXPANSION PROJECTS.

RECOMMENDATION:

That City Council award contracts to Mott MacDonald Florida, LLC, HDR Engineering, Inc., Dewberry Engineers, Inc., Atkins North America, Inc., Baskerville-Donovan, Inc., Kenneth Horne & Associates, Inc., and Fabre Engineering and Surveying for continuing professional engineering services requested through RFQ #19-023 for an initial term of three years. Further, that Council authorize the Mayor take all actions necessary to negotiate and execute the necessary contracts, including the two one-year renewal options specified in the RFQ.

HEARING REQUIRED: No Hearing Required

SUMMARY:

Historically, the City of Pensacola has utilized outside engineering firms to address the ongoing implementation and improvement of public infrastructure primarily but not limited, to transportation and stormwater projects. More specifically, professional continuing engineering services have previously been contracted to aid the City in addressing annual capital project lists, special grant projects, and emergency situations related to public infrastructure. In May 2019, a Request for Qualifications (RFQ) was issued for continuing professional engineering and design services to replace soon to be the expired engineering continuing services contracts. The RFQ included an award category for large firms with more than 20 full-time employees and small firms employing 20 or fewer full-time employees. Thirteen responses to the RFQ were received. A selection committee was formed comprised of Kerrith Fiddler, Assistant City Administrator; Brad Hinote, City Engineering Project Manager; and Bill Kimball, Parks Superintendent. The selection committee reviewed the written qualifications submitted and requested that the six top-ranked large firms make oral presentations to the panel on August 28, 2019, and that the two top-ranked small firms make a presentation to the committee on August 29, 2019. After hearing the presentations, the committee ranked the firms in the following order:

Large Firms:

1. Mott MacDonald Florida, LLC

2. HDR Engineering, Inc.
3. Dewberry Engineers, Inc.
3. Atkins North America, Inc.
5. Baskerville-Donovan, Inc.
6. Volkert, Inc.

Small Firms:

1. Kenneth Horne & Associates, Inc.
2. Fabre Engineering & Surveying

Atkins North America and Baskerville Donovan were tied for fourth after the initial scoring by the committee, but the committee broke the tie between the firms after further deliberation. The committee recommended contracts for the four top-ranked large firms and the two top-ranked small firms. The Mayor's office, however, is recommending that contracts be awarded to the five top-ranked large firms in recognition of the tied scoring in that category, in addition to the two small firms.

Once the continuing services contracts are executed and in effect, individual Service Authorizations (SA's) can be generated detailing scope, fees, and terms for any proposed projects with approved funding by City Council. These contracts will proved for the efficient engagement of engineering services by outside firms.

PRIOR ACTION:

November 12, 2015 - City Council reauthorized ongoing professional service agreements for Transportation and Stormwater design project.

May 9, 2014 - Mayor's office extended for one year ongoing professional service agreements dated May 12, 2009 for transportation and stormwater design project.

May 12, 2009 - City Council reauthorized ongoing professional service agreements for Transportation and Stormwater design project.

December 13, 2007 - City Council extended for one year ongoing professional service agreements dated August 19, 2004 for Transportation and Stormwater design project.

August 19, 2004 - City Council reauthorized ongoing professional service agreements for Transportation and Stormwater design project.

April 12, 2001 - City Council first authorized ongoing professional service agreements for Transportation and Stormwater design project.

FUNDING:

N/A

FINANCIAL IMPACT:

Approval of the award of contracts to Mott MacDonald Florida, LLC, HDR Engineering, Inc.,

Dewberry Engineers, Inc., Atkins North America, Inc., Baskerville-Donovan, Inc., Kenneth Horne & Associates, Inc., and Fabre Engineering and Surveying has no financial impact. Once the contracts are executed, staff will obtain appropriate authorization of the individual work/task orders providing detailed cost information for the specific projects.

CITY ATTORNEY REVIEW: Yes

9/16/2019

STAFF CONTACT:

Christopher L. Holley, City Administrator
L. Derrick Owens, P.E., Director of Public Works and Facilities/City Engineer
George Maiberger, City Purchasing Manager

ATTACHMENTS:

- 1) Tabulation of Qualifications, RFQ No. 19-023
- 2) Selection Committee Scoring Matrix

PRESENTATION: No