



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 33-19

City Council

10/24/2019

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

PROPOSED ORDINANCE NO. 33-19 - PROPOSED AMENDMENT TO TITLE 7 LICENSES AND BUSINESS REGULATIONS, CHAPTER 7-14, FEES, OF THE CODE OF THE CITY OF PENSACOLA

**RECOMMENDATION:**

That the City Council adopt Proposed Ordinance No. 33-19 on second reading.

AN ORDINANCE AMENDING TITLE 7, LICENSES AND BUSINESS REGULATIONS, CHAPTER 7-14, FEES, SECTIONS 7-14-2, 7-14-3, 7-14-5, 7-14-12, AND 7-14-13 OF THE CODE OF THE CITY OF PENSACOLA, FLORIDA; AMENDING THE ADMINISTRATIVE APPLICATION FEES; AMENDING PERMIT FEES; AMENDING FIELD INSPECTION FEES; ADDING A LIEN SEARCH REQUEST FEE; AMENDING PROVISION FOR REFUNDS; PROVIDING FOR SEVERABILITY; REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

The services provided by the City of Pensacola include the use of updated technology to more efficiently implement and enforce the Florida Building Code, and the costs have risen for the City of Pensacola in its efforts to carry out its responsibilities in enforcing the Florida Building Code. In reviewing the Code, proposed changes are made to ensure that fees imposed are consistent with the actual labor and administrative costs incurred by the City to ensure compliance with the Florida Building Code. As part of that effort, certain fees are increased, others are reduced and a new proposed fee is added. Some changes are to promote clarity and consistency within the Section. Regarding the proposed new fee, the City of Pensacola is permitted to charge a search fee, in an amount commensurate with the research and time costs incurred for identifying building permits for each unit or subunit assigned by the governing body to a particular tax parcel identification number. The City of Pensacola is authorized by Home Rule and permitted under statutory law to impose the proposed fees.

**PRIOR ACTION:**

October 10, 2019 - City Council voted to approve Ordinance No. 33-19 on first reading.

September 22, 2011 - City Council adopted Ordinance No. 26-11 amending Planning/Zoning and Building Permit Fees.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

The increase in Permit Application Fee from \$27 for residential and \$34 for commercial permits, to \$40 for both residential and commercial projects, will generate approximately \$73,600 in additional fees each year. This increase in revenue will be used to offset the costs of implementing new software for permitting and inspections.

The new \$25 lien search fee will generate approximately \$32,500 in additional revenue and will cover the cost for staff to perform the research. This will ensure that building permit fees are not utilized to cover the cost of this service, and will keep the City in compliance with 553.80, Florida Statutes.

**CITY ATTORNEY REVIEW:** Yes

9/30/2019

**STAFF CONTACT:**

Christopher L. Holley, City Administrator  
Jonathan Bilby, Inspection Services Administrator

**ATTACHMENTS:**

- 1) Proposed Ordinance No. 33-19

**PRESENTATION:** No